

# BOARD COMMITTEE AND WORK REPORTS

## **SFSS BOARD COMMITTEE UPDATE**

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## **SFSS BOARD WORK REPORT**

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[At-Large Representative \(Balqees Jama\)](#)  
[At-Large Representative \(Phum Luckkid\)](#)  
[Applied Science Representative \(Harry Preet Singh\)](#)  
[Arts & Social Sciences Representative \(Sude Guvendik\)](#)  
[Business Representative \(Mehtaab Gill\)](#)  
[Communication, Art & Technology Representative \(Haider Masood\)](#)  
[Education Representative \(Emerly Liu\)](#)  
[Environment Representative \(Anuki Karunajeewa\)](#)  
[Health Science Representative \(Nafoni Modi\)](#)  
[Science Representative \(WeiChun Kua\)](#)

# SFSS BOARD COMMITTEE UPDATE

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This report summarizes SFSS committee activities that took place from  
**October 16 - October 31, 2020**

## Accessibility Advisory

<b>Committee Chair</b>	Jennifer Chou (VP Student Life)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1.5 hours
<b>Summary</b>	<ul style="list-style-type: none"> <li>● Debrief document:  <a href="https://docs.google.com/document/d/1ZvN05ljGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit">https://docs.google.com/document/d/1ZvN05ljGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit</a></li> <li>● Talked about Accessibility Granting options</li> <li>● Update for Accessibility Audit: Level Playing Field sent over a comprehensive proposal <ul style="list-style-type: none"> <li>○ There will be a working group that communicates with the consultants/auditors</li> </ul> </li> <li>● Talked about SUB Washrooms: there's not a lot of all-gender accessible washrooms, so we're going to see if we can get more</li> <li>● Accessibility Standard Policies Update: presented all the updates to the policy and policy's appendices</li> <li>● Accessibility Designated Assistant hiring update: the hiring committee met and finalized the job description; we will have SFU Disability and Neurodiversity Alliance look over the description as well. The deadline to apply will be November 30</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>● Hiring Accessibility Designated Assistant</li> <li>● Psycho-educational Assessments</li> <li>● Setting up bursary using the fund</li> <li>● Accessibility audit for the SUB</li> <li>● Improving accessibility fund request form</li> <li>● Accessibility Standard Policy Appendices</li> </ul>
<b>Relevant Strategic Priorities:</b>	<ul style="list-style-type: none"> <li>● Student well-being</li> <li>● Student financial health</li> </ul>

## Black Indigenous People of Color

<b>Committee Chairs</b>	Balkees Jama (At-Large Rep) & Matthew Provost (VP Student Services)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	2 hrs

<p><b>Summary</b></p>	<p>The committee invited SFU admins President Joy Johnson, Associate VP Students and International Rummanna Khan Hamani to discuss anti-racism at SFU.</p> <p>BIPOC Committee presented to SFU Admin. Balqees Jama (At-Large Rep), Matthew Provost (VP Student Services), and Marie Haddad (Committee Member) presented on behalf of the committee.</p> <p><b>BIPOC Committee touched on key points and made recommendations:</b></p> <ul style="list-style-type: none"> <li>- <b>SFU Athletics Team Name Harm:</b> Marie addressed the harm that has been caused to Black Athletes and students even after the name change, the lack of acknowledgement and accountability from the university and no reparations have been made yet.</li> <li>- <b>Indigenous Student Exclusion:</b> In regards to Reconciliation efforts at SFU Indigenous students are not being included in key conversations. We addressed the concerns about the First Peoples Gathering House (<a href="#">see First Nations Students Association's statement here</a>) and future projects.</li> <li>- <b>Lack of Resources for BIPOC</b></li> <li>- <b>Lack of Raced Based Data Collection at SFU</b></li> <li>- <b>Lack of BIPOC in SFU Senior Administration, Faculty, and Staff</b></li> </ul> <p><b>Key Considerations</b></p> <p>We emphasized key considerations SFU needs to take, which were:</p> <ul style="list-style-type: none"> <li>- Examine successful supports for Black students at other universities before implementing something from scratch</li> <li>- We emphasized that <b>barriers to BIPOC students at SFU exist because programs, policies, and practices were created without BIPOC directly involved. So SFU must include BIPOC in creation and implementation of Equity, Diversity, and Inclusion efforts.</b></li> <li>- Must establish a framework for accountability. This would ensure that BIPOC community members, including students, are well-informed and respectfully consulted along the way. Accountability includes regular updates and meetings. Students must be included, and appropriately compensated, throughout the process for their labour.</li> </ul> <p><b>Recommendations from BIPOC Committee to SFU:</b></p> <ul style="list-style-type: none"> <li>- <b>SFU President to release a statement</b> that properly addresses that the <a href="#">team name change</a> was dropped due to racist connotations and association to the Klu Klux Klan</li> <li>- <b>Respectfully Consult Indigenous Student Leadership</b></li> <li>- <b>Delegate funding to better support BIPOC students.</b> Hire Black and Indigenous counsellors ASAP, allocate better support specifically for Black athletes,</li> <li>- <b>Start the collection of disaggregated race-based data at SFU</b> through <a href="#">SFU Institutional Research and Planning</a> where students can self-identify upon admissions. Track the data throughout service delivery at SFU as well.</li> <li>- <b>Establish Points of Accountability</b> to Develop an SFU Anti-Racist Equity Strategy. This includes establishing a Vice-President Equity role at SFU to lead, develop, and carry out the implementation of an anti-racism equity strategy. As an immediate action to show commitment to anti-racism until then, hire a short-term hiring under the Office of the Associate VP Students &amp; International focused on Black and Indigenous empowerment. Their role would include focusing on recruitment, retention, service delivery, inclusion on campus.</li> <li>- <b>Fast Track Hire Black and Indigenous faculty and admin</b> as has been done in other universities (Example: <a href="#">OCAD U Cluster Hiring 5 Black Tenured Faculty</a>)</li> </ul> <p><b>Response from SFU Admin</b></p>
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	<ul style="list-style-type: none"> <li>- They are committed to Equity, Diversity, Inclusion</li> <li>- FNSEA should have been invited to the First Peoples Gathering House ground awakening ceremony, and will be consulted in the future <ul style="list-style-type: none"> <li>- Joy: Office for Aboriginal Peoples organized the gathering</li> <li>- Matt's response: It's not non-indig folks' job to call out indigenous people and create lateral violence in the community. SFU's role is reconciliation.</li> </ul> </li> <li>- It's a big university; things fall through the cracks <ul style="list-style-type: none"> <li>- (My response is just to empower BIPOC so that BIPOC are not excluded or considered an afterthought!)</li> </ul> </li> <li>- SFU hasn't done enough and must do better</li> </ul> <p><b>Commitments we heard from SFU Admin:</b></p> <ol style="list-style-type: none"> <li>1. A commitment from Joy to a <b>public statement regarding the former athletics team name</b> and redressing harms caused by it.</li> <li>2. As a start to increasing support for BIPOC, SFU is currently in the process of <b>hiring Black counsellors for SFU Health and Counselling</b> [yes, we currently have 0 Black or Indigenous counsellors]</li> <li>3. <b>Start the collection of race-based data</b> <ol style="list-style-type: none"> <li>a. Joy: goal is by the end of the year, latest by next year</li> </ol> </li> <li>4. Hiring a new equity-focused hire under Student Services aka <b>EDI Specialist</b> <ol style="list-style-type: none"> <li>a. We emphasized the need for a focus on anti-racism to avoid it getting lost under the umbrella EDI initiatives as it usually does.</li> <li>b. SFSS board members are in the process of collaborating with SFU about what the role would look like, their priorities, and what the hiring process inclusive of marginalized students in a way that is respectful of their labour.</li> </ol> </li> </ol> <p>See full <a href="#">Briefing Note: SFSS BIPOC Committee on SFU Anti-Racism Efforts</a></p>
<b>Ongoing Projects</b>	Anti-Racism at SFU <ul style="list-style-type: none"> <li>- Our Decision SFU</li> <li>- BIPOC Health and Counselling</li> <li>- More in the briefing note! ^^^</li> </ul>
<b>Relevant Strategic Priorities:</b>	Advocacy, Student Engagement and Awareness

## Events

<b>Committee Chair</b>	Jennifer Chou (VP Student Life)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1.25 hours
<b>Summary</b>	<ul style="list-style-type: none"> <li>● Debrief document: <a href="https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cyp326DM/edit#">https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cyp326DM/edit#</a></li> <li>● Highlights: passed a few motions for events (apple pie food workshop, AGM gift card giveaway) and for a partnership (Emerge SFU instructor honoraria)</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>● AGM gift card giveaway</li> <li>● Mental Health Mondays Giveaways</li> <li>● Stranger Things Murder Mystery Night</li> </ul>

	<ul style="list-style-type: none"> <li>• Horror Movie Night</li> <li>• Apple pie food workshop</li> <li>• Lantern craft workshop</li> <li>• Fall-themed paint night</li> <li>• Vegan salted caramel pretzel cookies food workshop</li> <li>• Various social media campaigns for the SFSS Events Instagram</li> </ul>
<b>Relevant Strategic Priorities:</b>	Student Engagement

## Executive Committee

<b>Committee Chair</b>	Osob Mohamed
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1
<b>Summary</b>	We discussed extending the SUB opening date until at least January, updates from HR and Personnel Committee, and final to-dos for the AGM
<b>Ongoing Projects</b>	SUB opening discussions, ongoing hires relating to admin restructuring
<b>Relevant Strategic Priorities:</b>	Organizational development

## External & Community Affairs

<b>Committee Chair</b>	Samad Raza
<b># of Meetings</b>	Did not meet
<b>Total Time (Hrs)</b>	
<b>Summary</b>	Due to the AGM the committee did not meet.
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

## Faculty and At-Large Representatives

<b>Committee Chair</b>	
<b># of Meetings</b>	0
<b>Total Time (Hrs)</b>	0
<b>Summary</b>	Committee did not meet this period
<b>Ongoing Projects</b>	

Relevant Strategic Priorities:	
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## Finance and Administrative Services

Committee Chair	VP Finance Corbett Gildersleve
# of Meetings	0
Total Time (Hrs)	0
Summary	We did not meet this period
Ongoing Projects	
Relevant Strategic Priorities:	

## First Year Engagement

Committee Chair	Haider Masood
# of Meetings	Committee did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

## Governance

Committee Chair	Gabe Liosis
# of Meetings	1
Total Time (Hrs)	2 Hrs
Summary	<ul style="list-style-type: none"> <li>- Reviewed the Draft Elections and Referenda Policies <ul style="list-style-type: none"> <li>- <b>Approved</b> recommendation to the Board to give notice and adopt these policies</li> </ul> </li> <li>- Draft Standing Order for a Transition Steering Committee <ul style="list-style-type: none"> <li>- <b>Approved</b> a recommendation to the Board to adopt the Standing Order for the Transition Steering Committee to oversee the transition into our new governing model</li> </ul> </li> <li>- Petty Cash Increases for Clubs <ul style="list-style-type: none"> <li>- Discussed establishing a process in policy for making amendments to club guidelines, such as petty cash increases.</li> <li>- Will bring this to a future meeting, Gabe to communicate with Phum</li> </ul> </li> <li>- Accessibility Advisory Committee name change</li> </ul>

	<ul style="list-style-type: none"> <li>- <b>Approved</b> a recommendation to the Board to change the name of Accessibility Advisory Committee to Accessibility Committee.</li> <li>- The Committee planned and informal working session for <b>Nov. 4th</b> to review the Governance Annual Plan.</li> </ul>
<b>Ongoing Projects</b>	By-Law Review, By-Law Transition, Policy Review
<b>Relevant Strategic Priorities:</b>	Organizational Development

## Member Services Advisory

<b>Committee Chair</b>	<b>Phum Luckkid</b>
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1.5
<b>Summary</b>	<p>Student Group Training</p> <ul style="list-style-type: none"> <li>- Discussion on update of Sexual Violence Prevention module added to the club/DSU exec Canvas course</li> <li>- No updates, however, the coordinators will have a preview of the module ready by next meeting</li> </ul> <p>Petty Cash Increase + Club Constitutions</p> <ul style="list-style-type: none"> <li>- Asked coordinators about the details of petty cash increase to \$100 for clubs. Coordinators have sent in the request for it to be changed on the website. The ability for club constitutions to be uploaded will be present in the upcoming change as well</li> </ul> <p>Volunteer Verification for SFSS</p> <ul style="list-style-type: none"> <li>- Coordinators asked if there was a standard procedure for the MSC's to give reference letters to previous execs</li> <li>- Concluded that if the coordinators personally know a student they can write a reference letter, otherwise, best not to write one (except one that only verifies the student's executive membership and nothing else)</li> </ul> <p>Club Portal and Contract</p> <ul style="list-style-type: none"> <li>- Asked coordinators about potentially changing the SFSS website providers to be hosted internally to be more receptive to change</li> <li>- Coordinators suggested that the data would not be transferred over, it would be better if we pay more to the current website developers in order to get a more responsive web-developer communication chain</li> </ul> <p>DSU Core Funding</p> <ul style="list-style-type: none"> <li>- Asked coordinators if they would be willing to change DSU core funding contribution down from 10% to 5% for small DSU's as was suggested in the funding focus group</li> <li>- They are able to do this</li> </ul>
<b>Ongoing Projects</b>	Travel & Conference Funding, Club/DSU Exec Social
<b>Relevant Strategic Priorities:</b>	Student Financial Health

## Nomination

<b>Committee Chair</b>	Matthew Provost (VP Student Services)
<b># of Meetings</b>	0

<b>Total Time (Hrs)</b>	0
<b>Summary</b>	n/a
<b>Ongoing Projects</b>	n/a
<b>Relevant Strategic Priorities:</b>	Student Engagement

## Surrey Campus

<b>Committee Chair</b>	Mehtaab Gill
<b># of Meetings</b>	Did not meet during this period
<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

## University & Academic Affairs

<b>Committee Chair</b>	Gabe Liosis
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	2 Hrs
<b>Summary</b>	<ul style="list-style-type: none"> <li>- The Committee didn't meet between Oct 2ndst and Oct 29th <ul style="list-style-type: none"> <li>- Last met Oct. 1, and didn't meet until Oct. 30th to focus on AGM campaigning.</li> </ul> </li> <li>- The Committee spent its Oct. 30th meeting regrouping, deciding what our priorities were for the coming months, re-evaluating what we've done so far, and how to do better going forward. <ul style="list-style-type: none"> <li>- Working Groups: OER, Mandatory Anti-Racism Education (M.A.R.E.), Issues Policies (University and Academic Affairs), Student Activism History, Emergency Response &amp; Student Engagement</li> </ul> </li> </ul>
<b>Ongoing Projects</b>	Post-AGM Tuition Condemnation Planning, Setting up various working groups under the Committee to handle different projects
<b>Relevant Strategic Priorities:</b>	Student Engagement, Student Wellbeing, Student Financial Health, University Relations

## Vancouver Campus

<b>Committee Chair</b>	Haider Masood
<b># of Meetings</b>	Committee Did not meet



<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

# SFSS BOARD WORK REPORT

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This report reflects the Board work from  
**October 16 - October 31, 2020**

President (Osob Mohamed)

## Meeting Summary and Comments

<b>Meeting, Date</b>	AGM Script Prep - October 16th
<b>Parties Attending</b>	Gabe (VP University Relations), Corbett (VP Finance), Matt (VP Student Services)
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	AGM script development
<b>Summary and Outcome</b>	Working on different sections of the report, and cleaning up the script to ensure it flows well on the day of the AGM
<b>Next Steps</b>	Finishing report from Board, and Robert's Rules review

<b>Meeting, Date</b>	SFSS Board Meeting - October 16th
<b>Parties Attending</b>	SFSS Board, staff, guests
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Bi-weekly meeting
<b>Summary and Outcome</b>	It was a fairly short meeting, we had a presentation from the SFU sustainability office to discuss their plans, the climate action student collaborative, sustainability leadership, and how the SFSS could get involved. We also had discussion items on anti-racism and Black and Indigenous advocacy, including the #OurDecisionSFU campaign,.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	BIPOC Committee Meeting - October 19th
<b>Parties Attending</b>	BIPOC Committee members, Joy Johnson and Rummana Khan-Hemani (SFU)
<b>Meeting Length (Hrs)</b>	1.5hrs
<b>Reason</b>	Monthly meeting
<b>Summary and Outcome</b>	The members of the BIPOC committee prepared a presentation for Joy and Rummana regarding some of the anti-racism initiatives we have been working on, including the Our Decision campaign, the exclusion of Indigenous student leadership, and expected

	actions to make meaningful reform of SFU's anti-racism initiatives.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Student Safety Group Agenda Review- October 20
<b>Parties Attending</b>	Gabe (VP University Relations), Matt McDonald (GSS), Erin Biddlecombe and Mark Lalonde (SFU)
<b>Meeting Length (Hrs)</b>	0.5hrs
<b>Reason</b>	Agenda setting
<b>Summary and Outcome</b>	The SFSS brought forward the following: <ul style="list-style-type: none"> <li>- RCMP presence on campus</li> <li>- Anti-bias and de-escalation training</li> <li>- TMX project</li> <li>- Air quality &amp; emergency response protocols</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	HR and Personnel Committee - October 21
<b>Parties Attending</b>	HR and Personnel committee members, SFSS staff
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Monthly meeting
<b>Summary and Outcome</b>	A majority of items within this committee are handled in-camera. Other than those, we spoke about some of the new hires, and some upcoming hired such as the Board organizer, Operations organizer, and student advocate.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Executive Committee - October 22
<b>Parties Attending</b>	Executive committee members
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Scheduled meeting
<b>Summary and Outcome</b>	We discussed extending the SUB opening date until at least January, updates from HR and Personnel Committee, and final to-dos for the AGM
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM Test Run - October 22
<b>Parties Attending</b>	Matt (VP Student Services), Corbett (VP Finance), Lawrence Jones (Transition Manager), Dipti Chavan (MSC Events), Justin Ankenmann and Liam Goundrey (SFU MECS)

