

# BOARD COMMITTEE AND WORK REPORTS

## **SFSS BOARD COMMITTEE UPDATE**

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## **SFSS BOARD WORK REPORT**

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[Applied Science Representative \(Harry Preet Singh\)](#)  
[Arts & Social Sciences Representative \(Sude Guvendik\)](#)  
[Business Representative \(Mehtaab Gill\)](#)  
[Communication, Art & Technology Representative \(Haider Masood\)](#)  
[Education Representative \(Emerly Liu\)](#)  
[Environment Representative \(Anuki Karunajeewa\)](#)  
[Health Science Representative \(Nafoni Modi\)](#)  
[Science Representative \(WeiChun Kua\)](#)

# SFSS BOARD COMMITTEE UPDATE

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This report summarizes SFSS committee activities that took place from  
**October 1 - October 15, 2020**

## Accessibility Advisory

<b>Committee Chair</b>	Jennifer Chou (VP Student Life)
<b># of Meetings</b>	0
<b>Total Time (Hrs)</b>	N/A
<b>Summary</b>	<ul style="list-style-type: none"> <li>• Debrief document:  <a href="https://docs.google.com/document/d/1ZvN05ljGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit">https://docs.google.com/document/d/1ZvN05ljGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit</a></li> <li>• No meetings this period because of AGM</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>• Hiring Accessibility Designated Assistant</li> <li>• Psycho-educational Assessments</li> <li>• Setting up bursary using the fund</li> <li>• Accessibility audit for the SUB</li> <li>• Collaboration with SFU Health &amp; Counselling</li> <li>• Clear Masks</li> <li>• Improving accessibility fund request form</li> </ul>
<b>Relevant Strategic Priorities:</b>	<ul style="list-style-type: none"> <li>• Student well-being</li> <li>• Student financial health</li> </ul>

## Black Indigenous People of Color

<b>Committee Chairs</b>	Matt (VP Student Services) and Balqees (At-Large)
<b># of Meetings</b>	0
<b>Total Time (Hrs)</b>	2 hrs
<b>Summary</b>	<p>Addressing SFU Systemic Exclusion of FNSA in the First Peoples House Initiative: we are working towards finding ways to support and amplify Indigenous student voice to bring awareness to what is happening on campus</p> <ol style="list-style-type: none"> <li>1. Amplify FNSA's Statement on our social media</li> <li>2. Reach out to FNSA to check in:             <ol style="list-style-type: none"> <li>a. Along with everything in the statement, is there anything FNSA wants SFSS to highlight in our advocacy to SFU?</li> <li>b. How else can SFSS support FNSA right now?</li> </ol> </li> <li>3. SFSS send a letter to SFU</li> <li>4. SFSS President and VP University Relations advocating FNSA's</li> </ol>

	<p>recommendations to SFU Admins during next meeting and hold them accountable in future</p> <p>Our Decision SFU Campaign has launched:</p> <ul style="list-style-type: none"> <li>- We will be spreading awareness through various platforms as well as SFSS social media</li> <li>- We will be addressing this at the meeting with Joy Johnson</li> </ul> <p>Meeting with Joy Johnson is scheduled for the 19th</p>
<b>Ongoing Projects</b>	<p>Athletics Name-Change</p> <p>BIPOC Health and Counselling</p> <p>FNSA?</p>
<b>Relevant Strategic Priorities:</b>	<p>Student engagement</p>

## Events

<b>Committee Chair</b>	Jennifer Chou (VP Student Life)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1.5
<b>Summary</b>	<ul style="list-style-type: none"> <li>• Debrief document: <a href="https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL7GwfTG4J4Cvp326DM/edit">https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL7GwfTG4J4Cvp326DM/edit</a></li> <li>• Extensive discussion on events collaborations highlighted the need for set guidelines to prevent abuse</li> <li>• Talked about upcoming events and past events (post-event reports)</li> <li>• Went over club collab applications</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>• Mental Health Mondays Giveaways</li> <li>• Plant Ethnobotany Webinar</li> <li>• Cultural Week</li> <li>• Photography workshops</li> <li>• Samosa Food workshop</li> <li>• Stranger Things Murder Mystery Night</li> <li>• Modern Family Trivia Night</li> <li>• Music Trivia</li> <li>• Friends Trivia Night</li> <li>• Mental Health Workshop</li> <li>• Horror Movie Night</li> <li>• Cooking workshops (low-budget student-friendly)</li> <li>• Lantern craft workshop</li> <li>• Fall-themed paint night</li> <li>• Pumpkin carving workshop</li> <li>• Vegan salted caramel pretzel cookies food workshop</li> </ul>
<b>Relevant Strategic Priorities:</b>	<p>Student engagement</p>

## Executive Committee

<b>Committee Chair</b>	Osob Mohamed
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<b># of Meetings</b>	0
<b>Total Time (Hrs)</b>	0
<b>Summary</b>	Did not meet during this period
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

## External & Community Affairs

<b>Committee Chair</b>	Samad Raza
<b># of Meetings</b>	0
<b>Total Time (Hrs)</b>	0
<b>Summary</b>	Committee has not met.
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

## Faculty and At-Large Representatives

<b>Committee Chair</b>	HSCI Rep, Nafoni Modi
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1.5
<b>Summary</b>	<ul style="list-style-type: none"> <li>- Discussed the SFU VPRI Hiring committee, which Phum will sit on</li> <li>- Discussed the AGM, how faculty reps can encourage people to come, what faculty reps have done so far, and what to do within the next few weeks leading up to the day of the AGM</li> </ul>
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	Student engagement

## Finance and Administrative Services

<b>Committee Chair</b>	VP Finance Corbett Gildersleve
<b># of Meetings</b>	0
<b>Total Time (Hrs)</b>	0

<b>Summary</b>	Committee did not meet
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

## First Year Engagement

<b>Committee Chair</b>	<b>Haider Masood</b>
<b># of Meetings</b>	Committee did not meet
<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

## Governance

<b>Committee Chair</b>	Gabe Liosis
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	2.25 Hrs
<b>Summary</b>	<ul style="list-style-type: none"> <li>- Discussion Items: <ul style="list-style-type: none"> <li>- Next Steps for the AGM, By-Laws, and the Governance Annual Plan.</li> <li>- Next Steps for reviewing Issues Policies</li> </ul> </li> <li>- Phum brought forward an item to look into increasing Clubs petty cash requests, as well as recommending to the Board to allow, in the clubs terms of reference, for clubs to have their own clubs constitutions and rules.</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>- By-Law Review</li> <li>- AGM Planning</li> <li>- Elections and Referenda Policies Review</li> <li>- Clubs TOR amendment</li> <li>- Clubs Petty Cash Increase</li> </ul>
<b>Relevant Strategic Priorities:</b>	Organizational Development, Student Engagement

## Member Services Advisory

<b>Committee Chair</b>	<b>Phum Luckkid</b>
<b># of Meetings</b>	0

<b>Total Time (Hrs)</b>	0
<b>Summary</b>	No meetings this period
<b>Ongoing Projects</b>	T&C Funding, Small DSU Core funding changes, Club Exec Social
<b>Relevant Strategic Priorities:</b>	Student Financial Health

## Nomination

<b>Committee Chair</b>	VP Student Services Matt Provost
<b># of Meetings</b>	0
<b>Total Time (Hrs)</b>	0
<b>Summary</b>	Committee did not meet
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

## Surrey Campus

<b>Committee Chair</b>	Mehtaab Gill
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1
<b>Summary</b>	SCC will work with Surrey based clubs to support them in upcoming events Members will come up with ideas and reach out to Clubs/SUs that may be interested
<b>Ongoing Projects</b>	Event Collaborations
<b>Relevant Strategic Priorities:</b>	Student Engagement

## University & Academic Affairs

<b>Committee Chair</b>	Gabe Liosis
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	2.25 Hrs
<b>Summary</b>	<ul style="list-style-type: none"> <li>- Motions past: <ul style="list-style-type: none"> <li>- FARM reps mandated to distribute the Faculty OER Survey put together by Emerly</li> </ul> </li> <li>- Discussion Items <ul style="list-style-type: none"> <li>- Discussed striking various Working Groups under the UAA Committee</li> </ul> </li> </ul>

	to streamline projects and productivity
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>- OER</li> <li>- Gondola</li> <li>- Mandatory Anti-Racism Education Working Group</li> </ul>
<b>Relevant Strategic Priorities:</b>	Student Engagement, Student Well-Being

Vancouver Campus

<b>Committee Chair</b>	Haider Masood
<b># of Meetings</b>	Committee did not meet
<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

# SFSS BOARD WORK REPORT

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This report reflects the Board work from  
**October 1 - October 15, 2020**

President (Osob Mohamed)

## Meeting Summary and Comments

<b>Meeting, Date</b>	University and Academic Affairs Meeting - October 1
<b>Parties Attending</b>	UAA Committee Members
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Bi-weekly meeting
<b>Summary and Outcome</b>	We voted to recommend an OER outreach campaign to be led by the faculty representatives, and discussed a number of items including our fall semester goals, updates on the different working groups (COVID-19 coalition, OER working group, anti-racism education, Burnaby mountain gondola, issues policies etc.) We also discussed the withdrawal and tuition refund deadlines and the upcoming student safety group meeting.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board Meeting - October 2nd
<b>Parties Attending</b>	SFSS Board, staff, and guests
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Bi-weekly meetings
<b>Summary and Outcome</b>	At this meeting, we approved a variety of documents relating to our AGM, including the bylaw proposals, the annual and finance reports, and the tuition condemnation vote. We also appointed a new student at-large to the FASC committee, motioned to amend the partial surrender to the MBC lease, passed a motion relating to the faculty OER campaign, and approved an amendment to the clubs terms of reference. Our discussion included the provincial election, SFSS job posting updates, updates from the Joint operations group, and the First People's Gathering House and FNSA statement
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Meeting with SFU President and AVP Students and International - October 6th
<b>Parties Attending</b>	Matt McDonald (GSS), Joy Johnson and Rummana Khan-Hemani (SFU)



<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Monthly meeting
<b>Summary and Outcome</b>	We discussed a number of items, as this was our first meeting with the new president. We talked about the potential of hiring a new administrator to focus solely on equity and inclusion, issues regarding the handling of the First People's Gathering House and FNSA's statement, BIPOC committees ongoing campaign and asks of the University, and questions around SFU's budget preparations for the Spring.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Check in with Mehtaab - October 7th
<b>Parties Attending</b>	Mehtaab Gill (Business rep)
<b>Meeting Length (Hrs)</b>	20 minutes
<b>Reason</b>	Discussing work plan
<b>Summary and Outcome</b>	Mehtaab asked to set up a brief meeting regarding his work plan to address absences from board meetings during the summer semester.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM Graphics Meeting - October 7th
<b>Parties Attending</b>	Matt (VP Student Services), Sindhu Dharmarajah (Communications Coordinator)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Check-in to plan AGM communications plan
<b>Summary and Outcome</b>	Matt, Sindhu and I met to discuss the calendar and plans for AGM communications, including different posts and videos we are looking to put out and when, and what will help us to get the best outreach.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Check in with FNSA Coordinator - October 8th
<b>Parties Attending</b>	Lacie Burning (FNSA Coordinator)
<b>Meeting Length (Hrs)</b>	30mins
<b>Reason</b>	Check-in
<b>Summary and Outcome</b>	I set up this meeting with Lacie to see how they've been settling in, and to discuss any potential support I can offer to them in their new role. I was glad to hear things were moving smoothly with the FNSA and will support as best as I can.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM Planning Committee- October 8th
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<b>Parties Attending</b>	AMG planning committee members
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Bi-weekly meeting
<b>Summary and Outcome</b>	We went over some planned items for the AGM, mainly checking in on what different members of the committee have been working on
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board Development Session - October 9th
<b>Parties Attending</b>	Board of Directors
<b>Meeting Length (Hrs)</b>	2.5hrs
<b>Reason</b>	AGM preparation
<b>Summary and Outcome</b>	This development session was mainly about AGM preparations, where we went over our goals to reach quorum, how we wanted to do student outreach, going over our budget and different incentives we want to offer, and the campaign schedule for social media/email outreach
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SUB Meeting - October 13th
<b>Parties Attending</b>	Corbett (VP Finance), John Walsh (Building Manager), Lawrence Jones (Transition Manager)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Transition into the SUB
<b>Summary and Outcome</b>	We went over a number of items that need consideration as we move into the SUB, such as staffing and building access, insurance issues, the SUB safety plan, and more
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Meeting with SFU Communications - October 13th
<b>Parties Attending</b>	Gwynne Roseborough (SFU)
<b>Meeting Length (Hrs)</b>	20 mins
<b>Reason</b>	SFU Integrity Week video
<b>Summary and Outcome</b>	I had a brief meeting with Gwynne to prepare to film a video on behalf of the SFSS for SFU's academic integrity week. It will be coming out on the 21st.
<b>Next Steps</b>	Prepare script, film video, and forward to Gwynne

