1. CALL TO ORDER
Call to Order – 12:00PM

2. TERRITORIAL ACKNOWLEDGMENT
We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh Úxwumixw (Squamish), Sel̓íl̓witulh (Tsleil-Waututh), k̓ʷik̓ʷəƛ̓̓ (Kwikwetlem) and q̓ic̓əy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE
3.1 Committee Composition
VP Student Life (Chair) ................................................................. Jennifer Chou
At-Large Representative ............................................................ Phum Luckkid
Faculty Representative (Communications, Art, & Technology) .... Haider Masood
Faculty Representative (Education) .............................................. Emerly Liu
Student At-Large ....................................................................... Karishma Sen
Student At-Large ....................................................................... Emma Macchabee
Student At-Large ....................................................................... Fiona Wong
Student At-Large ....................................................................... Abhishek Parmar
Student At-Large ....................................................................... Yashvir Gupta
Student At-Large ....................................................................... Ahad Ghani
Council Representative ............................................................... Adrienne Blas

3.2 Regrets
Faculty Representative (Education) .............................................. Emerly Liu
Student At-Large ....................................................................... Fiona Wong

3.3 SFSS Staff
MSC Events .................................................................................. Dipti Chavan

3.4 Guests
Faculty Representative (Environment) .......................................... Anuki Karunajeewa

4. ADOPTION OF THE AGENDA
4.1 MOTION EVENTS 2020-08-14:01
Abhishek/Haider
Be it resolved to adopt the agenda as amended.
CARRIED AS AMENDED unanimously

4.1.1 MOTION EVENTS 2020-08-14:01-01
Jennifer/Emma
Be it resolved to add regrets from Emerly Liu, and Fiona Wong.
CARRIED unanimously
4.1.1 MOTION EVENTS 2020-08-14:01-02
Jennifer/Emma
Be it resolved to add motion 5.4 Music Festival.
CARRIED unanimously

5. RATIFICATION OF REGrets
5.1 MOTION EVENTS 2020-08-14:02
Abhishek/Haider
Be it resolved to ratify regrets from Emerly Liu and Fiona Wong.
CARRIED unanimously

6. NEW BUSINESS
6.1 Food Justice Webinar – MOTION EVENTS 2020-08-14:03
Haider/Abhishek
Be it resolved to approve $240 for the Food Justice Webinar.
CARRIED unanimously
- Faculty of Environment and members of the committee wanted to have prizes for the attendees of the event to increase engagement

6.2 Pad Thai Food Workshop – MOTION EVENTS 2020-08-14:04
Abhishek/Yashvir
Be it resolved to approve $240 for the Pad Thai Food Workshop.
CARRIED unanimously

6.3 Time Management Workshop – MOTION EVENTS 2020-08-14:05
Emma/Abhishek
Be it resolved to approve $60 for the time management workshop.
CARRIED unanimously

6.4 Music Festival – MOTION EVENTS 2020-08-14:06
Abhishek/Haider
Be it resolved to approve $75 for the Music Fest / Streaming Party event.
TABLED unanimously to the next meeting

7. DISCUSSION ITEMS
7.1 September Events/Month of Welcome
- VP Student Life will send the confirmed SFSS events to SFU so they can add it to the “Week of Welcome” promotions
  - Emails will be sent out to all SFU students at the start of the semester
- VP Student Life assigned event leads to all the September events
- VP Student Life will be sending out follow emails for all event leads

8. UPDATES
8.1 Mental Health Mondays Giveaway Update
- Winner for the ice cream giveaway has been chosen
- Next month will be cinnamon buns!

8.2 SFU Trivia Night Update
- SFU trivia questions have been created

9. ATTACHMENTS
- August 2020 Food Workshop Briefing Note
- Time Management Workshop Briefing Note
- Events Committee Annual Plan
- Copyright - Virtual Movie Screening Guidelines-08-10
- Food Justice Event

10. ADJOURNMENT
10.1 MOTION EVENTS 2020-08-14:07
Abhishek/Karishma
Be it resolved to adjourn the meeting at 1:01PM
CARRIED unanimously
August 2020 Food Workshop

Background

Some students have expressed interest in learning how to make delicious, healthy food (so they don’t have to keep eating frozen pizza haha).

