

BOARD COMMITTEE AND WORK REPORTS

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SFSS BOARD WORK REPORT

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[Communication, Art & Technology Representative \(Haider Masood\)](#)
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[Environment Representative \(Anuki Karunajeewa\)](#)
[Health Science Representative \(Nafoni Modi\)](#)
[Science Representative \(WeiChun Kua\)](#)

SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
January 1 - January 15, 2021

Accessibility Advisory

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	1 hour
Summary	<ul style="list-style-type: none">• Debrief document: https://docs.google.com/document/d/1ZvN05l-jGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit• Approved money for SFU Disability and Neurodiversity Alliance's meetings (CART captioning)• Talked about broadening psychoeducational assessments to be psychological assessments (not just learning disabilities)
Ongoing Projects	<ul style="list-style-type: none">• Hiring Accessibility Designated Assistant• Psycho-educational Assessments• Setting up bursary using the fund• Accessibility audit for the SUB• Improving accessibility fund request form• Accessibility Standard Policy Appendices• SUB gender-neutral washrooms
Relevant Strategic Priorities:	<ul style="list-style-type: none">• Student well-being• Student financial health

Black Indigenous People of Color

Committee Chairs	Balqees Jama & Matt Provost
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet
Ongoing Projects	Health and Counselling Black and Indigenous advocacy
Relevant Strategic Priorities:	Student Advocacy and Engagement

Events

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	1 hour 6 mins
Summary	<ul style="list-style-type: none"> • Debrief document: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwFTG4J4Cvp326DM/edit • Discussed upcoming January events • Had presentations for Global Talent Night and Emerge SFU • Reported how previous events went
Ongoing Projects	<ul style="list-style-type: none"> • Mental Health Mondays Giveaways • Trivia Week • Black History Month • Easy Stir-Fry Food Workshop • Goal-Setting Bullet Journaling Workshop • Video Games Night • BollyX Dance Workshop • SFSS Women of the Year awards • Mindfulness and Meditation workshop
Relevant Strategic Priorities:	Student engagement

Executive Committee

Committee Chair	Osob Mohamed
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet during this period
Ongoing Projects	
Relevant Strategic Priorities:	

External & Community Affairs

Committee Chair	Samad Raza
# of Meetings	0
Total Time (Hrs)	0
Summary	Still waiting for members to fill out when to meet.
Ongoing Projects	

Relevant Strategic Priorities:	
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Faculty and At-Large Representatives

Committee Chair	Rotating Chair
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet
Ongoing Projects	
Relevant Strategic Priorities:	

Finance and Administrative Services

Committee Chair	VP Finance Corbett Gildersleve
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet this period
Ongoing Projects	
Relevant Strategic Priorities:	

First Year Engagement

Committee Chair	Haider Masood
# of Meetings	Did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Governance

Committee Chair	Gabe Liosis
# of Meetings	0
Total Time (Hrs)	0
Summary	N/A
Ongoing Projects	<ul style="list-style-type: none">- Issues Policies Development Plan- Developing a consent agenda policy- Developing an amendment to the duties of committee chairs policy
Relevant Strategic Priorities:	Organizational Development

Member Services Advisory

Committee Chair	Phum Luckkid
# of Meetings	0
Total Time (Hrs)	
Summary	No meetings during this period
Ongoing Projects	
Relevant Strategic Priorities:	

Nomination

Committee Chair	Matt Provost
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet
Ongoing Projects	
Relevant Strategic Priorities:	Student Engagement

Surrey Campus

Committee Chair	Mehtaab Gill
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# of Meetings	Did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

University & Academic Affairs

Committee Chair	Gabe Liosis
# of Meetings	0
Total Time (Hrs)	0
Summary	N/A
Ongoing Projects	<ul style="list-style-type: none"> - Burnaby Mountain Gondola Project - P/Cr/Nc Grading Scheme Advocacy
Relevant Strategic Priorities:	University Relations

Vancouver Campus

Committee Chair	Haider Masood
# of Meetings	Committee did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

SFSS BOARD WORK REPORT

This report reflects the Board work from
January 1 - January 15, 2021

President (Osob Mohamed)

Meeting Summary and Comments

Meeting, Date	Check in - January 4th
Parties Attending	Corbett (VP Finance), Lawrence Jones (Transition Manager)
Meeting Length (Hrs)	1 hr
Reason	Check-in meeting
Summary and Outcome	We met to discuss some of the items we wanted to review with our new Operations Organizer during the training period, including some operations and HR tasks
Next Steps	N/A

Meeting, Date	Meeting with Operations Organizer - January 4th
Parties Attending	Corbett (VP Finance), Lawrence Jones (Transition Manager), Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1.5hrs
Reason	Onboarding and training
Summary and Outcome	We discussed the items we wanted review for the onboarding process, and what that would look like over the coming weeks
Next Steps	Set up weekly-check in meetings

Meeting, Date	Joint Health and Safety Committee - January 6th
Parties Attending	Lawrence Jones (Transition Manager), John Walsh (Building Manager), Ayesha Khan (Operations Organizer), Ricky Che (MSC Clubs), Dipti Chavan (MSC Events), John Tseng (MSC Generalist)
Meeting Length (Hrs)	1hr
Reason	Monthly Meeting
Summary and Outcome	We discussed ongoing SUB updates, much of which has not changed over the holidays, nor were there any outstanding items for staff. There will be another survey out to staff this month.

Next Steps	N/A
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Meeting, Date	SFSS Council Meeting - January 6th
Parties Attending	
Meeting Length (Hrs)	
Reason	
Summary and Outcome	
Next Steps	

Meeting, Date	Meeting with SFU VP Academic - January 7th
Parties Attending	Gabe (VP University Relations), Catherine Dauvergne (VP Academic), Rummana Khan-Hemani (AVP Students and International)
Meeting Length (Hrs)	1hr
Reason	Introductory meeting
Summary and Outcome	Gabe and I brought up a number of points we wanted to discuss, mainly the opportunity for joint lobbying for better post-sec funding, more effort for SFU on the advocacy in equity and anti-oppression, and post-COVID educational plans. We are really thrilled to hear Examity will no longer be in use.
Next Steps	N/A

Meeting, Date	Check-in with Operations Organizer - January 8th
Parties Attending	Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1hr
Reason	Weekly check-in
Summary and Outcome	We discussed some of the training she's been working on, and I was able to answer some of her questions about current Board projects and other ongoing items
Next Steps	N/A

Meeting, Date	SFSS Budget 2021-2022 Discussion - January 12th
Parties Attending	Corbett (VP Finance), Lawrence Jones(Transition Manager), Ayesha Khan (Operations Organizer), John Walsh (Building Manager), Kurt Bellivue and David Chin (Finance Coordinators)
Meeting Length (Hrs)	2hrs
Reason	Updates on SFSS budgeting
Summary and Outcome	Corbett set up this meeting, and walked us through some of the items being

	considered while going through the budgeting process, including SUB costs and the Build SFU levy revenue, SUB loan and stadium payments, and other items.
Next Steps	N/A

Meeting, Date	Joint Operations Group Agenda Setting - January 14th
Parties Attending	Matt McDonald (GSS), Erin Biddlecombe (SFU)
Meeting Length (Hrs)	0.5hrs
Reason	Setting agenda for upcoming meeting
Summary and Outcome	<p>The SFSS brings forward the following</p> <ul style="list-style-type: none"> - SFU plans as we move out of COVID-19 and students begin arriving (CARES program, in-person classes etc.) - Pass/Cr/NCr for upcoming semester and how that will work - SFU credit system
Next Steps	N/A

Projects and Events

Project/Event Title	Emails, communications, and catch up work
Updates and Upcoming Plans	Allocating time to check my emails, and catch up on different tasks. On some days, if something urgent comes up I will add some time and time to this and address it right away. Catching up on holiday emails.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	10hrs

VP Student Services (Matthew Provost)

Meeting Summary and Comments

Meeting, Date	Accessibility Committee, 1/13/20
Parties Attending	SFSS BOD: Jen Chou (VP Student Life), Emerly Lui (Education Rep), Phum Luckkid (At Large Rep), SFSS Society Staff: Sarah (Policy Research Coordinator), Somayeh (Admin) At Large Members: Vivian, Jilian, Serena,
Meeting Length (Hrs)	1.5 hr
Reason	Bi-weekly schedule meeting
Summary and Outcome	New Business <ul style="list-style-type: none"> - Motioned to appoint members to the SUB Accessibility Audit Working Group - Motioned to approve \$3,200 from the Accessibility Fund for CART captioning for SFU Disability and Neurodiversity Alliance meetings Discussion <ul style="list-style-type: none"> - SUB Gender Neutral Washroom Discussion: consultation with groups to be apart of the discussion - SUB Audit Update: Level Playing Field has sent the contract over to be signed - Psychoeducational Assessments: More discussion and clarification needed with student care, to discuss the parameters in which these could be covered. Updates to come after meeting with student care
Next Steps	n/a

Meeting, Date	First Peoples Gathering House Student Consultation, 1/14/20
Parties Attending	Office for Aboriginal Peoples, SFU Administration, First Nations Students Association Indigenous Student Centre, FPGH Building Committee
Meeting Length (Hrs)	1 hr
Reason	Scheduled meeting
Summary and Outcome	OAP scheduled a meeting to further discuss and update students about the First Peoples Gathering House and concerns, The architects did a presentation about the project and where it is at right now. There was discussion around creating an advisory committee for students to be a part of but as of right now there is no intention of creating seats on the FPGH Building committee. The committee as of right does not believe students need to be a part of this specific committee.
Next Steps	n/a

