

BOARD COMMITTEE AND WORK REPORTS

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SFSS BOARD WORK REPORT

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SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
January 16 - January 31, 2021

Accessibility Advisory

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	0
Total Time (Hrs)	N/A
Summary	<ul style="list-style-type: none"> • Debrief document: https://docs.google.com/document/d/1ZvN05l-jGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit • Approved money for SFU Disability and Neurodiversity Alliance's meetings (CART captioning) • Talked about broadening psychoeducational assessments to be psychological assessments (not just learning disabilities)
Ongoing Projects	<ul style="list-style-type: none"> • Hiring Accessibility Designated Assistant • Psycho-educational Assessments • Setting up bursary using the fund • Accessibility audit for the SUB • Improving accessibility fund request form • Accessibility Standard Policy Appendices • SUB gender-neutral washrooms
Relevant Strategic Priorities:	<ul style="list-style-type: none"> • Student well-being • Student financial health

Black Indigenous People of Color

Committee Chairs	Balqees Jama (At-Large) and Matt Provost (VP Student Services)
# of Meetings	None
Total Time (Hrs)	0
Summary	-
Ongoing Projects	-
Relevant Strategic Priorities:	-

Events

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	1 hour
Summary	<ul style="list-style-type: none"> • Debrief doc: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwFTG4J4Cvp326DM/edit • Passed motions for trivia nights and Black History Month • Discussed Chinese New Year ideas • Talked about events in February like Valentine's day and video games night • Got updates from BollyX Fitness workshop, Mindfulness and Meditation workshop, and Global Talent Night Collaboration
Ongoing Projects	<ul style="list-style-type: none"> • Mental Health Mondays Giveaways • Trivia Week • Black History Month • Video Games Night • BollyX Dance Workshop • SFSS Women of the Year awards • Mindfulness and Meditation workshop • Chinese New Year • Valentine's Day
Relevant Strategic Priorities:	Student engagement

Executive Committee

Committee Chair	Osob Mohamed
# of Meetings	1
Total Time (Hrs)	2hrs
Summary	We discussed the budget development process, some updates from the Student Affordability Working Group from Gabe and I, upcoming Spring Lobby Days from Samad, and hiring committee and HR and Personnel committee updates.
Ongoing Projects	Lobby Days, ongoing hiring
Relevant Strategic Priorities:	Organizational Development

External & Community Affairs

Committee Chair	Samad Raza
# of Meetings	0
Total Time (Hrs)	0

Summary	Received all the members availability. Meeting will be called soon.
Ongoing Projects	
Relevant Strategic Priorities:	

Faculty and At-Large Representatives

Committee Chair	Rotating Chair
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet
Ongoing Projects	
Relevant Strategic Priorities:	

Finance and Administrative Services

Committee Chair	VP Finance Corbett Gildersleve
# of Meetings	1
Total Time (Hrs)	1.5 hours
Summary	<p>We discussed the budget development process, its stages, and timelines.</p> <p>We also discussed the Participatory Budget Pilot Project and starting with Ethelo.</p> <p>Finally, we discussed the idea of creating a financial policy around Board members receiving gifts like concert tickets, free dinners, etc from external companies. A gift can sometimes appear to either be a bribe or a kickback after a contract has been signed. So, it would be good for the SFSS to have policies around what can be received and what can't.</p>
Ongoing Projects	Participatory Budget Pilot Project
Relevant Strategic Priorities:	Organizational Development

First Year Engagement

Committee Chair	Haider Masood
# of Meetings	Committee did not meet
Total Time (Hrs)	

Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Governance

Committee Chair	Gabe Liosis
# of Meetings	0
Total Time (Hrs)	0
Summary	N/A
Ongoing Projects	<ul style="list-style-type: none"> - Issues Policies Development Plan - Developing a consent agenda policy - Developing an amendment to the duties of committee chairs policy
Relevant Strategic Priorities:	Organizational Development

Member Services Advisory

Committee Chair	Phum Luckkid
# of Meetings	0
Total Time (Hrs)	0
Summary	N/A
Ongoing Projects	
Relevant Strategic Priorities:	

