

1. CALL TO ORDER

Call to Order – 2:32PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), S^kwxwú7mesh Úxwumixw (Squamish), Selíłwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

VP University Relations (*Chair*)..... Gabe Liosis
VP Finance Corbett Gildersleve
VP Student Services..... Matthew Provost
At-Large Representative Balqees Jama
Faculty Representative (Science)..... WeiChun Kua

3.2 Society Staff

Campaign, Research, and Policy Coordinator Sarah Edmunds
Transition Manager Lawrence Jones

3.3 Council Representative

Science Undergraduate Society Councillor Zaid Lari

3.4 Regrets

Science Undergraduate Society Councillor Zaid Lari

3.5 Guests

Political Science Student Union Councillor Helen Pahou
Ex-Officio Osob Mohamed

4. ADOPTION OF THE AGENDA

4.1 MOTION GOV 2020-08-24:01

Matt/Balquees

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED UNANIMOUSLY

- Add Regrets from Zaid Lari

5. RATIFICATION OF REGRETS

5.1 MOTION GOV 2020-08-24:02

WeiChun/Corbett

Be it resolved to ratify regrets from Zaid Lari.

CARRIED UNANIMOUSLY

6. DISCUSSION ITEMS

6.1 Update from By-Law Review Joint Working Group

- VP University Relations gave a brief overview of the documents sent out to the committee regarding the by-law review joint working group
- This included some changes in Board titles, spelling errors, and Board re-structuring

6.2 By-Law Review

- VP University Relations proposed that By-Elections could occur three times per fiscal year (one each semester)
 - A vacancy must be open 1 week before the nomination period
 - A by-election would be able to be called in order to fill the vacant role in the same semester
 - In the meantime, Council would appoint someone to fill that position until by-elections happen
- Discussion about how long position must be vacant in order to call a by-election
 - CPRC suggested 2 or 3 weeks which would align with Board meetings
 - However, VP University Relations asked whether 2 or 3 weeks to elect one position would be too long
 - CPRC said 2 or 3 weeks is more than sufficient time however would be allowing a buffer time for students
 - Wording changed to 2 weeks before nomination period starts
- VP University Relations wanted to know the committee's opinions regarding how much should Council elections should be centralized
 - VP University Relations suggested getting in touch with UBC AMS as they have the longest running governance structure with Board and Council
 - The committee is leaning towards a more centralized approach to Council elections
 - At-Large Representative brought up that in previous years, centralization with the SFSS had led to problems between Council and the Board
 - VP Finance suggested that getting more information about when each DSU's elections occur during the year would be helpful in deciding when Council elections should occur
- Discussion around clarifications about Student unions and constituency groups should be defined in the by-laws
- Associate membership will be drafted as students who are part of an affiliated institution who have an agreement with the SFSS
 - Therefore, FIC students would be considered associated members of the SFSS

- VP University Relations will need a FIC student list in order to hold a referendum to seek interests of being associate members of the SFSS

**Political Science Student Union Councillor arrived at 3:43PM.*

7. ANNOUNCEMENTS

7.1 Next Governance Committee Meeting: TBD

8. ATTACHMENTS

- BN - By-Law Amendment Chunks and Special Resolutions.docx
- BN - Council_Executive Structures in Student Societies
- By-Law Working Group 08-17-2020
- Revised - Exec Officers Proposal.docx (1)

9. ADJOURNMENT

9.1 MOTION GOV 2020-08-24:03

Matt/Corbett

Be it resolved to adjourn the meeting at 3:45PM.

CARRIED UNANIMOUSLY

BRIEFING NOTE

BY-LAW AMENDMENT CHUNKS AND SPECIAL RESOLUTIONS

Authors: Gabe Liosis, Chair of Governance Committee; Corbett Gildersleve, Vice Chair of Governance Committee

ISSUE

During the ongoing By-Law Review, the Governance Committee has expressed a desire not to move forward with an omnibus-type By-Law proposal at the AGM. Rather, we would like to split up the proposals into bite-sized, comprehensive “batches” that, hopefully, are not interdependent on one another, so that if one chunk does not pass, and another does, it does not affect the by-law document as a whole.