Meeting, Date	BOD Meeting, 1/15/20
Parties Attending	SFSS Board of Directors, SFSS Society Staff, The Peak, Guests
Meeting Length (Hrs)	2 hours
Reason	Bi-weekly scheduled meeting

Summary and Outcome	Presentations: <ul style="list-style-type: none"> - We had MeaningfulWork present at our board meeting in supporting student groups and how this could potentially benefit clubs and DSU's New Business: <ul style="list-style-type: none"> • We were able to appoint Phum and Emerly to the OOC Assistant hiring committee
Next Steps	n/a

Projects and Events

Project/Event Title	Reconciliation: Let Us Speak
Updates and Upcoming Plans	Been working on: <ul style="list-style-type: none"> - Getting supporting letters - Organizing petition - Creating graphics - Organizing outreach and finding support - Supporting FNSA Board with creating campaign Launched Petition, organized letters of support, SFSS Shared media content, Organized New: <ul style="list-style-type: none"> - Creating survey on student participation on gathering house consultation process - Working with FNSA on getting this out
Relevant Strategic Priorities	Advocacy
Total Time (Hrs)	5 hours

VP External Relations (Samad Raza)

Meeting Summary and Comments

Meeting, Date	Jan 8 - board discussion on P/F grading
Parties Attending	SFSS board
Meeting Length (Hrs)	30 min
Reason	P/F grading system discussion
Summary and Outcome	Went over grading option presented at SCUS Discussion regarding implication and concern Some options that were discussed: extending WB request time, offering P/CR/F grading for spring. Members have shown agreement to this grading structure and feel confident.
Next Steps	N/A

Meeting, Date	Jan 9 - Student senator P/F meeting
Parties Attending	Student senators
Meeting Length (Hrs)	30 min
Reason	P/F motion discussion
Summary and Outcome	Had similar discussion as at board.
Next Steps	N/A

Meeting, Date	Jan 11 -Senate meeting
Parties Attending	SFU Senators
Meeting Length (Hrs)	2.5 hr
Reason	Regular meeting
Summary and Outcome	The Senate passed the motion on making P/F grading for elective courses. The amendment to make P/F grading for all courses failed.
Next Steps	N/A

Meeting, Date	Jan 15 -Board meeting
Parties Attending	SFSS board member
Meeting Length (Hrs)	2.5 hrs
Reason	Regular meeting

Summary and Outcome	Meaningful work presented their product. Motion to make Dept Rep and Vp university relations to call upon respective dept to extend p/f grading system. Jennifer (VP student life) to conduct town hall meetings.
Next Steps	N/A

Projects and Events

Project/Event Title	PGWP extension
Updates and Upcoming Plans	Immigration minister announced that PGWP will be extended for 18 months. We won!!
Relevant Strategic Priorities	
Total Time (Hrs)	

VP Finance (Corbett Gildersleve)

Meeting Summary and Comments

Meeting, Date	Check-in with Lawrence, January 4th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, Transition Manager Lawrence Jones
Meeting Length (Hrs)	1 hour
Reason	Transition Planning
Summary and Outcome	with the Operations Organizer hired, we discussed how they would be onboarded
Next Steps	Meet with the Operations Organizer

Meeting, Date	Meet with Ayesha, Operations Organizer, January 4th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, Transition Manager Lawrence Jones, Operations Organizer Ayesha Khan
Meeting Length (Hrs)	1.5 hours
Reason	Discuss Onboarding
Summary and Outcome	We discussed our plan and schedule for onboarding Ayesha as well as what she would like to learn.
Next Steps	I set up a meeting to go over SFSS Finances with her on January 7th

Meeting, Date	Council Meeting, January 5th
Parties Attending	Council, VP Finance Corbett Gildersleve,
Meeting Length (Hrs)	2 hours
Reason	Scheduled Council Meeting
Summary and Outcome	Council revoted on a few business items from the previous meeting due to some procedural concerns by the Chair. Additionally, we discussed the #DearSFU campaign and Council signing on to the DSU space campaign.
Next Steps	N/A

Meeting, Date	SFSS Finance Onboarding
Parties Attending	VP Finance Corbett Gildersleve, Operations Organizer Ayesha Khan
Meeting Length (Hrs)	2 hours
Reason	Review SFSS Finances

Summary and Outcome	I took Ayesha through the SFSS's operating fund which includes staffing, programming, and operating costs.
Next Steps	Set up another meeting to review the SFSS's Funds on January 14th

Meeting, Date	SFU Services Fair, July 8th
Parties Attending	VP Finance Corbett Gildersleve, MSC Events Dipti Chavan, MSC Generalist John Tseng
Meeting Length (Hrs)	3 hours
Reason	Representing SFSS to new students
Summary and Outcome	We had around 25 students drop into our virtual booth. We gave an overview of the SFSS, its services, and opportunities. A number of questions revolved around the Student Health and Dental Plan (what was covered, blackout times, and opt-out procedures).
Next Steps	N/A

Meeting, Date	UberEats Discussion, January 11th
Parties Attending	VP Finance Corbett Gildersleve, MSC Events Dipti Chavan, MSC Generalist John Tseng
Meeting Length (Hrs)	0.5 hours
Reason	Discussing the SFSS starting an UberEats account
Summary and Outcome	John and I updated Dipti on what led up to the decision to create an UberEats account to support Stormhack's event. Dipti was assigned as the admin for that account as it was more likely that the events committee in the future would use the service along with clubs and student unions
Next Steps	Dipti needs to complete the registration and verification of the account

Meeting, Date	SFU Senate, January 11th
Parties Attending	Senate members
Meeting Length (Hrs)	3 hours
Reason	Monthly scheduled meeting
Summary and Outcome	Among other Senate business, we voted on a variation on the P/F pilot project. This new option is F/CR/P where CR is for D grades and can't be used for prereqs. It is also restricted to be used for electives only with the option of departments being able to select program courses as eligible. President Osob Mohamed, as a member of the Senate submitted an amendment to have to cover all courses, but that was voted down in a secret ballot.
Next Steps	Set up a campaign to advocate to different departments to expand the number of courses that are eligible for the new pilot project

Meeting, Date	SFSS Budget Discussion, January 12th
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Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, Transition Manager Lawrence Jones, Operations Organizer Ayesha Khan, Building Manager John Walsh, Finance Coordinator Kurt Bellivue, Finance Coordinator David Chan
Meeting Length (Hrs)	2 hours
Reason	Start the SFSS Annual Budgeting Process
Summary and Outcome	<p>Due to all the administrative, governance, and operational changes this year, I thought it would be best to get the financial team and relevant admin together to review the SFSS's financial status going into the next fiscal year.</p> <p>We discussed the estimated costs of the SUB, the revenue from the Build SFU Levy, costs of other spaces, and SUB loan and stadium payment schedules, and reviewed other issues.</p>
Next Steps	Prepare an information session for the Board and Council, and gather more information around the Build SFU Levy and bank payment schedule.

Meeting, Date	CaselT and PIVOT Contract Discussion, January 13th
Parties Attending	VP Finance Corbett Gildersleve, MSC John Tseng,
Meeting Length (Hrs)	1 hour
Reason	Review the contracts for Hubilo that CaselT and PIVOT signed for their upcoming events
Summary and Outcome	There were a few questions raised around attendee privacy that will require checking with our lawyer.
Next Steps	Contact our lawyer to get feedback.

Meeting, Date	Transition Committee - Training and Comms WG Meeting, January 14th
Parties Attending	VP Finance Corbett Gildersleve, VP Student Life Jennifer Chou, Science Rep Weichun Kua, ESU+GSWSSU Rep Nim Basra, GSWSSU Council Rep Devynn Butterworth
Meeting Length (Hrs)	1 hour
Reason	Introductory Meeting
Summary and Outcome	We discussed the purpose of the working group, timelines, deliverables, and previous training and development sessions
Next Steps	We will meeting again on January 28th

Meeting, Date	SFSS Funds Overview, January 14th
Parties Attending	VP Finance Corbett Gildersleve, Operations Organizer Ayesha Khan
Meeting Length (Hrs)	1 hour
Reason	SFSS Finances Onboarding

Summary and Outcome	I walked Ayesha through the SFSS's different funds, their financial health, history, and current usages.
Next Steps	N/A

Meeting, Date	SFSS Board Meeting, January 15th
Parties Attending	Board, Operations Organizer Ayesha Khan, Transition Manager Lawrence Jones, Support Staff
Meeting Length (Hrs)	2.5 hours
Reason	Biweekly Meeting
Summary and Outcome	<p>The Board passed a few motions:</p> <ul style="list-style-type: none"> Assigned two board members to the OOC Assistant hiring committee Approved and filed a number of minutes <p>We also received a presentation by MeaningfulWork, and SFU Venture Incubator company, about supporting student groups.</p> <p>We discussed the state of the SFSS Budget Development Process where I gave an informational overview of the SFSS's finances. There will be follow up consultation sessions for both Board and Council throughout the term.</p> <p>We also discussed the Senate passing the P/CR/NC pilot project and the need to advocate to the different SFU departments to expand the criteria for eligible classes.</p>
Next Steps	Next Meeting is on January 29th

Projects and Events

Project/Event Title	2021-2022 Budget Development
Updates and Upcoming Plans	I held an initial finance meeting with my finance team and relevant administrators to get everyone on the same page concerning the SFSS's finances as it related to space, operations, and payments for the SUB and Stadium. Additionally, I led a discussion with the SFSS Board around the overall finances and the status of the budgeting process.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	15 hours

