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SFSS BOARD WORK REPORT

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SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
November 1 - November 15, 2020

Accessibility Advisory

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	1.5 hours
Summary	<ul style="list-style-type: none"> ● Debrief document: https://docs.google.com/document/d/1ZvN05IjGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit ● Highlights: <ul style="list-style-type: none"> ○ We will have Level Playing Field, the SUB auditor, come in to present ○ Concerns about the accessibility of SUB washrooms and signage were expressed; we will be following up on this in upcoming meetings ○ The wage for the Accessibility Designated Assistant is low - we will be writing a letter to support the increase of this wage ○ This committee's name will change to Accessibility Committee instead of Accessibility Advisory
Ongoing Projects	<ul style="list-style-type: none"> ● Hiring Accessibility Designated Assistant ● Psycho-educational Assessments ● Setting up bursary using the fund ● Accessibility audit for the SUB ● Improving accessibility fund request form ● Accessibility Standard Policy Appendices
Relevant Strategic Priorities:	<ul style="list-style-type: none"> ● Student well-being ● Student financial health

Black Indigenous People of Color

Committee Chairs	Balqees Jama & Matt Provost
# of Meetings	1
Total Time (Hrs)	2 hr
Summary	<p>Our Decision SFU: What's Next At-Large-Representative provided updates including promise for a statement from Joy Johnson and hiring Black counsellors and the hiring of an Equity, Diversity and Inclusion specialist and emphasized importance for establishing a timeline.</p>

	<p>Student-At-Large (MH) mentioned that Student Athletes and Coaches would be involved in name change and highlighted need for clarity when the statement would be made.</p> <p>New Equity, Diversity, and Inclusion Specialist At-Large-Representative emphasized how the role of an Equity, Diversity, and Inclusion specialists must be clearly defined to ensure student voices are heard.</p> <p>Student At-Large (FA) highlighted importance of anti-oppression and anti-racism in the role.</p> <p>VP Student Services stated that students participating in meetings should have access to a separate space and resources to debrief. The meeting must be a safe space where BIPOC students feel comfortable calling out problematic comments.</p> <p>Emancipation Day Petition An introduced petition started to recognize Emancipation Day, August 1st, as a holiday in Canada.</p> <p>At-Large Representative suggested bringing the petition to the board to endorse.</p> <p>Health and Counselling Services VP Student Services detailed the BIPOC Support Group starting in Spring semester, increased self-guided support and support for low-income students, hiring Black and Indigenous counsellors and BIPOC athlete support, consult with them about what they need.</p>
Ongoing Projects	
Relevant Strategic Priorities:	

Events

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	0
Total Time (Hrs)	0
Summary	<ul style="list-style-type: none"> • Debrief document: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cyp326DM/edit# • No meetings during this period
Ongoing Projects	<ul style="list-style-type: none"> • Mental Health Mondays Giveaways • Lantern craft workshop • Fall-themed paint night • Various social media campaigns for the SFSS Events Instagram
Relevant Strategic Priorities:	Student Engagement

Executive Committee

Committee Chair	Osob Mohamed
# of Meetings	1

Total Time (Hrs)	1hr
Summary	Our discussion surrounded some ongoing major projects, including <ul style="list-style-type: none"> - Renegotiating the SFSS-FIC agreement which is currently underway - Renegotiating the Collective Agreement with CUPE - Projects staff hires and new positions
Ongoing Projects	SFSS-FIC Agreement
Relevant Strategic Priorities:	Organizational development

External & Community Affairs

Committee Chair	Samad Raza
# of Meetings	0
Total Time (Hrs)	0
Summary	Have not met.
Ongoing Projects	
Relevant Strategic Priorities:	

Faculty and At-Large Representatives

Committee Chair	
# of Meetings	
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Finance and Administrative Services

Committee Chair	VP Finance Corbett Gildersleve
# of Meetings	1
Total Time (Hrs)	1
Summary	We reviewed the Investment Policy Implementation Plan drafted by VP Finance Corbett Gildersleve and FAS Rep Harry Preet Singh.

Ongoing Projects	Investment Policy Implementation, Participatory Budgeting
Relevant Strategic Priorities:	Organizational Development

First Year Engagement

Committee Chair	Haider Masood
# of Meetings	1
Total Time (Hrs)	1 hour 3 min
Summary	<ul style="list-style-type: none"> • This was our first official meeting. • Discussions around an event to be held for first years (Exam and Enrollment tips) on 1st of December. • Discussion around first engagement initiatives.
Ongoing Projects	Event to be held on 1st of Dec. (What I wish I knew in my first year: Exam and Enrollment tips).
Relevant Strategic Priorities:	First year engagement

Governance

Committee Chair	Gabe Liosis
# of Meetings	1
Total Time (Hrs)	0.5 Hrs
Summary	- Did not have an official meeting this period, but had a short informal meeting to review our Annual Plan
Ongoing Projects	<ul style="list-style-type: none"> - SFSS By-Law Review - Other policy Review - Post-AGM tasks - Elections and Referenda Policy Review
Relevant Strategic Priorities:	Organizational Development

Human Resources and Personnel Committee

Committee Chair	Osob Mohamed
# of Meetings	1
Total Time (Hrs)	1hr
Summary	A majority of the items at this meeting were in camera, including updates on an

	ongoing grievance, staff volunteering support, hiring committee updates, and staff contracts. We also discussed the timelines by which we can get started on renegotiating our collective agreement.
Ongoing Projects	SFSS-CUPE Collective agreement Ongoing hires Ongoing grievances
Relevant Strategic Priorities:	Organizational development

Member Services Advisory

Committee Chair	Phum Luckkid
# of Meetings	0
Total Time (Hrs)	0
Summary	No meetings for this duration
Ongoing Projects	
Relevant Strategic Priorities:	

Nomination

Committee Chair	
# of Meetings	
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Surrey Campus

Committee Chair	Mehtaab Gill
# of Meetings	1
Total Time (Hrs)	1
Summary	Discussed latest projects and things happening around Surrey campus including Anti-Racism working group and the 5th floor galleria - Indigenous space.

Ongoing Projects	Surrey Campus Bingo
Relevant Strategic Priorities:	Student Engagement

University & Academic Affairs

Committee Chair	Gabe Liosis
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet during this period
Ongoing Projects	Did not meeting during this period
Relevant Strategic Priorities:	N/A

Vancouver Campus

Committee Chair	
# of Meetings	
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

SFSS BOARD WORK REPORT

This report reflects the Board work from
November 1 - November 15, 2020

President (Osob Mohamed)

Meeting Summary and Comments

Meeting, Date	SFU Budget Information Session - November 4th
Parties Attending	Gabe (VP University), GSS, SFU Administration
Meeting Length (Hrs)	2hrs
Reason	We were invited for a session to discuss main pieces of the proposed University budget for the upcoming year
Summary and Outcome	Main takeaways include the increases to tuition fees for the upcoming year, and also plans to continue with increases in subsequent years. We received an overview of spending, and potential areas of change due to the pandemic.
Next Steps	N/A

Meeting, Date	Call with the Peak - November 4th
Parties Attending	Karissa Ketter (News Writer)
Meeting Length (Hrs)	30 mins
Reason	Interview regarding the AGM
Summary and Outcome	I did an interview with the Peak regarding next steps after the AGM tuition condemnation vote. See the article here: https://the-peak.ca/2020/11/whats-next-for-the-sfss-after-voting-to-condemn-tuition-increases/
Next Steps	N/A

Meeting, Date	COVID-19 Operations Group - November 4th
Parties Attending	John Walsh (Building Manager), GSS, SFU departments
Meeting Length (Hrs)	1hr
Reason	Monthly meetings
Summary and Outcome	We received updates from COVID protocol from different SFU departments, and

	provided an update from the SFSS. I had a follow up conversation with Andrea Ringrose (Campus Public Safety) right after the meeting, to discuss the ways in which security & CPS staff are interacting with students/how to prevent escalation of situations in which protocol is not being followed.
Next Steps	N/A

Meeting, Date	Operations Organizer Hiring Committee - November 5th
Parties Attending	Gabe (VP University Relations), Corbett (VP Finance), Weichun (Science Representative)
Meeting Length (Hrs)	2hrs
Reason	Interview with an applicant
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Executive Committee - November 5th
Parties Attending	SFSS Executives, Lawrence Jones (Transition Manager)
Meeting Length (Hrs)	1hr
Reason	Regular meeting
Summary and Outcome	Our discussion surrounded some ongoing major projects, including <ul style="list-style-type: none"> - Renegotiating the SFSS-FIC agreement which is currently underway - Renegotiating the Collective Agreement with CUPE - Projects staff hires and new positions
Next Steps	N/A

Meeting, Date	Meeting with Vancity Investment Management - November 5th
Parties Attending	Corbett (VP Finance), Lawrence Jones (Transition Manager), Rakesh Mehta and Bill Elliot (Vancity)
Meeting Length (Hrs)	1hr
Reason	Reviewing documents prior to account setup
Summary and Outcome	Our investment managers walked us through the documentation we need to review and sign to get the investment account going.
Next Steps	To review and sign documents upon receipt

Meeting, Date	AMS Lobbying Meeting - November 5th
Parties Attending	Samad (VP External), Kalith Nanayakkara and Saad Shoaib (AMS)
Meeting Length (Hrs)	1hr

Reason	External relations meeting
Summary and Outcome	We met with Kalith and Saad to discuss some tuition and student affordability related projects that are currently ongoing lobbying efforts, including with the provincial government with regard to the post-secondary funding model.
Next Steps	N/A

Meeting, Date	Call with CBC - November 5th
Parties Attending	Maryse Ziedler (CBC)
Meeting Length (Hrs)	30 mins
Reason	Discuss online learning
Summary and Outcome	I had a chance to speak with Maryse on the experiences of online learning from a student perspective, and also what we have been hearing through the Society. See the article here: https://www.cbc.ca/news/canada/british-columbia/midway-through-the-first-full-term-of-online-classes-university-students-are-burning-out-1.5793757
Next Steps	N/A

Meeting, Date	HR and Personnel Committee - November 6th
Parties Attending	HR and Personnel Committee members
Meeting Length (Hrs)	1hr
Reason	Regular meetings
Summary and Outcome	A majority of the items at this meeting were in camera, including updates on an ongoing grievance, staff volunteering support, hiring committee updates, and staff contracts. We also discussed the timelines by which we can get started on renegotiating our collective agreement.
Next Steps	N/A

Meeting, Date	Board Development Session with Studentcare - November 6th
Parties Attending	SFSS Board, Kristin Foster and Bahareh Jokar (Studentcare)
Meeting Length (Hrs)	3hrs
Reason	Board development
Summary and Outcome	Our Studentcare reps gave us an orientation of what Studentcare does for us, and the usage of the current health and dental plans for our members. We also received some interesting updates regarding the usage, and how COVID has impacted the frequency and amount of claims happening in certain areas
Next Steps	N/A

Meeting, Date	Meeting with FIC re:Services Agreement - November 12
Parties Attending	Samad (VP External), Corbett (VP Finance), Sharla Reid and Hamoon Babachahi (FIC)
Meeting Length (Hrs)	1hr
Reason	To discuss the re-signing and changes to the agreement
Summary and Outcome	
Next Steps	Connect with Sharla, Erin and Tracey (SFU Student Services) to discuss the associate membership

Meeting, Date	Operations Organizer Interview - November 12
Parties Attending	Corbett (VP Finance), Gabe (VP University Relations), Weichun (Science representative)
Meeting Length (Hrs)	1.5hrs
Reason	Conducting interviews with applicants
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Bullying and Harassment Consultation Meeting - November 12
Parties Attending	Gabe (VP University Relations), GSS representatives, SFU Administrators
Meeting Length (Hrs)	1.5hrs
Reason	SFU asked for feedback on the drafted Bullying and Harassment policy, and the changes to the Human Right policy.
Summary and Outcome	We noted some areas of concern, particularly with the effectiveness of the policy, and some of the definitions being used.
Next Steps	To attend community consultations

Meeting, Date	Meeting with World University Services Canada (WUSC) - November 12
Parties Attending	Corbett (VP Finance), Zeynep Buran, Wafaa Zaqout, Jhanvi Chamathka (WUSC)
Meeting Length (Hrs)	1hr
Reason	Discuss WUSC project
Summary and Outcome	WUSC is looking to develop a program that would help to support Black and landed refugee high school students who are looking to attend SFU through a scholarship. They are looking for SFSS support in funding the scholarship, which would help to cover tuition fees for the students. We had a few questions regarding the target (undergrads only), and the longevity of the program (for the full time to get a degree). With an updated budget, we will have a better idea of what our potential contribution could be.