WHAT WILL EACH BY-LAW PROPOSAL CONTAIN?

Based on this knowledge, we propose the following By-Law Proposals be presented in three separate Special Resolutions, based on the following three categories:

Special Resolution #1: Societies Act Compliance and By-Law “House-Keeping”

Societies Act Compliance

Membership Definitions (Including Associate Membership)

Simplified Elections (BoD, Referenda)

Dissolution

Records (By-Law requiring archiving and access; digital on-demand record archive)

Special Resolution #2: Student Group Definitions and Clarification

Departmental and Faculty Student Union Clarification and Clean-Up

Add Constituency Groups

Special Resolution #3: Board + Council Revamp

Merge Board and Council into one governing body

Create a Chain of Accountability (Members’ Meetings → Council → Executive Officers)

Changes to Executive Portfolios

Removing Mentions of “Board” throughout By-Laws and replace with “Council”, “Executive Committee”, “Council and Executive Committee”, or “Council or Executive Committee”

WHICH BY-LAWS MUST BE AMENDMENTS TO ACTUALIZE THESE PROPOSALS?

Special Resolution #1: Societies Act Compliance and By-Law “House-Keeping”

By-Law 1	Interpretations
By-Law 2	Membership

By-Law 15	Elections
By-Law 16	By-Elections
By-Law 18	Referenda
By-Law 20	Records
Create	Dissolution

Special Resolution #2: Student Group Definitions and Clarification

By-Law 1	Interpretations
By-Law 9	Faculty Student Unions
By-Law 10	Department Student Unions
By-Law 19	Faculty Student Union Levies
Create	Constituency Groups

Special Resolution #3: Board + Council Revamp

By-Law 1	Interpretations
By-Law 4	P.D.O of Executive Officers
By-Law 5	Board of Directors
By-Law 6	P.D.O of BoD
By-Law 7 (repeal)	Council
By-Law 8 (repeal)	P.D.O. of Council
By-Law 11	Annual & Special General Meetings
By-Law 14	Amendments
By-Law 15	Elections
By-Law 16	By-Elections
By-Law 22	Primacy of By-Laws
Spot Replace "Board" with "Council"	

BRIEFING NOTE

BOARD OF DIRECTORS STRUCTURE – COUNCIL AND EXECUTIVE

BACKGROUND

Since 2019, the SFSS Board of Directors have pursued updates to the current by-laws, in order to modernize them and improve the structure of the organisation. Through a survey of the membership, the Board obtained information on what members desire from the new by-laws, including making Council an oversight body of the Board and giving them more power, removing Faculty Representatives and adding new positions to the Board composition, particularly a VP Equity and Sustainability or similar, VP International Student Relations, and at-large reps for Surrey and Vancouver, and reducing the size of the Board.

CURRENT STATUS

The following BC student associations use a Council-Executive governance model for their legal Board of Directors:

Student Association	Model as written in by-laws	Powers	Other Information
UBC Alma Mater Society (AMS)	The AMS is governed by a Board of Directors called the Student Council, with an Executive of Council being elected by all members, elected representatives for each Affiliated Institution of UBC, elected representatives for each Constituency (faculties and schools of UBC), and an Indigenous student elected by procedures set out in the Code.	The Executive Committee undertakes the duties of Student Council between the meetings of the Council (bi-monthly except for in the summer, where it is monthly), thus being responsible for the majority of operational work, supported by staff. Duties are assigned to individual Executive roles, rather than to the Executive as a whole.	Non-voting members of Council can be appointed by 2/3 resolution of Council.
Capilano Student Union (CSU)	CSU is governed by a Board of Directors, with the Executive Committee, representatives of Collectives (similar to SFSS constituency groups), representatives of regional	The duties of the Executive Committee, per Bylaw XI, are: implementing the policies and procedures; pursuing the strategic plan; Board development; reporting to the Board; and presenting options	Having regional (campus) representatives aligns with the results of the SFSS By-law survey

