

BOARD COMMITTEE AND WORK REPORTS

SFSS BOARD COMMITTEE UPDATE

[Accessibility Advisory](#)
[Black Indigenous People of Color](#)
[Events](#)
[External & Community Affairs](#)
[Faculty and At-Large Representatives](#)
[Finance & Audit](#)
[First Year Engagement](#)
[Governance](#)
[Member Services Advisory](#)
[Nomination](#)
[Surrey Campus](#)
[University & Academic Affairs](#)
[Vancouver Campus](#)

SFSS BOARD WORK REPORT

[President \(Osob Mohamed\)](#)
[VP Student Services \(Matthew Provost\)](#)
[VP External Relations \(Samad Raza\)](#)
[VP Finance \(Corbett Gildersleve\)](#)
[VP Student Life \(Jennifer Chou\)](#)
[VP University Relations \(Gabe Liosis\)](#)
[At-Large Representative \(Balqees Jama\)](#)
[At-Large Representative \(Phum Luckkid\)](#)
[Applied Science Representative \(Harry Preet Singh\)](#)
[Arts & Social Sciences Representative \(Sude Guvendik\)](#)
[Business Representative \(Mehtaab Gill\)](#)
[Communication, Art & Technology Representative \(Haider Masood\)](#)
[Education Representative \(Emerly Liu\)](#)
[Environment Representative \(Anuki Karunajeewa\)](#)
[Health Science Representative \(Nafoni Modi\)](#)
[Science Representative \(WeiChun Kua\)](#)

SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
December 1 - December 15, 2020

Accessibility Advisory

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	1 hour
Summary	<ul style="list-style-type: none">• Debrief document: https://docs.google.com/document/d/1ZvN05ljGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit• Highlights:<ul style="list-style-type: none">○ Passed motions for some events from SFU Disability and Neurodiversity Alliance○ SUB gender-neutral washrooms update - need to consult with different groups○ Discussion of Psychoeducational Assessments and whether a referral was needed (and whether 80% coverage as part of the psychology benefit was reasonable)
Ongoing Projects	<ul style="list-style-type: none">• Hiring Accessibility Designated Assistant• Psycho-educational Assessments• Setting up bursary using the fund• Accessibility audit for the SUB• Improving accessibility fund request form• Accessibility Standard Policy Appendices• SUB gender-neutral washrooms
Relevant Strategic Priorities:	<ul style="list-style-type: none">• Student well-being• Student financial health

Black Indigenous People of Color

Committee Chairs	Balqees Jama (At-Large) and Matt Provost (VP Student Services)
# of Meetings	0
Total Time (Hrs)	0
Summary	N/A
Ongoing Projects	<ul style="list-style-type: none">• Indigenous student support - Let Us Speak Campaign• SFU Equity Diversity Inclusion Specialist

	<ul style="list-style-type: none"> • BIPOC Health and Counselling Support
Relevant Strategic Priorities:	Student Well-being University Relations

Events

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	1.5
Summary	<ul style="list-style-type: none"> • Debrief document: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit • Highlights: <ul style="list-style-type: none"> ○ Passed motion on January bullet journaling workshop ○ Discussed event ideas for January ○ Got updates on previous events
Ongoing Projects	<ul style="list-style-type: none"> • Mental Health Mondays Giveaways • Lantern craft workshop • Bob Ross paint night • Various social media campaigns for the SFSS Events Instagram • Holiday giveaways • Rasam Soup Food Workshop • Christmas Food Packages for students in residence • Mindfulness and Meditation workshop
Relevant Strategic Priorities:	Student engagement

Executive Committee

Committee Chair	Osob Mohamed
# of Meetings	1
Total Time (Hrs)	2
Summary	All items were discussed in camera, including <ul style="list-style-type: none"> - StudentCare contract and acquisition - Excluded staff reports
Ongoing Projects	N/A
Relevant Strategic Priorities:	Organizational Development

External & Community Affairs

Committee Chair	Samad Raza
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# of Meetings	0
Total Time (Hrs)	0
Summary	Committee did not meet
Ongoing Projects	
Relevant Strategic Priorities:	

Faculty and At-Large Representatives

Committee Chair	
# of Meetings	
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Finance and Administrative Services

Committee Chair	VP Finance Corbett Gildersleve
# of Meetings	0
Total Time (Hrs)	0
Summary	We did not meet this period
Ongoing Projects	
Relevant Strategic Priorities:	

First Year Engagement

Committee Chair	Haider Masood
# of Meetings	Committee did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	

Relevant Strategic Priorities:	
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Governance

Committee Chair	Gabe Liosis
# of Meetings	0
Total Time (Hrs)	0
Summary	below
Ongoing Projects	<ul style="list-style-type: none"> - Ongoing referenda questions planned for Spring 2021 - quick SFSS Administrative Policies review - policy change to the Board work report schedule to replace the last work report of each semester to allow Board members to work more on their semester report - Board Policies Review
Relevant Strategic Priorities:	Organizational Development

Member Services Advisory

Committee Chair	Phum Luckkid
# of Meetings	0
Total Time (Hrs)	0
Summary	No meetings during this period
Ongoing Projects	
Relevant Strategic Priorities:	

Nomination

Committee Chair	Matt Provost
# of Meetings	0
Total Time (Hrs)	0
Summary	Committee Did Not Meet
Ongoing Projects	
Relevant Strategic Priorities:	

Surrey Campus

Committee Chair	
# of Meetings	
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

University & Academic Affairs

Committee Chair	Gabe Liosis
# of Meetings	0
Total Time (Hrs)	0
Summary	below
Ongoing Projects	<ul style="list-style-type: none">- Tuition Organizing- Issues Policies Working Group- Appointing New Students At-Large
Relevant Strategic Priorities:	Student Engagement, Student Wellbeing, Student Financial Health, University Relations

Vancouver Campus

Committee Chair	Haider Masood
# of Meetings	Committee did not meet.
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

SFSS BOARD WORK REPORT

This report reflects the Board work from
December 1 - December 15, 2020

President (Osob Mohamed)

Meeting Summary and Comments

Meeting, Date	Joint Health and Safety Committee - December 2nd
Parties Attending	John Walsh (Building Manager), Dipti Chavan (MSC Events), Ricky Che (MSC Clubs), John Tseng (MSC Generalist)
Meeting Length (Hrs)	1hr
Reason	Monthly meeting
Summary and Outcome	We approved the minutes from November 4th, did a "work from home" check-in to hear any staff health and safety issues, and reviewed answers to the safety questionnaire and checked in on the safety plan.
Next Steps	N/A

Meeting, Date	OnBoard Live Demo - December 3rd
Parties Attending	Corbett (VP Finance), Lawrence Jones (Transition Manager), Sindhu Dharmarajah (Communications Coordinator), Somayeh Naseri (Administrative Assistant)
Meeting Length (Hrs)	1hr
Reason	Demo of the OnBoard platform
Summary and Outcome	We received a guided demo of the platform, in order to find a file sharing/organizing system that works for when we expand the Board to Council.
Next Steps	N/A

Meeting, Date	Meeting with Bishop's University Student Union - December 3rd
Parties Attending	Georges Gadoury-Sansfacon (Bishop University Student Union), Jennifer (VP Student Life), Gabe (VP University Relations),
Meeting Length (Hrs)	1hr
Reason	Discussing their success with a Pass/Fail grading campaign
Summary and Outcome	We heard more about how their Student Union successfully advocated for the re-implementation of a Pass/Fail grading scheme

Next Steps	Work with student senators to bring this to the January senate meeting
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Meeting, Date	Gondola Check-in - December 4th
Parties Attending	Gabe (VP University), Nav Sanghera and Jim Rutowski (SFU)
Meeting Length (Hrs)	0.5hrs
Reason	Ongoing gondola campaign check-in
Summary and Outcome	The second round of the gondola campaign is ongoing, so we met to check in and discuss next steps. The previous survey was very successful, and had a high turnout of student responses in favour of the project.
Next Steps	Create and send a letter to Burnaby Mayor and Council to re-state the SFSS's support of the project

Meeting, Date	Board Development Session - December 4th
Parties Attending	Board of Directors, Lawrence (Transition Manager)
Meeting Length (Hrs)	2hrs
Reason	Bi-weekly development session
Summary and Outcome	We discussed some general ideas that will be relevant to the renegotiating of the collective agreement, particularly around the SUB operations and hours of service.
Next Steps	Work to include Board feedback into our proposals

Meeting, Date	Accessibility Committee - December 8th
Parties Attending	Accessibility Committee members
Meeting Length (Hrs)	1hr
Reason	Biweekly meeting
Summary and Outcome	We passed some motions regarding some events being hosted by the Disability and Neurodiversity Alliance, had some discussion on the next steps to increase the number of gender-neutral washrooms in the SUB, and psychoeducational assessments
Next Steps	N/A

Meeting, Date	Executive Committee - December 10th
Parties Attending	Executive committee members
Meeting Length (Hrs)	2hrs
Reason	Bi-weekly meeting
Summary and Outcome	All items were in-camera, including Student Care acquisition and contract, and excluded staff reports

Next Steps	N/A
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Meeting, Date	Annual Review - Building Manager - December 10th
Parties Attending	John Walsh (Building Manager)
Meeting Length (Hrs)	1hr
Reason	Annual review
Summary and Outcome	As his supervisor, I conducted the review and shared it, and we discussed performance, goals and next review steps.
Next Steps	Develop a 360 review for all excluded staff upcoming reviews

Meeting, Date	SFSS Board Meeting - December 11th
Parties Attending	Board of Directors, Staff
Meeting Length (Hrs)	4.75 hrs
Reason	Bi-weekly meetings
Summary and Outcome	<p>We passed motions and has discussion relating to</p> <ul style="list-style-type: none"> - the Black Student Support Coordinator, and developing a Black Student Support Centre - The SFSS Divestment Referendum question to be put to the membership in Spring, working alongside SFU350 to prepare the question and campaign in the near future - Working with Ethello, a participatory budgeting company for upcoming projects - Supporting Senate with Pass/Fail Grading campaign - Using the UTILE Flash Survey on Student housing, and using that information for housing related campaigns - Advocating for changes to the processes by which students can receive the post-grad work permit
Next Steps	N/A

