

## 1. CALL TO ORDER

Call to Order – 2:01PM

## 2. TERRITORIALACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əy̓əm (Musqueam), Sḵw̓x̓wú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwkwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Board Composition

President ( <i>Chair</i> ) .....	Osob Mohamed
VP External Relations .....	Samad Raza
VP Finance .....	Corbett Gildersleve
VP Student Services.....	Matthew Provost
VP Student Life .....	Jennifer Chou
VP University Relations.....	Gabe Liosis
At-Large Representative .....	Balqees Jama
At-Large Representative .....	Phum Luckkid
Faculty Representative (Applied Sciences).....	Harry Preet Singh
Faculty Representative (Arts & Social Sciences).....	Sude Guvendik
Faculty Representative (Business) .....	Mehtaab Gill
Faculty Representative (Communications, Art, & Technology) .....	Haider Masood
Faculty Representative (Education).....	Emerly Liu
Faculty Representative (Environment).....	Anuki Karunajeewa
Faculty Representative (Health Sciences) .....	Nafoni Modi
Faculty Representative (Science).....	WeiChun Kua

### 3.2 Society Staff

Transition Manager .....	Lawrence Jones
Campaign, Research, and Policy Coordinator.....	Sarah Edmunds
Administrative Assistant.....	Brianna Mau
Communications Coordinator.....	Sindhu Dharmarajah
Out On Campus Coordinator .....	Ashley Brooks

### 3.3 Guest

The Peak .....	Jaymee Salisi
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## 4. ADOPTION OF THE AGENDA

### 4.1 MOTION BOD 2021-01-29:01

#### Haider/Balqees

*Be it resolved to adopt the agenda as amended.*

**CARRIED AS AMENDED UNANIMOUSLY**

- Add New Business 6.4 Burnaby Mountain Gondola Advocacy Incentives
- Add New Business 6.5 Appointing Student At-Large Member to UAA
- Add Section 8 Notice of Motion SFSS Board Policies, Standing Order 1 Change
- Add Discussion 7.3 Webinar/Panel with Migrant Students United, GSS & TSSU
- Add Discussion 7.4 Events Committee Updates
- Add New Business 6.6 Pilot Funding for Social Justice Campaign Support Fund
- Add New Business 6.7 Spring and Summer 2021 Emergency COVID-19 Funding
- Add New Business 6.8 Update Staff Liaison Officer
- Add Discussion 7.5 Federal Mandatory COVID-19 Hotel Quarantine
- Add Discussion 7.6 BC FS Knockout Interest and Student Loans Campaign

## 5. MATTERS ARISING FROM THE MINUTES

### 5.1 Board Minutes - MOTION BOD 2021-01-29:02

**Sude/Haider**

*Be it resolved to receive and file the following minute(s):*

- BOD 2020-06-26
- BOD 2020-07-10
- BOD 2020-10-16
- BOD 2020-12-11
- BOD 2021-01-15

**CARRIED UNANIMOUSLY**

- Some typos of At-Large Representative (BJ)'s name. At-Large Representative (BJ) will note typos and forward to Administrative Assistant who will make those adjustments before uploading.

### 5.2 Committee Minutes-MOTION BOD 2021-01-29:03

**Gabe/Corbett**

*Be it resolved to receive and file the following minute(s):*

- AC 2020-12-08
- EVENTS 2020-12-02
- EVENTS 2021-01-13
- EXEC 2020-06-17
- EXEC 2020-07-29
- EXEC 2020-08-12
- EXEC 2020-12-17
- FASC 2020-06-05
- FASC 2020-09-24
- FASC 2020-11-25
- GOV 2020-07-27
- GOV 2020-08-10
- GOV 2020-10-28

- GOV 2020-11-25
- UAA 2020-08-11
- UAA 2020-10-29
- UAA 2020-11-26

**CARRIED UNANIMOUSLY**

## 6. NEW BUSINESS

### 6.1 Update to Signing Officers-MOTION BOD 2021-01-29:04

**Gabe/Matthew**

*Whereas signing officers were appointed at the Board meetings on April 15th and July 10th 2020; Be it resolved that as per By Law 6, Powers Duties and Obligations of Council (Board of Directors), Ayesha Khan, Operations Organizer, be appointed a Signing Officer effective January 29th 2021. Be it further resolved that Lawrence Jones, Transition Manager, be removed as a Signing Officer effective January 29th, 2021.*

**CARRIED UNANIMOUSLY**

- Finalizing hires that Board wanted to make regarding the administrative restructuring.
- Operations Organizer is now officially part of the staff and should be added as a signing officer as we move out of the transition period.
- Having some staff as signing officers along with some Board members gives flexibility as more people have ability to sign cheques and have financial control.