Next Steps	WUSC would like to attend an upcoming Board meeting to discuss
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Meeting, Date	Operations Organizer Interview - November 12
Parties Attending	Corbett (VP Finance), Gabe (VP University Relations), Weichun (Science representative)
Meeting Length (Hrs)	1.5hrs
Reason	Conducting interview with applicant
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	SFSS Board Meeting - November 13
Parties Attending	SFSS Board, staff, guests
Meeting Length (Hrs)	3hrs
Reason	Bi-weekly meeting
Summary and Outcome	<p>We passed motions regarding our new elections policies, updating the name of the Accessibility Committee, and supporting the Bachelor of Environment Student Union in their ongoing campaign to secure space from SFU after having been served an eviction notice. We also appointed Gabe and Jennifer to the Student Advocate Hiring Committee.</p> <p>For discussion, we talked about the potential to implement a second round of emergency funding for students, using some of the unused funding in our budget currently. We also discussed the potential to increase the number of gender-neutral washrooms in the SUB, and further plans to support Indigenous students in dealings with SFU as they relate to rec</p>
Next Steps	N/A

Meeting, Date	Operations Organizer Interview - November 13
Parties Attending	Corbett (VP Finance), Gabe (VP University Relations), Weichun (Science representative)
Meeting Length (Hrs)	1.5hrs
Reason	Conducting interviews with applicants
Summary and Outcome	N/A
Next Steps	N/A

Projects and Events

Project/Event Title	Post-AGM Survey
Updates and Upcoming Plans	I've been working with Matt (VP Student Services) and Sindhu (Communications Coordinator) to develop and send out a post-AGM survey to the students who attended

	our AGM. This included helping to develop questions, and figure out logistics around the distribution
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	3hrs

Project/Event Title	SFSS Emergency Funding round 2
Updates and Upcoming Plans	I prepared a briefing note for the Board that was discussed at our November 13th meeting, to see if there was a desire to do another round of emergency funding. Our VP Finance is looking at our budget to see where potential funding may come from.
Relevant Strategic Priorities	Student financial health
Total Time (Hrs)	1.5hrs

Project/Event Title	University relations - Preparing for committees
Updates and Upcoming Plans	I find that a significant chunk of time is spent preparing to either participate or chair in a variety of University committees or working groups, where often I have to ensure that I am prepared to speak/participate on different issues. For instance, during this period I had to help prepare for the bullying and harassment consultation meeting by reviewing the policy documents, and for the COVID-19 Operations groups
Relevant Strategic Priorities	University relations
Total Time (Hrs)	5hrs

Project/Event Title	Emails, communications, and catch up work
Updates and Upcoming Plans	I've been trying to allocate at least 1-2hr a day (excluding Saturdays) to check my emails, and catch up on different tasks. On some days, if something urgent comes up I will add some time and time to this and address it right away.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	4hrs

VP Student Services (Matthew Provost)

Meeting Summary and Comments

Meeting, Date	BIPOC Committee Meeting, 11/02/20
Parties Attending	SFSS BOD: <ul style="list-style-type: none"> - Balqees Jama (At-Large Rep), WeiChun Kua (Science Rep), Nafoni Modi (Health Sci Rep), Anuki Karunajeewa (Enviro. Rep), Osob Mohamed (President) Society Staff: <ul style="list-style-type: none"> - Somayeh (Admin) FNSA: <ul style="list-style-type: none"> - Keianna (FNSA Rep), Kali (FNSA Treasurer) SOCA: <ul style="list-style-type: none"> - Monique Council: <ul style="list-style-type: none"> - Victor At-Large Members: <ul style="list-style-type: none"> - Marie, Zaina, Nim, Milan, Flourish
Meeting Length (Hrs)	2 hr
Reason	Bi-Weekly Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Updates on Our Decision and What is next for the campaign - Emancipation Day Petition and how we can circulate it through out social media as well as write a letter of support - Health and counselling services updates and next steps, we will be reaching out HCS to continue our conversation for plans for the Spring semester.
Next Steps	n/a

Meeting, Date	Meeting with Transition Manager, 11/03/20
Parties Attending	Lawrence (Transition Manager)
Meeting Length (Hrs)	30 min
Reason	Check in with Collage
Summary and Outcome	Met with Lj to get access to Collage for hiring committee
Next Steps	n/a

Meeting, Date	Governance Committee Review Session, 11/04/20
Parties Attending	SFSS BOD: <ul style="list-style-type: none"> - Osob Mohamed (President), Gabe Liosis (VP University Relations), Corbett Gildersleve (VP Finance), WeiChun Kua (Science Rep), Balqees Jama (At-Large Rep) Society Staff: <ul style="list-style-type: none"> - Lawrence (Transition Manager), Sarah (Policy, Research, Campaign Coord.)

Meeting Length (Hrs)	30 min
Reason	Check in/ Strategic Planning
Summary and Outcome	To discuss annual review and make strategic plan for the next six months for Governance committee
Next Steps	n/a

Meeting, Date	Let Talk Post-Secondary: Info Talk, 11/05/20
Parties Attending	Incoming SFU Students, Red Fox Youth Program
Meeting Length (Hrs)	30 min
Reason	Invitation to join
Summary and Outcome	I met with Indignous youth who are considering coming to post secondary, I discussed pathways and also was a point of contact for the youth. I also discussed my experience being an Indigenous student at SFU.
Next Steps	n/a

Meeting, Date	Meeting with Office for Aboriginal People, 11/05/20
Parties Attending	FNSA Board: <ul style="list-style-type: none"> - Kali (Treasurer), Zac (Board Rep), Astrid (Council), Keianna (Board Rep) OAP: <ul style="list-style-type: none"> - Ron Johnson (ED), Eldon Yellohorn (INDG Prof, Committee Chair for First People Gather House), Sobhana (ARC Committee)
Meeting Length (Hrs)	1 hr
Reason	Following up to discuss FNSA and Indigenous students calls to action
Summary and Outcome	We met with OAP to discuss the systemic issues of disregarding Indigenous student voices in major reconciliation projects that are happening at the university. We wanted to get clarity on how consultation processes were working as well as to get some accountability on the SFU side on these projects. Ultimately we did not get adequate support and we will be awaiting proper information.
Next Steps	Will be waiting for following up and also documents

Meeting, Date	Probationary Review of FNSA Coordinator, 11/05/20
Parties Attending	SFSS Society Staff: <ul style="list-style-type: none"> - Lawrence J. (Transition Manager), Lacie Burning (FNSA Coordinator), Ashley (OOC Coordinator), Anna Reva, Steven Hall
Meeting Length (Hrs)	1 hr
Reason	Scheduled Review
Summary and Outcome	We discussed Lacie's work so far with FNSA and SFSS and provided feedback as well

	as gained some insight because we understand they were hired during COVID so the processes have been different, and the on boarding process has not been ideal.
Next Steps	Myself and Steven have scheduled a training session with Lacie

Meeting, Date	HR & Personnel Committee, 11/06/20
Parties Attending	SFSS BOD: <ul style="list-style-type: none"> - Osob Mohamed (President), Corbett Gildersleve (VP Finance), Balqees Jama (At- Large Rep) SFSS Society Staff: <ul style="list-style-type: none"> - Lawrence (Transition Manager), Somayeh (Admin)
Meeting Length (Hrs)	1.5 hr
Reason	Regular Meeting
Summary and Outcome	Majority of our meeting was In-Camera that included grievances, staff updates, and contracts
Next Steps	n/a

Meeting, Date	SFSS Development Session, 11/06/20
Parties Attending	SFSS Board of Directors
Meeting Length (Hrs)	2.5 hr
Reason	Bi-weekly session
Summary and Outcome	We had a session with student care and they discussed our current plan and also updates from this year's plan. They talked to us about changes that could be made in the future and how student care has helped through COVID and what we can expect from this year's plan.
Next Steps	n/a

Meeting, Date	SFU Aboriginal Steering Committee, 11/12/20
Parties Attending	Office for Aboriginal People: <ul style="list-style-type: none"> - Ron Johnson (OAP ED), Gary George, Karen Matthews FNSA Board: <ul style="list-style-type: none"> - Kali (Treasurer), Zac (Board Rep) SFU Admin: <ul style="list-style-type: none"> - Joy Johnson (SFU President), Rummana Khan Hemani, Sobhana Jaya Madhaven, Joanne Curry, Jon Driver, Marcia Guno Other: <ul style="list-style-type: none"> - John Burrows, Jeff Derksen, Michelle Pidgeon, Ouri Scott (Architec)
Meeting Length (Hrs)	3 hr
Reason	Annual Meeting (Happens 2 times a year)
Summary and Outcome	This meeting happens twice a year and from here we went into discussion around SFU's Reconciliation efforts and also progress. This meeting we understood that this committee does not actually have any decision

	<p>making power. We seen this was more of a show and tell about how Indigenization is being progressed on an institutional level</p> <p>Indigenous students were not allowed to bring accountability to this meeting and FNSA board members as well as membership and allies were removed from this meeting. It was also on request of the Interim ED of OAP and Jon Driver to disable the chat to not allow proper conversation happen.</p> <p>Myself and Indigenous students major concerns with how the SFU has been handling Reconciliation efforts. There has been very limited and non-extensive outreach and consultation with Indigeous students and community. There has also been a lack of transparency. There has been 9 million dollars allocated for Reconciliation efforts at SFU and there has already been 4 million dollars spent and student and community has not been aware about who is making the decisions</p> <p>We also addressed the harm that has been caused to the community by excluding Indigenous Students from the conversation. There is definitely more work that needs to be done. Zac asked for action items around getting more time and adequate and respectful time frames to accommodate students. There is no comment until Joy said they will ensure that students get proper invites.</p> <p>There was a presentation from Michelle on the Indigenous University Prep Program This committee has not done adequate work to ensure that proper voices are being prioritized.</p>
Next Steps	Will be following up and discussing what steps can be taken so no more harm is caused.

Meeting, Date	SFSS BOD Meeting, 11/13/20
Parties Attending	SFSS BOD, Society Staff, Peak
Meeting Length (Hrs)	3 hr
Reason	Bi-weekly meeting
Summary and Outcome	<p>New Business:</p> <ul style="list-style-type: none"> - We motioned to pass the elections policies to be inline with our new bylaws that were passed at AGM - Discussed supporting the Bachelor of Environment Student Union and Environmental Science Student Union's space - We The appointment members to the Student Advocate Hiring Committee <p>We talked about:</p> <ul style="list-style-type: none"> - SFSS Emergency Funding for Fall 2020 - Gender-Inclusive Washrooms in the SUB and discussion around who should be contacted in the consultation process. - Indigenous Students and Reconciliation - Multiple indigenous groups including the First Nations Student Association have been excluded from multiple aboriginal projects at SFU.
Next Steps	N/a

Meeting, Date	
Parties Attending	
Meeting Length (Hrs)	
Reason	
Summary and Outcome	

Next Steps	
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Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

VP External Relations (Samad Raza)

Meeting Summary and Comments

Meeting, Date	5 Nov - Exec Committee
Parties Attending	SFSS execs and LJ
Meeting Length (Hrs)	1 hr
Reason	Regular meeting
Summary and Outcome	Discussed FIC agreement Talked about accessibility assistant
Next Steps	N/A

Meeting, Date	5 Nov - AMS X SFSS
Parties Attending	AMS VP External, AMS External Associate , Myself, Osob
Meeting Length (Hrs)	1 hr
Reason	Discuss lobbying
Summary and Outcome	AMS extended an open invitation to their lobbying meetings, which we accepted.
Next Steps	N/A

Meeting, Date	9 Nov - Migrant student union
Parties Attending	Saron and myself
Meeting Length (Hrs)	1 hr
Reason	Get update on MSU
Summary and Outcome	discussed recent articles and government policy on international students and migrants
Next Steps	Check in with Rahil

Meeting, Date	10 Nov - UAC
Parties Attending	All UAC members and translin
Meeting Length (Hrs)	1 hr
Reason	Spring semester discussion
Summary and Outcome	Proposed new exemptions and talked about spring semester UPASS.
Next Steps	Wait for translink response

Meeting, Date	11 Nov - Migrant student coordinating meeting
Parties Attending	All MSU member
Meeting Length (Hrs)	1 hr
Reason	Monthly meeting
Summary and Outcome	Talked about immigrations issues faced by international students Talked about collaboration on issues
Next Steps	Rahil is trying to organize a protest demonstration.

Meeting, Date	12 Nov - FIC meeting
Parties Attending	Myself, Osob, Corbett, Hamoon from FIC
Meeting Length (Hrs)	1 hr
Reason	SFSS and FIC agreement
Summary and Outcome	FIC and SFSS are interested in resigning the agreement as it's closer to expiry.
Next Steps	Corbett worked on agreement.

Meeting, Date	12 Nov - Tuition fees increase
Parties Attending	Myself and Katrina Chen MLA
Meeting Length (Hrs)	30 min
Reason	Operating grants and tuition fees increases
Summary and Outcome	Discussed drop in operating grants and increase in tuition fees. Also talked about immigration issues faced by international students.
Next Steps	Schedule meeting with Terry Beech to talk about immigration policies. Talk with the new minister of education about grants.