<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	AGM preparation
<b>Summary and Outcome</b>	We went over some technical questions, and got a chance to test out some of the Zoom webinar functions in preparation for the AGM.
<b>Next Steps</b>	Test out over the weekend prior to the AGM

<b>Meeting, Date</b>	Board Development - Health and Counselling Services - October 23
<b>Parties Attending</b>	SFSS Board, Beth Triano and Hussein Elhagehassan (SFU Health and Counselling)
<b>Meeting Length (Hrs)</b>	3hrs
<b>Reason</b>	Bi-weekly development session
<b>Summary and Outcome</b>	During our development sessions, we did some mindfulness exercises, had some discussions around the difficulties around our positions as student reps, and shared some strategies for self care, self compassion, and setting boundaries for ourselves.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Annual General Meeting - October 26
<b>Parties Attending</b>	SFSS board, staff and membership
<b>Meeting Length (Hrs)</b>	4hrs
<b>Reason</b>	Annual meeting
<b>Summary and Outcome</b>	I chaired the meeting and we passed all 4 new bylaw proposals and the tuition condemnation vote, with over 600 students in attendance. We also delivered the annual report from the Board and the finance report from the VP Finance, reviewed and approved the auditors report and appointed a new auditor. For a first online AGM things went fairly smoothly.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Student Safety Meeting - October 28
<b>Parties Attending</b>	Members from SFU, GSS and SFSS (Gabe, VP University Relations and myself)
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Semesterly meeting
<b>Summary and Outcome</b>	<p>The main concerns of the SFSS were:</p> <ul style="list-style-type: none"> <li>- Lack of SFU involvement in the TMX project, particularly in advocacy against the project in a public format</li> <li>- Communications around emergencies (wildfires, man with a gun on campus last year), and urging the University to communicate with students to prevent panic</li> <li>- SFU allowing recruitment of RCMP on campus, in career fairs and how this isn't appropriate and puts students in uncomfortable and dangerous positions</li> </ul>

<b>Next Steps</b>	Follow-up on conversations re:police presence
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<b>Meeting, Date</b>	Phone call w/Collins Maina (CBC) - October 28
<b>Parties Attending</b>	Myself, Collins Maina (CBC)
<b>Meeting Length (Hrs)</b>	30 mins
<b>Reason</b>	Talking about online learning
<b>Summary and Outcome</b>	Collins asked me a variety of questions around online learning, some of the struggles and benefits, and how SFU students have been faring since the transition to online learning in March.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Chat with John T. - October 28
<b>Parties Attending</b>	John Tseng (MSC Generalist)
<b>Meeting Length (Hrs)</b>	0.25hrs
<b>Reason</b>	Requested meeting re:personal matters
<b>Summary and Outcome</b>	N/A
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Food Insecurity Meeting - October 29th
<b>Parties Attending</b>	Gabe (VP University Relations), Sid Mehta (SFU MECS)
<b>Meeting Length (Hrs)</b>	0.5hrs
<b>Reason</b>	Preparation for Student Affordability Group
<b>Summary and Outcome</b>	We discussed the first steps regarding our food insecurity project, including the compilation of literature and findings on food security in postsec, and recommendations.
<b>Next Steps</b>	Send the literature I've found thus far to the group

<b>Meeting, Date</b>	CJSF SUB Space Changes - October 29
<b>Parties Attending</b>	Corbett (VP Finance), John Walsh (Building Manager), Magnus Thyvold (CJSF Manager), Bill Nelson (SFU Architect)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	CJFS renovations
<b>Summary and Outcome</b>	We discussed some of the floor plans and feasibility of the CJSF renovations, and according to Bill it seems fairly doable with the space they've been allocated. As of right now, CJSF will be working directly with SFU to develop a plan and pricing, and will

	be coming back to us with findings.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Post-AGM Debrief w/Council Chairs - October 29th
<b>Parties Attending</b>	Corbett (VP Finance), Helen Sofia Pahou and Zaid Lari (SFSS Council)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	AGM debrief
<b>Summary and Outcome</b>	We discussed some of the findings at the AGM, including pain points and improvement for next time. We spoke about the transition committee, and some short-and long-term plans for the upcoming board term.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board Meeting - October 30
<b>Parties Attending</b>	SFSS Board, staff and guests
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Bi-weekly meetings
<b>Summary and Outcome</b>	We approved the proposal presented to us by Embark Sustainability regarding a garden in the SUB, and created a new committee to help transition into the new board structure as outlined in bylaw proposal #4. We also spoke about post-AGM plans in the form of student surveys, etc., a debrief on the Foodhub project, and received a presentation from Ban the Bottle SFU.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Interview with Gloria Mackareno (CBC) - October 30th
<b>Parties Attending</b>	Gloria Mackareno (CBC), UBC Student
<b>Meeting Length (Hrs)</b>	0.15hrs
<b>Reason</b>	Radio interview
<b>Summary and Outcome</b>	I had a chance to do a brief interview on CBC's On the Coast program regarding online learning, the benefits and struggles, and how students have been doing the last few months since the transition to online learning.
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	AGM Preparation
<b>Updates and Upcoming</b>	This took up a majority of my time over the last 2 weeks of October, including writing

<b>Plans</b>	<p>up the report from the Board of Directors, helping to clean up the script, preparing my sections of the slideshow, and brushing up on Robert's rules in preparation for chairing the meeting. I also worked on outreach and creating videos/content to put out, doing student outreach, coordinating and developing a campaigns plan with our communications coordinator and VP Student Services, and developing a staff day-of plan with our transition manager.</p> <p>We also spent a majority of the weekend on Zoom, cleaning up some technical issues that arose through our test runs and altering the script to match up, which was several hours on each day. This resulted in a couple of back-to-back all-nighters, and spending working hours preparing for the AGM as well.</p>
<b>Relevant Strategic Priorities</b>	Organizational development, student engagement
<b>Total Time (Hrs)</b>	~50hrs

<b>Project/Event Title</b>	Emails, communications, and catch up work
<b>Updates and Upcoming Plans</b>	I've been trying to allocate at least 1-2hr a day (excluding Saturdays) to check my emails, and catch up on different tasks. On some days, if something urgent comes up I will add some time and time to this and address it right away.
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	6 hrs

<b>Project/Event Title</b>	University relations - Preparing for committees
<b>Updates and Upcoming Plans</b>	I find that a significant chunk of time is spent preparing to either participate or chair in a variety of University committees or working groups, where often I have to ensure that I am prepared to speak/participate on different issues. For instance, during this period I had to help prepare for the upcoming JOG meeting (which I couldn't attend due to scheduling conflict, but still helped other board members prep for, the student safety group and student affordability working group.
<b>Relevant Strategic Priorities</b>	University relations
<b>Total Time (Hrs)</b>	7hrs

## VP Student Services (Matthew Provost)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Board Meeting, 10/16/20
<b>Parties Attending</b>	SFSS Board of Directors, Society Staff, SFSS Council, the Peak
<b>Meeting Length (Hrs)</b>	1.5 hrs
<b>Reason</b>	Bi-Weekly Meeting
<b>Summary and Outcome</b>	<p><b>Motions</b></p> <ul style="list-style-type: none"> <li>- We motioned to reallocate a storage room that was intended for Embark; they said they do not need it</li> </ul> <p><b>Key Points</b></p> <ul style="list-style-type: none"> <li>- Updates around Black and Indigenous advocacy; Gabe Liosis VP University Relations will be bringing forth a letter to condemn SFU for excluding Indigenous groups i.e. FNSA in decision making processes at the university.</li> <li>- We had a presentation from the SFU Sustainability office, they presented on their mandate as well as projects that they have ongoing. Board members asked about their positionality on pipelines and will be following up with them about these questions.</li> <li>- AGM updates: we went over some key and also goal setting over the next week for AGM since it is coming up quick. :)</li> </ul>
<b>Next Steps</b>	N/a

<b>Meeting, Date</b>	BIPOC Committee Meeting, 10/19/20
<b>Parties Attending</b>	<p><b>SFSS BOD:</b></p> <ul style="list-style-type: none"> <li>- Balqees Jama (At-Large Rep), WeiChun Kua (Science Rep), Nafoni Modi (Health Sci Rep), Anuki Karunajeewa (Enviro. Rep), Osob Mohamed (President)</li> </ul> <p><b>Society Staff:</b></p> <ul style="list-style-type: none"> <li>- Sarah (Policy, Research, Campaign Coord.), Somayeh (Admin)</li> </ul> <p><b>FNSA:</b></p> <ul style="list-style-type: none"> <li>- Keianna (FNSA Rep), Kali (FNSA Treasurer)</li> </ul> <p><b>SOCA:</b></p> <ul style="list-style-type: none"> <li>- Monique</li> </ul> <p><b>Council:</b></p> <ul style="list-style-type: none"> <li>- Victor</li> </ul> <p><b>At-Large Members:</b></p> <ul style="list-style-type: none"> <li>- Marie, Zaina, Nim, Milan, Flourish</li> </ul> <p><b>Guests:</b></p> <ul style="list-style-type: none"> <li>- Joy Johnson (SFU President), Rummana Khan Hemani (VP &amp; Associate VP Students &amp; International)</li> </ul>
<b>Meeting Length (Hrs)</b>	2 hr
<b>Reason</b>	Bi-Weekly Scheduled Meeting
<b>Summary and Outcome</b>	<p>The BIPOC Committee met with SFU Joy Johnson and VP Students and International Rummana Khan Hemani to discuss how SFU can commit to establish anti-racism work in an accountable way.</p> <p><b>Key Points:</b></p>



	<ul style="list-style-type: none"> <li>- Athletics Team Name Change: Marie addressed the harm that has been caused to Black Athletes and students even after the name change, the lack of acknowledgement and accountability from the university and no reparations have been made yet.</li> <li>- Indigenous Student Exclusion: In regards to Reconciliation efforts at SFU Indigenous students are not being included in key conversations. We addressed the concerns about the First Peoples Gathering House and future projects.</li> <li>- Resources for BIPOC folks at SFU</li> <li>- Raced Based Data Collection</li> <li>- Lack of senior administration that are BIPOC</li> </ul> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>- A new statement from the SFU President that properly addresses that the team name change was dropped due to racist connotations and association to the Klu Klux Klan</li> <li>- Delegate funding to better support BIPOC students. The hiring Black counsellors, allocate better support specifically for Black athletes,</li> <li>- Start the collection of Race-based data at SFU</li> <li>- Anti-Racism Equity Strategic Plan</li> <li>- Fast Track Hire Black and Indigenous faculty and admin</li> </ul> <p><a href="#">Briefing Note: SFSS BIPOC Committee on SFU Anti-Racism Efforts</a></p>
<b>Next Steps</b>	Following up with SFU, Joy and Rummana for 1 month accountability check

<b>Meeting, Date</b>	Anti-Racism Working Group, 10/21/20
<b>Parties Attending</b>	SFSS Members, GSS, TSSU, other students/ allies
<b>Meeting Length (Hrs)</b>	1.5 hr
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	We discussed things that have been ongoing at SFU, i.e. the FNSEA, Team Name Change: Our Decision. We will be meeting to discuss next steps to amplify more initiatives as well as ensure we are working collaboratively.
<b>Next Steps</b>	n/a

<b>Meeting, Date</b>	Executive Committee, 10/22/20
<b>Parties Attending</b>	<p><b>SFSS BOD:</b></p> <ul style="list-style-type: none"> <li>- Osob Mohamed (President), Gabe Liosis (VP University Relations), Corbett Gildersleve (VP Finance)</li> </ul> <p><b>Society Staff:</b></p> <ul style="list-style-type: none"> <li>- Lawrence (Transition Manager), Sarah (Policy, Research, Campaign Coord.)</li> </ul>
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Regular Scheduled Meeting
<b>Summary and Outcome</b>	<p><b>Highlights:</b></p> <ul style="list-style-type: none"> <li>- SUB Opening Date: We discussed that due to COVID cases on the rise we decided for the safety of students, board members and our staff that we further delay the opening of the Student Union Building to Jan. 2021. We will be re-evaluating the decision for the Spring semester and from here we'll be making a statement on this decision as well as formal motion.</li> <li>- We also updated EXEC committee on the hiring of new staff and positions</li> </ul>

	<ul style="list-style-type: none"> <li>- We discussed AGM and incentives as well as action items for the last couple days in order to really push and ensure folks are sharing media content over the weekend.</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS AGM Tech Rehearsal, 10/22/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> <ul style="list-style-type: none"> <li>- Osob Mohamed (President), Gabe Liosis (VP University Relations), Corbett Gildersleve</li> </ul> <b>Society Staff:</b> <ul style="list-style-type: none"> <li>- Lawrence (Transition Manager), Dipti (MSC)</li> </ul> <b>MECS</b>
<b>Meeting Length (Hrs)</b>	1.5 hr
<b>Reason</b>	Rehearsal
<b>Summary and Outcome</b>	We went over how the AGM will run via zoom, myself and other execs went through the zoom settings for the webinar. MECS trained us to ensure that we understood key things that will happen to make sure the meeting runs smoothly.
<b>Next Steps</b>	Planning to have a run through with board members over the next few days up until the AGM

<b>Meeting, Date</b>	Board Development Session, 10/23/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> <ul style="list-style-type: none"> <li>- Osob Mohamed (President), Gabe Liosis (VP University Relations), Corbett Gildersleve, Samad Raza (VP External), Jen Chou (VP Student Life), Emerly Liu (Education Rep), Nafoni Modi (Health Sci Rep), WeiChun Kua (Sci Rep), Sude Guvendik (FASS Rep), Phum Luckkid (At-Large), Balqees Jama (At-Large), Haider Masood (FCAT Rep)</li> </ul> <b>Society Staff:</b> <ul style="list-style-type: none"> <li>- Lawrence (Transition Manager)</li> </ul> <b>Health and Counselling Services</b>
<b>Meeting Length (Hrs)</b>	2.5 hrs
<b>Reason</b>	Bi-Weekly Development Session
<b>Summary and Outcome</b>	<b>Highlights:</b> <ul style="list-style-type: none"> <li>- HCS came to do a dev session with the BOD in order to support and talk about mental wellness and communicate ways we can support ourselves in order to support others</li> <li>- We discussed resiliency and also ways in which to combat burnout</li> <li>- How support ourselves in high stress situations</li> </ul>
<b>Next Steps</b>	n/a

<b>Meeting, Date</b>	AGM BABY! (SFSS Annual General Meeting), 10/26/20
<b>Parties Attending</b>	SFSS Board of Directors and Membership
<b>Meeting Length (Hrs)</b>	4.5 hrs

<b>Reason</b>	Yearly Scheduled Meeting
<b>Summary and Outcome</b>	<p>The Annual General Meeting is Scheduled to happen every year. This year we had a number of key resolutions that needed to be passed;</p> <ul style="list-style-type: none"> <li>● <b>By-Law Proposal #1: Housekeeping</b> <ul style="list-style-type: none"> <li>○ This proposal aims to ensure our by-laws remain compliant with BC Societies Act</li> <li>○ This will improve our by-laws to become more effective and comprehensive</li> <li>○ <b>Motion Passed</b></li> </ul> </li> <li>● <b>By-Law Proposal #2: Executive Committee Reform</b> <ul style="list-style-type: none"> <li>○ This proposal aims to revise the current roles of the Executive Committee</li> <li>○ This proposal expands on what the duties of executives are, as well as creates 2 new executive positions</li> <li>○ This proposal ensures more clear executive roles and responsibilities</li> <li>○ Establishment of Vice-President of Equity and Sustainability on Executive Committee</li> <li>○ <b>Motion Passed</b></li> </ul> </li> <li>● <b>By-Law Proposal #3: Student Group Definitions Improvement &amp; Clarification</b> <ul style="list-style-type: none"> <li>○ This proposal allows for student groups on campus to have clear and concise definitions of their place within the SFSS</li> <li>○ This allows for marginalized groups on campus to be represented and recognized within the SFSS</li> <li>○ The definitions that are presented in the proposed by-laws ensures proper recognition and more concise representation of said groups</li> <li>○ <b>Motion Passed</b></li> </ul> </li> <li>● <b>By-Law Proposal #4: Council Empowerment</b> <ul style="list-style-type: none"> <li>○ This proposal aims to make Council the legal decision-making body of the SFSS</li> <li>○ This proposal will allow for more student involvement within the SFS</li> <li>○ <b>Motion Passed</b></li> </ul> </li> <li>● <b>Condemnation of SFU Raising Tuition</b> <ul style="list-style-type: none"> <li>○ <b>Motion Passed</b></li> </ul> </li> <li>● <b>Report from the Board Of Directors</b> <ul style="list-style-type: none"> <li>○ Osob (President) went over the report from 2019-2020 Board Term</li> </ul> </li> <li>- <b>Financial Report from VP Finance (Corbett)</b> <ul style="list-style-type: none"> <li>- Corbett Discussed previous years finances as well as key expenditures from the following year</li> </ul> </li> <li>- <b>Report from the Auditor</b> <ul style="list-style-type: none"> <li>- Tomkins Wozny LLP discussed and did an overview of the 2019-2020 financial statements.</li> <li>- From here we appointed Tomkins Wozny LLP to be the SFSS Auditor for the 2020-2021 Fiscal Year</li> </ul> </li> </ul> <p>The Board had a successful AGM, there was a lot of discussion from membership and great questions raised. For our first online AGM via Zoom there were minimal tech difficulties, we were able to vote through polls, and membership was able to engage through the chat function. There were definitely some areas for improvement. We were able to make quorum within the first few minutes of the meeting starting, we had over 700+ attendees and we maintained quorum for the duration of the meeting. We had incentives and drew prizes at the meeting that included: Ipad, Chromebook, E-reader, Fitbit, Arcteryx Gift Card, and various other gift cards.</p> <p>I also was held accountable to get a tattoo since we reached quorum: I will be making a terms of reference and this will be happening in the Spring 2021 semester.</p>
<b>Next Steps</b>	Next steps will be to compile an AGM report and get feedback from membership, board members, and society staff.