<b>Meeting, Date</b>	Joint Health and Safety Committee - October 14th
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<b>Parties Attending</b>	Ricky Che (MSC Clubs), Dipti Chavan (MSC Events), Lawrence Jones (Transition Manager), John Walsh (Building Manager)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Monthly meeting
<b>Summary and Outcome</b>	We discussed the annual JHSC evaluation, the ongoing conversations with WorkSafe BC, and the SUB COVID safety plan, which everyone has had a chance to review at this point.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	COVID-19 Operations Group - October 14th
<b>Parties Attending</b>	Various departmental representatives at SFU
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	We heard from different departments around SFU such as Campus Public Safety, the Library, Student Services, IT, etc. about COVID safety measures and potential areas of improvement. I gave an update on behalf of the SFSS
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Council - October 14th
<b>Parties Attending</b>	SFSS Council. Board and Staff
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	This meeting was mainly regarding AGM campaign strategy and goals, and a motion was passed to support BLM and Black students at SFU, potentially with donations and other actions in the future.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Staff Meeting - October 15th
<b>Parties Attending</b>	SFSS staff
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Monthly meeting
<b>Summary and Outcome</b>	We had a check in, where each staff member was able to share a recap of the month, and we discussed some staffing updates, ongoing hirings, JHSC updates, updates from the Board and regarding the AGM, and the SUB safety plan/changes in work environment in the coming weeks.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Joint Operations Group Agenda Setting - October 15th
<b>Parties Attending</b>	Matt McDonald (GSS), Erin Biddlecombe (SFU)
<b>Meeting Length (Hrs)</b>	30 mins
<b>Reason</b>	Monthly meeting to prepare for JOG
<b>Summary and Outcome</b>	We have this meeting ahead of JOG so that the student societies can bring forward the items we would like to discuss. We brought forward some academic concerns (exams, course issues etc.), questions around the new residence buildings and particularly who the secret investors are, and other updates.
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	AGM Preparation
<b>Updates and Upcoming Plans</b>	I spent time preparing the briefing document for the AGM regarding tuition and the condemnation vote, and helped out with preparing the annual report (my letter and compiling points for different committees and events), reviewing the campaign communications plan with Matt and Sindhu, and preparing a few videos.
<b>Relevant Strategic Priorities</b>	Organizational development, student engagement
<b>Total Time (Hrs)</b>	15hrs

<b>Project/Event Title</b>	Emails, communications, and catch up work
<b>Updates and Upcoming Plans</b>	I've been trying to allocate at least 1-2hr a day (excluding Saturdays) to check my emails, and catch up on different tasks. On some days, if something urgent comes up I will add some time and time to this and address it right away.
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	15 hrs

<b>Project/Event Title</b>	HR & Staff relations items
<b>Updates and Upcoming Plans</b>	Following up on requests/issues that come up relating to HR matters, a few letters of agreement that have gone back and forth,, reviewing the Collective Agreement and Personnel policies to determine how to move forward on requests
<b>Relevant Strategic Priorities</b>	Organizational development
<b>Total Time (Hrs)</b>	3hrs

<b>Project/Event Title</b>	University relations - Preparing for committees
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<b>Updates and Upcoming Plans</b>	I find that a significant chunk of time is spent preparing to either participate or chair in a variety of University committees or working groups, where often I have to ensure that I am prepared to speak/participate on different issues. For instance, during this period I had to prepare for the president's meeting, the JOG agenda setting, and preparing for the upcoming JOG meeting (particularly revising the review done on student services.
<b>Relevant Strategic Priorities</b>	University relations
<b>Total Time (Hrs)</b>	~5hrs

## VP Student Services (Matthew Provost)

### Meeting Summary and Comments

<b>Meeting, Date</b>	U-Pass BC Appeals Committee Meeting, 10/6/20
<b>Parties Attending</b>	Director GSS, SFU, UPass BC Program Coordinator
<b>Meeting Length (Hrs)</b>	2.5 hrs
<b>Reason</b>	To go through appeals for for Upass exemption
<b>Summary and Outcome</b>	We went through 23 appeals for Upass exemptions
<b>Next Steps</b>	There are still over 100 exemptions to go through and next meetings will be set before end of semester to go through the rest of the appeals

<b>Meeting, Date</b>	AGM Graphics, 10/7/20
<b>Parties Attending</b>	Osob Mohamed (President), Corbett Gildersleve (VP Finance), Sindhu (Communications coordinator)
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Check in to plan for AGM Graphics and go over time line for the next couple weeks before AGM
<b>Summary and Outcome</b>	We went through a plan for AGM Social Media, Campaign Video, Timeline for when graphics will be going up and different posts for student engagement. From this point we set hard deadlines for the social media campaign and set goals to have specific informational graphics that will engage membership
<b>Next Steps</b>	Will be focusing the next couple weeks on getting content and communicating with Sindhu for graphics and meeting deadlines

<b>Meeting, Date</b>	Board Organizer Hiring Committee, 10/7/20
<b>Parties Attending</b>	SFSS BOD: Osob Mohamed (President), Balqees Jama (At-Large), Nafoni Modi (Health Sci Rep) Society Staff: Lawrence (Transition Manager)
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	To go over job description and set deadlines
<b>Summary and Outcome</b>	We made small adjustments for the BO job description and from there we made decisions around where to circulate the job posting. We were able to highlight key information about the job description for it to be posted. We have set a timeline to have it open for the next few weeks and will be reviewing applications after the AGM
<b>Next Steps</b>	Will be setting meeting date after AGM to go over potential candidates

<b>Meeting, Date</b>	Board Development Session: AGM Campaign Plan, 10/9/20
<b>Parties Attending</b>	SFSS BOD, Society Staff
<b>Meeting Length (Hrs)</b>	3 hr
<b>Reason</b>	Bi-weekly meeting
<b>Summary and Outcome</b>	We went through our campaign plan and set target numbers to reach quorum, and then we went through the graphics and got approval for the incentives. We talked about how we can engage students and discussed action items among board members in order to set the plan for the next couple weeks.
<b>Next Steps</b>	I will be focusing on the graphics timeline and will be working the communications coordinator to get these done

<b>Meeting, Date</b>	SFSS Council Meeting, 10/14/20
<b>Parties Attending</b>	SFSS BOD, SFSS Council
<b>Meeting Length (Hrs)</b>	1.5 hr
<b>Reason</b>	Regularly scheduled meeting
<b>Summary and Outcome</b>	I went to this meeting to give an update on my role and projects i have been working on, I also gave updates on AGM planning and incentives
<b>Next Steps</b>	n/a

<b>Meeting, Date</b>	AGM Graphic Check In, 10/15/16
<b>Parties Attending</b>	Sindhu (Communications Coordinator)
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Weekly AGM Check in
<b>Summary and Outcome</b>	To go over AGM Graphics timeline and schedule posts, also make recommendations for social media posts going up next week. I was discussing AGM campaign video and giving updates on my end to execute and make sure information was clear. I was able to finish the By-law proposal posts and giving my suggestions on how to relay this info to membership I was following up with other promotional material around incentives for the outgoing videos that will be posted.
<b>Next Steps</b>	Will finishing getting footage for AGM Campaign video/ following up with board members for content and working with other groups to finish the graphics and content

<b>Meeting, Date</b>	AGM Script, 10/16/20
<b>Parties Attending</b>	Osob Mohamed (President), Gabe Liosis (University Relations), Corbett Gildersleve (VP Finance)
<b>Meeting Length (Hrs)</b>	2 hr

<b>Reason</b>	Work on AGM Script
<b>Summary and Outcome</b>	We went through the AGM script and made necessary adjustments to make sure the meeting will run smoothly, we then added and corrected grammatical errors, we went over different situations that could potentially happen and from there we have actions items that are set to be followed through next week.
<b>Next Steps</b>	Will be following action items and be meeting next week to do a run through

## Projects and Events

<b>Project/Event Title</b>	Reconcili-ACTION
<b>Updates and Upcoming Plans</b>	<p>This specific project is ongoing and am working towards setting calls to action for the university in order to recognize Indigenous Student Voices. The FNSA released a letter with calls to action and the ongoing harm that was caused by not including Indigenous voices in the First Peoples Gathering House. From here I have been working with the FNSA in order to support the reconciliation efforts and hold SFU Accountable;</p> <ul style="list-style-type: none"> <li>- I released a public statement</li> <li>- At BIPOC Committee I brought updates around this issue</li> <li>- Frequent check ins and support to FNSA</li> <li>- Outreach to different departments for external support</li> <li>- Talking with community</li> <li>- Outreach to host nations</li> <li>- Organizing digital campaign</li> <li>- Working with FNSA in order to further amplify this issue to the membership</li> <li>- Creating calls to action to hold accountability to SFU for harms that have been caused</li> <li>- Ongoing meetings with Anti-Racism Working group at SFU to further amplify this Issue</li> </ul>
<b>Relevant Strategic Priorities</b>	Will be an ongoing issue and project because SFU has not recognized the magnitude of this and how it impacts Indigenous students
<b>Total Time (Hrs)</b>	12 hrs

<b>Project/Event Title</b>	AGM Graphics and Social Media
<b>Updates and Upcoming Plans</b>	<p>I have taken on the role of coordinating the AGM Graphics timeline and ensuring there is student engagement and different communications material that is posted almost daily.</p> <ul style="list-style-type: none"> <li>- Been getting footage and coordinating with board members and council members for campaign videos for the AGM</li> <li>- Planning content for social media posts and coordinating with Sindhu for these to be posted</li> <li>- Planning weekly check in meeting to talk about content and how to reach student engagement in AGM</li> <li>- Creating post ideas for graphics</li> <li>- Researching and finding content for campaign video</li> <li>- Created content for By-law proposal posts</li> <li>- Getting paid content and working with Osob to execute these</li> <li>- Outreach to different groups on campus for AGM Content</li> <li>- Went and filmed on campus for content</li> <li>- Recorded a public service announcement with CJSF and will be posted</li> <li>- Coordinated with Osob SFU Condemnation posts</li> </ul>



<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	18 hrs

## VP External Relations (Samad Raza)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Oct 1 - UAA
<b>Parties Attending</b>	UAA Members and staff
<b>Meeting Length (Hrs)</b>	2.30 hr
<b>Reason</b>	Bi-weekly meetings
<b>Summary and Outcome</b>	Discussion on UAA working groups, updates and reviews.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Oct 2 - SFSS Board meeting
<b>Parties Attending</b>	Board members, Staff and some students
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	Discussion of AGM and updates on JOG.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Oct 2 - UAC
<b>Parties Attending</b>	UAC members
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Review Fall UPass
<b>Summary and Outcome</b>	SFSS and SFU showed concern on students' satisfaction on UPass reinstatement. Also, asked to review and renegotiate spring term UPass.
<b>Next Steps</b>	Follow up with Translink.

<b>Meeting, Date</b>	Oct 5 and Oct 12 - FoodHub - Tara
<b>Parties Attending</b>	Tara and Myself
<b>Meeting Length (Hrs)</b>	Total 2.30 hr meeting for two week.
<b>Reason</b>	Weekly food hub review meeting.
<b>Summary and Outcome</b>	Discuss previous week and review items for the coming week.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Oct 5 - Student meeting
<b>Parties Attending</b>	BUS 361 student and myself
<b>Meeting Length (Hrs)</b>	30 min
<b>Reason</b>	Students request to get more information on food hub structure, so that they can develop projects for their class.
<b>Summary and Outcome</b>	Gave them a full review of logistics and summary for foodhub.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Oct 6 - C19 meeting
<b>Parties Attending</b>	C19 members
<b>Meeting Length (Hrs)</b>	1 hrs
<b>Reason</b>	Bi-weekly meeting
<b>Summary and Outcome</b>	Updates and strategic review.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Oct 10 - SFSS Dev session
<b>Parties Attending</b>	Board members
<b>Meeting Length (Hrs)</b>	2.5
<b>Reason</b>	Dev session
<b>Summary and Outcome</b>	Prepare for AGM.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Oct 14 - UPass
<b>Parties Attending</b>	UAC chair, Lori, Myself and members of GSS
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Discuss SFU situation on UPass
<b>Summary and Outcome</b>	SFU requested free communication without any restraint from Translink to help members understand the process and negotiation that took place in Summer.
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	Food Hub
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<b>Updates and Upcoming Plans</b>	No updates
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	12 hrs onsite labour

<b>Project/Event Title</b>	SFSS Rebranding
<b>Updates and Upcoming Plans</b>	No updates
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	N/A

## VP Finance (Corbett Gildersleve)

### Meeting Summary and Comments

<b>Meeting, Date</b>	AGM Quick Chat, October 1st
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, MSC Events Dipti Chavan, SFU MECS Justin Ankemann
<b>Meeting Length (Hrs)</b>	0.5 hours
<b>Reason</b>	Answers AGM Questions
<b>Summary and Outcome</b>	We went through some questions we had about the Zoom Webinar system and how it could work with our virtual AGM needs.
<b>Next Steps</b>	Send in any new questions that arise, and submit to MECS a detailed timeline of the AGM.