### 6.2 Bargaining Committee-MOTION BOD 2021-01-29:05

**Corbett/Matthew**

*Whereas the Collective Agreement between the SFSS and CUPE 3338 has expired; Whereas the SFSS must make appointments to a Bargaining Committee to represent the Board of Directors to engage in collective bargaining; Whereas SO-16: HR and Personnel Committee in the SFSS Board Policies outlines the purpose of the HR and Personnel Committee to include, but is not limited to negotiating the Collective Agreement with CUPE 3338; Be it resolved to appoint HR and Personnel Committee members Osob Mohamed, President, Matthew Provost, VP Student Services, Corbett Gildersleve, VP Finance, and Ayesha Khan, Operations Organizer to the Bargaining Committee, for the purpose of re-negotiating our Collective Agreement with CUPE 3338.*

**CARRIED UNANIMOUSLY**

- In the process of setting dates to go forward with the bargaining and has had a development session on the Collective Agreement as well.
- Makes sense for these representatives to sit on the Bargaining Committee as it's part of their role as HR and Personnel Committee members.

### 6.3 NewMode Subscription-MOTION BOD 2021-01-29:06

**Gabe/Corbett**

*Whereas the SFSS actively engages in different campaigns to advocate on behalf of the student body; Whereas NewMode has been used successfully in a number of SFSS campaigns during the Fall 2020 semester;*

*Be it resolved to continue the NewMode subscription at our current pricing through to April 30th, 2021.*

*Be it further resolved to direct the VP Finance to include the NewMode subscription in the budget draft*

*for the 2021-2022 fiscal year.*

**CARRIED UNANIMOUSLY**

- Passed a motion earlier this term regarding NewMode, and SFSS has been a huge asset for several campaigns.
  - Several Board members expressed that it was easy to use during the Our Decision, TMX and Senate campaigns and likely played a huge role in student involvement and success.
- It will also help support the upcoming Gondola campaign.
- Adding it to the budget draft will allow it to be renewed in the future without introducing a motion.

**6.4 Burnaby Mountain Gondola Advocacy Incentives -MOTION BOD 2021-01-29:07**

**Osob/Haider**

*Whereas the Simon Fraser Student Society Strategic Plan outlines “enhanced student experience” and “successful advocacy campaigns” as indicators of success within our strategic priorities; Whereas the successful completion of the Burnaby Mountain Gondola Project will greatly improve the transit experience for the more than 88% of our members who rely on public transit on a regular basis; Whereas amplifying student voices through a successful digital campaign will have great influence on key decision makers, such as Burnaby City Council leading up to their meeting tentatively scheduled for February 22nd, 2021;*

*Be it resolved that the Board approves \$529.94 to come from line item 820/18 (Advocacy Initiatives) for incentives to promote the Burnaby Mountain Gondola campaign.*

**CARRIED UNANIMOUSLY**

- The gondola has been something the SFSS has supported for more than a decade.
- Getting very close to seeing the project move forward, but there are still a few hurdles, like the Burnaby City Council, and we need student engagement and voices to push it through.
- President and VP University Relations have been representing the student voice at various TransLink meetings. They have been advocating for route 1, sharing stories about concerns over safety during the winter months, and focusing on the sustainability of the project.
  - Gondola also costs a lot less and saves approximately \$35 million over a 30-year period in taxpayer dollars.
- Have been working with SFU External Relations Office to get the campaign off the ground.
- SFSS has also written a letter to Burnaby’s Mayor and Council.
- Need a lot of hype, need students talking about gondola online and need students to attend the meeting.
- Motion passes some money to purchase incentives so students can win prizes for spreading the word, tagging friends etc.
- President and VP University Relations have been in discussion with Communications Department about the campaign to create graphics, video etc.
- President and VP University Relations will be at the February 22nd meeting but need students to come out and verbally express their support as well.
- VP Student Life noted that student incentives that work the best are UberEats, Iron Dog Books, Spotify, Skip the Dishes, and Starbucks gift cards.
- Getting Colin Fowler involved with student campaign because people know of him and he has become the face of the gondola campaign. SFSS has kept in contact with him and are very grateful for all his help and hard work.