<b>Meeting, Date</b>	Board Meeting, 10/30/20
<b>Parties Attending</b>	SFSS Board of Directors, Society Staff, SFSS Council, the Peak, Ban the Bottle folks, Student Marketing Association
<b>Meeting Length (Hrs)</b>	3 hr
<b>Reason</b>	Bi-weely Meeting
<b>Summary and Outcome</b>	<p><b>Motions:</b></p> <ul style="list-style-type: none"> <li>- Motioned to file minutes from various committees</li> <li>- We motioned to allocate and donate \$5000 for the Embark SUB Garden Proposal</li> <li>- Motioned to delay to opening of the SUB until Spring 2021 due to the rise in COVID cases in the lower mainland</li> <li>- Establishment of Society Transition Ad-Hoc Committee: this committee will be incharge of ensuring the transition into our new governance model.</li> <li>- Motioned to call election period spring 2021 elections for Executive committee and Council General Elections</li> </ul> <p><b>Highlights:</b></p> <ul style="list-style-type: none"> <li>- Presentations from Ban the Bottle. Folks from Ban the Bottle were asking for the continued support of the SFSS Bod</li> <li>- BIPOC Committee Update</li> <li>- AGM Debrief</li> </ul>
<b>Next Steps</b>	n/a

## Projects and Events

<b>Project/Event Title</b>	AGM Graphics and Social Media
<b>Updates and Upcoming Plans</b>	<p>I have taken on the role of coordinating the AGM Graphics timeline and ensuring there is student engagement and different communications material that is posted almost daily.</p> <ul style="list-style-type: none"> <li>- Been getting footage and coordinating with board members and council members for campaign videos for the AGM</li> <li>- Planning content for social media posts and coordinating with Sindhu for these to be posted</li> <li>- Planning weekly check in meeting to talk about content and how to reach student engagement in AGM</li> <li>- Creating post ideas for graphics</li> <li>- Researching and finding content for campaign video</li> <li>- Created content for By-law proposal posts</li> <li>- Getting paid content and working with Osob to execute these</li> <li>- Outreach to different groups on campus for AGM Content</li> <li>- Went and filmed on campus for content</li> <li>- Recorded a public service announcement with CJSF and will be posted</li> <li>- Coordinated with Osob SFU Condemnation posts</li> </ul> <p>All of these tasks have been completed:</p> <ul style="list-style-type: none"> <li>- Finalized campaign video</li> <li>- Finalized incentive posts</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	13 hrs

<b>Project/Event Title</b>	Reconcili-ACTION (ongoing)
<b>Updates and Upcoming Plans</b>	<p>This specific project is ongoing and am working towards setting calls to action for the university in order to recognize Indigenous Student Voices. The FNSA released a letter with calls to action and the ongoing harm that was caused by not including Indigenous voices in the First Peoples Gathering House. From here I have been working with the FNSA in order to support the reconciliation efforts and hold SFU Accountable;</p> <ul style="list-style-type: none"> <li>- I released a public statement</li> <li>- At BIPOC Committee I brought updates around this issue</li> <li>- Frequent check ins and support to FNSA</li> <li>- Outreach to different departments for external support</li> <li>- Talking with community</li> <li>- Outreach to host nations</li> <li>- Organizing digital campaign</li> <li>- Working with FNSA in order to further amplify this issue to the membership</li> <li>- Creating calls to action to hold accountability to SFU for harms that have been caused</li> <li>- Ongoing meetings with Anti-Racism Working group at SFU to further amplify this Issue</li> </ul> <p>This has also been brought up at the BIPOC committee meeting to ensure we are following through with the calls to actions mandated by the FNSA</p>
<b>Relevant Strategic Priorities</b>	Will be an ongoing issue and project because SFU has not recognized the magnitude of this and how it impacts Indigenous students
<b>Total Time (Hrs)</b>	9 hrs

## VP External Relations (Samad Raza)

### Meeting Summary and Comments

<b>Meeting, Date</b>	16 Oct - SFSS board meeting
<b>Parties Attending</b>	Board member, staff, and guests
<b>Meeting Length (Hrs)</b>	1 hr 30 min
<b>Reason</b>	Regularly schedule meeting
<b>Summary and Outcome</b>	SFU presented a sustainability plan - SFSS will be following up on it with questions.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	22 Oct - Exec meeting
<b>Parties Attending</b>	SFSS Exec and LJ
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	SUB will remain closed till Jan 1, 2021 Discussed AGM
<b>Next Steps</b>	Promote AGM

<b>Meeting, Date</b>	26 Oct - Surrey Transportation plan
<b>Parties Attending</b>	Myself and Kristi Merlees
<b>Meeting Length (Hrs)</b>	30 min
<b>Reason</b>	consultation
<b>Summary and Outcome</b>	Review the surrey transportation plan and discuss student needs.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	26 Oct - SFSS AGM
<b>Parties Attending</b>	All the SFSS members
<b>Meeting Length (Hrs)</b>	4 hr
<b>Reason</b>	AGM
<b>Summary and Outcome</b>	Passed by-law proposals Condemn tuition fees increase
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Oct 30 - SFSS board meeting
<b>Parties Attending</b>	SFSS board and staff, also guests
<b>Meeting Length (Hrs)</b>	3 hr
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	Ban the bottle presentation Exec general elections Bipoc updates Food hub update
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	Food Hub
<b>Updates and Upcoming Plans</b>	Last food hub took place on Oct 21, and as of now there is no plan to continue.
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	6 hr

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

## VP Finance (Corbett Gildersleve)

### Meeting Summary and Comments

<b>Meeting, Date</b>	AGM Script Prep, October 16
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations Gabe Liosis, VP Student Services Matt Provost
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Working on the AGM Script
<b>Summary and Outcome</b>	We added more to the different sections to the script
<b>Next Steps</b>	Action Item: I need to finalize the script for my Finance Report as well as the relevant section of the slide show

<b>Meeting, Date</b>	SFSS Board Meeting, Oct. 16
<b>Parties Attending</b>	Board Members, Transition Manager Lawrence Jones, CRPC Sarah Edmunds
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Biweekly Meeting
<b>Summary and Outcome</b>	We voted to reduce Embark Sustainability Society's space allocation to remove one storage area as they would not need it. We also talked about the upcoming AGM and the importance of encouraging students to attend.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Esports Working Group - Ops Team, October 19th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, Building Manager John Walsh, SFU Esports Rep Derian Chow, MSC Clubs Nancy Mah, OOC Coordinator Ashley Brooks, Student At Large Alison Chung, At-Large Rep Phum Lukkid
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Initial Team Meeting
<b>Summary and Outcome</b>	We discussed a bit about everything about the club, the space, concerns, costs, etc. Some items like staffing costs and responsibilities would rely on changes to the Collective Agreement with the union staff. Some items like security and room costs will require a package of changes for SFU to plan out costs.
<b>Next Steps</b>	Derian and John will meet to view the space for equipment and furniture changes and I will meet with them at a later date to discuss those changes.

<b>Meeting, Date</b>	SFSS-Ethelo Meeting
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, FASC Student At-Large Pariya Zabihi, Ahmed Lelamo,



	Bradley Roulston
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Discuss with Ethelo reps about possibly using them for a participatory budgeting project in the SFSS.
<b>Summary and Outcome</b>	We received a presentation on ways their tool could be used in multiple ways for different kinds of participatory budgeting. They also sent us a quote.
<b>Next Steps</b>	Develop a proposal and pitch it to FASC and then the Board.

<b>Meeting, Date</b>	HR and Personnel Committee, Oct. 21st
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	We finalized some grievances (in-camera), Lawrence showed a tracking sheet for Hiring Committee updates. We also reviewed a professional development request from another staff member.
<b>Next Steps</b>	

<b>Meeting, Date</b>	Exec Committee, Oct. 22nd
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, VP Student Life Jennifer Chou, VP Student Services Matt Provost, VP External Relations Samad Raza, VP University Relations Gabe Liosis, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Scheduled meeting
<b>Summary and Outcome</b>	We decided to recommend to the board to keep the SUB closed for the rest of the calendar year due to raising COVID-19 rates. We also discussed final preparations for the AGM. And, we received an update on ongoing Hiring Committee work.
<b>Next Steps</b>	Submit the motion to the Board agenda to recommend keeping the SUB closed until the end of December.

<b>Meeting, Date</b>	AGM Technical Rehearsal, Oct. 22nd
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, VP Student Services Matt Provost, VP University Relations Corbett Gildersleve, Transition Manager Lawrence Jones, MSC Events Dipti Chavan, IT Services Liam Goundrey, MECS Justin Ankemann
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Prep for the AGM
<b>Summary and Outcome</b>	We met with MECS and IT Services to learn about Zoom Webinar and what panelists

	and hosts could do. We experimented with what attendees could see and interact with, as well as how polls worked. MECS then gave us co-hosting abilities so that we could do practice runs on the weekend to become comfortable with the system.
<b>Next Steps</b>	Practice on the weekends with other panelists and board members acting as attendees.

<b>Meeting, Date</b>	IEC Elections, Bylaws, and Policies Meeting, Oct 23rd
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, CRPC Sarah Edmund, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Impact on election planning,
<b>Summary and Outcome</b>	If the bylaws pass, the election for the executive committee will be at least a month earlier than normal, so we need to start the process for hiring an IEC earlier than normal.
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Board Development Session, Oct. 23rd
<b>Parties Attending</b>	Board, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Biweekly Dev session, this one is about mental health
<b>Summary and Outcome</b>	We had a good session where we talked about mental health challenges while being a board of director in a student society. I have been very open with this board about my own mental health challenges both in the past and present. I want to help destigmatize this so that other students don't feel like they're going through this alone. Being a board member can be very challenging, especially an executive, due to the workload, the things you have to learn and decide on, and the difficulty in balancing work/school/life.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM
<b>Parties Attending</b>	Board, Staff, and 600 students
<b>Meeting Length (Hrs)</b>	4 hours
<b>Reason</b>	Annual General Meeting
<b>Summary and Outcome</b>	We had almost 1000 people register for the event, 600 people showed up, and almost all of them stayed for the full 4 hours. We passed all 4 bylaw resolutions, and the tuition condemnation. We also go through all the other reports and the raffle prizes.
<b>Next Steps</b>	Waiting for IT Services to finish processing the video so I can verify overall attendance numbers for each motion. We also need to fill out an after event report and send out a survey.

<b>Meeting, Date</b>	Esports Tenant Improvement Meeting, Oct. 27th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, Building Manager John Walsh, SFU Esports Association Rep Derian Chow
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Review space improvements and potential costs
<b>Summary and Outcome</b>	John and Derian met the previous week to review the SUB gaming space to see what kind of equipment, tables, security changes, and other room improvements. We discussed those ideas at this meeting and tasked Derian with developing a rough layout sketch of the space. Additionally we need him to provide us with a list of furniture that we would need to buy. We also discussed a new proposal from a computer supplier.
<b>Next Steps</b>	Waiting on Derian's list of items.

<b>Meeting, Date</b>	Governance Committee, Oct. 28th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, At-Large Rep Balqees Jama, Transition Manager Lawrence Jones, CPRC Sarah Edmunds
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	We discussed the AGM and the bylaw changes. We reviewed the Transition committee terms of references as well as election policies that need to be changed to be in line with the new bylaws.
<b>Next Steps</b>	Assign board members to the committee at the next Board meeting on the 30th.

<b>Meeting, Date</b>	SFSS Council Meeting, Oct. 28th
<b>Parties Attending</b>	Council, CPRC Sarah Edmunds, President Osob Mohamed, VP Finance Corbett Gildersleve, VP Student Life Jennifer Chou
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	I reported on my work for the last month to Council as did a number of other VPs and the President. We also had a good AGM debrief with the council. There were some concerns about some technical issues. Additionally, they appointed four councillors to the transition committee
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	CJSF SUB Space Changes, Oct. 29th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, CJSF Station Manager Magnus Thyvold, Building Manager John Walsh, SFU Architect Bill Nelson

<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Start the CJSF Space renovation process
<b>Summary and Outcome</b>	We started the discussion with Bill Nelson about leading a team to renovate the SUB 1420 space that's been allocated to CJSF. We discussed what CJSF ideally needs based on their current operations and how they would like to operate in the future. Bill needed to know what kind of seed funding he would receive, who would pay for it, and how much. All of it would come from CJSF and they would discuss that on their own. SFSS and the Board will receive some initial drawings and a quote, most likely in the new year, and approve or not the next phases.
<b>Next Steps</b>	Wait for the initial plans and price quote from Bill and CJSF.

<b>Meeting, Date</b>	Board Social, Oct. 29th
<b>Parties Attending</b>	VP Student Life Corbett Gildersleve, President Osob Mohamed, VP Finance Corbett Gildersleve, At-Large Phum Lukkid, VP Student Services Matt Provost, At-Large Balqees Jama
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Played Among Us
<b>Summary and Outcome</b>	Nothing like playing a game where we're all required to complete randomly assigned tasks while being afraid that someone is going to suddenly backstab you. Then, having to defend yourself against false accusations. Perfect practice for future politics.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM - Board-Council Debrief
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, Council Chair Zaid Lari, Council Vice-Chair Helen Sofia Pahou
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Discussing Next Steps Post-AGM
<b>Summary and Outcome</b>	We discussed with the Council Chair and Vice Chair some of the next steps including the Transition Committee, upcoming elections and planning, as well as how the AGM went from their perspective.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM Prizes, Oct. 30th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP Student Life Jennifer Chou, MSC Events Dipti Chavan, Comms Coordinator Sindhu Dharma
<b>Meeting Length (Hrs)</b>	0.50 hours
<b>Reason</b>	Coordinate the AGM prize purchasing and mail out
<b>Summary and Outcome</b>	We needed to sort out the process for tracking the awarding of prizes (accounting and

	audit reasons) and who would purchase the prizes. Jenn and Dipti will work together to communicate with the winners, and Dipti will make the purchases. I will keep track of the budget and update it once we get final costs from MECS
<b>Next Steps</b>	

<b>Meeting, Date</b>	Board of Directors, Oct. 30th
<b>Parties Attending</b>	Board, Staff
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Biweekly Meeting
<b>Summary and Outcome</b>	We approved the filing of a bunch of meeting minutes, approved a proposal from Embark Sustainability to manage the SUB planters. We created a new transition committee to help the SFSS transition to the new bylaws and governance structure for May 1st. We had a debrief about the AGM, an update on the FoodHub, and work by the BIPOC committee. We also set the date for the exec committee elections so we can start searching for an IEC.
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	AGM Prep and Campaign
<b>Updates and Upcoming Plans</b>	<p>This took up the majority of my time this work period. We all worked together to contact students, student groups, student unions, and others to attend and support the changes. For prizes, I was in charge of drafting the AGM budget and sourcing the prizes based on recommendations from Board members and the AGM planning committee.</p> <p>Additionally, as VP Finance, it was my responsibility to develop the AGM script and slides for that portion of the presentation. And, I needed to coordinate with the auditor, who was presenting the financial statements and his report to the students for approval.</p> <p>Finally, as a panelist, I was also required to learn how to use Zoom and support the event the day of. This involved working the weekend and early monday morning to finalize the script, develop scenarios for derailing of the event, and questions students might answer about the different resolutions. This resulted in working three 12-hour days (Saturday, Sunday, and Monday).</p> <p>After the AGM, I helped coordinate the purchasing and mailing of prizes to the winners, and will update the budget for the final AGM report once we get an updated event plan from SFU.</p> <p>We had almost 1000 students register, and 600 attend, with most of them staying and voting throughout the 4 hour event. We gave out some great prizes and so far, the response has been pretty good. There have been some complaints of tech issues, and we will capture them and give them to SFU. At the end of it, we have a well developed and reproducible plan for future AGMs and encouraging students to attend them.</p>
<b>Relevant Strategic Priorities</b>	Organizational Development

<b>Total Time (Hrs)</b>	50 hours
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<b>Project/Event Title</b>	Esports MoU
<b>Updates and Upcoming Plans</b>	I developed the MOU skeleton based off of similar MOUs between the SFSS and other parties. It's effectively developed into two main sections, an operations section that handles all the costs and logistics associated with running the gaming lounge, and the inclusivity section which handles how to run the space to be inclusive to gamers. I will be fleshing out the MOU as more decisions are made about these different components.
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	10 hours

<b>Project/Event Title</b>	SFSS Minute Progress Tracker
<b>Updates and Upcoming Plans</b>	<p>The minutes backlog was caused by losing a number of our administrative assistants around the same time. This left a gap in services during one of our busiest times in the SFSS. This board is significantly more active than past boards and that resulted in a lot more minutes being produced. With new people hired, the backlog has started to be tackled. However, there was no centralized minute tracker that multiple levels of the SFSS leadership structure could see.</p> <p>So, after talking with staff, admin, and relevant board members, I developed a dynamic spreadsheet to track the progress of both past minutes and current ones through the system. It auto updates sections of itself by entering data in other parts of the spreadsheet. This allows everyone to know where things stand at-a-glance.</p> <p>Additionally, I have tracked down the total committee hours reported in every board work report to see how many "minute hours" there was every month to help us better gauge the labour needs. What's next is to talk with staff to better learn how long the process generally takes for each set of minutes to be drafted, approved, and uploaded. This will let us know if we need to hire more staff or not.</p>
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	10 hours

## VP Student Life (Jennifer Chou)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Oct 16 - SFSS Board Meeting
<b>Parties Attending</b>	Myself, other Board members, SFSS staff, some guests (from The Peak and Council)
<b>Meeting Length (Hrs)</b>	1.25 hours
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>● Liaison report:<ul style="list-style-type: none"><li>○ <a href="https://docs.google.com/document/d/1pehxfCE3Pk2ZHScEkmpGP0zOtuISd9NWCvIUT4e0IM/edit#">https://docs.google.com/document/d/1pehxfCE3Pk2ZHScEkmpGP0zOtuISd9NWCvIUT4e0IM/edit#</a></li></ul></li><li>● Highlights:<ul style="list-style-type: none"><li>○ Black and Indigenous Advocacy at SFU<ul style="list-style-type: none"><li>■ VP University Relations - Gabe Liosis is sending a condemnation letter to SFU regarding their systemic exclusion of Indigenous students (First Nations Student Association - FNSA) and their performative activism</li></ul></li><li>○ SFU Sustainability Office presentation<ul style="list-style-type: none"><li>■ SFSS will be asking follow-up questions regarding the mandate of the Sustainability Office and why it doesn't include pipelines</li></ul></li></ul></li></ul>
<b>Next Steps</b>	Send out liaison report to Council Chair and Council Discord

