

## 1. CALL TO ORDER

Call to Order – 10:05 AM

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Sel̓íl̓wítulh (Tsleil-Waututh), k<sup>w</sup>ík<sup>w</sup>əłəm (Kwkwetlem) and ɕícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Committee Composition

VP Finance ( <i>Chair</i> ) .....	Corbett Gildersleve
VP Student Life .....	Jennifer Chou
Applied Sciences Representative .....	Harry Preet Singh
Business Representative .....	Mehtaab Gill
At-Large Representative.....	Phum Luckkid
Student At Large .....	Ahmed Alam

### 3.2 Society Staff

Finance Coordinator .....	Kurt Belliveau
Finance Coordinator .....	David Chin
Transition Manager .....	Lawrence Jones

### 3.3 Guests

Auditor.....	Gary Wozny
Auditor.....	Pamila Felix
Ex-Officio.....	Osob Mohamed

### 3.4 Regrets

Student At Large .....	Pariya Zabihi
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## 4. ADOPTION OF THE AGENDA

### 4.1 MOTION FAC 2020-08-07:01

**Harry/Jennifer**

*Be it resolved to adopt the agenda as amended.*

**CARRIED AS AMENDED**

- New Business: 6.1 FASC Annual Plan
- Ratification of Regrets: Pariya Zabihi

## 5. RATIFICATION OF REGRETS

### 5.1 MOTION FAC 2020-08-07:02

**Jennifer/Harry**

*Be it resolved to ratify regrets from Pariya Zabihi (work conflict).*

**CARRIED**

## 6. NEW BUSINESS

### 6.1 FASC Annual Plan– MOTION FAC 2020-08-07:03

**Corbett/Harry**

*Whereas it is a good idea for the committee to develop an annual work plan to coordinate projects and work expectations;*

*Be it resolved to recommend adding the motion for the FASC committee to recommend Annual Plan 2020-2021 to the Board for their comment and approval.*

**CARRIED AS AMENDED**

## 7. DISCUSSION ITEMS

### 7.1 Reviewing the Draft 2019-2020 Audited Financial Statements and Findings

- Total cash in the various bank accounts: 11.4 million dollars
- Prepaids are the biggest item: 1.65 million is related to the premiums and the undergraduate Health Plan
- Part of the arrangement with the university related to building and construction: 8.52 million cash held and trust
- Regarding to liabilities and the bank loan 83,000 a month gets paid on the principal of the loan and the million dollars will be paid before or by the end of April 30<sup>th</sup>, 2021
- The accounts payable:
  - The biggest item relates to Build SFU, construction process: 5.159 million
    - Will be reflected in the 2021 fiscal year income statement once complete
    - Upon substantial completion, SFSS will have operational asset
  - Undergraduate Health Plan premium: 70,000
    - Pacific Blue Cross has been over funded for a few years
- The reports and figures show that SFSS will have a better financial position comparing to the last fiscal year
- Major accounts payable:
  - Should have a policy for any interest in bank accounts
  - SFSS is starting a program to pay off the loans
  - Stadium will be finished by the end of Fall
  - Under the Society's Act any employee paid more than \$75,000 a year must have a General disclosure (there are 3 employees every year that fall in this category)
  - Recommended to review the wage subsidies
- Schedule One will be gone next year because the Copy Center closed
- Most of the expenses are relatively comparable including the wages and benefits
- Two big changes are the Copy Center Coordinator was moved into another category and placement fees for the year
- The Women Center spent less this year compared to the previous fiscal year
- SFSS does not experience any fraud

## 8. ATTACHMENTS

- Draft of financial statements

## 9. ADJOURNMENT

### 9.1 MOTION FAC 2020-08-07:04

**Jeniffer/Harry**

*Be it resolved to adjourn the meeting at 10:56 AM.*

**CARRIED**

**FINANCIAL STATEMENTS**

**SIMON FRASER STUDENT SOCIETY**

**April 30, 2020**

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April 30, 2020

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# INDEPENDENT AUDITOR'S REPORT

To the Members of  
**Simon Fraser Student Society**

## ***Opinion***

We have audited the financial statements of Simon Fraser Student Society (the Society), which comprise the statement of financial position as at April 30, 2020, and the statements of operations and changes in fund balances, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at April 30, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

## ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

## ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

## INDEPENDENT AUDITOR'S REPORT

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### **Report on Other Legal and Regulatory Requirements**

As required by the British Columbia Societies Act, we report that the accounting principles used in these financial statements have been applied on a basis consistent with that of the preceding year.

