

1. CALL TO ORDER

Call to Order – 4:35 PM

2. TERRITORIALACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), S^kwxwú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and qícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Council Composition

Student Union Representatives

Archeology.....	
Art, Performance, and Cinema Studies.....	
Bachelor of Environment.....	Manroop Gill
Behavioral Neuroscience.....	Ramsha Farooqui
Biology.....	Nicolas Bonilla
Biomedical Physiology & Kinesiology.....	
Business.....	
Chemistry.....	Michelle Tong
Cognitive Science.....	Rollin Poe
Communications.....	
Computing Science.....	Ryan Vansickle
Criminology.....	Eva Delgado
Dance.....	
Data Science Student Union.....	
Earth Science.....	
Economics.....	Patrick Weston
Education.....	Adrienne Blas
Engineering Science.....	Alvin David
English.....	Liz Giardin
Environmental Resource.....	
Environmental Science.....	Caitlin Heide
Film Student Union.....	
First Nations Studies Student Union.....	
French.....	Sharon Kim
Gender, Sexuality, and Women’s Studies.....	Alicia Fahrner
Geography.....	Evangeline Lapalme
Gerontology Student Union.....	
Global Asia Studies Student Union.....	Anh Vu
Health Science.....	
History.....	Allan Saunderson
Humanities.....	Sara Wong
Interactive Arts and Technology.....	Bryan Yiu Sun To

International Studies	Alea Mohamed
Labour Studies	Jessica Fan
Linguistics	Ali Vickers
Mathematics	Brendan Kelly
Mechatronics System Engineering	Kimia Rezaeian
Molecular Biology & Biochemistry	Kyle Newcomb
Music Student Union	
Operations Research	Oliver Fujiki
Philosophy	Tony Yu
Physics	Manuel Rojas
Political Science	Helen Pahou
Psychology	Tristan Raymond
Science Undergraduate Society (SUS)	Zaid Lari
Society of Arts and Social Sciences (SASS)	Simran Jir
Sociology and Anthropology	Kayla Chow
Software Systems	Quince Bielka
Statistics and Actuarial Science (SASSA)	Anthony Kim
Sustainable Community Development	
Theatre Student Union	
Visual Arts	
World Literature	Ksydalg Henry

Constituency Group Representatives

Disability and Neurodiversity Alliance (DNA)	Serena Bains
First Nations Student Association (FNFA)	
International Student Group (ISG)	
Out on Campus Collective (OOC)	Victor Yin
Residence Hall's Association (RHA)	Daanyaal Sheikh
Student Athlete Advisory Committee (SAAC)	Ryan Stolys
Women Centre Collective (WCC)	Simran Randhawa
Students of Caribbean & African Ancestry (SOCA)	Ogheneofegor Obuwoma

Board of Directors

SFSS Directors (non-voting)

President	Osob Mohamed
VP External Relations	Samad Raza
VP Finance	Corbett Gildersleve
VP Student Services	Matthew Provost
VP Student Life	Jennifer Chou
VP University Relations	Gabe Liosis
At-Large Representative	Balqees Jama
At-Large Representative	Phum Luckkid
Faculty Representative (Applied Sciences)	Harry Preet Singh
Faculty Representative (Arts & Social Sciences)	Sude Guvendik
Faculty Representative (Business)	Mehtaab Gill
Faculty Representative (Communications, Art, & Technology)	Haider Masood
Faculty Representative (Education)	Emerly Liu
Faculty Representative (Environment)	Anuki Karunajeewa
Faculty Representative (Health Sciences)	Nafoni Modi
Faculty Representative (Science)	WeiChun Kua

3.2 Society Staff

Executive Assistant.....	Shaneika Blake
Administrative Assistant.....	Kristin Kokkov
Member Services Coordinator (Student Unions and Groups)	Anna Reva

3.3 Absent

Chemistry	Michelle Tong
Criminology	Eva Delgado
Economics.....	Patrick Weston
Gender, Sexuality, and Women’s Studies	Alicia Fahrner
Global Asia Studies Student Union	Anh Vu
Mathematics	Brendan Kelly
Operations Research	Oliver Fujiki
Philosophy.....	Tony Yu
Physics	Manuel Rojas
Psychology	Tristan Raymond
Residence Hall’s Association (RHA)	Daanyaal Sheikh
Women Centre Collective (WCC).....	Simran Randhawa
Students of Caribbean & African Ancestry (SOCA).....	Ogheneofegor Obuwoma