<b>Meeting, Date</b>	Oct 17 - Emerge SFU Executive Committee Meeting
<b>Parties Attending</b>	Myself, Emerge Exec members
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Talk about future and growth of Emerge
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>● Discussed how workshops have been going</li><li>● Went over future directions</li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Oct 18 - Accessibility Standard Policy Appendices Review
<b>Parties Attending</b>	Myself, Accessibility Advisory at-large member
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Go over Accessibility Standard Policy Appendices
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>● Left comments on the doc for changes to be made in the future</li><li>● <a href="https://drive.google.com/file/d/1iLxHFadqttO8hKn3CzGEc3OyZHvaJ-x6/view?usp=sharing">https://drive.google.com/file/d/1iLxHFadqttO8hKn3CzGEc3OyZHvaJ-x6/view?usp=sharing</a></li></ul>
<b>Next Steps</b>	Bring updates to the Accessibility Advisory Committee meeting

<b>Meeting, Date</b>	Oct 19 - Emerge SFU Special Meeting / Emerge Exec Meeting
<b>Parties Attending</b>	Myself, Emerge Execs, Emerge Board members
<b>Meeting Length (Hrs)</b>	2.25 hours
<b>Reason</b>	New roles for execs and future direction for Emerge
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Co-directors assigned; founder and current director stepping down</li> <li>• Talked about future directions for Emerge as an NGO</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

<b>Meeting, Date</b>	Oct 20 - SFU DNA Meeting
<b>Parties Attending</b>	Myself, SFU DNA execs
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Went over Letter of Agreement for DNA's space in the SUB</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Send email to members</li> </ul>

<b>Meeting, Date</b>	Oct 21 - SFSS Events Check in
<b>Parties Attending</b>	Myself, SFSS Events Coordinator, Dipti
<b>Meeting Length (Hrs)</b>	45 min
<b>Reason</b>	Check in regarding events
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed upcoming events and date changes</li> <li>• Went over gift cards since there were a lot from many events</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Oct 21 - SFSS Events Committee Meeting
<b>Parties Attending</b>	Myself, SFSS Events committee members, SFSS Events Coordinator, Dipti
<b>Meeting Length (Hrs)</b>	1.25 hours
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Debrief document: <a href="https://docs.google.com/document/d/1UOMnCiRZFwGxwvn0koCxIGnAL77GwfTG4J4Cvp326DM/edit#">https://docs.google.com/document/d/1UOMnCiRZFwGxwvn0koCxIGnAL77GwfTG4J4Cvp326DM/edit#</a></li> <li>• Highlights: passed a few motions for events (apple pie food workshop, AGM gift card giveaway) and for a partnership (Emerge SFU instructor honoraria)</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Email club collaboration applicants for more details</li> <li>• Send debrief email with action items regarding event planning</li> </ul>



<b>Meeting, Date</b>	Oct 21 - Meeting with Eve from WellnessWorld
<b>Parties Attending</b>	Myself, Eve
<b>Meeting Length (Hrs)</b>	1.25 hours
<b>Reason</b>	Talk about WellnessWorld
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Talked about how WellnessWorld works and how it could really help SFSS centralize events and resources for students</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Email other VPs and cc Eve to connect them</li> </ul>

<b>Meeting, Date</b>	Oct 22 - SFSS Executive Committee Meeting
<b>Parties Attending</b>	Myself, SFSS Executive committee members (President - Osob, VP Services - Matt, VP External - Samad, VP University - Gabe, VP Finance - Corbett), SFSS Transition Manager - Lawrence
<b>Meeting Length (Hrs)</b>	1 hour? I forgot
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Extended SUB closure to Jan 2021 for the safety of students (also COVID cases have been increasing at unprecedented rates)</li> <li>Got updates on the hiring process for different positions</li> <li>Talked about the AGM and how it will work (prizes for winners, and verifying who are SFU students and how to do so in a way that doesn't force them to use their deadnames)</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Reach out to people to promote the AGM</li> </ul>

<b>Meeting, Date</b>	Oct 22 - SFSS Accessibility Designated Assistant Hiring Committee Meeting
<b>Parties Attending</b>	Myself, SFSS Campaigns, Policy, and Research Coordinator - Sarah, SFSS Out On Campus Coordinator - Ashley, SFSS Accessibility Advisory Committee at-large member, SFSS Transition Manager - Lawrence
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Decide details of the job description/application
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Discussed timeline and accessibility of job application</li> <li>Talked about future of the position and relation to Accessibility Coordinator</li> <li>Went over and revised job description again <ul style="list-style-type: none"> <li><a href="https://docs.google.com/document/d/1V8mF0ldXILUk9K8btT50VUIUSAMJL8lpkRCqFuVVuLU/edit">https://docs.google.com/document/d/1V8mF0ldXILUk9K8btT50VUIUSAMJL8lpkRCqFuVVuLU/edit</a></li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Wait to hear back regarding the <a href="mailto:jobs@sfss.ca">jobs@sfss.ca</a> email, promotional material, etc.</li> </ul>

<b>Meeting, Date</b>	Oct 23 - SFSS Board Development Session
<b>Parties Attending</b>	Myself, other SFSS Board members, SFU Health & Counselling

<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Regular development session time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• There were some relaxation/meditation parts that were nice</li> <li>• We talked about what being a campus leader meant, our values, unique challenges, etc. and some ppl talked about imposter syndrome and SFSS being a team effort and relying on other board members to help ♥</li> <li>• Talked about the unique ways we all exercise self care and relax</li> <li>• "Human beings not human doings" (we're all so busy doing things and feel bad when we're not "productive")</li> <li>• The importance of boundaries and self care was mentioned, and people vouched for standing desks</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

<b>Meeting, Date</b>	Oct 26 - SFSS Annual General Meeting
<b>Parties Attending</b>	Myself, many other students, other Board members, some SFSS Staff
<b>Meeting Length (Hrs)</b>	4 hours
<b>Reason</b>	We have to have an Annual General Meeting...it's the rules
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Went through the motions - bylaw proposals and tuition condemnation vote</li> <li>• Cheat sheet here: <a href="https://bit.ly/agmcheatsheet">https://bit.ly/agmcheatsheet</a></li> <li>• Provided information for students during the meeting</li> <li>• Did the raffle prize draw</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Do the raffle prize draw for the Instagram giveaway</li> </ul>

<b>Meeting, Date</b>	Oct 26 - Emerge SFU Board Meeting
<b>Parties Attending</b>	Myself, Emerge Board members
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed updates on workshops, events, and so on</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Email instructors a thank you</li> <li>• Set up marketing for November event</li> </ul>

<b>Meeting, Date</b>	Oct 27 - SFSS Accessibility Advisory Committee Meeting
<b>Parties Attending</b>	Myself, Accessibility Advisory Committee members, SFSS Campaigns, Research, and Policies Coordinator - Sarah, SFSS Transition Manager - Lawrence
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Debrief document: <a href="https://docs.google.com/document/d/1ZvN05i-jGADiMA-WeGOHaE0tGOhx6">https://docs.google.com/document/d/1ZvN05i-jGADiMA-WeGOHaE0tGOhx6</a></li> </ul>

	<p><a href="#">EX31DyJnpl0Zml/edit</a></p> <ul style="list-style-type: none"> <li>• Talked about Accessibility Granting options</li> <li>• Update for Accessibility Audit: Level Playing Field sent over a comprehensive proposal <ul style="list-style-type: none"> <li>◦ There will be a working group that communicates with the consultants/auditors</li> </ul> </li> <li>• Talked about SUB Washrooms: there's not a lot of all-gender accessible washrooms, so we're going to see if we can get more</li> <li>• Accessibility Standard Policies Update: presented all the updates to the policy and policy's appendices</li> <li>• Accessibility Designated Assistant hiring update: the hiring committee met and finalized the job description; we will have SFU Disability and Neurodiversity Alliance look over the description as well. The deadline to apply will be November 30</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Send email to SUB manager John about accessible washrooms</li> <li>• Send Accessibility Designated Assistant job description to SFU Disability and Neurodiversity Alliance for feedback</li> </ul>

<b>Meeting, Date</b>	Oct 27 - SFSS Member Services Advisory Committee Meeting
<b>Parties Attending</b>	Myself, some committee members, various SFSS Clubs Coordinators
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed training for student group execs (anti-racism, accessibility, and sexual violence prevention) <ul style="list-style-type: none"> <li>◦ Hard to make it mandatory</li> </ul> </li> <li>• Talked about how to verify students were volunteering with SFSS clubs and student groups if they had volunteered years back</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

<b>Meeting, Date</b>	Oct 28 - SFSS x SFU Health & Counselling Mental Health Monday Event Debrief
<b>Parties Attending</b>	Myself, SFU Health & Counselling Representatives
<b>Meeting Length (Hrs)</b>	30 minutes
<b>Reason</b>	Debrief the event and find out how to improve
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Talked about attendees' feedback</li> <li>• Went over the feedback and how we could improve the workshop to reflect this</li> <li>• Discussed marketing and extending the timeline to 2 weeks (but October is always super busy so 1 week is understandable)</li> <li>• Could have memes</li> <li>• Got updates on the cute kitten at the event, Ballu &lt;3</li> <li>• Talked about future events - but finals season is busy for everyone</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Update the post-event report: <a href="https://docs.google.com/document/d/1ZHd8X5JCXhcF1Z30hCQCaxlg5khsOC7ag_2I-IN6WnO/edit?usp=sharing">https://docs.google.com/document/d/1ZHd8X5JCXhcF1Z30hCQCaxlg5khsOC7ag_2I-IN6WnO/edit?usp=sharing</a></li> <li>• Send post-event report to Health &amp; Counselling</li> </ul>

<b>Meeting, Date</b>	Oct 28 - SFSS Council Meeting
<b>Parties Attending</b>	Myself, other SFSS Board members, other SFSS Council members
<b>Meeting Length (Hrs)</b>	1 hour ish?
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Discussed Annual General Meeting Debrief <ul style="list-style-type: none"> <li>○ Common comments included moderation of the chat</li> </ul> </li> <li>● Gave my liaison report and my VP Student Life report</li> <li>● Went over who would be on the Society Transition Steering Committee <ul style="list-style-type: none"> <li>○ This committee would help with the transition to the new SFSS governance model (with SFSS Council as Board and the Executive consisting of VPs) because the by-law proposals passed at the Annual General Meeting (AGM)</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● N/A</li> </ul>

<b>Meeting, Date</b>	Oct 30 - Meeting with SFSS Member Services Coordinators re: Events Collaborations
<b>Parties Attending</b>	Myself, Ricky (member services coordinator - clubs), John (member services coordinator - generalist), and Adrienne (Events Committee member)
<b>Meeting Length (Hrs)</b>	30 mins
<b>Reason</b>	Talk about club collaborations and how to improve them
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● We need to share accepted club collaborations with the club coordinators</li> <li>● Need to make it more clear that clubs can request grants <ul style="list-style-type: none"> <li>○ Some clubs weren't aware you can request grants for online events</li> <li>○ Some clubs thought they weren't eligible for a grant when they were</li> </ul> </li> <li>● Revised the collaboration form to be more clear</li> <li>● We would not be able to help a specific group whose event is today, since it is too late</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● Send future accepted club collaborations to club coordinators (Ricky)</li> </ul>

<b>Meeting, Date</b>	Oct 30 - SFSS AGM Prizes
<b>Parties Attending</b>	Myself, SFSS VP Finance - Corbett Gildersleve, SFSS Events Coordinator - Dipti, SFSS Communications Coordinator - Sindhu
<b>Meeting Length (Hrs)</b>	20 min
<b>Reason</b>	Discuss giving prizes to students and what the process would be like
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Talked about next steps for prizes</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● Email all prize winners back with the forms to fill out (gift card/prize form)</li> <li>● Ask for consent to mail to winners' addresses</li> </ul>

<b>Meeting, Date</b>	October 30 - SFSS Board Meeting
<b>Parties Attending</b>	Myself, other SFSS Board members, SFSS staff

Meeting Length (Hrs)	2 hours 40 mins
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> <li>● My liaison report: <a href="https://docs.google.com/document/d/1w76btKDZK1b03EydSOBn9v9FAVBMN9eT8-dqmH52ew/edit?usp=sharing">https://docs.google.com/document/d/1w76btKDZK1b03EydSOBn9v9FAVBMN9eT8-dqmH52ew/edit?usp=sharing</a></li> <li>● Highlights, as noted in the liaison report (so many pages this time lol it was a long meeting) <ul style="list-style-type: none"> <li>○ <a href="#">Ban The Bottle Presentation</a> <ul style="list-style-type: none"> <li>■ Advocating for phasing out single use plastics in the SUB by March 31, 2021</li> <li>■ Some accessibility concerns, but VP Student Life (Jennifer) is connecting Ban The Bottle to SFU Disability and Neurodiversity Alliance</li> </ul> </li> <li>○ <a href="#">SUB COVID-19 Precautions</a> <ul style="list-style-type: none"> <li>■ COVID-19 cases have been increasing, so it is not safe to open the SUB</li> <li>■ SUB will be kept closed until at least January 1, 2021</li> </ul> </li> <li>○ <a href="#">Executive Committee General Elections</a> <ul style="list-style-type: none"> <li>■ Executive Committee Elections timeline: <ul style="list-style-type: none"> <li>● Nomination Period, January 11th-22nd</li> <li>● Campaigning Period, January 25th - February 5th</li> <li>● Voting Period, February 9th-11th</li> <li>● Current Board members' term will still end April 30, 2021 <ul style="list-style-type: none"> <li>○ We can help train and transition the new executives</li> </ul> </li> </ul> </li> <li>■ Spring 2021 referenda voting timeline: <ul style="list-style-type: none"> <li>● February 9th-11th</li> </ul> </li> <li>■ Council General Elections timeline: <ul style="list-style-type: none"> <li>● Starting February 22nd and ending March 19th</li> </ul> </li> </ul> </li> <li>○ <a href="#">BIPOC Committee Update</a> <ul style="list-style-type: none"> <li>■ Joy Johnson (SFU President) and Rummana Khan (Vice-Provost and Associate Vice-President) came to the last committee meeting</li> <li>■ Got some commitments from SFU admin <ul style="list-style-type: none"> <li>● Joy Johnson (SFU President) will release a public statement to address the harm caused by the SFU Athletics Team Name</li> <li>● SFU is currently in the process of hiring Black counsellors for SFU Health &amp; Counselling</li> <li>● Collection of race-based data will begin at the end of the year or by next year</li> <li>● A new equity-focused hire (Equity, Diversity, and Inclusion (EDI) specialist) <ul style="list-style-type: none"> <li>○ SFSS and SFU are collaborating to see how to make the hiring process inclusive, and what this role would look like</li> </ul> </li> </ul> </li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ <a href="#">AGM Debrief</a> <ul style="list-style-type: none"> <li>■ We will be collecting feedback from AGM attendees</li> <li>■ Having future AGMs being partially online would make it more accessible</li> <li>■ We need to explain Robert's Rules of Order and get people more familiar with it</li> <li>■ We would need designated chat monitors next time</li> <li>■ These people could link the documents, answer questions, engage with students in the chat</li> <li>■ Need more breaks throughout the meeting if there are lots of proposals</li> <li>■ Need to get American Sign Language interpreters for all future AGMs <ul style="list-style-type: none"> <li>● We had captioning but this doesn't always work for people</li> </ul> </li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● Send out liaison report</li> </ul>

## Projects and Events

<b>Project/Event Title</b>	Oct 16 - Modern Family Trivia Night
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>● This was fun!</li> <li>● Post-event report: <a href="https://docs.google.com/document/d/18MmdmGGPd0A2fxAXo-gz6UqO80t2cFnhnFpAxb1_Nh8/edit#">https://docs.google.com/document/d/18MmdmGGPd0A2fxAXo-gz6UqO80t2cFnhnFpAxb1_Nh8/edit#</a></li> </ul>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	Emerge SFU
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>● Various meetings for planning workshops, events</li> <li>● Emails to set up workshops</li> <li>● Attending/moderating workshops</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement University relations
<b>Total Time (Hrs)</b>	Like 40 hours...