Meeting, Date	Board Organizer Interview - December 15th
Parties Attending	Matt (VP Student Services), Balqees (At-Large), Nafoni (Health Sciences Rep)
Meeting Length (Hrs)	1.25hrs
Reason	Candidate Interview
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Board Organizer Interview - December 15th
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Parties Attending	Matt (VP Student Services), Balqees (At-Large), Nafoni (Health Sciences Rep)
Meeting Length (Hrs)	1.25hrs
Reason	Candidate Interview
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Board Organizer Interview - December 15th
Parties Attending	Matt (VP Student Services), Balqees (At-Large), Nafoni (Health Sciences Rep)
Meeting Length (Hrs)	1.25hrs
Reason	Candidate Interview
Summary and Outcome	N/A
Next Steps	N/A

Projects and Events

Project/Event Title	Hiring Committee - Board Organizer and Operations Organizer
Updates and Upcoming Plans	I have been chairing and coordinating meeting times for the committee and for interviews. Currently, we are wrapping up the Ops Organizer hiring which means working on the offer of employment and communicating with the chosen candidate, and organizing times for the Board Organizer interviews and coordinating with candidates and hiring committee members
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	~10hrs

Project/Event Title	Emails, communications, and catch up work
Updates and Upcoming Plans	I've been trying to allocate at least 1-2hr a day (excluding Saturdays) to check my emails, and catch up on different tasks. On some days, if something urgent comes up I will add some time and time to this and address it right away.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	8hrs

Project/Event Title	Board Member Check-ins
Updates and Upcoming Plans	I set aside ~30 minutes to check in with all faculty reps and at-large reps, to hear some feedback on how the term has been going, how their projects are going, and what they are looking forward to working on in the near future. This was helpful, as the online work space can feel disjointed at times, and connecting in meetings can be much

	easier than via email/messages.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	~5hrs

Project/Event Title	Miscellaneous HR tasks
Updates and Upcoming Plans	Including working on agreements regarding vacation carryover as we near the end of the year, preparing for staff meetings and JHSC.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	2hrs

VP Student Services (Matthew Provost)

Meeting Summary and Comments

Meeting, Date	Accessibility Advisory Committee, 12/8/20
Parties Attending	SFSS BOD: Jen Chou (VP Student Life), Emerly Lui (Education Rep), Phum Luckkid (At Large Rep), SFSS Society Staff: Sarah (Policy Research Coordinator), Somayeh (Admin) At Large Members: Vivian, Jilian, Serena,
Meeting Length (Hrs)	1.5 hr
Reason	Bi-weekly scheduled meetings
Summary and Outcome	New Business: <ul style="list-style-type: none">- Passed motions on SFU DNA Socials- We discussed next steps and consultation for gender neutral washrooms
Next Steps	n/a

Meeting, Date	FNSA Meeting
Parties Attending	FNSA Board, Indigenous students
Meeting Length (Hrs)	1 hr
Reason	Scheduled meeting
Summary and Outcome	Met with FNSA to get updates as well as discuss Let us speak campaign and updates,
Next Steps	n/a

Meeting, Date	Executive Committee Meeting, 12/10/20
Parties Attending	Executive Committee, Some SFSS Staff
Meeting Length (Hrs)	2 hr
Reason	Scheduled meeting
Summary and Outcome	Talked about various things in camera
Next Steps	n/a

Meeting, Date	BOD Meeting, 12/11/20
Parties Attending	SFSS Board of Directors, SFSS Society Staff, The Peak, Guests
Meeting Length (Hrs)	3 hours
Reason	Bi-weekly scheduled meeting

Summary and Outcome	<p>New Business:</p> <ul style="list-style-type: none"> • Black Student Coordinator and Centre • SFSS Divestment Referendum Question • Participatory Budgeting • Pass/Fail Grading • Online Learning and Students' Mental Health <p>** I was present but having really bad tech issues.**</p>
Next Steps	n/a

Meeting, Date	Board Organizer Hiring Committee
Parties Attending	Osob Mohamed (President), Balqees Jama (At Large), Nafoni Modi (Health Sci Rep)
Meeting Length (Hrs)	4 hours
Reason	Scheduled meetings
Summary and Outcome	We did 3 interviews and prepped for the board organizer hiring committee
Next Steps	3 more interviews to come

Projects and Events

Project/Event Title	Reconciliation: Let Us Speak
Updates and Upcoming Plans	<p>Been working on:</p> <ul style="list-style-type: none"> - Getting supporting letters - Organizing petition - Creating graphics - Organizing outreach and finding support - Supporting FNSA Board with creating campaign <p>Launched Petition, organized letters of support, SFSS Shared media content, Organized</p>
Relevant Strategic Priorities	Advocacy
Total Time (Hrs)	18 hours

Project/Event Title	Board organizer hiring committee
Updates and Upcoming Plans	- Hiring committee
Relevant Strategic Priorities	
Total Time (Hrs)	8 hours

VP External Relations (Samad Raza)

Meeting Summary and Comments

Meeting, Date	Dec 03
Parties Attending	Myself, VP University (Gabe Liosis), VP External (Samad Raza), Science Rep (WeiChun Kua), President (Osob Mohamed), Health Sci Rep (Nafoni Modi) (all are student senators except myself and WeiChun)
Meeting Length (Hrs)	1 hr
Reason	Pass/Fail grade
Summary and Outcome	Discussed how bishop university got pass/fail passed at senate
Next Steps	N/A

Meeting, Date	03 Dec
Parties Attending	Mona and Rahil from GS and myself
Meeting Length (Hrs)	1 hr
Reason	PFWP
Summary and Outcome	Discuss PGWP letter I have been working with GSS to prepare a letter to MP in regards to Post graduate work permit. We have been reaching out to other Student unions for support.
Next Steps	Send out letter

Meeting, Date	Dec 07
Parties Attending	UBC GSS, SFU GSS and myself
Meeting Length (Hrs)	1 hr 30 min
Reason	International student advocacy office
Summary and Outcome	Discuss logistics and opportunity for founding the advocacy office. GSS is planning to establish a international student advocacy office in BC to help students with provietional, federal and individual issues.
Next Steps	

Meeting, Date	Dec 10 - Exec meeting
Parties Attending	SFSS Exec
Meeting Length (Hrs)	1 hr
Reason	Regular meeting

Summary and Outcome	In camera discussion
Next Steps	N/A

Meeting, Date	11 Dec - Board meeting
Parties Attending	SFSS board and staff
Meeting Length (Hrs)	5 hr
Reason	Regular meeting
Summary and Outcome	Pass fail grade support motion - support the senate call to bring back pass/fail grade for spring. PGWP support motion Upass in camera discussion
Next Steps	N/A

Meeting, Date	
Parties Attending	
Meeting Length (Hrs)	
Reason	
Summary and Outcome	
Next Steps	

Projects and Events

Project/Event Title	PGWP
Updates and Upcoming Plans	Sent out letter to MPs and Immigration minister.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	3 hr

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

VP Finance (Corbett Gildersleve)

Meeting Summary and Comments

Meeting, Date	OnBoard Demo, December 3rd
Parties Attending	VP Finance Corbett Gildersleve, Transition Manager Lawrence Jones, Communications Sindhu Dharma, Admin Assistant Somayeh, President Osob Mohamed
Meeting Length (Hrs)	1 hour
Reason	Receive a demo about the OnBoard software suite
Summary and Outcome	We receive a demo going through the OnBoard software including the creation of agendas, uploading of documents, vote tracking, permissions, and other features.
Next Steps	Review pricing options as there's different prices through Techsoup membership vs. their own deals

Meeting, Date	Board Dev Session, December 4th
Parties Attending	Board, Transition Manager Lawrence Jones
Meeting Length (Hrs)	1 hour
Reason	Collective Agreement Discussion
Summary and Outcome	We discussed some high level ideas around the Collective Agreement as well as SUB operations (hours, services, and support).
Next Steps	Lawrence will work on a review of the current Collective Agreement and add in suggestions from the Board

Meeting, Date	Chat with Financial Aid and Awards, December 10th
Parties Attending	VP Finance Corbett Gildersleve, FAA Director Manoj Bhakthan
Meeting Length (Hrs)	0.5 hours
Reason	Discuss SFSS Emergency Funding
Summary and Outcome	Discussed with Manoj about the SFSS's interest in dispersing underspent funds to undergrads in the fall and spring semester in the form of Emergency Funding like was done last spring. SFU is not able to distribute funds this term due to it being the end of the term as well as preferring to use the Bursary system. I explained the issues we have with that system (systematic barriers due to the credit and CGPA restrictions). I agreed to ask the Board for feedback
Next Steps	Bring a discussion item to the Board about next steps

Meeting, Date	Executive Committee, December 10th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP Student Services Matt

	Provost, VP Student Life Jennifer Chou, VP University Relations Gabe Liosis, VP External Samad Raza, Transition Manager Lawrence Jones
Meeting Length (Hrs)	2 hours
Reason	Scheduled Meeting
Summary and Outcome	We had three in-camera discussions around: <ul style="list-style-type: none"> • Studentcare Acquisition • Studentcare Contract Extension • Excluded Staff Reports
Next Steps	Bring the Studentcare Contract to the Board

Meeting, Date	Board Meeting, December 11th
Parties Attending	Board, Ethelo Rep Bradley, SFU 350 Rep,
Meeting Length (Hrs)	5 hours
Reason	Biweekly Scheduled Meeting
Summary and Outcome	We had a very long meeting. We received two presentations, one from SFU 350 concerning a bylaw referendum question around SFSS divestment, and a presentation from Ethelo Representative on the software platform for participatory budgeting. We motioned on: <ul style="list-style-type: none"> • Approved a proposal for a Black Student Support Office along with full-time coordinator. This proposal was developed by At-Large Rep Balqees Jama • Adding an SFSS Divestment Bylaw question to the referendum. This was presented by SFU 350 with support from myself and Science Rep Weichu Kua • A proposal for a Participatory Budgeting Pilot Project developed by myself • Endorsing an SFU Senate letter for bringing back P/F grading • Approved in principle the proposal by Memory Express in supporting the SUB gaming lounge with \$0 2-year lease of mid-range gaming equipment. We discussed a number of items in-camera <ul style="list-style-type: none"> • Spring UPass • Studentcare Contract • SFSS Emergency Funding
Next Steps	A number of motions had to be added to the Executive Committee meeting on the 17th due to the lack of time

Meeting, Date	Esports Operations Working Group
Parties Attending	VP Finance Corbett Gildersleve, Building Manager John Walsh, SFU Esports Rep Derian Chow, Memory Express Rep Ronnie, MSC Clubs Nancy Mah, OOC Coordinator Ashley Brooks
Meeting Length (Hrs)	1.5 hours
Reason	Update
Summary and Outcome	John, Derian, and I updated the rest of the group about work on the room changes and equipment for the space. We also discussed the proposal from Memory Express and

	future SFU plans for Esports Varsity.
Next Steps	I need to provide Ronnie with some SFSS information (sponsorship guidelines) and he needs to provide the size specs for the gaming rigs to help find some appropriate security enclosures.