I thought it would be awesome to host a cooking workshop monthly. I reached out to Chez Jorge, who offered to teach how to make vegan tofu pad thai.

The intention is to have students cook alongside the chef, following his instructions. However, I know some students may not do this and may opt to just watch instead. Having this workshop live (but recorded) would give students the chance to ask the chef any questions that may come up.

The event would be for Thursday, August 20th from 2:00pm - 3:30pm.

Key Considerations

Ingredients

- Some ingredients may be hard to find but I have been told that you can find them at T&T (or any Asian supermarket) or even Superstore
- Ingredients that may be hard to find include:
  - Tamarind paste
  - Doubanjiang (spicy broad bean paste)
- Ingredients list will be sent out to attendees ahead of time

Difficulty level

- This is apparently an easy recipe but does require use of a stovetop

Dietary restrictions
This is a vegan recipe suitable for vegans and vegetarians
There are peanuts in this recipe but they can be omitted
There are some things in this recipe that may make it spicy but I was told the dish isn’t that spicy

Budget Breakdown

$150 for instructor’s fee
$50 for ingredients and supplies
$40 contingency

$240 total

Motion

Be it resolved to approve $240 for the Pad Thai Food Workshop.
Time Management Workshop

Background

The start of the school year can seem daunting for a lot of students, especially now that courses are online.

Get More Done: A Time Management Workshop for an Online Semester will help these students tackle schoolwork and offer strategies for productivity - whether they're new first-years or curious fourth-years.

The instructor is an expert on student productivity, a local SFU student named Shay Hayashi. Her website can be found here (free resources included): http://shayhayashi.com/

Shay has offered to share some engaging PDF documents to help event attendees with their academic journey.

The event would be for Monday, August 14th from 12:00pm - 2:00pm.

Key Considerations

Accessibility

- Workshops will be recorded for those in different time zones
- Students can request captioning or ASL interpretation ahead of time (at least 1.5-2 weeks in advance)

Content and goals

- The workshop will be geared towards the online semester
- Students will be taught how to have good start to their semester (having a plan and a course of action) so they can feel inspired to make some changes right at the beginning

Budget Breakdown
$50 for instructor's fee

$10 contingency

--------------------------------------------

$60 total

Motion

Be it resolved to approve $60 for the student productivity workshop.
<table>
<thead>
<tr>
<th>Month</th>
<th>May '20</th>
<th>November '20</th>
<th>December '20</th>
<th>January '21</th>
<th>February '21</th>
<th>March '21</th>
<th>April '21</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>SFSS internal Events</strong></td>
<td><strong>Mental Health Mondays Giveaway</strong></td>
<td><strong>Food workshop (a cultural food for Diwali?)</strong></td>
<td><strong>How to bullet journal</strong></td>
<td><strong>Mental Health Mondays Giveaway</strong></td>
<td><strong>Fitness/yoga workshop</strong></td>
<td><strong>Zero Waste Workshop</strong></td>
<td><strong>Study with me Livestream</strong></td>
</tr>
<tr>
<td><strong>Board/Committee Events</strong></td>
<td><strong>Food workshop (DIY Ice Cream or DIY Bubble Tea)</strong></td>
<td><strong>Lunar New Year IG Takeover</strong></td>
<td><strong>Black History month with SOCA</strong></td>
<td><strong>Mental Health Mondays Giveaway</strong></td>
<td><strong>Valentine’s Day</strong></td>
<td><strong>International Women's Day</strong></td>
<td>****</td>
</tr>
<tr>
<td><strong>SFSS Partnership Events with external groups</strong></td>
<td><strong>Dance workshop</strong></td>
<td><strong>How to make your mark (a public speaking engaging workshop)</strong></td>
<td><strong>Galentine's Day [Parks &amp; Rec and Ice Cream/ Snacks] [<a href="https://bit.ly/sfuzww">https://bit.ly/sfuzww</a>]</strong></td>
<td><strong>Mental Health Mondays Giveaway</strong></td>
<td>****</td>
<td>****</td>
<td>****</td>
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<tr>
<td><strong>Events Cancelled due to office closure</strong></td>
<td>****</td>
<td>****</td>
<td>****</td>
<td>****</td>
<td>****</td>
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- **May**
  - 1 2 3 4 5 6 7
  - 8 9 10 11 12 13 14
  - 15 16 17 18 19 20 21
  - 22 23 24 25 26 27 28
  - 29 30 31