Project/Event Title	SUB Insurance
Updates and Upcoming Plans	Finalizing the SUB Insurance with our brokers. Sent off invoices to the Finance office for processing, and double checked the certificate of insurance with the SUB building manager.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	5 hours

Project/Event Title	Participatory Budgeting Pilot Project
Updates and Upcoming Plans	Reached out to Board members and Staff around the Participatory Budgeting Pilot Project to get the working group up and running. So far, I have a number of support staff interested in helping. I just need to get a few board members interested.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	5 hours

VP Student Life (Jennifer Chou)

Meeting Summary and Comments

Meeting, Date	Jan 6 - SFSS Council Meeting
Parties Attending	Myself, some SFSS Board members, SFSS Councillors
Meeting Length (Hrs)	1.5 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none">• I talked about the #DearSFU campaign• We revisited Council signing on to a letter of support for DSU space
Next Steps	<ul style="list-style-type: none">• N/A

Meeting, Date	Jan 7 - Meeting with SVSPO Representative, Paola
Parties Attending	Myself, Paola, some Clubs Coordinators
Meeting Length (Hrs)	20 min
Reason	Talk about Sexual Violence training for SFSS Clubs and Student Unions
Summary and Outcome	<ul style="list-style-type: none">• Need to make sure the content isn't redundant/repeated in the training courses
Next Steps	<ul style="list-style-type: none">• Send Paola speaking points for the SFSS Rep Training Working Group

Meeting, Date	Jan 7 - Senate Committee for Undergraduate Studies (SCUS) Meeting
Parties Attending	Myself, VP University Relations Gabe Liosis, HSci Rep Nafoni Modi, other SCUS members
Meeting Length (Hrs)	2 hours
Reason	Discuss P/F options
Summary and Outcome	<ul style="list-style-type: none">• Went over some options and everyone's thoughts on the topic• Ultimately, many people seemed to be in agreement that Pass/Credit/Fail (which distinguishes between the different "pass" levels so that a B- isn't the same as a D) would work• There was some discussion around having a WE notation (Withdraw under Extenuating Circumstances) retroactively for Fall 2020 (but I prefer AE/compassionate pass...didn't have time to discuss this though)
Next Steps	<ul style="list-style-type: none">• Discuss with SFSS Board

Meeting, Date	Jan 8 - Welcome Day and Virtual Services Fair
Parties Attending	Myself, students, SFU staff, Corbett (VP Finance), John (SFSS Generalist staff member)

Meeting Length (Hrs)	3 hours
Reason	Talk about SFSS and involvement
Summary and Outcome	<ul style="list-style-type: none"> ● Talked to incoming students about how to get involved with SFSS ● Talked to students about services, the SFSS, and events coming up
Next Steps	<ul style="list-style-type: none"> ● N/A

Meeting, Date	Jan 8 - SFSS Board P/F Discussion
Parties Attending	Myself, other SFSS Board members
Meeting Length (Hrs)	30 minutes
Reason	Discuss the Senate Committee on Undergraduate Studies (SCUS) meeting yesterday and the P/F options since the SFSS Board voted to support bringing back P/F
Summary and Outcome	<ul style="list-style-type: none"> ● Went over the options presented at the SCUS meeting: <ul style="list-style-type: none"> ○ Ultimately, many people at SCUS seemed to be in agreement that Pass/Credit/Fail (which distinguishes between the different “pass” levels so that a B- isn’t the same as a D) would work ○ There was some discussion around having a WE notation (Withdraw under Extenuating Circumstances) retroactively for Fall 2020 (but I prefer AE/compassionate pass...didn’t have time to discuss this though) ● Discussed the implications <ul style="list-style-type: none"> ○ Like how people at SCUS brought up that there are visa implications if students are retaking a course (in Spring 2021) they got a D in, they’ll automatically be un-enrolled if they opt for P in the Fall 2020 class ○ If they fall under a certain number of courses (since they’ll be automatically unenrolled) this may have implications for their visas ● Some options that were presented: <ul style="list-style-type: none"> ○ Spring 2021 <ul style="list-style-type: none"> ■ P/Cr/F grading scheme <ul style="list-style-type: none"> ● Ask for blanket P/Cr/F, can request as many as students want ● If that fails, ask for a limited amount of requests for P/Cr/F ■ Extend WD from week 8 to the end of the term ■ Transcript notation for COVID-19 pandemic ○ Fall 2020 (retroactive) <ul style="list-style-type: none"> ■ Offer a process by which students can request “AE” for a class in which they performed poorly for a COVID-19 reason <ul style="list-style-type: none"> ● Sort out a process for this that’s less restrictive - maybe just writing a paragraph ■ Transcript notation for COVID-19 pandemic ○ Summer 2020 (retroactive) <ul style="list-style-type: none"> ■ Offer a process by which students can request “AE” for a class in which they performed poorly for a COVID-19 reason <ul style="list-style-type: none"> ● Sort out a process for this that’s less restrictive - maybe just writing a paragraph ■ Transcript notation for COVID-19 pandemic
Next Steps	<ul style="list-style-type: none"> ● N/A

Meeting, Date	Jan 12 - Meeting with MeaningfulWork
Parties Attending	Myself, team members from MeaningfulWork
Meeting Length (Hrs)	45 min
Reason	Discuss SFSS funding for the group
Summary and Outcome	<ul style="list-style-type: none"> • https://www.meaningfulwork.xyz/ • MeaningfulWork presented on how their platform could benefit SFSS and student groups (like students seeking volunteer opportunities with student groups who could set up applications for these opportunities) • They talked to the SFU Alumni Association who was interested in getting alum to advise the groups they were a part of in their undergrad career • They are able to host their platform on the SFSS website
Next Steps	<ul style="list-style-type: none"> • Consult with different student groups on campus to see if they'd use this platform • Talk to the VP Finance, Corbett, about costs and history of SFSS using similar platforms • Add MeaningfulWork's presentation to the Board meeting agenda

Meeting, Date	Jan 13 - SFSS Events Committee Meeting
Parties Attending	Myself, other committee members
Meeting Length (Hrs)	1 hour, 6 mins
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Debrief document: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit • Discussed upcoming January events • Had presentations for Global Talent Night and Emerge SFU • Reported how previous events went
Next Steps	<ul style="list-style-type: none"> • Email Red Bull to follow up • Email Global Talent Night event lead to follow up • Email International Women's Day event lead to follow up on a collaboration

Meeting, Date	Jan 13 - SFSS Accessibility Committee Meeting
Parties Attending	Myself, other committee members
Meeting Length (Hrs)	1 hour
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Debrief document: https://docs.google.com/document/d/1ZvN05I-iGADiMA-WeGOHaE0tGOhx6FX3lDyJnpl0Zml/edit • Approved money for SFU Disability and Neurodiversity Alliance's meetings (CART captioning) • Talked about broadening psychoeducational assessments to be psychological assessments (not just learning disabilities)

Next Steps	<ul style="list-style-type: none"> Connect with Multifaith Centre and SFU Muslim Students Association for consultation on gender neutral washrooms in the SUB
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Meeting, Date	Jan 14 - SFSS Transition Steering Committee - Training and Communications Working Group
Parties Attending	Myself, 2 representatives from Council, Gabe (VP University Relations), WeiChun (Science Rep), Corbett (VP Finance)
Meeting Length (Hrs)	1 hour
Reason	Discuss orientation, training, and development session for new Board and Council members
Summary and Outcome	<ul style="list-style-type: none"> Talked about the possibility of having a Canvas course for training because of high turnover rate of Councillors I brought up SVSPO training There are around 22 time slots for development sessions for a year
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	Jan 15 - SFSS Board Meeting
Parties Attending	Myself, other SFSS Board members
Meeting Length (Hrs)	2.5 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> Liaison report: https://docs.google.com/document/d/1QUvAMHmyPuBlxDz4twWkfWdGKauXVAUCniLXih6BqFc/edit?usp=sharing Important points: <ul style="list-style-type: none"> MeaningfulWork presented <ul style="list-style-type: none"> Matches students to club opportunities that align with their skills and passions Clubs can recruit and interview for exec roles, projects, and alumni mentors (SFU Alumni Association liked the idea) P/Cr/NC (pass/credit/no credit) motion <ul style="list-style-type: none"> VP University Relations and Faculty Representatives will call on individual departments to expand the utilization of P/Cr/NC grading to include program courses. Right now P/Cr/NC is only for electives - this motion is basically having VP University Relations and Faculty Reps to push for departments to expand it to more than just elective courses SFSS Town Hall <ul style="list-style-type: none"> VP Student Life will be the lead for this It will most likely happen after the SFSS Executive Officers election, so it doesn't clash
Next Steps	<ul style="list-style-type: none"> Start planning for SFSS Town Hall

Meeting, Date	Jan 15 - Health & Counselling Monthly Electronic Health Record Replacement Project Steering Committee
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Parties Attending	Myself, other committee members from around SFU
Meeting Length (Hrs)	1 hour
Reason	Monthly regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> ● Review steering committee terms of reference, action items, project purpose ● There were some concerns about an “aggressive” implementation timeline - backup plan needed ● Quick demo with concept prototype for online appointment booking <ul style="list-style-type: none"> ○ Entry point on website and landing page ○ Booking appointment (medical/physical) ○ Registering as new client and scheduling appointment ○ Login as existing client ○ Registering and log in both require SFU ID verification (through SSO) ● I asked if there was a place to look for existing booked appointments (to check when appointments are) or an area to cancel appointments through the portal - this is in case students want to double check appointment time or they forget to put it in their calendars <ul style="list-style-type: none"> ○ They can add this in ○ It currently isn't on the main page but this can be changed
Next Steps	<ul style="list-style-type: none"> ● N/A