Projects and Events

Project/Event Title	SFSS Emergency Funding
Updates and Upcoming Plans	I double checked with staff and board members about different budget line items, updated the proposal, and reached out to SFU about ways to distribute the funding. I discussed our issues with using SFU's bursary system, but the director was adamant on its use if we want to involve SFU. He also suggested distributing money in the spring and summer instead of the fall and spring.
Relevant Strategic Priorities	Student Financial Health
Total Time (Hrs)	10 hours

Project/Event Title	SFSS 2021-2022 Budget Draft
Updates and Upcoming Plans	I've been working on the draft for next year's budget based on current and planned hiring, as well as potential changes in costs through collective bargaining and the board expansion.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	5 hours

Project/Event Title	SFSS Participatory Budget Pilot Project
Updates and Upcoming Plans	Developed a briefing note for the Board about launching a participatory budgeting pilot project. The goal of participatory budgeting is to have a more open and transparent budgeting process. Students will be able to vote on \$10,000 of SFSS projects in the spring, and the projects will be implemented in the fall term.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	5 hours

Project/Event Title	SFSS Divestment Bylaw Referendum Question
Updates and Upcoming Plans	SFSS currently has a policy that restricts investment in fossil fuels, however that policy can be rewritten or removed by future boards at any board meeting. So, SFU 350 has suggested a bylaw restriction that students could approve (or not) making sure the SFSS stays fossil fuel free in investments. I developed the bylaw and discussed it with both SFU 350 and our investment manager to make sure it is inline with their fossil fuel free investment policies.

Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	5 hours

Project/Event Title	SFSS Admin Wage Cost Bylaw Referendum Question
Updates and Upcoming Plans	I developed a briefing note outlining a bylaw referendum question putting restrictions on administrative wage costs. These restrictions put a soft cap on the total admin wage pool size as well as tying the highest admin wage to be no more than 2.5x the lowest wage which are student union staff. This will prevent future ballooning of admin costs as we saw from 2018-2020, as well as extreme wage disparity within the SFSS.
Relevant Strategic Priorities	Student Financial Health and Organizational Development
Total Time (Hrs)	10 hours

VP Student Life (Jennifer Chou)

Meeting Summary and Comments

Meeting, Date	Dec 2 - SFSS Events Committee Meeting
Parties Attending	Myself, Events Committee members, some SFSS staff (Events Coordinator - Dipti, Admin Assistant - Somayeh)
Meeting Length (Hrs)	1.25 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none">• Debrief document: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit• Highlights:<ul style="list-style-type: none">○ Passed motion on January bullet journaling workshop○ Discussed event ideas for January○ Got updates on previous events
Next Steps	<ul style="list-style-type: none">• Send debrief email, action items, etc.• Start connecting with Event Leads for the January events

Meeting, Date	Dec 3 - Meeting with Bishop's University Student Union's VP Academic
Parties Attending	Myself, VP University (Gabe Liosis), VP External (Samad Raza), Science Rep (WeiChun Kua), President (Osob Mohamed), Health Sci Rep (Nafoni Modi) (all are student senators except myself and WeiChun)
Meeting Length (Hrs)	1 hour
Reason	Talk about how Bishop's University got Pass/Fail passed at Senate
Summary and Outcome	<ul style="list-style-type: none">• Discussed some common arguments and ways to push for Pass/Fail
Next Steps	<ul style="list-style-type: none">• N/A

Meeting, Date	Dec 4 - SFSS Board Development Session
Parties Attending	SFSS Board members, SFSS Transition Manager (Lawrence Jones)
Meeting Length (Hrs)	1 or 2 hours?
Reason	Talk about collective agreement negotiation
Summary and Outcome	<ul style="list-style-type: none">• Discussed the collective agreement• Also talked about SUB and whether we'd keep it open 24/7 or not<ul style="list-style-type: none">○ I brought up the Women's Centre's 24-hour lounge
Next Steps	<ul style="list-style-type: none">• N/A

Meeting, Date	Dec 4 - SFU Disability and Neurodiversity Alliance
Parties Attending	SFU Disability and Neurodiversity Alliance members, some guests
Meeting Length (Hrs)	2 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Talked about disabled counsellor position at HCS (the guest came in to talk about this and take questions) • Went over a possible collaboration with Out On Campus - the coordinator, Ashley, came to talk about gender-neutral washrooms • Discussed potential collab with Autistics United Canada for monthly Neurodivergent Hangouts • Passed a motion to allocate our core funding for grocery gift cards for disabled students who might be disproportionately affected by the pandemic
Next Steps	<ul style="list-style-type: none"> • Fill out Accessibility Fund Request form for the Neurodivergent Hangouts • Upload minutes

Meeting, Date	Dec 8 - SFSS Accessibility Committee Meeting
Parties Attending	Myself, Accessibility Committee members, some SFSS staff (Campaigns, Research, and Policy Coordinator - Sarah, Admin Assistant - Somayah), SFSS President - Osob
Meeting Length (Hrs)	1 hour
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Debrief document: https://docs.google.com/document/d/1ZvN05i-jGADiMA-WeGOHaE0tGOhx6EX3lDyJnpl0Zml/edit • Highlights: <ul style="list-style-type: none"> ○ Passed motions for some events from SFU Disability and Neurodiversity Alliance ○ SUB gender-neutral washrooms update - need to consult with different groups ○ Discussion of Psychoeducational Assessments and whether a referral was needed (and whether 80% coverage as part of the psychology benefit was reasonable)
Next Steps	<ul style="list-style-type: none"> • Update committee members who weren't able to make it to the meeting today

Meeting, Date	Dec 9 - SFSS Council Meeting
Parties Attending	Myself, some SFSS Councillors
Meeting Length (Hrs)	1.25 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Gave my Board liaison report and executive report (talked about December Holiday Giveaway for Events, updates from Accessibility Committee) • Talked about Accessibility Assistant Wage Increase letter <ul style="list-style-type: none"> ○ Said the Board is aware of this and will be negotiating the Collective Agreement (which changes wages) in early Spring 2021 • Talked about supporting the FNSA #LetUsSpeak campaign to tell SFU to

	<ul style="list-style-type: none"> meaningfully consult Indigenous students Voted to sign on to the departmental space letter (giving Departmental Student Unions space)
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	Dec 10 - SFSS Executive Committee Meeting
Parties Attending	Myself, SFSS Executive Committee, StudentCare representatives
Meeting Length (Hrs)	2 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> Talked about things in-camera (confidential)
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	Dec 11 - Meeting with SVSPO
Parties Attending	Myself, Member Services Coordinators, Paola (SVSPO Representative)
Meeting Length (Hrs)	45 minutes
Reason	Discuss SVSPO training
Summary and Outcome	<ul style="list-style-type: none"> Talked about some changes to the clubs Terms of Reference Went over proposed SVSPO training (synchronous and asynchronous components)
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	Dec 11 - SFSS Board meeting
Parties Attending	SFSS Board members
Meeting Length (Hrs)	4 hours 45 mins
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> Liaison report document: https://docs.google.com/document/d/1LtyRkjaY2467Zs_8XiAlGzTInvmmgRQsmePZ2L2H3U/edit# Almost 5-hour long meeting :(Black Student Coordinator and Centre <ul style="list-style-type: none"> We will now create a job description for the coordinator and work on outlining the functions of the centre Functions of the Black Student Support Office <ul style="list-style-type: none"> Provide culturally and racially appropriate support for Black students Advocate, collect and present info typically not found elsewhere, for Black students in BC Black student Support Coordinator role

- Practical support for SOCA; asset to the Executive team
 - Help with organizational memory and continuation with a population low in numbers but active in organizing, supporting students, and surviving as Black students, many of whom are international students with lower capacity to organize
 - Huge shoutout to our At-Large Rep Balqees Jama for her work on this!
- [SFSS Divestment Referendum Question](#)
 - For Spring 2021 elections, we will have a referendum question asking students to vote whether we should make our direct investments fossil fuel free
 - Exact wording:
 - Do you agree to add the following bylaw?
 - SFSS Investment Restrictions
 - All direct investments made by the Society shall be fossil fuel free, which includes oil, gas and coal producers, pipeline companies, natural gas distribution utilities, and liquefied natural gas operations.
 - All Indirect investment is limited to equities whose company only derives at most 5% of their gross revenue from fossil fuel investments
- [Participatory Budgeting](#)
 - Participatory budget is when members (students) help decide the budget
 - This means you can help decide which projects to fund!
 - So exciting that I want to delay my graduation to see this
 - Project Planning - Summer 2021
 - Project Implementation - Fall 2021 and Spring 2022
- [Pass/Fail Grading](#)
 - SFSS endorsed the motion Student Senators brought forward to implement a Pass/Fail grading scheme for Fall 2020 and Spring 2021
 - Reasoning document (pls read I spent hours on this): https://docs.google.com/document/d/15UH9S4BjBAaFaAl4Yw93nYjAAW4_7jhOvFaRzJ3xajs/edit#heading=h.4uhvb5dgy1cs
 - Currently, the committee that decides what goes to Senate may redirect the Pass/Fail grading motion to another committee that doesn't support Pass/Fail
 - This is frustrating, so Student Senators are pushing to have this at Senate (which has more student representation)
- [Online Learning and Students' Mental Health](#)
 - A representative from Concordia University's student union came to talk about a potential national campaign to raise awareness about students' mental health during online learning to university admins
 - Sending a letter to admins would be more impactful and harder to ignore than an online email or tweet

	<ul style="list-style-type: none"> ○ Student leaders could do this, and over winter break more students can write letters about how COVID-19 has impacted their mental health
Next Steps	<ul style="list-style-type: none"> ●