Projects and Events

Project/Event Title	Tuition fees increase letter to John Horgan and Melanie Mark
Updates and Upcoming Plans	Letter is sent
Relevant Strategic Priorities	N/A
Total Time (Hrs)	2 hr

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

VP Finance (Corbett Gildersleve)

Meeting Summary and Comments

Meeting, Date	Governance Committee - Annual Plan Review, Nov. 4th
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, President Osob Mohamed, VP Student Services Matt Provost, At-Large Rep Balqees Jama, Science Rep Weichun Kua, CPRC Sarah Edmunds, Transition Manager Lawrence Jones
Meeting Length (Hrs)	0.5 hours
Reason	Review the Governance Committee's Annual Plan
Summary and Outcome	<p>After 6 months of work and multiple pieces of the committee's plan done, it was a good idea to review what was left and if any changes needed to be made.</p> <p>With the bylaws passed at the AGM and a transition committee being developed, we decided to shift some of the committee's plans to the transition committee and add/expand on current tasks in the Plan for the rest of the year</p>
Next Steps	

Meeting, Date	Operations Organizer Hiring Committee, Nov. 5th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations Gabe Liosis, Science Rep Weichun Kua
Meeting Length (Hrs)	1.5 hours
Reason	Scheduled Meeting
Summary and Outcome	We discussed and shortlisted candidates and determined an interview schedule
Next Steps	President Osob will contact shortlisted candidates and set up interview times

Meeting, Date	Executive Committee, Nov. 5th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations Gabe Liosis, VP Student Life Jennifer Chou, VP External Relations Samad Raza, Transition Manager Lawrence Jones
Meeting Length (Hrs)	1 hour
Reason	Scheduled Meeting
Summary and Outcome	<p>We reviewed major projects for the rest of the term now that the AGM is complete. These projects are:</p> <ul style="list-style-type: none">• Renegotiate SFSS-FIC Service Agreement• Renegotiate Collective Agreement with CUPE• Hiring support staff for equity and advocacy initiatives
Next Steps	President Osob will set up a time to meet with FIC, HRP will set up the bargaining committee as well as review a timeline for the additional hires

Meeting, Date	SFSS/VCIM Meeting, Nov. 5th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, Transition Manager Lawrence Jones, VCIM Rep Bill Elliot, VCIM Rep Rakesh Mehta
Meeting Length (Hrs)	1 hour
Reason	Finalizing Account Setup
Summary and Outcome	We met with VCIM to update them and finish setting up our account with them
Next Steps	Corbett needs to send VCIM a final draft version of the Investment Policy

Meeting, Date	SFU Surge Hackathon Updated Budget - Staff Meeting, Nov. 6th
Parties Attending	VP Finance Corbett Gildersleve, MSC Clubs Ricky Che, MSC Generalist John Tseng, Transition Manager Lawrence Jones
Meeting Length (Hrs)	0.5 hours
Reason	Staff meeting to review the updated SFU Surge Hackathon Budget
Summary and Outcome	SFU Surge is planning to change their hackathon to be virtual in the spring. They had previously been approved \$15,000 from the previous SFSS Board in April. With a virtual hackathon, some costs have decreased while others have increased. Staff wished to review and discuss the event prior to a monday meeting.
Next Steps	Some questions arose during the meeting and they will be sent to SFU Surge's hackathon team for Monday's meeting

Meeting, Date	HR and Personnel Committee, Nov. 6th
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, President Osob Mohamed, At-Large Rep Balqees Jama, VP Student Services Matt Provost, Transition Manager Lawrence Jones
Meeting Length (Hrs)	1.5 hours
Reason	Scheduled Meeting
Summary and Outcome	We discussed a number of things in-camera around an ongoing grievance, staff contracts, hiring committee updates, and staff volunteer support Ex-camera, we also discussed a roadmap for collective bargaining as we need to plan that out. Both groups wished to hold the bargaining after their respective AGMs, That leaves the meeting times to be around December.
Next Steps	N/A

Meeting, Date	Board Dev Session - Studentcare, Nov. 6th
Parties Attending	Board, Studentcare Rep Kristin Foster, Studentcare Rep Bahareh Jokar, Transition Manager Lawrence Jones

Meeting Length (Hrs)	2 hours
Reason	Introduction to Studentcare
Summary and Outcome	The board received a detailed breakdown of Studentcare, their role and services, and the Health and Dental Plan
Next Steps	Corbett will have a follow up conversation with the studentcare reps about timelines

Meeting, Date	Board Check-in: Accessibility Concerns, Nov. 6th
Parties Attending	Board, Transition Manager Lawrence Jones
Meeting Length (Hrs)	1 hour
Reason	Discuss some ways to make our board meetings more accessible
Summary and Outcome	Some students raised concerns and offered suggestions on ways to make board and committee meetings more accessible to students. Much of the concerns revolved around language, especially around SFSS-specific jargon and acronyms that the average student would not know. We saw this occur also at the Annual General Meeting and Robert's Rules.
Next Steps	N/A

Meeting, Date	SFU Surge Meeting, Nov. 9th
Parties Attending	VP Finance Corbett Gildersleve, MSC Clubs Ricky Che, MSC Generalist John Tseng, Transition Manager Lawrence Jones, SFU Surge Rep Praneer Shrestha, SFU Surge Rep Nobel Tan
Meeting Length (Hrs)	1 hour
Reason	Review the updated SFU Surge Hackathon Budget
Summary and Outcome	With a change to a virtual hackathon for the spring, some of the costs have shifted and we needed to review if they still needed all \$15,000 from the SFSS. The event is now priced at around \$17,000 from \$20,000, but there has also been a reduction in potential sponsorship revenue due to COVID-19 affecting different organizations and student group's budgets. Overall, the event seems to be well planned and the group is hopeful that with SFSS's full backing that other groups will support the event.
Next Steps	We need to provide final word to the group

Meeting, Date	Finance and Administrative Services Committee, Nov. 9th
Parties Attending	VP Finance Corbett Gildersleve, VP Student Life Jennifer Chou, Business Rep Mehtaab Gill, At-Large Rep Phum Lukkid, FAS Rep Harry Preet Singh, Student-at-Large Pariya Zabihi
Meeting Length (Hrs)	1 hour
Reason	Scheduled Meeting
Summary and Outcome	We reviewed the Investment Policy Implementation Plan drafted by VP Finance Corbett

	Gildersleve and FAS Rep Harry Preet Singh.
Next Steps	Voting on the plan will occur at the next meeting

Meeting, Date	Accessibility Committee, Nov. 10th
Parties Attending	Accessibility Committee Members, VP Finance Corbett Gildersleve, Transition Manager - Lawrence, Campaigns, Research, and Policy Coordinator - Sarah
Meeting Length (Hrs)	1 hour (I left early after my Q&A)
Reason	Scheduled Meeting
Summary and Outcome	<p>I attended the committee meeting to help update the committee and answer questions around the SUB as it related to signage and washrooms, specifically the amount of gender neutral washrooms.</p> <p>The committee raised concerns about the number of gender-neutral washrooms and their placement. Currently the SUB has one gender-neutral washroom on each floor (5th to 2nd) and all washrooms on the 1000 level are gender neutral. This was due to Out on Campus and the Womens' Centre being on the 1000 level, but later they were moved to the 2000 level.</p> <p>The SFSS could designate more washrooms to be gender neutral, to the point that all washrooms are that there would be some additional costs associated with converting current stalls to have floor-to-ceiling walls. Additionally, we need to consult with more student groups.</p>
Next Steps	This will also be brought to the board for discussion at the next available meeting, Corbett also agreed to take pictures of different signage and bathrooms to help give the committee a better idea of how things are layed out.

Meeting, Date	Studentcare Chat, Nov. 11th
Parties Attending	VP Finance Corbett Gildersleve, Studentcare Rep Kristin Foster
Meeting Length (Hrs)	0.5 hours
Reason	Discuss upcoming timelines
Summary and Outcome	Studentcare has some spring plans concerning the health and dental plan and surveying students.
Next Steps	Set up a meeting with the executive committee and then the board to plan and approve things

Meeting, Date	SFSS-FIC Meeting, Nov. 12th
Parties Attending	President Osob Mohamed, VP Finance Corbett Gildersleve, Transition Manager Lawrence Jones, ()
Meeting Length (Hrs)	1 hour
Reason	Discuss the SFSS-FIC Services Agreement
Summary and Outcome	We met to discuss the SFSS-FIC Services Agreement which is expiring at the end of

	this calendar year. Both groups are interested in resigning, we just need to restructure and update some sections of the current agreement.
Next Steps	Corbett has been tasked with restructuring and updating the agreement

Meeting, Date	Operations Organizer Interview
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Science Rep Weichun Kua, President Osob Mohamed
Meeting Length (Hrs)	1 hour
Reason	Interview applicant
Summary and Outcome	We interviewed the applicant
Next Steps	N/A

Meeting, Date	Meeting with WUSC, Nov. 12th
Parties Attending	President Osob Mohamed, VP Finance Corbett Gildersleve, WUCS Rep Zeynep ekin Buran, WUSC Rep Wafaa Zaqout, WUSC Rep Jhanvi chamathka Indatissa
Meeting Length (Hrs)	1 hour
Reason	Discuss WUSC Pilot Project
Summary and Outcome	<p>WUSC’s current funding only supports international refugee students. They would like the SFSS to fund a pilot project to help fund a scholarship targeting landed refugee’s children who are entering SFU. Refugees often are kept in poverty conditions due to Canada’s economic system and lack of support. So their children often struggle to obtain education. They are domestic students, so their tuition is less. They would like to fund one landed refugee student (or child) and one black domestic student on an equity basis. This would cost around \$5700/term.</p> <ul style="list-style-type: none"> • Questions I asked were around longevity of the funding (it would be hard on the students if they suddenly had their funding cut after the first year). • If they would like SFSS and SFU fees to be covered as well (currently they were just thinking of tuition) • We suggested looking at finding funding in the SFSS for multiple years so that these students would not be left in the lurch during their academic career. However, that might be hard for the board to approve, so we should also ask SFU if they’d be willing to contribute partial funding for this scholarship
Next Steps	We will set up a presentation for the next Board meeting. Hopefully we’ll have the updated budget by then.

Meeting, Date	Operations Organizer Interview, Nov. 12th
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Science Rep Weichun Kua, President Osob Mohamed
Meeting Length (Hrs)	1 hour
Reason	Interview applicant
Summary and Outcome	We interviewed the applicant

Next Steps	N/A
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Meeting, Date	Board Meeting, Nov. 13th
Parties Attending	Board, CRPC Sarah Edmunds, Transition Manager Lawrence Jones, Comms Coordinator Sindhu Dharma, Shop Steward Ashley Brooks
Meeting Length (Hrs)	2.5 hours
Reason	Scheduled Biweekly Meeting
Summary and Outcome	<p>We approved:</p> <ul style="list-style-type: none"> ● A bunch of minutes ● Passed the new elections policies to be more in line with our new bylaws ● Changed the Accessibility Advisory Committee name to the Accessibility Committee ● Approved supporting the Bachelor of Environment Student Union and Environmental Science Student Union’s space campaign to retain their common room. ● The appointment of members to the Student Advocate Hiring Committee <p>We discussed</p> <ul style="list-style-type: none"> ● SFSS Emergency Funding for Fall 2020, as we have room to spare in the budget due to underspending during the pandemic <ul style="list-style-type: none"> ○ Waiting on an updated budget from the Financial Coordinators ● Gender-Inclusive Washrooms in the SUB. <ul style="list-style-type: none"> ○ Overall the board is in support of more washrooms, but we want to consult with different student groups to see how many washrooms should be converted (some groups might need gendered washrooms for religious or cultural purposes) ● STEPS Forward, a program that supports students with developmental disabilities at SFU. Allows students to audit courses, but they’re not SFSS members. <ul style="list-style-type: none"> ○ Asking for a change in membership definition to allow them to obtain equal access to benefits and membership options ○ With the new bylaws, this might actually be an issue with SFU not the SFSS. Need to look at our definitions and SFU’s. ● Indigenous Students and Reconciliation <ul style="list-style-type: none"> ○ Multiple indigenous groups including the First Nations Student Association have been excluded from multiple aboriginal projects at SFU. ● New requirements for working in the SUB <ul style="list-style-type: none"> ○ Due to new provincial health rules from increased COVID-19 infection rates, the SUB has a more stringent policy that affects both staff and board members working in the space ○ Now, only board and staff members are only allowed to be in the SUB to complete specific on-site tasks such as cheque printing and approvals. ○ Everyone needs to check in with John Walsh (Building Manager) or Lawrence Jones (Transition Manager) ahead of time and complete a self assessment before being approved to work in the space.

Next Steps	N/A
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Meeting, Date	Operations Organizer Interview, Nov. 13th
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Science Rep Weichun Kua, President Osob Mohamed

Meeting Length (Hrs)	1 hour
Reason	Interview applicant
Summary and Outcome	We interviewed the applicant
Next Steps	N/A

Projects and Events

Project/Event Title	Student Union Space Tracker/Audit
Updates and Upcoming Plans	With two student unions in the School of Environment losing their space, I asked staff if there were any historical tracking of past student unions losing their space, and what their space was. There wasn't any information, so I created a spreadsheet that let us survey/audit student unions to determine what space they currently had, if they lost any space in the space, and when. This will better inform us for future space advocacy campaigns. Staff have already reached out to student unions and collected data.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	5 hours

Project/Event Title	Minutes Progress Tracker
Updates and Upcoming Plans	I updated the tracking sheet with additional categories in the approval process for more granular information gathering. Additionally, I developed a minutes priority list for specific decision making bodies like Board and Council, as well as core committees that often spend funds like the Accessibility Committee and Events Committee. This has helped speed up the minute drafting and approval process for each. I have also reached out to different committee chairs to verify the tracker sheet's records and determine if there are any drafted or approved minutes not listed.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	15 hours

Project/Event Title	SFSS 2020/2021 Budget Update
Updates and Upcoming Plans	I've requested the Financial Coordinators create an updated SFSS Budget based on the administrative restructuring and revenue projections so that we can better understand our financial situation 6 months into our term
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	5 hours

Project/Event Title	SFSS 2021/2022 Budget Draft
Updates and Upcoming Plans	I have started compiling a new draft budget based on current and proposed hiring plans. I will update it after our collective agreement is fully renegotiated. This will be a project for the next 4 months
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	10 hours

Project/Event Title	Investment Plan
Updates and Upcoming Plans	FAS Rep Harry Preet Singh and I have worked on an implementation plan for the investment policy. We have provided a draft plan to FASC and will vote on it at the following FASC meeting.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	10 hours

VP Student Life (Jennifer Chou)