<b>Meeting, Date</b>	Board Meeting, October 2nd
<b>Parties Attending</b>	Board, Transition Manager Lawrence Jones, CRPC Sarah Edmunds, Communications Coordinator Sindhu Dharma, OOC Coordinator Ashely Brooks
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Biweekly Board meeting
<b>Summary and Outcome</b>	<p>This was an important board meeting as we were approving the AGM agenda. This approval included:</p> <ul style="list-style-type: none"><li>• Four special resolutions to reform the bylaws</li><li>• An Annual Report about the SFSS</li><li>• An Annual Financial Report</li><li>• The Audited Financial Statements</li><li>• An ordinary resolution condemning SFU's increase of tuition in a pandemic</li></ul> <p>Additionally, we approved adding a council member to the Finance and Administrative Services Committee.</p> <p>Approved a 2 week extension on the MBC SFSS lease space due to some small issues with the SUB delaying our move in.</p> <p>We approved mandating FARM reps to distribute a faculty OER survey to their individual faculties.</p> <p>Approved a motion to amend the Clubs Terms of Reference to allow clubs to create their own constitutions as long as they don't violate the default rules.</p> <p>Appointed a student to the BIPOC committee</p> <p>We also discussed:</p> <ul style="list-style-type: none"><li>• BC Provincial Election Campaign</li><li>• SFSS Jobs Posting for the Operations Organizer</li><li>• Osob and I gave updates from the Joint Operations Group (JOG)</li><li>• Balqees brought forward the FNSA statement on SFU ignoring indigenous students in important consultations and ceremonies.</li></ul>

<b>Next Steps</b>	Next meeting is on October 16th, 2020
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<b>Meeting, Date</b>	Studentcare Meet Up, October 5th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Studentcare Rep Kristin Foster, Studentcare Rep Bahareh Jokar
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Tour the SUB and Discuss Future Plans
<b>Summary and Outcome</b>	We gave Kristin and Bahareh a tour of the SUB and the Studentcare space as well as the rest of the SUB building to give them ideas on ways they could support students more. We then sat down and talked about some Studentcare plans for the following year, some ideas on advertising and communicating the plan to students, and the SFSS-Studentcare agreement
<b>Next Steps</b>	Send Kristin some FB group links where students have asked about health plan issues to help them connect with students.

<b>Meeting, Date</b>	SUB Projections, October 7th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, Building Manager John Walsh, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	0.5 hours
<b>Reason</b>	Talk about the SUB Projections
<b>Summary and Outcome</b>	John needed some direction about a future chat with SFU about the costs for the SUB that SFU will be charging us. We were under the assumption that most things would be billed to us on-use but SFU's model has some things covered under routine maintenance. This changes the annual costs for the building, so we decided we needed to know more about what's covered under routine, and what is covered under on-use.
<b>Next Steps</b>	John will discuss with SFU to try and get more details.

<b>Meeting, Date</b>	AGM Working Group, October 8th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, President Osob Mohamed, At-Large Rep Balqees Jama, Transition Manager Lawrence Jones, CRPC Sarah Edmunds
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Scheduled Meeting
<b>Summary and Outcome</b>	We reviewed the campaign plan, strategy and attendance targets.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Board Dev Session, October 9th
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<b>Parties Attending</b>	Board, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	1.5 hour
<b>Reason</b>	AGM Campaign Strategy Session
<b>Summary and Outcome</b>	The board went over the same items from the AGM Working Group session the previous day. We decided on a campaign slogan and hashtag, tik tok and spotify lists, and other campaign direction and targets.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	DNA SUB Tour, October 13th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, DNA Rep Vicki Parnell
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Show space allocated for DNA
<b>Summary and Outcome</b>	I provided Vicki with a tour of the SUB as well as a closer look at the space allocated for the Disability and Neurodiversity Alliance (DNA) in the 1000-level of the SUB. Some concerns were raised about the sound levels of the HVAC, lack of automatic door openers for the space and the gender-neutral washrooms on the 1000-level, and door widths. But, the space seems promising.
<b>Next Steps</b>	DNA will provide feedback on a draft letter of agreement, John Walsh, our Building Manager will look into the issues raised by DNA.

<b>Meeting, Date</b>	Transition Into the SUB, October 13th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, Transition Manager Lawrence Jones, Building Manager John Walsh
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Reviewing Items for the Transition into the SUB
<b>Summary and Outcome</b>	We discussed issues ranging from insurance coverage, staffing, safety plans, and other matters.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Chat with Pariya, October 14th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, FASC Student-At-Large Pariya Zabihi
<b>Meeting Length (Hrs)</b>	0.5 hours
<b>Reason</b>	Discuss the FASC Participatory Budgeting Project
<b>Summary and Outcome</b>	We discussed the project and our next steps. We decided to schedule a meeting with Ethelo to see which of their services would work best for our version of participatory budgeting. We'll then develop a proposal for FASC and then the Board for approval.

<b>Next Steps</b>	Action Item: Corbett contacts Ethelo to set up a meeting for the following week.
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<b>Meeting, Date</b>	SFSS Council Meeting
<b>Parties Attending</b>	Council Members, VP Finance Corbett Gildersleve, President Osob Mohamed, VP Student Services Matt Provost, At-Large Rep Phum Lukkid, Transition Manager Lawrence Jones, CRPC Sarah Edmunds
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	Council received a presentation on the AGM Campaign Strategy and what's needed from Council members.
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	AGM Planning and Campaign
<b>Updates and Upcoming Plans</b>	<p>I created the AGM budget, tracked AV and MECS support costs, and started to price out raffle prizes with a range of low cost gift cards to high cost iPad Airs and Chromebooks. I also contacted relevant staff and board members to make sure everyone was on the same page concerning the budget to prevent overspending.</p> <p>For the campaign, I contacted SFU students to encourage them to attend, shared FB and IG stories and posts encouraging students to attend.</p>
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	10 hours

<b>Project/Event Title</b>	SUB
<b>Updates and Upcoming Plans</b>	<p>We received provisional occupancy for the SUB in early October, which meant that we could have people go in and out of the SUB for limited work (setting up offices, checking on the progress of remaining construction projects, etc). However, there were a few key pieces of the building that were not fully complete that would make it difficult to work out of the building completely. So, SFU was willing to extend our lease in MBC for 2 weeks while these items were repaired.</p> <p>In the meantime, I worked on updating the insurance for the SUB as requested by SFU. This took a while to gather cost information about the building and its equipment to update the insurers. There are still issues that need to be resolved so there's further delays in which the SFSS can use the building.</p> <p>I made some progress with the SUB subleases. These are significantly overdue because I found them overwhelming trying to summarize and organize documents with significant legalise. However, I've been able to wrap my head around it and have been able to summarize sizable chunks. Additionally, the bylaw and AGM deadlines from last reporting period were extremely time consuming, and I really wasn't able to work on this project until this week.</p>



<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	20 hours

<b>Project/Event Title</b>	Catch Up Day - Admin
<b>Updates and Upcoming Plans</b>	I spent two shifts catching up on a bunch of smaller projects, emails, and scheduling meetings for the next few weeks. This included contacting team leaders for FASC projects: Investment Policy Implementation and Participatory Budgeting. Canvassing the Esports Working Group operations team and FASC members for meeting times. Contact the Peak about reviewing their lease with the SFSS and checking in with Embark about when they would like to move into the SUB.
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	10 hours

<b>Project/Event Title</b>	SFSS-Esports MOU Working Group
<b>Updates and Upcoming Plans</b>	<p>After approving of members for the working group, I assigned people into two teams: Operations Team that focuses on the costs and logistics of having the SFU Esports Association running the gamer lounge, and the Inclusivity Team tasked with exploring and fleshing out the rules and requirements to make the space inclusive to our diverse student body.</p> <p>I took the lead for the Operations Team, and Jennifer took the lead for the Inclusivity Team. Each of us then canvassed the members for appropriate times to meet. My meeting will occur on October 19th.</p> <p>I have also developed the skeleton Memorandum of Understanding and shared it with both teams.</p>
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	8 hours

## VP Student Life (Jennifer Chou)

### Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS x SFU Health & Counselling
<b>Parties Attending</b>	Myself, representative from SFU Health & Counselling
<b>Meeting Length (Hrs)</b>	30 min
<b>Reason</b>	Discuss mental health event
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Talked about how to make the workshop engaging - asking questions, hands-on breathing exercises</li><li>• Tentative time: 4:30pm (Monday, Oct 19)</li><li>• Mental Health Monday: Managing Stress in Online Environments</li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>• Email SFU Health &amp; Counselling Marketing Coordinator about marketing details (who makes the graphics)</li></ul>

<b>Meeting, Date</b>	SFSS Board Meeting
<b>Parties Attending</b>	Myself, other SFSS Board members, some SFSS staff, students
<b>Meeting Length (Hrs)</b>	1 hour 8 minutes
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Liaison report:<ul style="list-style-type: none"><li>◦ <a href="https://docs.google.com/document/d/1oAh6CNANqq0idjs0DBx0k1z5SKxCNUM_DqPpO-NdqU/edit#">https://docs.google.com/document/d/1oAh6CNANqq0idjs0DBx0k1z5SKxCNUM_DqPpO-NdqU/edit#</a></li></ul></li><li>• Important points:<ul style="list-style-type: none"><li>◦ Agenda for SFSS Annual General Meeting approved</li><li>◦ Update from Joint Operations Group<ul style="list-style-type: none"><li>■ SFSS representatives will be engaging in continuous conversations with SFU</li></ul></li><li>◦ FNSA (First Nations Student Association) Statement on the First Peoples Gathering House at SFU<ul style="list-style-type: none"><li>■ SFU's systemic exclusion of Indigenous students</li></ul></li><li>◦ SFU Team Name Change<ul style="list-style-type: none"><li>■ Email SFU to ask that they acknowledge the harm caused and unpaid labour forced on Black students and athletes</li><li>■ <a href="https://sfss.ca/ourdecisionsfu/">https://sfss.ca/ourdecisionsfu/</a></li><li>■ Emailing takes like 5 seconds</li></ul></li></ul></li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>• Send report in to Council chair to present at next Council meeting</li></ul>

<b>Meeting, Date</b>	Oct 5 - Emerge SFU Board meeting
<b>Parties Attending</b>	Myself, other Board members of Emerge SFU
<b>Meeting Length (Hrs)</b>	1 hour (wow shortest meeting we've ever had)

<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Touch base re: workshops, web series, partnerships, etc.</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Make sponsorship package</li> </ul>

<b>Meeting, Date</b>	Oct 6 - BASE meeting
<b>Parties Attending</b>	Myself, other student groups
<b>Meeting Length (Hrs)</b>	30 min
<b>Reason</b>	Intro meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• BASE aims to connect student groups from different universities</li> <li>• I have a few groups in mind who might be interested</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Connect with BASE folks</li> </ul>

<b>Meeting, Date</b>	Oct 6 - SFU Disability and Neurodiversity Alliance (DNA) meeting
<b>Parties Attending</b>	Myself, SFU DNA members
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed SUB space (DNA member will go on a SUB tour and keep accessibility of SUB in mind)</li> <li>• Talked about reimbursement issues with the Self-Advocacy during COVID-19 event</li> <li>• Went over updates from SFU Virtual Services Fair and SFSS Clubs Days</li> <li>• Talked about Accessible remote learning guide - no one has capacity for it now but can work on it later</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Send in minutes to SFSS portal</li> <li>• Send email to SFU DNA members with updates</li> </ul>

<b>Meeting, Date</b>	Oct 7 - Events Committee Meeting
<b>Parties Attending</b>	Myself, other committee members, SFSS Events Coordinator, Dipti
<b>Meeting Length (Hrs)</b>	1.5 hrs
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Debrief document: <a href="https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxIGnAL77GwfTG4J4Cvp326DM/edit">https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxIGnAL77GwfTG4J4Cvp326DM/edit</a></li> <li>• Extensive discussion on events collaborations highlighted the need for set guidelines to prevent abuse</li> <li>• Talked about upcoming events and past events (post-event reports)</li> <li>• Went over club collab applications</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Email clubs about events collabs</li> </ul>

