

1. CALL TO ORDER

Call to Order – 4:32PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Sel̓íl̓wítulh (Tsleil-Waututh), k^wík^wəłəm (Kwkwetlem) and q̓ícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Accessibility Advisory Committee Composition

VP Student Life (<i>Chair</i>).....	Jennifer Chou
VP Student Services	Matthew Provost
Board of Directors Representative.....	Emerly Liu
Board of Directors Representative.....	Phum Luckkid
Student At-Large.....	Jillian Sloane
Student At-Large.....	Serena Bains
Student At-Large.....	Vivian Ly
Student At-Large.....	Spencer Chen

3.2 Society Staff

Campaigns, Research, & Policy Coordinator	Sarah Edmunds
Transition Manager	Lawrence Jones

3.3 Guests

Ex-Officio	Osob Mohamed
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4. ADOPTION OF THE AGENDA

4.1 MOTION AAC 2020-08-11:01

Emerly/Vivian

Be it resolved to adopt the agenda as presented.

CARRIED unanimously

5. NEW BUSINESS

5.1 Accessibility Coordinator – MOTION AAC 2020-08-11:02

Vivan/Spencer

Be it resolved to recommend to the SFSS Board to hire an Accessibility Coordinator by the end of the SFSS 2020-2021 fiscal year.

CARRIED unanimously

- VP Student Life believes that by having an Accessibility Coordinator it would ensure the longevity and goals of the SFU DNA and support students who are neuro diverse

5.2 Accessibility Advisory Committee Vice Chair – MOTION AAC 2020-08-11:03

Vivian/Spencer

Be it resolved to appoint Matthew Provost as vice-chair of the Accessibility Advisory Committee.

CARRIED unanimously

5.3 Annual Plan – MOTION AAC 2020-08-11:04

Emerly/Spencer

Be it resolved to approve the Accessibility Advisory Committee Annual Plan.

CARRIED unanimously

6. DISCUSSION

6.1 Student Care Coverage

- http://studentcare.ca/rte/en/SimonFraserUniversityundergraduatestudentsSFSS_Health_HealthCoverage_HealthPractitioners_Psychologists

6.2 Accessibility Designated Assistant Job Posting

- The committee decided that this position should be up to 21 hours per week
- Wording of some the job posting was changed to encourage those with disabilities to apply for the position
- The assistant would be reporting to the SFSS President, who will then report back to the SFSS Executive Board members

6.3 Clear masks project

- VP Student Services suggested using the accessibility funds in order to buy clear masks for students and pass it around on campus
- These clear masks would be for those who don't feel comfortable with wearing cloth masks

6.4 Health & Counselling Services Collaboration

- VP Student Services believe it would be good idea to have collaboration events with SFU Health and Counselling
 - The goal would promote SFU Health and Counselling services, and vice versa

6.5 Committee Social

- VP Student Life thinks that having an online social would help bring the committee closer and work better as a team
- VP Student Life will send out an email to find a date that works for everyone

7. ATTACHMENTS

- Accessibility Designated Assistant Job Posting from 2016
- AAC Annual Plan
- AAC Annual Plan - Sheet1

8. ADJOURNMENT

MOTION AAC 2020-08-11:05

Spencer/Emerly

Be it resolved to adjourn the meeting at 5:22PM

CARRIED/CARRIED AS AMENDED/NOT CARRIED

Accessibility Designated Assistant

Internal/External Job Posting

Description

The Accessibility Designated Assistant is responsible for the development of proposals, facilitation and administrative work related to accessibility.

This is a part time (up to 12 hours per week) Assistant Designated position for the 2016-2017 term and is included in the Canadian Union of Public Employees (CUPE) local 3338-5. End date: May 31, 2017.

The Simon Fraser Student Society is an equal opportunity employer.

Goal

The Accessibility Designated Assistant serves as a focal point for requests from students with disabilities requiring assistance.

Working Relationship(s)/Role in Organizational Structure

The Accessibility Designated Assistant takes direction from and reports to the Chief Executive Officer (CEO). In the event of an absence of the CEO, the Accessibility Designated Assistant will report to the Student Union Organiser.

Duties and Responsibilities:

1. Help students secure the accommodation support they require.
2. Review and score SFSS accessibility grant proposals.
3. Provide support to the SFSS Accessibility Committee.
4. Assist students with disabilities in completing SFSS accessibility grant proposals

5. Liaise with student groups, clubs, student unions, and others who are interested in supporting the needs of students with disabilities.
6. Meet regularly with students with disabilities to understand how we can best provide support.
7. Provide planning, logistics and other support for Disability Week.
1. Other administrative duties as directed by the CEO.

Required Skills and Experience:

1. Education in relevant field.
2. Excellent computer skills - Microsoft Office Suite.
3. Knowledge of or ability to understand and learn to use assistive technologies.
4. Group presentation experience.
5. Knowledge regarding disability issues.