Projects and Events

Project/Event Title	Emerge SFU
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Doing interviews to hire new team members ● Various meetings and other tasks
Relevant Strategic Priorities	Student engagement University relations
Total Time (Hrs)	Many hours...So many that I stopped putting the meetings on my work report

Project/Event Title	SFU Disability and Neurodiversity Alliance
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Minutes, emails, Discord messages for more tasks/miscellaneous work to do
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	0 hours

Project/Event Title	Miscellaneous committee/Board work
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Emails, document organization ● Briefing notes, post-event reports ● Made graphics for various events ● Posting/replying to SFSS Events Instagram DMs
Relevant Strategic	Student engagement

Priorities	
Total Time (Hrs)	A lot lol

Project/Event Title	StreetFest
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Emails, setting up time to go over tabling in January (21st and 22nd)
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	15 min

Project/Event Title	Accessibility Designated Assistant Hiring
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Still in the process of hiring • Sorted out availability, interviews, candidates, interview questions • Emailed shortlisted candidates with reminders • Sorted out interview questions and created documents for notes for each candidate
Relevant Strategic Priorities	Student well-being
Total Time (Hrs)	1.5 hours

Project/Event Title	Accessibility Bursary
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Briefing note: https://docs.google.com/document/d/1odY_21hzKbgLxZ8FhdaT5WpP70Bj9C9I/edit
Relevant Strategic Priorities	<ul style="list-style-type: none"> • Student well-being • Financial health
Total Time (Hrs)	N/A

Project/Event Title	Large Event Fund Project
Updates and Upcoming Plans	<ul style="list-style-type: none"> • This is part of the Finance and Administrative Services Committee • Description from the annual plan: <ul style="list-style-type: none"> ○ The SFSS's Fall Kickoff Concert financial issues, student club large-scale events like CaselT, and the spring hackathon all speak to the need for better financial and planning policies. Work with the Members Services Committee and Governance committee to determine possible usage and financial controls/policies. • Still need to get started on this
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	N/A

Project/Event Title	Training for Student Group Execs
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Contacted necessary people and liaised between different groups to talk about mandatory anti-racism, accessibility, and sexual violence prevention training for student group execs • Emails and meetings
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	SUB Esports Gaming Lounge Working Group
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Leading the inclusivity group
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	#DearSFU Campaign
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Promoted the campaign • Form: https://forms.gle/Vh8NitxnG23yUhrZ6
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	15 min

Project/Event Title	Black History Month
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Need to start planning this
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	0 hours

Project/Event Title	Global Talent Night
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Met with Global Student Centre rep to talk about planning process and how we could collaborate • Said we could help promote, plan, and provide some funding
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1 hour

Project/Event Title	Jan 12 - Easy Stir Fry Food Workshop
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Made delicious easy stir fry • Post-event report: https://docs.google.com/document/d/1MDqQzWk75-7wuCH-0mdScm7PD_YbG0skJa9qPyBycM/edit
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1.5 hours

Project/Event Title	Jan 14 - Goal-Setting Bullet Journaling Workshop
Updates and Upcoming Plans	<ul style="list-style-type: none"> • It was really informative and engaging • Post-event report: https://docs.google.com/document/d/1cgN6QI1H0aQGfAonPxQOL811yXO9uieLNbVOY00dje0/edit?usp=sharing
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1.5 hours

VP University Relations (Gabe Liosis)

Meeting Summary and Comments

Meeting, Date	SFSS Council, 01-06-2021
Parties Attending	Members of Council, a few members of the Board of Directors
Meeting Length (Hrs)	1.5 Hours
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none">- Discussed DSU Space campaign, letter of support- Discussed the #DearSFU Campaign- Discussed P/F motion going to Senate
Next Steps	N/A

Meeting, Date	Meeting with Catherine Dauvergne, 01-07-2021
Parties Attending	President Osob Mohamed, VP University Relations Gabe Liosis, SFU Vice President Academic Catherine Dauvergne, SFU Associate VP Students and Int'l Rumanna Khan Humani
Meeting Length (Hrs)	1.5 Hours
Reason	Introductory Meeting Between SFSS and VPA
Summary and Outcome	<ul style="list-style-type: none">- Brought forward a wide variety of issues SFSS would like to work together on, such as:<ul style="list-style-type: none">- Joint lobbying for more public funding to universities- More effort from SFU on equity and anti-oppression education- post-COVID education plans- P/F grading- We learned in this meeting that the Examity (exam proctoring) pilot project is complete and that SFU will NOT be pursuing further exam proctoring pilots.
Next Steps	N/A

Meeting, Date	Prep for SCUS Meeting, 01-07-2021
Parties Attending	President (& Senator) Osob Mohamed, Health Sci Rep (& Senator) Nafoni Modi, VP University Relations (& Senator) Gabe Liosis VP Student Life (& former Senator) Jennifer Chou
Meeting Length (Hrs)	1 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	The four of us prepared for the SCUS meeting where the P/F grading scheme was being discussed. At this point, the administration had sent a counter proposal on a variety of alternative options to P/F that we needed to review as a group.
Next Steps	N/A

Meeting, Date	Senate Committee on Undergraduate Studies, 01-07-2021
Parties Attending	Members of SCUS
Meeting Length (Hrs)	2 Hrs
Reason	Regularly Scheduled Monthly Meeting
Summary and Outcome	<ul style="list-style-type: none"> - The meeting was dedicated to discussing P/F <ul style="list-style-type: none"> - By the end of the meeting, there was wide consensus that a P/Cr/Nc grading scheme would do more good than the P/F system. - I did not make a commitment immediately, as I wanted to discuss the possibility of the new grading scheme with student senators and the sfss board
Next Steps	<ul style="list-style-type: none"> - Set-Up Meetings with student senators and the board to discuss P/Cr/Nc

Meeting, Date	Board of Directors Discussion P/Cr/Nc, 01/08/2021
Parties Attending	Members of the Board of Directors
Meeting Length (Hrs)	1 Hr
Reason	To discuss the possibility of a P/Cr/Nc grading scheme
Summary and Outcome	<ul style="list-style-type: none"> - Gave an overview of the counter proposal to P/F <ul style="list-style-type: none"> - Board showed support for the proposal
Next Steps	N/A

Meeting, Date	Student Senate Caucus Meeting, 01-09-2021
Parties Attending	Student Senators
Meeting Length (Hrs)	1 Hr
Reason	To discuss the possibility of a P/Cr/Nc grading scheme
Summary and Outcome	<ul style="list-style-type: none"> - Gave an overview of the counter proposal to P/F <ul style="list-style-type: none"> - Senators showed support for the proposal
Next Steps	N/A

Meeting, Date	Senate, 01/11/2021
Parties Attending	Members of Senate
Meeting Length (Hrs)	2.5 Hrs
Reason	Regularly Scheduled Senate Meeting
Summary and Outcome	<ul style="list-style-type: none"> - voted on a variation on the P/F pilot project. <ul style="list-style-type: none"> - This new option is F/CR/P where CR is for D grades and can't be used for prereqs. It is also restricted to be used for electives only

	<p>with the option of departments being able to select program courses as eligible.</p> <ul style="list-style-type: none"> - President Osob Mohamed, as a member of the Senate submitted an amendment to have to cover all courses <ul style="list-style-type: none"> - was voted down in a secret ballot.
Next Steps	N/A

Meeting, Date	First Year Engagement Committee Meet & Greet, 01/12/2021
Parties Attending	New Members of the Committee, FCAT Rep Haider Masood, At-Large Rep. Balqees Jama, VP University Relations Gabe Liosis
Meeting Length (Hrs)	1 Hr
Reason	Meet & Greet with new members of the first year committee
Summary and Outcome	<ul style="list-style-type: none"> - Played an icebreaker game (scribblio) - Haider gave an overview of robert's rules
Next Steps	N/A

Meeting, Date	Transition Steering Committee, Training Working Group Meeting, 01-14-2021
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Science Rep WeiChun Kua, VP Student Life Jennifer Chou, Student Union Executive Nim Basra, GSWSSU Councillor Devynn Butterworth
Meeting Length (Hrs)	1 Hr
Reason	Introductory Meeting for the Working Group
Summary and Outcome	<ul style="list-style-type: none"> - Discussed goals for the working group, purpose - Discussed areas of training we should focus on
Next Steps	N/A

Meeting, Date	SFSS Board of Directors
Parties Attending	Members of the Board of Directors
Meeting Length (Hrs)	2.5 Hours
Reason	First Regularly Scheduled Meeting of Spring 2021
Summary and Outcome	<ul style="list-style-type: none"> - Presentations <ul style="list-style-type: none"> - Meaningful Work presented on an idea to help increase student engagement within our clubs - Motions <ul style="list-style-type: none"> - Approved a motion to appoint Emerly and Phum to the Out on Campus Administrative Assistant Hiring Committee - Approved a motion to direct the VP UR and Faculty Reps to lobby within specific departments to expand the scope of P/Cr/Nc to program specific requirements, not just electives - Discussion Items <ul style="list-style-type: none"> - Further discussed the P/Cr/Nc grading scheme