<b>Project/Event Title</b>	SFU Disability and Neurodiversity Alliance
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>● Minutes, emails, meetings</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1.25 hours

<b>Project/Event Title</b>	Mental Health Mondays Giveaway
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Posting graphic/prepping post</li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>• Student engagement</li> <li>• Student well-being</li> </ul>
<b>Total Time (Hrs)</b>	30 min

<b>Project/Event Title</b>	Miscellaneous committee/Board work
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Emails, document organization</li> <li>• Briefing notes, post-event reports</li> <li>• Made graphics for various events</li> <li>• Set up various events (emails, posting/promoting events)</li> <li>• Created a document with all my reports:  <a href="https://docs.google.com/document/d/1ri7eiC.JuMyeZj3XOjUHlpXlgAaCEDdoP0n2yJqiHD6o/edit">https://docs.google.com/document/d/1ri7eiC.JuMyeZj3XOjUHlpXlgAaCEDdoP0n2yJqiHD6o/edit</a> </li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	A lot...rip

<b>Project/Event Title</b>	StreetFest
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Delayed</li> <li>• Sent in SUB video (had to track it down first)</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	N/A

<b>Project/Event Title</b>	Accessibility Bursary
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Briefing note:  <a href="https://docs.google.com/document/d/1odY_21hzKbgLxZ8FhdaT5WpP70Bj9C9l/edit">https://docs.google.com/document/d/1odY_21hzKbgLxZ8FhdaT5WpP70Bj9C9l/edit</a> </li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>• Student well-being</li> <li>• Financial health</li> </ul>
<b>Total Time (Hrs)</b>	N/A

<b>Project/Event Title</b>	Large Event Fund Project
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• This is part of the Finance and Administrative Services Committee</li> <li>• Description from the annual plan: <ul style="list-style-type: none"> <li>○ The SFSS's Fall Kickoff Concert financial issues, student club large-scale events like CaselT, and the spring hackathon all speak to the need for better financial and planning policies. Work with the Members Services Committee and Governance committee to</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>determine possible usage and financial controls/policies.</li> <li>Still need to get started on this</li> </ul>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	N/A

<b>Project/Event Title</b>	SFSS Spotify and Tiktok Accounts
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>A fun way to engage more students in a low-barrier way</li> <li>Currently collecting songs from Board members</li> <li>Who knew filming TikTok videos was so hard... <ul style="list-style-type: none"> <li><a href="https://www.instagram.com/p/CGb5_92AkSq/">https://www.instagram.com/p/CGb5_92AkSq/</a></li> <li><a href="https://vm.tiktok.com/ZSxUkoF6/">https://vm.tiktok.com/ZSxUkoF6/</a></li> </ul> </li> <li>SFSS AGM Playlist: <ul style="list-style-type: none"> <li><a href="https://open.spotify.com/playlist/3mRxo4kSdbG09DzpRIHTX0?si=HIPNON5cSnS0BRHF3pr51w">https://open.spotify.com/playlist/3mRxo4kSdbG09DzpRIHTX0?si=HIPNON5cSnS0BRHF3pr51w</a></li> </ul> </li> <li>SFSS Music Trivia Playlist: <ul style="list-style-type: none"> <li><a href="https://open.spotify.com/playlist/153Wvug9SPc0F1XG7Dy1sZ?si=N7L_nBM3TN0mNZo5ETD-dQ">https://open.spotify.com/playlist/153Wvug9SPc0F1XG7Dy1sZ?si=N7L_nBM3TN0mNZo5ETD-dQ</a></li> </ul> </li> <li>Thinking of making TikToks for Events committee meetings, events, governance memes, finance memes, month in review, work report overview, etc.</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	3 hours

<b>Project/Event Title</b>	Training for Student Group Execs
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Contacted necessary people and liaised between different groups to talk about mandatory anti-racism, accessibility, and sexual violence prevention training for student group execs</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	SFSS Podcast
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Hosted third podcast episode (about AGM)</li> <li>Uploaded video and graphic to YouTube after editing them together</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	2 hours

<b>Project/Event Title</b>	SUB Esports Gaming Lounge Working Group
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Leading the inclusivity group</li> <li>Sending emails, coordinating availability, preparing documents, meetings</li> </ul>



<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	Oct 19 - SFSS x HCS Mental Health Monday: Stress Management Tips for Online Environment
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Interactive, fun event</li> <li>• Post-event report: <a href="https://docs.google.com/document/d/1ZHd8X5JCXhcf1Z30hCOCaxlg5khsOC7ag_2l-IN6WnO/edit?usp=sharing">https://docs.google.com/document/d/1ZHd8X5JCXhcf1Z30hCOCaxlg5khsOC7ag_2l-IN6WnO/edit?usp=sharing</a></li> <li>• Youtube video recording: <a href="https://youtu.be/OwKlw4BytJl">https://youtu.be/OwKlw4BytJl</a></li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement Student well-being
<b>Total Time (Hrs)</b>	1.5 hours

<b>Project/Event Title</b>	Stranger Things Murder Mystery Night
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Post-event report: <a href="https://docs.google.com/document/d/1Tlb-Cap2HOyDAv-J5Bp432ctBDpblavqHIAzUx9sJzl/edit">https://docs.google.com/document/d/1Tlb-Cap2HOyDAv-J5Bp432ctBDpblavqHIAzUx9sJzl/edit</a></li> <li>• This was really fun, people really liked it!</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	3 hours (event + planning + post-event report writeup)

<b>Project/Event Title</b>	Baking Workshops (Salted Caramel Pretzel Cookies)
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Eventbrite: <a href="https://www.eventbrite.ca/e/baking-workshops-tickets-126625621643">https://www.eventbrite.ca/e/baking-workshops-tickets-126625621643</a></li> <li>• Post-event report: <a href="https://docs.google.com/document/d/19alZaMf71BcQJPLZsHdhRsatdrQPvicVBjavGEoxIGA/edit">https://docs.google.com/document/d/19alZaMf71BcQJPLZsHdhRsatdrQPvicVBjavGEoxIGA/edit</a></li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	Oct 29 - SFSS Board Social
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Played Among Us</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	2 hours

<b>Project/Event Title</b>	Oct 30 - SFSS Horror Movie Night
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"><li>• Post event report: <a href="https://docs.google.com/document/d/1tpuoyO-xNgM_lpmgoMEkvvZeo0Ca-vbBd8iZNMfUt8/edit#">https://docs.google.com/document/d/1tpuoyO-xNgM_lpmgoMEkvvZeo0Ca-vbBd8iZNMfUt8/edit#</a></li><li>• This was a fun time</li><li>• Met some nice students who also had a great time - they mentioned they wanted to go to the in-person movie nights but never got to</li><li>• They wanted to get more involved and come to more events, so I referred them to the SFSS Events Instagram page</li></ul>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	3 hours

## VP University Relations (Gabe Liosis)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Academic Integrity Working Group, 10-19-2020
<b>Parties Attending</b>	Elizabeth Elle, Rummana Khan Hemani, Kris Nordgren, Laura Reid, Arlette Steward, Ranga Venkatachary, Michelle Verbrugge, Kathleen Burke, Sheri Fabin, Steeve Mongrain, JF Williams, Gabe Liosis
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	Regularly Scheduled Meeting (First Meeting)
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Introductions from members of the working group</li> <li>- Review of the <b>Terms of Reference</b>.</li> <li>- Discussed observations of the current landscape re: academic dishonesty               <ul style="list-style-type: none"> <li>- I put forward my thoughts and concerns from students on privacy when it comes to exam proctoring.</li> <li>- I put forward what I have been hearing from students on the need for alternative forms of evaluation instead of live, proctored exams.</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	BIPOC Committee, 10-19-2020
<b>Parties Attending</b>	Members of BIPOC Committee, President Joy Johnson, Associate VP Students and International Rummana Khan Hamani
<b>Meeting Length (Hrs)</b>	1.5 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Anti-Racism Presentation:               <ul style="list-style-type: none"> <li>- Our Decision SFU campaign                   <ul style="list-style-type: none"> <li>- overview of the four calls to action.</li> </ul> </li> <li>- Exclusion of Indigenous Student Leadership.                   <ul style="list-style-type: none"> <li>- Historical instances of where indigenous student exclusion has occurred.</li> <li>- Exploitation of Passion from Indigenous and Black Students is causing harm.</li> </ul> </li> <li>- Commitment to BIPOC Resources.                   <ul style="list-style-type: none"> <li>- Currently there is a lack of BIPOC resources for our BIPOC students.</li> <li>- We need to see more funding for BIPOC resources (Health and Counselling, Safe Spaces, Black Student Support Center).</li> </ul> </li> <li>- Race Based Data Collection</li> </ul> </li> <li>- The Committee got to ask questions of President Johnson related to SFU's work on EDI, reconciliation, and overall anti-racism work.</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Student Affordability Project, 10-19-2020
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<b>Parties Attending</b>	President Osob Mohamed, VP University Relations Gabe Liosis, GSS D. External Relations Matt McDonald, Tracey Mason-Innes, Sid Mehta, Scott Penny, Jeff Derksen, Pierre Cenerelli, Melissa Lee
<b>Meeting Length (Hrs)</b>	0.75 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Food Insecurity: <ul style="list-style-type: none"> <li>- Quest <ul style="list-style-type: none"> <li>- SFU might be able to be a referrer.</li> </ul> </li> </ul> </li> <li>- Financial Insecurity</li> <li>- Course Materials and Textbooks <ul style="list-style-type: none"> <li>- Gabe to contact Hope Power</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Gabe → Contact Hope Power</li> </ul>

<b>Meeting, Date</b>	Agenda Setting Meeting: Student Safety Group, 10-20-2020
<b>Parties Attending</b>	Erin Biddlecomb, Mark LaLonde, VP University Relations Gabe Liosis, President Osob Mohamed, GSS DER Matt McDonald
<b>Meeting Length (Hrs)</b>	0.5 Hrs
<b>Reason</b>	Setting the Agenda Items for Next Week's Student Safety Group Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- SFSS put forward the following agenda items for next week's meeting: <ul style="list-style-type: none"> <li>- RCMP Recruitment on Campus</li> <li>- Anti-Bias and De-Escalation Training for Campus Security</li> <li>- TMX Expansion Project</li> <li>- Air Quality</li> </ul> </li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Study Areas Working Group, 10-20-2020
<b>Parties Attending</b>	Members of the Study Areas Working Group
<b>Meeting Length (Hrs)</b>	0.75 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- The question was posed whether we should be opening more study space or less study space was needed. <ul style="list-style-type: none"> <li>- A concern was raised that students are looking for space to do group work safely.</li> <li>- An idea was raised to turn the convocation mall into an outdoor, heated study space. This would need to be thoroughly researched before this happens though. <ul style="list-style-type: none"> <li>- And students would need AV and Tech equipment to be able to effectively do work together at a social distance.</li> </ul> </li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Preparing for Joint Operations Group (JOG), 10-21-2020
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<b>Parties Attending</b>	VP University Relations Gabe Liosis, PResident Osob Mohamed, At-Large Rep. Balqees Jama, VP Student Services Matt Provost
<b>Meeting Length (Hrs)</b>	2 Hrs
<b>Reason</b>	Preparing for the Joint Operations Group meeting on Oct. 22
<b>Summary and Outcome</b>	N/A
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	CityNews Interview, 10-22-2020
<b>Parties Attending</b>	VP University Relations Gabe Liosis, CityTV News Video Journalist Kier Junos
<b>Meeting Length (Hrs)</b>	0.25 Hrs
<b>Reason</b>	Discuss the tuition condemnation vote on the SFSS Annual General Meeting on Oct. 26th
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Aired on CityNews the evening of Oct. 22nd</li> <li>- <a href="#">See Interview here.</a></li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Executive Committee, 10-22-2020
<b>Parties Attending</b>	Members of the Executive Committee
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed the SUB opening date, made a recommendation to the Board to keep it closed until the New Year</li> <li>- Osob gave an updated from the HR &amp; Personnel Committee</li> <li>- Discussed final preparations for the Annual General Meeting</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Think about communications strategies for communicating the SUB opening to students</li> </ul>

<b>Meeting, Date</b>	Joint Operations Group (JOG), 10-22-2020
<b>Parties Attending</b>	Members of the Joint Operations Group
<b>Meeting Length (Hrs)</b>	1.5 Hrs
<b>Reason</b>	Regularly Scheduled Monthly Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- SFSS gave updates to Admin: <ul style="list-style-type: none"> <li>- SFSS AGM: By-Law changes and tuition condemnation</li> </ul> </li> <li>- Enrolment update and financial implications <ul style="list-style-type: none"> <li>- Seeing potential drop in FIC enrolment, could have financial implications in coming years</li> </ul> </li> <li>- TSSU Bargaining Process</li> </ul>

	<ul style="list-style-type: none"> <li>- Ongoing Course Issues <ul style="list-style-type: none"> <li>- I expressed concerns from students that online exams are presenting a number of issues that are causing unnecessary stress</li> <li>- Asked why exam dates were released so late this year, how we can work to release them later in the future</li> </ul> </li> <li>- Keeling and Associates Report <ul style="list-style-type: none"> <li>- SFU hired a firm to do a review of Student Services to see how it could be improved</li> <li>- We pressed on what particular action items they were taking from this report, and how we can be involved in that process <ul style="list-style-type: none"> <li>- Pushed specifically to make sure that anti-racism is a focus of this plan</li> </ul> </li> <li>- SFSS/GSS will be scheduling a separate session to go over this report.</li> </ul> </li> <li>- First Peoples Gathering House <ul style="list-style-type: none"> <li>- We expressed the concerns that the ground awakening ceremony, and how it was handled poorly and without the inclusion of indigenous student leadership</li> <li>- Expressed how no one currently is taking accountability, and it is causing a lot of harm.</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Chat about By-Laws and Potential Upcoming Election in January, 10-23-2020
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, CRPC Sarah Edmunds, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	0.75 Hrs
<b>Reason</b>	Discuss the Potential Outcomes of the AGM, and looking forward to potential January Executive Committee elections
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Laid out a preliminary plan to plan for elections should the By-Laws pass <ul style="list-style-type: none"> <li>- Hiring an IEC in time for a January election</li> <li>- Passing updated SFSS Elections and Referenda Policies at the Board table</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board Development Session, 10-23-2020
<b>Parties Attending</b>	Members of the Board of Directors, Health and Counselling
<b>Meeting Length (Hrs)</b>	2.5 Hrs
<b>Reason</b>	Regularly Scheduled Development Session
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Folks from SFU Health and Counselling came to do a development session with the Board on the importance of mental health and wellness in positions like ours</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM Rehearsal, 10-24-2020
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<b>Parties Attending</b>	VP University Relations Gabe Liosis, President Osob Mohamed, VP Finance Corbett Gildersleve
<b>Meeting Length (Hrs)</b>	3 Hours
<b>Reason</b>	Prepare for the AGM the upcoming Monday
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Some of the panelists got together to rehearse for the AGM and ensure we were all familiar with the technology and had a script prepared for the event</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	AGM Rehearsal and Preparation, 10-25-2020
<b>Parties Attending</b>	VP University Relations, VP Finance, VP Student Services, and various other Board members throughout the day
<b>Meeting Length (Hrs)</b>	8 Hours
<b>Reason</b>	Prepare for the AGM the next day
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- rehearsing,</li> <li>- working on script,</li> <li>- writing a communication plan for staff helping with the meeting,</li> <li>- Getting familiar with zoom webinar</li> <li>- Working out the prize system</li> <li>- Variety of other tasks for preparation</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Annual General Meeting, 10-26-2020
<b>Parties Attending</b>	600+ SFSS Members and undergraduates
<b>Meeting Length (Hrs)</b>	4.5 Hours (including preparation)
<b>Reason</b>	SFSS 2020 Annual General Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Passed all 4 By-Laws proposals by SIGNIFICANT margins (85%-95% approval)</li> <li>- Passed the tuition condemnation vote with 96% approval from the Membership.</li> <li>- Osob delivered the Annual Report</li> <li>- Corbett delivered the Financial Statements</li> <li>- Appointed the Auditor and delivered the auditor's report</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Student Safety Group, 10-28-2020
<b>Parties Attending</b>	Members of the Student Safety Group (which includes myself and Osob)
<b>Meeting Length (Hrs)</b>	2 Hrs
<b>Reason</b>	Regularly Scheduled Semesterly Meeting

<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- SFSS brought forward four topics of concern: <ul style="list-style-type: none"> <li>- TMX Pipeline and Burnaby Mountain Tank Farm project</li> <li>- Lack of communication around wildfire on burnaby mountain recently</li> <li>- Lack of communication around the poor air quality when wildfire smoke was coming up to BC from the United States</li> <li>- Ways by which we can stop RCMP Recruitment at career events or otherwise cutting ties all together</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Set up a separate sub-group / session to determine the proper procedure for reducing RCMP presence on campus.</li> </ul>

<b>Meeting, Date</b>	Governance Committee, 10-28-2020
<b>Parties Attending</b>	Members of the Governance Committee, Transition Manager Lawrence Jones, CRPC Sarah Edmunds
<b>Meeting Length (Hrs)</b>	2 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussion Items: <ul style="list-style-type: none"> <li>- AGM Debrief</li> <li>- Next Steps - By-Laws <ul style="list-style-type: none"> <li>- New by-laws have been filed with the government :)</li> </ul> </li> <li>- Reviewed the Draft Elections and Referenda Policies <ul style="list-style-type: none"> <li>- <b>Approved</b> recommendation to the Board to give notice and adopt these policies</li> </ul> </li> <li>- Draft Standing Order for a Transition Steering Committee <ul style="list-style-type: none"> <li>- <b>Approved</b> a recommendation to the Board to adopt the Standing Order for the Transition Steering Committee to oversee the transition into our new governing model</li> </ul> </li> <li>- Petty Cash Increases for Clubs <ul style="list-style-type: none"> <li>- Discussed establishing a process in policy for making amendments to club guidelines, such as petty cash increases.</li> <li>- Will bring this to a future meeting, Gabe to communicate with Phum</li> </ul> </li> <li>- Accessibility Advisory Committee name change <ul style="list-style-type: none"> <li>- <b>Approved</b> a recommendation to the Board to change the name of Accessibility Advisory Committee to Accessibility Committee.</li> </ul> </li> <li>- The Committee planned and informal working session for <b>Nov. 4th</b> to review the Governance Annual Plan.</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Gabe: Communicate with Phum (MSAC Chair) to see what process they would like for changing clubs guidelines.</li> </ul>

<b>Meeting, Date</b>	University and Academic Affairs Committee, 10-29-2020
<b>Parties Attending</b>	Members of the UAA Committee
<b>Meeting Length (Hrs)</b>	2 Hrs
<b>Reason</b>	Regularly Scheduled Monthly Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussion Items</li> </ul>