Meeting Summary and Comments

Meeting, Date	Nov 4 - SFSS Surrey Campus Committee meeting
Parties Attending	Myself, committee members, Surrey Campus Coordinator - Shelley
Meeting Length (Hrs)	40 mins
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none">• Talked about anti-racism group in Surrey• Went over engagement for Surrey, like an Instagram Bingo giveaway and DSU collaborations
Next Steps	N/A

Meeting, Date	Nov 5 - SFSS Executive Committee Meeting
Parties Attending	Myself, other SFSS Execs (minus VP Student Services - Matt Provost), SFSS Transition Manager - Lawrence
Meeting Length (Hrs)	1 hour
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none">• Talked about FIC Agreement• Went over Collective Agreement negotiations (timeline)• Talked about hiring SFSS support staff for equity and advocacy initiatives (student advocate, accessibility assistant)
Next Steps	N/A

Meeting, Date	Nov 6 - SFSS Board Development Session with StudentCare
Parties Attending	Myself, some other SFSS Board members, StudentCare representatives
Meeting Length (Hrs)	2 hours
Reason	Learn more about StudentCare Insurance
Summary and Outcome	<ul style="list-style-type: none">• Learned about StudentCare, refund accounting, etc.• More vision care claims in 2019-2020• Went over COVID-19 pandemic coverage and travel insurance (cancellations/changes)• Retroactive opt-out period in July for international students• Asked about psychotherapy and mental health coverage<ul style="list-style-type: none">○ Amount is set by SFSS Board, changes year to year (we can make changes in February)
Next Steps	N/A

Meeting, Date	Nov 6 - SFSS Board Check-In Regarding Meeting Accessibility
Parties Attending	Myself, some other SFSS Board members
Meeting Length (Hrs)	Like 20 mins?
Reason	Talk about SFSS Meeting Accessibility
Summary and Outcome	<ul style="list-style-type: none"> • Some language is inaccessible (and so is Robert's Rules) • We could send out a more thorough video on Robert's Rules as a meeting package for future Annual General Meetings • We could have guest guidelines (this is in the Accessibility Standard Policy) • Can say what acronyms are and define jargon • Can also stream meetings • Can hold each other accountable and define the acronyms another person uses
Next Steps	N/A

Meeting, Date	Nov 6 - SFU Disability and Neurodiversity Meeting
Parties Attending	Myself, other SFU Disability and Neurodiversity Executives
Meeting Length (Hrs)	2 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Talked about Ban The Bottle consultation (having plastic available upon request, promoting accessibility via posters) and SUB washrooms accessibility • Discussed availability for a meeting with SFU Health & Counselling • Went over plans for Discord (making it easier to navigate) and constitution (need to improve it)
Next Steps	<ul style="list-style-type: none"> • Send email to mailing list (with upcoming opportunities) • Upload meeting minutes

Meeting, Date	Nov 9 - SFSS Finance Committee Meeting
Parties Attending	Myself, committee members, some SFSS staff
Meeting Length (Hrs)	1 hour
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Talked about investment policy <ul style="list-style-type: none"> ○ Went over what Real Estate meant ○ Went over some bursaries options too (Accessibility Bursary, potential future emergency fund for COVID)
Next Steps	N/A

Meeting, Date	Nov 10 - SFSS Accessibility Committee Meeting
Parties Attending	Myself, committee members, some staff (Transition Manager - Lawrence, Campaigns, Research, and Policy Coordinator - Sarah)

Meeting Length (Hrs)	1.5 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> ● Debrief document: https://docs.google.com/document/d/1ZvN05I-jGADiMA-WeGOHaE0tGOhx6EX3lDyJnpl0Zml/edit ● Highlights: <ul style="list-style-type: none"> ○ We will have Level Playing Field, the SUB auditor, come in to present ○ Concerns about the accessibility of SUB washrooms and signage were expressed; we will be following up on this in upcoming meetings ○ The wage for the Accessibility Designated Assistant is low - we will be writing a letter to support the increase of this wage ○ This committee's name will change to Accessibility Committee instead of Accessibility Advisory
Next Steps	<ul style="list-style-type: none"> ● Come up with questions to send to Level Playing Field ● Bring gender-inclusive washrooms in the SUB to Board as a discussion item, to see how we can consult students ● Write a letter in support for increasing wage for the Accessibility Designated Assistant position ● Add an agenda item for increasing wages in the collective agreement negotiation for the next Executive committee meeting (in-camera discussion item)

Meeting, Date	Nov 12 - Meeting with SVSPO Representative, Paola
Parties Attending	Myself, Paola
Meeting Length (Hrs)	1 hour
Reason	Discuss next steps and updates from Member Services Advisory Committee regarding mandatory SVSPO training
Summary and Outcome	<p>Main caveats for not having any mandatory training:</p> <ul style="list-style-type: none"> ● Hard to enforce ● Too much administrative overload <p>Bystander Intervention and Allyship workshops</p> <ul style="list-style-type: none"> ● We can promote to clubs and other student groups (execs and members welcome to come) ● Non-mandatory ● Club Coordinators can give Paola 3 dates and 3 times for workshops (sometime in Jan - March 2021) ● Gift card draw to incentivize people to come ● Can promote to student groups mailing list <p>SFSS Canvas course training</p> <ul style="list-style-type: none"> ● Need alt text for images ● Need to be written in accessible, plain language ● More infographics and short videos (captioned), and less text ● Paola will create content for the SVSPO section of the course by end of April 2021 and the course can hopefully be ready for Fall 2021 <p>Online campaigns (update)</p> <ul style="list-style-type: none"> ● Instagram and other social media posts (and email newsletters for student groups) with information about sexual violence/harassment prevention

	<ul style="list-style-type: none"> • Can host a campaign every semester • This is an option / an alternative for mandatory training
Next Steps	Submit the above as an agenda item for the Member Services Advisory Committee

Meeting, Date	Nov 12 - Meeting with STEPS Forward
Parties Attending	Myself, 2 representatives from Steps Forward
Meeting Length (Hrs)	1 hour
Reason	Discuss Steps Forward and what SFSS can do to help students
Summary and Outcome	<ul style="list-style-type: none"> • https://www.bc-ipse.org/ • They support students with developmental disabilities • Talked about SFSS Accessibility Committee and SFU Disability and Neurodiversity Alliance • Learned about Steps Forward and how they support students with developmental disabilities • They are asking for these students (who audit courses at SFU) to get access to join SFSS clubs, get involved, etc. <ul style="list-style-type: none"> ○ "It would be great if students can become a SFSS member through payment of the student activity fee. We realize there are university processes we'll have to figure out but if we have the support of the SFSS, we can bring this conversation forward with the Registrar."
Next Steps	<ul style="list-style-type: none"> • Bring to Board as a discussion item and get questions from them

Meeting, Date	Nov 13 - SFSS Board Meeting
Parties Attending	Myself, all Board members minus Business rep (Mehtaab) and At-Large rep (Phum), some SFSS staff (Out On Campus coordinator - Ashley, Campaigns, Research, and Policy Coordinator - Sarah, and Admin Assistant - Brianna)
Meeting Length (Hrs)	2.5 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Liaison report document: https://docs.google.com/document/d/159Rm_dVmeatypS1zQESH0yTYd6HDR-UVZ_E118RpbxY/edit# • Highlights: <ul style="list-style-type: none"> ○ Indigenous students and reconciliation <ul style="list-style-type: none"> ■ SFU has been excluding Indigenous students ■ On November 12, 2020, the Aboriginal Steering Committee (only meets twice a year) met ■ https://www.sfu.ca/aboriginalpeoples/sfu-reconciliation/sfu-arc-mandate.html ■ SFU didn't invite FNSA to this meeting until 1 week ago ■ Indigenous students and allies weren't let in the meeting ■ No student involvement with reconciliation efforts ○ Elections and Referenda Policies <ul style="list-style-type: none"> ■ Attachment: Draft Elections Policies ■ Discussion:

	<ul style="list-style-type: none"> ● Some changes were made at the SFSS Annual General Meeting, and now our policies are out of date ● There will be no such thing as Board elections anymore, so we went through the policies and updated it with Council and Executive Committee elections ■ Some changes: <ul style="list-style-type: none"> ● Election timeline ● Setting a budget for elections ● How IEC is approved ● IEC term (extended to be 13 months, transition period from May 1-31 for training and this overlaps with the previous IEC Commissioner) ● Slates (clarifying and as per last year's IEC's recommendations) ○ Environmental Science Student Union / Bachelor of Environment Student Union Common Room <ul style="list-style-type: none"> ■ The School of Environmental Science gave BESU and EVSCSU 33 days to move out of the space and are planning to convert the space into a lab ■ SFSS supports finding an alternate permanent space for the Environmental Science and the Bachelor of Environment Student Unions (EVSCSU and BESU) following their eviction, through sending out a letter of support to the School of Environmental Science ○ SFSS Emergency Funding for Fall 2020 <ul style="list-style-type: none"> ■ Basically, we have more money this year due to more people enrolling / paying student fees and less money spent on events (they're cheaper to run online - only 10% of amount budgeted was used) ■ Our budget is underutilized ■ This would help students amidst the tuition increases ○ University Advocacy Updates <ul style="list-style-type: none"> ■ A lot of students are very upset about the tuition increases, and SFU is not listening to these students ■ SFSS is encouraging students to participate in SFU's budget information sessions - November 23 and November 30 ■ https://www.sfu.ca/finance/budget-information-sessions-2020-21.html ○ Gender-Inclusive Washrooms in the SUB <ul style="list-style-type: none"> ■ Accessibility Committee members and other groups (SFU Disability and Neurodiversity Alliance) were concerned that there was only one accessible and gender-neutral washroom in the SUB (except on the first floor, which has 5 gender-neutral stalls and 2 accessible stalls) ■ We talked about the possibility of having all-gender washrooms only in the SUB, like in the Vancouver Harbour
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	<p>Centre (the only changes would probably be signage indicating which washrooms have urinals)</p> <ul style="list-style-type: none"> ● We can also change washrooms to floor-to-ceiling stalls ■ We will be consulting different groups like Out On Campus (OOC) and the Women’s Centre, and also consult religious groups on campus because some religions require women to use separate washrooms
Next Steps	<ul style="list-style-type: none"> ● Send liaison report to Council ● Contact STEPS Forward with questions ● Work with Accessibility Committee in consulting different groups for gender-neutral washrooms in the SUB

Projects and Events

Project/Event Title	Nov 4 - Apple Pie Baking Workshop
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● This was fun, I was worried about my pie crust but it turned out well ● Eventbrite: https://www.eventbrite.ca/e/baking-workshops-tickets-126625621643 ● Post-event report: https://docs.google.com/document/d/19alZaMf71BcOJPLZsHdhRsatdrQPvicVBjavGEoxlGA/edit
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	2 hours

Project/Event Title	Accessibility Designated Assistant Hiring
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Worked on job description, reviewing candidates ● Sent emails to folks to promote ● Signed up for job boards as an employer to promote
Relevant Strategic Priorities	Student well-being
Total Time (Hrs)	2 hours

Project/Event Title	Emerge SFU
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Various meetings for planning workshops, events ● Graphics for women in tech event ● I am not even counting the meetings anymore there are too many (2-3 meetings every week for 3-4 hours each), additional 1-2 hour meeting for event-planning ● Sort out honoraria
Relevant Strategic Priorities	Student engagement University relations

Total Time (Hrs)	Like 50 hours...
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Project/Event Title	SFU Disability and Neurodiversity Alliance
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Minutes, emails, meetings • Adding people to newsletter • Consultation with things going on in Accessibility Committee
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1.25 hours

Project/Event Title	Mental Health Mondays Giveaway
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Picking giveaway winner
Relevant Strategic Priorities	<ul style="list-style-type: none"> • Student engagement • Student well-being
Total Time (Hrs)	30 min

Project/Event Title	Miscellaneous committee/Board work
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Emails, document organization • Briefing notes, post-event reports • Made graphics for various events • Set up various events (emails, posting/promoting events) • Uploaded meeting recordings of all our committee meetings, Board meetings, Council meetings, and Council committee meetings to YouTube publicly (took like 3+ hours and I'm not done yet) • Making Spotify playlist for SFSS Events/SFSS Board (collaborative study playlist and get to know Board members playlist) • Posting/replying to DMs on SFSS Events
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	A lot...rip

Project/Event Title	StreetFest
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Delayed
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	Accessibility Bursary
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Updates and Upcoming Plans	<ul style="list-style-type: none"> Briefing note: https://docs.google.com/document/d/1odY_21hzKbgLxZ8FhdaT5WpP70Bj9C9l/edit
Relevant Strategic Priorities	<ul style="list-style-type: none"> Student well-being Financial health
Total Time (Hrs)	N/A

Project/Event Title	Large Event Fund Project
Updates and Upcoming Plans	<ul style="list-style-type: none"> This is part of the Finance and Administrative Services Committee Description from the annual plan: <ul style="list-style-type: none"> The SFSS's Fall Kickoff Concert financial issues, student club large-scale events like CaselT, and the spring hackathon all speak to the need for better financial and planning policies. Work with the Members Services Committee and Governance committee to determine possible usage and financial controls/policies. Still need to get started on this
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	N/A

Project/Event Title	Training for Student Group Execs
Updates and Upcoming Plans	<ul style="list-style-type: none"> Contacted necessary people and liaised between different groups to talk about mandatory anti-racism, accessibility, and sexual violence prevention training for student group execs Emails & meetings
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	30 mins