	<ul style="list-style-type: none"> - Discussed planning a town hall for this semester, Jennifer Chou is going to lead the working group on this event - Corbett gave an overview of the current sfss budget process
Next Steps	N/A

Projects and Events

Project/Event Title	Council Policies Review
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Worked on SFSS Council Policies for the next Council <ul style="list-style-type: none"> - Restructured, created an outline and idea of the way the policy doc will be structured - Reviewed other societies' policies, mostly UBC AMS, who employ a similar Council system to us
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	2 Hrs

At-Large Representative (Balqees Jama)

Meeting Summary and Comments

Meeting, Date	First Year Engagement Committee Meet & Greet, Jan 12
Parties Attending	Members of FYEC
Meeting Length (Hrs)	1
Reason	To have social time for the committee
Summary and Outcome	Met some friendly faces - added them on social media
Next Steps	N/A

Meeting, Date	Second Meeting of the Registrar's Search Committee, Jan 12
Parties Attending	Committee members
Meeting Length (Hrs)	3
Reason	Regularly scheduled
Summary and Outcome	Confidential
Next Steps	N/A - read next documents

Meeting, Date	Meeting the New Simon Fraser Public Interest Research Group (SFPIRG) Staff Member, Jan 14
Parties Attending	Balqees (At-Large) and (Gabby Doebeli - Director of Engagement)
Meeting Length (Hrs)	1
Reason	To introduce ourselves
Summary and Outcome	Discussed areas of collaboration for mobilizing students
Next Steps	N/A

Meeting, Date	SFSS Board of Directors Meeting, Jan 15
Parties Attending	Board members; Society Staff
Meeting Length (Hrs)	3
Reason	Regularly scheduled
Summary and Outcome	<ul style="list-style-type: none">● Meaningful Work presented to the Board<ul style="list-style-type: none">○ Matches students to club opportunities that align with their skills and passions○ Clubs can recruit and interview for exec roles, projects, and alumni

	<ul style="list-style-type: none"> mentors (SFU Alumni Association liked the idea) ● P/Cr/NC (pass/credit/no credit) motion ● SFSS Town Hall <ul style="list-style-type: none"> ○ VP Student Life will be the lead for this ○ It will most likely happen after the SFSS Executive Officers election, so it doesn't clash
Next Steps	N/A

Projects and Events

Project/Event Title	Discussions/Advocacy Surrounding the Dec 11 SFU Arrest
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Advocating for clear policies and equal policy enforcement ● Communicating with students ● It's been overwhelming, and Black board members are receiving comments beyond criticism of how SFSS handled the event, going into harassment, threats, and vitriol. ● SFU Black Caucus is communicating and trying to figure out how to support Black students, who are facing the brunt of this recent event (<i>whether vocally advocating, or witnessing the spike in triggering & anti-Black rhetoric online</i>)
Relevant Strategic Priorities	Student Wellbeing University Relations
Total Time (Hrs)	4 hrs - but tbh I don't even know how to tally the mental/emotional labour that isn't reflected in these work reports too (<i>that took up more time, especially in December</i>).

At-Large Representative (Phum Luckkid)

Meeting Summary and Comments

Meeting, Date	Meeting with Corbett, Dec 16th
Parties Attending	Myself, VP Finance Corbett
Meeting Length (Hrs)	40 minutes
Reason	Corbett wanted to update me on the in-camera portion that I had missed
Summary and Outcome	I was updated!
Next Steps	N/A

Meeting, Date	SFU Anime Exec Meeting, Dec 28th
Parties Attending	SFU Anime Exec Team
Meeting Length (Hrs)	3
Reason	Christmas Event Debrief, Secret Santa, Exec Social
Summary and Outcome	The Christmas Event went well, played Among Us and unwrapped our presents virtually.
Next Steps	N/A

Projects and Events

Project/Event Title	None for this period
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Applied Science Representative (Harry Preet Singh)

Meeting Summary and Comments

Meeting, Date	P/F Discussion, Jan 8
Parties Attending	BOD
Meeting Length (Hrs)	1
Reason	Pass Fail Grading Discussion
Summary and Outcome	Possible ways P/F can be implemented
Next Steps	

Meeting, Date	BoD Meeting, Jan 15
Parties Attending	BoD
Meeting Length (Hrs)	3
Reason	Agenda Discussion
Summary and Outcome	Meaningful Work Presentation Approved: Meeting Minutes Discussion: SFSS budget P/F/Cr options SFSS Townhall
Next Steps	

Arts & Social Sciences Representative (Sude Guvendik)

Meeting Summary and Comments

Meeting, Date	[January 15] SFSS Board meeting
Parties Attending	SFSS Board of Directors, SFSS Staff
Meeting Length (Hrs)	2 hrs
Reason	Bi-weekly
Summary and Outcome	<p>Presentation -Meaningful Work</p> <p>Motions -Appointed board members to the Out On Campus Administrative Assistant Hiring Committee -Pass/Credit/No Credit Grading</p> <p>Discussion -SFSS 2021/2022 Budget Development Process -Pass/Credit/No Credit Grading System Spring 2021 -SFSS Town Hall</p>
Next Steps	Discuss P/C/NC system with FASS EPA Mizuki and FASS DSUs

Meeting, Date	SFSS Council meeting [6th Jan]
Parties Attending	Council members and board members
Meeting Length (Hrs)	1 hour 30 min
Reason	Regular Bi-weekly Council Meeting
Summary and Outcome	<p><u>Motions:</u></p> <ol style="list-style-type: none"> 1. FSU/DSU Space Campaign <ul style="list-style-type: none"> ○ A couple of student unions raised concerns of this campaign being “aggressive” towards their department because they have a good relationship ○ Weichun mentioned that if they have a good relationship they should leverage that and get a written agreement to ensure their student union has their space for the long run. Student union execs and department staff change so you won’t know what the relationship is going to be like. ○ 23 student unions voted in favour, 5 opposed, and 2 abstained <p><u>Discussions:</u></p> <ol style="list-style-type: none"> 1. Tuition Increase <ul style="list-style-type: none"> ○ ESSS representative asked for updates with the condemnation letter ○ Osob Mohamed (President) mentioned although the university is not freezing tuition, and raising tuition for the next 2 years at a 2% and 4% rate. 2. P/F Petition & DSU Online Learning Survey <ul style="list-style-type: none"> ○ Pass/fail grading is on the Jan 11th Senate agenda. This is all due to the effort of student mobilization. ○ Students will now have to email to make sure SFU knows students

Next Steps	N/A
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Business Representative (Mehtaab Gill)

Meeting Summary and Comments

Meeting, Date	Jan 7 - Beedie Dean Search Committee Meeting
Parties Attending	Committee Members
Meeting Length (Hrs)	1.5
Reason	Search committee scheduled meeting
Summary and Outcome	n/a
Next Steps	n/a

Meeting, Date	Jan 8 - Student Engagement and Development Office Meeting
Parties Attending	SEDO Coordinator
Meeting Length (Hrs)	0.5
Reason	Scholarships, awards
Summary and Outcome	<ul style="list-style-type: none">- Discussed new scholarships document for students- Implement feedback to the resource provided to students
Next Steps	Create awareness and share resource with Beedie students next semester

Meeting, Date	Jan 8 - P/F Discussion
Parties Attending	Board members
Meeting Length (Hrs)	1.0
Reason	Discuss P/F options presented by Gabe
Summary and Outcome	Discussion surrounding the updates from Gabe, about the current status of P/F and the options that are most likely presentable at the senate meeting
Next Steps	n/a

Meeting, Date	Jan 13 - Associate Dean Meeting
Parties Attending	Associate Dean
Meeting Length (Hrs)	1
Reason	Follow up meeting
Summary and Outcome	Working with SFSS to support students in Beedie, discussion surrounding online learning environment and ways for staff/faculty to engage with students

Next Steps	n/a
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Meeting, Date	Jan 15 - Club Engagement Meeting
Parties Attending	Finance Club President
Meeting Length (Hrs)	1
Reason	Plan an event for this semester
Summary and Outcome	Brainstorm and discuss ideas for an event related to finance and of interest to students majoring in Finance. Discussed timeline, speakers, content and members
Next Steps	Recruit team

Meeting, Date	Jan 15 - Board meeting
Parties Attending	Board members, guests, staff
Meeting Length (Hrs)	2.5
Reason	Scheduled board meeting
Summary and Outcome	Presentation by Meaningful Work Approved members to hiring committee Discussed SFSS budget Discuss P/F/Cr options Planning for SFSS Townhall
Next Steps	n/a

Meeting, Date	Jan 15 - Event Sponsorship Meeting
Parties Attending	HRSA VP Finance
Meeting Length (Hrs)	1
Reason	Sponsorship discussion for event
Summary and Outcome	Overview of event and discussion of sponsorship package Discussed budget for the event and outlined potential for sponsorship
Next Steps	Follow up after exec discussion

Projects and Events

Project/Event Title	n/a
Updates and Upcoming Plans	
Relevant Strategic Priorities	

Total Time (Hrs)	
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Communication, Art & Technology Representative (Haider Masood)