Meeting, Date	Dec 11 - SFU SOCA Meeting
Parties Attending	Myself, SFU SOCA Executives
Meeting Length (Hrs)	1.25 hours
Reason	General meeting
Summary and Outcome	<ul style="list-style-type: none"> ● Talked about Black History Month Planning ● Ideas document: <ul style="list-style-type: none"> ○ https://docs.google.com/document/d/1YWdA9TTIx3jgUSmbzhEfz4P1yz4m1Jl-9TTb2cfxms/edit
Next Steps	<ul style="list-style-type: none"> ● N/A

Meeting, Date	Dec 14 - SFSS #DearSFU campaign planning meeting
Parties Attending	Myself, VP University Relations (Gabe Liosis), Science Rep (WeiChun Kua)
Meeting Length (Hrs)	2.5 hours
Reason	Plan the #DearSFU campaign
Summary and Outcome	<ul style="list-style-type: none"> ● Concordia University reached out to us to see if we can run a campaign similar to theirs, in which students write to SFU Administration about their concerns and hardships they're facing during the pandemic and online classes ● Talked about templates, how to mail out the letters, etc.
Next Steps	<ul style="list-style-type: none"> ● N/A

Meeting, Date	Dec 14 - SFU Disability and Neurodiversity Alliance (DNA) Meeting
Parties Attending	Myself, other DNA executives
Meeting Length (Hrs)	2 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> ● Updates on what we've been working on ● Looked over the letter of agreement for our space in the SUB again ● Discussed core funding (grocery gift cards, donations) ● Talked about the incident on campus where police violently arrested a black alumnus
Next Steps	<ul style="list-style-type: none"> ● Send out email to members

Meeting, Date	Dec 15 - #DearSFU Campaign
Parties Attending	Myself, WeiChun Kua (Science Rep), Gabe Liosis (VP University Relations)
Meeting Length (Hrs)	3 hours
Reason	Finalize details before launch
Summary and Outcome	<ul style="list-style-type: none"> Fixed up the toolkit (https://docs.google.com/document/d/1L63qeulSOMzBH-00uacxWrfZX4MUOwL_B8rr-czcPymo/edit?usp=sharing) Created the form (https://forms.gle/cX9mWQBoWu9UBSPG6) Created templates for postcards and Instagram stories
Next Steps	<ul style="list-style-type: none"> Post

Projects and Events

Project/Event Title	Emerge SFU
Updates and Upcoming Plans	<ul style="list-style-type: none"> Designing graphics Sorting out workshops for next semester Brainstorming ideas for events next semester Started recruitment for new team members
Relevant Strategic Priorities	Student engagement University relations
Total Time (Hrs)	Many hours...

Project/Event Title	SFU Disability and Neurodiversity Alliance
Updates and Upcoming Plans	<ul style="list-style-type: none"> Minutes, emails
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	3 hours

Project/Event Title	Mental Health Mondays Giveaway
Updates and Upcoming Plans	<ul style="list-style-type: none"> Posted the graphic, wrote caption, picked winner, etc.
Relevant Strategic Priorities	<ul style="list-style-type: none"> Student engagement Student well-being
Total Time (Hrs)	45 mins

Project/Event Title	Miscellaneous committee/Board work
Updates and Upcoming	<ul style="list-style-type: none"> Emails, document organization

Plans	<ul style="list-style-type: none"> Briefing notes, post-event reports Made graphics for various events Posting/replying to SFSS Events Instagram DMs
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	A lot...still not burnt out tho

Project/Event Title	StreetFest
Updates and Upcoming Plans	<ul style="list-style-type: none"> Delayed; confirmed time that I'm available to table in January for StreetFest
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	0 hours

Project/Event Title	Accessibility Designated Assistant Hiring
Updates and Upcoming Plans	<ul style="list-style-type: none"> Still in the process of hiring Sorted out availability, interviews, candidates, interview questions Emailed shortlisted candidates
Relevant Strategic Priorities	Student well-being
Total Time (Hrs)	

Project/Event Title	Accessibility Bursary
Updates and Upcoming Plans	<ul style="list-style-type: none"> Briefing note: https://docs.google.com/document/d/1odY_21hzKbgLxZ8FhdaT5WpP70Bj9C9l/edit
Relevant Strategic Priorities	<ul style="list-style-type: none"> Student well-being Financial health
Total Time (Hrs)	N/A

Project/Event Title	Large Event Fund Project
Updates and Upcoming Plans	<ul style="list-style-type: none"> This is part of the Finance and Administrative Services Committee Description from the annual plan: <ul style="list-style-type: none"> The SFSS's Fall Kickoff Concert financial issues, student club large-scale events like CaseIT, and the spring hackathon all speak to the need for better financial and planning policies. Work with the Members Services Committee and Governance committee to determine possible usage and financial controls/policies. Still need to get started on this
Relevant Strategic Priorities	Student Engagement

Total Time (Hrs)	N/A
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Project/Event Title	Training for Student Group Execs
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Contacted necessary people and liaised between different groups to talk about mandatory anti-racism, accessibility, and sexual violence prevention training for student group execs • Emails and meetings • Brought this to BIPOC Committee
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1 hour

Project/Event Title	SFSS Podcast
Updates and Upcoming Plans	<ul style="list-style-type: none"> • N/A
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	SUB Esports Gaming Lounge Working Group
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Leading the inclusivity group
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	#DearSFU Campaign
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Worked on getting templates, documents, etc ready to get students to send a letter to SFU Admin about their struggles this semester • Form: https://forms.gle/Vh8NitxnG23yUhrZ6
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	3 hours

Project/Event Title	Black History Month
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Need to start planning this • Brought this to BIPOC Committee
Relevant Strategic Priorities	Student engagement

Total Time (Hrs)	1 hour
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Project/Event Title	Dec 2 - Bob Ross Paint Night
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Post-event report: https://docs.google.com/document/d/1titnm1Xy0A6C99HbH31iAgHW-4_RtiG18yAX_r1-Bko/edit# • This was fun and pure but Zoom bombers :(it was pretty tame luckily, no graphic videos shared
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	2 hours

Project/Event Title	Dec 8 and 9 - Christmas Lantern-Making Workshop
Updates and Upcoming Plans	<ul style="list-style-type: none"> • This was really fun! Super engaging and people had videos on. However, I did not have any supplies so I improvised.
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1.5 hours

Project/Event Title	Holiday Giveaways
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Creating graphics for giveaways • Posting stories for giveaways • Picking winners • Tracking entries for giveaways • Answering giveaway questions • Contacting winners and sorting out prizes
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	Many hours

VP University Relations (Gabe Liosis)

Meeting Summary and Comments

Meeting, Date	Pass/Fail Advocacy Meeting with Student Union Exec From Bishop's University, 12-03-2020
Parties Attending	Bishop's University Student Union VP Academic Affairs George-Philippe Gadoury-Sansfacon; from SFSS: President Osob Mohamed, VP University Relations Gabe Liosis, Science Rep. WeiChun Kua, Health Sci Rep Nafoni Modi, VP External Relations Samad Raza
Meeting Length (Hrs)	1 Hr
Reason	Discuss how Bishop's University got P/F, and how SFSS can head this advocacy at our university
Summary and Outcome	<ul style="list-style-type: none">- Discussed main arguments from both Bishop's University Admin and Students on P/F<ul style="list-style-type: none">- The process that lead to P/F eventually being implemented again for the Fall semester
Next Steps	N/A

Meeting, Date	Gondola Phase 2 Engagement: Check-In, 12-04-2020
Parties Attending	President Osob Mohamed. VP University Relations Gabe Liosis, Jim Rutkowski, Justin Carmichael, Nav Sanghera
Meeting Length (Hrs)	0.75 Hrs
Reason	Check-In on Phase 2 Gondola Engagement and Advocacy
Summary and Outcome	<ul style="list-style-type: none">- Discussed ways to continue SFSS student engagement on the gondola, drive up support for the project from students
Next Steps	<ul style="list-style-type: none">- SFSS:<ul style="list-style-type: none">- Write Letter to Burnaby Mayor and Council in support of the Gondola- Push Engagement survey to our Membership- Sign Omnibus letter that Nav and Jim are putting together

Meeting, Date	SFSS Board Development Session, 12-04-2020
Parties Attending	Members of the Board of Directors
Meeting Length (Hrs)	
Reason	Collective Agreement Breakdown
Summary and Outcome	-
Next Steps	

Meeting, Date	SUB Walk Through, 12-08-2020
Parties Attending	President Osob Mohamed, VP University Relations Gabe Liosis, SFSS Building Manager John Walsh
Meeting Length (Hrs)	0.5 Hrs
Reason	Look at a few areas of the building that are a work-in-progress, areas to keep an eye on going forward
Summary and Outcome	<ul style="list-style-type: none"> - John noted a few areas of the building that are a work-in-progress - Areas we need to keep an eye on
Next Steps	N/A

Meeting, Date	Executive Committee, 12-10-2020
Parties Attending	Members of the Executive Committee
Meeting Length (Hrs)	
Reason	Regularly Scheduled Meetings
Summary and Outcome	<ul style="list-style-type: none"> - In-Camera Items: <ul style="list-style-type: none"> - Studentcare Acquisition - Studentcare contract extension - Excluded staff reports
Next Steps	N/A

Meeting, Date	SFSS Board of Directors, 12-11-2020
Parties Attending	Members of the Board of Directors
Meeting Length (Hrs)	4.75 Hours
Reason	Regularly Scheduled Bi-weekly meeting
Summary and Outcome	<ul style="list-style-type: none"> ● Black Student Coordinator and Centre <ul style="list-style-type: none"> ○ We will now create a job description for the coordinator and work on outlining the functions of the centre ○ Functions of the Black Student Support Office <ul style="list-style-type: none"> ■ Provide culturally and racially appropriate support for Black students ■ Advocate, collect and present info typically not found elsewhere, for Black students in BC ● SFSS Divestment Referendum Question <ul style="list-style-type: none"> ○ For Spring 2021 elections, we will have a referendum question asking students to vote whether we should make our direct investments fossil fuel free ● Participatory Budgeting <ul style="list-style-type: none"> ○ Participatory budget is when members (students) help decide the budget