<b>Meeting, Date</b>	Oct 8 - Events Check-in
<b>Parties Attending</b>	Myself, SFSS Events Coordinator, Dipti
<b>Meeting Length (Hrs)</b>	48 min 36 seconds
<b>Reason</b>	Check-in
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Discussed SFSS Events collaboration guidelines</li> <li>Created a guidelines doc: <a href="https://docs.google.com/document/d/1wdeCObxsesmjJqDGq5sp9CseFlevhT1fZOAUFuysb7w/edit">https://docs.google.com/document/d/1wdeCObxsesmjJqDGq5sp9CseFlevhT1fZOAUFuysb7w/edit</a></li> <li>Updated the collaboration form: <a href="https://forms.gle/V6DLM3d7hYmdU2Dg8">https://forms.gle/V6DLM3d7hYmdU2Dg8</a></li> <li>Created an events plan template for collaborations: <a href="https://docs.google.com/document/d/1HxhjdMe95DcoFBlleroZ_JNKRiXXKclHKfubbQ9wPOI/edit?usp=sharing">https://docs.google.com/document/d/1HxhjdMe95DcoFBlleroZ_JNKRiXXKclHKfubbQ9wPOI/edit?usp=sharing</a></li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Update the Events Committee</li> </ul>

<b>Meeting, Date</b>	Oct 8 - SFSS Podcast Recording
<b>Parties Attending</b>	Myself, CJSF volunteer, Gabe (VP University Relations)
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Record next episode of SFSS Podcast (WTF SFSS)
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Talked about Tuition Freeze Now, Events, the AGM, and study tips</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

<b>Meeting, Date</b>	Oct 9 - SFSS Board Development Session
<b>Parties Attending</b>	Myself, other SFSS Board members, SFSS Transition Manager - Lawrence Jones
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Discuss AGM
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Discussed AGM, planning, etc.</li> <li>I will be editing eventbrite to include referrals after Osob confirms it</li> <li>I made an AGM playlist: <a href="https://open.spotify.com/playlist/3mRxo4kSdbGO9DzpRIHTX0?si=iSi9xSNSRc2UrDBKGWtdza">https://open.spotify.com/playlist/3mRxo4kSdbGO9DzpRIHTX0?si=iSi9xSNSRc2UrDBKGWtdza</a> IT'S HILARIOUS AND I LOVE IT</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

<b>Meeting, Date</b>	Oct 9 - Stranger Things Murder Mystery Night Update/Debrief
<b>Parties Attending</b>	Myself, SFSS Applied Sciences Rep Harry
<b>Meeting Length (Hrs)</b>	30 min

<b>Reason</b>	Debrief how the event will go
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Talked about Harry's role for the event as a moderator</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

<b>Meeting, Date</b>	Oct 10 - Emerge SFU Executive Meeting
<b>Parties Attending</b>	Myself, Emerge SFU Execs
<b>Meeting Length (Hrs)</b>	1 hour 40 min
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Talked about our partnership with EXCITE and their upcoming conference</li> <li>More updates re: new positions</li> <li>Updates re: future directions for Emerge</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Brainstorm Emerge merch</li> </ul>

<b>Meeting, Date</b>	Oct 14 - Surrey Campus Committee Meeting
<b>Parties Attending</b>	Myself, other Surrey Campus Committee members including SFSS Business rep - Mehtaab and SFSS Applied Sciences Rep - Harry
<b>Meeting Length (Hrs)</b>	50 mins
<b>Reason</b>	First meeting with at-large members
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Did an orientation for new members</li> <li>Talked about events collaborations for Surrey groups</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Contact Sustainable Energy Engineering and FASS FaM (Surrey mentorship program) for potential collaborations</li> </ul>

<b>Meeting, Date</b>	Oct 14 - Meeting with Emerge SFU Marketing Coordinator
<b>Parties Attending</b>	Myself, Marketing Coordinator
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Talk about Newsletter, updates, etc.
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Went through newsletter content</li> <li>Discussed future events</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Ask someone with finance access to request a grant for the newsletter</li> <li>Make designs for newsletter</li> </ul>

<b>Meeting, Date</b>	Oct 14 - SFSS Council Meeting
<b>Parties Attending</b>	Myself, SFSS Councillors, SFSS Board members, SFSS Staff
<b>Meeting Length (Hrs)</b>	1 hour 10 min

<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Gave liaison report: <ul style="list-style-type: none"> <li><a href="https://docs.google.com/document/d/1oAh6CNANqq0idjs0DBx0k1z5SKxCNUm_DqPpO-NdqU/edit?usp=sharing">https://docs.google.com/document/d/1oAh6CNANqq0idjs0DBx0k1z5SKxCNUm_DqPpO-NdqU/edit?usp=sharing</a></li> </ul> </li> <li>AGM presentation was given to talk about importance of promoting AGM</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

## Projects and Events

<b>Project/Event Title</b>	Oct 2 - Embark Community Kitchen Event
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>This was really fun - I literally learned how to make dumplings from my mom just so I could teach others for this workshop</li> <li>Wore my SFSS tshirt hehe</li> <li>Talked about dumplings and the one time I had dumplings in chem 11 and my teacher thought it was a gas leak and the principal came in (I sat by the door so she was RIGHT NEXT TO ME) and she said she didn't smell anything??? And later I gave my teacher a bday or holiday card and confessed in the card and he didn't say anything alskjflakdjfkj</li> </ul>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	1.75 hrs

<b>Project/Event Title</b>	Oct 4 - Samosa Food Workshop
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>This was really fun!</li> <li>Post-event report: <a href="https://docs.google.com/document/d/1-GKgSqtKvm0cg6VqcwGWHgeAz4r2qr1H6cDdv6ajuw8/edit?usp=sharing">https://docs.google.com/document/d/1-GKgSqtKvm0cg6VqcwGWHgeAz4r2qr1H6cDdv6ajuw8/edit?usp=sharing</a></li> <li>Sent in work order to post video, include recipe in description, etc.</li> </ul>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	1.75 hrs + 1 hr for post-event report, e-transfer chef, etc.

<b>Project/Event Title</b>	Emerge SFU
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Various meetings for planning workshops, events</li> <li>Emails to set up workshops</li> <li>Attending/moderating workshops</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement University relations
<b>Total Time (Hrs)</b>	Like 40 hours...

<b>Project/Event Title</b>	SFU Disability and Neurodiversity Alliance
<b>Updates and Upcoming</b>	<ul style="list-style-type: none"> <li>Minutes, emails</li> </ul>

<b>Plans</b>	
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	25 mins

<b>Project/Event Title</b>	Mental Health Mondays Giveaway
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Posting giveaway</li> <li>• Picking giveaway winner</li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>• Student engagement</li> <li>• Student well-being</li> </ul>
<b>Total Time (Hrs)</b>	1 hour (because there were SO many entries)

<b>Project/Event Title</b>	Oct 9 - SFSS x UPhoto Photo Editing Workshop
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• This was so fun and afterwards we had a casual convo/Q&amp;A, it was cute</li> <li>• Post-event report: <a href="https://docs.google.com/document/d/1l6u9SOKwpCDCN98euwKN7c-q8AcgHGuv-Fhcgfk-0MA/edit?usp=sharing">https://docs.google.com/document/d/1l6u9SOKwpCDCN98euwKN7c-q8AcgHGuv-Fhcgfk-0MA/edit?usp=sharing</a></li> </ul>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	2 hours

<b>Project/Event Title</b>	Miscellaneous committee/Board work
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Emails, document organization</li> <li>• Briefing notes, post-event reports</li> <li>• Made graphics for various events</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	A lot...I am very stressed lol

<b>Project/Event Title</b>	StreetFest
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Delayed</li> <li>• Sent in SUB video (had to track it down first)</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	5 min

<b>Project/Event Title</b>	Accessibility Bursary
<b>Updates and Upcoming</b>	<ul style="list-style-type: none"> <li>• Briefing note:</li> </ul>

<b>Plans</b>	<a href="https://docs.google.com/document/d/1odY_21hzKbgLxZ8FhdaT5WpP70Bj9C9l/edit">https://docs.google.com/document/d/1odY_21hzKbgLxZ8FhdaT5WpP70Bj9C9l/edit</a>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>• Student well-being</li> <li>• Financial health</li> </ul>
<b>Total Time (Hrs)</b>	N/A

<b>Project/Event Title</b>	Large Event Fund Project
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• This is part of the Finance and Administrative Services Committee</li> <li>• Description from the annual plan: <ul style="list-style-type: none"> <li>◦ The SFSS's Fall Kickoff Concert financial issues, student club large-scale events like CaselT, and the spring hackathon all speak to the need for better financial and planning policies. Work with the Members Services Committee and Governance committee to determine possible usage and financial controls/policies.</li> </ul> </li> <li>• Reached out to some students to see if they had feedback or were interested in a working group</li> </ul>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	N/A

<b>Project/Event Title</b>	Emerge SFU Digital Marketing workshops
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Was fun and informative</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	2 hours

<b>Project/Event Title</b>	Oct 6 - SFSS Events x UPhoto Photography (Photo Taking) Workshop
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Was super engaging and fun!</li> <li>• Students connected with each other over shared love of photography</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1.5 hrs

<b>Project/Event Title</b>	SFSS Spotify and Tiktok Accounts
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• A fun way to engage more students in a low-barrier way</li> <li>• Currently collecting songs from Board members</li> <li>• Who knew filming TikTok videos was so hard...</li> <li>• SFSS AGM Playlist: <ul style="list-style-type: none"> <li>◦ <a href="https://open.spotify.com/playlist/3mRxo4kSdbGO9DzpRIHTX0?si=HIPNON5cSnS0BRHE3pr51w">https://open.spotify.com/playlist/3mRxo4kSdbGO9DzpRIHTX0?si=HIPNON5cSnS0BRHE3pr51w</a></li> </ul> </li> <li>• SFSS Music Trivia Playlist: <ul style="list-style-type: none"> <li>◦ <a href="https://open.spotify.com/playlist/153Wvug9SPc0F1XG7Dy1sZ?si=N">https://open.spotify.com/playlist/153Wvug9SPc0F1XG7Dy1sZ?si=N</a></li> </ul> </li> </ul>



	<a href="#">7L_nBM3TNOmNZo5ETD-dQ</a>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	2 hours

<b>Project/Event Title</b>	Sexual Violence Prevention Training for Student Group Execs
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Met with a representative from the Sexual Violence Support &amp; Prevention Office</li> <li>Discussed training for SFSS Board and for other student group executives</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	SFSS Podcast
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Hosted the 3rd podcast episode (about AGM)</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1.5 hours

<b>Project/Event Title</b>	SUB Esports Gaming Lounge Working Group
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Leading the inclusivity group</li> <li>Sending emails, coordinating availability, preparing documents, meetings</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	Oct 8 - Plant Ethnobotany Webinar
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>This was super interesting and I learned a lot</li> <li>Post-event report: <a href="https://docs.google.com/document/d/1Nna8qcYcsxhNQQeGxuPs67gJPAAezSDHMB3hesLqulE/edit">https://docs.google.com/document/d/1Nna8qcYcsxhNQQeGxuPs67gJPAAezSDHMB3hesLqulE/edit</a></li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	Oct 13 - Music Trivia Night
<b>Updates and Upcoming</b>	<ul style="list-style-type: none"> <li>This was cute and really fun</li> </ul>

<b>Plans</b>	<ul style="list-style-type: none"> <li>Post-event report:  <a href="https://docs.google.com/document/d/18MmdmGGPd0A2fxAXo-gz6Uq080t2cEnhnpAxb1_Nh8/edit#">https://docs.google.com/document/d/18MmdmGGPd0A2fxAXo-gz6Uq080t2cEnhnpAxb1_Nh8/edit#</a> </li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	Oct 15 - Friends Trivia Night
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Didn't go, but prepared questions, overlooked the Kahoot, etc.</li> <li>Made the test run Kahoot</li> <li>Post-event report:  <a href="https://docs.google.com/document/d/18MmdmGGPd0A2fxAXo-gz6Uq080t2cEnhnpAxb1_Nh8/edit#">https://docs.google.com/document/d/18MmdmGGPd0A2fxAXo-gz6Uq080t2cEnhnpAxb1_Nh8/edit#</a> </li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	Oct 14 - PSU social
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>This was fun!!! Psyc student union events are so exciting</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	2.5 hours

