

1. CALL TO ORDER

Call to Order – 12:00PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Sel̓íl̓wítulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

VP Student Life (<i>Chair</i>)	Jennifer Chou
At-Large Representative	Phum Luckkid
Faculty Representative (Communications, Art, & Technology)	Haider Masood
Faculty Representative (Education).....	Emerly Liu
Student At-Large	Karishma Sen
Student At-Large	Emma Macchabee
Student At-Large	Fiona Wong
Student At-Large.....	Abhishek Parmar
Student At-Large.....	Yashvir Gupta
Student At-Large.....	Ahad Ghani
Council Representative	Adrienne Blas

3.2 Regrets

Faculty Representative (Education)	Emerly Liu
Student At-Large	Fiona Wong

3.3 SFSS Staff

MSC Events	Dipti Chavan
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3.4 Guests

Faculty Representative (Environment)	Anuki Karunajeewa
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4. ADOPTION OF THE AGENDA

4.1 MOTION EVENTS 2020-08-14:01

Abhishek/Haider

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED unanimously

4.1.1 MOTION EVENTS 2020-08-14:01-01

Jennifer/Emma

Be it resolved to add regrets from Emerly Liu, and Fiona Wong.

CARRIED unanimously

4.1.1 MOTION EVENTS 2020-08-14:01-02

Jennifer/Emma

Be it resolved to add motion 5.4 Music Festival.

CARRIED unanimously

5. RATIFICATION OF REGRETS

5.1 MOTION EVENTS 2020-08-14:02

Abhishek/Haider

Be it resolved to ratify regrets from Emerly Liu and Fiona Wong.

CARRIED unanimously

6. NEW BUSINESS

6.1 Food Justice Webinar – MOTION EVENTS 2020-08-14:03

Haider/Abhishek

Be it resolved to approve \$240 for the Food Justice Webinar.

CARRIED unanimously

- Faculty of Environment and members of the committee wanted to have prizes for the attendees of the event to increase engagement

6.2 Pad Thai Food Workshop – MOTION EVENTS 2020-08-14:04

Abhishek/Yashvir

Be it resolved to approve \$240 for the Pad Thai Food Workshop.

CARRIED unanimously

6.3 Time Management Workshop – MOTION EVENTS 2020-08-14:05

Emma/Abhishek

Be it resolved to approve \$60 for the time management workshop.

CARRIED unanimously

6.4 Music Festival – MOTION EVENTS 2020-08-14:06

Abhishek/Haider

Be it resolved to approve \$75 for the Music Fest / Streaming Party event.

TABLED unanimously to the next meeting

7. DISCUSSION ITEMS

7.1 September Events/Month of Welcome

- VP Student Life will send the confirmed SFSS events to SFU so they can add it to the “Week of Welcome” promotions
 - Emails will be sent out to all SFU students at the start of the semester
- VP Student Life assigned event leads to all the September events
- VP Student Life will be sending out follow emails for all event leads

8. UPDATES

8.1 Mental Health Mondays Giveaway Update

- Winner for the ice cream giveaway has been chosen
- Next month will be cinnamon buns!

8.2 SFU Trivia Night Update

- SFU trivia questions have been created

9. ATTACHMENTS

- August 2020 Food Workshop Briefing Note
- Time Management Workshop Briefing Note
- Events Committee Annual Plan
- Copyright - Virtual Movie Screening Guidelines-08-10
- Food Justice Event

10. ADJOURNMENT

10.1 MOTION EVENTS 2020-08-14:07

Abhishek/Karishma

Be it resolved to adjourn the meeting at 1:01PM

CARRIED unanimously

August 2020 Food Workshop

Background

Some students have expressed interest in learning how to make delicious, healthy food (so they don't have to keep eating frozen pizza haha).

I thought it would be awesome to host a cooking workshop monthly. I reached out to [Chef Jorge](#), who offered to teach how to make [vegan tofu pad thai](#).

The intention is to have students cook alongside the chef, following his instructions. However, I know some students may not do this and may opt to just watch instead. Having this workshop live (but recorded) would give students the chance to ask the chef any questions that may come up.