	<ul style="list-style-type: none"> ● Pass/Fail Grading <ul style="list-style-type: none"> ○ SFSS endorsed the motion Student Senators brought forward to implement a Pass/Fail grading scheme for Fall 2020 and Spring 2021 ● Online Learning and Students' Mental Health <ul style="list-style-type: none"> ○ A representative from Concordia University's student union came to talk about a potential national campaign to raise awareness about students' mental health during online learning to university admins
Next Steps	

Meeting, Date	#DearSFU Campaign Planning, 12-14-2020
Parties Attending	VP University Relations Gabe Liosis, VP Student Life Jennifer Chou, Science Rep WeiChun Kua
Meeting Length (Hrs)	2.5 Hours
Reason	Planning the #DearSFU Campaign
Summary and Outcome	<ul style="list-style-type: none"> - Decided the first steps in planning this campaign <ul style="list-style-type: none"> - Made a Google Form for students to submit letter statements - Made a toolkit based off concordia's toolkit
Next Steps	<ul style="list-style-type: none"> - Figure out when the latest possible date to give these to SFU Admin is

At-Large Representative (Balqees Jama)

Meeting Summary and Comments

Meeting, Date	Board of Directors Meeting, Dec 11
Parties Attending	Board members; Society Staff
Meeting Length (Hrs)	4 hrs
Reason	Regularly scheduled meeting
Summary and Outcome	<p>MOTIONS</p> <ul style="list-style-type: none">• Amended the SFSS Elections and Referenda Policies NEP-1(3) to read "The Notice of Election and Referendum Period will last at least 1 week"• Amended the SFSS Elections and Referenda Policies CP-1 to add a subsection (A) under section 2 and have it read: "a. If there is any gap of time between the end of the campaign period and the start of the voting period, candidates shall be subject to the regulations applicable to the campaign period for that period as if it were a part of the campaign period."• Passed a motion for the SFSS Board of Directors to sign the Collaboration Agreement with UTILE. Be it further resolved that the SFSS administer the UTILE FLASH survey on student housing to SFSS members for a three-week period between January through March 2021.• Approved the creation of the Black Student Support Centre - Coordinator as outlined in the attached briefing note "BN-2020-12-11 Black Student Support Coordinator and Centre" to assist in effective support, advocacy and service delivery for the space that has been allocated for the SFSS Students of Caribbean and African Ancestry (SOCA) constituency group in the new Student Union Building;<ul style="list-style-type: none">○ The motion authorized me (Balqees Jama) and President Osob Mohamed, alongside HR and Personnel Committee, to initiate and complete the process to employ a Black Student Support Center - Coordinator (SOCA's Support Staff), ensuring input and active participation from SOCA and other relevant parties for the creation of a job description and creation of the functions of the office○ This is to provide practical and culturally relevant support to SOCA constituency group and Black students on campus, as the rate of burnout is very high• Passed a motion to ask SFSS membership a Referendum Question in Spring 2021 whether we should make our direct investments fossil fuel free. Presented by SFU 350• Approved a Participatory Budgeting Pilot Project, where students give direct input on the SFSS budget• A Concordia University's student union came to talk about a potential national campaign to raise awareness about students' mental health during online learning to university admins. Involves sending letters to SFU admins. This would be more impactful than a templated email campaign.• We endorsed the motion Student Senators brought forward to implement a Pass/Fail grading scheme for Fall 2020 and Spring 2021. Reasoning document (VP Student Life Jennifer Chou spent hours on this): https://docs.google.com/document/d/15UH9S4BJbAAFaAl4Yw93nYjAAW4ZjhOvEaRzJ3xajs/edit#heading=h.4uhvb5dgy1cs <p>DISCUSSION ITEMS</p> <ul style="list-style-type: none">• Studentcare

	<ul style="list-style-type: none"> • Spring UPass • Emergency Funding
Next Steps	

Meeting, Date	Board Organizer Candidates Interviews, Dec 15-17
Parties Attending	Balqees Jama, Osob Mohamed, Nafoni Modi, Matt Provost
Meeting Length (Hrs)	3 hrs
Reason	To interview our shortlist of candidates that applied for the Board Organizer role
Summary and Outcome	We're considering inviting a couple of candidates for a second round of interviews.
Next Steps	Complete Interviews and select someone to hire

Meeting, Date	SFU Black Caucus, Dec 15
Parties Attending	Balqees Jama, Osob Mohamed, Nafoni Modi and other SFU students, SFU Faculty and Staff, many more community members that I did not note the names of. (Approx. 30 people at the meeting)
Meeting Length (Hrs)	2hrs
Reason	To discuss recent violent arrest of Black alumnus, and steps moving forward as SFU Black Caucus.
Summary and Outcome	Lot of collective grieving and rage. Need to protect Black students receiving vitriol and threats right now that are at the front of this issue.
Next Steps	Stay in touch

Projects and Events

Project/Event Title	Advocacy for Safety, Accountability, Anti-racism at SFU After Black Alumnus Violent Arrest
Updates and Upcoming Plans	<p>SFSS Response to Violent Arrest of Black SFU Alumnus on December 11th, 2020 "On the evening of December 11th, the alumnus was followed by SFU campus security from West Mall Centre into the dining hall, and was asked to leave as a result of unclear pandemic guidelines around student ID and presence on SFU campuses."</p> <ul style="list-style-type: none"> • Racial profiling • SFU Security necessarily escalating • RCMP Assaulted the alumn • SFU being complicit talking about "not having all the facts" when there is obvious unequal policy enforcement that targets Black and Indigenous people <p>A helpful resource put together by SFU allies Toolkit for Anti-Black Racism at SFU</p> <p>Statement by SFU Black Community Members https://docs.google.com/document/d/1ixOi7bSIWHSqIKjHpSjwVB-uj1HWI0J-LhaPbhkZM-Q/edit?usp=sharing</p>

	Been a heavy week. Grateful for labour being done by POC allies and unfortunately a lot of vitriol and threats (on top of the regular gaslighting) coming at vocal Black folks' way.
Relevant Strategic Priorities	Student Wellbeing University Relations
Total Time (Hrs)	3 hrs talking with folks directly about this, way too many more reading racist/harmful content

Project/Event Title	Black Student Mental Health Support
Updates and Upcoming Plans	I spent time in touch with SFU Health and Counselling and Senior leaders in the University about [starting] providing appropriate Black Student Support Resources. It became even more pressing as there was a lot of collective trauma and grief occurring when the violent arrest of the Black Alumnus happened on Burnaby campus https://www.sfu.ca/students/health/resources/black-students.html
Relevant Strategic Priorities	Student Wellbeing
Total Time (Hrs)	2 hrs

At-Large Representative (Phum Luckkid)

Meeting Summary and Comments

Meeting, Date	Events Committee Meeting, Dec 2nd
Parties Attending	SFSS Events Committee
Meeting Length (Hrs)	1
Reason	Events Committee
Summary and Outcome	Mostly updates from events <ul style="list-style-type: none">- Esports x CAC Game nights- Stranger Things Trivia Night- Diwali Dance workshop January Events <ul style="list-style-type: none">- Only one group filled out the form for January, this will be a bullet journaling workshop.
Next Steps	Continue work on previously proposed events such as SFSS Board Games Night and Mindfulness Meditation

Meeting, Date	Accessibility Committee Meeting, Dec 8th,
Parties Attending	SFSS Accessibility Committee
Meeting Length (Hrs)	1
Reason	SFSS AC
Summary and Outcome	Sub Washrooms update <ul style="list-style-type: none">- We can't add another washroom to the building but we could change one of the washrooms to be gender neutral. VP Finance Corbett suggests a consultation with groups that would be affected such as the Muslims Students Association. Accessibility Assistant Wage Increase <ul style="list-style-type: none">- SFU DNA has advocated for a wage increase for the upcoming position of SFSS Accessibility Assistant as this is a specialized skillset requiring experience in the field.- The board is in favor of a wage increase, discussion to be had at the upcoming board meeting
Next Steps	Speak on the Wage increase at board

Meeting, Date	VPRI Search Committee Meeting, Dec 10th
Parties Attending	VPRI Search Committee (many SFU Professors)
Meeting Length (Hrs)	3
Reason	VPRI Search Committee

Summary and Outcome	<p>Underwent and Implicit Bias workshop</p> <ul style="list-style-type: none"> - Had a speaker come to us to speak about implicit bias and how that may affect the hiring process <p>Reread the list of desired qualifications and made adjustments</p> <ul style="list-style-type: none"> - Made adjustments in accordance with implicit bias training - Trimmed the very large list of desired competencies
Next Steps	Begin recruitment process

Projects and Events

Project/Event Title	SFU Anime Club
Updates and Upcoming Plans	General exec duties such as discord moderation, event planning, and event hosting
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	1

Project/Event Title	SFSS Music Clubs Lockers
Updates and Upcoming Plans	<p>Investigated the history of SFU giving music clubs storage space</p> <ul style="list-style-type: none"> - MECS was actually pretty nice when it came to that, there is a lot of storage space lying around (i.e empty janitors closets) and Peak Frequency gave a compelling argument about why they should be able to use it. - Ideally we dont want the same closet (because of safety issues with electrical wires) but we could negotiate for another empty room
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	1

Project/Event Title	SFSS Clubs/DSU Guidebook
Updates and Upcoming Plans	Work continues on the guidebook
Relevant Strategic Priorities	Student Financial Health
Total Time (Hrs)	1

Project/Event Title	SFSS Black Alumni Arrest Public Statement
Updates and Upcoming Plans	Mostly responding to people that messaged me about the SFSS Public statement
Relevant Strategic Priorities	Student Advocacy

Total Time (Hrs)	1
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Applied Science Representative (Harry Preet Singh)

Meeting Summary and Comments

Meeting, Date	BoD Development, 4th Dec
Parties Attending	BoD
Meeting Length (Hrs)	3hr
Reason	Dev Session
Summary and Outcome	Collective Agreement Brainstorming Session
Next Steps	

Meeting, Date	BoD Meeting, 11th Dec
Parties Attending	BoD and Staff
Meeting Length (Hrs)	3hr
Reason	Agenda resolution
Summary and Outcome	<ol style="list-style-type: none">1. Passed Minutes of Committees2. Policy Change to elections3. Flash Survey on Student Housing4. Hiring Black Student Support Coordinator
Next Steps	