- **June**
  - 1 2 3 4 5 6 1 2 3 4 5
  - 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20
  - 21 22 23 24 25 26 27 28 29 30 31

- **July**
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- **August**
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28

- **September**
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- **October**
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- **November**
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

- **December**
  - 31

- **January**
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- **February**
  - 31

- **March**
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

- **April**
  - 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
<table>
<thead>
<tr>
<th>Month</th>
<th>Event Name</th>
<th>Key Contact</th>
<th>Purpose of the Event/Project/Initiative</th>
<th>Targeted Outcome</th>
<th>Measure of Success</th>
<th>Budget</th>
<th>Partners/Sponsors</th>
<th>Actions Taken</th>
<th>Commitment Status</th>
<th>Remarks</th>
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</thead>
<tbody>
<tr>
<td>July</td>
<td>Mental Health Workshops</td>
<td>Jennifer</td>
<td>Promote mental health and well-being among SFU students</td>
<td>Increase awareness of mental health resources and support services</td>
<td>Number of attendees</td>
<td>$0</td>
<td>Various local resources</td>
<td>Currently ongoing, every month</td>
<td>Ongoing</td>
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<td></td>
<td>Financial Literacy Workshop</td>
<td>Jennifer</td>
<td>Improve students' financial literacy</td>
<td>Number of attendees</td>
<td>$0</td>
<td></td>
<td></td>
<td>Hosted &amp; recorded</td>
<td>Completed</td>
<td>-</td>
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<tr>
<td></td>
<td>SFU Anime x SFU Esports x SFSS Events Gamefest</td>
<td>Phum</td>
<td>Support some of the biggest clubs at SFU and help them improve student engagement</td>
<td>Number of attendees</td>
<td>$700</td>
<td>SFU Anime and SFU Esports</td>
<td>Hosted</td>
<td>Completed</td>
<td>-</td>
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<tr>
<td></td>
<td>Handicraft event (i.e. knitting)</td>
<td>Jennifer</td>
<td>Incorporate a crafty, hands-on aspect into SFU activities</td>
<td>Feedback form</td>
<td>$50</td>
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<tr>
<td></td>
<td>SFU Health &amp; Counselling x SFU Clubs Collaboration</td>
<td>Shay</td>
<td>Host an art club at SFU</td>
<td>Feedback form</td>
<td>$100</td>
<td>SFU UP</td>
<td>Planning</td>
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<tr>
<td>August</td>
<td>Dance workshop</td>
<td>Jennifer</td>
<td>Engage students while keeping them active and supporting mental health</td>
<td>Feedback form</td>
<td>$50</td>
<td>SFU Hip Hops</td>
<td>To be started</td>
<td>To be started</td>
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<tr>
<td></td>
<td>Graphic design workshop</td>
<td>Jennifer</td>
<td>Help students develop graphic design skills</td>
<td>Feedback form</td>
<td>$50</td>
<td>IATSU</td>
<td>To be started</td>
<td>To be started</td>
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<tr>
<td></td>
<td>Cultural week</td>
<td>Jennifer / Sude</td>
<td>Increase awareness of cultural groups on campus</td>
<td>Views on past IG story</td>
<td>$50</td>
<td>SFU Student Life</td>
<td>To be started</td>
<td>To be started</td>
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<tr>
<td></td>
<td>Pets Meet n Greet</td>
<td>Adrienne</td>
<td>Help students develop empathy and social skills</td>
<td>Number of signups vs. attendees</td>
<td>N/A</td>
<td>SFU Health &amp; Counselling</td>
<td>To be started</td>
<td>To be started</td>
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<tr>
<td></td>
<td>Mental Health Workshops</td>
<td>Jennifer</td>
<td>Help students make new friends</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Health &amp; Counselling</td>
<td>To be started</td>
<td>To be started</td>
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<tr>
<td>Sept</td>
<td>Dance workshop</td>
<td>Jennifer / Sude</td>
<td>Engage students while keeping them active</td>
<td>Feedback form</td>
<td>$50</td>
<td>SFU Hip Hops</td>
<td>To be started</td>
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<td>IATSU</td>
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<td>$50</td>
<td>SFU Student Life</td>
<td>To be started</td>
<td>To be started</td>
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<td></td>
<td>NPH Watch Party</td>
<td>Abhi</td>