4. ADOPTION OF THE AGENDA

4.1 MOTION COUNCIL 2020-06-24:01

Helen/Ryan

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED UNANIMOUSLY

- Add New Business 9.2 SFU Athletic Name Change
- Add Discussion Item 10.4 Fall UPass

5. MATTERS ARISING FROM THE MINUTES

5.1 MOTION COUNCIL 2020-06-24:02

Quince/Helen

Be it resolved to receive and file the following minutes:

- COUNCIL 2020-05-27

CARRIED UNANIMOUSLY

6. REPORT FROM THE BOARD LIAISON

6.1 VP Student Life

- The First Engagement Committee was established and there will be further discussion in the meeting
- IEC report was approved and included improvements to SFSS elections
- SFSS Town Hall will be on July 7th at 4:30PM – deals will be on the SFSS website
- A motion was established to create a member services advisory committee to connect the Board, staff and the membership

7. REPORT FROM BOARD EXECUTIVE DIRECTORS

7.1 President

- Working on the COVID19 survey, and was able to get a lot of feedback
 - Using the survey as an advocacy piece for engagement and how to navigate the Fall

semester

- Hiring of a student advocate – someone who have issues with grades and professors
- Negotiating the Fraser College agreement renewal

7.2 VP University

- Act as a liaison between student needs and the University
- Bringing the concerns of COVID19 to the university – turning the survey into a campaign
- Working on bringing issues and concerns around exam invigilation to the University

7.3 VP Finance

- Working on a governance and administrative restructuring for the SFSS
 - Lots of meetings with different staff members and the affected staff members, and the Union
- Reimbursement process has been changed and updated to reflect the current state of the society
- Revising the working reports submitted by various Board members
 - Revising the Board reports to be more cohesive and there can be continuation in between turnover from Board members

7.4 VP Student Services

- Looking at all the services provided by the SFSS, and seeing how the services can be accessible online
- Researching resources that might not be provided by the SFSS – like mental health
 - This is very important during a time where everyone is at home and being isolated
- Reviewing and updating the SFSS Dental plan

7.5 VP Student Life

- There are a lot of exciting events/workshops in the upcoming months
- For more information, go like and stay updated with the VP Student Life's Facebook page

8. PRESENTATIONS

8.1 Council Committees Overview

8.2 Board Committees Overview

8.3 Council Liaison Overview

9. NEW BUSINESS

9.1 Council Liaison Elections – MOTION COUNCIL 2020-06-24:03

Quince/Helen

Be it resolved to appoint Ryan Vansickle as Council Liaison to the Board of Directors for the 2020/2021 term. Be it resolved to appoint Kayla Chow as the Alternate Council Liaison to the Board of Directors for the 2020/2021 term.

Be it further resolved that the Alternative Council Liaison be required to uphold the duties of the Council Liaison in the absence or at the discretion of the Council Liaison.

CARRIED AS AMENDED UNANIMOUSLY

- Three calls for nominations for Council Liaison
 - Kayla Chow nominates herself
 - Ryan Vansickle nominated himself
- Voting – Ryan Vansickle won

- Replace X with Ryan Vansickle
- Three call for nominations for alternate council liaison
 - Ryan Vansickle nominates Kayla Chow
- Replace Y with Kayla Chow

9.2 SFU Athletic Name Change – MOTION COUNCIL 2020-06-24:04

Adrienne/Ryan

Whereas the SFU Athletics teams have the current name of SFU Clan which may negatively impact Black athletes that play for SFU through the invocation and similarities with the name of the Ku Klux Klan, a white-supremacist terrorist organization in North America,

Whereas SFU athletes were surveyed and 77% of athlete respondents surveyed were in support of SFU initiating a process to change the name,

Whereas the SAAC is a constituency group on Council representing student athletes on and supports the calls of the petition,

Whereas Maria Haddad and a former Student Athlete, Othniel Spence, have created and circulated a petition titled "The Clan: Simon Fraser University Needs a New Name" calling on the University to change SFU's team name,

Be it resolved that Council supports the calls made by student athletes to rename the SFU athletics teams from SFU Clan and endorses the petition on 'change.org' "The Clan: Simon Fraser University Needs a New Name",

Be it further resolved that the Council Chair be directed to write a letter on behalf of Council to Andrew Petter, Dr. Joy Johnson and Rummana Khan Heman in collaboration with the SAAC Council representative and other Councilors in support of this motion and that the Chair align the letter with the email template from the petition, and wholly support the calls by athletes to rename the name of the team to a more appropriate name,

Be it further resolved that as the advisory body to the Board of the Society, the Council calls on the SFSS Board of Directors to add the call for the athletics team name change to their University-based advocacy efforts on behalf of the Society and to prioritize advocating for a resolution of the current issue prior to the beginning of the fall term.