Project/Event Title	SFSS Podcast
Updates and Upcoming Plans	<ul style="list-style-type: none"> N/A
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	SUB Esports Gaming Lounge Working Group
Updates and Upcoming	<ul style="list-style-type: none"> Leading the inclusivity group

Plans	
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	Nov 13 - SFSS Events x SFU Befikre Diwali Dance Workshop
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Despite the wifi issues, we all had fun! • Some people expressed interest in joining SFU Befikre to learn how to dance and have fun
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	1 hour

VP University Relations (Gabe Liosis)

Meeting Summary and Comments

Meeting, Date	Academic Integrity Working Group, 11-02-2020
Parties Attending	Members of the Academic Integrity Working Group
Meeting Length (Hrs)	1 Hr
Reason	Regularly Scheduled Biweekly Meeting
Summary and Outcome	<ul style="list-style-type: none">- Discussed changes to the academic integrity website to update information- Received an update on the progress of the examity pilot project.<ul style="list-style-type: none">- Needs to be integratable into canvas- There were concerns expressed around the viability of exam invigilating software- Discussed alternatives to online exams, such as more assignments that test the student's ability to learn much better than exams
Next Steps	N/A

Meeting, Date	Vice-President Advancement and Alumni Engagement Search Committee, 11-24-2020
Parties Attending	Members of the Search Committee
Meeting Length (Hrs)	1.5 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none">- Confidential interview of candidates
Next Steps	N/A

Meeting, Date	Vice-President Advancement and Alumni Engagement Search Committee, 11-25-2020
Parties Attending	Members of the Search Committee
Meeting Length (Hrs)	3 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none">- Confidential interview of candidates
Next Steps	N/A

Meeting, Date	Budget Information Session, 11-04-2020
Parties Attending	SFU President Joy Johnson, VP Finance Martin Purchuko, SFSS President Osob Mohamed, VP University Relations Gabe Liosis, Director of External Relations (GSS) Matthew Mcdonald
Meeting Length (Hrs)	2 Hrs

Reason	University Administration invited us for a session discussing the proposed university budget for the 2021/22 fiscal year.
Summary and Outcome	- University Administration explained to us the proposed university budget for the 2021/22 fiscal year.
Next Steps	N/A

Meeting, Date	Governance Committee Annual Plan Review Session, 11-04-2020
Parties Attending	Members of the Governance Committee, Transition Manager Lawrence Jones, CRPC Sarah Edmunds
Meeting Length (Hrs)	0.5 Hrs
Reason	Review the Governance Committee Annual Plan
Summary and Outcome	- The Governance Committee did a thorough review of what projects have been completed, and what projects the Committee would like to focus on for the rest of the Board term - Also discussed what projects to let the Transition Steering Committee handle.
Next Steps	N/A

Meeting, Date	Operations Organizer Hiring Committee, 11-05-2020
Parties Attending	President Osob Mohamed, VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Science Representative WeiChun Kua
Meeting Length (Hrs)	1.5 Hrs
Reason	Planning Session
Summary and Outcome	- We discussed and shortlisted candidates and determined an interview schedule
Next Steps	- Osob: follow up with short listed candidates and schedule interviews.

Meeting, Date	Executive Committee, 11-05-2020
Parties Attending	Members of the Executive Committee
Meeting Length (Hrs)	1 Hr
Reason	Regularly Scheduled Meeting
Summary and Outcome	- Discussion Items - Renegotiate SFSS-FIC Service Agreement - Renegotiate Collective Agreement with CUPE - Hiring support staff for equity and advocacy initiatives
Next Steps	N/A

Meeting, Date	Senate Committee on Undergraduate Studies, 11-05-2020** <i>** Please note that this meeting is in my capacity as a student Senator, not as VP UR of the SFSS. I am including it in my report because it heavily correlates to the work I am completed as VP UR of the SFSS.</i>
Parties Attending	Members of SCUS
Meeting Length (Hrs)	2 Hrs
Reason	Regularly Scheduled Monthly Meeting
Summary and Outcome	<ul style="list-style-type: none"> - I asked two questions: <ul style="list-style-type: none"> - What is SFU doing to ensure international students are being treated equitably when it comes to exams? Is SFU offering alternative exams times for students living in different time zones? - Can we extend the withdrawal deadline from 1 week after classes begin to 2 weeks after classes begin?
Next Steps	N/A

Meeting, Date	SFSS Board Development Session, 11-06-2020
Parties Attending	Members of the Board of Directors, SFU Health and Counselling Services
Meeting Length (Hrs)	3 Hrs
Reason	Regularly Scheduled BiWeekly Development Session
Summary and Outcome	<ul style="list-style-type: none"> - Presentation from Studentcare on their role, services, and the Health and Dental Plan
Next Steps	N/A

Meeting, Date	Board Check-in: Accessibility Concerns, 11-06-2020
Parties Attending	Members of the Board, Transition Manager Lawrence Jones
Meeting Length (Hrs)	1 Hr
Reason	Discuss some ways to make our board meetings more accessible
Summary and Outcome	<ul style="list-style-type: none"> - Some students raised concerns and offered suggestions on ways to make board and committee meetings more accessible to students. <ul style="list-style-type: none"> - Much of the concerns revolved around language, especially around SFSS-specific jargon and acronyms that the average student would not know. - We saw this occur also at the Annual General Meeting and Robert's Rules.
Next Steps	N/A

Meeting, Date	Vice President Advancement and Alumni Engagement Search Committee, 11-10-2020
Parties Attending	Members of the Search Committee
Meeting Length (Hrs)	2 Hrs

Reason	Regularly Scheduled Meeting
Summary and Outcome	- Discussed our final preferred candidates after shortlist interviews
Next Steps	N/A

Meeting, Date	Chat With Ed (TSSU) Re: COVID-19 Coalition
Parties Attending	VP University Relations Gabe Liosis, Ed (TSSU)
Meeting Length (Hrs)	0.75 Hrs
Reason	Discuss Action Plan for the C19C
Summary and Outcome	<ul style="list-style-type: none"> - Came up with a series of action items, including: <ul style="list-style-type: none"> - Push an email campaign on new mode - Push the SFU Budget Consultation on SFSS social media - Find time to hold a c19c general assembly - Work with UAA folks to make a cheat sheet
Next Steps	N/A

Meeting, Date	Operations Organizer Interview #1, 11-12-2020
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Science Rep Weichun Kua, President Osob Mohamed
Meeting Length (Hrs)	1 Hr
Reason	Interview an Applicant
Summary and Outcome	- We interviewed the applicant
Next Steps	N/A

Meeting, Date	Bullying and Harassment Policy Consultations
Parties Attending	SFSS Reps and GSS Reps
Meeting Length (Hrs)	1.5 Hrs
Reason	SFU wanted to consult SFSS and GSS on a new proposed bullying & harassment and human rights policy
Summary and Outcome	- We spotted many clear concerns in the new policy, and we expect to have another session to flesh those concerns out more.
Next Steps	N/A

Meeting, Date	Operations Organizer Interview #2, 11-12-2020
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Science Rep Weichun Kua, President Osob Mohamed

Meeting Length (Hrs)	1 Hr
Reason	Interview an Applicant
Summary and Outcome	- We interviewed the applicant
Next Steps	N/A

Meeting, Date	SFSS Board of Directors, 11-13-2020
Parties Attending	Members of the Board of Directors, SFSS Staff
Meeting Length (Hrs)	2.5 hours
Reason	Regularly Scheduled Biweekly Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Approved: <ul style="list-style-type: none"> - A bunch of minutes - Passed the new elections policies to be more in line with our new bylaws - Changed the Accessibility Advisory Committee name to the Accessibility Committee - Approved supporting the Bachelor of Environment Student Union and Environmental Science Student Union's space campaign to retain their common room. - The appointment of members to the Student Advocate Hiring Committee - Discussion Items <ul style="list-style-type: none"> - SFSS Emergency Funding for Fall 2020, as we have room to spare in the budget due to underspending during the pandemic - Gender-Inclusive Washrooms in the SUB. - STEPS Forward, a program that supports students with developmental disabilities at SFU. Allows students to audit courses, but they're not SFSS members. - Indigenous Students and Reconciliation - New requirements for working in the SUB
Meeting, Date	Board Meeting, Nov. 13th

Meeting, Date	Operations Organizer Interview #3, 11-13-2020
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Science Rep Weichun Kua, President Osob Mohamed
Meeting Length (Hrs)	1 Hr
Reason	Interview an Applicant
Summary and Outcome	- We interviewed the applicant
Next Steps	N/A

Projects and Events

Project/Event Title	Preparation for Transition Steering Committee
Updates and Upcoming Plans	- I drafted terms of reference for the working groups I am proposing to establish under the new Transition Steering Committee of the Board.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	1 Hour

Project/Event Title	Policy Review
Updates and Upcoming Plans	- I started preliminary work of revising the current SFSS Board Policies to transform them into <i>SFSS Council Policies</i> .
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	1.5 Hours

At-Large Representative (Balqees Jama)

Meeting Summary and Comments

Meeting, Date	First meeting of the Registrar's Search Committee, Nov 2
Parties Attending	Balqees Jama, Rummana Khan Hemani (AVP),
Meeting Length (Hrs)	1.5 hrs
Reason	To search for and hire a new person for the role
Summary and Outcome	<p>We did introductions and went over the general outline for the search committee process. We were reminded of confidentiality, and were walked through how to combat implicit bias and enable equitable hiring. Frankly, I think only bits were practical but most of it was ineffective and gives the false idea that a 15 minute training can adequately rid folks of oppressive hiring tactics. Policies change is what is actually needed to make hiring equitable.</p> <p>I mentioned that it is important to SFSS that we see more Black and Indigenous senior leadership at SFU, as there is currently none at all. We agreed to proactively reach out to "information sources" that are run by and empower marginalized communities (disabled, women, LGBTQ2S+, Black, Indigenous, and People of Colour) so that they can share information about the role in a diverse range of communities as well.</p>
Next Steps	Registrar Search Town Hall

Meeting, Date	SFSS BIPOC Committee Meeting, Nov 2
Parties Attending	BIPOC Committee members
Meeting Length (Hrs)	2 hrs
Reason	Regularly scheduled
Summary and Outcome	<p>We started off by recapping things from our meeting with SFU Admins (Joy Johnson and Rummana Khan).</p> <p>Our Decision SFU: What's Next I provided updates including promise for a statement from Joy Johnson and hiring Black counsellors and the hiring of an Equity, Diversity and Inclusion specialist and emphasized importance for establishing a timeline. Student-At-Large (MH) mentioned that Student Athletes and Coaches would be involved in name change and highlighted the need for clarity when the statement would be made.</p> <p>New Equity, Diversity, and Inclusion Specialist I emphasized how the role of an Equity, Diversity, and Inclusion specialists must be clearly defined to ensure there is an intersectional approach and that the role is effective. Flourish highlighted the importance of anti-oppression and anti-racism in the role. Matt stated that students participating in the Search Committee should have access to a separate space and resources to debrief. The meeting must be a safe space where BIPOC students feel comfortable calling out problematic comments.</p> <p>Emancipation Day Petition</p>

	<p>An introduced petition started to recognize Emancipation Day, August 1st, as a holiday in Canada. I suggested bringing the petition to the board to endorse.</p> <p>Health and Counselling Services Matt detailed the BIPOC Support Group starting in Spring semester, increased self-guided support and support for low-income students, hiring Black and Indigenous counsellors, and BIPOC athlete support, consult with them about what they need.</p>
Next Steps	Follow up at next BIPOC meeting

Meeting, Date	HR and Personnel Committee, Nov 6
Parties Attending	Members of HRPRCOM
Meeting Length (Hrs)	2 hrs
Reason	Regularly scheduled HRPRCOM meeting
Summary and Outcome	In-camera, we discussed a grievance, staff contracts, and hiring committee updates. Ex-camera, we discussed the collective bargaining we will engage in soon.
Next Steps	N/A

Meeting, Date	SFSS Board Development: StudentCare, Nov 6
Parties Attending	Board Members
Meeting Length (Hrs)	2 hrs
Reason	Regularly scheduled dev session; Learn more about Student Care
Summary and Outcome	We learned about the origin of StudentCare, and went deeper into what the plan offers to our members.
Next Steps	N/A

Meeting, Date	Board Check-In, Nov 6
Parties Attending	Board Members
Meeting Length (Hrs)	0.5 hr
Reason	To discuss accessibility concerns about our board meetings
Summary and Outcome	<ul style="list-style-type: none"> - Use less SFSS and union jargon - Say each word in acronyms - Make a Roberts Rules cheat-sheet, similar to Jennifer's AGM Cheat Sheet
Next Steps	N/A

Meeting, Date	FYEC, Nov 12
Parties Attending	At Large Representative Balqees Jama, FCAT Rep Haider Masood and FASS

	Representative Sude Guvendik, VP UR Gabe Liosis,
Meeting Length (Hrs)	1 hr
Reason	Scheduled
Summary and Outcome	The committee agreed to host one practical event for first year students, led and organized by Haider (chair). The event will be regarding tips for enrollment and final exams. We also brainstormed some
Next Steps	N/A for me; but Haider to keep us updated with organizing