Vancouver, Canada  
August 21, 2020

Chartered Professional Accountants

## STATEMENT OF FINANCIAL POSITION

As at April 30

	2020							2019	
	General Fund	Capital Asset Fund	Build SFU Fund	Space Expansion Fund	Undergraduate Health Plan Fund	First Nations Students Fund	Accessibility Fund	Total	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>ASSETS</b>									
<b>Current assets</b>									
Cash <i>[note 3]</i>	4,194,996	—	2,431,952	3,024,863	1,292,283	174,969	353,388	11,472,451	10,093,628
Accounts receivable <i>[note 4]</i>	51,582	—	4,364	—	—	—	—	55,946	109,871
Prepaid amounts <i>[note 5]</i>	19,229	—	—	—	1,638,667	—	—	1,657,896	1,653,102
Due from (due to) other funds, no specific terms	64,946	—	(180,875)	(17,519)	119,262	13,731	455	—	—
<b>Total current assets</b>	<b>4,330,753</b>	<b>—</b>	<b>2,255,441</b>	<b>3,007,344</b>	<b>3,050,212</b>	<b>188,700</b>	<b>353,843</b>	<b>13,186,293</b>	<b>11,856,601</b>
Cash - held in trust <i>[note 15]</i>	—	—	8,520,934	—	—	—	—	8,520,934	73,155
Tangible capital assets <i>[note 6]</i>	—	937,601	1,207,634	—	—	—	—	2,145,235	1,123,207
Pre-acquisition, development and construction costs <i>[note 15]</i>	—	—	49,709,880	—	—	—	—	49,709,880	41,576,663
Intangible assets <i>[note 7]</i>	—	10,801	—	—	—	—	—	10,801	19,841
	<b>4,330,753</b>	<b>948,402</b>	<b>61,693,889</b>	<b>3,007,344</b>	<b>3,050,212</b>	<b>188,700</b>	<b>353,843</b>	<b>73,573,143</b>	<b>54,649,467</b>
<b>LIABILITIES AND FUND BALANCES</b>									
<b>Current liabilities</b>									
Bank loan - current portion <i>[note 12(g)]</i>	—	—	1,000,000	—	—	—	—	1,000,000	19,851,000
Accounts payable and accruals <i>[note 8]</i>	352,600	—	5,159,543	—	1,162,051	40,000	—	6,714,194	8,109,329
Deferred revenue	59,519	—	—	—	1,676,620	—	—	1,736,139	1,746,222
<b>Total current liabilities</b>	<b>412,119</b>	<b>—</b>	<b>6,159,543</b>	<b>—</b>	<b>2,838,671</b>	<b>40,000</b>	<b>—</b>	<b>9,450,333</b>	<b>29,706,551</b>
Bank loan - long-term <i>[note 12(g)]</i>	—	—	34,904,528	—	—	—	—	34,904,528	—
Deferred revenue - partial surrender of leased premises <i>[note 15]</i>	—	—	3,500,000	—	—	—	—	3,500,000	3,500,000
<b>Total liabilities</b>	<b>412,119</b>	<b>—</b>	<b>44,564,071</b>	<b>—</b>	<b>2,838,671</b>	<b>40,000</b>	<b>—</b>	<b>47,854,861</b>	<b>33,206,551</b>
<b>Fund balances</b>									
Internally restricted <i>[note 9(a)(i), 9(b) and 9(c)]</i>	521,265	—	2,255,441	3,007,344	211,541	148,700	353,843	6,498,134	6,133,611
Future contingency reserve <i>[note 9(a)(ii)]</i>	650,000	—	—	—	—	—	—	650,000	650,000
Invested in capital assets	—	948,402	14,874,377	—	—	—	—	15,822,779	12,223,393
Unrestricted	2,747,369	—	—	—	—	—	—	2,747,369	2,435,912
<b>Total fund balances</b>	<b>3,918,634</b>	<b>948,402</b>	<b>17,129,818</b>	<b>3,007,344</b>	<b>211,541</b>	<b>148,700</b>	<b>353,843</b>	<b>25,718,282</b>	<b>21,442,916</b>
	<b>4,330,753</b>	<b>948,402</b>	<b>61,693,889</b>	<b>3,007,344</b>	<b>3,050,212</b>	<b>188,700</b>	<b>353,843</b>	<b>73,573,143</b>	<b>54,649,467</b>

Commitments *[note 12]*Subsequent events *[notes 15 and 21]*

See accompanying notes to the financial statements

On behalf of the Board

"Enter Board Member Name"

Director

"Enter Board Member Name"

Director



Simon Fraser Student Society

STATEMENT OF OPERATIONS AND CHANGES IN FUND BALANCES

Year ended April 30

	2020							2019	
	General Fund	Capital Asset Fund	Build SFU Fund	Space Expansion Fund	Undergraduate Health Plan Fund	First Nations Students Fund	Accessibility Fund	Total	
	\$	\$	\$	\$	\$	\$	\$	\$	
<b>REVENUES</b>									
Activity fees and levies <i>[note 10]</i>	3,008,472	—	4,421,929	351,674	4,918,647	55,588	52,793	12,809,103	11,802,103
Retail services <i>[schedule 1]</i>	—	—	—	—	—	—	—	—	86,587
General office <i>[schedule 2]</i>	63,018	—	—	—	—	—	—	63,018	61,690
Rental revenue	71,783	—	—	—	—	—	—	71,783	75,514
Graduate Student Society service sharing revenue	10,930	—	—	—	—	—	—	10,930	9,071
Interest and other	94,072	—	68,476	60,068	48,253	3,025	8,212	282,106	240,285
<b>Total revenues</b>	<b>3,248,275</b>	<b>—</b>	<b>4,490,405</b>	<b>411,742</b>	<b>4,966,900</b>	<b>58,613</b>	<b>61,005</b>	<b>13,236,940</b>	<b>12,275,250</b>
<b>EXPENSES</b>									
Retail services <i>[schedule 1]</i>	—	—	—	—	—	—	—	—	122,307
Administration and financial office <i>[schedule 2]</i>	836,490	—	—	—	—	—	—	836,490	896,685
General office <i>[schedule 2]</i>	444,511	—	—	—	—	—	—	444,511	320,250
Build SFU office <i>[schedule 2]</i>	—	—	23,513	—	—	—	—	23,513	9,324
Building operating costs (net of tenant recoveries)	100,385	—	—	—	—	—	—	100,385	81,552
<b>Total office, operating and administration</b>	<b>1,381,386</b>	<b>—</b>	<b>23,513</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,404,899</b>	<b>1,307,811</b>
Building maintenance and renovation costs <i>[note 11]</i>	—	—	—	69,035	—	—	—	69,035	75,490
Activity and program expenditures <i>[schedule 3]</i>	1,022,739	—	—	—	5,413,764	755	1,026	6,438,284	5,577,425
Discretionary grants - departmental student unions	125,278	—	—	—	—	—	—	125,278	141,175
- clubs	221,579	—	—	—	—	—	—	221,579	237,093
Student bursaries	221,000	—	232,824	—	—	40,000	—	493,824	185,940
<b>Total activity, programs and grants</b>	<b>1,590,596</b>	<b>—</b>	<b>232,824</b>	<b>—</b>	<b>5,413,764</b>	<b>40,755</b>	<b>1,026</b>	<b>7,278,965</b>	<b>6,141,633</b>
Amortization - building and other	—	208,675	—	—	—	—	—	208,675	208,925
Loss on Copy Centre closure <i>[note 18]</i>	—	—	—	—	—	—	—	—	17,077
<b>Total expenses</b>	<b>2,971,982</b>	<b>208,675</b>	<b>256,337</b>	<b>69,035</b>	<b>5,413,764</b>	<b>40,755</b>	<b>1,026</b>	<b>8,961,574</b>	<b>7,873,243</b>
<b>Excess of revenues (expenses) for the year</b>	<b>276,293</b>	<b>(208,675)</b>	<b>4,234,068</b>	<b>342,707</b>	<b>(446,864)</b>	<b>17,858</b>	<b>59,979</b>	<b>4,275,366</b>	<b>4,402,007</b>
Fund balances, beginning of year	4,170,059	1,143,048	12,827,902	2,664,637	144,716	130,842	361,712	21,442,916	17,040,909
Interfund transfers									
Fund Build SFU accessibility project <i>[note 9(c)]</i>	—	—	67,848	—	—	—	(67,848)	—	—
Purchase of tangible capital assets and intangible assets	(14,029)	14,029	—	—	—	—	—	—	—
Health Plan Reserve <i>[note 9(a)(i)]</i>	(562,882)	—	—	—	562,882	—	—	—	—
SFSS administration fee	49,193	—	—	—	(49,193)	—	—	—	—
<b>Fund balances, end of year</b>	<b>3,918,634</b>	<b>948,402</b>	<b>17,129,818</b>	<b>3,007,344</b>	<b>211,541</b>	<b>148,700</b>	<b>353,843</b>	<b>25,718,282</b>	<b>21,442,916</b>