## VP University Relations (Gabe Liosis)

### Meeting Summary and Comments

<b>Meeting, Date</b>	University and Academic Affairs Committee, 10-01-2020
<b>Parties Attending</b>	Members of the University and Academic Affairs Committee
<b>Meeting Length (Hrs)</b>	2 Hrs
<b>Reason</b>	Regularly Scheduled Meeting <i>** The UAA Committee meets on a monthly basis, Thursdays from 10am-12pm</i>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Motions:             <ul style="list-style-type: none"> <li>- <b>Approved</b> a motion to recommend that the Board mandate the Faculty and At-Large Representatives on the Board to distribute the OER (Open Educational Resources) Faculty Survey to their respective faculties.</li> </ul> </li> <li>- Discussion Items:             <ul style="list-style-type: none"> <li>- Fall 2020 Semester Goals</li> <li>- Establishing Working Groups for focus on specific projects                 <ul style="list-style-type: none"> <li>- <a href="#">COVID-19 Coalition</a> (outside of SFSS), OER, Mandatory Anti-Racism Education, Burnaby Mountain Gondola Project, Issues Policies, Mental Health Awareness, History of SFSS/SFU Student Activism, and Emergency Response &amp; Student Engagement.</li> </ul> </li> <li>- Tuition Deadlines and Refunds: the Committee discussed the concerns of students that the withdrawal dates for 100% tuition refund was confusing.                 <ul style="list-style-type: none"> <li>- I will be bringing this to <a href="#">SCUS</a> for further discussion.</li> </ul> </li> <li>- Student Safety Group - asking for agenda items                 <ul style="list-style-type: none"> <li>- I asked if UAA members had any suggestions for agenda items to bring forward to the Student Safety Group meeting on October 28th, 2020.</li> </ul> </li> <li>- WeiChun inquired about the Library Laptop Loans Program                 <ul style="list-style-type: none"> <li>- I will search for more info and report back to the Committee.</li> </ul> </li> </ul> </li> <li>- Updates from:             <ul style="list-style-type: none"> <li>- COVID-19 Coalition members</li> <li>- Joint Operations Group (JOG)</li> <li>- Emergency Response and Student Engagement Working Group</li> <li>- Mandatory Anti Racism Education Working Group</li> <li>- Student Affordability Working Group</li> </ul> </li> </ul>
<b>Next Steps</b>	<p>1.) Gabe:</p> <ul style="list-style-type: none"> <li>- Coordinate working group meeting times + set-up discord channels for each</li> <li>- see if next semester SFSS can share important SFU deadlines on our Social media</li> <li>- find more details on the laptop loans program, how it works, eligibility, etc.</li> <li>- determine more info on why Adobe Software Subscriptions were cancelled</li> </ul> <p>2.) Emerly</p> <ul style="list-style-type: none"> <li>- send OER Faculty motion to the Board to approve</li> </ul>

<b>Meeting, Date</b>	Senate Committee on Undergraduate Studies, 10-01-2020 <i>** Please Note: My membership on SCUS is by virtue of my role as a Student Senator, not with SFSS. I've included it here because it his highly related to University and Academic Affairs</i>
<b>Parties Attending</b>	<a href="#">Members of SCUS</a>

<b>Meeting Length (Hrs)</b>	1.75 Hrs
<b>Reason</b>	Regularly Scheduled Monthly Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Infosilem and Exam Scheduling <ul style="list-style-type: none"> <li>- Discussed the new system that will be scheduling final exams to ensure the least amount of exam conflicts and exam hardships possible.</li> <li>- Discussed further the rules around being put on academic probation. <ul style="list-style-type: none"> <li>- There were no action items here, other than to think of ways by which academic probation could work in different ways for struggling first years.</li> </ul> </li> <li>- AVP Elizabeth Elle discussed the Consultation Plan on the WQB Program <ul style="list-style-type: none"> <li>- Will be a very long and thorough consultation process on what people's thoughts on the WQB system.</li> </ul> </li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board of Directors, 10-02-2020
<b>Parties Attending</b>	Members of the Board of Directors, SFSS Staff members
<b>Meeting Length (Hrs)</b>	2 Hrs
<b>Reason</b>	Regularly Scheduled Board of Directors Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Motions <ul style="list-style-type: none"> <li>- <b>Approved</b> a motion to approve the By-Law Proposals 1-4.</li> <li>- <b>Approved</b> a motion to approve the agenda for the SFSS 2020 Annual General Meeting. <ul style="list-style-type: none"> <li>- Notion of the AGM will be sent to our Membership electronically on Monday, October 5th, 2020.</li> </ul> </li> <li>- <b>Approved</b> a motion to appoint Kali Stierle as the Council Rep for the SFSS Finance and Administrative Services (FASC) Committee.</li> <li>- <b>Approved</b> a motion to amend the partial surrender lease for MBC SFSS spaces.</li> <li>- <b>Approved</b> a motion from the UAA Committee on mandating FARM Reps to distribute the Faculty OER Survey to their respective Faculties</li> <li>- <b>Approved</b> a motion to amend the Clubs Terms of Reference to allow clubs to create their own constitutions or additional rules.</li> <li>- <b>Appointed</b> a student to a vacant seat on the BIPOC Committee.</li> </ul> </li> <li>- Discussion Items: <ul style="list-style-type: none"> <li>- BC Provincial Election Campaign</li> <li>- SFSS Jobs Posting for the Operations Organizer</li> <li>- Osob and I gave updates from the Joint Operations Group (JOG)</li> <li>- Balqees brought forward the FNSA statement on SFU ignoring indigenous students in important consultations and ceremonies.</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SUB Tour and Meeting with Studentcare Representatives
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, 2 Representatives from Studentcare

<b>Meeting Length (Hrs)</b>	1.5 Hrs
<b>Reason</b>	Tour the SUB, discuss SFSS Studentcare plan
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Gave the Student Care reps a tour of the SUB Building</li> <li>- Showed them the new space that student care will occupy</li> <li>- Discussed future commitments of SFSS and student care</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Senate, 10-16-2020
<b>Parties Attending</b>	Members of Senate
<b>Meeting Length (Hrs)</b>	1.5 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- I asked two questions at this meeting: <ul style="list-style-type: none"> <li>- #1: A question directed to Elizabeth Elle regarding exam invigilation for the Fall semester</li> <li>- #2: A question directed to President Johnson regarding her intention to hire a AVP Equity, Diversity and Inclusion</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	COVID-19 Coalition, 10-06-2020
<b>Parties Attending</b>	Members oc C19C
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	Biweekly c19c meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Catch-up on tuition mobilizing</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM Graphics Meeting, 10-07-2020
<b>Parties Attending</b>	Sindhu, Matthew Provost, Gabe Liosis, Osob Mohamed
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	Planning Graphics for AGM campaigning on SFSS social media.
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- We formulated a schedule for certain posts related to AGM campaign material!</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Podcast Recording, 10-08-2020
<b>Parties Attending</b>	Pariya Zabihi (CJSF), Gabe Liosis, Jennifer Chou

<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	WTF SFSS podcast recording
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- I spoke on this week's podcast segment regarding the AGM and the motions being presented at the AGM.</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM Planning Committee Meeting, 10-08-2020
<b>Parties Attending</b>	Members of the AGM Working Group
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	Check-Up Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- The Committee did roundtable updates on tasks completed and tasks to-be-done to prepare for the AGM</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Development Session
<b>Parties Attending</b>	Members of the Board of Directors
<b>Meeting Length (Hrs)</b>	2.5 Hrs
<b>Reason</b>	Regularly scheduled dev session
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Osob and I led this dev session, related to campaigning and preparing for the AGM. <ul style="list-style-type: none"> <li>- Expectations of Board members in participating in the meeting and getting folks out to the meeting.</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	FARM Committee, 10-12-2020
<b>Parties Attending</b>	Members of the FARM Committee
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussion on which FARM Rep wanted to be a member of the new VP Research and International SFU search Committee (Phum put his name forward)</li> <li>- I spoke about AGM preparedness and what FARM reps should be doing and communicating with their faculties and student unions.</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Vice President Advancement and Alumni Engagement Search Committee, 10-13-2020 and
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	10-14-2020
<b>Parties Attending</b>	Members of the VPAAE Search Committee
<b>Meeting Length (Hrs)</b>	8 Hrs (over two days)
<b>Reason</b>	Interviews for VPAAE Candidates
<b>Summary and Outcome</b>	- I participated in six interviews for candidates for the position of SFU VPAAE
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	AGM Campaigning and Outreach
<b>Updates and Upcoming Plans</b>	- PLEDGE TO ATTEND THE AGM NOW: - <a href="https://bit.ly/iwillvotesfss2020agm">bit.ly/iwillvotesfss2020agm</a>
<b>Relevant Strategic Priorities</b>	Student Engagement, University Relations, Organizational Development
<b>Total Time (Hrs)</b>	6 hours

## At-Large Representative (Balqees Jama)

### Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS Board Meeting, Oct 2
<b>Parties Attending</b>	Board members; Society Staff
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Regularly scheduled bi-weekly meeting
<b>Summary and Outcome</b>	<p>Motions:</p> <ul style="list-style-type: none"> <li>● Approved the agenda for the SFSS 2020 Annual General Meeting. It included <ul style="list-style-type: none"> <li>○ Four special resolutions to reform bylaws</li> <li>○ Annual Report for SFSS</li> <li>○ Annual Financial Report</li> <li>○ The Audited Financial Statements</li> <li>○ An ordinary resolution condemning SFU's increase of tuition in a pandemic</li> </ul> </li> <li>● Appointed FNSA Council Rep Kali Stierle to FASC</li> <li>● Approved the 'Third Amendment to Partial Surrender of Lease' document <ul style="list-style-type: none"> <li>○ Also mandated President Osob Mohamed and VP Finance Corbett Gildersleve sign the document.</li> </ul> </li> <li>● Approved Faculty and At-Large Reps to distribute and Open Education Resource survey to their respective faculties</li> <li>● Approved a motion to amend the Clubs Terms of Reference to allow clubs to create their own constitutions as long as they don't violate the default rules.</li> <li>● Appointed a FNSA representative to the BIPOC committee</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>● BC Provincial Election Campaign</li> <li>● SFSS Job Postings</li> <li>● Updates from Osob and Corbett from Joint Operations Group (JOG)</li> <li>● First Nations Student Association <a href="#">Statement</a> on First Peoples Gathering House <ul style="list-style-type: none"> <li>○ Our response to SFU constant exclusion of indigenous student leadership at the University</li> </ul> </li> </ul>
<b>Next Steps</b>	Next meeting Oct 16

<b>Meeting, Date</b>	Board Organizer Hiring Committee, Oct 7
<b>Parties Attending</b>	SFSS: Osob, Corbett, Balqees; Society Staff Lawrence (Transition Manager)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	To discuss final details before posting the job
<b>Summary and Outcome</b>	We shortened the job description for the Board Organizer.
<b>Next Steps</b>	Post job online and spread

<b>Meeting, Date</b>	SFU Anti-Racism Working Group, Oct 8
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<b>Parties Attending</b>	chantelle, balkees (sfss, co-chair BIPOC committee), tiara (soc. Psych, tssu), jorji (english dept), rahil (gss, international student WG), rachel (geography graduate student), matt (indigenous studies/comm, sfss, co-chair BIPOC), marie (BIPOC committee, team name change), harjap (gss advocacy staff), weichun (sfss, sfu 350)
<b>Meeting Length (Hrs)</b>	1.5hr
<b>Reason</b>	Campaign strategizing
<b>Summary and Outcome</b>	<p>We were planning on releasing a statement with calls to action, but realized SFU invests in strong PR and gets away with colonial behaviour even if called out or called to action. We have much deep research to do, and must look into SFU finances to see where our \$\$ is going, which stakeholders benefit from SFU decisions, etc. Need to find a way to identify the scale of the problem.</p> <ul style="list-style-type: none"> <li>- What are our priorities right now based on the current state of SFU?</li> <li>- How do we want to accomplish this?</li> <li>- Who are our allies?</li> </ul>
<b>Next Steps</b>	<p>Strategising over the coming term and next year</p> <ul style="list-style-type: none"> <li>- Potential town hall</li> <li>- Need to make space for people who are on the sidelines right now to step up and do this work so that we as active activists and advocates can have a moment to rest</li> </ul>

<b>Meeting, Date</b>	FARM Committee Meeting, Oct 13
<b>Parties Attending</b>	Members of Farm
<b>Meeting Length (Hrs)</b>	1.5hrs
<b>Reason</b>	Regularly scheduled
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• We shared what we've done so far for outreach for AGM, and discussed connecting with DSUs in their faculties.</li> <li>• Appointed Phum Luckkid to the SFU VP Research and International Search Committee</li> </ul>
<b>Next Steps</b>	Campaign

## Projects and Events

<b>Project/Event Title</b>	<a href="#">Annual General Meeting</a> (AGM) Campaigning and Outreach
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Board and staff pushing promotion. Councillors are also helping make a promo video</li> <li>• Material, prizes, timelines have been sorted</li> <li>• I've been promoting on social media, engaging with membership</li> <li>• I wrote a Feature article for The Peak about recent history of student activism at SFU, and the significance of the AGM resolutions being proposed to membership. To be published in Mon 19 Issue</li> <li>• Students can find relevant AGM documents, including agenda, here: <a href="https://bit.ly/SFSS2020AGM">https://bit.ly/SFSS2020AGM</a></li> </ul>
<b>Relevant Strategic</b>	Organizational Development

<b>Priorities</b>	Student Engagement Student Wellbeing Student Financial Health
<b>Total Time (Hrs)</b>	8