<td>Help students bond over their mutual love of SFU</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Health &amp; Counselling</td>
<td>To be started</td>
<td>To be started</td>
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<tr>
<td>June</td>
<td>Photography workshops</td>
<td>Jennifer</td>
<td>Help students make new friends</td>
<td>Feedback form</td>
<td>$50</td>
<td>SFU Health &amp; Counselling</td>
<td>To be started</td>
<td>To be started</td>
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<tr>
<td>October</td>
<td>Talent show</td>
<td>Jennifer</td>
<td>Engage students by being active and social</td>
<td>Feedback form</td>
<td>$50</td>
<td>SFU Health &amp; Counselling</td>
<td>To be started</td>
<td>To be started</td>
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<tr>
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<td>Horror movie night</td>
<td>Emma</td>
<td>Engage students while keeping them active and supporting mental health</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Health &amp; Counselling</td>
<td>To be started</td>
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<td>Mental Health Workshops</td>
<td>Jennifer</td>
<td>Help students make new friends</td>
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<td>SFU Health &amp; Counselling</td>
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<td>How to bullet journal</td>
<td>Adrienne</td>
<td>Engage students while keeping them active and supporting mental health</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Health &amp; Counselling</td>
<td>To be started</td>
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<td>Fitness/yoga workshop</td>
<td>Adrienne</td>
<td>Help students achieve their New Year's Resolutions</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Health &amp; Counselling</td>
<td>Reached out to SFU</td>
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<td>Video Games night</td>
<td>Yashvir</td>
<td>Engage students while keeping them active and supporting mental health</td>
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<td>SFU Health &amp; Counselling</td>
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<td>Fitness/yoga workshop</td>
<td>Help students achieve their New Year's Resolutions</td>
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<td>January</td>
<td>Video Games night</td>
<td>Engage students while keeping them active and supporting mental health</td>
<td>Feedback form</td>
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<td>February</td>
<td>Lunar New Year IG Takeover</td>
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<td>$0</td>
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<td>Reached out to SFU</td>
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<td>February</td>
<td>Black History Month with SOCA</td>
<td>Help students learn about Black History Month</td>
<td>Feedback form</td>
<td>$3,000</td>
<td>SOCA</td>
<td>To be started</td>
<td>To be started</td>
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<td>February</td>
<td>Valentine's Day</td>
<td>Engage students while keeping them active and supporting mental health</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Health &amp; Counselling</td>
<td>Reached out to SFU</td>
<td>To be started</td>
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<td></td>
<td>March</td>
<td>International Women's Day</td>
<td>Engage students while keeping them active and supporting mental health</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Health &amp; Counselling</td>
<td>Reached out to SFU</td>
<td>To be started</td>
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<td></td>
<td>March</td>
<td>Resume/Cover letter workshop</td>
<td>Help students with job searches</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Career Services</td>
<td>To be started</td>
<td>To be started</td>
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<td>March</td>
<td>Zero Waste workshop</td>
<td>Engage students while keeping them active and supporting mental health</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Health &amp; Counselling</td>
<td>Reached out to SFU</td>
<td>To be started</td>
<td>-</td>
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<tr>
<td>April</td>
<td>April</td>
<td>Study with me Livestream</td>
<td>Engage students while keeping them active and supporting mental health</td>
<td>Feedback form</td>
<td>$0</td>
<td>SFU Health &amp; Counselling</td>
<td>Reached out to SFU</td>
<td>To be started</td>
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</table>
Virtual Movie Screening Guidelines