Meeting, Date	Board of Directors Meeting
Parties Attending	Board
Meeting Length (Hrs)	2 hrs
Reason	Regularly scheduled
Summary and Outcome	<p>MOTIONS</p> <ul style="list-style-type: none"> ● Ratified BOD, EXEC, and AAC minutes ● Passed a motion to repeal the SFSS Elections and Referenda Policies and replace it with policies that are clearer and in line with our by-laws. ● We passed a motion to amend SO-8 (Accessibility Advisory Committee) to change Online via Zoom Board of Directors Simon Fraser Student Society Friday, November 13th, 2020 3 the name of the Committee to "Accessibility Committee", and to replace any mentions of "Accessibility Advisory Committee" anywhere else in the SFSS Board Policies with "Accessibility Committee". ● We appointed members to the Student Advocate Hiring Committee ● We are supporting the Environmental Science Student Union (EVSCSU) and Bachelor of Environment Student Union (BESU) in their fight against eviction by the SFU School of Environmental Science and Faculty of Environment. Evictions of departmental student unions are all too common by the institution, causing harm and disconnect to student communities, Student space is vital to wellbeing of students, interdisciplinary learning, sharing ideas, creating friendships, and collaboration. <p>DISCUSSION ITEMS</p> <ul style="list-style-type: none"> ● SFSS Emergency Funding for Fall 2020 - Due to financial stressors on students with the COVID-19 pandemic, the Board discussed considering a motion to contribute X to re-establish the Simon Fraser Student Society Emergency Assistance fund, to be administered through SFU Financial Aid and Awards ● University Advocacy Updates ● We agreed to make more washrooms in the SUB gender-neutral, and consult with groups that have stakes in this decision, such as OOC and faith groups. I raised an accessibility concern with not having any gendered washrooms, as folks also need those too for a variety of personal reasons including mental health, religious reasons (such as Muslim hijabi women like myself who need to make ablution for daily prayers without men around). ● Indigenous Students and Reconciliation ● New requirements for working in the SUB due to new (and stricter) provincial health rules for COVID-19 rising cases
Next Steps	

Projects and Events

Project/Event Title	Hiring the SFSS Board Organizer (BO)
Updates and Upcoming Plans	As I'm on the BO search committee, I will finish reading through all the BO candidates' applications and select the top qualified few I want to interview. The hiring committee will meet soon to make our shortlist of final candidates to invite to an interview.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	3 hrs

Project/Event Title	SFU Equity, Diversity and Inclusion Specialist (Student Services)
Updates and Upcoming Plans	<p>We have been going back and forth with Erin Biddlecombe in attempt to include specific language around anti-oppression, anti-racism, and decolonization in the job description of the EDI Specialist being hired under Student Services, as the JD is too vague and corporate. Our worry is that the role as it stands would be another ineffective EDI attempt that doesn't seek to address intersectional systemic oppression.</p> <p>A couple of board members (likely me and President Osob) are meeting with Erin soon to discuss the development of the job description, respectful student consultation, and the search committee process.</p>
Relevant Strategic Priorities	Student Wellbeing University Relations
Total Time (Hrs)	1 hr

Project/Event Title	SFU Registrar's Search Committee
Updates and Upcoming Plans	The Registrar Search Townhall coming up soon to gather community input.
Relevant Strategic Priorities	University Relations
Total Time (Hrs)	1.5 hrs

At-Large Representative (Phum Luckkid)

Meeting Summary and Comments

Meeting, Date	SFU Anime Club Exec Meeting, Nov 5th
Parties Attending	SFU Anime Club Executives, Discord Moderators
Meeting Length (Hrs)	3
Reason	Planning of events, discussion around composition of next exec team
Summary and Outcome	<p>Event Planning</p> <ul style="list-style-type: none">- Brainstorming for November event- November event going to be a games night similar to last year- Members and execs can bring a game they want to play which will be hosted on Discord <p>Exec Team Composition</p> <ul style="list-style-type: none">- Gave a debrief of what exec membership means from the SFSS members services side- Brief discussion of how the SFSS gives money to clubs (which clubs get the most money, how to get more money)
Next Steps	Send out "Games Hosting" document to members

Meeting, Date	SFSS Board Development Session, Nov 6th
Parties Attending	Studentcare, SFSS BoD
Meeting Length (Hrs)	2
Reason	Meeting with Studentcare
Summary and Outcome	The Studentcare executives talked about how the company operates, board members were able to ask questions about Studentcare (including the process to which the extended psychotherapy benefits can be implemented through the SFSS)
Next Steps	Discussion of higher psychotherapy funding at Board

Meeting, Date	FARM Committee meeting, Nov 9th
Parties Attending	BoD Faculty Representatives, At-large representatives
Meeting Length (Hrs)	1
Reason	FARM Committee meeting
Summary and Outcome	<p>OER Faculty Survey Update</p> <ul style="list-style-type: none">- Emerly requested an update of the Open Education Resources Survey that the board sent out to all faculty deans.- Most deans did not respond to the request, the only dean that responded was FASS in which 5 professors filled out the survey. <p>Student Union Rooms</p>

	<ul style="list-style-type: none"> - Created an action plan for trying to preserve the BESU common room - Created a google doc for a letter to the Faculty of Environment <p>FASS Dean Search Committee</p> <ul style="list-style-type: none"> - Sude requested some ideas of what the SFSS would like to see from the new FASS Dean (desirable qualities that will be relayed to the search committee)
Next Steps	

Meeting, Date	FASC meeting, Nov 9th
Parties Attending	FASC Committee members
Meeting Length (Hrs)	1
Reason	Committee debrief of BN investment plan
Summary and Outcome	<p>BN Investment policy plan</p> <ul style="list-style-type: none"> - The Board has a lot of money in the bank doing nothing, the Board has hired Vancity in August to handle investing the money in order to receive additional revenue - Vancity gave us some choices as to what kind of investment we want to do - Corbett brought the ideas to FASC, FASC choose what we felt was the best option which was to use the revenue gained from the investment immediately and only reinvest in order to adjust for inflation (something along those lines I am not a finance guy)
Next Steps	Approve the plan at the next board meeting

Meeting, Date	FCAT Presidents meeting, Nov 10th
Parties Attending	Myself, FCAT Rep Haider, TSU (theatre) president, IATSU (IAT) president
Meeting Length (Hrs)	1
Reason	Monthly(ish) FCAT Presidents Meeting
Summary and Outcome	<p>TSU is not doing much right now</p> <p>IATSU has some trouble with a grant, they only received a third of the funding and asked the board to look into it</p>
Next Steps	Look into the IATSU grant

Meeting, Date	Accessibility Committee meeting, Nov 10th
Parties Attending	Accessibility Committee members
Meeting Length (Hrs)	1
Reason	Biweekly meeting
Summary and Outcome	<p>Hired accessibility auditors for the SUB Building</p> <p>Discussion about gender neutral washrooms in the SUB</p> <ul style="list-style-type: none"> - Cannot change the layout of washrooms in the SUB as the washrooms have

	<p>already been built</p> <ul style="list-style-type: none"> - Could look to repurpose another washroom - John was not present during the meeting and Corbett could not answer some of the questions <p>Accessibility Assistant Hiring Update</p> <ul style="list-style-type: none"> - Job posting will be posted soon - Vivian (committee member) asked about the salary, she believes the salary is quite low for a position with high qualifications and a specialized skill set - Jennifer (VPSL) / Lawrence (Transition Manager) will have a talk with the union about increasing the salary
Next Steps	

Meeting, Date	SFU Anime Exec Meeting, Nov 15th
Parties Attending	SFU Anime Executives
Meeting Length (Hrs)	2
Reason	Exec Meeting
Summary and Outcome	<p>Came up with a list of potential games to host</p> <ul style="list-style-type: none"> - Among Us, Jackbox, Phasmophobia, Chess (wow!), Genshin Impact, League of Legends <p>Discussed raffle prize distribution</p> <ul style="list-style-type: none"> - Raffle prize tickets will only be distributed for those who play or host games <p>Discussed modifications to the discord</p> <ul style="list-style-type: none"> - Removing or pruning some channels in order to improve new user experience <ul style="list-style-type: none"> - Idea of hiding some of the niche channels for newer members - Changing permissions on voice channels for others to see what people are talking about
Next Steps	Host the event

Projects and Events

Project/Event Title	SFU Anime Club
Updates and Upcoming Plans	<p>Hosted an inhouse League tournament</p> <p>Attended Exec meetings</p> <p>Gave updates on SFSS members services as requested by the exec team</p>
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	4

Project/Event Title	Travel and Conference Funding Overhaul
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Updates and Upcoming Plans	No updates, not a pressing project as students will not be traveling anytime soon
Relevant Strategic Priorities	Student Financial Health
Total Time (Hrs)	0

Project/Event Title	Club Councillor
Updates and Upcoming Plans	<p>The Club Councillor is an idea that me and several club execs had where a member of council would represent all clubs.</p> <ul style="list-style-type: none"> - Could have a guaranteed seat or chair position in MSAC - Would be able to voice their opinion on behalf of clubs for big decisions involving clubs or members services funding - Would be able to vote on behalf of clubs for Board decisions <p>This seat would ideally be voted on only by club execs</p> <p>Will bring this up in MSAC first then discuss with the rest of the board</p>
Relevant Strategic Priorities	Student Advocacy
Total Time (Hrs)	1

Project/Event Title	Miscellaneous Tasks (emails, Discord, messenger)
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	1

Applied Science Representative (Harry Preet Singh)

Meeting Summary and Comments

Meeting, Date	SCC Meeting, 4th november
Parties Attending	SCC members
Meeting Length (Hrs)	1
Reason	General committee meeting
Summary and Outcome	Discussion on: 5th Floor Galleria Indigenous space Anti-Racism Working Group Surrey Surrey Campus Bingo <u>Collaboration with Clubs/SUS</u>
Next Steps	Bring an idea for some kind of activity for SCC or SCC collab to next meeting Contribute bingo ideas to Discord

Meeting, Date	SFSS BOD Dev 7th nov
Parties Attending	BoD, Studentcare reps
Meeting Length (Hrs)	3
Reason	Studentcare presentation
Summary and Outcome	Learned basics of Studentcare insurance policies Survey promotion
Next Steps	Promote the survey and discuss reachability with bod

Meeting, Date	Board Check-in: Accessibility Concerns 7th nov
Parties Attending	BoD
Meeting Length (Hrs)	1
Reason	Accessibility concerns for AGM
Summary and Outcome	Discussed on how to make AGM more comfortable for students joining in Robert rules of order and other procedures were quite difficult for membership to understand. Can send out documents prior to the meeting and have a guest Accessibility Policy
Next Steps	

Meeting, Date	FASC Meeting,
Parties Attending	FASC members
Meeting Length (Hrs)	1
Reason	Investment policy BN by Corbett
Summary and Outcome	Corbett presented the IP document to FASC members which him and I prepared. He showed how SFSS has extra dormant money lying around which can be used better to gain interest. Answered few questions regarding the IP and gave the members some time before next meeting to go through the doc
Next Steps	Vote on IP in next meeting

Meeting, Date	BoD Meeting
Parties Attending	SFSS BoD, 13th November
Meeting Length (Hrs)	3
Reason	Agenda Discussion
Summary and Outcome	<p>Passed meeting minutes. Voted in favour of: Elections and Referenda Policies Amendment to SO-8 (Accessibility Advisory Committee) Save the BESU common room letter</p> <p>Discussed: SFSS Emergency Funding for Fall 2020 University Advocacy Updates Gender-Inclusive Washrooms in the SUB New requirements for working in the SUB as board members. STEPS Forward.</p>
Next Steps	

Arts & Social Sciences Representative (Sude Guvendik)

Meeting Summary and Comments

Meeting, Date	6 Nov- SFSS Board Development Session
Parties Attending	SFSS Board members
Meeting Length (Hrs)	2.5 hrs
Reason	Bi-weekly session
Summary and Outcome	<ul style="list-style-type: none">- StudentCare executives talked about the operation of their company- Board members asked questions about Studentcare- Discussion on travel insurance as well- Discussed Covid-19mpandemic coverage
Next Steps	N/A

Meeting, Date	9th Nov- FARM Committee Meeting
Parties Attending	SFSS Faculty and At-Large Representatives
Meeting Length (Hrs)	1 hr 30 mins
Reason	Bi-weekly
Summary and Outcome	Discussions: <ul style="list-style-type: none">- Update on OER Faculty Survey- Student Unions Rooms- FASS Dean search/renewal committee.- Some ideas of what the SFSS would like to see from the new FASS Dean (desirable qualities that will be relayed to the search committee)- How to strengthen communication with the deans- Racial justice dialogue event/ panel for DSU members of faculties
Next Steps	N/A

Meeting, Date	12th Nov- First Year Engagement Committee meeting
Parties Attending	VP UR Gabe Liosis, ,SFSS At Large Representative Balqees Jama, and FASS Representative Sude Guvendik
Meeting Length (Hrs)	1hr 30 mins
Reason	Committee Meeting
Summary and Outcome	<ul style="list-style-type: none">- Discussion on organizing panels and workshops targeted for first year students- Preparing a list for possible speakers- Planning for spring events

Next Steps	Email DNA, Jess and Global student center
Meeting, Date	13th Nov- FASS DSU Meeting
Parties Attending	DSU members/executives, Brian Fox, FASS EPAs
Meeting Length (Hrs)	1 hr
Reason	Biweekly Meeting
Summary and Outcome	<p>DSU Meeting Structure Change:</p> <ul style="list-style-type: none"> • Each DSU now has their own row in the table to input everything related to their DSU. • There are now specific categories for you to input updates so as to keep things organized • The consent agenda will be a working document, meaning we will not have a new consent agenda every week; rather, there will be one for every month or so. • Depending on what we have going on within FASS and our DSUs, the length of time we use one specific consent agenda document will vary (i.e one month, a couple months, a semester, etc).
Next Steps	<ul style="list-style-type: none"> • Take a look at the updated consent agenda • Continue to input updates for your DSU