The event would be for **Thursday, August 20th** from **2:00pm - 3:30pm**.

Key Considerations

Ingredients

- Some ingredients may be hard to find but I have been told that you can find them at T&T (or any Asian supermarket) or even Superstore
- Ingredients that may be hard to find include:
 - Tamarind paste
 - Doubanjiang (spicy broad bean paste)
- Ingredients list will be sent out to attendees ahead of time

Difficulty level

- This is apparently an easy recipe but does require use of a stovetop

Dietary restrictions



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- This is a vegan recipe suitable for vegans and vegetarians
- There are peanuts in this recipe but they can be omitted
- There are some things in this recipe that may make it spicy but I was told the dish isn't that spicy

Budget Breakdown

\$150 for instructor's fee

\$50 for ingredients and supplies

\$40 contingency

\$240 total

Motion

Be it resolved to approve \$240 for the Pad Thai Food Workshop.

Time Management Workshop

Background

The start of the school year can seem daunting for a lot of students, especially now that courses are online.

Get More Done: A Time Management Workshop for an Online Semester will help these students tackle schoolwork and offer strategies for productivity - whether they're new first-years or curious fourth-years.

The instructor is an expert on student productivity, a local SFU student named Shay Hayashi. Her website can be found here (free resources included):

<http://shayhayashi.com/>

Shay has offered to share some engaging PDF documents to help event attendees with their academic journey.

The event would be for **Monday, August 14th** from **12:00pm - 2:00pm**.

Key Considerations

Accessibility

- Workshops will be recorded for those in different time zones
- Students can request captioning or ASL interpretation ahead of time (at least 1.5-2 weeks in advance)

Content and goals

- The workshop will be geared towards the online semester
- Students will be taught how to have good start to their semester (having a plan and a course of action) so they can feel inspired to make some changes right at the beginning

Budget Breakdown



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\$50 for instructor's fee

\$10 contingency

\$60 total

Motion

Be it resolved to approve \$60 for the student productivity workshop.

2020 COMPLETE EVENTS CALENDAR

- SFSS internal Events
- Board/Committee Events
- SFSS Partnership Events with external groups
- Events Cancelled due to office closure