- Potentially doing this with memes as well.
- Faculty Representatives can share the briefing document with their DSUs to get them to help spread the word and see if they can attend the meeting as well.
- One of the campaigns planned is getting students to submit videos of their transit experiences.
- Submit videos and pictures of transit disasters/experiences to President if you have any.

#### **6.5 Appointing Student At-Large Member to UAA -MOTION BOD 2021-01-29:08**

##### **Gabe/Balkees**

*Be it resolved to appoint Zoya Nari to the University and Academic Affairs Committee as a Student At-Large member.*

##### **CARRIED UNANIMOUSLY**

- Zoya was a member of UAA Summer 2020 but was not able to join in Fall 2020 due to academic conflicts, but availability has changed, so would like to re-appoint her.

#### **6.6 Pilot Funding for Social Justice Campaign Support Fund -MOTION BOD 2021-01-29:09**

##### **Corbett/Matthew**

*Whereas the last three years have seen a rise in student-led social justice campaigns within the SFU Community,*

*Whereas the costs to run, grow, and execute a campaign can be cost prohibitive for student organizers, Whereas the relevant SFSS committees might not have the resources or capacity to collaborate with or take on a student-led campaign,*

*Whereas providing funding support to student organizers empowers them and helps build student power,*

*Be it resolved that the Board of Directors approve the pilot funding for a Social Justice Campaign Support Fund to be included in the 2021-2022 budget under Department 20 - Board*

##### **CARRIED UNANIMOUSLY**

- VP Finance campaigned on this issue as he noticed over the years that there's only so much student advocates can do by paying out of pocket and using free tools.
- This is going to be no different than an event grant, or any other grant, it's just focused on social justice campaigns as there has been a rise in them over the last few years.
- The campaigns would have to comply to the Issues Policies and SFSS's Constitution.
  - There will need to be more discussion about this and details to decide on, but this motion will put money aside for next year's budget.
- Some committees have funds for advocacy and while students might be able to collaborate with them, there's also the chance they won't due to capacity, and in these cases student campaigners should still have access to funds.
- Costs is a big barrier for students who want to advocate for important issues, and this fund allows students to have a voice and opportunities to create meaningful change.
- A lot of campaigns in the past would have been a lot more successful if they had this financial backing, so with this, campaigns will be more successful and visible with increased reach.
- A key pillar of student unions is advocacy and facilitating collective action which is a part of SFSS' Constitution as well, but for many years' advocacy was lacking so this fund will help increase this capacity.
- This is a practical way to support student-led initiatives.
- Organizing is often done by marginalized communities as well, so this fund will help them immensely.

- This fund would also systemically ingrain support for grassroots initiatives and student organizing as future Boards may not be as active with advocacy.
- Opens the door to give students the access in how to start a campaign and give them resources to have a successful one as well.
  - Similar to event grants which have training resources etc., this fund would also have a similar set of documents. Can work with staff and committees to get these resources and compile them.
- Connect with VP University Relations and VP Finance if you are interested in helping with this as there is a lot of work to be done to set this up including how to accept applications and creating guidelines.
- Redistributing resources to students who are on the ground doing the work is important as well.

**6.7 Spring and Summer 2021 Emergency COVID-19 Funding -MOTION BOD 2021-01-29:10 Corbett/Jennifer**

*Whereas the SFSS has updated their 2020-2021 annual budget;*

*Whereas we are predicting a surplus that could be used towards supporting students in financial need;*

*Be it resolved that the Board approve a Spring and Summer semester Emergency COVID-19 Funding of \$200,000 per term from line items selected by the VP Finance;*

*Be it further resolved that the criteria for the funding be \$500 per student and a 40%/60% split between domestic and international students;*

*Be it further resolved that the President and VP Finance work with relevant SFSS departments and staff to communicate and distribute this funding.*