CARRIED UNANIMOUSLY

- Ryan Stolys gave a quick background about the petition against the SFU Athletics name change
 - The name change began in 2017 by a professor, however was unsuccessful
 - Again in 2019, name change talks were in discussion after students athletes were surveyed

10. DISCUSSION ITEMS

10.1 Reports from Executive Directors to the Council

- For the sake of transparency and accountability, Council Chair request that the executive directors of Council report to Council once a month their project, progress and initiatives of their respective committees
- There was concerns as the amount of reports given at Council meetings and for the sake of time, there was a suggestion of written reports
- However, to foster the relationship between Council and Board members, there will be reports given verbally by all executives during Council meetings

10.2 Frequency of Council Meetings

- There was a proposition by the Chair to meet Bi-weekly instead of monthly
- There was no objection to this proposition

10.3 Council Outreach

- Being that Council meetings, are public, there needs to be more outreach to students for

meeting times and links

- This would be the outreach committee's responsibility

10.4 Fall UPass – POSTPONED

11. ATTACHMENTS

- Duties of the Council Liaison to the Board
- Council Committee Policies

12. ADJOURNMENT

12.1 MOTION COUNCIL 2020-06-24:05

Quince/Allan

Be it resolved to adjourn the meeting at 6:31PM

CARRIED UNANIMOUSLY

Duties of the Council Liaison to the Board

It is important to note that the position of “**Council Liaison to the Board**” (hereafter, the “Liaison”) is not an official position described in the SFSS By-Laws. Rather, it is a position that is created by the Council, and therefore, can be created/dissolved at the will of the assembly.

However, it is my strong recommendation that Council maintain the practice of appointing a Liaison.

With reference to how the position has been run before, these are the main duties of the Liaison:

What Meetings the Liaison Must Attend

The Liaison is the main point of contact between the Council and the Board. Therefore, the Liaison is required to attend all Council meetings AND all Board of Directors meetings.

The Council may also choose to appoint an “Alternative Liaison” to support the Liaison, and assume the Liaison’s duties should they not be able to act.

Before and During Each Board and Council Meeting

Council:

Before each Council meeting, the Liaison must compile a brief summary of what occurred at all Board meetings since the last Council meeting. The Liaison will then deliver this report verbally to the Council.

The Liaison must make sure the Chair of Council remembers to include a section titled “Report from the Council Liaison to the Board” on the Council agenda to allocate time for the Liaison to deliver this report to the Council

Board:

Similarly, the Liaison must compile a brief summary of what occurred at all Council meetings since the last Board meeting. The Liaison will then deliver this report verbally to the Board.

The Liaison must make sure the Chair of the Board (usually the President) remembers to include a section titled “Report from Council Liaison to the Board” on the Board agenda to allocate time for the Liaison to deliver this report to the Board.

COUNCIL COMMITTEE POLICIES



CCP-1: CREATION AND DISSOLUTION OF COUNCIL COMMITTEES

POLICY TYPE: COUNCIL COMMITTEE POLICIES

POLICY TITLE: CREATION AND DISSOLUTION OF COUNCIL COMMITTEES

POLICY REFERENCE NUMBER: CCP-1

1. The Council may, at its own discretion, and in accordance with SFSS By-Law 8(2), establish and dissolve committees to support its governance responsibilities.
 - a. The Council will establish a committee by including its terms of reference in the SFSS Council Policies
 - b. The Council will dissolve a committee by repealing its terms of reference from the SFSS Council Policies
 - c. Committees will be established as standing committees where the need is deemed by the Council
 - d. Committees will be established as ad-hoc committees where the need is deemed to be temporary or project based.



CCP-2: COMMITTEE MEMBER APPOINTMENT AND RESIGNATION

POLICY TYPE: COUNCIL COMMITTEE POLICIES

POLICY TITLE: COMMITTEE MEMBER APPOINTMENT AND RESIGNATION

POLICY REFERENCE NUMBER: CCP-2

APPOINTMENT OF COUNCILLORS TO COMMITTEES

1. Where Councillors are named to committee positions, those positions will be appointed by a majority vote of the Council.
2. The Chair of Council shall be an ex-officio voting member of all standing and ad-hoc committees of Council.