Meeting Summary and Comments

Meeting, Date	FCAT President's meeting [11th Jan]
Parties Attending	Myself, and President of IATSU, CMNSU, FSU, TSU, VASU
Meeting Length (Hrs)	45 min
Reason	Monthly scheduled meeting
Summary and Outcome	<p>FSU:</p> <ul style="list-style-type: none"> ● Mostly has not been very active. ● Have been doing coffee dates virtually. ● Applied for a grant (\$700) which got approved. The grant will be used for guest speaker (film professionals). <p>TSU:</p> <ul style="list-style-type: none"> ● Not too much happening as everything is online. ● Working on bringing new executives ● Will be doing a semester annual cavalry. ● Trying to do something for valentines day as well. <p>VASU:</p> <ul style="list-style-type: none"> ● Have been meeting semi-regularly. ● Did a movie (twilight) watch party on google hangouts (5 attendees). ● Hosted Instagram showpage: Showing/uploading each other's work. ● Looking for new members/executive team. ● Usually VASU apply for a grant for a trip to seattle or victoria but due to covid they are thinking of replacing it as an online initiative. <p>IATSU:</p> <ul style="list-style-type: none"> ● Did secret santa for christmas. ● Hosted a virtual frosh. It went really well with approximately 50 attendees. ● Will be hosting a spring social. <p>CMNSU:</p> <ul style="list-style-type: none"> ● Hosted games night on CMNS discord channel. ● Trying to connect more with first years. ● Careers in communication (CIC): <ul style="list-style-type: none"> ○ Will be working on CIC but don't want to host on zoom. ○ Attempting to do a CIC campaign instead of an event. ○ Planning to host the campaign over a three weeks time period over different platforms.
Next Steps	
Meeting, Date	FYEC meet and greet [12th Jan]
Parties Attending	Myself, VP University Relations Gabe Liosis, At-large representative Balkees Jama, Student-at large members

Meeting Length (Hrs)	1 hour
Reason	Hosting a meet & greet with the newly hired committee members and to familiarize them with robert's rules and committee procedures
Summary and Outcome	Really happy with the meet and greet session. New members seemed very passionate towards working for the engagement of first years.
Next Steps	

Meeting, Date	Events Committee [13th Jan]
Parties Attending	Myself, Committee members and Society Staff.
Meeting Length (Hrs)	1 hour 7 min
Reason	Regularly scheduled meeting
Summary and Outcome	<p>1. January events</p> <ul style="list-style-type: none"> Mental health care packages: Dipti is buying the care packages. Will be started from the second week of Jan. Very engaging. Items in the packages include: Soya candles, mug , fuzzy socks, hat/beanie, lip balm, notebook, hot and cold pack, instead of a mask we got a mask cover. Bullet journaling workshop: Had less sign ups than September. Fitness/yoga workshop: Led by Karishma Sen, Trivia week: B99 and Greys anatomy is pretty much ready. Meditation mindfulness workshop: Lead by lawrnece Jones-tm Stock market 101: Video games night and RB collaboration: Jenn emailed Redbull but did not get back yet. So we might need to change the meeting time. Among us/ scribbloo game night and the winner gets a prize. The idea is to combine game night with RB. Jenn will email RB again. International women's day: SFSS women of the year award. This year the gala would be online and more of a conference. <p>2. Global student centre presentation</p> <ul style="list-style-type: none"> They do programs to promote intercultural and diversity. Previously hosted performances that showcase diversity in SFU community. In 2018, 300+ people showed up. This year, not expecting too many people as its virtual. Currently, they have 13 auditions, and the deadline for auditions has been extended by one week. Requesting collaboration with SFSS, \$100 gift card (four \$20 GCs). GLOBAL TALENT NIGHT So, in the past had a host, one of the global peers will host, offer to co-host by sfss. A lot of the performers so far who have auditioned want to do a pre-recorded video, so there will be a mix of live and pre-recorded performances. <p>3. EMERGE SFU presentation:</p> <ul style="list-style-type: none"> 120 students registered in fall 2020 for workshops. One of the past workshops was of digital marketing. Up to 30 students showed up for the zoom workshop. Count on me: personal finance workshop. Consistent view numbers. UIUX: very popular among students. Python: Over 60 views for this workshop. Spring 2021: Will be having DM workshop agains. Did surveys amongst students/and social media. Will be doing web development (new) and Count on me UIUX (again).

	<ul style="list-style-type: none"> Workshops fall under the top 10 skills required by companies. Asking for \$800 for honorarium for the instructors for the workshop. <p>4. Motions</p> <ol style="list-style-type: none"> Be it resolved to allocate \$100 from club collaborations for the Global Talent Night event. (passed) BollyXfitness workshop \$50. Discussions: Collaborating with SFU fitness centre. \$50 is for the instructor. New year oriented , and provide fitness instructions that students can use.(passed) Emerge SFU Workshop: \$800, same as last year. We decided to have general partnership rather than club collaboration. (passed) <p>5. Updates</p> <ul style="list-style-type: none"> Lantern making workshop: Might do one more workshop. 5 people showed up. Might be uploading the video of the workshop on youtube. Easy to make, useful, creative. Holiday giveaways: did a bunch of giveaways and gained quite a few followers for sfss events ig page. Stir fry workshop: We had an sfu staff members come to the workshop. For 20-30 minutes, attendees gave positive responses (5 attendees).
Next Steps	

Meeting, Date	SFSS Board meeting [15th Jan]
Parties Attending	Board members and society staff.
Meeting Length (Hrs)	2.5 hours
Reason	Regularly scheduled meeting
Summary and Outcome	<p>Presentation-meaningful work:</p> <ul style="list-style-type: none"> Matches skilled corporate employees with non-profits and charities for volunteering. Hard for new students to get involved. Difficult to find a career path. Club recruitment is time consuming. Will help in engagement, reduce club time for recruitment, boost club productivity and measure sfss impact(sfss can use this as a tool for measuring impact). Gave a brief demo: how it can be used for clubs. https://www.meaningfulwork.xyz/sfu-project-hub SFU Meaningful Opportunities Hub <ul style="list-style-type: none"> Matches students to club opportunities that align with their skills and passions Clubs can recruit and interview for exec roles, projects, and alumni mentors (SFU Alumni Association liked the idea) Students can track their personal growth, and SFSS can share club impact The board has requested for a formal proposal that we can present to the board. <p>P/Cr/NC Grading</p> <ul style="list-style-type: none"> amendment failed to receive a majority vote from senators. Whereas, the memo provided to Senators states that "within the 12-unit maximum, individual programs may allow, on a restrictive basis, the utilization of a P/CR/NC grading system for certain program-specific

	<p>requirements</p> <ul style="list-style-type: none"> • Calling VPUR and faculty reps to call their departments to expand the p/f. • As of now you can only request for electives. • Meet up with faculty deans. • Draft an email template that students and DSUs can forward to their respective departments. <p>SFSS 2021/22 budget development process</p> <ul style="list-style-type: none"> • Need to do more consultation with groups. • Recommend changes for future board. Basically just, try to get off one year cycle. If we can give next board recommendations they might agree. • We've passed multiple motions on hiring coordinators like a Black Student Coordinator and Student Advocate • Changing Board and Council stipends (redistributing faculty and at-large rep stipends helps cover some of these costs) since there will be more work in the upcoming year <ul style="list-style-type: none"> ◦ Stipends haven't increased since 2008 • Also looking at using Accessibility Fund for investments and using some of that money for an Accessibility Bursary <p>Pass/fail/credit</p> <ul style="list-style-type: none"> • What's the status of the compassionate pass retroactively for Fall 2020? <ul style="list-style-type: none"> ◦ There was not enough support to move forward with this ◦ Instead, they did a retroactive WE (withdraw under extenuating circumstances) <p>SFSS town hall</p> <ul style="list-style-type: none"> • Jennifer wants to host another town hall. • So students can address their concerns • Balqees has a planning doc and will address that to Jenn. • When should we host the town hall?
Next Steps	

Projects and Events

Project/Event Title	Stock market 101 [Events Committee]
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Need an investing professional to be an instructor for the workshop • I have reached out to SFU Beam to help me connect with someone from their executive team who will be willing to attend the workshop as an instructor.
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	

Education Representative (Emerly Liu)

Meeting Summary and Comments

Meeting, Date	[January 8] Board of Directors - Pass/Fail Discussion
Parties Attending	SFSS Board of Directors (President, VP University Relations, VP External Relations, Health Science Rep, Education Rep, Science Rep, Business Rep)
Meeting Length (Hrs)	0.5 hours
Reason	To discuss the Board's position on P/F
Summary and Outcome	Discussion - Spring 2021 Pass/Credit/Fail grading scheme - WD extension - Transcript notation for COVID-19 pandemic
Next Steps	N/A

Meeting, Date	[January 13] Events Committee
Parties Attending	Events Committee members (SFSS VP Student Life, FCAT Rep, Education Rep), Student At-Large members, SFSS Events Coordinator, SFSS Admin Assistant
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	Presentation - Global Talent Night - Emerge SFU Motions - Approved funding for BollyX Fitness workshop - Approved funding for Emerge SFU's Spring 2021 workshops - Approved funding for Global Talent Night Discussion - Mental Health Care Packages - Goal-setting Bullet Journaling Workshop - Fitness/Yoga workshop - Trivia Week (Harry Potter, Brooklyn Nine-Nine, The Office, Grey's Anatomy) - Meditation and Mindfulness workshop - Stock Market 101 - Video Games Night/Red Bull Collaboration - International Women's Day Collaboration
Next Steps	Finalize Harry Potter trivia questionnaire and create Kahoot

Meeting, Date	[January 15] SFSS Board meeting
Parties Attending	SFSS Board of Directors, SFSS Staff
Meeting Length (Hrs)	2 hours