Meeting, Date	FARM, Dec 7th
Parties Attending	Farm Members
Meeting Length (Hrs)	1 hr
Reason	General Meeting
Summary and Outcome	Discussion of Agenda
Next Steps	

Meeting, Date	Check in
Parties Attending	SFSS President
Meeting Length (Hrs)	1 hr
Reason	General Check in
Summary and Outcome	

Next Steps	
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Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Arts & Social Sciences Representative (Sude Guvendik)

Meeting Summary and Comments

Meeting, Date	Dec 2- FASS Dean Renewal Committee Meeting
Parties Attending	VP Academic, Deans, Faculty, Graduate student and SFU Staff
Meeting Length (Hrs)	2 hrs
Reason	Roundtable for the Dean's Presentation
Summary and Outcome	<ul style="list-style-type: none">- Discussion: Equity, Diversity and Inclusion- How to create and implement an integrated strategy to advance EDI- Concerns/ expectations from the dean- Discussing possible dates for the presentations
Next Steps	N/A

Meeting, Date	Dec 4- SFSS Board Development Session
Parties Attending	SFSS Board members, SFSS Transition manager
Meeting Length (Hrs)	2 hrs
Reason	Biweekly meeting
Summary and Outcome	<ul style="list-style-type: none">- Discussion on the collective agreement- Time periods for opening SUB
Next Steps	N/A

Meeting, Date	Dec 7- FARM Meeting
Parties Attending	Faculty and At-large Representatives Members
Meeting Length (Hrs)	1hr
Reason	Bi-weekly meeting
Summary and Outcome	<ul style="list-style-type: none">- Discussion of ongoing faculty projects- Approved to recommend DSU and FSU Space Campaign to the Board
Next Steps	N/A

Meeting, Date	Dec 11- SFSS Board Meeting
Parties Attending	SFSS Board members, Transition manager, staff, guests
Meeting Length (Hrs)	4 hrs
Reason	Bi-weekly meeting

Summary and Outcome	<p>Presentation: SFU 350 and Divestment Referendum Participatory Budgeting with Ethello</p> <p>Motions:</p> <ul style="list-style-type: none"> - SFSS Elections and Referenda Policies CP-1 to add a subsection - <p>Approved:</p> <ul style="list-style-type: none"> - UTILE FLASH survey on student housing, - Creation of the Black Student Support Centre and Coordinator, signing of the Post-Graduate Permit Letter, SFSS Divestment question to be added to the spring 2021 referendum, - Memory Express proposal for the Esports lounge in the SUB, - Participatory Budgeting Pilot Project, to endorse the Pass/Fail grading scheme for fall 2020 and spring 2021 at SFU Senate and - To endorse the Student Union Space Campaign. <p>Discussion:</p> <ul style="list-style-type: none"> - Online Learning and Students' Mental Health, - Spring 2021 Referenda and Farmer's Protests in India Statement - <p>In-Camera Discussion Items:</p> <ul style="list-style-type: none"> - October UPass Statistics and Spring UPass, Studentcare Agreement - Extension of SFSS Emergency Funding
Next Steps	N/A

Meeting, Date	Dec 9- Council Meeting
Parties Attending	Councillors, guests, BOD
Meeting Length (Hrs)	2 hrs
Reason	Bi-weekly meeting
Summary and Outcome	<ul style="list-style-type: none"> - Discussion on FSU and DSU Space Campaign <p>-> Council will be writing a joint letter in line with the briefing note and that council will sign as a representative body</p> <ul style="list-style-type: none"> - New Business/ Discussion <p>-> Letter of Support for Let us Speak Campaign. Council will be writing a letter in support of the First Nations Student Association Let Us Speak Campaign.</p>
Next Steps	N/A

Projects and Events

Project/Event Title	Emerge SFU
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Contacted Lancaster University's external academic advisor - Communicate with WeWork for new collaborations and projects

Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	3 hrs

Business Representative (Mehtaab Gill)

Meeting Summary and Comments

Meeting, Date	
Parties Attending	
Meeting Length (Hrs)	
Reason	
Summary and Outcome	
Next Steps	

Meeting, Date	
Parties Attending	
Meeting Length (Hrs)	
Reason	
Summary and Outcome	
Next Steps	

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	

Relevant Strategic Priorities	
Total Time (Hrs)	

Communication, Art & Technology Representative (Haider Masood)

Meeting Summary and Comments

Meeting, Date	[Dec 2nd] Events Committee Meeting
Parties Attending	Committee members and Society Staff
Meeting Length (Hrs)	1 hour
Reason	Regularly scheduled meeting
Summary and Outcome	<ul style="list-style-type: none">● Motion raised and passed for the approval of \$60 for the Bullet Journaling workshop scheduled for January 2021.● Discussion around January events<ul style="list-style-type: none">○ Mental health monday giveaways○ Stock Market 101○ Fitness workshop○ Food workshop○ Video games night○ Trivia nights (Harry Potter, The Office)
Next Steps	

Meeting, Date	[Dec 4th] SFSS Board Development Session
Parties Attending	Board members and Society Staff
Meeting Length (Hrs)	1 hour
Reason	Regularly Scheduled session
Summary and Outcome	<ul style="list-style-type: none">● Discussions around collection service agreement.● Discussions around whether to keep the SUB 24/7.
Next Steps	

Meeting, Date	[Dec 7th] FARM Meeting
Parties Attending	Committee Members
Meeting Length (Hrs)	30 mins
Reason	Regularly Scheduled meeting
Summary and Outcome	<ul style="list-style-type: none">● Motion raised and passed to approve FSU/DSU Space campaign to the board● Discussions around roundtable projects.
Next Steps	

Meeting, Date	[Dec 11th]
Parties Attending	SFSS Board Members, Society Staff
Meeting Length (Hrs)	5 hours
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> • Presentation by SFU350. The presentation was regarding the divestment and preventing investments in the fossil fuel sector. SFU350 is proposing to restrict the fossil fuel investments of the current board and the future boards. • Motion raised and passed for the policy change to the SFSS Elections and Referenda Policies NEP-1(3). Since the first week of classes got pushed ahead, and so, the elections got pushed to early January. • Another motion was raised and passed for the policy change to the SFSS Elections and Referenda Policies CP-1. • Motion raised and passed that the Board of Directors approve the creation of the of <i>Black student support coordinator</i>. • Motion raised and passed for the Board of Directors to sign a post graduate work permit letter stated to MP's and Immigration minister of Canada. • Motion raised and passed for the Board of Directors to endorse the motion being brought forward by the student senators to the SFU Senate to implement a <i>Pass/Fail</i> grading scheme for Fall 2020 and Spring 2021.
Next Steps	

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Education Representative (Emerly Liu)

Meeting Summary and Comments

Meeting, Date	[December 2] Events Committee meeting
Parties Attending	Events Committee members (SFSS VP Student Life, Education Representative, At-Large Representative, FCAT Representative, Students At-Large)
Meeting Length (Hrs)	1.5 hours
Reason	Bi-weekly
Summary and Outcome	<p>Motion</p> <ul style="list-style-type: none">- Approved funding for January Bullet Journaling Workshop <p>Discussion</p> <ul style="list-style-type: none">- December Holiday Giveaways- January events- Mental Health Mondays Giveaway- Stock Market 101- Fitness/Yoga workshop (collab with SFU Recreation)- Food workshop- Video games night- Trivia - Harry Potter or Brooklyn Nine-Nine or The Office or Grey's Anatomy- Red Bull collaboration- Meditation and Mindfulness Workshop- Black History Month <p>Updates</p> <ul style="list-style-type: none">- SFSS x Esports x CAC Spellbound Game Nights- Stranger Things Murder Mystery Night- Horror Movie Night- Baking Workshops (Salted Caramel Pretzel Cookies and Apple Pie)- Diwali Dance Workshop- Rasam Soup Food workshop
Next Steps	Prepare materials for the Harry Potter trivia event in the spring

Meeting, Date	[December 4] SFSS Board Development Session
Parties Attending	SFSS Board of Directors, SFSS staff
Meeting Length (Hrs)	2 hours
Reason	Bi-weekly
Summary and Outcome	<p>Discussion</p> <ul style="list-style-type: none">- Collective agreement with CUPE
Next Steps	N/A

Meeting, Date	[December 7] Faculty and At-Large Representatives (FARM) Committee meeting
Parties Attending	FARM

Meeting Length (Hrs)	1 hour
Reason	Monthly
Summary and Outcome	Motion - Approved to recommend FSU/DSU Space Campaign to the Board Discussion - Roundtable: ongoing projects
Next Steps	N/A

Meeting, Date	[December 8] Accessibility Committee meeting
Parties Attending	Accessibility Committee members (SFSS VP Student Life, Education Representative, At-Large Representative, Students At-Large)
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	Motions - Approved funding for ASL interpretation and CART captioning for SFU DNA Hangouts collab event with Autistics United Canada - Approved funding for ASL interpretation and CART captioning for SFU DNA social event Discussion - SUB Washroom Update - Accessibility Designated Assistant Wage Increase Letter of Support - SFSS Psycho-Educational Assessment Process - Signage in the SUB
Next Steps	Follow up with Studentcare about the Psycho-Educational Assessment process

Meeting, Date	[December 11] SFSS Board meeting
Parties Attending	SFSS Board of Directors, SFSS staff
Meeting Length (Hrs)	4.5 hours
Reason	Bi-weekly
Summary and Outcome	Presentation - SFU350 Divestment Referendum - Participatory Budgeting: Ethello Motions - Approved amendment to the SFSS Elections and Referenda Policies NEP-1(3) - Approved amendment to the SFSS Elections and Referenda Policies CP-1 to add a subsection - Approved UTILE FLASH survey on student housing - Approved the creation of the Black Student Support Centre and Coordinator - Approved signing of the Post-Graduate Permit Letter - Approved SFSS Divestment question to be added to the spring 2021 referendum - Approved Memory Express proposal for the Esports lounge in the SUB - Approved Participatory Budgeting Pilot Project - Approved to endorse the Pass/Fail grading scheme for fall 2020 and spring 2021 at SFU Senate - Approved to endorse the Student Union Space Campaign