	campuses, representatives from each of the University faculties, four at-large members, and student representatives from the Board of Governors and Senate. The Executive is elected by the membership, and representatives by their respective groups.	and recommendations to the Board on matters related to the membership. The representatives are primarily responsible for their individual collective, faculty, or other body (chairing meetings and reporting to the Board) as well as supporting advocacy/campaign initiatives.	conducted in February.
Kwantlen Student Association (KUSA)	Council is the legal Board of Directors of KUSA, divided into the Executive Committee, Faculty Representatives, Constituency Representatives, Campus Representatives, and others designated by Ordinary Resolution for a 1-year term. The Executive Committee is appointed from the Council membership by a resolution of 2/3 of Council, appointing each member to a specific Executive role.	The Executive Committee is a standing committee of Council. Similar to CSU, they support day-to-day activities, policy interpretation, communications, making recommendations and disclosing information to Council, Executive Director performance and contract renegotiation, as well as other duties from time to time (Article 12 of the KUSA By-Laws). The Executive Committee selects the President from its membership. The specific duties of Council are not given, but they shall have vested in them the management, administration, and the control of the property, revenue, business and all other affairs of the Society, as required by the Societies Act (Article 9).	
Victoria Island University Students' Union (VIUSU)	The VIUSU Board of Directors is comprised of elected Executive positions, Faculty Representatives, Regional Campus Representatives, Aboriginal Students' Representative, Women Students' Representative, Graduate Students' Representative and Directors At-Large. Elections and terms for the	The Executive Committee is comprised of Executive positions (4), and has the authority to make necessary decisions between meetings of the Board of Directors to ensure the regular day-to-day operation of the Union. Decisions are subject to the entire Board's approval, and spending cannot exceed \$500 by this committee. The	

	Executives and Aboriginal and Women Students' Representatives occur at different times than those for the other positions (terms beginning May 1 vs November 1).	Aboriginal and Women Students' Representative positions also have greater responsibility than the other elected positions.	
Royal Roads University Student Association (RRUSA)	RRUSA's Student Council of the Association is the legal Board of Directors for the association and has elected Executive Officers and Program representatives. Program representatives are elected by members of their respective programs, with one representative elected for every 70 members to ensure proportional representation. Executive Officers are elected by the membership but may be appointed by Council if required.	While the responsibilities of Council are very broad, the Executive Committee, composed of the Executive Officers, is a permanent standing committee and is responsible for the day to day administration of the association and any other tasks assigned to it by Council. The Executive Committee submits a budget to Council for approval, and Council may delegate the authority to disperse funds to the Committee.	Officers must be elected to the Executive Officer positions, and an officer, other than the president, may hold more than one executive position.

KEY CONSIDERATIONS

1. In the SFSS By-Law Survey conducted in February 2020, 31% of members reported that they think that the Board needs between 9 and 12 directors, 23% were in favour of 13-15 directors, and 20% were in favour of more than 15 directors. One quarter of respondents desired 8 or fewer Board members. It is thus important to note that less than a majority (just 20%) would be in favour of a combined Executive-Council model as the legal Board of Directors for the Society.
2. Currently, the membership lists the SFSS receives from SFU are sorted using an algorithm into faculties. In order to separate these lists into departments, a new algorithm would have to be designed, or a request made to SFU to provide departmental student lists. Constituency groups are determined by opt-in membership, and thus a new process would have to be designed to ensure the MSC Student Unions & Groups receive the complete lists in a timely manner (currently, they are not obtained at the beginning of every month like the SFU member lists are).
3. The University of Victoria Students' Society has a legal Board of Directors comprised of an executive (the Lead Directors) elected by the membership, and directors elected by their constituency organisations. Douglas Students Union has a similar model, with Executive Officers, Campus Representatives and Constituency Representatives making up the legal Board of Directors, as does Langara Students' Union, with an Executive Board and Members At Large. Each

of these models has an executive on the legal Board of Directors which have requirements in the by-laws to meet more frequently and undertake a greater amount of work on behalf of the Society. These models do not include elected representatives from faculty and departmental student unions. It would be worth looking into how these student associations receive their member lists from the university in order to conduct elections.