Reason	Bi-weekly
Summary and Outcome	Presentation -MeaningfulWork Motions -Appointed board members to the Out On Campus Administrative Assistant Hiring Committee -Pass/Credit/No Credit Grading Discussion -SFSS 2021/2022 Budget Development Process -Pass/Credit/No Credit Grading System Spring 2021 -SFSS Town Hall
Next Steps	Discuss P/C/NC system with ESA

Projects and Events

Project/Event Title	[January 8] Harry Potter Trivia Event
Updates and Upcoming Plans	- Collaborating with SFSS VP Student Life to construct trivia questions
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	2 hours

Project/Event Title	Faculty of Education PDP Anti-Racism initiative
Updates and Upcoming Plans	- No new information - Curriculum review will look at ecological EDI, anti-racism, and anti-oppression
Relevant Strategic Priorities	University relations
Total Time (Hrs)	N/A

Project/Event Title	Open Educational Resources (OER) Campaign
Updates and Upcoming Plans	- No new information - Plan to reconceptualize OER Student Campaign video using footage that we shot last year with the OER Working Group members. Brainstorm how to incorporate student voices
Relevant Strategic Priorities	- Student engagement, student well-being, student financial health
Total Time (Hrs)	N/A

Project/Event Title	Psycho-educational Assessments (PEA)
Updates and Upcoming Plans	- Emailed Studentcare - Responded to Accessibility Committee questions and concerns

Relevant Strategic Priorities	- Student well-being, student financial health
Total Time (Hrs)	1 hour

Environment Representative (Anuki Karunajeewa)

Meeting Summary and Comments

Meeting, Date	Board of directors meeting January 15, 2021
Parties Attending	Board of directors, staff and guests
Meeting Length (Hrs)	2.5 hours
Reason	Regular scheduled meeting
Summary and Outcome	<p>Presentation was made by the organization Meaningful Work. They match skilled corporate employees with non-profits and charities for volunteering. This is their website https://www.meaningfulwork.xyz/sfu-project-hub The board requested for a formal proposal.</p> <p>We discussed P/Cr/NC Grading. The amendment failed to receive a majority vote from senators. The memo provided to Senators states that "within the 12-unit maximum, individual programs may allow, on a restrictive basis, the utilization of a P/CR/NC grading system for certain program-specific requirements. We decided to meet up with faculty deans. Calling VPUR and faculty reps to call their departments to expand the p/f. We will draft an email template that students and DSUs can forward to their respective departments.</p> <p>We were presented on the SFSS 2021/22 budget development process by Corbett and we discussed this. We need to do more consultation with groups, recommend changes for future boards. We've passed multiple motions on hiring coordinators like a Black Student Coordinator and Student Advocate. We talked about changing Board and Council stipends since there will be more work in the upcoming year.</p> <p>We also discussed pass/fail/credit, there was not enough support to move forward with this, so they did a retroactive WE (withdraw under extenuating circumstances).</p> <p>We discussed planning a SFSS town hall, which I volunteered to help plan. This town hall can help students address their concerns.</p>
Next Steps	Plan SFSS town hall

Projects and Events

Project/Event Title	MARE (Mandatory Anti Racism Education)
Updates and Upcoming Plans	I will be meeting with Nafoni on Tuesday to discuss MARE for this semester, strategies and when meetings will be.
Relevant Strategic Priorities	We will discuss strategies during our meeting and review documents we created before.
Total Time (Hrs)	4 hours

Project/Event Title	SFSS Town Hall
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Updates and Upcoming Plans	Jennifer, Balqees, Nafoni and I will be planning the upcoming SFSS town hall
Relevant Strategic Priorities	We created a group chat to discuss planning
Total Time (Hrs)	N/A

Health Science Representative (Nafoni Modi)

Meeting Summary and Comments

Meeting, Date	P/F, January 7th
Parties Attending	Nafoni, Gabe, Jennifer, Oson
Meeting Length (Hrs)	1 hour
Reason	Senate P/F
Summary and Outcome	- Strategizing for senate meeting regarding implementation of P/F
Next Steps	

Meeting, Date	SCUS meeting, January 7th
Parties Attending	Gabe, Nafoni, SCUS
Meeting Length (Hrs)	1.5
Reason	Regular scus meeting
Summary and Outcome	- Approval of various department changes - Bringing P/F topic to rest of senate
Next Steps	

Meeting, Date	P/F, January 8th
Parties Attending	Gabe, Nafoni, Emerly, Mehtaab, Jennifer
Meeting Length (Hrs)	1 Hour
Reason	P/F
Summary and Outcome	- Getting everyone familiarized with the motion being brought forward
Next Steps	

Meeting, Date	Meeting with SFU Undergraduate senators, January 9th
Parties Attending	Gabe, Nafoni, Undergraduate Senators
Meeting Length (Hrs)	1 hour
Reason	P/F
Summary and Outcome	- Incorporating others senators idea into motion, getting everyone up to speed
Next Steps	

Meeting, Date	Senate meeting, January 11th
Parties Attending	Nafoni, Gabe, Osob, Corbette, SFU Senators
Meeting Length (Hrs)	2.5 hours
Reason	Regularly scheduled meeting
Summary and Outcome	- Approval of P/CR/F
Next Steps	

Meeting, Date	BOD Meeting, January 15th
Parties Attending	BOD, Guests, Staff
Meeting Length (Hrs)	3 hours
Reason	- Regularly schedule meeting
Summary and Outcome	- Presentation by meaningful work - Discussion on P/CR/NCr - Appointing board member to OOC hiring committee
Next Steps	

Projects and Events

Project/Event Title	MARE
Updates and Upcoming Plans	Meeting on tuesday with Anuki
Relevant Strategic Priorities	- Organizing and coordinating past work in order to figure out what must be done going forward
Total Time (Hrs)	2

Project/Event Title	SFSS Townhall
Updates and Upcoming Plans	- Group chat and some ideas thrown around - Will be meeting soon to discuss
Relevant Strategic Priorities	-
Total Time (Hrs)	.5

Project/Event Title	Black History Month
Updates and Upcoming Plans	- Meeting Friday to further discuss - Minor planning via chat

Relevant Strategic Priorities	
Total Time (Hrs)	.5

Science Representative (WeiChun Kua)

Meeting Summary and Comments

Meeting, Date	Pass/Fail Grading Meeting, Jan 8th 2021
Parties Attending	SFSS Board of Directors
Meeting Length (Hrs)	1 hour
Reason	To discuss about options regarding P/F option at the upcoming Jan 11th SFU Senate meeting
Summary and Outcome	<ul style="list-style-type: none"> The Senate Committee on Undergraduate Studies (SCUS) and student senators came to a consensus on an alternate pilot grading system to the proposed Pass/Fail called Pass/Credit/No Credit that only applies to elective Most board member supported this motion at Senate because students really need a win as they are facing a lot of stress with online learning during the pandemic
Next Steps	Gabe Liosis (VP University Relations) who is also a student senator will communicate with the rest of student senators and speak in support of this motion at Senate

Meeting, Date	SFSS Council Meeting, Jan 6th, 2021
Parties Attending	Councillors, SFSS Board Members, and SFSS Staff
Meeting Length (Hrs)	1 hour 30 mins
Reason	Regular Bi-weekly Council Meeting
Summary and Outcome	<p>Motions:</p> <ol style="list-style-type: none"> FSU/DSU Space Campaign <ul style="list-style-type: none"> This motion was unanimously reconsidered A couple of student unions raised concerns of this campaign being "aggressive" towards their department because they have a good relationship I mentioned that if they have a good relationship they should leverage that and get a written agreement to ensure their student union has their space for the long run. Student union execs and department staff change so you won't know what the relationship is going to be like. 23 student unions voted in favour, 5 opposed, and 2 abstained <p>Discussions:</p> <ol style="list-style-type: none"> Tuition Increase <ul style="list-style-type: none"> ESSS representative asked for updates with the condemnation letter Osob Mohamed (President) mentioned although the university is not freezing tuition, and raising tuition for the next 2 years at a 2% and 4% rate. Corbett Gildersleve (VP Finance) mentioned SFU Senate is going to be discussing bursaries being tied to GPA as its inequitable to students who really need financial support P/F Petition & DSU Online Learning Survey <ul style="list-style-type: none"> Pass/fail grading is on the Jan 11th Senate agenda. This is all due to the effort of student mobilization. Students will now have to email to make sure SFU knows students

	<p>want an alternative grading system to help relieve the added stress brought on by the COVID-19 pandemic</p> <ul style="list-style-type: none"> ○ Pass/fail campaign <p>5. Dining Hall Incident</p> <ul style="list-style-type: none"> ○ SFU acknowledged that their statement that mentioned SFU Security always handles matters “peacefully” was an error and is conducting an internal assessment ○ SFSS will continue to apply pressure. <p>6. DearSFU Holiday Card Campaign</p> <ul style="list-style-type: none"> ○ <p>7. Council Meeting Procedures</p> <ul style="list-style-type: none"> ○ SAAC wanted to change roll call as it takes a lot of time ○ Will be further discussed on council discord ○ SFSS President and I mentioned that keeping roll call vote, pronouns and accessibility needs is important in a meeting
Next Steps	N/A