	<p>Discussion</p> <ul style="list-style-type: none"> - Online Learning and Students' Mental Health - Spring 2021 Referenda - Farmer's Protests in India Statement <p>In-Camera Discussion Items</p> <ul style="list-style-type: none"> - October UPass Statistics and Spring UPass - Studentcare Agreement Extension - SFSS Emergency Funding
Next Steps	N/A

Projects and Events

Project/Event Title	Faculty of Education Appreciation Project
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Education Student Association (ESA) approved idea - I worked with the Education Council Representative to set up a Padlet for students to anonymously write appreciation messages to professors in the Faculty of Education https://padlet.com/adrienneblas/profappreciation - Promoted on Education platforms - I emailed the Dean of Education to arrange for our messages to be forwarded to the Faculty before the holidays
Relevant Strategic Priorities	Student engagement, university relations
Total Time (Hrs)	1 hour

Project/Event Title	Faculty of Education PDP Anti-Racism initiative
Updates and Upcoming Plans	<ul style="list-style-type: none"> - No new information - Curriculum review will look at ecological EDI, anti-racism, and anti-oppression
Relevant Strategic Priorities	University relations
Total Time (Hrs)	N/A

Project/Event Title	Open Educational Resources (OER) Campaign
Updates and Upcoming Plans	<ul style="list-style-type: none"> - The Faculty of Education incorporated the OER links and Faculty OER survey that I provided into the Community of Practice for Remote Teaching Site for instructors to reference - Plan to organize a presentation (or longer workshop) on OER for remote instruction for the Faculty of Education in the future - Plan to reconceptualize OER Student Campaign video using footage that we shot last year with the OER Working Group members. Brainstorm how to incorporate student voices
Relevant Strategic Priorities	- Student engagement, student well-being, student financial health
Total Time (Hrs)	0.5 hours

Project/Event Title	Psycho-educational Assessments (PEA)
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Brought draft policy to the Accessibility Committee for discussion - Key points of concern: referral requirement and assessment costs depleting the psychology benefit - Sarah (SFSS Campaigns, Research, and Policy Coordinator) and I provided feedback to Studentcare - I will email Corbett about who to designate as the key contact from the SFSS to process the payment - Plan is to bring this to Accessibility and Governance Committees for approval to recommend to the Board in the New Year
Relevant Strategic Priorities	- Student well-being, student financial health
Total Time (Hrs)	2 hours

Environment Representative (Anuki Karunajeewa)

Meeting Summary and Comments

Meeting, Date	Admin Assistant hiring committee December 1, 2020
Parties Attending	Lawrence Jones, Shelley Durante, Nancy Mah and myself
Meeting Length (Hrs)	2 hours
Reason	To create a short list of candidates
Summary and Outcome	We went through the applications We used the online platform called Collage which was very useful We created a short list of candidates to interview
Next Steps	Interview candidates

Meeting, Date	Admin Assistant hiring interview December 3, 2020
Parties Attending	Lawrence Jones, Shelley Durante, myself and the interviewee
Meeting Length (Hrs)	40min
Reason	Interview for admin assistant hiring
Summary and Outcome	We all gave information on our positions, the job position and the SFSS in the beginning. I asked the candidate questions with Shelley while Lawrence took notes.
Next Steps	Continue interviews and contact candidates by dec 11

Meeting, Date	Admin Assistant hiring interview December 3, 2020
Parties Attending	Lawrence Jones, Shelley Durante, myself and the interviewee
Meeting Length (Hrs)	40min
Reason	Interview for admin assistant hiring
Summary and Outcome	We all gave information on our positions, the job position and the SFSS in the beginning. I asked the candidate questions with Shelley while Lawrence took notes.
Next Steps	Continue interviews and contact candidates by dec 11

Meeting, Date	Admin Assistant hiring interview December 4, 2020
Parties Attending	Lawrence Jones, Shelley Durante, Nancy Mah, myself and the interviewee
Meeting Length (Hrs)	40min
Reason	Interview for admin assistant hiring

Summary and Outcome	We all gave information on our positions, the job position and the SFSS in the beginning. I asked the candidate questions with Shelley while Lawrence took notes.
Next Steps	Continue interviews and contact candidates by dec 11

Meeting, Date	SFSS board dev session December 4, 2020
Parties Attending	SFSS board of directors, Lawrence Jones, and myself
Meeting Length (Hrs)	2 hours
Reason	Regular scheduled meeting
Summary and Outcome	We discussed the collective agreement with CUPE
Next Steps	N/A

Meeting, Date	FARM committee meeting December 7, 2020
Parties Attending	Faculty representatives, Admin Assistant, and myself
Meeting Length (Hrs)	1 hour
Reason	Regular scheduled meeting
Summary and Outcome	Approved to recommend FSU/DSU Space Campaign to the Board Discussion of ongoing projects
Next Steps	N/A

Meeting, Date	Admin Assistant hiring interview December 7, 2020
Parties Attending	Lawrence Jones, Shelley Durante, myself and the interviewee
Meeting Length (Hrs)	40min
Reason	Interview for admin assistant hiring
Summary and Outcome	We all gave information on our positions, the job position and the SFSS in the beginning. I asked the candidate questions with Shelley while Lawrence took notes.
Next Steps	Continue interviews and contact candidates by dec 11

Meeting, Date	Admin Assistant hiring interview December 7, 2020
Parties Attending	Lawrence Jones, Shelley Durante, myself and the interviewee
Meeting Length (Hrs)	40min
Reason	Interview for admin assistant hiring
Summary and Outcome	We all gave information on our positions, the job position and the SFSS in the

	beginning. I asked the candidate questions with Shelley while Lawrence took notes.
Next Steps	Continue interviews and contact candidates by dec 11

Meeting, Date	Admin Assistant hiring interview December 8, 2020
Parties Attending	Lawrence Jones, Shelley Durante, Nancy Mah, myself and the interviewee
Meeting Length (Hrs)	30min
Reason	Interview for admin assistant hiring
Summary and Outcome	We all gave information on our positions, the job position and the SFSS in the beginning. I asked the candidate questions with Shelley while Lawrence and Nancy took notes this time.
Next Steps	Continue interviews and contact candidates by dec 11

Meeting, Date	SFSS board of directors meeting December 11, 2020
Parties Attending	SFSS board of directors, staff, guests, presenters, and myself
Meeting Length (Hrs)	4 hours 45min
Reason	Regular scheduled meeting
Summary and Outcome	SFU350 Divestment Referendum Participatory Budgeting: Ethello Motions Approved amendment to: the SFSS Elections and Referenda Policies NEP-1(3), the SFSS Elections and Referenda Policies CP-1 to add a subsection Approved: UTILE FLASH survey on student housing, the creation of the Black Student Support Centre and Coordinator, signing of the Post-Graduate Permit Letter, SFSS Divestment question to be added to the spring 2021 referendum, Memory Express proposal for the Esports lounge in the SUB, Participatory Budgeting Pilot Project, to endorse the Pass/Fail grading scheme for fall 2020 and spring 2021 at SFU Senate and to endorse the Student Union Space Campaign. Discussion: Online Learning and Students' Mental Health, Spring 2021 Referenda and Farmer's Protests in India Statement In-Camera Discussion Items: October UPass Statistics and Spring UPass, Studentcare Agreement Extension and SFSS Emergency Funding
Next Steps	N/A

Meeting, Date	Admin Assistant review for Christina K. December 15, 2020
Parties Attending	Lawrence Jones, Shelley Durante, Nancy Mah, Melanie, myself and Christina
Meeting Length (Hrs)	1 hour

Reason	Admin assistant review
Summary and Outcome	We used Collage to write our reviews and we went over the reviews as well as feedback from Christina.
Next Steps	N/A

Projects and Events

Project/Event Title	N/A
Updates and Upcoming Plans	N/A
Relevant Strategic Priorities	N/A
Total Time (Hrs)	N/A

Health Science Representative (Nafoni Modi)

Meeting Summary and Comments

Meeting, Date	Live Demo-Onboard Platform, December 3
Parties Attending	Staff, Board members, platform facilitator
Meeting Length (Hrs)	1 hour
Reason	- Walk us through how to use the platform
Summary and Outcome	
Next Steps	

Meeting, Date	Pass/Fail Advocacy, December 3
Parties Attending	Rep from Bishops University, SFSS BOD
Meeting Length (Hrs)	1 hour
Reason	- Strategize regarding bring back pass/fail to SFU
Summary and Outcome	
Next Steps	

Meeting, Date	Check in with Oosb, December 2
Parties Attending	Nafoni and Osob
Meeting Length (Hrs)	1 hour
Reason	- Discuss ongoing projects - Check in and see how each other are doing
Summary and Outcome	
Next Steps	

Meeting, Date	Black Caucus Meeting, December 9
Parties Attending	- SFU Black caucus
Meeting Length (Hrs)	1.5
Reason	- Introductions - Purpose of the group - What we want to see going forward
Summary and Outcome	

Next Steps	
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Meeting, Date	BOD Meeting, December 11
Parties Attending	BOD, Staff, guests
Meeting Length (Hrs)	4 hours
Reason	<ul style="list-style-type: none"> - Upass reinstallment - Black SOCA coordinator - Policy change
Summary and Outcome	
Next Steps	

Meeting, Date	BO interview Prep, December 15
Parties Attending	Osob, Matt, Balqees, Nafoni
Meeting Length (Hrs)	1 hour
Reason	<ul style="list-style-type: none"> - Review interview questions and order of who will speak
Summary and Outcome	
Next Steps	

Meeting, Date	BO Interviews, December 15
Parties Attending	Osob, Matt, Balqees, Nafoni
Meeting Length (Hrs)	2.5 hours
Reason	<ul style="list-style-type: none"> - Interview 2 potential people for the BO position
Summary and Outcome	
Next Steps	

Meeting, Date	Black Caucus Meeting, December 15
Parties Attending	SFU Black Caucus
Meeting Length (Hrs)	1 hour
Reason	<ul style="list-style-type: none"> - Regarding incident with Black alumnus
Summary and Outcome	
Next Steps	

Projects and Events

Project/Event Title	BO Prep
Updates and Upcoming Plans	- Coming up with interview questions
Relevant Strategic Priorities	
Total Time (Hrs)	- .5 hours

Science Representative (WeiChun Kua)