By-Law Working Joint Group
Monday, August 17th, 2020

In Attendance: Gabe Liosis (VP University Relations), Corbett Gildersleve (VP Finance), Balqees Jama (SFSS At-Large Rep), Helen Sofia Pahou (Vice Council Chair), Alvin David (Councillor), Lawrence Jones (Transition Manager), Sarah Edmunds (CRPC)

Absent: Zaid Lari (Council Chair), Serena Bains (Councillor)

Introduction to this Working Group (2:30pm-2:35pm)

- Intent of the working group is to collaborate in order to do justice the work we are trying to accomplish
- Focus on the smaller details
- Governance makes high level decisions, and working group takes those decisions and works on it

Follow Up: Minor Fixes to Exec Portfolio Proposals (2:35pm-2:45pm)

- See Revised Exec Portfolio Proposal
- Balqees suggested changes to VPES, adding disability justice and anti-racism
- Corbett suggests changing the name of VP Finance and Operations to Finance and Services

By-Law Proposal Batches (2:45pm-3:00pm)

- Special Resolution 1: Societies Act Compliance and By-Law “House-Keeping”
- Special Resolution 2: Student Group Definitions and Clarifications
- Special Resolution 3: Board + Council Revamp
- Alvin: How to organize the motions at the AGM to approve these changes?
- Corbett: IEC changes, possibly into Special Resolution 3
- Helen: Echoes the sentiment on outreach to implement these changes
 - Highlights the symbolic changes we are trying to make
- ***Gabe: Will share the document on the special resolutions***

Follow-Up: Elections / By-Elections / Vacancies / Interim Appointments (3:00pm-3:45pm)

- Last Board Governance Committee meeting, discussing executive committee proposals: started discussing how elections and by elections work
 - If vacancies were to occur on the executive committee, is that executive replaced, how are acting representatives appointed, what powers do council have, when is a by-election warranted
- How to prevent burnout, there needs to be support structures in order help people fulfill their duties and without being too dependent on people to do the job for them
 - Someone floated the idea of Council appointing executive committee officer as an interim before the next scheduled election.
 - If its the office of the president that is vacant, there is a line of succession. But there aren't for any of the other positions.

By-Law Working Joint Group
Monday, August 17th, 2020

- VP Internal would take over the duties of the president in this case

- In summary, discussion suggests Council could appoint a councillor in the event that an office becomes vacant
 - Exception would be the President, in which it will be fulfilled by a line of succession
 - Then a council appointment would be needed for the office that is vacated as a result.
- ***Action Item: Intricate wording in terms of bylaws needed : ^)***

- By-elections
 - Do we need special time periods or a floating one set by council
 - What if a current executive officer wants to run for the vacated position
 - 2016 Student Services did not vacate their position after taking over President.
 - What triggers a by-election?
 - Frequency of by-elections, and the ability of council
 - *how reasonable would it be to have votes in by-elections be done only by council?
- Referenda
 - Suggestion: No referendum etc. in Summer

Powers of Members' Meetings, Council, and Executive Committee (3:45-4:30pm)

- Limitations
- If this is not elsewhere, Council should ratify contracts over a certain dollar threshold or significance, like the Collective Agreement, UPass, Health Plan. Also, entering any 3rd party agreement of significance (defined?)
- Stances?

PROPOSAL

EXECUTIVE PORTFOLIOS, EXECUTIVE COMMITTEE PROPOSAL

Author: VP University Relations Gabe Liosis, Chair of Governance Committee

INTRODUCTION

As part of the ongoing By-Law Review, the Committee should be reviewing the Executive portfolios that currently exist and decide if the composition of the Executive Committee must change or remain the same.

MOTION

Be it resolved that the Governance Committee approve the integration of the proposed Executive Committee portfolios as presented in the attached Proposal into the Draft SFSS By-Laws that will be presented to the membership at a General Meeting.