Meeting, Date	13 Nov - SFSS Board Meeting
Parties Attending	SFSS Board members, SFSS Staff, Policy coordinators
Meeting Length (Hrs)	2.5 hrs
Reason	Regular Meeting Time
Summary and Outcome	<ul style="list-style-type: none"> - Voted in favour of Elections and Referenda Policies (There will be no such thing as Board elections anymore, so we went through the policies and updated it with Council and Executive Committee elections) - SFSS Emergency Funding for Fall 2020 (more money this year due to more people enrolling / paying student fees and less money spent on events. Our budget is underutilized - The School of Environmental Science gave BESU and EVSCSU 33 days to move out of the space and are planning to convert the space into a lab - Indigenous Students Reconciliation (Indigenous students and First Nations Student Association (FNSA) have been left out and not properly consulted with the First Peoples' Gathering House, and invited last minute to SFU's Aboriginal Nov 12, ARC meeting)
Next Steps	N/A

Projects and Events

Project/Event Title	
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Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Business Representative (Mehtaab Gill)

Meeting Summary and Comments

Meeting, Date	November 4 - SCC Meeting
Parties Attending	SCC Members
Meeting Length (Hrs)	1
Reason	Bi-weekly SCC Meeting
Summary and Outcome	Discussed latest projects and updates from things happening at Surrey campus Shared ideas for engagement online with students
Next Steps	Create bingo for SFSS Instagram targeted towards Surrey campus students

Meeting, Date	November 4 and 11
Parties Attending	Beedie students (3)
Meeting Length (Hrs)	1.5 each so total of 3 hrs
Reason	Learn about challenges faced by Beedie students currently
Summary and Outcome	Work to solve these challenges by connecting with Faculty and Staff Connecting students with more resources or promoting helpful resources Raising awareness about mental health programs and projects available to students during online school
Next Steps	Email students helpful links

Projects and Events

Project/Event Title	Pandemic chronicle Student perspectives
Updates and Upcoming Plans	<ul style="list-style-type: none">- Reviewing final storybook- Met with project team to learn about the challenges and successes- Discuss ways for SFSS to support the project (ex. social media posts)
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	3

Project/Event Title	Beedie President Fall Meeting
Updates and Upcoming Plans	Currently working to plan the meeting Getting ideas and feedback from previous presidents as well as Beedie Staff members
Relevant Strategic Priorities	Student Engagement

Total Time (Hrs)	2.5
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Communication, Art & Technology Representative (Haider Masood)

Meeting Summary and Comments

Meeting, Date	[6th Nov] SFSS Board Development Session
Parties Attending	Board members and student care representatives
Meeting Length (Hrs)	1 hour
Reason	Regularly scheduled session
Summary and Outcome	<ul style="list-style-type: none">• Went over student care information• A very useful session as I was unaware of the incentives of student care.• Discussed travel insurance as well.• Discussed covid-19 pandemic coverage.
Next Steps	

Meeting, Date	[10th Nov] FCAT meeting
Parties Attending	Presidents from Theatre Student Union (TSU) and IATSU, SFSS At-large Representative Phum Luckid
Meeting Length (Hrs)	40 min
Reason	Regularly scheduled monthly meeting
Summary and Outcome	<ul style="list-style-type: none">• TSU: Are planning for the online event called World is Ending. And are working on the advertising/marketing for the event.• IATSU: Will be hosting an event on 22nd Nov called 'Friendsgiving'. The event will include a big raffle prize. IATSU are also partnering with venture connections. Also planning to host a workshop for free landing. For their frosh event in spring, they are planning to ship goodie bags to its members. Currently, they have insufficient funds, and Phum, Kai (IATSU president) and I then also discussed possible ways to meet the funding requirements for frosh event.
Next Steps	

Meeting, Date	[12th Nov] First Year Engagement Committee meeting
Parties Attending	VP UR Gabe Liosis, ,SFSS At Large Representative Balqees Jama, and FASS Representative Sude Guvendik
Meeting Length (Hrs)	1 hour 3 min
Reason	
Summary and Outcome	<ul style="list-style-type: none">• Discussions around an event/panel discussion on December first where students can learn useful tips for enrollment and final exams.• Discussions around other workshops (planning for spring) that are beneficial

	for the first years.
Next Steps	Figure out the panelists for the Dec 1st event, and work on the marketing for the event.

Meeting, Date	[13 nov] SFSS board of directors meeting
Parties Attending	Board members and society staff
Meeting Length (Hrs)	2 hours 30 min
Reason	Regularly scheduled meeting
Summary and Outcome	Discussions around: <ul style="list-style-type: none"> ● Indigenous students and reconciliation ● Elections and Referenda policies ● SFSS Emergency funding for fall ● Gender inclusive washrooms in SUB
Next Steps	

Meeting, Date	
Parties Attending	
Meeting Length (Hrs)	
Reason	
Summary and Outcome	
Next Steps	

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	

Total Time (Hrs)	
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Education Representative (Emerly Liu)

Meeting Summary and Comments

Meeting, Date	[November 2] Education Student Association (ESA) meeting
Parties Attending	ESA members
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	Discussion - Halloween event debrief - Halloween Costume Contest winners - November event (Tuesday, November 24th @ 1-4) - Feedback for Faculty - Executive social
Next Steps	N/A

Meeting, Date	[November 3] Meeting with Dean
Parties Attending	Dean of Education, Director of Undergraduate Programs, ESA President
Meeting Length (Hrs)	1 hour
Reason	Semesterly
Summary and Outcome	Discussion - Student engagement through ESA, Peer Mentorship, HIVEs - Building community online - Remote learning feedback
Next Steps	Provide updates at next ESA meeting

Meeting, Date	[November 6] SFSS Board Development Session
Parties Attending	SFSS Board of Directors, SFSS Staff
Meeting Length (Hrs)	2 hours
Reason	Bi-weekly
Summary and Outcome	Studentcare Presentation
Next Steps	N/A

Meeting, Date	[November 9] FARM Committee meeting
Parties Attending	SFSS Faculty and At-Large Representatives
Meeting Length (Hrs)	1 hour

Reason	Bi-weekly
Summary and Outcome	Discussion - OER Faculty Survey Updates - Student Union Rooms - FASS Dean search/renewal committee - Racial justice dialogue event for faculties
Next Steps	N/A

Meeting, Date	[November 9] ESA meeting
Parties Attending	ESA members
Meeting Length (Hrs)	1 hour
Reason	Emergency meeting to pass funds for shipping Halloween prizes
Summary and Outcome	Motion - Approved funding for prize shipping fees Discussion - November event - November social media giveaway - December event
Next Steps	N/A

Meeting, Date	[November 10] Open Educational Resources (OER) in Faculty of Education
Parties Attending	Director of Undergraduate Programs, Faculty Liaison Librarian, SFU Teaching & Learning Librarian
Meeting Length (Hrs)	1 hour
Reason	To discuss OER adoptions in the Faculty of Education
Summary and Outcome	Discussion - OER adoption in the Faculty since the transition to remote teaching due to COVID-19 - Instructor motivation - Collaborative advocacy work with Faculty committees - How to better promote resources for finding OER and support for using OER to the Faculty - Tracking OER
Next Steps	Provide updates at the upcoming OER Working Group meeting

Meeting, Date	[November 10] Accessibility Advisory Committee (AAC) meeting
Parties Attending	AAC members (SFSS VP Student Life, Faculty of Education Representative, At-Large Representative, Students At-Large), SFSS Staff
Meeting Length (Hrs)	1.5 hours
Reason	Bi-weekly
Summary and Outcome	Motion

	<ul style="list-style-type: none"> - Postponed approval to hire Level Playing Field Inc. for an accessibility audit of the Student Union Building Discussions - Student Union Building Washrooms - Accessibility Designated Assistant Hiring Update - Accessibility Committee Name Change
Next Steps	N/A

Meeting, Date	[November 13] SFSS Board Meeting
Parties Attending	SFSS Board of Directors, SFSS Staff
Meeting Length (Hrs)	2.5 hours
Reason	Bi-weekly
Summary and Outcome	<p>Motions</p> <ul style="list-style-type: none"> - Approved updates to the SFSS Elections and Referenda Policies - Approved Accessibility Advisory Committee name change to "Accessibility Committee" - Appointed SFSS VP Student Life and VP University Relations to the Student Advocate Hiring Committee - Approved to support finding an alternate permanent space for the Environmental Science and the Bachelor of Environment Student Unions following their eviction <p>Discussion</p> <ul style="list-style-type: none"> - SFSS Emergency Funding for Fall 2020 - University Advocacy Updates - Gender-Inclusive Washrooms in the SUB - Indigenous Student Reconciliation - Updated Safety Plan
Next Steps	Discuss advocacy updates with OER Working Group

Projects and Events

Project/Event Title	SFU Esports x CAC x SFSS Spellbound Game Nights
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Debriefed with the SFU Esports Co-President - Began working on the post-event report for the Events Committee
Relevant Strategic Priorities	- Student engagement
Total Time (Hrs)	1 hour

Project/Event Title	Faculty of Education PDP Anti-Racism initiative
Updates and Upcoming Plans	<ul style="list-style-type: none"> - No new information - The Professional Development Program (PDP) is collaborating with community educator-activists to develop an anti-racism education series for the EDUC 400 module for this coming fall 2020 semester - Director of Undergraduate Programs is planning to do a curriculum overhaul across all EDUC courses - The Faculty of Education Equity group and the Executive Committee plans to continue

	<p>to include anti-racism education and anti-oppression pedagogy in EDUC 240 and 100</p> <ul style="list-style-type: none"> - EDUC 100 is a core mandatory lower division course for the Bachelor's degree - Multiple instructors are currently working on designing a Canvas shell for EDUC 100 that will include anti-racism education within Equity, Diversity, and Inclusion (EDI) and Indigeneity is main components
Relevant Strategic Priorities	University relations
Total Time (Hrs)	N/A

Project/Event Title	OER Campaign
Updates and Upcoming Plans	<ul style="list-style-type: none"> - October 16: Faculty Representatives distributed survey emails - 5 Faculty of Arts and Social Sciences instructors have filled out the survey as of now - FARM reps will potentially resend the surveys in the new semester - Met with the Education Director of Undergraduate Programs, Faculty Liaison Librarian, and Chair of OER Working Group to discuss how to promote and support Faculty with OER and collaborate in the future - Start to reconceptualize OER Student Campaign video using footage that we shot last year with the OER Working Group members. Brainstorm how to incorporate student voices
Relevant Strategic Priorities	- Student engagement, student well-being, student financial health
Total Time (Hrs)	1 hour

Project/Event Title	Psycho-educational Assessments (PEA)
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Met with Studentcare and the Director of CAL to discuss SFU CAL's potential role in the assessment process - Instead of CAL, the Studentcare office at SFU will help students with the reimbursement process and protect the privacy of the students. More details TBD - Waiting for Studentcare to respond with updates from Pacific Blue Cross about registered psychologists - Completed policy will be brought to the Governance Committee for review
Relevant Strategic Priorities	- Student well-being, student financial health
Total Time (Hrs)	0.5 hours

Environment Representative (Anuki Karunajeewa)

Meeting Summary and Comments

Meeting, Date	BIPOC committee meeting Nov 2, 2020
Parties Attending	BIPOC committee members, and myself
Meeting Length (Hrs)	2 hours
Reason	Regular scheduled meeting
Summary and Outcome	Discussed the next steps of Our Decision campaign, and anti racism training for DSU's within faculties.
Next Steps	N/A

Meeting, Date	Save the BESU/EVSCsu common room meeting Nov 3, 2020
Parties Attending	Environment students, BESU execs, EVSCSU execs and myself
Meeting Length (Hrs)	1.5 hours
Reason	To save our common room
Summary and Outcome	We strategized how we would run our campaign and received input from students in the DSUs
Next Steps	Write a letter

Meeting, Date	Admin assistant hiring review meeting Nov 5, 2020
Parties Attending	Shelley, lawrence, Somayeh, Nancy and myself
Meeting Length (Hrs)	1 hour
Reason	Review the hiring
Summary and Outcome	We discussed Somayeh's performance as the new admin assistant She gave feedback as well
Next Steps	N/A

Meeting, Date	Students against tmx meeting Nov 5, 2020
Parties Attending	Justice, no pipeline execs, Dogwoodsfu execs and myself
Meeting Length (Hrs)	1 hour
Reason	Regular scheduled meeting
Summary and Outcome	Discussed new mode updates, how to get more students involved and social media

	updates including my upcoming interview with embark
Next Steps	N/A

Meeting, Date	Students against tmx meeting Nov 12, 2020
Parties Attending	Justice, no pipeline execs, Dogwoodsfu execs and myself
Meeting Length (Hrs)	1 hour
Reason	Regular scheduled meeting
Summary and Outcome	Discussed new mode mapping, contact hand-raisers and ask them to join Slack and meeting with SFU Chief Safety Officer Also discussed having biweekly meetings from now on
Next Steps	N/A

Meeting, Date	SFSS board development session Nov 6. 2020
Parties Attending	Sfss board of directors and myself
Meeting Length (Hrs)	1 hour
Reason	Regular scheduled meeting
Summary and Outcome	Studentcare Presentation Discussed how to improve accessibility in future meetings at the end of the meeting
Next Steps	N/A

Meeting, Date	FARM committee meeting Nov 9, 2020
Parties Attending	FARM committee members, and myself
Meeting Length (Hrs)	2 hours
Reason	Regular scheduled meeting
Summary and Outcome	OER updates - many of us did not receive responses from our faculties Save the environment common room discussion - We decided to write a letter of support
Next Steps	Email the letter of support