See accompanying notes to the financial statements

## STATEMENT OF CASH FLOWS

Year ended April 30

	2020							2019	
	General Fund	Capital Asset Fund	Build SFU Fund	Space Expansion Fund	Undergraduate Health Plan Fund	First Nations Students Fund	Accessibility Fund	Total	Total
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>OPERATING ACTIVITIES</b>									
Excess of revenues (expenses) for the year	276,293	(208,675)	4,234,068	342,707	(446,864)	17,858	59,979	4,275,366	4,402,007
Items not involving cash									
Amortization of capital assets	—	208,675	—	—	—	—	—	208,675	208,925
Changes in non-cash working capital balances									
Accounts receivable	6,201	—	20,614	—	27,110	—	—	53,925	(58,007)
Inventory	—	—	—	—	—	—	—	—	17,339
Prepaid amounts	44,478	—	—	—	(49,272)	—	—	(4,794)	(21,157)
Accounts payable and accruals	(84,145)	—	(2,058,930)	—	707,940	40,000	—	(1,395,135)	3,080,681
Deferred revenue	31,384	—	—	—	(41,467)	—	—	(10,083)	(51,530)
<b>Cash provided by operating activities</b>	<b>274,211</b>	<b>—</b>	<b>2,195,752</b>	<b>342,707</b>	<b>197,447</b>	<b>57,858</b>	<b>59,979</b>	<b>3,127,954</b>	<b>7,578,258</b>
<b>FINANCING ACTIVITIES</b>									
Interfund transfers	(527,718)	14,029	67,848	—	513,689	—	(67,848)	—	—
Interfund loans	636,302	—	101,501	18,095	(759,701)	2,534	1,269	—	—
Bank loan proceeds	—	—	16,386,862	—	—	—	—	16,386,862	8,905,000
Bank loan repayments	—	—	(333,334)	—	—	—	—	(333,334)	—
<b>Cash provided by (used in) financing activities</b>	<b>108,584</b>	<b>14,029</b>	<b>16,222,877</b>	<b>18,095</b>	<b>(246,012)</b>	<b>2,534</b>	<b>(66,579)</b>	<b>16,053,528</b>	<b>8,905,000</b>
<b>INVESTING ACTIVITIES</b>									
Purchase of tangible capital assets and intangible assets	—	(14,029)	(1,207,634)	—	—	—	—	(1,221,663)	(24,500)
Purchase of pre-acquisition and development costs	—	—	(8,133,217)	—	—	—	—	(8,133,217)	(15,642,218)
<b>Cash provided by (used in) investing activities</b>	<b>—</b>	<b>(14,029)</b>	<b>(9,340,851)</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(9,354,880)</b>	<b>(15,666,718)</b>
<b>Increase (decrease) in cash for the year</b>	<b>382,795</b>	<b>—</b>	<b>9,077,778</b>	<b>360,802</b>	<b>(48,565)</b>	<b>60,392</b>	<b>(6,600)</b>	<b>9,826,602</b>	<b>816,540</b>
Cash, beginning of year	3,812,201	—	1,875,108	2,664,061	1,340,848	114,577	359,988	10,166,783	9,350,243
<b>Cash, end of year</b>	<b>4,194,996</b>	<b>—</b>	<b>10,952,886</b>	<b>3,024,863</b>	<b>1,292,283</b>	<b>174,969</b>	<b>353,388</b>	<b>19,993,385</b>	<b>10,166,783</b>

See accompanying notes to the financial statements

## **NOTES TO FINANCIAL STATEMENTS**

April 30, 2020

### **1. NATURE OF ORGANIZATION**

The Simon Fraser Student Society (the "Society") is a not-for-profit organization incorporated in the province of British Columbia that is exempt from income taxes pursuant to Section 149 of the Income Tax Act. The Society exists to improve the undergraduate student experience, as comprised of the following aspects: academic, social, financial, and health and wellbeing.

### **2. SIGNIFICANT ACCOUNTING POLICIES**

These financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

#### **Use of Estimates**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the amounts of revenues and expenses reported during the year. Significant areas requiring the use of management estimates relate to the determination of net recoverable value of assets, in particular as it relates to the useful lives of tangible capital assets and intangible assets. Actual results could differ from these estimates.

#### **Fund Accounting**

The Society follows fund accounting using the deferral method of accounting for contributions. The major funds are described below.

##### *General Fund*

Revenues and expenses related to program delivery, administrative activities and retail operations are reported in the general fund. This fund represents unrestricted resources.