Showing a film outside of a domestic household setting is a public performance. The Copyright Act has an educational exception that allows for publicly performing a film at an educational institution to students of the educational institution for training and educational purposes. Virtual Movie Screenings don’t qualify under this educational exception since they are a social event and do not primarily serve a training/educational purpose. Therefore, care must be taken in planning Virtual Movie Screenings to ensure that they comply with the Copyright Act or vendor licences and that the screenings do not place SFU in legal jeopardy.

Best practices for copyright compliance when conducting virtual movie screening events

1) Use personal subscription services that people already subscribe to so that they can watch them simultaneously through their private subscriptions. Examples are Netflix, Amazon Prime, etc. Some even have extensions that allows for interaction between people watching the same film like Netflix’s Party browser extension.

2) Use SFU Library streaming licences for individuals to view a streaming film, but don’t stream the licensed resource through a secondary service (like Discord).

3) Obtain licences from Criterion or ACF distribution companies to stream the film for a specific date and time. Criterion and ACF license all the licensing of feature films in Canada (except for movie theatres).

What NOT to do when conducting virtual movie screening events (aka Actions that violate the Copyright Act and place SFU at legal risk)

1) Live stream a DVD on Zoom. This is a public performance and if done without permission of the copyright holder it is a violation of the Copyright Act. Don’t do it.

2) Ripping a DVD and streaming it. First, copying an entire DVD is a copyright violation since you’ve copied the entire film without the permission of the copyright holder. Second, by streaming it you are performing the work in public, which is a copyright violation. Third, DVDs are protected against being copied. In Canada, and most countries, it is a copyright violation to “break”, or circumvent, the technology that prevents you from copying the DVD. Circumventing a technological protection measure violates section 41 of the Copyright Act.

3) Live stream your personal subscription service, or SFU licensed resources. This is partly a copyright violation (it’s a public performance done without rights holder permission) and also a licence violation since no subscription service allows you to re-broadcast/re-stream their content to anyone.

If you have any questions about Virtual Movie Screenings, or about showing films in public, please contact the SFU Copyright Office at copy@sfu.ca
**Food Justice Event Plan**

<table>
<thead>
<tr>
<th><strong>Description:</strong></th>
<th>Event on food justice, with speakers and a presentation, quiz and prizes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Date:</strong></td>
<td>September week of 20th onwards and we will have 2 events</td>
</tr>
<tr>
<td><strong>Time:</strong></td>
<td>1 hour</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>online</td>
</tr>
<tr>
<td><strong>Objective:</strong></td>
<td>A fun event that will teach students info about food justice and how they can create change within the movement, with prizes.</td>
</tr>
<tr>
<td></td>
<td>Outline:</td>
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<tr>
<td></td>
<td>Panel/presentation</td>
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<tr>
<td></td>
<td>Quiz</td>
</tr>
<tr>
<td></td>
<td>Then prizes</td>
</tr>
<tr>
<td><strong>Event Lead:</strong></td>
<td>SFSS faculty of environment rep Anuki</td>
</tr>
<tr>
<td><strong>Event Support:</strong></td>
<td>Events committee, including at-large rep Abhishek Parmar</td>
</tr>
<tr>
<td><strong>Target Audience:</strong></td>
<td>SFU students</td>
</tr>
<tr>
<td><strong>Budget:</strong></td>
<td>$240 for gift card prizes (Skip the Dishes or another local food store)</td>
</tr>
<tr>
<td></td>
<td>- $50 each for first and second place, with $100 total for 1 workshop</td>
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<tr>
<td></td>
<td>- since there are 2 workshops, this would be $200 total</td>
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<tr>
<td></td>
<td>- add a 20% contingency for any fees, so $240 total</td>
</tr>
<tr>
<td><strong>Measurement of Success:</strong></td>
<td>Surveys for after the event</td>
</tr>
</tbody>
</table>