

1. CALL TO ORDER

Call to Order – 12:13PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), S^kw^xwú7mesh Úxwumixw (Squamish), Selíłwíłh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and q̄icəȳ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

VP University Relations (<i>Chair</i>)	Gabe Liosis
VP Student Services	Matthew Provost
VP Finance	Corbett Gildersleve
President	Osob Mohamed
Faculty Representative (Science)	WeiChun Kua
Council Representative	Zaid Lari
At-Large Representative	Balqees Jama

3.2 Regrets

VP Finance	Corbett Gildersleve
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3.3 Guest

At-Large Representative	Phum Luckkid
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4. ADOPTION OF THE AGENDA

4.1 MOTION GOV 2020-09-30: 01

Gabe/WeiChun

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED UNANIMOUSLY

- Create Ratifications of Regrets Section 5 to add Motion to ratify regrets from Corbett Gildersleve
- Add Discussion Item 6.3 Petty Cash Policy
- Add Discussion Item 6.4 Club Constitutions
- Create New Business Section 7 to add 7.1 Recommendation to the Board of Directors to change SFSS Club Terms of Reference 3.a) Motion

5. RATIFICATIONS OF REGRETS

5.1 MOTION GOV 2020-09-30: 02

Matthew/Balqees

Be it resolved to ratify regrets from Corbett Gildersleve (SUB related business).

CARRIED UNANIMOUSLY

6. DISCUSSION ITEMS

6.1 Next Steps

- By-Law Review
 - Since Governance Committee meeting on Sept. 16th, have communicated with a lawyer to ensure the By-Laws are compliant with Society's Act before passing them at the Board table.
 - Have compiled a few small amendments, such as points of clarification and wording changes, that will need to be passed at next Board meeting. These will be sent to Council and Board later today in time for the vote later this afternoon.
 - Most of the material work is done. Now need to campaign for these changes, and make sure students are comfortable with the changes that are being presented.
 - VP University Relations has visited some student unions to go over the changes and answer questions. The rest of the committee is asked to do the same.
 - VP University Relations has created and will share a spreadsheet this afternoon to track communication with student unions.
 - Council Representative will also be reaching out to any councilors who vote against proposed changes this afternoon to see what concerns might have been brought up.
 - Need to get people out to the AGM to vote overall via SFSS social media accounts and word of mouth.
 - Council and Board votes are important in whether or not they want to support it, but big picture is that membership gets to look at proposal and decide.
- Annual General Meeting:
 - The Board will be approving the agenda for the meeting as a whole on Friday.
 - Getting people out to AGM:
 - Communications Coordinator has been creating promo material and Eventbrite that will be sent out as soon as Board approves the agenda.
 - Registration is not necessary, but it helps students commit to coming and SFSS get an idea if they will meet quorum.
 - Will likely be using Zoom Webinar which allows 4-person panel while presenting and unmuting attendees to ask questions.
 - Suggestion to have clear instructions for Board members and councilors for campaigning.
 - Sharing FAQ, talking points and goals/quotas for how many people to recruit to come to the meeting.
 - To log into the AGM, students will need to log in with their computing ID and SFU Zoom account; students will be in a waiting room as their student status is confirmed.
 - Registration will be opened at least an hour, if not two, before AGM start time.