Meeting Summary and Comments

Meeting, Date	Science All-DSU Meeting, Dec 1st, 2020
Parties Attending	Thomas Leischner (Student Engagement Coordinator), WeiChun Kua (Science Representative), Alex (Earth Science Student Union), Arshvir Kaur (MBB Student Union), Michelle (Chemistry Student Society), Richard Wijaya(Statistics and Actuarial Science Student Association), Sana Sarband (BPK Student Association), Warren Ho Kin(Data Science), Kennedy Hoven (Biology Student Union), Shariq Ahsan (Physics Student Association)
Meeting Length (Hrs)	1 hour 30 mins
Reason	Regular Bi-weekly Meeting
Summary and Outcome	<ul style="list-style-type: none"> ● FSU/DSU Space Campaign <ul style="list-style-type: none"> ○ We discussed supporting the launch of an All-DSU Space campaign in light of the eviction of Bachelor of Environment Student Union (BESU) and Environmental Science Student Union (EVSCSU) from their common room. This is to work towards DSU having long-term secure space for the members. ○ Briefing note here ○ Earth Science - Department didn't give a clear answer about space agreement, will ask more directly. In support of motion ○ MBBSU - had a meeting with CSS. Passed a motion in support of briefing note and motion ○ CSS - joint effort between MBBSU and a professor to get their current common room. In support of motion ○ SASSA - in support of the motion ○ BPKSA - on the fence. Don't feel okay about BESU and EVSCSU not being consulted. Feel like they have a positive relationship with their department. Don't have a common room ○ Data Science - in support ○ BSU - in support. Trying to figure out the status of their current common room. Not sure if they will be moved the new life science building ○ Physics - wouldn't pursue a letter of agreement too heavily. Will support motion ● First Nations Student Association (FNSEA) Letter of Support <ul style="list-style-type: none"> ○ Discussed supporting FNSEA's #LetUsSpeak campaign ○ Indigenous students have been left out of consultations regarding the planning of the First People's Gathering House and invited late to meetings like the Aboriginal Reconciliation Council (ARC) meeting
Next Steps	N/A

Meeting, Date	Check-in w/ Osob Mohamed, Dec 2nd, 2020
Parties Attending	Osob Mohamed (President), WeiChun Kua (Science President)
Meeting Length (Hrs)	30 mins
Reason	Osob was checking with everyone to catch up on projects board members are working on

Summary and Outcome	Updated Osob on the projects I'm working on
Next Steps	N/A

Meeting, Date	Meeting with Bishop's University Student Union's VP Academic, Dec 3rd, 2020
Parties Attending	Jennifer Chou (VP Student Life), Gabe Liosis (VP University), Samad Raza (VP External), WeiChun Kua (Science Rep), Osob Mohamed (President), Nafoni Modi (Health Science Rep), Georges-philippe Gadoury-sansfaçon (VP Academic of Students' Representative Council of Bishop)
Meeting Length (Hrs)	1 hour
Reason	To discuss how Bishop got their P/F grading back and share strategies on how we can get it back at SFU
Summary and Outcome	<ul style="list-style-type: none"> Georges-Philippe shared his strategies on how they pushed for P/F and how they address the common arguments and concerns that Universities have with P/F
Next Steps	Student senators will strategize to push to bring back P/F at SFU

Meeting, Date	SFSS Board Development Session, Dec 4th, 2020
Parties Attending	Board Members, and Lawrence Jones (Transition Manager)
Meeting Length (Hrs)	2 hours
Reason	To discuss about Collective Agreement Negotiation and Future Operating Hours of the SUB
Summary and Outcome	<ul style="list-style-type: none"> Board members gave input about collective agreement Discussed about future SUB operations such as operating hours (24/7 or not)
Next Steps	N/A

Meeting, Date	Faculty and At-Large Representatives Members (FARM) Committee Meeting, Dec 7, 2020
Parties Attending	<p>Board Members: WeiChun Kua (Chair, Science Representative), Anuki Karunajeewa (Environment Representative), Emerly Liu (Education Representative), Phum Luckidd (At-Large Representative), Sude Guvendik (FASS Representative), Haider Masood (FCAT Representative), Harry Preet Singh (FAS Representative)</p> <p>Staff: Somayeh (Admin Assistant)</p>
Meeting Length (Hrs)	1 hour 30 mins
Reason	Regular Monthly FARM Committee Meeting
Summary and Outcome	<ul style="list-style-type: none"> Passed motion to recommend the board to support an all-DSU (Departmental Student Unions) space campaign at Council
Next Steps	Faculty Reps will reach out to in their Faculty about the space campaign

Meeting, Date	Science Undergraduate Society Meeting (SUS), Dec 8th 2020
Parties Attending	Science DSU Representatives, SUS Execs, WeiChun Kua (Science Representative)
Meeting Length (Hrs)	1 hour
Reason	Regular Weekly SUS Meeting
Summary and Outcome	
Next Steps	N/A

Meeting, Date	SFSS Council Meeting, Dec 9 2020
Parties Attending	SFSS Councillors, WeiChun Kua (Science Representative), Jennifer Chou (VP Student Life)
Meeting Length (Hrs)	1 hour 30 mins
Reason	Regular Bi-weekly Council Meeting
Summary and Outcome	<ul style="list-style-type: none"> Discussed about supporting First Nations Student Association (FNSA) #LetUsSpeak campaign Passed motion to launch All-DSU/FSU (Departmental Student Unions and Faculty Student Unions) Space Campaign for student unions to get permanent common room space
Next Steps	N/A

Meeting, Date	SFSS Board of Director Meeting, Dec 11, 2020
Parties Attending	<p>Board Members: Osob Mohamed (President), Samad Raza (SFSS VP External), Corbett Gildersleve (VP Finance), Matthew Provost (VP Student Services), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Balqees Jama (At-Large Representative), Harry Preet Singh (Applied Science Representative), Haider Abbasi (FCAT Representative), Emerly Liu (Education Representative), Anuki Karunajeewa (Environment Representative), Nafoni Modi (Health Science Representative), WeiChun Kua (Science Representative)</p> <p>Staff: Sarah Edmunds (Campaigns, Research and Policy Coordinator), Brianna Mau (Admin Assistant), Ashley Brooks (Shop Steward, Out On Campus Coordinator), Lawrence Jones (Transition Manager)</p>
Meeting Length (Hrs)	4 hours 45 mins
Reason	Regular Bi-weekly Board Meeting
Summary and Outcome	<p>SFU350 Divestment Presentation Ethelo Presentation</p> <p>Motions:</p> <ol style="list-style-type: none"> Amendment to SFSS Elections and Referenda Policies NEP-1(3) [Passed] <ul style="list-style-type: none"> Be it resolved to amend the SFSS Elections and Referenda Policies NEP-1(3) to read "The Notice of Election and Referendum Period will last at least 1 week". Policy Change to the SFSS Elections and Referenda Policies CP-1 [Passed] <ul style="list-style-type: none"> Be it resolved to amend the SFSS Elections and Referenda Policies CP-1 to add a subsection (A) under section 2 and have it read: "a. If

	<p>there is any gap of time between the end of the campaign period and the start of the voting period, candidates shall be subject to the regulations applicable to the campaign period for that period as if it were a part of the campaign period."</p> <ol style="list-style-type: none"> 3. UTILE FLASH Survey on Student Housing [Passed] <ul style="list-style-type: none"> ● SFSS will participate in collaboration with UTILE to do a survey on student housing. This will provide us with a better understanding of student housing situation in the lower mainland and enable us to better advocate for student housing needs 4. Black Student Support Coordinator [Passed] <ul style="list-style-type: none"> ● Osob Mohamed and Balqees Jama, alongside the HR and Personnel Committee will work to complete the process to employ a Black student support coordinator ● This will provide the much needed and long overdue culturally and racially appropriate support needed by our Black students 5. SFSS Divestment Referendum Question [Approved] <ul style="list-style-type: none"> ● Board approved to put the referendum question to the Spring 2021 referendum: <ul style="list-style-type: none"> ○ Do you agree to add the following bylaw? - Bylaw 28 - SFSS Investment Restrictions <ul style="list-style-type: none"> ■ All direct investments made by the Society shall be fossil fuel free, which includes oil, gas and coal producers, pipeline companies, natural gas distribution utilities, and liquefied natural gas operations. ■ All Indirect investment is limited to equities whose company only derives at most 5% of their gross revenue from fossil fuel investments 6. Pass/Fail Grading [Passed] <ul style="list-style-type: none"> ● Board endorsed the motion to support Student Senators to bring back the P/F grading scheme retroactively for Fall 2020 and Spring 2021 due to the ongoing hardship students face with the new online learning environment and exacerbated conditions due to the COVID-19 pandemic. <p>Discussion:</p> <ol style="list-style-type: none"> 1. Online Learning and Students' Mental Health <ul style="list-style-type: none"> ● Payton-Rose Mitchell (Rep from Arts and Science Federation of Associations) from Concordia came to talk about a campaign they are starting called #DearConcordia. It aims to raise awareness about the mental health of students during COVID-19 and online learning to university admins. SFSS will launch a campaign called #DearSFU in conjunction with Concordia Student Union's
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Next Steps	N/A
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Meeting, Date	UAA/Events Committee Meeting, Dec 14, 2020
Parties Attending	Gabe Liosis (VP University Relations), WeiChun Kua (Science Representative), Jennifer Chou (VP Student Life)
Meeting Length (Hrs)	2 hour 30 mins
Reason	Planning of #DearSFU campaign
Summary and Outcome	<ul style="list-style-type: none"> ● Sorted out logistics of the campaign ● Consulted with Lawrence Jones (Transition Manager), Nancy Mah (Member Services Coordinator), Sindhu Dharmarajah (Comms Coordinator), Julia (Comms Assistant) on printing logistic and social media promotion ahead of

	staff going on holiday break
Next Steps	<ul style="list-style-type: none"> • Gabe will contact Erin Biddlecombe (SFU Senior Director, Office of the Vice-Provost, Students & International) to find out when we can hand them over to the admins • All 3 of us will continue to work on the toolkit, and google form, and printing logistics with Lawrence and Nancy

Projects and Events

Project/Event Title	#DearSFU Campaign
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Worked on the google form submission and toolkit • Launched the campaign. Next steps are to promote it throughout the holiday, print the cards and deliver them to the admins
Relevant Strategic Priorities	Student Engagement and Student Well-being
Total Time (Hrs)	3 hours