Meeting, Date	All Science DSU Meeting, Jan 12, 2021
Parties Attending	<p>SFU Staff: Thomas Leischner (Student Engagement Coordinator)</p> <p>WeiChun Kua (SFSS Science Rep)</p> <p>DSU Executives: Shariq Ahsan (Physics), Sana Mohammadi Sarband (BPK), Richard Wijaya (SASSA), Michelle Tong (CHEM), Warren Ho Kin (Data Science), Dylan (Earth Science Pres), Aisosa (Math Pres)</p>
Meeting Length (Hrs)	1 hour 15 mins
Reason	Regular Bi-weekly Meeting
Summary and Outcome	<ul style="list-style-type: none"> ● P/CR/NC pilot grading program <ul style="list-style-type: none"> ○ Discussed about the Pass/Credit/NoCredit pilot grading system that was passed on the Jan 11th SFU Senate meeting. This only applies to elective courses ○ DSU should lobby their department to expand the pilot program to all courses instead of electives only as it would greatly help students during the pandemic ● Space Campaign <ul style="list-style-type: none"> ○ Discussed Physics, Earth Sciences and BPK voted against the campaign ○ They mentioned there was some misunderstanding of what was being voted on but there was a briefing note that everyone got a chance to read. ○ Execs were advised to read things more clearly and understand motions clearly
Next Steps	N/A

Meeting, Date	Science Undergraduate Science Meeting, Jan 12, 2021
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Parties Attending	<p>Execs: Nick Chubb (President), Alisha Ghanda (VP Communication), Isable Nelson (Secretary), Zaid Lari (Council Representative), Jessie Shen (First-Year Representative), Aman Dhami (First-Year Representative), Nadia Lakhan (First-Year Representative), Ritu Mehra (VP External)</p> <p>Guests: WeiChun Kua (Science Representative), Minji Park (Chemistry), TianXing Yan (SASSA Rep), Connor Nutley (MBBSU Representative), Warren Ho Kin (Data Science Representative)</p>
Meeting Length (Hrs)	1 hour
Reason	Regular Weekly Meeting
Summary and Outcome	<p><u>Updates:</u></p> <ul style="list-style-type: none"> ● Nick: working on revising constitution with Conor and Zaid ● Zaid: had first council meeting for the year and working with transition steering committee ● Isable Nelson: Handling the merch, pick up time, location and etc ● Jessie: planning games nights ● Aman: working on website ● Nadia: working with committee for VP Finance election and ratification ● WeiChun: ● TianXing: SASSA interested in participating in game nights ● Connor: working on MBBSU constitution ● Warren: getting started with Data science social media ● Ritu: exec merch is ready and VP Finance election is out today <p><u>Discussions:</u></p> <ol style="list-style-type: none"> 1. Space Campaign <ul style="list-style-type: none"> ○ Me, Thomas Leischner (Science Engagement Coordinator) and Ruth Appanah (Director, Facilities & Technical Operations) are working on a memorandum of understanding for DSU space ○ I suggested that SUS have a new faculty liaison role due to SFSS new governance structure that will no longer include Faculty Representatives board members 2. Game Nights <ul style="list-style-type: none"> ○ Continuing game night this semester 3. Annual General Meeting <ul style="list-style-type: none"> ○ AGM on Feb 23rd ○ Ratify constitution changes that being worked on right now <p><u>New Business:</u> Establish SUS game nights committee Establish SUS Discord Committee</p>
Next Steps	I will draft the faculty liaison role

Meeting, Date	Transition Committee's Training and Communication Working Group, Jan 14, 2021
Parties Attending	WeiChun Kua (Science Representative), Jennifer Chou (VP Student Life), Corbett Gildersleve (VP Finance), Gabe Liosis (VP University Relations), Nim Basra (), Devynn Butterworth ()
Meeting Length (Hrs)	1 hour
Reason	Introduction to the working group and planning

Summary and Outcome	<ul style="list-style-type: none"> ● Intro to the working group. <ul style="list-style-type: none"> ○ Purpose of working group: training the new board (Council and Execs) on SFSS operations, services, anti-oppression training, how to be a board member and etc ● Can potentially have 20 development sessions throughout the year for the board ● Talked about Council election, alternates, and about small student unions not having much interests for the Council position ● Jennifer said SFU Sexual Violence Support & Prevention Office are willing to provide development session/workshops ● Making sure we don't invite corporate style or white people to do equity or anti-racism training
Next Steps	<ul style="list-style-type: none"> ● Think of what development sessions we can incorporate <ul style="list-style-type: none"> ○ Things you wish you knew/knew sooner ○ What to know more of

Meeting, Date	Meeting with Aiden Wickey (SFU Science Student Success Coordinator), Jan 14th, 2021
Parties Attending	WeiChun Kua (Science Representative), Aiden Wickey (Science Student Success Coordinator)
Meeting Length (Hrs)	1 hour
Reason	Introductions and discussing a pilot initiative
Summary and Outcome	<ul style="list-style-type: none"> ● Introductions ● Came into the role in Fall 2020. It's a brand new role. Creating it as they go <ul style="list-style-type: none"> ○ Student academic success ○ Student involvement on campus ○ Work with Thomas Leischner and Claire Wilson ● Pilot: Notification of Academic Concern <ul style="list-style-type: none"> ○ Students face gatekeeper courses and end up transferring out of Science or SFU ○ Proactive reaching out to students who are struggling ○ Friendly email send out to students who is performing unsatisfactory in a course or appears to be facing challenges and providing them support in anyway
Next Steps	N/A

Meeting, Date	Interview with The Peak regarding renewal of Post Graduate Work Permit (PGWP), Jan 15th 2021
Parties Attending	Jaymee Salisi (Peak Writer), Samad Raza (VP External) WeiChun Kua (Science Representative), Rahil Adeli (GSS Director of Academic Relations)
Meeting Length (Hrs)	45 mins
Reason	The Peak wanted to interview about the recent win of post-graduate work permit being renewable for another 18 months
Summary and Outcome	The Peak asked what lobbying effort was done to get this win and what this means for international students during this pandemic
Next Steps	N/A

Meeting, Date	SFSS Board of Directors Meeting, Jan 15th 2021
Parties Attending	<p>Board Members: Gabe Liosis (Chair, VP University Relations), Samad Raza (VP External), Corbett Gildersleeve (VP Finance), Matthew Provost (VP Student Services), Jennifer Chou (VP Student Life), Balqees Jama (Student At-Large Representative), Phum Luckidd (Student At-Large Representative), Mehtaab Gill (Business Representative), Haider Masood (FCAT Representative), Emerly Liu (Education Representative), Anuki Karunajeewa (Environment Representative), Nafoni Modi (Health Science Representative), WeiChun Kua (Science Representative)</p> <p>Staff: Ayesha Khan (Operations Organizer), Lawrence Jones (Transition Manager), Sarah Edmunds (Campaigns, Research and Policy Coordinator), Brianna Mau (Admin Assistant), Sindhu Dharmarajah (Communication Coordinator), Ashley Brooks (Out on Campus Coordinator)</p> <p>Guests: Ryan Vansickle (Council Liaison)</p>
Meeting Length (Hrs)	2 hours
Reason	Regular Bi-weekly Board Meeting
Summary and Outcome	<ul style="list-style-type: none"> ● Receiving and filing of Exec Committee Minutes, Events Committee Minutes, and Accessibility Committee Minutes [Passed] <p>Meaningful work presentation</p> <ul style="list-style-type: none"> ● An online community platform for impact ● Problems: <ul style="list-style-type: none"> ○ hard for students to get involved ○ Club recruitment is time-consuming ● Proposal: SFU Meaningful Opportunities Hub <ul style="list-style-type: none"> ○ Matches students to club opportunities that align with their skill and passions ○ Clubs can recruit ● Benefits for clubs <ul style="list-style-type: none"> ○ Engage, reduce time spent recruiting, boost club productivity, measure sfss impact ● Cost: no formal price point yet but can come up with a more formal price point ● Demo: https://www.meaningfulwork.xyz/sfu-project-hub <p>Motions:</p> <ul style="list-style-type: none"> ● Out on Campus Administrative Assistant Hiring Committee [Passed] <ul style="list-style-type: none"> ○ This is a unionized position ○ Current admin assistant is graduating after this semester ○ 2 people already appointed from the union side ○ Need 2 board members to be appointed ○ Appointment of ● Pass/Credit/No Credit Grading System Spring 2021 [Passed] <ul style="list-style-type: none"> ○ Board passed motion to direct VP University Relations and Faculty Representatives to call on individual departments to expand the pilot Pass/Credit/NoCredit grading scheme to include all courses instead of electives only ○ SFU Senate passed a motion to support a pilot grading program that applies to elective courses ○ Haider suggested writing a letter to faculty deans and creating a template for people to send to their departments and deans ○ Anuki asked how this will affect student loans. Phum mentioned it won't affect students loans <p>Discussions:</p> <ul style="list-style-type: none"> ● SFSS 2021/2022 Budget Development Process ● SFSS Town Hall

	<ul style="list-style-type: none"> ○ Jennifer will lead and Anuki, Nafoni, and Balqees will support Full Board Minutes here.
Next Steps	<ul style="list-style-type: none"> ● Meaningful work will come back with a formal proposal and consult with member services coordinator as well ● Come up with a template letter for Pass/Credit/NoCredit to be sent to faculty and departments

Projects and Events

Project/Event Title	#StudentDeserveSpace Campaign
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Council passed motion to launch this campaign ● Council will write a joint letter that will state that student unions deserve common rooms in their department and that each departmental student unions will work with their department to strike a written agreement to ensure long-term access to that space ● I am working with the Faculty of Science to strike a memorandum of understanding with student common room spaces
Relevant Strategic Priorities	Student well-being and student engagement
Total Time (Hrs)	2 hours