Submit your resume, cover letter, and availability by email to jobs@sfss.ca citing that you are applying for the Accessibility Designated Assistant position in the subject line.

Acceptable file formats include MS Word documents or PDF files.
Unreadable files will be ignored.

Resumes must be received no later than 12:00 p.m. (PST) on Monday, November 14, 2016.

Only shortlisted candidates will be contacted. Only applicants who are selected for interviews will be contacted.

Start date: as soon as possible. If you require accommodations for the interview, please let us know when we contact you.

AAC Annual Plan

Primary priorities

Accessibility Audit

Timeline: This is a new project that will take place hopefully in the Fall 2020 semester.

SFSS Strategic Priority: Student Well-being, because it ensures the Student Union Building is accessible to maximize students' well-being.

Description: This would be an audit for the new Student Union Building (SUB). Accessibility Committee members could go in the building and conduct an accessibility audit, or we could hire an external auditor.

Accessibility Standard Policy

Timeline: This is a continuation from last year, and we will be working on this from the Fall 2020 to Spring 2021 semesters.

SFSS Strategic Priority: Organizational Development, because it helps the SFSS organization be more committed to accessibility. The policy also standardizes the accommodations that the SFSS offers, so these accommodations are more consistent.

Description: Both the Accessibility Committee and the accessibility designated assistant can work on the appendices of this policy. The appendices include things like an accessible events checklist, having accessible meetings, and the accessibility of forms such as the accessibility fund request form.

Accessibility Designated Assistant Hiring

Timeline: This is a new project that will take place hopefully in the Fall 2020 semester.

SFSS Strategic Priority: Organizational Development, because the Accessibility Designated Assistant will help with the Accessibility Standard Policy and other accessibility-related tasks.

Description: The hiring of the Accessibility Designated Assistant would help with some of the accessibility-related workload, like working on the appendices of the Accessibility Standard Policy.

Accessibility Fund Bursary

Timeline: This is a new project that will take place in the Fall 2020 semester to Spring 2021.

SFSS Strategic Priority: Student Well-being and Student Financial Health, because it helps provide students with funds that they can use for any accommodations they need.

Description: We can establish a bursary for students who need funding for various access needs. This would use the Accessibility Fund and would be in line with the purpose of the fund.

Revision of the application process, forms, and guidelines of the fund

Timeline: This is a continuation from last year, and will take place throughout the year from Fall 2020 to Spring 2021.

SFSS Strategic Priority: Student Well-being, because students who can better access the fund can feel better supported by the SFSS.

Description: Currently, the guidelines and forms to apply for grants through the fund are obscure, inaccessible, and difficult to navigate. Some work has been done previously to revise the main application form, but all the documentation (<http://sfss.ca/grants>) requires heavy revision. Funding remains largely inaccessible to the bulk of students who attempt to apply.

Recruitment, advertising, and outreach about the fund

Timeline: This is a continuation from last year, and will take place throughout the year from Fall 2020 to Spring 2021.

SFSS Strategic Priority: Student Well-being, because students who are more aware of the fund can feel better supported by the SFSS.

Description: The committee would brainstorm how to best promote the fund so more students know about it, especially if things are online now. This would let students know they can request funding for online events like ASL interpretation.

Psycho-educational Assessment Policies

Timeline: This is a continuation of the project from last year, and will take place throughout the year from Fall 2020 to Spring 2021.

SFSS Strategic Priority: Student Well-being and Student Financial Health, because subsidizing psycho-educational assessments can help students get the accommodations they need to thrive at SFU.

Description: Psychoeducational assessments identify if students have a learning or developmental disability. Students need to have an assessment done so the Centre for Accessible Learning (CAL) can provide them with resources and accommodations. We are looking to subsidize the cost of having this assessment done. This project involves other organizations and departments like StudentCare and the Centre for Accessible Learning. The University of Victoria Student Society was also consulted because they have something similar already - they are subsidizing up to 80% for psychoeducational assessments.

COVID-19 Clear Masks

Timeline: This is a new project that could take place in the Summer 2020 semester.

SFSS Strategic Priority: Student Well-being because it promotes accessibility for students who may rely on lip-reading.

Description: We can place an order for clear COVID-19 masks so that students who lip read can still do so while still being safe with the masks. These masks could also be distributed to various groups such as the Women's Centre, Out on Campus, and SFPIRG (Simon Fraser Public Interest Research Group).

Maybes

Collaboration with SFU Health & Counselling

Timeline: This is a new project that could take place from Fall 2020 to Spring 2021.

SFSS Strategic Priority: Student Well-being because this project would focus on ways to improve the student experience via providing services.