RECOMMENDATION

Based on research and knowledge of the SFSS, I recommend the following portfolios:

President

Vice-President Internal and Organizational Development

Vice-President Finance and Services

Vice-President University and Academic Affairs

Vice-President External and Community Affairs

Vice President Equity and Sustainability

Vice-President Events and Student Affairs

PORTFOLIO DUTIES

***Please note that I have written all Portfolio duties under the assumption that we are moving forward with a Council as the legal governing body and Board of Directors of the Organization.*

1. The President shall:
 - a. Have the power to convene the Executive Committee and Council meeting at any time.
 - b. Be an ex-officio voting member of all Council committees of the Executive Committee.
 - c. chair Executive Committee meetings, unless otherwise voted on by the members of the Executive Committee by simple majority vote.
 - d. chair or delegate the chair at all Council meetings, provided however, Council may, by simple majority vote, determine the chair at any time for any period of time within an elected term;

- e. Chair Members' Meetings, unless otherwise voted on by the Members at a Members' Meeting by simple majority vote.
 - f. Be a signing officer.
 - g. Represent the Society on formal occasions, and act as the official spokesperson of the Society to the general public and the University.
 - h. ensure that Executive Officers carry out their assigned duties in accordance with these By-Laws and as directed by the Council.
 - i. be responsible for the coordination of a Council retreat, and an Executive retreat within the first semester of the elected term
 - j. ensure compliance with and enforcement of all relevant Collective Agreements, employment contracts and staff relations policies.
 - k. be responsible, along with the VP Finance and Operations, for ensuring that all contracts entered into by the Society are with due authority and in the best interests of the Society;
 - l. communicate with legal counsel, as needed;
 - m. Act as the staff liaison officer for the society and liaise with all Society's Staff on behalf of Council.
 - n. shall train and advise the incoming President
 - o. Undertake any other duties as delegated by the Council or Executive Committee.
 - p. Undertake all other duties usually falling to the office of President of a Society.
2. **The Vice-President Internal and Organizational Development** shall:
- a. oversees the internal governing structures of the Society, including
 - i. the various Committees of Council,
 - ii. the various Subcommittees of the Executive Committee,
 - iii. all governing documents of the Society,
 - b. be the Chair of the Governance Committee, or its equivalent, if such a committee exists,
 - c. enforce, review, and implement governing documents of the Society,
 - d. oversees the set-up, coordination and logistics of all General Meetings of the Society,
 - e. ensure the occurrence of ongoing training and development for members of the Executive Committee and Council,
 - f. educate and communicate relevant information about the Society's governing structures to the membership, including the Council and its committees, Executive Committee, Student Unions and Constituency Groups,
 - g. communicate with Student Unions and Constituency groups regarding vacancies on Council, and ensuring those vacancies are filled in a timely manner, and ensuring their meaningful participation as a representative of Council

- h. oversee the organization and archiving of correspondence and records of the Society including but not limited to the constitution, bylaws, policies, minutes, reports, contracts, leases, and letters written or received by Council and its committees
 - i. support and assist the President in the duties of the President's office,
 - j. Assume the duties and obligations of the President if the President is unwilling or unable to act, or in the event that the President position becomes vacant.
 - k. be a signing officer.
 - l. perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or the Executive Committee.
2. The Vice-President Finance and Services shall:
- a. coordinate, oversee and/or facilitate services and operations for the Members of the Society,
 - b. coordinate oversee and/or facilitate the commercial affairs of the Society,
 - c. be responsible, along with the President, for ensuring that all contracts entered into by the Society are with due authority and in the best interests of the Society,
 - d. coordinate the preparation of the budget of the Society, and present the annual budget to the Council for adoption,
 - e. prepare and present monthly financial reports to the Council,
 - f. present financial reports and audited statements to the membership at a Members' Meeting,
 - g. ensure that all Society funds are deposited in an appropriate account at a financial institution selected by the Council,
 - h. keep account and be responsible for all monies received and disbursed by or on behalf of the Society. The Vice-President Finance and Services shall not disburse funds except as provided for in these By-Laws, or by Regulation.
 - i. render, upon request of the Council and within fourteen (14) calendar days, a detailed written report on the Society's financial affairs.
 - j. prepare a detailed written report on the Society's financial affairs for the Annual General Meeting.
 - k. coordinate the compilation of the Annual Report of the Board for consideration at the Annual General Meeting.
 - l. monitor the financial status of the Society including budget variances and makes recommendations to the Council regarding major expenditures; and shall assist with the co-ordination of fundraising endeavors
 - m. be the Chair of the Finance and Operations Committee, or its equivalent, if such Committee exists,
 - n. make recommendations on the establishment of policy on issues relating to finance and operations,
 - o. assume duties and obligations of the President if the President and Vice-President Internal and Organizational Development are unwilling or unable to act, or in the event that the President and the Vice-President Internal and Organizational Development positions become vacant.