- MAY -		May '20							November '20							- NOVEMBER -		
		Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa			
							1	2	1	2	3	4	5	6	7	Mental Health Mondays Giveaway		
		3	4	5	6	7	8	9	8	9	10	11	12	13	14	Food workshop (a cultural food for Diwali?)		
		10	11	12	13	14	15	16	15	16	17	18	19	20	21	How to bullet journal		
		17	18	19	20	21	22	23	22	23	24	25	26	27	28			
		24	25	26	27	28	29	30	29	30								
		31																
- JUNE -		June '20							December '20							- DECEMBER -		
		Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa			
			1	2	3	4	5	6			1	2	3	4	5	Mental Health Mondays Giveaway		
		7	8	9	10	11	12	13	6	7	8	9	10	11	12	Food workshop (soups or other warm winter goods - maybe hot chocolate?)		
		14	15	16	17	18	19	20	13	14	15	16	17	18	19	Holiday movie night		
		21	22	23	24	25	26	27	20	21	22	23	24	25	26	Video games night		
		28	29	30					27	28	29	30	31					
- JULY -		July '20							January '21							- JANUARY -		
		Su	M	Tu	W	Th	F	Sa	Su	M	T	W	R	F	Sa			
Mental Health Mondays Giveaway					1	2	3	4						1	2	Mental Health Mondays Giveaway		
Financial Literacy Workshop									3	4	5	6	7	8	9	Fitness/yoga workshop		
SFU Anime x SFU Esports x SFSS Events Game Week Event		5	6	7	8	9	10	11	10	11	12	13	14	15	16	Self-improvement workshops like goal setting and student productivity		
SFU Peak Frequency x SFSS Events Virtual Concert		12	13	14	15	16	17	18	17	18	19	20	21	22	23	Public speaking engaging workshop		
		19	20	21	22	23	24	25	24	25	26	27	28	29	30			
		26	27	28	29	30	31		31									
- AUGUST -		August '20							February '21							- FEBRUARY -		
		Su	M	Tu	W	Th	F	Sa	Su	M	T	W	R	F	Sa			
Mental Health Mondays Giveaway								1		1	2	3	4	5	6	Mental Health Mondays Giveaway		
Food workshop (DIY Ice Cream or DIY Bubble Tea)									7	8	9	10	11	12	13	Lunar New Year IG Takeover		
SFU Trivia Night (for incoming students) - Kahoot		2	3	4	5	6	7	8	14	15	16	17	18	19	20	Black History month with SOCA		
Paint night with Bob Ross (MS paint, pencil crayons, paint)		9	10	11	12	13	14	15	21	22	23	24	25	26	27	Valentine's Day		
		16	17	18	19	20	21	22	28							Galentine's Day (Parks & Rec and Ice Cream/Snacks)		
		23	24	25	26	27	28	29										
		30	31															
- SEPTEMBER -		September '20							March '21							- MARCH -		
		Su	M	Tu	W	Th	F	Sa	Su	M	T	W	R	F	Sa			
Mental Health Mondays Giveaway										1	2	3	4	5	6	Mental Health Mondays Giveaway		
Dance workshop				1	2	3	4	5	7	8	9	10	11	12	13	Zero Waste Workshop (https://bit.ly/sfuzww)		
Graphic design workshop		6	7	8	9	10	11	12	14	15	16	17	18	19	20	International Women's Day		
Cultural week		13	14	15	16	17	18	19	21	22	23	24	25	26	27			
Pets Meet n Greet		20	21	22	23	24	25	26	28	29	30	31						
Photography workshops		27	28	29	30													
Speed Friending																		
- OCTOBER -		October '20							April '21							- APRIL -		
		Su	M	Tu	W	Th	F	Sa	Su	M	T	W	R	F	Sa			
Mental Health Mondays Giveaway							1	2	3					1	2	3	Mental Health Mondays Giveaway	
Talent show									4	5	6	7	8	9	10	Study with me Livestream		
Horror movie night		4	5	6	7	8	9	10	11	12	13	14	15	16	17			
Pumpkin/squash carving / craft night		11	12	13	14	15	16	17	18	19	20	21	22	23	24			
		18	19	20	21	22	23	24	25	26	27	28	29	30				
		25	26	27	28	29	30	31										