<b>Project/Event Title</b>	<a href="#">Our Decision SFU</a> : BIPOC Committee Athletics Name Change Campaign
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>● BIPOC Committee’s calls to action have not met yet</li> <li>● We still need to see an urgent commitment to action redressing harms that came with the SFU Athletics Name.</li> <li>● We invited SFU President Joy Johnson to our next committee meeting</li> </ul>
<b>Relevant Strategic Priorities</b>	University Relations Student Wellbeing
<b>Total Time (Hrs)</b>	2

<b>Project/Event Title</b>	Reconciliation Outreach
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>● Supporting Matt and First Nations Student Association (FNSA) after <a href="#">SFU excluded FNSA</a> from the process and ceremony of First People’s Gathering House</li> <li>● Spreading awareness of FNSA’s statement and calls to action <a href="#">online</a></li> <li>● Coordinating conversation SFU <ul style="list-style-type: none"> <li>○ In touch with VP University Relations</li> <li>○ BIPOC Committee meeting with SFU Administration</li> </ul> </li> </ul>
<b>Relevant Strategic Priorities</b>	University Relations Student Wellbeing
<b>Total Time (Hrs)</b>	4

<b>Project/Event Title</b>	SFU Anti-Racism Campaign
<b>Updates and Upcoming Plans</b>	Do more research and strategizing; try to find a way to identify the scale of the problem.
<b>Relevant Strategic Priorities</b>	University Relations Student Wellbeing
<b>Total Time (Hrs)</b>	3

<b>Project/Event Title</b>	Emails and Miscellaneous
<b>Updates and Upcoming Plans</b>	Follow ups, check-ins, responding
<b>Relevant Strategic Priorities</b>	Student Engagement Organizational Development
<b>Total Time (Hrs)</b>	3

## At-Large Representative (Phum Luckkid)

### Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS Board of Directors Meeting, Oct 2nd
<b>Parties Attending</b>	SFSS BoD
<b>Meeting Length (Hrs)</b>	3
<b>Reason</b>	BoD Meeting
<b>Summary and Outcome</b>	<p>Some board members did not ratify Mehtaab's regrets as he did not finish his work plan</p> <p>Bylaw/AGM agenda approval</p> <ul style="list-style-type: none"><li>- Motion passed to approve agenda for Oct 26 AGM Contained many sub-proposals all of which have to do with the new bylaws, each changing governance structure and description of the various SFSS bodies</li><li>- Most relevant is changes to the Board of Directors (removal of Faculty and At-Large reps) and empowering Council to become the legal board of directors</li></ul> <p>Extended lease of SUB</p> <ul style="list-style-type: none"><li>- The SFSS needed a signing authority to extend the lease of the SUB, motion to appoint Corbett and Osob to be the signing authority</li></ul> <p>OER Faculty Survey</p> <ul style="list-style-type: none"><li>- Education Rep Emerly wanted Faculty representatives to distribute the survey to deans in all faculty to see what % of the faculty uses Open Education resources</li><li>- Motion to approve and to distribute surveys to deans</li></ul> <p>Club Constitutions</p> <ul style="list-style-type: none"><li>- Clubs can make constitutions again!</li></ul>
<b>Next Steps</b>	Advertise and conduct the Annual General Meeting, distribute OER surveys.

<b>Meeting, Date</b>	Computing Science Student Society Meeting, Oct 8
<b>Parties Attending</b>	CSSS execs, Computing Science students, myself
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	I was called by Exec At-Large Liam to give a small summary of board activity and an update on my projects.
<b>Summary and Outcome</b>	<p>Report on board member activity and update on my projects</p> <ul style="list-style-type: none"><li>- I did as such</li><li>- Talked a little bit about the AGM, most members are aware and will attend the AGM as CSSS Council Rep has been reporting regularly about the AGM on discord</li></ul>

	<p>First-year Rep elections</p> <ul style="list-style-type: none"> <li>- Elected 2 First year reps (exec position)</li> <li>- Voted in the election</li> </ul> <p>Report of Officers</p> <ul style="list-style-type: none"> <li>- CSSS President gave his report about a meeting with the Chair of the Computing Science Department <ul style="list-style-type: none"> <li>- Talked to the Chair about class sizes - capacity too small</li> <li>- Chair unresponsive to concerns as they say it is up to the professor + there are many open spaces in upper division classes</li> </ul> </li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Engineering Science Student Society Meeting, Oct 8
<b>Parties Attending</b>	ESSS Execs, General members
<b>Meeting Length (Hrs)</b>	0.5
<b>Reason</b>	I saw they were having a meeting and I knew some of the execs so I hopped in
<b>Summary and Outcome</b>	<p>Gave a small report about Travel and Conference Funding</p> <ul style="list-style-type: none"> <li>- T&amp;C Funding changes were requested and spearheaded by the ESSS</li> <li>- ESSS requires this type of funding to send their students to competitions and conferences, currently funding is limited</li> <li>- Told them a meeting link is on its way, to sign up on the eventbrite</li> </ul> <p>Played Among US</p>
<b>Next Steps</b>	T&C Focus Group meeting

<b>Meeting, Date</b>	Farm Committee Meeting, Oct 13th
<b>Parties Attending</b>	Faculty and At-Large Representatives
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	FARM Committee Meeting
<b>Summary and Outcome</b>	<p>Roundtable report of what Faculty REps are doing within their faculty to advertise the AGM</p> <ul style="list-style-type: none"> <li>- Gave my report that I went to some DSU meetings and have been talking in Exec chats of clubs about the AGM</li> </ul> <p>Motivated to be the SFSS representative on the SFU Vice-President Research and International.</p>
<b>Next Steps</b>	Follow up with Osob about VPRI search committee, I am the chair next lol

## Projects and Events

<b>Project/Event Title</b>	DSU Core funding changes
<b>Updates and Upcoming Plans</b>	Waiting for T&C meeting to finish before bringing this up at the committee level
<b>Relevant Strategic Priorities</b>	Student Financial Health
<b>Total Time (Hrs)</b>	0

<b>Project/Event Title</b>	Miscellaneous tasks (emails, discord, messenger)
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	1

<b>Project/Event Title</b>	Travel & Conference Funding
<b>Updates and Upcoming Plans</b>	Meeting link is available - Drafted email and link with Sindhu (communications)  Told DSU Execs from relevant DSU's to attend  Waiting for meeting to start
<b>Relevant Strategic Priorities</b>	Student Financial Health
<b>Total Time (Hrs)</b>	3

<b>Project/Event Title</b>	Club Exec Social
<b>Updates and Upcoming Plans</b>	Brought this to individual members of the committee  Will bring this up again next MSA meeting
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	1

<b>Project/Event Title</b>	AGM Advertising
<b>Updates and Upcoming Plans</b>	Went to different clubs and DSU's to talk about the AGM Setting up meetings with more clubs and DSU's
<b>Relevant Strategic Priorities</b>	Student Advocacy
<b>Total Time (Hrs)</b>	2

<b>Project/Event Title</b>	Club Collaborations (Events Committee)
<b>Updates and Upcoming Plans</b>	Set up meeting with UNICEF SFU to discuss sponsoring annual gala event
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	.5

## Applied Science Representative (Harry Preet Singh)

### Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS Board Meeting, 2nd October
<b>Parties Attending</b>	SFSS BOD
<b>Meeting Length (Hrs)</b>	3
<b>Reason</b>	Agenda and Discussion Items
<b>Summary and Outcome</b>	<ol style="list-style-type: none"><li>1. Approved Agenda for AGM</li><li>2. FASC Council seat approval</li><li>3. Amendment to Partial Surrender of Lease</li></ol>
<b>Next Steps</b>	Review missed meeting time.

<b>Meeting, Date</b>	Women in Engineering, Oct 4
<b>Parties Attending</b>	WIE execs
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Discussing funding for the club
<b>Summary and Outcome</b>	Asked financial requirements of the club
<b>Next Steps</b>	Wait for confirmation from the club regarding budgeting.

<b>Meeting, Date</b>	Investment Policy Chat, 8th October
<b>Parties Attending</b>	VP Finance
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Discussion of Investment Policy(Vancity)
<b>Summary and Outcome</b>	Discussed doubts and learned the procedures for the proposed policy
<b>Next Steps</b>	Prepare Briefing Note to present to the Board.

<b>Meeting, Date</b>	Stranger Thing Mystery Meeting
<b>Parties Attending</b>	VP Student Life
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Discussing Stranger Things event
<b>Summary and Outcome</b>	Learned the process of running the upcoming event

<b>Next Steps</b>	Test run on 18th october
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<b>Meeting, Date</b>	FARM Committee, 13th October
<b>Parties Attending</b>	FARM members
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Discussing Agenda
<b>Summary and Outcome</b>	SFSS 2020 AGM, Put Forward by VP University Relations SFU VPRL Search Committee, Put Forward by the President
<b>Next Steps</b>	

<b>Meeting, Date</b>	SCC Meeting, 14th October
<b>Parties Attending</b>	SCC members
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Orientation session
<b>Summary and Outcome</b>	Discussed goals and aims for committee and introduced basic procedures to student at larges
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	



## Arts & Social Sciences Representative (Sude Guvendik)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Short list Research Admin
<b>Parties Attending</b>	Transition manager and Shelly Durante
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Finding the right Research assistant
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Went through more than 100 resumes</li> <li>- Commented on some of them and chose my top 10 candidates</li> <li>- Compared and contrasted the skills and expertise of each before finalizing my decision</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Get ready for the interview questions</li> </ul>

<b>Meeting, Date</b>	SFSS Board Meeting
<b>Parties Attending</b>	SFSS Board members, SFSS staff, students
<b>Meeting Length (Hrs)</b>	1 hr 10 mis
<b>Reason</b>	Regular Meeting Time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Agenda for SFSS Annual General Meeting Approved</li> <li>- Update from Joint Operations Group</li> <li>- Flrst Nations Student Association Statement on the First Peoples gathering house at SFU</li> <li>- SFU Team Name Change-&gt; Email SFU</li> </ul>
<b>Next Steps</b>	Email SFU

<b>Meeting, Date</b>	FASS DSU Meeting Oct-9
<b>Parties Attending</b>	DSU Reps, FASS EPA, Brain Fox, VP UNiversity Relations
<b>Meeting Length (Hrs)</b>	1 hr

<b>Reason</b>	Bi weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- AGM Promotion on social media. Creative TikTok ideas and FASS engage takeovers on Instagram</li> <li>- Events committees updates for the week. Trivia night promotion</li> <li>- Discord privacy and safety concerns</li> <li>- DSUs to complete the Canvas Orientation Course by the end of the month for CCR</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board Development Session
<b>Parties Attending</b>	SFSS Board members, SFSS Transition manager
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	AGM Discussion
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussion on AGM, planning, promotion</li> <li>- Filming an exclusive Tik Tok video</li> <li>- Film another video with the "Bring back student power" caption</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Send my video to Matt</li> </ul>

<b>Meeting, Date</b>	
<b>Parties Attending</b>	
<b>Meeting Length (Hrs)</b>	
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

<b>Project/Event Title</b>	
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<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

## Business Representative (Mehtaab Gill)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Oct 7 - Student Support Network Meeting
<b>Parties Attending</b>	Cayman, Jayden
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Introduction of a student led project that SFSS can support
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Learn about the proposal</li><li>- Understand the role of SFSS</li><li>- Discuss how the SFSS can support the project</li></ul>
<b>Next Steps</b>	Review Project charter

<b>Meeting, Date</b>	Oct 13 - FARM Meeting
<b>Parties Attending</b>	Faculty Representatives
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- AGM Outreach</li><li>- Discuss appointment to SFU hiring committee</li></ul>
<b>Next Steps</b>	Promote AGM to students

<b>Meeting, Date</b>	Oct 14 - SCC Meeting
<b>Parties Attending</b>	SCC Members
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- SCC will work with Surrey based clubs to support them in upcoming events</li><li>- Members will come up with ideas and reach out to Clubs/SUs that may be interested</li></ul>
<b>Next Steps</b>	Plan next meeting

### Projects and Events

<b>Project/Event Title</b>	Beedie club engagement
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"><li>- Continuing to organize, plan, and meet with club presidents to understand needs and discuss how SFSS can support the clubs</li></ul>