**CARRIED UNANIMOUSLY**

- VP Finance has been working on this since mid-Fall 2020.
- SFSS originally projected a deficit for this term due to lower enrollment, but fortunately enrollment stayed the same.
- The coming fiscal year is likely to be completely remote, so a lot of money is being saved on event grants.
- It is not great for student societies to have a large financial surplus, so it is best to find a way to support students during this difficult time.
- VP Finance worked with the Financial Coordinators on this and has concluded that the SFSS can safely give out \$400,000 spread over two semesters.
- SFU prefers to use their bursary system as it's easier for them, and the emergency funding they gave out in Fall using a different system caused issues later for them.
  - Using bursary system cuts out part-time students so using the SFU system limits who can apply for this funding.
  - VP Finance is also sitting on the Senate Committee that handles policy for scholarships, bursaries and awards, and there is a push to reduce or eliminate bursary credit and CGPA requirements but there's technical issues with goSFU as they've frozen policy changes until October 2021.
  - As a result, VP Finance is exploring options for SFSS to distribute this money themselves, but there is more work to do to figure out the details to make this easier on coordinators.
- VP Finance has submitted a timeline and will form a working group that will create the forms, go through the technical requirements, work with Finance and hopes that it will be hashed out by late February/early March. The working group will meet in April to approve funds.

- There are several options listed in the briefing note
  - \$200 to 1000 students per semester
  - \$500 to 400 students per semester
  - \$1000 to 200 students per semester.
  - VP Finance recommends \$500 as it increase impact but allows for more students to receive money.
- The 40%/60% split between domestic and international students is due to international students likely needing additional supports to get back to Vancouver as classes resume in-person especially with the new quarantine and travel rules implemented by Canada's Prime Minister on Jan. 29, 2021.
- Out on Campus will be setting up a similar fund that will support LGBTQ+ students that can be part of the process.
- A fund for self-identified disabled students should be feasible as well as their cost of living is generally higher, and they need additional accommodations as well.
- VP Finance is in discussion with Finance Coordinators regarding sending money to international students. SFSS usually sends cheques but there are barriers to this so looking into potential of electronic transfers.
- There will be challenges going through the approval process in April, so there may be more ways to talk to SFU to support the students whose applications are not approved.
- Will need quite a few Board members to help process application so that delays do not happen at the hands of the Board.
- Will need to consider other funding when developing criteria for funding.
- Keeping privacy and confidential information in mind as well and how SFSS can protect this information.
- Faculty Representative (Applied Science) left at 3:20PM.

#### **6.8 Update Staff Liaison Officer -MOTION BOD 2021-01-29:11**

##### **Osob/Sude**

*Whereas Article 3.3 of the Collective Agreement allows for 2 Staff Liaison Officers to be appointed for the purposes of our Collective Agreement with CUPE 3338;*

*Be it resolved to appoint Ayesha Khan, Operations Organizer, as a Staff Liaison Officer effective January 29th, 2021.*

*Be it further resolved that Lawrence Jones, Transition Manager be removed as a Staff Liaison Officer effective January 29th, 2021*

##### **CARRIED UNANIMOUSLY**

- Our Transition Manager, Lawrence Jones, will be leaving SFSS and the Operations Organizer will be the new Staff Liaison Officer.

## **7. DISCUSSION ITEMS**

### **7.1 COVID-19 SFSS Space Protocol**

- SFSS is using BC Thrive Health to assess COVID risk.
- There is a SUB access spreadsheet and only people signing cheques should be going in the SUB, and they need to be in communication with the SUB Building Manager.
- At SFU Surrey, security will not give Board member key unless they have heard from the Surrey Campus Coordinator, Shelley, and the member has completed the assessment first.

## 7.2 SFSS Burnaby Mountain Gondola Campaign

- President and VP University Relations are working with SFSS Communications team on creating and posting several videos for the Gondola clip.
  - The main campaign video will be going out on February 5<sup>th</sup> featuring VP University Relations and President and various other videos.
  - They will be looking for 30 second clips of Board members talking about why they support the gondola soon that will hopefully launch on February 10<sup>th</sup>.
    - Faculty Representatives (Communications, Arts & Technology and Arts & Social Sciences) will send videos for sure.
  - Three points of campaign: Safety, efficiency, and eco-friendliness.
- New Mode Campaign
  - SFSS has sent out a letter to the Burnaby Mayor and City Council which will be posted on the SFSS website shortly and act as a guideline for a NewMode Campaign.
  - Faculty Representatives (Environment and Sciences) will be meeting to talk about this on February 5<sup>th</sup>, so if anyone is interested in helping, please let them know.
    - Faculty Representative (Arts and Social Science) would like to join.
- If you would like the communications proposal for the campaign, let President know.