The following funds are all internally restricted for the following purposes:

##### *Capital Asset Fund*

The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to the Society's capital assets.

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### *Space Expansion Fund*

The Space Expansion Fund was originally established for the construction of additional space for student activities and renovation of existing Society space, and related costs. The use of the fund was subsequently amended through a referendum to include potential future expansion, renovations and ongoing maintenance of existing and future space for students, student groups and student activities. The capital fee levy portion of student activity fees is designated for the Space Expansion Fund. The fund is currently used to pay building maintenance and renovation costs as well as building capital costs.

#### *Build SFU Fund [note 15]*

Starting January 1, 2014, the members of the Society agreed to contribute \$10 per full-time student and \$5 per part-time student per semester to the Build SFU Fund for the purpose of building a new student union building and stadium. Effective January 1, 2015, 2016, 2017, 2018, 2019 and 2020, the contribution increased by \$10 per year to \$20, \$30, \$40, \$50, \$60 and \$70, respectively, per full-time student and by \$5 per year to \$10, \$15, \$20, \$25, \$30 and \$35, respectively, per part-time student per semester.

Pre-acquisition, development and construction costs will be included as an asset of Build SFU Fund until the complex is ready for occupancy and at that time, the costs will be allocated to the Capital Asset Fund and will be amortized appropriately.

Pre-acquisition, development and construction costs will include all direct acquisition and development costs, interest and finance costs, and the direct wages and benefits of Society's staff, where applicable.

#### *Undergraduate Health Plan Fund*

The members of the Society have agreed to contribute up to \$254 per year for the purpose of offering both an enhanced health plan and dental plan for undergraduate students and \$198 per year for a basic health and dental plan.

The Society's undergraduate health plan is a retention accounting policy based on a fiscal year ending August 31. The annual deficit or refund from the plan is recognized in the Society's fiscal year the insurer issues the final claim information for the year ending August 31.

#### *First Nations Students Fund*

The members of the Society have agreed to contribute \$0.75 cents per full-time student and \$0.38 per part-time student per semester to the First Nations Student Association ("FNSA").

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### *Accessibility Fund*

The members of the Society have agreed to contribute \$0.75 per student and \$0.38 per part-time student per semester, for the purpose of increasing the accessibility of, and removing barriers to, participation in campus activities and events for students with disabilities.

#### *Internally Restricted Fund Balances in the General Fund*

##### *i) Health Plan Reserve [note 9(a)( i)]*

The Health Plan Reserve is funded by the Undergraduate Health Plan. The Society internally restricts a portion of the levy to fund future expenses relating to the management, promotion and maintenance of the Undergraduate Health Plan.

##### *ii) Future Contingency Reserve*

The Future Contingency Reserve sets aside six months of estimated operating costs. Funds may only be expended upon receipt of an approved Board motion that specifies the amount of funds to be spent and the expenditure has to be for significant items which are not typically part of the operating or capital budget.

#### **Revenue Recognition**

The Society follows the deferral method of accounting for contributions. Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and the collection is reasonably assured. Contributions for externally restricted purposes are recognized as revenue in the year in which the related expenses are incurred.

Student activity fees are recognized as revenue according to the academic terms and funds they relate to.

The Health Plan levies are recognized as revenue over the term of the plan coverage.

Revenue from all other sources is recognized when the service is provided or when the respective goods are sold to the customer.

Interest income is recognized in accordance with the terms of the underlying investment which is generally with the passage of time.

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

### 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

#### Contributed Services

Volunteers contribute their time to assist the Society in carrying out its activities. Due to the difficulty in determining the fair value of such services, the value of the donated services is not recognized in these financial statements.

#### Measurement of Financial Instruments

The Society initially measures its financial assets and financial liabilities at fair value. The Society subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash, cash - held in trust and accounts receivable. Financial liabilities measured at amortized cost include accounts payable and accruals and bank loan.

Financial assets measured at amortized cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

#### Tangible Capital Assets

Purchased tangible capital assets are recorded at cost. Tangible capital assets are amortized on a straight-line basis at the rates outlined in [note 6]. Amortization expense is recorded in the Capital Asset Fund.

Construction costs for renovation projects of the existing space occupied by the Society are capitalized and are not amortized until the asset is fully constructed. Pre-acquisition costs will only be expensed if it is determined that the project will not be completed.

Pre-acquisition, development and construction costs incurred for the Build SFU complex will be included as an asset under Build SFU until the complex is ready for occupancy. At that time, the complex will be capitalized to the Capital Asset Fund and amortized appropriately.

#### Intangible Assets

The Society's website and database are amortized over its estimated useful life of four years on a straight-line method [note 7]. The asset is tested for impairment if events or changes in circumstances indicate that the carrying amount exceeds the fair value. The impairment test consists of a comparison of the fair value of the unamortized asset with its carrying amount. When the carrying amount exceeds the fair value, an impairment loss is recognized in an amount equal to the excess.

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

**3. CASH**

The following funds are internally restricted for use by the General Fund:

	2020	2019
	\$	\$
Health Plan Reserve account [note 9(a)(i)]	1,651,387	1,313,543
Future Contingency Reserve account [note 9(a)(ii)]	792,621	776,065
	<b>2,444,008</b>	<b>2,089,608</b>

**4. ACCOUNTS RECEIVABLE**

	2020	2019
	\$	\$
<b>General Fund</b>		
Operations	20,995	13,158
SFU	30,587	44,625
	51,582	57,783
Allowance for doubtful accounts	—	—
	51,582	57,783
<b>Build SFU Fund</b>		
SFU	4,364	24,978
	4,364	24,978
<b>Undergraduate Health Plan Fund</b>		
SFU	—	27,110
	—	27,110
	<b>55,946</b>	<b>109,871</b>

**5. PREPAID AMOUNTS**

Current prepaid amounts consist of the following items:

	2020	2019
	\$	\$
<b>General Fund</b>	19,229	63,707
<b>Undergraduate Health Plan Fund</b>		
Insurer's Premiums - Undergraduate Health Plan	1,621,950	1,572,257
SFU administrative fees - Undergraduate Health Plan	16,717	17,138
	1,638,667	1,589,395
	<b>1,657,896</b>	<b>1,653,102</b>