TIMELINE (Month/Date)		KEY CONTACT	PURPOSE OF THE EVENT/PROJECT/INITIATIVE	TARGETED OUTCOME	MEASURE OF SUCCESS	BUDGET	PARTNERS/SPONSORS (IF ANY)	ACTIONS TAKEN	COMMITMENT STATUS (IF ANY)
July									
	Mental Health Mondays	Jennifer	Promote mental health while engaging SFU students on our @sfu_events Instagram	Increase awareness of what students are	Number of entries or number of signups	\$600 for the whole year	Various local businesses	Currently ongoing every month	Ongoing
	Financial Literacy Workshop	Jennifer	Improve students' financial literacy	Increase student engagement	Number of attendees	\$0	Vancity	Hosted & recorded	Completed
	SFU Anime x SFU Esports x SFSS Events Gamefest	Phum	Support some of the biggest clubs at SFU and help them improve student engagement	Increase student engagement	Number of attendees	\$700	SFU Anime and SFU Esports	Hosted	Completed
	SFU Peak Frequency x SFSS Events Musical Concert	Phum	Increase student engagement and provide SFU Peak Frequency with a platform for their live	Increase student engagement	Number of attendees and feedback	\$0	SFU Peak Frequency	Hosted	Completed
August									
	Food workshop (DIY Ice Cream)	Jennifer / Adrienne	Improve student engagement and teach students	Teach students how to improve cooking	Feedback form student comments and feedback form	\$50	IYA (or if we can't SFU or SFU FASS)	Emailed Omairuma	To be started
	SFU Minda Night (for incoming)	Jennifer	Engage incoming students and help them learn	Teach students how to improve cooking	Feedback form	\$0	SFU or SFU FASS	Talked to SFU FASS	To be started
	Paint night with Bob Ross (via Zoom)	Adrienne	Help students embrace their creative side and help them unwind	Help students relax and unwind	Feedback form	\$50	An art club at SFU?		
Sept									
	Dance workshop	Jennifer / Madeline	Engage students who want to get more physically active and create dance clubs at SFU	Teach students how to	Number of signups vs number of attendees	\$50	SFU Hip Hop?	Reached out to SFU Hip Hop	To be started
	Graphic design workshop	Jennifer	Help students develop graphic design skills	Teach students how to	Feedback form	\$50	IATSU	Reach out to IATSU	To be started
	Cultural week	Jennifer / Sude	Increase awareness of cultural groups on campus	Teach students how to	Views on post/IG story	\$0	various SFU		To be started
	Pets Meet n Greet	Adrienne	Help improve someone's day by having people's	Teach students how to	Number of attendees	\$75 gift cards	SFU Health & Counselling		To be started
	NHL Watch Party	Abhi	Provide students with a space to share thoughts	Help students unwind	Number of attendees	\$0			To be started
	Photography workshops	Jennifer	Help students learn portrait photography	Increase knowledge	Number of signups and attendees	\$100	SFU UPhoto	met with the workshop	Planning
	Speed Friending	Adrienne / Dipu / Sude	Help students make new friends	Help students relax and unwind	Feedback form	\$0	SFU	Emailed Sindhu and Dipti	Primary planning
October									
	Talent show	Jennifer	Engage students by having them show off their talents and have other students watch / support	Engage students with a fun event	Feedback form	\$400 for prizes	SFU clubs who may be interested	Humans of SFU reached out with this idea	To be started
	Horror movie night	Emma	Engage students who love Halloween and	Engage students	Number of signups vs attendees	\$0	There was a student who		To be started
	pumpkin/squash carving / craft night	Emma	Incorporating a crafty, hands-on aspect into Halloween celebrations	Engage students and	Number of signups vs attendees	\$50 for speakers			To be started
	Mental Health Workshop		Give students resources to help their mental health and well-being	Provide students with tools to help improve	Number of attendees	\$300 for speakers			To be started
November									
	Food workshop (a cultural feast)	Jennifer	Engage students while teaching them how to cook	Teach students how to	Number of signups	\$50	Indian Students	Reached out to ISF	To be started
	How to bullet journal	Adrienne	Help students into a new creative hobby while being organized with students	Teach students	Number of attendees	\$50 gift card	SFU knitting club		To be started
December									
	Food workshop (soups or other warm winter soups)	Jennifer / Adrienne	The purpose of this event would be to teach	Teach students how to	Number of signups	\$50			To be started
	Holiday movie night	Adrienne	Increase student engagement and provide a low-costing social event where students can enjoy and	Provide students with a low budget way to	Number of attendees	\$50 gift cards			To be started
	Video Games night	Yashvir	Help students unwind with others with shared interests	Help students be social while doing something	Number of attendees	\$50 gift cards			To be started
January									
	Fitness/yoga workshop	Adrienne	Help students achieve their New Years' Resolutions/Fitness goals while connecting their	Engage students and help them improve	Number of attendees	\$0	SFU Health & Counselling or SEIU Shay Hayashi	Reached out to Shay	To be started
	Self-improvement workshops like goal setting and student	Jennifer	Help students start off their semester strong	Engage students and help them improve	Number of signups vs attendees	\$50 honourarium	(https://chavhuachi)		To be started
	Public speaking engaging workshop		Help students with their goals	Engage students and help them improve a	Number of signups vs attendees	\$50 honourarium	A Beedie club?		To be started
February									
	Lunar New Year IG Takeover	Jennifer	Teach students about Lunar New Year and help students celebrate it	Help students learn from and celebrate Lunar New Year	Number of views or likes on IG post	\$0	CAC or SFUTA		To be started
	Black History month with SOCA		Support Black students on campus and teach students about Black history	Support Black students on campus and teach	Number of attendees and feedback	\$3,000	SOCA		To be started
	Valentine's Day								To be started
	Galentine's Day (Parks & Rec and Ice Cream/Snacks)	Jennifer	Engage students and help them feel supported, providing a fun activity/event where they can	Help students feel welcomed like there's a	Number of attendees	\$75 prizes			To be started
March									
	Zero waste workshop (https://bit.ly/sfuzero)	Jennifer	Encourage students to reduce waste and increase student engagement	Teach students cool tips and tricks to	Feedback form	\$0	Originally an SFU Knitting Club event		To be started
	International Women's Day	Emery?	Empower Women at SFU who have made amazing contributions to the community	Appreciate amazing women and encourage	Number of people engaged in event (not				To be started
	Resume/Cover letter workshop	Adrienne	Help students with job searches	Improve students employability	Number of attendees		SFU Career Services		To be started
April									
	Study with me Livestream		Help students study and focus on studying	Increased studying/focus	Number of attendees	\$0			To be started