Meeting, Date	Board of directors meeting nov 13, 2020
Parties Attending	Sfss board of directors, guests, staff and myself
Meeting Length (Hrs)	3 hours
Reason	Regular scheduled meeting
Summary and Outcome	Passed a motion for the board to release a letter in support of saving the environment

	<p>common room. Approved updates to the SFSS Elections and Referenda Policies</p> <p>Discussed SFSS emergency funding for fall 2020, university advocacy updates, non binary washrooms in the SUB, Indigenous student reconciliation and updated safety plan</p>
Next Steps	N/A

Projects and Events

Project/Event Title	SFSS tidy tuesday November 10, 2020
Updates and Upcoming Plans	I will be attending the other upcoming tidy tuesday events. This event series is very helpful in giving tips on how to time manage.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	1 hour

Project/Event Title	Save the BESU and EVSCSU common room
Updates and Upcoming Plans	We wrote a letter addressed to the school of environmental science and faculty of environment and sent it out.
Relevant Strategic Priorities	I attended meetings and discussed how to support the DSUs
Total Time (Hrs)	4 hours

Health Science Representative (Nafoni Modi)

Meeting Summary and Comments

Meeting, Date	BIPOC Committee, November 2
Parties Attending	Bipoc Committee
Meeting Length (Hrs)	2 hours
Reason	Bi-weekly regular meeting
Summary and Outcome	Discussion of: <ul style="list-style-type: none">- Our decision sfu, and the next ste[s- Anti-racism training for student groups
Next Steps	

Meeting, Date	SFSS Board Development, November 6
Parties Attending	Student care, SFSS BOD, SFSS Staff
Meeting Length (Hrs)	3 hours
Reason	Bi-weekly regular meeting
Summary and Outcome	<ul style="list-style-type: none">- Presentation by studentcare re: accessibility and how to improve on this topic
Next Steps	

Meeting, Date	FARM Committee, November 9
Parties Attending	FARM Committee
Meeting Length (Hrs)	1.5 hours
Reason	Regularly scheduled meeting
Summary and Outcome	Discussed: <ul style="list-style-type: none">- Survey updates- BESU Student union room discussion- FARM ongoing projects
Next Steps	

Meeting, Date	SFSS Board of Directors, November 13
Parties Attending	SFSS BOD, SFSS Staff, guests
Meeting Length (Hrs)	3 hours
Reason	Regularly schedules bi-weekly meeting

Summary and Outcome	Discussed: <ul style="list-style-type: none">- SFSS emergency funding- Gender inclusive washrooms
Next Steps	

Science Representative (WeiChun Kua)

Meeting Summary and Comments

Meeting, Date	TMX Tank Farm Risks Meeting prep, Nov 6th, 2020
Parties Attending	Angela Brooks-Wilson (Professor in SFU BPK Department), Karl Perrin (BROKE Representative), John Clague (SFU Emeritus Prof. of Earth Sciences, Seismologist), Tim Takaro (SFU Health Sciences Prof) Board Members: Gabe Liosis (VP University Relations), WeiChun Kua (Science Representative)
Meeting Length (Hrs)	1 hour
Reason	Prep meeting for a meeting on the 19th with Mark Lalonde (Chief Safety Officer), and Martin Pochurko (Vice President Finance & Administration at Simon Fraser University)
Summary and Outcome	<ul style="list-style-type: none"> ● Tried to set up meeting with Joy Johnson but we need to have Martin and Mark <ul style="list-style-type: none"> ○ Not sure if this will be the only meeting or a meeting that will lead to a meeting with Joy ● Mark has said that the University Acts prevent the university from taking a political stance, that no level of protest would work at this point, and that no Indigenous community have reached out to him ● Update of the 2016 PGL report (Andrew Petter said its unacceptable when it was released) ● Should not disregard Indigenous sovereignty, and climate change aspect of this ● Topics to cover: <ul style="list-style-type: none"> ○ Give an introduction as a group and bring into context the broader picture of the TMX project on the existential threat of climate change and continued violence against Indigenous front line defenders ○ What do we want them to do? <ul style="list-style-type: none"> ■ Fire hall and an escape route ■ The statement that the university is or isn't willing to make
Next Steps	Angela will send over talking points and we will meet on the 19th with Mark Lalonde and Martin Pochurko

Meeting, Date	Faculty and At-large Representative Members (FARM) Committee Meeting, Nov 9th, 2020
Parties Attending	Phum Luckkid (Chair, At-large Representative), Sude Guvendik (Faculty of Art and Social Sciences Rep), Nafoni Modi (Health Sciences Representative), WeiChun Kua (Science Representative), Anuki Karunajeewa (Environment Representative), Mehtaab Gill (Business Representative), Emerly Liu (Education Representative)
Meeting Length (Hrs)	1 hour 30 mins
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ol style="list-style-type: none"> 1. OER Faculty Survey Updates <ul style="list-style-type: none"> ○ There were only 5 responses and they were from Faculty of Art and Social Sciences ○ Education Deans told Emerly that it's "not relatable" to COVID-19 and

	<p>the current contexts, and that the OER email was “too lengthy”</p> <ol style="list-style-type: none"> 2. Student Union Rooms <ul style="list-style-type: none"> o FARM committee will write a letter of support and condemning the Faculty of Environment evicting the departmental student union. 3. Roundtable: Ongoing Projects [Tabled to next meeting]
Next Steps	<p>Action Items:</p> <ol style="list-style-type: none"> 1. Will start a Google Doc and draft the letter of support for DSU 2. Anuki: Ask Bachelor of Environmental Science Student Unions (BESU) if they have a letter that other Faculty Student Unions (FSU), and Departmental Student Union (DSU)

Meeting, Date	Science Undergraduate Society (SUS) Meeting, Nov 10th, 2002
Parties Attending	Nick Chubb (President), Zaid Lari (Council Representative), Connor Nutley (MBBSU SUS Representative), Isabel Nelson (Secretary), Gagan Kataria (VP Academic), Tianxing Yan (SASSA Stats Representative), Alisha Gandha (VP Communications/Marketing), Jessie Shen (First Year Representative), Minji Park (CSS Representative), Nadia Lakhan (First Year Representative), WeiChun Kua (Science Representative)
Meeting Length (Hrs)	1 hour
Reason	Regular Weekly Meeting
Summary and Outcome	<ol style="list-style-type: none"> 1. Roundtable updates 2. Merch Discussions <ul style="list-style-type: none"> o There was some confusion on grants due to recent changes from the SFSS o VP Finance is absent for a long time and not responding to messages. Need to run a by-election 3. Trivia Night Recap <ul style="list-style-type: none"> o Each round had 40 people o Gave \$25 gift cards to top 2 per round 4. Games Night update
Next Steps	Need to appoint new VP Finance

Meeting, Date	Migrant Students United (MSU) National Coordinating Meeting, Nov 11th, 2020
Parties Attending	Samad Raza (SFSS VP External), WeiChun Kua (SFSS Science Representative), Sarom Rho (Migrants Students United National Organizer), Rohit Revi (PhD Students on Queens University, founding member of International Student Working Group, President of PSAC 901), Wanyi Liang (York University, Placement at Migrant Students United), Jin Sia (Waterloo, Advisory Councillor), Lara El Mekkawi (PhD student, UW Organize), Adi (St. Johns, NL, Memorial University of Newfoundland, MSU chapter), Rahil Adeli (GSS Representative), Simran (Migrant Students United, Mississauga), Veronica O (Carleton University, Ottawa), Alina Przybyl, Prerna Subramanian (Queens U, Kingston, Equity Officer in PSAC 901, founding member of ISWG), Silvia Rodrigues (GBC in Toronto), Alina (PGWP chapter), Celine Isimbi (Advocacy Director for RAISE, Waterloo)
Meeting Length (Hrs)	1 hour
Reason	To coordinate asks from the government and advocacy for International students in Canada

Summary and Outcome	<ul style="list-style-type: none"> • Round table updates on what issues each organizers at different universities are organizing on • Shared challenges and effective strategies • Nov 24th MSU day of action
Next Steps	Will create a google doc and a platform (discord or slack) to share resources and support actions at other schools. Next meeting in December

Meeting, Date	Operations Organizer Interview, Nov 12th, 2020
Parties Attending	Corbett Gildersleve (VP Finance), Osob Mohamed (President), Gabe Liosis (VP University Relations), WeiChun Kua (Science Representative)
Meeting Length (Hrs)	1 hour
Reason	Interview applicant
Summary and Outcome	Conducted interview with applicant over Zoom
Next Steps	N/A

Meeting, Date	Operations Organizer Interview, Nov 12th, 2020
Parties Attending	Corbett Gildersleve (VP Finance), Osob Mohamed (President), Gabe Liosis (VP University Relations), WeiChun Kua (Science Representative)
Meeting Length (Hrs)	1 hour
Reason	Interview applicant
Summary and Outcome	Conducted interview with applicant over Zoom
Next Steps	N/A

Meeting, Date	SFSS Board Meeting, Nov 13th, 2020
Parties Attending	<p>Board Members: Osob Mohamed (President), Samad Raza (SFSS VP External), Corbett Gildersleve (VP Finance), Matthew Provost (VP Student Services), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Balqees Jama (At-Large Representative), Harry Preet Singh (Applied Science Representative), Haider Abbasi (FCAT Representative), Emerly Liu (Education Representative), Anuki Karunajeewa (Environment Representative), Nafoni Modi (Health Science Representative), WeiChun Kua (Science Representative)</p> <p>Staff: Sarah Edmunds (Campaigns, Research and Policy Coordinator), Brianna Mau (Admin Assistant), Ashley Brooks (Shop Steward), Julia Carneiro (Comms Assistant)</p>
Meeting Length (Hrs)	2 hours 30 mins

Reason	Regular Bi-weekly Board Meeting
Summary and Outcome	<p>Motions:</p> <ol style="list-style-type: none"> 1. Elections and Referenda Policies <ul style="list-style-type: none"> ○ Be it resolved that the Board of Directors repeal the SFSS Elections and Referenda Policies and replace it with the SFSS Elections and Referenda Policies as attached. 2. Amendment to SO-8 (Accessibility Advisory Committee) <ul style="list-style-type: none"> ○ To change the name of the Committee to "Accessibility Committee", and to replace any mentions of "Accessibility Advisory Committee" anywhere else in the SFSS Board Policies with "Accessibility Committee". 3. Student Advocate hiring Committee <ul style="list-style-type: none"> ○ Appointed Gabe and Jennifer to the hiring committee 4. Environmental Science Student Union (EVSCSU), and Bachelor of Environment Student Union (BESU) Common room eviction <ul style="list-style-type: none"> ○ Motion passed to send a letter of support in support of BESU and EVSCSU to the School of Environmental Science regarding their decision to evict both FSU and DSU in a middle of a pandemic when student are not on campus <p>Discussions:</p> <ol style="list-style-type: none"> 1. SFSS Emergency Funding for Fall 2020 <ul style="list-style-type: none"> ○ Will have to wait for an updated budget from our Financial Coordinators 2. University Advocacy Updates <ul style="list-style-type: none"> ○ Despite the SFSS condemnation and continued pushback from students regarding tuition increases, SFU has chose to increase tuition for the next 2 years ○ SFU virtual budget information session is coming up on the 23rd ○ SFSS will send out an email to members, encouraging students to attend and submit questions at budgethelp@sfu.ca. 3. Gender-Inclusive Washrooms in the SUB <ul style="list-style-type: none"> ○ Board is in support of more gender-inclusive washroom but accessibility committee will consult with cultural and religious groups and see how many washrooms can be converted 4. STEPS Forward <ul style="list-style-type: none"> ○ A program supporting students with disabilities at SFU. Student will audit courses ○ STEPS is asking if we can allow these students to be obtain members status with the SFSS ○ Will have to look at our definitions and invite STEP to present to the board on more details 5. Indigenous Students Reconciliation <ul style="list-style-type: none"> ○ Indigenous students and First Nations Student Association (FNSEA) have been left out and not properly consulted with the First Peoples' Gathering House, and invited last minute to SFU's Aboriginal Nov 12, ARC meeting <ul style="list-style-type: none"> ■ only 3 representative were allowed at the ARC meeting and others were blocked from joining or removed from the meeting 6. New requirements for working in the SUB <ul style="list-style-type: none"> ○ Due to new provincial restrictions, only specific on-site tasks like cheque printing and approval are permissible in the SUB. ○ Everyone needs to check in with John Walsh (Building Manager) or Lawrence Jones (Transition Manager) ahead of time and complete a self assessment before being approved to work in the space.
Next Steps	N/A

Meeting, Date	Operations Organizer Interview, Nov 12th, 2020
Parties Attending	Corbett Gildersleve (VP Finance), Osob Mohamed (President), Gabe Liosis (VP University Relations), WeiChun Kua (Science Representative)
Meeting Length (Hrs)	1 hour
Reason	Interview applicant
Summary and Outcome	Conducted interview with applicant over Zoom
Next Steps	N/A

Projects and Events

Project/Event Title	International Student Group Restart
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Met with Anna Reeva to get advice on election timeline and voting system, constitution rework and outreach to international student - Will meet with the larger group to delegate work and decide on election details (when to hold elections, and constitution working group) - Constitution is very hold and don't have a lot of positions that will be useful to have
Relevant Strategic Priorities	International Student Wellbeing
Total Time (Hrs)	1 hour

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	