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

## 6. TANGIBLE CAPITAL ASSETS

	Rate	Cost \$	Accumulated Amortization \$	Net Book Value \$
<b>2020</b>	Lease term:			
Leasehold interest - building	10 to 30 years	4,094,192	3,174,481	919,711
<b>Other Capital</b>				
Computers, software and data processing equipment	4 years	303,367	287,212	16,155
Other furniture and equipment	5 years	445,464	443,729	1,735
		748,831	730,941	17,890
		4,843,023	3,905,422	937,601
<b>2019</b>	Lease term:			
Leasehold interest - building	10 to 30 years	4,094,192	2,993,503	1,100,689
<b>Other Capital</b>				
Computers, software and data processing equipment	4 years	295,575	276,355	19,220
Other furniture and equipment	5 years	445,464	442,166	3,298
		741,039	718,521	22,518
		4,835,231	3,712,024	1,123,207

The Society has a right to occupy its premises in the Maggie Benston Centre pursuant to a 30 year lease with the University, expiring in 2024. The lease may be extended for two additional 30 year periods. Annual rent of \$1 plus the Society's share of operating costs are payable to the University for the term of the lease [note 12(a)].

During the year, the Society has purchased furniture in the Build SFU Fund for the new SUB building totalling \$1,207,634 [2019 - \$Nil] which will be capitalized and amortized when put into use.

## 7. INTANGIBLE ASSETS

	Cost \$	Accumulated Amortization \$	Net Book Value \$
<b>2020</b>			
Finite-life intangible assets			
- Website	113,805	107,682	6,123
- Software	78,481	73,803	4,678
	192,286	181,485	10,801
<b>2019</b>			
Finite-life intangible assets			
- Website under construction	113,805	96,683	17,122
- Software	72,244	69,525	2,719
	186,049	166,208	19,841



## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

## 8. ACCOUNTS PAYABLE AND ACCRUALS

	2020	2019
	\$	\$
<b>General Fund</b>		
Operations	134,327	288,206
SFU	38,948	33,923
Fraser International College	60,000	—
Cash and deposits held in trust	90,107	94,982
Government remittances - GST/PST	7,409	140
- Payroll	21,809	19,494
	<b>352,600</b>	<b>436,745</b>
<b>Build SFU Fund</b>		
SFU (including construction holdback)	5,159,543	7,218,473
	<b>5,159,543</b>	<b>7,218,473</b>
<b>Undergraduate Health Plan Fund</b>		
Health and dental plan premiums	1,162,051	454,111
	<b>1,162,051</b>	<b>454,111</b>
<b>First Nations Students Fund</b>		
SFU	40,000	—
	<b>40,000</b>	<b>—</b>
	<b>6,714,194</b>	<b>8,109,329</b>

## 9. INTERNALLY RESTRICTED FUND BALANCES AND RESERVES

## (a) General Fund

## i) Internally Restricted Fund Balances

	2020	2019
	\$	\$
<b>Health Plan Reserve</b>		
Balance, beginning of year	1,084,147	832,907
Interfund transfer (from) to the Undergraduate Health Plan Fund	(562,882)	326,240
Expenses [schedule 3]	—	(75,000)
<b>Balance, end of year</b>	<b>521,265</b>	<b>1,084,147</b>

## ii) Future Contingency Reserve

In 2017, \$650,000 was internally restricted for a future contingency reserve.

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

### 9. INTERNALLY RESTRICTED FUND BALANCES AND RESERVES (CONT'D)

#### (b) Other Funds

The purpose of the other internally restricted fund balances for the Build SFU Fund, Space Expansion Fund, Undergraduate Health Plan Fund, First Nations Students Fund, Accessibility Fund and Future Contingency Reserve are disclosed in note 2.

#### (c) Accessibility Fund Restriction Transfer

In 2016, the Society restricted \$222,000 in the Accessibility fund for up to \$200,000 to be spent on a second passenger elevator and up to \$22,000 for emergency call buttons in accessible washrooms and photo luminescent paint for handrails in the new Student Union Building. In 2017, this amount was transferred to the Build SFU Fund.

During the year, the Society transferred \$67,848 to the Build SFU Fund to complete the expenditures for the second passenger elevator.

### 10. NON-DISCRETIONARY ALLOCATIONS

During the year, the Society collected fees on behalf of the following autonomous organizations:

	2020	2019
	\$	\$
Peak Publications Society	304,083	305,371
Simon Fraser Campus Radio Society (CJSF)	232,759	233,745
Simon Fraser Public Interest Research Group (SFPIRG)	186,173	186,962
Embark Sustainability Society (formerly: Sustainable SFU)	217,202	218,122
World University Services of Canada	155,144	155,801
	<b>1,095,361</b>	<b>1,100,001</b>

As these fees are collected on behalf of the other organizations, they are not included in the statement of operations.

### 11. BUILDING MAINTENANCE AND RENOVATION COSTS

During the year, the Society incurred the following expenses in the Space Expansion Fund:

	2020	2019
	\$	\$
Building maintenance	67,201	63,915
Repairs and renovations	1,834	11,575
	<b>69,035</b>	<b>75,490</b>

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

### 12. COMMITMENTS

#### (a) Maggie Benston Centre

The Society is committed to building operating costs to the University for the space it occupies in the Maggie Benston Centre and the new student union building, once the Society moves into the building.

The estimated monthly operating costs while occupying the Maggie Benston Centre is approximately \$11,195 per month and approximately \$22,347 per month once the new student union building is occupied. There may be one month where the Society is required to pay the operating costs for both spaces.

#### (b) Ombudsperson and Office

The Society contributes office space in lieu of financial funding.

#### (c) Undergraduate Health Plan

On June 12, 2018, the Society entered into an agreement to implement a new retention accounting underwriting model with the premiums and coverage being revised annually. This agreement is effective until August 31, 2021. The health and dental plan benefits are provided to all undergraduate students at a cost of \$189 per student per year (enhanced plan \$233 per student per year).

