

## 1. CALL TO ORDER

Call to Order – 12:11 PM

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), S<sup>k</sup>w<sup>x</sup>wú7mesh Úxwumixw (Squamish), Selíłwíłh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwkwetlem) and qícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Committee Composition

President ( <i>Chair</i> ).....	Osob Mohamed
VP External Relations .....	Samad Raza
VP Finance .....	Corbett Gildersleve
VP Student Life .....	Jennifer Chou
VP Student Services.....	Matthew Provost
VP University Relations.....	Gabe Liosis

### 3.2 Society Staff

Transition Manager .....	Lawrence Jones
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## 4. ADOPTION OF THE AGENDA

### 4.1 MOTION EXEC 2020-10-22:01

**Corbett/Gabe**

*Be it resolved to adopt the agenda as amended.*

**CARRIED AS AMENDED UNANIMOUSLY**

- Add a motion to section 6.1 as New Business.

## 5. DISCUSSION

### 5.1 Sub Opening Date

- Passed motion to end Oct. COVID is getting worse. The Safety Plan has SFSS at the current phase.
- It is still unsafe and questions around infrastructure to support opening the SUB.
- It was asked what timelines should be suggested as a regular review of possible opening dates.
  - Suggested that opening be delayed until Jan 2021.
- The production of a statement was discussed. Opening in Jan or spring would be good communicated, though some backlash is to be anticipated.
  - Most would understand that the anticipation for the new SUB would bring high attendance.

- Suggestion of small tour groups, with advance sign up in a safe manner.
- It was noted that the SUB is very open and difficult to manage and keep clean.
- Insurance is still an issue with one to two weeks.
  - For now only essential staff, for Board members, the full insurance needs to be in place.
- Tours have been discussed: Can not really be done until the New Year.
- There was confirmation that we are not supporting or hosting in person events.
- Signage will take time to produce as the experience in the MBC showed that members do not follow guidelines and COVID rules.
- Avoiding any infection risk is the safest way forward.

### **5.2 Updates From HR and Personnel Committee**

- Update: From new staff Updates, PD forward to FASC, now that a precedent was set it is much more straightforward.
- A grievance resolved, one in progress.
- Hiring tracker is a handy tool.
- Student Advocate HC, VP University Relations was asked if he would like to be on the HC, and further volunteers to be sought to sit for a mid-Nov hiring.
- Hiring a new 28 hour Admin once it is known how the two new admins are managing workload and the need for staff.
- LOA for Vacation Carryover.

### **5.3 AGM Final Preparations**

- Huge thanks to everyone and especially to VP Student Life and VP Student Service, the social media game is looking good.
- Test run on Zoom with VP Finance, the President and VP University Relations.
  - Need to check names, verification of membership.
  - The login is for SFU members, but SFSS need to establish how to run the process via Wait Room.
  - It was suggested that students use their full name and the SFSS lawyer will need consulted and staff may or will need to handle getting students into the meeting.
  - Transition Manager asked with verification. If votes are high it should be more straightforward.
  - Need enough staff to verify.
  - Reach out to two specific society staff for dead names, and may have to pull students into the wait room.
  - It is difficult as the list is shuffling and difficult to manage. Better to announce ahead of time that verification might cause a bit of delay.
  - It was asked about 'What to Expect' with the link
    - Should be sent a couple times and the need for clear and real names is important.
  - Timeline around how long to wait for quorum?
    - SFSS can do other items while awaiting quorum.
    - Asking students to set their real full name as the participant.
    - It is so easy to leave a Zoom meeting that SFSS need something like a podcast style talk or something, to think about.
    - There is a Chrome extension that replaces the student's real name or dead name.

- Confirmation can be by student number or email and in the case of mismatch there would be a need to be able to verify names, and also in the case of culturally different names.
- SFSS Staff could be on call, and be presented at the beginning, or could be in the background. Transition manager will coordinate staff assignments. And to tell staff what to do, how to delegate, how to access, how to run or direct folks to breakout or holding rooms.
- During dry run, Panelists can clear up issues.
- VP Finance expressed that the budget is in good shape to upgrade the Chrome book and iPad, buy now or after. Through Best Buy in one order for all winners.
- Communications can contact VP Student Life.
  - VP Student Life doing the draw
  - A winner would get a private message.
  - Shipping to winners should be direct, call the winner and ship or track ourselves.
  - International students could win, too, and in that case it could be express shipped. We have funding contingency.

## 6. NEW BUISINESS

### 6.1 MOTION EXEC 2020-10-22:02

**Gabe/Corbett**

*Be it resolved that the Executive Committee recommend to the Board of Directors to keep the Student Union Building closed until at least January 1, 2021.*

*Be it further resolved that the Executive Committee will meet and recommend to the Board of Directors to open or keep the building closed.*

**CARRIED UNANIMOUSLY**

## 7. ADJOURNMENT

### 7.1 MOTION EXECUTIVE 2020-10-22:03

**Samad /Matt**

*Be it resolved to adjourn the meeting at 12:59 PM.*

**CARRIED UNANIMOUSLY**