Virtual Movie Screening Guidelines

Showing a film outside of a domestic household setting is a public performance. The Copyright Act has an educational exception that allows for publicly performing a film at an educational institution to students of the educational institution for training and educational purposes. Virtual Movie Screenings don't qualify under this educational exception since they are a social event and do not primarily serve a training/educational purpose. Therefore, care must be taken in planning Virtual Movie Screenings to ensure that they comply with the Copyright Act or vendor licences and that the screenings do not place SFU in legal jeopardy.

Best practices for copyright compliance when conducting virtual movie screening events

- 1) Use personal subscription services that people already subscribe to so that they can watch them simultaneously through their private subscriptions. Examples are Netflix, Amazon Prime, etc. Some even have extensions that allows for interaction between people watching the same film like Netflix's Party browser extension.
- 2) Use SFU Library streaming licences for individuals to view a streaming film, but don't stream the licensed resource through a secondary service (like Discord).
- 3) Obtain licences from Criterion or ACF distribution companies to stream the film for a specific date and time. Criterion and ACF license all the licencing of feature films in Canada (except for movie theatres).

*What **NOT** to do when conducting virtual movie screening events (aka Actions that violate the Copyright Act and place SFU at legal risk)*

- 1) Live stream a DVD on Zoom. This is a public performance and if done without permission of the copyright holder it is a violation of the Copyright Act. Don't do it.
- 2) Ripping a DVD and streaming it. First, copying an entire DVD is a copyright violation since you've copied the entire film without the permission of the copyright holder. Second, by streaming it you are performing the work in public, which is a copyright violation. Third, DVDs are protected against being copied. In Canada, and most countries, it is a copyright violation to "break", or circumvent, the technology that prevents you from copying the DVD. Circumventing a technological protection measure violates section 41 of the Copyright Act.
- 3) Live stream your personal subscription service, or SFU licensed resources. This is partly a copyright violation (it's a public performance done without rights holder permission) and also a licence violation since no subscription service allows you to re-broadcast/re-stream their content to anyone.

If you have any questions about Virtual Movie Screenings, or about showing films in public, please contact the SFU Copyright Office at copy@sfu.ca

FOOD JUSTICE EVENT PLAN

Description:	Event on food justice, with speakers and a presentation, quiz and prizes
Date:	September week of 20th onwards and we will have 2 events
Time:	1 hour
Location:	online
Objective:	A fun event that will teach students info about food justice and how they can create change within the movement, with prizes. Outline: Panel/presentation Quiz Then prizes
Event Lead:	SFSS faculty of environment rep Anuki
Event Support:	Events committee, including at-large rep Abhishek Parmar
Target Audience:	SFU students
Budget:	\$240 for gift card prizes (Skip the Dishes or another local food store) <ul style="list-style-type: none"> • \$50 each for first and second place, with \$100 total for 1 workshop • since there are 2 workshops, this would be \$200 total • add a 20% contingency for any fees, so \$240 total
Measurement of Success:	Surveys for after the event