	<ul style="list-style-type: none"> <li>- AGM Debrief</li> <li>- Working Groups</li> <li>- Progress of UAA Committee</li> <li>- Roundtable Updates from: <ul style="list-style-type: none"> <li>- Joint Operations Group</li> <li>- Student Affordability Project Working Group</li> <li>- Student Safety Group</li> <li>- Mandatory Anti-Racism Education Working Group</li> <li>- Emergency Response and Student Engagement Working Group</li> <li>- Academic Integrity Working Group</li> </ul> </li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Food Insecurity Meeting, 10-29-2020
<b>Parties Attending</b>	President Osob Mohamed, VP University Relations Gabe Liosis, Director of Ancillary Services Sid Mehta
<b>Meeting Length (Hrs)</b>	0.5 Hrs
<b>Reason</b>	Discussion Food Insecurity
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed a plan on what recommendations we can bring back to the Student Affordability Project Working Group on food insecurity</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board of Directors Meeting, 10-30-2020
<b>Parties Attending</b>	Members of the Board of Directors, SFSS staff
<b>Meeting Length (Hrs)</b>	2.25 Hrs
<b>Reason</b>	Regularly Scheduled Board Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Presentations from: <ul style="list-style-type: none"> <li>- Ban the Bottle SFU</li> <li>- Student Marketing Association Event</li> </ul> </li> <li>- Motions: <ul style="list-style-type: none"> <li>- <b>Approved</b> a motion to approve the Embark SUB Garden Proposal</li> <li>- <b>Approved</b> the SUB COVID-19 Precautions recommendation from the Executive Committee to keep the SUB closed until at least Jan. 2021</li> <li>- <b>Approved</b> the Standing Order for the new Society Transition Steering Committee to oversee the transition from our old SFSS By-Laws to the new By-Laws as approved at the SFSS 2020 AGM <ul style="list-style-type: none"> <li>- <b>Approved</b> the appointment of members to this committee.</li> </ul> </li> <li>- <b>Approved</b> a motion to call the 2021 Executive Committee General Elections and the 2021 Council General Elections</li> </ul> </li> <li>- Discussion Items: <ul style="list-style-type: none"> <li>- Balqees and Matt gave an update from the BIPOC Committee</li> <li>- Balqees gave an update on a response to questions from the SFU Sustainability Office</li> <li>- Debriefed on the AGM</li> <li>- Samad gave an update on the Food Hub program</li> </ul> </li> <li>- Gave Notice of Motion for: <ul style="list-style-type: none"> <li>- The adoption of the SFSS Elections and Referenda Policies</li> <li>- Name change for the Accessibility Advisory Committee</li> </ul> </li> </ul>

<b>Next Steps</b>	N/A
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## Projects and Events

<b>Project/Event Title</b>	Updating the SFSS Elections and Referenda Policies
<b>Updates and Upcoming Plans</b>	- Updating the SFSS Elections and Referenda Policies to be consistent with the new SFSS By-Laws, to bring to the Governance committee for approval and recommendation to the Board.
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	2 Hours

## At-Large Representative (Balqees Jama)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Board of Directors Meeting, Oct 16
<b>Parties Attending</b>	Board of Directors - Except Mehtaab (Beedie) and and Harry (Applied Science); Society Staff
<b>Meeting Length (Hrs)</b>	1.5 hrs
<b>Reason</b>	Regularly scheduled bi-weekly meeting
<b>Summary and Outcome</b>	It was a short meeting. The SFU Sustainability Office asked us to discuss plans and wanted us to collaborate and help advocate. The board asked questions such as why aren't pipelines part of the Sustainability Office's mandate, and provided them a written version so the Office can respond to us.. Board also discussed BIPOC advocacy happening across the Board.
<b>Next Steps</b>	Next BOD meeting Oct 30th

<b>Meeting, Date</b>	BIPOC Committee Meeting, Oct 19
<b>Parties Attending</b>	<p><b>Committee Members:</b> Balqees Jama (At-Large Rep), WeiChun Kua (Science Rep), Nafoni Modi (Health Sci Rep), Anuki Karunajeewa (Enviro. Rep), Osob Mohamed (President), Keianna (FNSA Rep), Kali (FNSA Treasurer), Monique (SOCA rep), Victor (Council Rep); At-Large Members: Marie Haddad, Nimrit Basra</p> <p><b>Society Staff:</b> Sarah (Policy, Research, Campaign Coord.), Somayeh (Admin)</p> <p><b>Guests (SFU Admin):</b> Joy Johnson (SFU President), Rummana Khan Hemani (VP &amp; Associate VP Students &amp; International)</p>
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Regularly scheduled meeting
<b>Summary and Outcome</b>	<p>The committee invited SFU admins President Joy Johnson, Associate VP Students and International Rummana Khan Hamani to discuss anti-racism at SFU.</p> <p>BIPOC Committee presented to SFU Admin. Balqees Jama (At-Large Rep), Matthew Provost (VP Student Services), and Marie Haddad (Committee Member) presented on behalf of the committee.</p> <p><b>BIPOC Committee touched on key points and made recommendations:</b></p> <ul style="list-style-type: none"> <li>- <b>SFU Athletics Team Name Harm:</b> Marie addressed the harm that has been caused to Black Athletes and students even after the name change, the lack of acknowledgement and accountability from the university and no reparations have been made yet.</li> <li>- <b>Indigenous Student Exclusion:</b> In regards to Reconciliation efforts at SFU, Indigenous students are repeatedly not being included in key conversations. Exploitation of passion as students advocate and provide labour for free. We addressed the concerns about the First Peoples Gathering House (<a href="#">see First Nations Students Association's statement here</a>) and future projects.</li> <li>- <b>Lack of Resources for BIPOC</b></li> <li>- <b>Lack of Raced Based Data Collection at SFU</b></li> </ul>

- **Lack of BIPOC in SFU Senior Administration, Faculty, and Staff**

### **Key Considerations**

We emphasized key considerations SFU needs to take, which were:

- Examine successful supports for Black students at other universities before implementing something from scratch
- We emphasized that **barriers to BIPOC students at SFU exist because programs, policies, and practices were created without BIPOC directly involved. So SFU must include BIPOC in creation and implementation of Equity, Diversity, and Inclusion efforts.**
- Must establish a framework for accountability. This would ensure that BIPOC community members, including students, are well-informed and respectfully consulted along the way. Accountability includes regular updates and meetings. Students must be included, and appropriately compensated, throughout the process for their labour.

### **Recommendations from BIPOC Committee to SFU:**

- **SFU President to release a statement** that properly addresses that the team name change was dropped due to racist connotations and association to the Klu Klux Klan
- **Respectfully Consult Indigenous Student Leadership**
- **Delegate funding to better support BIPOC students.** Hire Black and Indigenous counsellors ASAP, allocate better support specifically for Black athletes,
- **Start the collection of disaggregated race-based data at SFU** through [SFU Institutional Research and Planning](#) where students can self-identify upon admissions. Track the data throughout service delivery at SFU as well.
- **Establish Points of Accountability** to Develop an SFU Anti-Racist Equity Strategy. This includes establishing a Vice-President Equity role at SFU to lead, develop, and carry out the implementation of an anti-racism equity strategy. As an immediate action to show commitment to anti-racism until then, hire a short-term hiring under the Office of the Associate VP Students & International focused on Black and Indigenous empowerment. Their role would include focusing on recruitment, retention, service delivery, inclusion on campus.
- **Fast Track Hire Black and Indigenous faculty and admin** as has been done in other universities (Example: [OCAD U Cluster Hiring 5 Black Tenured Faculty](#))

### **Response from SFU Admin**

- They are committed to Equity, Diversity, Inclusion
- FNSA should have been invited to the First Peoples Gathering House ground awakening ceremony ([see FNSA statement here](#)), and will be consulted in the future
  - Joy: Office for Aboriginal Peoples organized the
  - Matt's response: It's not non-indig folks' job to call out indigenous people and create lateral violence in the community. SFU's role is reconciliation.
- It's a big university; things fall through the cracks
  - (My response is just to empower BIPOC so that BIPOC are not excluded or considered an afterthought!)
- SFU hasn't done enough and must do better

### **Commitments we heard from SFU Admin:**

1. A commitment from Joy to a **public statement regarding the former athletics team name** and redressing harms caused by it.

	<ol style="list-style-type: none"> <li>2. As a start to increasing support for BIPOC, SFU is currently in the process of <b>hiring Black counsellors for SFU Health and Counselling</b> [yes, we currently have 0 Black or Indigenous counsellors]</li> <li>3. <b>Start the collection of race-based data</b> <ol style="list-style-type: none"> <li>a. Joy: goal is by the end of the year, latest by next year</li> </ol> </li> <li>4. Hiring a new equity-focused hire under Student Services aka <b>EDI Specialist</b> <ol style="list-style-type: none"> <li>a. We emphasized the need for a focus on anti-racism to avoid it getting lost under the umbrella EDI initiatives as it usually does.</li> <li>b. SFSS board members are in the process of collaborating with SFU about what the role would look like, their priorities, and what the hiring process inclusive of marginalized students in a way that is respectful of their labour.</li> </ol> </li> </ol> <p>See full <a href="#">Briefing Note: SFSS BIPOC Committee on SFU Anti-Racism Efforts</a></p>
<b>Next Steps</b>	Follow up on commitments in one month; keep advocating until students are supported adequately

<b>Meeting, Date</b>	HR and Personnel Committee, Oct 21
<b>Parties Attending</b>	Members of the Committee; Society Staff
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Regularly scheduled
<b>Summary and Outcome</b>	Most items discussed in-camera. Discussed roles the Society is hiring for (Board Organizer, Operations Organizer, and Student Advocate)
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Anti-Racism Working Group, Oct 21
<b>Parties Attending</b>	SFSS Members, GSS, TSSU, other students/ allies
<b>Meeting Length (Hrs)</b>	1.5 hr
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	We discussed things that have been ongoing at SFU, i.e. the FNSA, Team Name Change: Our Decision. We will be meeting to discuss next steps to amplify more initiatives as well as ensure we are working collaboratively. Few showed up due to schedule conflicts and I was burnt out, so continuing conversation next time!
<b>Next Steps</b>	Meet again to strategize

<b>Meeting, Date</b>	Joint Operations Group (JOG) Meeting, Oct 22
<b>Parties Attending</b>	Balqees Jama (SFSS At-Large); Gabe Liosis (SFSS VP University Relations); Matt MacDonald (GSS External)
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Fill in for President Osob Mohamed who normally attends

## Summary and Outcome

Generally, there is not nearly enough time to productively discuss everything **and** for both student societies! Some things Gabe and I highlighted and asked about:

### SFSS & GSS updates

- SFSS Annual General Meeting coming up soon
  - By-Laws: VP Equity and Sustainability; Expanding board; more representation, equity groups! Tuition condemnation vote
- GSS no new updates

### Enrollment update and financial implications

- Basically, SFU is talking about how their wallets are hurting without also considering other budgeting and lobbying options that would benefit both students and the University :(

Martin Pochurko (Vice-President Finance & Administration)

- Ancillary services take a hit
- 20 million off target... some restructuring needed. SFU 'making some adjustments (did not specify what that looks like exactly)
- "Storm cloud on the horizon": FIC significant enrollment drop; massive impact on university
  - Our solution is to stop increasing tuition.. Lobby BC government with us for increased funding.
  - Martin claims it is "not realistic" that the BC gov will increase funding, and says if SFU decreases tuition, University can't operate well.
  - I replied that is not accurate **or** fair because [SFU refuses to try working with us](#) and instead chooses to be complicit in student exploitation. All benefits students and workers have achieved is from organizing, pressuring and lobbying.

### TSSU bargaining process

- GSS put this forward; no updates from SFU. GSS expects more elaborate answers at the next JOG meeting.

### Ongoing course issues

- Final Exam dates:
  - Why were exam dates released so late? How did this happen? It's an **accessibility issue**.
  - How can we prevent it for next semester?
  - SFU response:
    - Centre for Accessibility - students that are registered with the centre are supported
    - Talk to the professor for ability to move things
    - Centre for Accessibility is analyzing the data for next semester
  - SFSS Response: That's good to hear. We just need to make sure that while most benefit from a decision, those disproportionately affected, particularly disabled students and students with mental illness not registered for the Centre for Accessibility, are not left behind
- Problems with Examyty:
  - Students are complaining that it is incredibly unreliable
    - Technical issues are leading to rushed exams
    - Trouble uploading exams on time
    - Etc.

- What is happening to ensure instructors are being strongly encouraged to find alternative forms of examinations?
- Generally, how is the pilot of Examiity going and will this be continuing into the next semester?
- 

**Keeling & Associates Report/Student Experience Action Plan**

- How much did this entire “consultation” cost? [Gabe]
  - Students have been telling you for years already. Concerning that you’ve spent all this money just for something students would have told you if you just listened!
  - Also, these points are generally very broad, and lack specific action items.

Rummana Khan provided context to the report:

- Confusing to people in stand-alone way
- Designed to look at services/support that are in place at SFU outside the classroom
- Gathered info not gathered in the past [yikes bar is so low lmao]
- Bridging gaps; this report part of a series of things sfu been working on, including student experience initiative

- **Anti-Racism, EDI, Indigenous Supports as discussed in the Report**

- **Black student exclusion [Balqees]**
  - We know of previous SFSS board members going through this process with a mandate for specific support[s] for equity-seeking groups of students with barriers to services... How Black students were left out the report is astonishing and unacceptable. Lack of focus on marginalized groups facing barriers
- **“Ensure appropriate systems are in place for students and staff to report bias incidents” (p. 41) [Gabe]**
  - There needs to be specific anti-racism reporting/accountability mechanisms. SFU’s lack of focus on anti-racism as generalized with EDI is harmful
  - “Case Manager” under student services focused on “problem resolution” is not appropriate; currently the Human Rights Office contributes to further trauma of racialized folks when they report.
  - We need **concrete policies** that will bring consequences for these actions.
- **“Establish equity, diversity, and inclusion as institutional priorities supported by appropriate leadership, structures, and staffing.” (p. 46) [Balqees]**
  - This is so much bigger than just Student Services. We are advocating for a full **VP Equity** at SFU to make this an institutional priority.
    - women in academia has increased a lot, but not much growth for BIPOC
  - **We need policies to empower BIPOC**; for example mandate to fast-track hire Black tenured faculty as OCAD has done;

- EDI Specialist
  - Black/Indig anti-oppression expert
  - Focus on anti-racism and empowering Black and Indig students
- **“Develop (with the leadership of services for Indigenous students on campus) shared oversight of the Indigenous student experience, marshaling existing resources and more comprehensively advocating for and improving their experiences.” (p. 46) [Balqees]**
  - Approach to this?
  - Do not recreate the wheel
  - Already anti-racism work is happening with ISC and FNSA. Approach them first before attempting to create something potentially laterally violent.

**Conclusion:**

Universities (including SFU) have managed to empower a marginalized community before - White women, as noted by VP Equity at University of Calgary, Melinda Smith. SFU didn't really respond substantially to these points. Vague answers.

**SFU medical school announcement**

- GSS asking about this.
- SFU response:
  - Wasn't expected right now
  - Been a while since proposal [10+years]
  - This is just a campaign promise for all we know. Will see how elections go and if they will follow through.

**Faculty gender gaps in pay**

- Put forward by GSS; I was actually kind of surprised to learn of this at SFU

**First Peoples' Gathering House**

- So far, there has been Radio silence from SFU on how the First Peoples Gathering House ceremony was conducted: [GABE]
  - Been provided with multiple opportunities to talk about it, and have failed to.
  - chosen not to address it
    - i. No peak response
    - ii. No response to FNSA
- b. Why isn't SFU responding? Why have you not reached out to the people affected by this?
  - i. Tracey Mason-Innes: Office for Aboriginal People organized FPGH gathering and Indigenous Student Centre reaches out to Indigenous students directly
- **“We didn't do this event” [BALQEES]**
  - Shrugging responsibility isn't an appropriate answer
  - Not appropriate. Non-Indigenous role to call out Indig. community members; it's creating lateral violence.
  - SFU job to take accountability / reconciliation
  - Naming folks or “calling out” is really inappropriate and even Indigenous folks and community members have not done this.

**Private investor – Residence**

- New buildings have been invested in by mystery people. Who is it? Is it a controversial firm?