## 7.3 Webinar/Panel with Migrant Students United, GSS & TSSU

- Faculty Representative (Science) and VP External Relations met with these groups to talk about international student organizing and advocacy and trying to see if there's places to work together.
- Migrant Students United advocates for international students in terms of open work permits, access to social services, permanent status, and also most recently the extension to the post graduate permit.
- Idea to host a webinar/panel
  - Rough title: "International Student Workers Fighting for Change: How the PGW extension was won?"
  - Gain support and get international students interested.
  - Planning for March 2, 2021 around 5-6pm.
- If Board is in support, costs to host the event would include speakers' honoraria.
- Let people know that it's possible to advocate on these issues and get wins.
- Faculty Representative (Science) and VP External Relations will be moving forward with this.

## 7.4 Events Committee Updates

- Encouraged to turn out post notifications for SFSS Events' Instagram.
- Upcoming Events
  - Feb. 1 - Mental Health Monday giveaway
  - Feb. 5 - Brooklyn 99 Trivia Night and Global Talent Night
  - Feb. 9 - Grey's Anatomy Trivia Night
  - Feb. 10 - Valentine's Day origami rose and letter writing workshop
  - Feb. 12 - Harry Potter Trivia Night
- Good way to keep people connecting during this time.



### **7.5 Federal Mandatory COVID-19 Hotel Quarantine**

- Justin Trudeau made an announcement that makes it mandatory to quarantine in a hotel for travelers who are coming in from abroad that is paid for out of their own pocket.
- This deters unessential travel, but it will cost travelers about \$2000 which disproportionately impacts people who do have to travel which includes students.
- SFU has a CARES program (COVID Assistance and Remote Engagement Support) that provides support for students who need to quarantine through a local hotel, Accent Inns Burnaby.
  - It's practical and meets public health requirements.
- The SFSS should work with SFU to lobby the government to recognize SFU CARES as an official and acceptable hotel for this quarantine.
- SFSS had donated 2000 masks for the CARES program earlier this year too.
- There were also notes that ex-RCMP officers and a security company would be conducting in-person check ins to ensure compliance with quarantine rules which is dangerous for BIPOC and other marginalized groups.
- Students with a valid study permit are deemed essential travel.
- Residence is not letting incoming international students quarantine there.
- Many students cannot afford to pay for a 14-day quarantine.
- There is StudentCare Travel Coverage that includes reimbursing costs related to quarantine and reads "Valid trip delay coverage also covers quarantine due to a positive COVID-19 test result, denied entry, or contact tracing while at the destination. Meals and accommodation are covered up to \$200 per day, to a maximum of \$5,000."
- SFU is looking into whether SFU CARES would be included on the approved hotels list. There are lobbying efforts by University Canada, SFU Government Relations Team and the Canadian Bureau for International Education to make sure that it is included.
- VP University Relations has made it clear to SFU that they would like to be involved in communications and lobbying efforts.
- President and VP University Relations will do some fact finding this weekend to see what they can find out and will report back to the Board.

### **7.6 BC FS Knockout Interest and Student Loans Campaign**

- Last semester SFSS supported this campaign, and VP External Relations will send in a work order to Communications Coordinator to start posting about it again.
- Campaign materials has been updated. They have started posting on social media and all documents are ready to go out.

## **8. NOTICE OF MOTION**

### **8.1 SFSS Board Policies, Standing Order 1 Change**

*Be it resolved that the Board of Directors amend SFSS Board Policies, Standing Order 1, as presented in the attached document titled "Proposed Amendment to SO-1: Duties of Committee Chairs".*

- VP University Relations will put a work order forward to make sure this gets put on the SFSS website.

## 9. ANNOUNCEMENTS

- 9.1 Next Board meeting on February 12<sup>th</sup>, 2PM.

## 10. ATTACHMENTS

- 10.1 BN - Social Justice Campaign Support Fund – Pilot  
10.2 BN - Spring and Summer Emergency COVID-19 Funding  
10.3 Briefing Note\_ Burnaby Mountain Gondola Campaign  
10.4 Proposed Amendment to SO-1- Duties of Committee Chairs

## 11. ADJOURNMENT

- 11.1 MOTION BOD 2021-01-29:12

**Haider/Balqees**

*Be it resolved to adjourn the meeting at 4:07PM.*

**CARRIED UNANIMOUSLY**

# Briefing Note - Social Justice Campaign Support Fund - Pilot

Author: VP Finance Corbett Gildersleve

## ISSUE

Undergraduate students who wish to receive funding to support a campaign have few options. I propose that the SFSS develop a budget line item to support students who need additional funds to pay for larger expenses such as t-shirts, transportation, and other large campaign costs.