- Meeting will likely be recorded and posted to Facebook and Youtube later, but because it's a closed meeting and if a student watches via livestream they won't count for quorum, it will likely not be livestreamed
- Live tweeting either by SFSS or The Peak is an option that hasn't been explored but is a good idea.
- Communications Coordinator needs video footage for promotion videos by end of the day.
 - VP Student Services will be getting footage while on campus today and upload it by end of day.
- Elections Policies:
 - Recap of motion for By-Law Review Working Group to make SFSS Elections and Referenda Policies consistent with the new governance structure from last meeting.
 - VP University Relations, VP Finance, Political Science Student Union Council rep and Engineering Science Student Society Council rep were tasked for looking that over.
 - Proposed timeline:
 - Policies Reviewed & Finished by Oct. 21 which is the agenda deadline for Governance Committee meeting on Oct. 28.
 - AGM is Oct. 26 where By-Law Proposals will or will not be passed.
 - If By-Law Proposals are passed, Governance meeting is Oct. 28 where the policies can be approved and recommend to Board in time for Board Meeting on Oct. 30 where they can be passed.
 - Then can move forward on hiring IEC, and calling General Election.
- Annual Plan
 - Important to look at Annual Plan throughout the year and make sure it is being followed.
 - First project: Governance Restructuring.
 - Mostly finished – reviewed Board and Administrative Policies and passed them at the Board table, also passed Privacy Policies.
 - Campaigns, Research, and Policy Coordinator has reviewed Board and Administrative Policies and has made suggestions to amend some of it.
 - Suggestion to make this a post-AGM project.
 - Second project: By-Law Review
 - On-track with timeline and if By-Laws are successful, November 2020 is when changes will be executed.
 - Due to governance restructuring, there will be a different focus on Post-AGM projects.
 - Other projects on plan include:
 - Elections & Referendum Policies which have been brought up.
 - Issues Policies which can be brought up to BIPOC, UAA and ECA committees due to its content.
 - BIPOC is waiting for more guidance as it's been at capacity, but it's on their list.
 - Board training and improving current training procedures.

- If By-Laws are passed it will shift to Council and Executive Committee training.
- Suggestion to make amendments to timeline and project in Annual Plan to keep Committee on track depending on if By-Laws are passed.
- Agreement that looking at this at a future meeting in November would be helpful.

6.2 Policy Review

- Remaining Policy Changes from Governance Restructuring
 - Already discussed during 6.1 Next Steps
- Issues Policies
 - Already discussed during 6.1 Next Steps

6.3 Petty Cash Policy

- At-Large Representative (PL) discussed result of discussion at MSA Committee about how, currently, clubs don't have a way to make immediate purchases without paying out of pocket.
- Increasing petty cash, a fund that can be reimbursed immediately, from \$20 to \$100 allows people to make these purchases without the system being exploited.
- There is no written policy that the petty cash has to be \$20; it's likely an internal rule from MSCs that can be modified.
- Recommendation of increase to \$100 is coming from MSA Committee.
- VP University Relations will communicate with Campaigns, Research, and Policy Coordinator to develop a policy.

6.4 Club Constitutions

- At-Large Representative (PL) discussed an agreement with MSC to make it optional for Clubs to submit their own Constitution as long as it does not conflict with the SFSS Terms of Reference, and if they do not submit one, they will follow the default Terms of Reference.
- Currently if clubs submit a constitution, there isn't an official process, but staff would approve it. The main difference would be a link in that portal for clubs to submit them.

7. NEW BUSINESS

7.1 Recommendation to the Board of Directors to change SFSS Club Terms of Reference 3.a)– MOTION GOV 2020-09-30:03

WeiChun/Balqees

Be it resolved that the Governance Committee recommend to the Board of Directors to change SFSS Club Terms of Reference 3.a) to read: 3.a) All clubs must agree to abide by the rules set out in the SFSS Club Terms of Reference in order to be an approved club. Clubs are permitted to create additional rules and establish their own Club Constitutions. Club Constitutions and rules shall not conflict with the SFSS Clubs Terms of Reference or any SFSS mandate.

CARRIED UNANIMOUSLY

8. ANOUNCEMENT

8.1 Next Governance Committee Meeting: Wednesday, October 14th, 2020, 12pm-2pm.

- Corbett Gildersleve chairing the next meeting.

9. ADJOURNMENT

9.1 MOTION GOV 2020-09-30: 04

WeiChun/Balqees

Be it resolved to adjourn the meeting at 1:23PM.

CARRIED UNANIMOUSLY