RESPONSIBILITIES OF COMMITTEE MEMBERS

3. The Chair of a committee shall:
 - a. Ensure all meetings are included in the SFSS Society Calendar (Gmail),
 - b. Convene meetings as needed or where requested by the Council,
 - c. Establish meeting agenda,
 - d. Ensure relevant documents and materials are distributed to the committee prior to the committee meeting,
 - e. Ensure Committee meeting minutes are received and filed in a timely manner,
 - f. Ensure attendance is properly tracked,
 - g. Act as the primary point of contact between the committee and its designated staff support, if any, the Board of Directors, the Chair of Council, and
 - h. Report committee work to the Council on behalf of the committee.
4. Committee members shall:
 - a. Attend all meetings of the committee,
 - b. Read all materials provided to the committee and prepare constructive critical feedback regarding committee business prior to every meeting, and
 - c. Regularly volunteer in support of committee initiatives,
 - d. Committee appointments will expire on April 30th of each year,
 - e. Committee members will be deemed to have vacated their position where they have missed two consecutive meetings without submitting notice and cause to the Chair that have been approved by the Committee.
 - f. The committee chair may expel a committee member where that member has missed more than one-third of regularly scheduled meetings in any one semester.

- g. Notwithstanding the terms of reference of any committee, the Council may, at its discretion, remove a committee member by at least a 2/3 majority vote.



CCP-3: COUNCIL COMMITTEE PRINCIPLES

POLICY TYPE: COUNCIL COMMITTEE POLICIES

POLICY TITLE: COUNCIL COMMITTEE PRINCIPLES

POLICY REFERENCE NUMBER: CCP-3

Council committees will be used for the purpose of helping the Council do its job. These principles apply to any Council affiliated committee irrespective of their designation.

Council committees shall:

1. Help the Council do its job,
2. Prepare policy alternatives for the Council with relevant analysis of the implications of those alternatives,
3. Conduct its business with a focus on the organization as a whole, and
4. Be used sparingly, and normally in an ad-hoc capacity

Council committees shall not:

1. Advise staff of the Society,
2. Have direct dealings with staff operations,
3. Speak or act for the Council, except:
 - a. Where explicitly authorized to do so, and
 - b. Where a clearly defined time limit to do so has been established,
4. Monitor organizational or departmental performance.



CCP-4: COUNCIL COMMITTEE STRUCTURE

POLICY TYPE: COUNCIL COMMITTEE POLICIES

POLICY TITLE: COUNCIL COMMITTEE STRUCTURE

POLICY REFERENCE NUMBER: CCP-4

A committee is a Council Committee only if its existence and charge come from the Council, regardless of whether Council members sit on that committee. Standing committees exist in perpetuity; ad-hoc committees cease to exist as soon as their task is complete. Each Council committee needs to develop terms of reference and have those terms of reference approved by the Council.

Upon the adoption of these Council Policies, the following standing committees are considered established:

1. Council Governance Committee
 - a. The Council Governance Committee will focus on the SFSS Council Policies and focus on supporting the Council in its operations.
2. Council Oversight Committee.
 - a. The Council Oversight Committee will focus on the oversight of the SFSS Board of Directors.
3. Council Public Outreach Committee
 - a. The Council Public Outreach Committee will focus on proposals on public outreach.

COUNCIL GOVERNANCE COMMITTEE

Name and Type

Name: Council Governance Committee

Duration: The committee will be established upon the adoption of these terms of reference and dissolved at the discretion of the Council.

Purpose

This purpose of this committee is to make and report on the development of recommendations to the Council aimed at strengthening its governance processes and capacity.

Membership

- Voting Members
 - Chair of Council (*Chair*)
 - Vice Chair of Council
 - 4 Councillors

Deliverables

As a Council Committee, the purpose of this committee is to provide the Council with formal recommendations and reports including but not limited to:

- SFSS Council Policies
- committee terms of reference
- governance processes, including:
 - the roles and responsibilities of the Council
 - the duties and responsibilities of Councillors
 - the structure and committees of the Council
 - conflict of interest procedures
 - procedures of censure and recommendation for removal of Councillors
 - Council and committee training
- motions to be brought to the Council
- the finances and budget of the Council
- making recommendations to the Board of Directors on:
 - the development of policies
- Provide a semesterly report to the Board of recommendations, council progress, and current initiatives of the council

Governance

The committee will strive for consensus. Where no consensus is reached, the committee will make decisions by simple majority vote.