## BACKGROUND

The SFSS has seen a number of student-led campaigns over the last three years, some against SFSS Board decisions (e.g. SUB Space Campaigns) or pushing SFU to make changes (e.g. I Am Not Your Clansman, Our Decision SFU, Let Us Speak, Tuition Freeze Now, etc.)

Depending on the type of campaign, its length, and escalation steps, they can be quite expensive to run. Expecting students to cover the all costs of materials, t-shirt printing, booking buses to transport students to location, etc. prevents them from developing and engaging in larger campaigns.

Current alternatives are for these students to bring issues to a relevant committee such as Accessibility, University and Academic Affairs, or External and Community Affairs to ask them to take on or collaborate with the campaign. They each have funding that can support such costs, however not all campaigns might fit into the purpose of each committee, nor would they always have the capacity to properly support these campaigns. So, having a general social justice campaign support fund would be preferable.

## COST BREAKDOWN/BUDGET ESTIMATES

I propose setting aside \$10,000 in the SFSS budget under the Board department as a pilot to see what kind of financial support is needed next year when we move into in-person classes and engagement. This line item should be reviewed in the following fiscal year to see if there's financial need for expansion of funding. This amount is similar to the budgets for the University and Academic Affairs, and the External and Community Affairs committees.

## KEY CONSIDERATIONS

An applications process and spending policies would have to be developed by FASC and the Governance Committee. It could mirror our current proposal policies and processes for grants and special funding. Successful applications should be limited to campaigns that stay within our issues policies and organizational purpose as laid out by the SFSS Constitution. Further policy development can be explored by the relevant committees.

## CURRENT STATUS

This proposal, if approved, can be added to the 2021-2022 budget development process.

## MOTION

Whereas the last three years have seen a rise in student-led social justice campaigns within the SFU Community,

Whereas the costs to run, grow, and execute a campaign can be cost prohibitive for student organizers,

Whereas the relevant SFSS committees might not have the resources or capacity to collaborate with or take on a student-led campaign,

Whereas providing funding support to student organizers empowers them and helps build student power,

Be it resolved that the Board of Directors approve the pilot funding for a Social Justice Campaign Support Fund to be included in the 2021-2022 budget under Department 20 - Board

# Briefing Note - Spring and Summer Emergency Funding

Author: VP Finance Corbett Gildersleve

## ISSUE

Due to the pandemic impacting the number and cost of events, initiatives, and programs we support, we have additional unspent funds that could be used in another COVID-19 emergency fund for both this spring term and the summer term.

## BACKGROUND

The 2019-2020 Board contributed \$150,000 to SFU's Emergency COVID-19 Fund in the spring semester to support domestic and international students under a 50/50 split. These funds were used to support technology purchases, plane tickets home, and other things to help adapt to remote learning in the summer. An additional \$60,000 was provided to FIC students.

After discussing this with the Board in November and December, I contacted SFU Finance and Awards to talk about options for SFU distributing these funds like they did last spring. They were only interested in using their bursary system. The problem is that the bursary system doesn't allow part-time students to apply. This would affect up to 4000 students in the spring term and 8000 students in the summer. As a member of the policy committee on Senate for bursaries, there's progress on removing the credit and CGPA limits, however due to hard technical issues with GoSFU, those changes won't be implemented until later Fall 2021 or Spring 2022. Being that the spring 2020 Emergency COVID-19 Funding was open to all students, we should not use a system that restricts sizable numbers of our members from seeking support.

Due to this issue, I have already started discussing the feasibility of distributing this funding ourselves with the Board and staff. This will take considerable effort in outreach, selection, and distribution of funding. Fortunately, I have received support from some staff and board members about helping with this process. I am still discussing options with our finance office.