- p. be a signing officer.
 - q. train and advise the incoming Vice President Finance and Operations.
 - r. perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or the Executive Committee.
2. The Vice-President University and Academic Affairs shall:
- a. act as a liaison between the Council and University
 - b. act as a liaison with and lobby the University on issues that affect the undergraduate student population on behalf of the Society
 - c. coordinate student representation on all University committees to which the Society nominates or appoints,
 - d. coordinate student involvement in University community affairs and activities,
 - e. facilitate collective action by undergraduate students and coordinates campaigns within the university,
 - f. make recommendations on the establishment of policy on issues relating to university and academic affairs.
 - g. be the Chair of the University and Academic Affairs Committee, or its equivalent, if such a committee exists,
 - h. assume, duties and obligations of the President if the President, Vice-President Internal and Organizational Development, and the Vice-President Finance and Services are unwilling or unable to act as President, or in the event that the President, Vice-President Internal and Organizational Development, and Vice-President Finance and Services positions become vacant
 - i. be a signing officer
 - j. train and advise the incoming Vice President Academic and University Affairs
 - k. perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.
3. The Vice-President External and Community Affairs shall:
- a. act as a liaison with external groups and community organizations, including with other student societies, on behalf of the Society.
 - b. act as a liaison with and lobby the government and with other relevant bodies on issues that affect the undergraduate student population, on behalf of the Society.
 - c. be responsible for Society business related to, and organize Society representation at conferences held by external organisations, other than the University, in which the Society may have membership or interest.
 - d. be responsible for keeping the Board informed of plans or actions of external organisations, outside the University, and federal and provincial governments that have a direct or indirect impact on the Society or its members.
 - e. facilitate collective action by undergraduate students and coordinate external and community-based advocacy activities and campaigns on behalf of membership.
 - f. make recommendations on the establishment of policy on issues relating to external and community affairs.
 - g. be the Chair of the External and Community Affairs Committee, or its equivalent, if such a committee exists,

- h. train and advise the incoming Vice President External and Community Affairs
 - i. perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.
 4. The Vice-President Equity and Sustainability shall:
 - a. communicate and liaise with all constituency groups and collectives representing marginalized communities on behalf of the Society;
 - b. act as a liaison with relevant University organizations, offices and departments dedicated to the awareness and elimination of discrimination on behalf of the Society,
 - c. work to advocate in partnership with marginalized groups on campus in the interest of furthering equity and social justice;
 - d. organize training and workshops for directors, staff and members on anti-oppression issues;
 - e. be responsible for ensuring that all Directors and Staff receive anti-oppression training within the first semester of the elected term,
 - f. represent the Society on social justice and equity issues such as disability justice, anti-racism, climate justice and sustainable issues and lobby the university, government or other bodies on such issues;
 - g. communicate and liaise with equity and sustainability executives at other post-secondary institutions;
 - h. make recommendations on the establishment of policy on issues relating to equity, anti-oppression, disability justice, anti-racism, sustainability, and climate justice.
 - i. be responsible for ensuring that all activities and endorsements of the Council reflect the anti-oppressive mandate of the Society,
 - j. shall promote the Society's initiatives and activities that aim to raise awareness of discrimination at the University and in the community,
 - k. be the Chair of the Equity and Sustainability Committee, or its equivalent, if such a committee exists,
 - l. train and advise the incoming Vice President Equity and Sustainability,
 - m. perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.
 5. The Vice-President Events and Student Affairs shall:
 - a. act as a liaison with Student Unions, Constituency Groups, Clubs, independent student-run societies, and other student groups at the University, on behalf of Council.
 - b. Coordinate student engagement events and activities of the Society,
 - c. Oversee the establishment and maintenance of Student Unions and Constituency groups and ensuring their meaningful participation within activities of the Society
 - d. make recommendations on the establishment of policy on issues relating to Student Unions, student groups, and other such matters relating to student affairs.
 - e. be the Chair of the Events Committee, or its equivalent, if such a committee exists
 - f. train and advise the incoming Vice-President Student Affairs

- g. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.