<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	2.5

## Communication, Art & Technology Representative (Haider Masood)

### Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS Board Meeting [2nd October]
<b>Parties Attending</b>	Board members, SFSS Staff, Peak Staff, Students
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Bi-weekly board meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Motion raised and passed regarding AGM Agenda</li><li>- Motion raised and passed regarding the partial surrender of lease as SUB opening is delayed due to small issues.</li><li>-Motion raised and passed to distribute the OER survey to different faculties</li><li>-Discussion around BC provincial elections and how to communicate and encourage students to vote.</li></ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	FCAT meeting [5th October]
<b>Parties Attending</b>	Myself, President of Theatre Student Union (TSU), President of Interactive Arts and Technology Student Union (IATSU), President of Visual Arts Student Union (VASU).
<b>Meeting Length (Hrs)</b>	30 min
<b>Reason</b>	Regularly scheduled meeting
<b>Summary and Outcome</b>	<p><b>TSU:</b> Focused on online events and increasing engagement amongst the theatre students. TSU held a virtual picnic and trivia night. For November TSU is working on a virtual haunted night which will also include the Theatre professors.</p> <p><b>IATSU:</b> Launched SIAT discord which has around 600 users. Held a welcome back to school event which had 46 attendees. Currently are working on a collaboration with <i>venture connections</i>. Are also planning to do halloween and thanksgiving event.</p> <p><b>VASU:</b> Held a welcome back event. The purpose was to have a conversation with the students. Also discussed ways to process the fall semester. For october, VASU is planning to host an halloween event and Bob Ross paint night.</p>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Events Committee meeting [7th October]
<b>Parties Attending</b>	Events Committee Members, SFSS Events coordinator and Dipti
<b>Meeting Length (Hrs)</b>	1.5 hours

<b>Reason</b>	Regularly scheduled meeting
<b>Summary and Outcome</b>	-Motion carried regarding Trivia week (Music, Friends, and modern family themed trivias). -Discussions around pumpkin carving event. -Student groups/clubs collaboration: SFU Real Estate, Bangladeshi student association, Ismaili students association, SFU Lyfe, ACT SFU.
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Board development Session [9th October]
<b>Parties Attending</b>	SFSS Board members, Society Staff, and transition manager Lawrence Jones.
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	AGM planning
<b>Summary and Outcome</b>	-The session revolved around AGM Planning. - Discussions arounds incentives, gift cards, and marketing for the AGM.
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	Friends Trivia Night [October 15th]
<b>Updates and Upcoming Plans</b>	-11 people participated. - Winner got a \$50 gift card while 2nd and 3rd place got 25\$ each.
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	40 min

## Education Representative (Emerly Liu)

### Meeting Summary and Comments

<b>Meeting, Date</b>	[October 1] University and Academic Affairs Committee meeting
<b>Parties Attending</b>	UAA members (SFSS VP University Relations, VP External Relations, President, Education Rep, Environment Rep, Health Science Rep, Science Rep, and students At-Large), SFSS admin
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	<p>Motion</p> <ul style="list-style-type: none"> <li>- Approved the recommendation to the Board of Directors to mandate the SFSS Faculty Representatives to distribute the OER Faculty Survey to their respective Deans and relevant faculty</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>- Fall semester goals (working groups)</li> <li>- RHA Revamp</li> <li>- Tuition Deadline &amp; Refunds</li> <li>- Student Safety Group Agenda Items</li> <li>- Library laptop loans</li> </ul> <p>Updates</p> <ul style="list-style-type: none"> <li>- COVID-19 Coalition</li> <li>- Joint Operations Group</li> <li>- Emergency Response and Student Engagement Working Group on</li> <li>- Anti-Black Racism Working Group</li> <li>- Student Affordability Project Working Group</li> <li>- SFU Senate</li> </ul>
<b>Next Steps</b>	Send OER Faculty motion to the Board for approval

<b>Meeting, Date</b>	[October 2] Board meeting
<b>Parties Attending</b>	SFSS Board of Directors, SFSS staff
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	<p>Motions</p> <ul style="list-style-type: none"> <li>- Approved By-Law Proposal Packages</li> <li>- Approved Agenda for Annual General Meeting (AGM)</li> <li>- Approved Amendment to Partial Surrender of Lease</li> <li>- Appointed FASC Council Seat</li> <li>- Approved OER Faculty Survey to be distributed by Faculty Representatives</li> <li>- Approved to Amend the SFSS Clubs Terms of Reference to allow clubs to create their own constitution</li> <li>- Appointed BIPOC Committee FNSA Seat</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>- BC Provincial Election Campaign</li> <li>- SFSS Job Postings</li> <li>- Updates from JOG</li> <li>- FNSA Statement on the First Peoples Gathering House at SFU</li> </ul>



	Announcement - BIPOC Committee Athletics Team Name Change
<b>Next Steps</b>	Finalize OER Survey email template

<b>Meeting, Date</b>	[October 5] Faculty Council
<b>Parties Attending</b>	Faculty of Education
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Monthly
<b>Summary and Outcome</b>	Discussion - Faculty updates - COVID-19 remote work
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[October 5] ESA meeting
<b>Parties Attending</b>	ESA members
<b>Meeting Length (Hrs)</b>	0.5 hours
<b>Reason</b>	Special meeting about SFSS AGM and SFSS Council changes
<b>Summary and Outcome</b>	Discussion - Prize announcements from last event - SFSS Council changes & SFSS AGM - Halloween event
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[October 7] Events Committee meeting
<b>Parties Attending</b>	Events Committee members (SFSS VP Student Life, At-Large Rep, FCAT Rep, Education Rep) and student At-Large members, SFSS Events Coordinator
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Motion - Approved funding for the SFU Esports x SFU CAC x SFSS collaboration - Approved funding for the SFSS Trivia Week events Discussion - Pumpkin Carving Event - Student Group Event Collaborations - October Events Check-In Updates - Dance Week and Dance Workshops - Pets Social - Food Justice Webinar - NHL Watch Party - Rave Streaming Party

	- Cultural Week - Samosa Food Workshop updates
<b>Next Steps</b>	Discuss funding decision, questions, and concerns with SFU Esports

<b>Meeting, Date</b>	[October 9] Board of Directors (BOD) Development Session
<b>Parties Attending</b>	SFSS Board of Directors, SFSS Transition Manager
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Discussion - Virtual AGM: promotions, incentives, slogan
<b>Next Steps</b>	Collaborate with other Board members to draft promotional message template

<b>Meeting, Date</b>	[October 13] FARM Committee meeting
<b>Parties Attending</b>	SFSS Faculty of Applied Sciences, Business, Education, Environment, Health Sciences Representatives, SFSS At-Large Representatives, SFSS VP University Relations
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Discussion - Vice-President, Research and International Search Committee - SFSS Annual General Meeting (AGM)
<b>Next Steps</b>	Promote AGM to undergraduate students

<b>Meeting, Date</b>	[October 13] OER Workshop Final Plan
<b>Parties Attending</b>	OER Working Group members
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	To discuss Workshop updates
<b>Summary and Outcome</b>	Discussion: - Updates on slides and keynote speaker
<b>Next Steps</b>	Finalize speaker notes

## Projects and Events

<b>Project/Event Title</b>	SFU Esports x CAC x SFSS collaboration event
<b>Updates and Upcoming Plans</b>	- Approved motion for allocation of funds at the SFSS Events Committee - Discussed rationale for decision and Committee questions and concerns with the SFU Esports Co-President

	<ul style="list-style-type: none"> <li>- Media promotion slated for October 9 delayed until October 12</li> <li>- Official graphics will be sent to me on October 12 to be promoted via SFSS channels and included in the Student Centre Newsletter on October 23</li> </ul>
<b>Relevant Strategic Priorities</b>	- Student engagement
<b>Total Time (Hrs)</b>	2 hours

<b>Project/Event Title</b>	Faculty of Education PDP Anti-Racism initiative
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- The Professional Development Program (PDP) is collaborating with community educator-activists to develop an anti-racism education series for the EDUC 400 module for this coming fall 2020 semester</li> <li>- Director of Undergraduate Programs is planning to do a curriculum overhaul across all EDUC courses</li> <li>- The Faculty of Education Equity group and the Executive Committee plans to continue to include anti-racism education and anti-oppression pedagogy in EDUC 240 and 100</li> <li>- EDUC 100 is a core mandatory lower division course for the Bachelor's degree</li> <li>- Multiple instructors are currently working on designing a Canvas shell for EDUC 100 that will include anti-racism education within Equity, Diversity, and Inclusion (EDI) and Indigeneity is main components</li> </ul>
<b>Relevant Strategic Priorities</b>	University relations
<b>Total Time (Hrs)</b>	N/A

<b>Project/Event Title</b>	OER Campaign
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Working with SFSS Communications Coordinator and SFSS Campaigns, Research and Policy Coordinator to create a OER survey for each faculty</li> <li>- Finalizing email template to accompany survey containing OER stats in BC and resources during Open Access week</li> <li>- Mandate SFSS Faculty Reps to distribute survey</li> <li>- Purpose of surveying faculty is to track OER usage and student savings at SFU</li> <li>- Start to reconceptualize OER Student Campaign video using footage that we shot last year with the OER Working Group members. Brainstorm how to incorporate student voices</li> </ul>
<b>Relevant Strategic Priorities</b>	- Student engagement, student well-being, student financial health
<b>Total Time (Hrs)</b>	3 hours

<b>Project/Event Title</b>	Psycho-educational Assessment Pilot Project
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Sent follow-up email to Studentcare</li> <li>- Schedule meeting with Studentcare and the Director of CAL to discuss SFU CAL's potential role in the assessment process</li> <li>- Met with CAL to discuss their role</li> <li>- Met with Studentcare:  <a href="https://docs.google.com/document/d/1MPvH98G56ozfLGUWyoWdzx4HcT7hRFcPihhM2av31fY/edit?usp=sharing">https://docs.google.com/document/d/1MPvH98G56ozfLGUWyoWdzx4HcT7hRFcPihhM2av31fY/edit?usp=sharing</a> </li> <li>- Discussed details with AAC</li> <li>- Will work with the SFSS Campaigns, Research, and Policy Coordinator to ensure that</li> </ul>

	student concerns are taken into consideration - Completed policy will be brought to the Governance Committee for review
<b>Relevant Strategic Priorities</b>	- Student well-being, student financial health
<b>Total Time (Hrs)</b>	0.5 hours

## Environment Representative (Anuki Karunajeewa)

### Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS board meeting oct 2, 2020
<b>Parties Attending</b>	SFSS board of directors, staff, guests and myself
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Bi weekly meeting
<b>Summary and Outcome</b>	Motions: Approved by-law proposal packages, agenda for Annual General Meeting (AGM), amendment to Partial Surrender of Lease, approved OER Faculty Survey to be sent by Faculty Representatives, approved to amend the SFSS Clubs Terms of Reference to let clubs create their own constitution, and appointed BIPOC Committee FNSA Seat Discussion: BC Provincial Election Campaign, SFSS Job Postings, Updates from JOG, FNSA Statement on the First Peoples Gathering House at SFU and athletics team name change
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	UAA meeting oct 1, 2020
<b>Parties Attending</b>	UAA committee members, staff and myself
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	Approved sending OER Faculty Survey Discussion: working groups, RHA Revamp, Tuition Deadline & Refunds, Student Safety Group Agenda Items, Library laptop loans Updates: COVID-19 Coalition, Joint Operations Group, Emergency Response and Student Engagement Working Group on, Anti-Black Racism Working Group, Student Affordability Project Working Group, SFU Senate
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Events committee meeting oct 7,2020
<b>Parties Attending</b>	Events committee members, staff and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	I'm one of the leads for the music trivia night
<b>Summary and Outcome</b>	Discussed SFSS Events collaboration guidelines Updates from the upcoming events
<b>Next Steps</b>	Promote music trivia night

<b>Meeting, Date</b>	Students against tmx meeting oct 8, 2020
<b>Parties Attending</b>	Justice no pipeline execs, DogwoodSFU execs, Science rep WeiChun and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Weekly meeting
<b>Summary and Outcome</b>	Updates on social media for our campaign
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS board development session oct 9, 2020
<b>Parties Attending</b>	SFSS board of directors, staff and myself
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	We discussed the AGM and ways to promote it
<b>Next Steps</b>	Promote AGM

<b>Meeting, Date</b>	FARM meeting oct 13, 2020
<b>Parties Attending</b>	Faculty and at large reps, staff and myself
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	Discussed SFU VPRI Hiring committee and SFSS AGM
<b>Next Steps</b>	Promote AGM

<b>Meeting, Date</b>	Students against tmx meeting oct 15 ,2020
<b>Parties Attending</b>	Justice no pipeline execs, DogwoodSFU execs, Science rep WeiChun and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Weekly meeting
<b>Summary and Outcome</b>	Updates on social media for our campaign Updates on new mode
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	Music Trivia night oct 13, 2020
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<b>Updates and Upcoming Plans</b>	We had trivia about songs and artists on kahoot it. Everyone enjoyed it and we had 3 winners.
<b>Relevant Strategic Priorities</b>	People messaged and asked us if we will do more music trivia in the future, I spoke with Jennifer and we might next semester or in december.
<b>Total Time (Hrs)</b>	1 hour