# COST BREAKDOWN/BUDGET ESTIMATES

Line Item	Purpose	Annual Remaining	Bursary 1	Bursary 2	Remaining
5000 / G	Student Union Grants	96,014.00	38,405.60	38,405.60	19,202.80
4000 / C	Clubs Core Funding - Petty Cash & Resource	49,236.00	19,694.40	19,694.40	9,847.20
4000 / G	Clubs Grants Funding - Grants	197,529.00	79,011.60	79,011.60	39,505.80
816 / 16	Engagement - Special Projects	10,000.00	4,000.00	4,000.00	2,000.00
817 / 16	Engagement - Burnaby Campus	28,094.00	11,237.60	11,237.60	5,618.80
886 / 17	Promotional Material	24,187.00	9,674.80	9,674.80	4,837.40
820 / 18	Advocacy Initiatives	24,000.00	9,600.00	9,600.00	4,800.00
821 / 29	Engagement - Surrey Campus	15,000.00	6,000.00	6,000.00	3,000.00
689 / 32	Legal and Consultant Expenses	46,135.00	18,454.00	18,454.00	9,227.00
	Out on Campus Budget (OOC Coord Submitted)		11,750.00	11,750.00	4,237.00
<b>Total</b>		<b>490,195.00</b>	<b>207,828.00</b>	<b>207,828.00</b>	<b>74,539.00</b>

## KEY CONSIDERATIONS

1. Criteria for distributing to students
2. How much of the funds goes towards domestic and international students
3. Any additional funds to support FIC students
4. How much per student

## MEDIA AND COMMUNICATION

Our Communications department will need to develop campaign and notification materials.

## TIMELINE

1. Board approves the funding and criteria
2. VP Finance forms an Emergency Funding Working Group with staff and board members to develop the selection and funding distribution process
3. Communications department develops messaging and coordinates with SFU Financial Aid and Awards to coordinate communication pushes
4. Students are made aware of the funding opportunity
5. Working group and the Finance Office distributes the funds and report back
  - a. Distribution would occur during the last month of each term.

## OPTIONS/RECOMMENDATIONS

I recommend that the Board approve a disbursement of funds to support students in financial need of \$400,000 split equally between the spring and summer 2021 terms.

Criteria Options:

Amount:

Option 1: We provide \$200/student, allowing us to support up to 1000 students per semester

Option 2: We provide \$500/student, allowing us to support up to 400 students per semester

Option 3: We provide \$1000/student, allowing us to support up to 200 students per semester

Breakdown:

Option 1: We do an equal 50/50 split between domestic and international students like the 2019-2020 Board did

Option 2: We do a 40/60 split between domestic and international students because of the increased government funding options for domestic students (provincial and federal grants), as well as supporting international students who might be flying to Canada for the summer or fall terms.

I recommend we provide \$500/student with a 40%/60% split for domestic and international students, as it will have a greater impact but still help 400 hundred students per semester.

## RECOMMENDED MOTION(S)

Whereas the SFSS has updated their 2020-2021 annual budget

Whereas we are predicting a surplus that could be used towards supporting students in financial need

Be it resolved that the Board approve a Spring and Summer semester Emergency COVID-19 Funding of \$200,000 per term from line items selected by the VP Finance

Be it further resolved that the criteria for the funding be \$500 per student and a 40%/60% split between domestic and international students.

Be it further resolved that the President and VP Finance work with relevant SFSS departments and staff to communicate and distribute this funding.



# Briefing Note: Burnaby Mountain Gondola Campaign

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## Background

The Simon Fraser Student Society (SFSS) is a student-led non-profit organisation that represents over 25,000 undergraduate students across the three campuses of Simon Fraser University (SFU) in Burnaby, Vancouver and Surrey, British Columbia. Over 88% of our members regularly use public transportation to commute to class, and nearly 95 percent of SFU undergraduate students consider reliable TransLink services important or very important.

In January 2020, we hosted a Gondola Open House, in which we shared information and gathered feedback from our membership on the Burnaby Mountain Gondola (BMG) project over 2 days. The SFSS has been in support of a BMG for more than a decade, and the project has been making significant progress over the past two years.

Of the students who participated in the open house, 84% indicated that their preference was for the route directly from Production Way station to SFU, and was considered the most efficient and effective option. The route connected through Lake-City way station was the least preferred, as it had the longest travel times and was an inconvenient option for students coming from the East. In the Translink 2018 feasibility study, it was quoted that 50,000 hrs of diesel bus operations would be eliminated, reducing greenhouse gas emissions by 1700 tons a year. The BMG will also cost less to run than the current fleet of diesel buses, saving taxpayer money to the tune of approximately \$35 million over a 30-year period.