#### (d) Surrey Campus Space

The Society has signed a lease with the University for a student union office and space totaling 47.79 square meters at the Surrey university campus. The lease agreement was effective May 1, 2007. The term of the lease is for a period of ten (10) years and with two renewal periods of ten years each. The Society pays \$1 per year as an annual basic rent plus additional rent payable monthly. The additional rent covers occupancy costs that the University incurs on behalf of the Society in the approximate amount of \$7,082 per year.

#### (e) Rotunda

The Society has a lease with the University for occupying rotunda space totaling 850.82 square meters at the Burnaby university campus. The lease is currently on a month-to-month basis that runs concurrently with the construction of the SUB. The Society pays \$1 per year as an annual basic rent plus additional rent payable monthly in the amount of \$4,000 plus GST. The additional rent covers occupancy costs that the University incurs on behalf of the Society.

## **NOTES TO FINANCIAL STATEMENTS**

April 30, 2020

### **12. COMMITMENTS (CONT'D)**

#### **(f) New Student Union Building Lease**

On December 16, 2015, the Society signed a lease agreement with the University to lease the premises of the new student union building that is currently under construction. The lease term is 50 years with two 10 year renewal periods. The lease commencement date will be the date the Building is substantially completed and the Society can take possession of the premises. The Society has agreed to pay a minimum rent of \$1 per year including GST, plus proportionate operating costs, property taxes and utilities, as applicable. The Society will also be charged building costs less \$250,000 which is contingent on the Society funding the annual Major Repair and Replacement Fund as described below.

The Society has also agreed to pay to the University \$300,000 annually for a "Major Repair and Replacement Fund" during the term of the lease. The funds are to be held by the University in an interest bearing account for the benefit of the Society and only paid out to fund repairs and replacements to the building pursuant to the lease agreement and as directed by the Society. Upon termination of the lease, any remaining balance in the Fund will revert to the control of the University to be used as determined by the University.

#### **(g) Bank Loans and Interest Rate Swap**

On December 16, 2015 and subsequently, the Society negotiated four credit facilities under one banking agreement consisting of (1), an overdraft for general operating requirements and for advances requested between regularly scheduled advances under Facility (2) to the extent of \$1,000,000; (2), a non-revolving interim loan to assist in financing construction of the new student union building to the extent of \$44,300,000; (3), a non-revolving term loan to facilitate pay-out of Facility (2) upon project completion to the extent of \$44,300,000; and (4), an option to enter into Interest Rate Swap transactions which are limited to Canadian currency and for terms not exceeding 28.25 years with mutual put options every 5 years. The aggregate amount of all outstanding transactions under Facility (4) at any one time is not to exceed \$44,300,000.

The loans bear interest at the Bank of Nova Scotia's prime lending rate, with interest payable monthly on credit facility (1) and (3) and interest accruing monthly on credit facility (2). Credit facilities (2) and (3) include annual Bankers' Acceptance Fees of 1.125% per annum, subject to a minimum fee of \$500 per transaction. The Society has pledged all of its assets to the bank through a general security agreement.

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

**12. COMMITMENTS (CONT'D)****(g) Bank Loans and Interest Rate Swap (Cont'd)**

Facility (1) was never accessed or extended by the Society, and did not require repayment. Repayment terms for Facility (2) require advances and interest due in full upon the availment of Facility (3), or by September 30, 2019, whichever comes first. Repayment terms for Facility (3) is a 5 year term loan with a 25 year amortization period. Year 1 of the Facility (3) advance is repayable in 12 initial interest only monthly installments and years 2 - 5 have minimum principal payments in the aggregate amount of \$1,000,000 per year plus monthly interest. A final payment of the balance of principal and interest then outstanding will be due in the 60th month after the draw down of Facility (3).

In 2019, the Society converted Facility 2 from a Prime based loan at Prime + 0.0% to a rolling 30 day Bankers Acceptance based loan at a rate of BA + 1.125% effective August 31, 2018. All additional draws on Facility 2 will be converted and added to the rolling 30 day Bankers Acceptance based loan until Facility 2 is paid out by Facility 3 or until otherwise converted back to a Prime based loan by the Society.

During the year, the Society converted Facility (2) to Facility (3) at a loan balance of \$36,237,862 and started making monthly \$83,333 principal payments in addition to the monthly interest payments as of January 1, 2020. The loan continues with the rolling 30 day Bankers Acceptance based loan at a rate of BA + 1.125%. The loan is 5 years with an the amortization period of 25 years. The loan is secured by all property of the Society.

	2020	2019
	\$	\$
Total bank loan	<b>35,904,528</b>	19,851,000
Less: current portion	<b>1,000,000</b>	19,851,000
	<b>34,904,528</b>	—

The estimated principal payments due on the bank loan for the next five years are as follows:

	\$
2021	<b>1,000,000</b>
2022	<b>1,000,000</b>
2023	<b>1,000,000</b>
2024	<b>1,000,000</b>
2025 and on	<b>31,904,528</b>
	<b>35,904,528</b>

NOTES TO FINANCIAL STATEMENTS

April 30, 2020

12. COMMITMENTS (CONT'D)

(g) Bank Loans and Interest Rate Swap (Cont'd)

The Society also entered into an interest rate swap agreement to assist in managing its interest rate exposure. The amounts receivable or payable under the interest rate swap will be accrued and recorded as adjustments to interest expense. The swap agreement commences on September 30, 2019 with a fixed rate of 3.19% per annum for a term up to 20 years.

(h) Stadium Project Contribution Agreement

During 2017, the Society entered into a stadium project contribution agreement with SFU whereby the Society would contribute up to \$10,000,000 towards the cost of the construction of a stadium. The \$10,000,000 contribution will be funded by a special student levy (the "Build SFU Levy") which will be collected and held by SFU.