	<ul style="list-style-type: none"> <li>- Martin: No, not controversial. Will let us know at the next JOG meeting.</li> <li>- What guarantee do we have that residence rates won't be hiked? There are policies on SFU buildings. How do you dictate what rates are gonna be? How does the investor dictate what they're gonna be? <ul style="list-style-type: none"> <li>- SFU: Will be set to current SFU rate setting policy</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	2020 SFSS Annual General Meeting, Oct 26
<b>Parties Attending</b>	SFSS Membership; Society Staff; Financial Auditor
<b>Meeting Length (Hrs)</b>	4 hrs
<b>Reason</b>	Annual meeting to for membership by law
<b>Summary and Outcome</b>	<p>AGM was a major success! Had 600+ participants (haven't had that many attendees since 2006).. Osob Mohamed (SFSS President) chaired <b>so well</b>.</p> <ul style="list-style-type: none"> <li>- Passed all 4 By-Laws proposals by SIGNIFICANT margins (85%-95% approval)</li> <li>- Passed the tuition condemnation vote with 96% approval from the Membership.</li> <li>- Osob delivered the Annual Report</li> <li>- Corbett delivered the Financial Statements</li> <li>- Appointed the Auditor and delivered the auditor's report</li> <li>- Did raffle draws!! Exciting</li> </ul>
<b>Next Steps</b>	Implement new structural changes

<b>Meeting, Date</b>	Board Social, Oct 29
<b>Parties Attending</b>	6 board members
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Team building and bonding
<b>Summary and Outcome</b>	Caught up a bit with life and played Among Us!
<b>Next Steps</b>	Next couple of board members to organize November's Board Social

## Projects and Events

<b>Project/Event Title</b>	2020 SFSS Annual General Meeting
<b>Updates and Upcoming Plans</b>	Implement new structural changes
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>Student Engagement</li> <li>Student Wellbeing</li> <li>Student Financial Health</li> <li>University Relations</li> <li>Organizational Development</li> </ul>

<b>Total Time (Hrs)</b>	8 hrs campaigning online and engaging with students; 4 hrs of AGM meeting
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<b>Project/Event Title</b>	Meeting Prep (JOG and Anti-Racism Advocacy)
<b>Updates and Upcoming Plans</b>	Prepared with Gabe for JOG and spent time creating the presentation and briefing note for the BIPOC Committee meeting
<b>Relevant Strategic Priorities</b>	University Relations Student Wellbeing Student Financial Health
<b>Total Time (Hrs)</b>	6 hrs

## At-Large Representative (Phum Luckkid)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Esports Working Group Operations Meeting, Oct 19th
<b>Parties Attending</b>	Myself, VP Finance (Corbett), Club Coordinator (Nancy), SUB Building Manager (John ), VP SFU Esports Derian
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	Regarding Operations of "Esports Lounge" in the SUB
<b>Summary and Outcome</b>	Discussions of rough goals for the working group. Developed concrete next steps <ul style="list-style-type: none"><li>- Discussion of costs of machines, quantity of machines as well as comparing costs of new/old models of graphics cards.</li><li>- Discussed layout of the room, what type of chairs will be available, SFU Esports contribution to decoration and layout</li><li>- Discussed volunteer/staff hiring for Esports Lounge<ul style="list-style-type: none"><li>- Whether we should hire a dedicated person to act as a room moderator (a person who guards the equipment as well as stepping in case of potentially toxic/aggressive behavior) or to recruit a volunteer.</li></ul></li></ul>
<b>Next Steps</b>	Setting up site visit with Derian & John, Continued discussion of staff hiring, creation of a budget for approximate room cost

<b>Meeting, Date</b>	IATSU (Interactive Arts and Technology Students Union) Exec Meeting, Oct 19th
<b>Parties Attending</b>	Myself, IATSU execs
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	To give a debrief of my projects as an SFSS rep (had promised to do this during campaign season) as well as to advertise the AGM
<b>Summary and Outcome</b>	Answered some question about the AGM <ul style="list-style-type: none"><li>- Seems most people are very well informed about the AGM thanks to their council rep</li></ul> Gave an overview of my projects as well as some details about SFSS members services <ul style="list-style-type: none"><li>- How they function, things to do and to avoid to make your grants better, hidden rules etc.</li></ul>
<b>Next Steps</b>	To see them at the AGM and give them a high-five (virtually)

<b>Meeting, Date</b>	Altered Reality Club exec social, Oct 20th
<b>Parties Attending</b>	Execs of ARC
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	To host the first virtual social for ARC

<b>Summary and Outcome</b>	This was very easy to plan, I made a post on discord and people agreed on a time. We played among us and I got to talk about the AGM and put this on my work report
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Events Committee Meeting, Oct 21st
<b>Parties Attending</b>	SFSS Events Committee
<b>Meeting Length (Hrs)</b>	.5
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	<p>Events Collaboration</p> <ul style="list-style-type: none"> <li>- Looked at the November collaboration form, most clubs wanted help advertising their event through the SFSS and Jennifer became the "project lead" for those events.</li> <li>- One club wanted additional funding, the committee determined that this was too much money to ask for on such short notice and declined to collaborate</li> </ul> <p>November Events</p> <ul style="list-style-type: none"> <li>- Moved the "Bob Ross Paint Night" to november</li> </ul> <p>Had to leave to go to my next meeting</p>
<b>Next Steps</b>	PLan Bob Ross Paint Night

<b>Meeting, Date</b>	Travel & Conference Funding Overhaul, Oct 21st
<b>Parties Attending</b>	Myself, Nicolas (ESSS President), Alvin (ESSS Council Rep), Sustainable Engineering President who i forgot the name of and I feel bad (Kaylie? Kaitlyn? :(((
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	To T&C Funding
<b>Summary and Outcome</b>	<p>We spent two hours reviewing new models. We came up with a model that we feel functions better than the old ones and most coordinators and students are happy with</p> <ul style="list-style-type: none"> <li>- Individual applicants that want academic travel apply through the sfss.ca page</li> <li>- DSU's apply through the grant system, each DSU has \$1500 per year and must apply 20 days in advance <ul style="list-style-type: none"> <li>- \$1500 is not a set amount, some groups may require more some groups require less. Will work with Council to see how many would request it to get a better cap</li> </ul> </li> </ul>
<b>Next Steps</b>	Present the new model at council

<b>Meeting, Date</b>	MSA Committee meeting, Oct 27th
<b>Parties Attending</b>	MSA Committee
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Biweekly Meeting
<b>Summary and Outcome</b>	Student Group Training

	<ul style="list-style-type: none"> <li>- Discussion on update of Sexual Violence Prevention module added to the club/DSU exec Canvas course</li> <li>- No updates, however, the coordinators will have a preview of the module ready by next meeting</li> </ul> <p>Petty Cash Increase + Club Constitutions</p> <ul style="list-style-type: none"> <li>- Asked coordinators about the details of petty cash increase to \$100 for clubs. Coordinators have sent in the request for it to be changed on the website. The ability for club constitutions to be uploaded will be present in the upcoming change as well</li> </ul> <p>Volunteer Verification for SFSS</p> <ul style="list-style-type: none"> <li>- Coordinators asked if there was a standard procedure for the MSC's to give reference letters to previous execs</li> <li>- Concluded that if the coordinators personally know a student they can write a reference letter, otherwise, best not to write one (except one that only verifies the student's executive membership and nothing else)</li> </ul> <p>Club Portal and Contract</p> <ul style="list-style-type: none"> <li>- Asked coordinators about potentially changing the SFSS website providers to be hosted internally to be more receptive to change</li> <li>- Coordinators suggested that the data would not be transferred over, it would be better if we pay more to the current website developers in order to get a more responsive web-developer communication chain</li> </ul> <p>DSU Core Funding</p> <ul style="list-style-type: none"> <li>- Asked coordinators if they would be willing to change DSU core funding contribution down from 10% to 5% for small DSU's as was suggested in the funding focus group</li> <li>- They are able to do this</li> </ul>
<b>Next Steps</b>	Follow up with coordinators as these projects get developed

<b>Meeting, Date</b>	Vice President Research & International Search Committee, Oct 29th
<b>Parties Attending</b>	A lot of SFU Professors, Joy Johnson, Myself, the GSSS Rep Mona
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	To find the next SFU VPRI
<b>Summary and Outcome</b>	<p>Discussed hiring criteria, portfolio, and made the job description (which I was told to not share).</p> <p>Said a sentence about how I would like to see more development on the Equity Diversity and Inclusion portfolio of the job. Said a meme about the SUB never being open. Joy Johnson laughed!</p>
<b>Next Steps</b>	Was given homework to fill in a form of what I would like to see as characteristics for the next VPRI

<b>Meeting, Date</b>	Board Social, Oct 29th
<b>Parties Attending</b>	Osob, Corbett, Jennifer, WeiChun, Matt, myself, and eventually completely random people we decided to invite
<b>Meeting Length (Hrs)</b>	1 (with just the board) until forever (with other people)
<b>Reason</b>	It was the turn of Balqeess and I to host this months' board social, we played Among Us
<b>Summary and Outcome</b>	I was not imposter a single time

<b>Next Steps</b>	
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## Projects and Events

<b>Project/Event Title</b>	Club/Exec Social
<b>Updates and Upcoming Plans</b>	No updates, probably too late in the year to have an exec social. Dead project
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	0

<b>Project/Event Title</b>	Club Constitutions
<b>Updates and Upcoming Plans</b>	Done! Clubs can now add constitutions by email to the SFSS coordinators - The ability to upload a constitution to the website will still have to be added
<b>Relevant Strategic Priorities</b>	Student Advocacy
<b>Total Time (Hrs)</b>	1

<b>Project/Event Title</b>	DSU Core funding changes
<b>Updates and Upcoming Plans</b>	Done? - Will have to email Anna to get this added to the newsletter and to the club portal
<b>Relevant Strategic Priorities</b>	Student Financial Health
<b>Total Time (Hrs)</b>	1

<b>Project/Event Title</b>	Travel & Conference Funding
<b>Updates and Upcoming Plans</b>	Meeting held with Coordinators and those interested in T&C funding reform Came up with a system that most DSU's will be happy with.  Upcoming: - Present this at FASC - Present this to Council ( to gauge number of interested DSU's) - Bring this to board (to allocate funding for "individual" applicants through the sfss website)
<b>Relevant Strategic Priorities</b>	Student Financial Health
<b>Total Time (Hrs)</b>	3

## Applied Science Representative (Harry Preet Singh)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Stranger Things Event Briefing 18th October
<b>Parties Attending</b>	Jennifer, Me
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Substituting for Mehtaab on the Strange rNight Events
<b>Summary and Outcome</b>	Jennifer informed me of the details about the event. Learned about how the event will proceed etc
<b>Next Steps</b>	Event Next Week

<b>Meeting, Date</b>	SFSS Board Development
<b>Parties Attending</b>	HCS, SFSS BoD
<b>Meeting Length (Hrs)</b>	3
<b>Reason</b>	HCS presentation
<b>Summary and Outcome</b>	Session on the impacts of being a student leader at SFU
<b>Next Steps</b>	Follow Up for missed session

<b>Meeting, Date</b>	SFSS Board meeting
<b>Parties Attending</b>	SFSS BoD
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Board meeting
<b>Summary and Outcome</b>	Filed meeting minutes from different committees Ban the Bottle Presentation SMA Presentation Had to leave early due to meeting with Andrew Jenkins
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS AGM
<b>Parties Attending</b>	Membership of SFSS
<b>Meeting Length (Hrs)</b>	4
<b>Reason</b>	AGM
<b>Summary and Outcome</b>	Voted on ByLaw changes

	Voted on Condemnation for SFU tuition increase
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	Stranger Nights Event
<b>Updates and Upcoming Plans</b>	Event concluded with sufficient participation from students.
<b>Relevant Strategic Priorities</b>	Everything was organized nicely and event was smooth
<b>Total Time (Hrs)</b>	3

<b>Project/Event Title</b>	AGM Outreach
<b>Updates and Upcoming Plans</b>	Reached out to the student network to attend AGM
<b>Relevant Strategic Priorities</b>	Promoted AGM agenda and its relevance
<b>Total Time (Hrs)</b>	3



## Arts & Social Sciences Representative (Sude Guvendik)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Emerge SFU meeting with co-director
<b>Parties Attending</b>	Me and one of the co-directors
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Revising the 'international chapter'
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Updates from SheCodes: Matt Delac responded but they can not collaborate with Emerge. Only interviews could be accepted</li><li>- WeCode Brand ambassador program: I have applied on behalf of Emerge SFU</li><li>- Visit Lancaster, U of Ghana and Lagos to meet their career coordinator</li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>- Communicate with more universities in South Africa</li></ul>

<b>Meeting, Date</b>	16 Oct - SFSS board meeting
<b>Parties Attending</b>	Board member, staff, and guests
<b>Meeting Length (Hrs)</b>	1 hr 30 min
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Highlights:<ul style="list-style-type: none"><li>○ Black and Indigenous Advocacy at SFU: VP University Relations sending a condemnation letter to SFU regarding their systemic exclusion of Indigenous students (First Nations Student Association - FNSA) and their performative activism</li><li>○ SFU Sustainability Office presentation: SFSS will be asking follow-up questions regarding the mandate of the Sustainability Office and why it doesn't include pipelines</li></ul></li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	19 Oct- Hold for Research and Admin
<b>Parties Attending</b>	Transition manager ( Lawrence Jones), Shelly Durante, CRPC (Sarah Edmunds)
<b>Meeting Length (Hrs)</b>	40 mins
<b>Reason</b>	Meeting before the interviews
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Discussed the interview questions, made some changes</li><li>- Went over the resumes and pulled out some more follow up questions</li><li>- Discussed the order of the interviews</li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	19 Oct-CRPC assistant Interviews
<b>Parties Attending</b>	Transition manager ( Lawrence Jones), Shelly Durante, CRPC (Sarah Edmunds)
<b>Meeting Length (Hrs)</b>	3 hrs
<b>Reason</b>	To conduct the interview
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Interviewed three candidates for the position</li> <li>- Took notes and asked follow up questions</li> <li>- Made changes to my comments on collage</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	23 Oct- SFSS Board Development Session
<b>Parties Attending</b>	SFSS Board members, SFU Health & Counselling
<b>Meeting Length (Hrs)</b>	2.5 hrs
<b>Reason</b>	Regular development session time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Talked about what being a campus leader meant, our values, unique challenges, etc. and some ppl talked about imposter syndrome and SFSS being a team effort</li> <li>• Talked about the unique ways we all exercise self care and relax</li> <li>• "Human beings not human doings" (we're all so busy doing things and feel bad when we're not "productive")</li> <li>• Discussion on the importance of boundaries and self care</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	FASS Dean search/renewal committee
<b>Parties Attending</b>	VP Academic (Jonathan Driver) , Faculty members, Deans (Paul Kench Susan O'Neill), graduate student
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Scheduled Dean search committee meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Jonathan Driver went through the committee materials and and the schedule for the next two months</li> <li>- Round of Introductions in the main room</li> <li>- Discussion on impartiality, privacy and transparency</li> <li>- Revised the document with interview Questions</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Annual General Meeting, 10-26-2020
<b>Parties Attending</b>	600+ SFSS Members and undergraduates
<b>Meeting Length (Hrs)</b>	4 hrs

<b>Reason</b>	SFSS 2020 Annual General Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Passed all 4 new bylaw proposals and the tuition condemnation vote, with over 600 students in attendance</li> </ul>
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	AGM Outreach
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Attended DSU meetings to share all the AGM related posts/documents</li> <li>- Personally reached out to DSU and SASS execs/presidents</li> </ul>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	6 hrs

<b>Project/Event Title</b>	AGM promotion TikTok
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Talked with FASS engage and shared some creative ideas to promote the AGM</li> <li>- Filmed my first TikTok. There were 4 videos but did not post one of them (was too funny/informal)</li> <li>- Posted them on FASS engage and SFSS events pages and spammed my friends</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	7 hrs

## Business Representative (Mehtaab Gill)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Beedie Club Presidents Meetings, Oct 21
<b>Parties Attending</b>	Jennifer, Olivia, Selina
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	Meet with presidents to discuss SFSS support services
<b>Summary and Outcome</b>	Back to back meetings with two different student club organization leaders, Understood team structure, event timeline and discussed how SFSS can support the clubs and organizations
<b>Next Steps</b>	Joint club meeting

<b>Meeting, Date</b>	Beedie Club President Meeting, Oct 27
<b>Parties Attending</b>	Jessica
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Meet with HRSA club president to discuss SFSS support services
<b>Summary and Outcome</b>	Understood team structure, event timeline and discussed how SFSS can support the clubs and organizations
<b>Next Steps</b>	Joint club meeting

### Projects and Events

<b>Project/Event Title</b>	AGM Outreach
<b>Updates and Upcoming Plans</b>	Connect with students to discuss the upcoming AGM and promote the opportunity to have their voice heard. Use social media to promote the AGM. Meet with business students to discuss the importance of attending the AGM
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	8

<b>Project/Event Title</b>	BrandStorm Funding
<b>Updates and Upcoming Plans</b>	Sponsor the upcoming design competition hosted by SMA Representative presented at the board meeting
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	2.5

## Communication, Art & Technology Representative (Haider Masood)

### Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS Board Meeting [16th October]
<b>Parties Attending</b>	SFSS Staff, SFSS Members and guests
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Bi-weekly scheduled meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Passed a motion of embark room re allocation in the new SUB building.</li><li>• Discussions around black and indiginous advocacy at SFU. VP UR is sending a condemnation letter to SFU for the systematic exclusion of FNSEA.</li><li>• SFU Sustainability office presented their strategic plan till 2025. Presented Goals and Implementation strategies to achieve the desired goals and objectives,</li></ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Events Committee Meeting [21st October]
<b>Parties Attending</b>	SFSS Events committee members, Events Coordinator
<b>Meeting Length (Hrs)</b>	1.25 hours
<b>Reason</b>	Regularly Scheduled meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Approved \$60 for apple pie food workshop.</li><li>• Approved \$60 for SFSS AGM give away.</li><li>• Proposals for event collaborations by the following clubs/groups:<ul style="list-style-type: none"><li>○ International studies student association</li><li>○ SFU Pursuit of happiness</li><li>○ Phi Delta Epsilon</li><li>○ Psychology student Union</li><li>○ University Christian Ministries</li><li>○ Emerge SFU</li><li>○ Orangutan Awareness Club</li></ul></li></ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Board Development Session [23rd October]
<b>Parties Attending</b>	SFSS Board Members
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Regularly scheduled session
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• A very useful session.</li></ul>

	<ul style="list-style-type: none"> <li>• Served as a much needed break.</li> <li>• Meditation techniques were very helpful.</li> <li>• The session changed my perspective or definition of “leader”.</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Annual General Meeting [26th October]
<b>Parties Attending</b>	SFSS Board members, SFSS members (Staff), SFSS Staff
<b>Meeting Length (Hrs)</b>	4 hours
<b>Reason</b>	<ul style="list-style-type: none"> <li>• Went through the 4 by law proposals.</li> <li>• All the proposals were passed.</li> <li>• Did a raffle prize at the end of the meeting.</li> </ul>
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Board Meeting [30th October]
<b>Parties Attending</b>	SFSS Board members, SFSS members (Staff), SFSS Staff
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Regularly scheduled bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Presentation by ban the bottle SFU.</li> <li>• VP Finance, Corbett gave covid-19 precautions for the sub building.</li> <li>• At-large Rep Balkees Jama gave an update regarding the BIPOC Committee.</li> <li>• Also discussed AGM (AGM Debrief)</li> </ul>
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

## Education Representative (Emerly Liu)

### Meeting Summary and Comments

<b>Meeting, Date</b>	[October 16] SFSS Board meeting
<b>Parties Attending</b>	SFSS Board of Directors, SFSS Staff
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Motions - Approved Embark Storage Room Allocation Updates - Events Committee report - University and Academic Affairs Committee report Discussion - Black and Indigenous Advocacy Presentation - Strategic Sustainability Plan - SFU 2025 from the Sustainability Office
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[October 19] ESA meeting
<b>Parties Attending</b>	ESA members
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Discussion - Halloween Costume Contest + prizes - SFSS AGM - November and December events
<b>Next Steps</b>	Promote Halloween events

<b>Meeting, Date</b>	[October 20] SFSS Studentcare Psycho-Educational Assessments (PEA)
<b>Parties Attending</b>	SFSS Campaigns, Research, and Policy Coordinator, Director of Centre for Accessible Learning (CAL), Studentcare Representatives
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	To discuss SFU CAL's role in the PEA
<b>Summary and Outcome</b>	Discussion - CAL involvement in the PEA - Defining specific learning disabilities (SLD) - Provincial bursaries and grants for PEA - Registered psychologists - UVSS model