## Health Science Representative (Nafoni Modi)

### Meeting Summary and Comments

<b>Meeting, Date</b>	UAA Committee, October 1st
<b>Parties Attending</b>	UAA Committee, Society Staff
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regular Meeting
<b>Summary and Outcome</b>	Goals for the fall semester <ul style="list-style-type: none"><li>- Mental health awareness</li><li>- Mandatory Anti-Racism Education</li><li>- Open Educational Resources</li><li>- Food hub</li></ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Board Meeting, October 2nd
<b>Parties Attending</b>	BOD, Society Staff, Guests
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Club TOR</li><li>- OER Campaign</li><li>- BC Elections</li><li>- JOG Update</li><li>- FNSA seat on BIPOC Committee</li></ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Board Organizer Hiring Committee, October 7th
<b>Parties Attending</b>	BO Hiring Committee, Society Staff
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	<ul style="list-style-type: none"><li>- Discussing the job posting for BO position</li></ul>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Edited current job posting, and drafted up a new one</li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>- Release job posting</li></ul>

<b>Meeting, Date</b>	AGM Planning Committee
<b>Parties Attending</b>	AGM Committee, Society Staff
<b>Meeting Length (Hrs)</b>	1 hour



<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Test run for AGM</li> <li>- How To ensure that we will meet quorum</li> <li>- Ways to incentivize students to come and stay the duration of the meeting</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Board Development Session, October 9th
<b>Parties Attending</b>	BOD, Society Staff
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Ways to incentivize the AGM</li> <li>- How to promote the AGM to students</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	FARM Committee Meeting, October 13th
<b>Parties Attending</b>	Farm Committee, Society Staff
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- SFU VPRI Hiring committee <ul style="list-style-type: none"> <li>- Phum will sit on hiring committee</li> </ul> </li> <li>- SFSS AGM <ul style="list-style-type: none"> <li>- Ways to get members to come</li> </ul> </li> </ul>
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	Podcast
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Artwork</li> <li>- Transcribing audio</li> <li>-</li> </ul>
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	3

<b>Project/Event Title</b>	AGM
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Filming video for AGM</li> <li>- Reaching out to students and faculty to get them to come</li> </ul>

<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	2 hour

<b>Project/Event Title</b>	OER
<b>Updates and Upcoming Plans</b>	- Sending emails to respective HSCI faculty members about OER
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	.5 hour

## Science Representative (WeiChun Kua)

### Meeting Summary and Comments

<b>Meeting, Date</b>	University and Academic Affair Committee, Oct 1st, 2020
<b>Parties Attending</b>	<p><b>Committee Members:</b> Gabe Liosis (VP University Relations), Samad Raza (VP External), WeiChun Kua (Science Representative), Helen Araghi (Committee Student At-large), Emerly Liu (Education Representative), Nafoni Modi (Health Science Representative), Osob Mohamed (President), Helen Pahou (Council), Jess Dela Cruz (Committee Student At-large), Priyanka Dhesa (Committee Student At-large)</p> <p><b>Staff:</b> Sarah Edmunds,</p>
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regular Monthly Meeting
<b>Summary and Outcome</b>	<p><b>Motions:</b></p> <ol style="list-style-type: none"> <li>1. Recommend the Board to mandate Faculty Reps to send OER Faculty Survey to their deans <ul style="list-style-type: none"> <li>o Track OER usage and student saving</li> <li>o Bookstores usually track OER but faculty is not recording or reporting it.</li> </ul> </li> </ol> <p><b>Discussions:</b></p> <ol style="list-style-type: none"> <li>1. Fall 2020 Semester Goals <ul style="list-style-type: none"> <li><u>Working Groups:</u> <ul style="list-style-type: none"> <li>o SFU C-19 Coalition Meeting <ul style="list-style-type: none"> <li>i. Gabe, Samad, WeiChun</li> </ul> </li> <li>o OER <ul style="list-style-type: none"> <li>i. Emerly, Gabe, Nafoni, Priyanka</li> </ul> </li> <li>o Mandatory Anti-Racism Education (MARE) <ul style="list-style-type: none"> <li>i. Anuki, Nafoni, Helen</li> </ul> </li> <li>o Burnaby Mountain Gondola Projects <ul style="list-style-type: none"> <li>i. Helen Pahou, Helen</li> </ul> </li> <li>o Issues Policies <ul style="list-style-type: none"> <li>i. Helen Pahou, Helen A, Jess</li> </ul> </li> <li>o Mental Health Awareness <ul style="list-style-type: none"> <li>i. Helen A</li> </ul> </li> <li>o SFSS History Working Group <ul style="list-style-type: none"> <li>i. WeiChun</li> </ul> </li> <li>o Emergency Response and Student Engagement (ERSE) <ul style="list-style-type: none"> <li>i. Helen Pahou, Samad, WeiChun</li> </ul> </li> </ul> </li> <li>2. Residence Hall Association (RHA) Revamp <ul style="list-style-type: none"> <li>o Will have to rework their by-laws, and constitution</li> </ul> </li> <li>3. Withdrawal date and deadlines</li> <li>4. SFU Library Loan <ul style="list-style-type: none"> <li>o Library offer semesterly laptop loan to students</li> <li>o Will inquire how many laptops the library have available for loan, how many students still need a laptop, and if there's any way we can support</li> </ul> </li> <li>5. SFU C-19 Coalition</li> <li>6. JOG Meeting</li> <li>7. Student Safety Working group agenda <ul style="list-style-type: none"> <li>o Gabe asked the committee if there's anything anyone wants to add to the agenda</li> </ul> </li> </ul></li></ol>

<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● Gabe will coordinate working group meeting</li> <li>● Gabe Find more details on library loan program</li> <li>● WeiChun set up Discord channel for working groups</li> <li>● Emerly will send OER motion to Board</li> </ul>
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<b>Meeting, Date</b>	Board of Directors Meeting, Oct 2nd, 2020
<b>Parties Attending</b>	<p><b>Board Members:</b> Osob Mohamed (President), Samad Raza (VP External Relations), Corbett Gildersleve (VP Finance), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Haider Masood (FCAT Representative), Nafoni Modi (Health Sciences Representative), WeiChun Kua (Science Representative), Balqees Jama (At-Large Representative), Phum Luckkid (At-Large Representative), Anuki Karunajeewa (Environment Representative), Sude Guvendik (FASS Representative), Emerly Liu (Education Representative), Harry Preet Singh (FAS Representative);</p> <p><b>Staff:</b> Sarah Edmunds (Campaigns, Research and Policy Coordinator), Ashley Brooks (Out On Campus Coordinator), Sindhu Dharmarajah (Communications Coordinator), Lawrence Jones (Transition Manager), Christina Kachkarova (Admin Assistant), Brianna Mau (Admin Assistant)</p> <p><b>Guests:</b> Ryan (Council Liaison), Karissa Ketter , Kylee Pocrnich</p>
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regularly Bi-weekly Board Meeting
<b>Summary and Outcome</b>	<p><b>Motions:</b></p> <ol style="list-style-type: none"> <li>1. <i>Amendment to Partial Surrender of Lease</i> <ul style="list-style-type: none"> <li>○ 2 weeks extension for our MBC lease due to some delay with SUB occupancy</li> </ul> </li> <li>2. <i>Be it resolved to mandate the SFSS Faculty Representatives to distribute the Open Educational Resources (OER) Faculty Survey to their respective Deans and relevant faculty</i> <ul style="list-style-type: none"> <li>○ To get more data on OER and push SFU Faculties to use OER</li> </ul> </li> <li>3. <i>Club TOR</i> <ul style="list-style-type: none"> <li>○</li> </ul> </li> <li>4. <i>Approval of Amendments to by-law proposal as per legal advice</i></li> <li>5. <i>Approving AGM Agenda along with attachments titled "Bylaw Proposals 1,2,3,4", "Tuition Condemnation - AGM", Financial Report FY 20", and "FS20 - SFSS Financial Statement"</i> <ul style="list-style-type: none"> <li>○ <i>By-law Change Proposals</i></li> <li>○ <i>SFU Condemnation Vote on Tuition Increases</i></li> <li>○ <i>Financial Report</i></li> </ul> </li> <li>6. <i>SFSS BIPOC Committee seat for the First Nations Student Association</i></li> </ol> <p><b>Discussions:</b></p> <ol style="list-style-type: none"> <li>1. BC Provincial Campaign <ul style="list-style-type: none"> <li>○ Waiting to send our materials from BCFS</li> <li>○ Leaders debate by BCFS</li> </ul> </li> <li>2. <a href="#">Operations Organizer</a> Job posting <ul style="list-style-type: none"> <li>○ posted <a href="#">Collage</a>, and posted on charity village as well</li> </ul> </li> <li>3. JOG Meeting updates <ul style="list-style-type: none"> <li>○ SFU Budget Presentation</li> <li>○ TMX Concern Presentation concerns by Iulia Zgreaban <ul style="list-style-type: none"> <li>i. Brought to student safety groups</li> </ul> </li> <li>○ Course drop deadlines <ul style="list-style-type: none"> <li>i. Deadlines were not clear and too early to get to know a course</li> </ul> </li> <li>○ Poor Air Quality concerns <ul style="list-style-type: none"> <li>i. Student were not notified about the potential health impact</li> </ul> </li> </ul> </li> </ol>

	<p>and coming to campus due the the recent poor air quality in Metro Vancouver</p> <p>4. FNSA Statement on the First Peoples Gathering House at SFU</p> <ul style="list-style-type: none"> <li>○</li> </ul> <p><b>Announcement:</b></p> <p>1. BIPOC Committee Athletics Team Name Change #OurDecisionSFU Campaign Launch</p>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFU Anti-Racism Working Group, Oct 8th, 2020
<b>Parties Attending</b>	Balqees Jama (Student At-Large), Matthew Provost (VP Student Services), Harjap Grewal (GSS), Rachel (Geography Student), Chantelle Spicer (TSSU), Tiara Cash, Jorji Temple, WeiChun Kua
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Reviewing the anti-racism letter, Strategising over the coming term and next year
<b>Summary and Outcome</b>	<p>SFU350 Climate Emergency Letter</p> <ul style="list-style-type: none"> <li>● I asked for input on the letter that I'm working on with SFU350 so it's not just the voice of a few POC speaking on behalf of Black and Indigenous community members at SFU.</li> </ul> <p>SFU Name Change and #OurDecision</p> <ul style="list-style-type: none"> <li>● Marie gave an update on the campaign</li> </ul> <p>SFU First People's Longhouse</p> <ul style="list-style-type: none"> <li>● Matthew talked about</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board Development Session - AGM Campaign Plan, Oct 9th, 2020
<b>Parties Attending</b>	<b>Board Members:</b> Osob Mohamed (President), Samad Raza (VP External Relations), Corbett Gildersleve (VP Finance), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Haider Masood (FCAT Representative), Nafoni Modi (Health Sciences Representative), WeiChun Kua (Science Representative), Phum Luckkid (At-Large Representative), Anuki Karunajeewa (Environment Representative), Sude Guvendik (FASS Representative), Emerly Liu (Education Representative), Harry Preet Singh (FAS Representative);
<b>Meeting Length (Hrs)</b>	2 hours 30 mins
<b>Reason</b>	Planning for AGM and getting students to attend
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Prizes for students, and students who recruit additional student to come</li> <li>● Extra funding for DSU who get more students to come</li> <li>● Making Tik Tok videos and a Spotify <a href="#">playlist</a></li> <li>● Campaign target of getting people to attend</li> </ul>
<b>Next Steps</b>	<p>Relevant board members and AGM committee will put together promo materials and prizes</p> <p>Board members will contact people and get people attending the AGM</p>

## Projects and Events

<b>Project/Event Title</b>	Trans Mountain Expansion Project (TMX) Advocacy and Awareness
<b>Updates and Upcoming Plans</b>	Launched New/Mode email <a href="#">campaign</a> so student can fill in their name and postal code and contact the local MP, MLA and reporters to amplify the letter and #StudentsAgainstTMX campaign
<b>Relevant Strategic Priorities</b>	Student Safety and Wellbeing
<b>Total Time (Hrs)</b>	4 hours

<b>Project/Event Title</b>	SFSS Burnaby Food Hub Program
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Due to midterms and poor mental health, I only helped out one of the week this bi-weekly term</li> <li>• Have been getting better quality and option of grocery</li> <li>• EMBARK food rescue has also started to partner with us to give out unwanted produce from Nesters</li> </ul>
<b>Relevant Strategic Priorities</b>	Student Wellbeing
<b>Total Time (Hrs)</b>	4 hours

<b>Project/Event Title</b>	Restarting <a href="#">International Student Group</a> (ISG)
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• I've been getting international students together to restart the ISG constituency group</li> <li>• The council seat has been vacant, as well as the whole group have been inactive for a while now</li> <li>• Need to hold a meeting, election and update the constitution</li> <li>• Meeting with Anna Reva (SFSS Student Unions &amp; Groups Coordinator) to sort out the detail</li> </ul>
<b>Relevant Strategic Priorities</b>	Student Wellbeing
<b>Total Time (Hrs)</b>	4 hours