The \$10,000,000 will be payable to SFU from the date of substantial completion (estimated to be October 2020) as follows:

	\$
Date of substantial completion	845,000
November 15, 2020 or the date of substantial completion, whichever is later	515,000
November 15, 2021 to November 15, 2031 (amounts varying from \$600,000 to \$860,000 per year)	8,640,000
<b>Total</b>	<b>10,000,000</b>

(i) Construction Commitments

The Society is committed to various contracts in the normal course of construction of Build SFU [see note 15].

13. RELATED PARTY TRANSACTIONS

For the year ending April 30, 2020, the Society paid stipends and benefits to executive board members and other elected personnel in the amount of \$259,361 [2019 - \$231,186]. Of the amount, \$254,478 [2019 - \$221,297] is included in stipends expense [schedule 3] and \$4,883 [2019 - \$9,889] is included in elections expense [schedule 3].

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

**13. RELATED PARTY TRANSACTIONS (CONT'D)**

Pursuant to the British Columbia Societies Act, the Society is required to disclose the remuneration paid to directors based on their position. The amount above includes payments made to the following elected Executives during the year:

	2019	2018
	\$	\$
Vice-President - Student Life	22,050	21,560
Vice-President - External Relations	22,050	20,847
Vice-President - University Relations	22,000	21,285
Vice-President - Student Services	21,950	21,875
Vice-President - Finance	21,950	21,822
President	15,700	7,308
Other directors	10,760	7,955
At-large Representative	10,500	10,850
Education Representative	10,500	10,850
Business Representative	10,500	10,850
Science Representative	10,500	10,824
Arts and Social Sciences Representative	10,500	3,616
At-large Representative	10,500	1,330
Communication, Art and Technology Faculty Representative	10,475	10,850
Applied Sciences Representative	10,475	10,530
Health Sciences Faculty Representative	10,475	9,946
Environment Representative	10,450	10,850
Board parking, U-pass and mileage reimbursement	4,738	7,560
	<b>246,073</b>	<b>220,708</b>

**14. FINANCIAL INSTRUMENTS**

The Society is exposed to various risks through its financial instruments. The following analysis presents the Society's exposures to significant risk as at April 30, 2020.

**Credit Risk**

The Society is exposed to credit risk in the event of non-payment of its accounts receivable. The Society does not obtain collateral or other security to support its accounts receivable but mitigates credit risk by dealing mainly with Simon Fraser University and, accordingly, does not anticipate significant credit loss.

The Society is also exposed to credit risk with respect to its cash. The Society reduces this risk by placing its cash with a major chartered bank.

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

### 14. FINANCIAL INSTRUMENTS (CONT'D)

#### Liquidity Risk

Liquidity risk is the risk of being unable to meet cash requirements or fund obligations as they become due. It stems from the possibility of a delay in realizing the fair value of financial instruments.

The Society manages its liquidity risk by constantly monitoring forecasted and actual cash flows and financial liability maturities, and by holding assets that can be readily converted into cash.

#### Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk on its cash and bank loan [note 12(g)].

### 15. BUILD SFU

In 2012, the members of the Society passed a referendum to implement a new membership levy of \$10 per semester, commencing January 1, 2014, for the purpose of funding the construction, maintenance, and building operating costs for a new Student Union space. The levy will increase by \$10 on January 1st of each subsequent year until 2022, at which point it will be capped at \$90 and adjusted annually for inflation according to the Canadian Consumer Price Index. The levy will be pro-rated for part-time students according to existing Society policy. A procedure has been established for students who demonstrate financial distress to apply for assistance in paying this levy.

All expenses and capital costs for this project have been funded through the Space Expansion Fund and the Build SFU Fund as well as \$3,500,000 relating to the partial surrender of leased premises. As of April 30, 2020, the Society has incurred \$49,709,880 [2019 - \$41,576,663] of pre-acquisition, development, construction and interest costs which have been capitalized and included in the Build SFU Fund.

As at April 30, 2020, \$1,877,193 [2019 - \$758,029] of interest expense and financing costs have been capitalized.

The Society has budgeted this project to cost approximately \$55,000,000 for a space of approximately 100,000 square feet, plus up to a \$10,000,000 non-repayable financial contribution towards the cost of a stadium which will be paid to SFU [see note 12(h)].



## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

### 15. BUILD SFU (CONT'D)

In 2015, the Society entered into an agreement with Simon Fraser University (“SFU”) whereby the Society would surrender part of its leased premises (“Surrendered Premises”) effective September 30, 2017 (“Surrender Date”) for \$3,500,000. The \$3,500,000 would be placed into a trust account held by SFU for the benefit of the Society and would be used for Build SFU [see below] project architectural design development costs and other Build SFU costs. As at April 30, 2020, \$3,500,000 [2019 - \$3,500,000] has been drawn down from the \$3,500,000 for construction.

If the Society fails to vacate the Surrendered Premises by September 30, 2017, unless the Society is unable to vacate the premises (see below), the \$3,500,000 will be repayable to SFU by no later than September 30, 2020. If the Society fails to repay the \$3,500,000 to SFU by September 30, 2020, interest will accrue at prime plus 6% compounded monthly, calculated on the overdue amounts from the date of default until SFU receives full payment.

The Society was unable to vacate the Surrendered Premises by September 30, 2017 due to a delay in the completion of Build SFU, however, the Surrender Date will not be postponed by more than three months after an occupancy certificate has been issued for the new student union building and in any event will not be postponed beyond September 30, 2019. The Society is in discussions with SFU to amend this timeline to accommodate the revised Build SFU construction schedule.

Subsequent to the year-end, the Society extended the Outside Surrender Date from June 1, 2020 to October 1, 2020 in an amendment to the Partial Surrender of Lease agreement.

The postponement of the Surrender Date will not release the Society from the covenants and performance of its obligations in the agreement.