	- CAL helps student fill out claim form to maintain privacy and anonymity
<b>Next Steps</b>	- Studentcare will speak with the insurer, Pacific Blue Cross, about which registered psychologists we can direct students to, if we can do this at all, and how Studentcare can support in receiving applications for reimbursement from students - Follow-up with Studentcare in 1-2 weeks

<b>Meeting, Date</b>	[October 21] Events Committee meeting
<b>Parties Attending</b>	Events Committee members (SFSS VP Student Life, At-Large Rep, FCAT Rep, Education Rep) and student At-Large members, SFSS Events Coordinator
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Motion - Approved partnership with Emerge and funding for Emerge workshop Discussion - Events Collaborations - November Events - Lantern-Making Workshop / Trivia Murder Party - October Events Updates - Ethnobotany Webinar - SFSS x UPhoto Photography Workshops - Stranger Things Murder Mystery Night - Trivia Week - Mental Health Monday with SFU Health & Counselling event
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[October 21] Faculty Undergraduate Programs Committee (UPC) meeting
<b>Parties Attending</b>	Undergraduate Programs Director, Faculty members
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Monthly
<b>Summary and Outcome</b>	- Presentation from Dr. Elle, Vice Provost and Associate Vice-President Learning and Teaching) on the General Education Curriculum Review project (WQB review) Discussion - Curriculum Review - FAL as an additive course that does not contribute to the 120 units -> 4 credits - Possibility of Pass/Fail
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[October 23] SFSS Board Development Session
<b>Parties Attending</b>	SFSS Board of Directors, SFU Health and Counselling Services Representatives
<b>Meeting Length (Hrs)</b>	2.5 hours



<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	- Workshop by SFU Health and Counselling Services
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[October 26] Faculty Council meeting
<b>Parties Attending</b>	Faculty of Education
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Monthly
<b>Summary and Outcome</b>	Presentations - Research Enterprise System (RES) update - Joy Johnson Discussion - Curriculum review
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[October 27] Accessibility Advisory Committee
<b>Parties Attending</b>	VP Student Life, Student At-Large members
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Discussion - Accessibility Granting Options - Accessibility Audit update - SUB Washrooms - Accessibility Standard Policy Appendices Update - Accessibility Designated Assistant Hiring Committee Update
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[October 29] University and Academic Affairs Committee meeting
<b>Parties Attending</b>	UAA members (SFSS VP University Relations, VP External Relations, Education Rep, Environment Rep, and students At-Large), SFSS admin
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Discussion - AGM Debrief - Working groups Updates - Joint Operations Group - Student Affordability Project Working Group - Student Safety Group - Emergency Response and Student Engagement Working Group

	- Anti-Black Racism Working Group
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[October 30] SFSS Board meeting
<b>Parties Attending</b>	SFSS Board of Directors, SFSS Staff
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	<p>Presentation</p> <ul style="list-style-type: none"> <li>- Ban the Bottle SFU</li> <li>- SFU Student Marketing Association</li> </ul> <p>Motions</p> <ul style="list-style-type: none"> <li>- Approved Embark SUB Garden Proposal</li> <li>- Approved SUB COVID-19 Precautions to keep the SUB closed until 2021</li> <li>- Approved the establishment of a Society Transition Steering Ad-Hoc Committee</li> <li>- Approved Executive Committee General Elections dates</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>- BIPOC Committee Update</li> <li>- SFU Sustainability Office's Response to SFSS' Questions</li> <li>- AGM Debrief</li> <li>- Food Hub Update</li> <li>- Faculty of Environment Common Room</li> </ul>
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	[October 21] Open Access Week OER Workshop
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Attended as a speaker</li> <li>- Talked about why OER matters, especially for students, their academic success, and overall mental health and well-being</li> </ul>
<b>Relevant Strategic Priorities</b>	- Student well-being, student financial health
<b>Total Time (Hrs)</b>	1.5 hours

<b>Project/Event Title</b>	[October 26] ESA Halloween event
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Pumpkin carving and painting</li> <li>- 15 students attended</li> </ul>
<b>Relevant Strategic Priorities</b>	- Student well-being, student financial health
<b>Total Time (Hrs)</b>	2.5 hours

<b>Project/Event Title</b>	[October 29] ESA Halloween event
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<b>Updates and Upcoming Plans</b>	- Played Among Us and Mafia - 18 students attended
<b>Relevant Strategic Priorities</b>	- Student well-being, student financial health
<b>Total Time (Hrs)</b>	2 hours

<b>Project/Event Title</b>	SFU Esports x CAC x SFSS collaboration event
<b>Updates and Upcoming Plans</b>	- Submitted Communications work order - Discussed details with the SFU Esports Co-President - Event dates: October 28-30
<b>Relevant Strategic Priorities</b>	- Student engagement
<b>Total Time (Hrs)</b>	0.5 hours

<b>Project/Event Title</b>	Faculty of Education PDP Anti-Racism initiative
<b>Updates and Upcoming Plans</b>	- The Professional Development Program (PDP) is collaborating with community educator-activists to develop an anti-racism education series for the EDUC 400 module for this coming fall 2020 semester - Director of Undergraduate Programs is planning to do a curriculum overhaul across all EDUC courses - The Faculty of Education Equity group and the Executive Committee plans to continue to include anti-racism education and anti-oppression pedagogy in EDUC 240 and 100 - EDUC 100 is a core mandatory lower division course for the Bachelor's degree - Multiple instructors are currently working on designing a Canvas shell for EDUC 100 that will include anti-racism education within Equity, Diversity, and Inclusion (EDI) and Indigeneity is main components
<b>Relevant Strategic Priorities</b>	University relations
<b>Total Time (Hrs)</b>	N/A

<b>Project/Event Title</b>	OER Campaign
<b>Updates and Upcoming Plans</b>	- October 16: Faculty Representatives distributed survey emails - 5 Faculty of Arts and Social Sciences instructors have filled out the survey as of now - Purpose of surveying faculty is to track OER usage and student savings at SFU - Start to reconceptualize OER Student Campaign video using footage that we shot last year with the OER Working Group members. Brainstorm how to incorporate student voices
<b>Relevant Strategic Priorities</b>	- Student engagement, student well-being, student financial health
<b>Total Time (Hrs)</b>	1 hours

<b>Project/Event Title</b>	Psycho-educational Assessments (PEA)
<b>Updates and Upcoming</b>	- Met with Studentcare and the Director of CAL to discuss SFU CAL's potential role in

<b>Plans</b>	the assessment process - Completed policy will be brought to the Governance Committee for review
<b>Relevant Strategic Priorities</b>	- Student well-being, student financial health
<b>Total Time (Hrs)</b>	1 hour

## Environment Representative (Anuki Karunajeewa)

### Meeting Summary and Comments

<b>Meeting, Date</b>	UAA committee meeting Oct 29, 2020
<b>Parties Attending</b>	UAA committee members, staff and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Scheduled meeting
<b>Summary and Outcome</b>	It was an informal meeting, we discussed the AGM, the UAA committee, letter to lobby the government and SFU
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board meeting Oct 16, 2020
<b>Parties Attending</b>	SFSS board of directors, staff and myself
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Scheduled meeting
<b>Summary and Outcome</b>	Black and Indigenous advocacy SFU sustainability office presentation
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board meeting Oct 30, 2020
<b>Parties Attending</b>	SFSS board of directors, staff and myself
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Scheduled meeting
<b>Summary and Outcome</b>	AGM debrief SFU ban the bottle presented BIPOC committee update BESU common room issue and the board voiced support to save the common room
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	BIPOC committee Oct 19, 2020
<b>Parties Attending</b>	BIPOC committee members, staff, myself, SFU president
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Committee members presented to the SFU president

<b>Summary and Outcome</b>	The SFU president Joy Johnson came to our meeting and we presented to her.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Students against tmx meeting Oct 22, 2020
<b>Parties Attending</b>	Justice, No Pipeline members, DogwoodSFU members, and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular scheduled meeting
<b>Summary and Outcome</b>	Updates on New Mode and social media for campaign I presented briefly to update on an interview I will be doing for Embark about our campaign
<b>Next Steps</b>	Do interview for Embark

## Projects and Events

<b>Project/Event Title</b>	SFSS AGM October 26, 2020
<b>Updates and Upcoming Plans</b>	Initially, I had trouble accessing zoom but then I was able to get in. All of the motions passed, students were engaged. Comments section was packed with so many comments from students.
<b>Relevant Strategic Priorities</b>	Have a comments moderator next time. Prizes are really good incentives.
<b>Total Time (Hrs)</b>	3.5 hours

## Health Science Representative (Nafoni Modi)

### Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS BOD Meeting, October 16
<b>Parties Attending</b>	BOD, Staff, Guests
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Regular Bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Embark storage room allocation</li><li>- UAA minutes</li><li>- Events minutes</li><li>-</li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Stranger Things Murder Myster Night, October 18
<b>Parties Attending</b>	Murder mystery night moderators
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Practice run for the event
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Ran through the different rooms and riddles</li></ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Bipoc Committee Meeting, October 19
<b>Parties Attending</b>	Regular bi-weekly meeting
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	<ul style="list-style-type: none"><li>- Meeting with President Joy; speaking on what BIPOC would like to see in the future and ways we might collaborate</li></ul>
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Board Development Session, October 23
<b>Parties Attending</b>	Regular bi-weekly meeting
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	<ul style="list-style-type: none"><li>- Meeting with student care re: ways to implement self care into our schedule</li></ul>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Self care tips</li></ul>

<b>Next Steps</b>	
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<b>Meeting, Date</b>	Stranger Things Murder Myster Night, October 24
<b>Parties Attending</b>	Moderators and event goers
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Event hosted by SFU events
<b>Summary and Outcome</b>	- Moderated my room for groups of students who came to the event
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS AGM
<b>Parties Attending</b>	SFSS BOD, SFSS Undergraduate members
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	- Mandatory yearly AGM
<b>Summary and Outcome</b>	- Passed all 4 motions
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS BOD Meeting
<b>Parties Attending</b>	- SFSS BOD, Staff, guests
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Regular bi-weekly meeting
<b>Summary and Outcome</b>	- Ban the bottle presentation - Student marketing presentation - Reports from various committees - Transition ad hoc committee presented by Gabe
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	SFSS AGM
<b>Updates and Upcoming Plans</b>	- Filmed a clip for a promotional video
<b>Relevant Strategic Priorities</b>	- Student engagement
<b>Total Time (Hrs)</b>	.25 hours



<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

## Science Representative (WeiChun Kua)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Board Meeting, Oct 16, 2020
<b>Parties Attending</b>	<p><b>Board Members:</b> Osob Mohamed (President), Samad Raza (SFSS VP External), Corbett Gildersleve (VP Finance), Matthew Provost (VP Student Services), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Balqees Jama (At-Large Representative), Haider Abbasi (FCAT Representative), Emerly Liu (Education Representative), Anuki Karunajeewa (Environment Representative), WeiChun Kua (Science Representative)</p> <p><b>Staff:</b> Lawrence Jones (Transition Manager), Sindhu Dharma (Communication Coordinator), Sarah Edmunds (Campaigns, Research and Policy Coordinator)</p> <p><b>Guests:</b> Mahdi Dalden, Ryan Vansickle, Mahek Khan</p>
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regular Bi-weekly Meeting
<b>Summary and Outcome</b>	<p>Report from Events Committee Report from UAA Discussions:</p> <ol style="list-style-type: none"> <li>1. Indigenous and Black Advocacy at SFU <ul style="list-style-type: none"> <li>o Gabe will be sending a letter condemning SFU for excluding Indigenous Students, and the First Nations Student Association in the decision making at the university like the First Peoples' Gathering House</li> </ul> </li> <li>2. Presentation from SFU Sustainability Office <ul style="list-style-type: none"> <li>o Presentation on their mandate and projects that they have going on.</li> <li>o The board questioned whether the Sustainability Office has any mandate on stances on pipelines and will follow up with them about it</li> </ul> </li> </ol>
<b>Next Steps</b>	N/A

  

<b>Meeting, Date</b>	International Student Group (ISG) Restart meeting with Anna Reva, Oct 19, 2020
<b>Parties Attending</b>	Anna Reva (Student Union Coordinator), Shahriar Nooh Kabir (International Student), Quynh Chi Bui (International Student), WeiChun Kua (Science Representative)
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	To get advice on restarting the constituency group, International Student Group (ISG)
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed outreach to other international student through International Student Office, timeline of election, voting, constitution rework, and name change</li> </ul>
<b>Next Steps</b>	Schedule another meeting with the rest of the international students that are interested and decide on the details of the election

  

<b>Meeting, Date</b>	Black, Indigenous, and People of Color (BIPOC) Meeting, Oct 19, 2020
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<b>Parties Attending</b>	<p><b>Committee Members:</b> Balqees Jama (At-Large Representative), Matthew Provost (VP Student Services), Gabe Liosis, Victor Yin, Marie Haddad (Student At-Large), Osob Mohamed (President), Monique Leslie (SOCA Rep), Nafoni Modi (Health Science Rep), Nimrit Basra (Student At-Large), Anuki Karunajeewa (Environment Rep), Keianna (FNSEA Rep)</p> <p><b>Guests:</b> Joy Johnson (SFU President), Rumana Khan Hemani (Vice-provost And Associate Vice-president, Students &amp; International), Natalie Lim (University Communication)</p> <p><b>Staff:</b> Somayah (Admin Assistant)</p>
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular bi-weekly meeting w/ SFU President
<b>Summary and Outcome</b>	<ol style="list-style-type: none"> <li>1. SFSS BIPOC Committee Presentation on SFU Anti-Racism Efforts to Joy Johnson <ol style="list-style-type: none"> <li>a. SFU Team name change</li> <li>b. Exclusion of Indigenous Student Leadership</li> </ol> </li> </ol> <p>Had to leave early due to class for this meeting</p>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Science All-DSU Meeting, October 20, 2020
<b>Parties Attending</b>	<p>Board Member: WeiChun Kua (Science Representative)</p> <p>SFU Staff: Thomas Leischner (Science Student Engagement Coordinator)</p> <p>DSU Execs: Kennedy Hoven (President, Biology Student Union), Shariq Ahsan (President, Physics Student Association), Jeffrey Cheung (Chem), Sana (BPK), Richard Wijaya (SASSA), Arshvir Kaur (MBB)</p>
<b>Meeting Length (Hrs)</b>	1 hour 30 mins
<b>Reason</b>	Regular Bi-weekly Meeting
<b>Summary and Outcome</b>	<ol style="list-style-type: none"> <li>1. SFSS 2020 AGM <ul style="list-style-type: none"> <li>o Discussion to make sure people know what's happening at the AGM and asking DSU to get their members and exec team to attend</li> </ul> </li> <li>2. DSU Archive/Resource Library <ul style="list-style-type: none"> <li>o Some DSU president find difficulty in building off of past execs team and often an issue of "reinventing the wheel" after each election</li> <li>o Would have to find a platform to store resources on</li> </ul> </li> </ol>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Board Development Session, October, 23, 2020
<b>Parties Attending</b>	<p><b>Board Members:</b> Osob Mohamed (President), Gabe Liosis (VP University Relations), Corbett Gildersleve, Samad Raza (VP External), Jen Chou (VP Student Life), Emerly Liu (Education Rep), Nafoni Modi (Health Sci Rep), WeiChun Kua (Sci Rep), Sude Guvendik (FASS Rep), Phum Luckkid (At-Large), Balqees Jama (At-Large), Haider Masood (FCAT Rep)</p>

	<p><b>Staff:</b> Lawrence (Transition Manager)</p> <p><b>Guests:</b> Health and Counselling Services</p>
<b>Meeting Length (Hrs)</b>	2 hours 30 mins
<b>Reason</b>	Regular Bi-weekly Development Session
<b>Summary and Outcome</b>	Health and Counselling Services came to talk about mental wellness and did some mental health exercises with board members
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS 2020 Annual General Meeting (AGM), October 26th, 2020
<b>Parties Attending</b>	Board of Directors and Membership
<b>Meeting Length (Hrs)</b>	4 hours 30 mins
<b>Reason</b>	Annual General Meeting
<b>Summary and Outcome</b>	<ol style="list-style-type: none"> <li>1. <b><a href="#">By-Law Proposal #1: Housekeeping [Motion Passed]</a></b> <ul style="list-style-type: none"> <li>○ This by-law proposal ensure that our by-laws are up to date and compliant with the BC Societies Act</li> </ul> </li> <li>2. <b><a href="#">By-Law Proposal #2: Executive Committee Reform [Motion Passed]</a></b> <ul style="list-style-type: none"> <li>○ This by-law proposal revises the current roles of the Executive Committee</li> <li>○ Addition of a Vice-President of Equity and Sustainability, and Vice-President Internal and Organizational Development on the Executive Committee,</li> <li>○ The merging of VP Finance and VP Student Services to a VP Finance and Services role</li> </ul> </li> <li>3. <b><a href="#">By-Law Proposal #3: Student Group Definitions Improvement &amp; Clarification [Motion Passed]</a></b> <ul style="list-style-type: none"> <li>○ This by-law proposal makes clear definition for Student Unions, Constituency Groups, and other Student Groups</li> </ul> </li> <li>4. <b><a href="#">By-Law Proposal #4: Council Empowerment [Motion Passed]</a></b> <ul style="list-style-type: none"> <li>○ This by-law proposal will make Council the legal decision-making body of the SFSS</li> </ul> </li> <li>5. <b><a href="#">Condemnation of SFU Raising Tuition [Motion Passed]</a></b></li> <li>6. <b>Report from the Board Of Directors</b> <ul style="list-style-type: none"> <li>○ <b><a href="#">Financial Report</a> from VP Finance (Corbett)</b></li> <li>○ <b>Report from the Auditor</b></li> </ul> </li> </ol>
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	SFSS Burnaby Food Hub Program
<b>Updates and Upcoming Plans</b>	Food hub ended towards the end of the month Will write up a post program report and present to the board
<b>Relevant Strategic Priorities</b>	Student Safety and Wellbeing

<b>Total Time (Hrs)</b>	4 hours
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