A majority of voting members constitutes quorum.

Robert's Rules of Order shall govern the conduct of committee meetings.

Communications

The committee shall meet in person as required and at the call of the Chair.

The committee shall report on its progress at Council meetings.

The chair may call a meeting where a notice of three working days has been provided

Relevant Policies

The members of the committee should be familiar with the following:

- SFSS Constitution
- SFSS Bylaws
- SFSS Board Policies
- SFSS Council Policies
- Societies Act of British Columbia

COUNCIL OVERSIGHT COMMITTEE

Name and Type

Name: Council Oversight Committee

Duration: The committee will be established upon the adoption of these terms of reference and dissolved at the discretion of the Council.

Purpose

This purpose of this committee is to oversee the affairs and conduct of the Board of Directors, and to make and report on the development of recommendations to the Council regarding accountability of the Board of Directors.

Membership

- Voting Members
 - Chair of Council (*ex-officio*)
 - 1 Councillor (*Chair*)
 - At least 4 and up to 6 Councillors in addition to the Chair.

The Council shall appoint the Chair of the committee.

Deliverables

As a Council Committee, the purpose of this committee is to provide oversight of the Board of Directors, and to make and report on the development of recommendations to the Council regarding accountability of the Board of Directors, including, but not limited to:

- Investigating any potential misconduct or inconsistencies of the Board of Directors
- Reviewing documentation of the Society, including, but not limited to:
 - Board of Directors meeting minutes
 - Board Committee meeting minutes
 - Semester Reports
 - Work Reports
 - Policies
 - Event Reports
 - Financial Reports
- Ensuring that Board of Directors and Board Committee meeting minutes are received and filed in a timely manner, and uploaded to the Society's website
- Requesting documentation related to investigations the committee conducts for review by the committee.
- Requesting Board Directors to appear before the Committee for questioning, when necessary, to investigate any particular matter.

- Providing recommendations to the Council regarding accountability of the Board of Directors

Governance

The committee will strive for consensus. Where no consensus is reached, the committee will make decisions by simple majority vote.

A majority of voting members constitutes quorum.

Robert's Rules of Order shall govern the conduct of committee meetings.

Communications

The committee shall meet in person as required and at the call of the Chair.

The committee shall report on its progress at Council meetings.

The chair may call a meeting where a notice of three working days has been provided

Relevant Policies

The members of the committee should be familiar with the following:

- SFSS Constitution
- SFSS Bylaws
- SFSS Board Policies
- SFSS Council Policies
- Societies Act of British Columbia



COUNCIL PUBLIC OUTREACH COMMITTEE

Name and Type

Name: Council Public Outreach Committee

Duration: The committee will be established upon the adoption of these terms of reference and dissolved at the discretion of the Council.

Purpose

This purpose of this committee is to make and report on the development of recommendations to the Council aimed at public outreach.

Membership

- Voting Members
 - Chair of Council (ex-officio)
 - 1 Councillor (Chair)
 - At least 3 and up to 6 Councillors

The Council shall appoint the Chair of the committee.

Deliverables

As a Council Committee, the purpose of this committee is to provide the Council with formal recommendations and reports including but not limited to:

- Public outreach to the student body regarding:
 - Issues of importance to members in different faculties, departments or schools at the University
 - Advocacy and other such matters of general interest to members of the Society
 - Initiatives and affairs of the Council
 - Possible areas of growth for public engagement
- Evaluating public awareness of issues and how to improve awareness
- Promoting of council activities, meetings, and other council affairs
- Ensuring information communicated to the student body is accessible and compliant with any SFS policy and accessibility
- Work with SFSS communications staff to deliver information through the website, social media, and other means of communications

Governance

The committee will strive for consensus. Where no consensus is reached, the committee will make decisions by simple majority vote.

A majority of voting members constitutes quorum.

Robert's Rules of Order shall govern the conduct of committee meetings.

Communications

The committee shall meet in person as required and at the call of the Chair.

The committee shall report on its progress at Council meetings.

The chair may call a meeting where a notice of three working days has been provided

Relevant Policies

The members of the committee should be familiar with the following:

- CCP-3