Translink has led a two-phase community consultation process, in which the SFSS has played a part in encouraging students to complete the survey. We also attended stakeholder meetings, in which we shared the student experience dealing with public transit, and why the efficiency, safety and eco-friendliness of the BMG. The next step is the Burnaby City Council meeting (tentatively scheduled for February 22nd), when the Mayor and Council will vote to recommend whether or not to move forward with the project, and by which route. Student voices right now will be crucial leading up to this date, and we have developed a communications plan in collaboration with the SFSS Communications department for February to get students talking about the gondola and their transit experiences, with incentives to encourage students to share and spread the word via social media.

The incentives will accompany graphics, videos and the hashtag #GiveStudentsALift, as we try to create some buzz around the BMG project in upcoming weeks.

## Budget

Item	Costs	Units	Taxes	Total
<b>Incentives</b>				
SFU Bookstore	\$50.00	1	\$0.00	\$50.00
Starbucks	\$50.00	1	\$0.00	\$50.00
Uber Eats	\$50.00	1	\$0.00	\$50.00
Spotify	\$50.00	1	\$0.00	\$50.00
Irondog Books	\$50.00	1	\$0.00	\$50.00
Beats Solo 3 Wireless	\$249.95	1	\$29.99	\$279.94
			<b>TOTAL</b>	\$529.94

## Motion

Whereas the Simon Fraser Student Society Strategic Plan outlines “enhanced student experience” and “successful advocacy campaigns” as indicators of success within our strategic priorities;

Whereas the successful completion of the Burnaby Mountain Gondola Project will greatly improve the transit experience for the more than 88% of our members who rely on public transit on a regular basis;

Whereas amplifying student voices through a successful digital campaign will have great influence on key decision makers, such as Burnaby City Council leading up to their meeting tentatively scheduled for February 22nd, 2021;

Be it resolved that the Board approves \$529.94 to come from line item 820/18 (Advocacy Initiatives) for incentives to promote the Burnaby Mountain Gondola campaign.

## **DRAFT AMENDMENT PROPOSAL – BOARD POLICY SO-1**

### **CURRENT POLICY**

1.4 The duties of the Chair include:

- (A) ensure all meetings are included in the SFSS Society Calendar (GMail),
- (B) convening regular meetings,
- (C) informing committee members of meeting times and locations,
- (D) preparing agendas and collect agenda items,
- (E) distributing any documents or materials to committee members,
- (F) submitting attendance to the VP Finance, and
- (G) reporting on committee activities to the to the Board of Directors
- (H) act as the primary point of contact between the committee and its staff support, if any.

### **PROPOSED AMENDMENT**

1.4 The duties of the Chair include:

- (A) ensure all meetings are included in the Society virtual calendar,
- (B) convening regular meetings,
- (C) informing committee members of meeting times and locations,
- (D) preparing agendas and collect agenda items based on a timeline, set by the Chair, in contemplation of Committee members, who should receive the agenda reasonably in advance in order to thoroughly review its contents,
- (E) distributing any documents or materials to committee members,
  - (a) where possible, documents should be in PDF format and use Times New Roman font,
- (F) submitting attendance to the VP Finance,
- (G) reporting on committee activities to the to the Board of Directors,
- (H) submit minutes approved by the Committee to the Board Chair for approval of the Board of Directors,
- (I) act as the primary point of contact between the committee and its staff support, if any,
- (J) liaise with the Administrative Assistant by:
  - (a) Sending agenda items and any relevant documents to the Administrative Assistant to prepare the draft agenda at least two (2) business days prior to the meeting,

- (i) The Chair will inform the Administrative Assistant if a document contains confidential information,
- (b) Sending any required changes of the draft agenda and approval of the draft agenda to the Administrative Assistant,
- (c) Sending feedback on the draft minutes and approval of the draft minutes to the Administrative Assistant within one (1) week of receiving the draft minutes,
- (K) liaise with the Communications Coordinator to ensure that Committee information relevant to the SFSS Membership is up-to-date on the SFSS Website and SFSS social media channels at all times, including:
  - (a) the name and contact details of the Chair,
  - (b) the date and time of meetings,
  - (c) the location and accessibility information of meetings,
  - (d) vacant seats,
    - (i) where a vacancy arises, the Chair will ensure that the vacancy is listed on the SFSS Website and SFSS social media channels within one (1) week of the vacancy arising,
    - (ii) where the vacancy is a Council-designated seat, the Chair will liaise with the Council Chair to ensure that Council recommends a replacement.

## **MOTION**

*Be it resolved that the Board of Directors amend SFSS Board Policies, Standing Order 1, as presented in the attached document titled "Proposed Amendment to SO-1: Duties of Committee Chairs".*