Cash held in trust by SFU for Build SFU is as follows:

	2020	2019
	\$	\$
Cash held in trust, beginning of year	73,155	597,145
Cash transfers to SFU plus interest on trust funds	20,273,001	12,070,731
Costs incurred on Society's behalf	(11,491,888)	(12,594,721)
Bank loan principal repayment	(333,334)	—
<b>Cash in trust, end of year</b>	<b>8,520,934</b>	<b>73,155</b>

## NOTES TO FINANCIAL STATEMENTS

April 30, 2020

### 16. WAGES AND BENEFITS

Pursuant to the British Columbia Societies Act, the Society is required to disclose salaries and benefits paid to employees of \$75,000 or more during the fiscal year. During the year, \$347,485 [2019 - \$373,918] was paid to three employees [2019 - three employees]. Of this amount, \$257,247 [2019 - \$301,332] is recorded in wages and benefits - Administration and Financial office [schedule 2], and \$90,238 [2019 - \$72,586] is capitalized in pre-acquisition and development costs.

### 17. OTHER INFORMATION - SERVICE AGREEMENT WITH FRASER INTERNATIONAL COLLEGE

On April 7, 2018, the Society entered into an agreement with Fraser International College Ltd. ("FIC") to provide access to student services, excluding the Society's Health and Dental Plan and Universal Transit Pass program for a term of two years effective January 2, 2019. The agreement may be renewed at the end of the term. FIC shall will remit to the Society fees of \$98.74 per FIC student per semester for participation in the Society's programs and services. This fee will increase annually for the annual increase in the Build SFU fee charged to the Society's members.

### 18. OTHER INFORMATION - CLOSURE OF COPY CENTRE

During 2019, the Society discontinued its copy centre operations services. Effective April 5, 2019, the last orders were completed and the centre was closed. Unsold inventory and equipment disposal was written off net of one sale for \$3,500 for a net loss on closure of \$17,077 [2018 - \$Nil].

### 19. OTHER - COVID

In March 2020, the COVID-19 outbreak occurred and the Society closed their offices under the physical distancing rules and moved their operations virtual. The Society will return to normal operations once it is deemed safe to do so. As of April 30, 2020, the Society has not applied for any government subsidies.

### 20. COMPARATIVE FIGURES

Certain of the 2019 comparative figures have been reclassified to conform with the current year's financial statement presentation.

**NOTES TO FINANCIAL STATEMENTS**

April 30, 2020

**21. SUBSEQUENT EVENT**

Subsequent to the year-end, the Society restructured its senior management team which resulted in severance costs of approximately \$155,500 of wages, plus health benefits, where applicable, to be paid from July 2020 to June 2021.

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**RETAIL OPERATIONS - COPY CENTRE  
SCHEDULE OF REVENUES AND EXPENSES**

Year ended April 30

	2020 \$	2019 \$
<b>Revenues</b>	<i>[See Note 18]</i>	
Copying and printing	—	86,587
	—	86,587
<b>Cost of sales</b>		
Copying	—	14,677
Printing supplies	—	24,320
	—	38,997
<b>Gross profit</b>	—	47,590
<b>Expenses</b>		
Office and administration (recovery)	—	(74)
Bank charges and interest	—	2,594
Operating costs	—	7,818
Repairs and maintenance	—	9,025
Telephone	—	641
Wages and employee benefits	—	63,306
	—	83,310
<b>Excess of expenses for the year</b>	—	(35,720)

Total expenses included above total \$Nil [2019 - \$122,307].

**GENERAL, ADMINISTRATION AND FINANCIAL AND BUILD SFU  
OFFICES SCHEDULE OF REVENUES AND EXPENSES**

Year ended April 30

	2020	2019
	\$	\$
<b>GENERAL OFFICE</b>		
<b>Revenues</b>		
Craft Fair	1,964	2,505
Advertising and other	11,364	5,362
Conference room rental	8,280	6,069
Vendor permits, net of SFU food bank donations	21,226	18,593
Foodbank	20,184	29,161
	<b>63,018</b>	<b>61,690</b>
<b>Expenses</b>		
Copying	324	175
Telephone and fax	1,817	1,876
Craft Fair	2,556	4,050
Office supplies, bank charges and other	14,185	8,380
Foodbank	25,293	49,151
Wages and benefits	400,336	256,618
	<b>444,511</b>	<b>320,250</b>
<b>ADMINISTRATION AND FINANCIAL OFFICE</b>		
<b>Expenses</b>		
Legal services	61,883	13,518
Professional fees	19,892	25,270
Insurance	47,436	47,393
Office, information technology, bank charges and other	88,012	78,526
Placement fees	—	44,589
Wages and benefits	619,267	687,389
<b>Total administration and financial office expenses</b>	<b>836,490</b>	<b>896,685</b>
<b>BUILD SFU OFFICE</b>		
<b>Expenses</b>		
Advertising and other	23,513	9,324
<b>Total Build SFU administration and office expenses</b>	<b>23,513</b>	<b>9,324</b>

**ACTIVITIES AND PROGRAMS  
SCHEDULE OF EXPENSES**

Year ended April 30

	2020	2019
	\$	\$
<b>Student engagement</b>		
Activity days and events	64,932	66,955
Concerts (net of concert revenue of \$71,715 [2019 - \$2,000])	111,941	12,505
Elections <i>[note 13]</i>	10,024	12,625
Stipends and benefits <i>[note 13]</i>	254,478	221,297
Travel and conference	9,431	2,461
Office, printing and other	13,935	10,099
	<b>464,741</b>	<b>325,942</b>
<b>Advocacy and representation</b>		
Student Union office	86,200	80,800
Member engagement	4,000	32
Ombuds office	2,723	2,694
Communications office	127,450	120,840
Campaigns, Research and Policy	90,428	88,084
	<b>310,801</b>	<b>292,450</b>
<b>Other student programs and services</b>		
Health Plan Reserve expenses <i>[note 9(a)(i)]</i>	—	75,000
Women's Centre	77,906	92,798
Out on Campus	109,450	73,009
Surrey Campus	59,841	55,717
	<b>247,197</b>	<b>296,524</b>
<b>Total general fund activity and program expenses</b>	<b>1,022,739</b>	<b>914,916</b>

The above expenses include wages and benefits of \$731501 [2019 - \$659,180].