Description: This is to have a conversation with SFU Health & Counselling regarding making services more accessible. We can also propose new projects to do with health that the SFU Health & Counselling department could collaborate with us on. An example would be a group therapy session or a support group about accessibility

hosted by a counsellor. We could also create a promotional video of the committee and the Accessibility Fund that SFU Health & Counselling could help us promote. Another example would be providing consultation for SFU Health & Counselling Services.

Increasing Funding Avenues for Psychotherapy

Timeline: This is a new project that can take place in the Fall 2020 semester to Spring 2021, in conjunction with the psychoeducational assessment project.

SFSS Strategic Priority: Student Well-being and Student Financial Health, because increasing access to psychotherapy can help improve student mental health and financial security.

Description: The psychology benefit only includes \$500, which may not be enough for students needing services and interventions. There is possibility of bringing this issue to Student Care, but other options include providing funding to students through the Accessibility Fund and the Health and Dental Reserve Funds.

Project Name	New/Continuing	Timeline	Strategic Priority	Description
Primary Projects				
Accessibility Audit	New	Fall	Student well-being, because it ensures the Student Union Building is accessible to maximize students'	This would be an audit for the new Student Union Building (SUB). Accessibility Committee members could go in the building and conduct an accessibility audit, or we could hire an external auditor.
Accessibility Standard Policy	Continuing	Fall-Spring	Organizational Development, because it helps the SFSS organization be more committed to accessibility. The policy also standardizes the accommodations that the SFSS offers, so these accommodations are more consistent.	Both the Accessibility Committee and the accessibility designated assistant can work on the appendices of this policy. The appendices include things like an accessible events checklist, having accessible meetings, and the accessibility of forms such as the accessibility fund request form.
Accessibility Designated Assistant Hiring	New	Fall	Organizational Development, because the Accessibility Designated Assistant will help with the Accessibility Standard Policy and other accessibility-related tasks.	The hiring of the Accessibility Designated Assistant would help with some of the accessibility-related workload, like working on the appendices of the Accessibility Standard Policy.
Accessibility Fund Bursary	New	Fall-Spring	Student Well-being and Student Financial Health, because it helps provide students with funds that they can use for any accommodations they need.	We can establish a bursary for students who need funding for various access needs. This would use the Accessibility Fund and would be in line with the purpose of the fund.
Recruitment, advertising, and outreach about the fund	Continuing	Fall-Spring	Student Well-being, because students who are more aware of the fund can feel better supported by the SFSS.	The committee would brainstorm how to best promote the fund so more students know about it, especially if things are online now. This would let students know they can request funding for online events like ASL interpretation.

Psycho-educational Assessment Policies	Continuing	Fall-Spring	Student Well-being and Student Financial Health, because subsidizing psycho-educational assessments can help students get the accommodations they need to thrive at SFU.	Psychoeducational assessments identify if students have a learning or developmental disability. Students need to have an assessment done so the Centre for Accessible Learning (CAL) can provide them with resources and accommodations. We are looking to subsidize the cost of having this assessment done. This project involves other organizations and departments like StudentCare and the Centre for Accessible Learning. The University of Victoria Student Society was also consulted because they have something similar already - they are subsidizing up to 80% for psychoeducational assessments.
COVID-19 Clear Masks	New	Summer	Student Well-being because it promotes accessibility for students who may rely on lip-reading.	We can place an order for clear COVID-19 masks so that students who lip read can still do so while still being safe with the masks. These masks could also be distributed to various groups such as the Women's Centre, Out on Campus, and SFPIRG (Simon Fraser Public Interest Research Group).
Revision of the application process, forms, and guidelines of the fund	Continuing	Fall-Spring	Student Well-being, because students who can better access the fund can feel better supported by the SFSS.	Currently, the guidelines and forms to apply for grants through the fund are obscure, inaccessible, and difficult to navigate. Some work has been done previously to revise the main application form, but all the documentation (http://sfss.ca/grants) requires heavy revision. Funding remains largely inaccessible to the bulk of students who attempt to apply.
Maybes				
Collaboration with SFU Health & Counselling	New	Fall-Spring	Student Well-being because this project would focus on ways to improve the student experience via providing services	This is to have a conversation with SFU Health & Counselling regarding making services more accessible. We can also propose new projects to do with health that the SFU Health & Counselling department could collaborate with us on. An example would be a group therapy session or a support group about accessibility hosted by a counsellor. We could also create a promotional video of the committee and the Accessibility Fund that SFU Health & Counselling could help us promote. Another example would be providing consultation for SFU Health & Counselling Services.
Increasing Funding Avenues for Psychotherapy (in conjunction with the psycho-educational assessment project)	New	Fall-Spring	Student Well-being and Student Financial Health, because increasing access to psychotherapy can help improve student mental health and financial security.	The psychology benefit only includes \$500, which may not be enough for students needing services and interventions. There is possibility of bringing this issue to Student Care, but other options include providing funding to students through the Accessibility Fund and the Health and Dental Reserve Funds.