Nomination

Committee Chair	Matt Provost
# of Meetings	Committee did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Surrey Campus

Committee Chair	Mehtaab Gill
# of Meetings	1
Total Time (Hrs)	1
Summary	<ul style="list-style-type: none">• Collaborations with Clubs/SUs based in Surrey• Bringing more indigenous focused for events to Surrey• Collab with Students for Humanity• Reach out to Engineering Clubs/Business clubs• Mezz events where students pass by
Ongoing Projects	Planning student led events with Surrey-based clubs Continuing outreach to clubs providing resources for support
Relevant Strategic Priorities:	Student engagement

University & Academic Affairs

Committee Chair	Gabe Liosis
# of Meetings	1
Total Time (Hrs)	2 Hours
Summary	
Ongoing Projects	<ul style="list-style-type: none">- P/Cr/Nc Grading Scheme Advocacy- Gondola- Textbook Bursary Program
Relevant Strategic Priorities:	University Relations, Student wellbeing, student financial health

Vancouver Campus

Committee Chair	Haider Masood
# of Meetings	Committee did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

SFSS BOARD WORK REPORT

This report reflects the Board work from
January 16 - January 31, 2021

President (Osob Mohamed)

Meeting Summary and Comments

Meeting, Date	Meeting with Gabby Doebeli - January 17th
Parties Attending	Gabby Doebeli (SFPIRG)
Meeting Length (Hrs)	1hr
Reason	Discussing development sessions
Summary and Outcome	Gabby and I met to discuss potential development sessions we could do with SFPIRG, including digital organizing, lobbying, and other items that may be helpful for the Board of Directors.
Next Steps	Schedule a time for a development session with SFPIRG

Meeting, Date	Board Organizer Hiring Committee - January 18th
Parties Attending	Matt (VP Services), Balqees (At-Large), Nafoni (Health Sciences Rep)
Meeting Length (Hrs)	1hr
Reason	Reviewing applicants
Summary and Outcome	We met to review applicants for shortlisting, and to go over our interview questions.
Next Steps	Setting up interview times

Meeting, Date	Gondola Engagement Touch-Base - January 18th
Parties Attending	Gabe (VP University), Nav Sanghera and Jim Rutowski (SFU)
Meeting Length (Hrs)	1hr
Reason	Catching up on gondola campaign
Summary and Outcome	Each week, the four of us meet to discuss recent goings-on with the gondola campaign. There is still no set date for the meeting, but we shared our campaign plan and next-steps.
Next Steps	N/A

Meeting, Date	Bargaining Updates - January 18th
Parties Attending	Corbett (VP Finance), Lawrence Jones (Transition Manager), Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1hr
Reason	CA Bargaining
Summary and Outcome	We went over changes and suggestions made by Lawrence and Ayesha on our current collective agreement, and discussed next steps.
Next Steps	N/A

Meeting, Date	Student Affordability Working Group - January 18th
Parties Attending	Student Affordability Working Group members
Meeting Length (Hrs)	1 Hour
Reason	Monthly Meeting
Summary and Outcome	We did a roundtable catch- up on our focus areas: <ul style="list-style-type: none"> - Food insecurity - Course materials affordability & OER - Financial Predictability
Next Steps	N/A

Meeting, Date	Black Caucus Steering Meeting - January 18
Parties Attending	SFU Black Caucus members
Meeting Length (Hrs)	1.5hrs
Reason	Monthly meeting
Summary and Outcome	SFU Black Caucus met to discuss the group terms of reference, and to prepare for a meeting with the SFU President.
Next Steps	N/A

Meeting, Date	Weekly Check-in with Operations Organizer - January 20th
Parties Attending	Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1.5hrs
Reason	Weekly check-ins
Summary and Outcome	We meet on a weekly basis to discuss ongoing operational and staffing items, and for me to answer any questions that may come up during their training period.
Next Steps	N/A

Meeting, Date	Executive Committee Meeting - January 20th
Parties Attending	Executive Committee Members
Meeting Length (Hrs)	2hrs
Reason	Bi-weekly meeting
Summary and Outcome	We discussed the budget development process, some updates from the Student Affordability Working Group from Gabe and I, upcoming Spring Lobby Days from Samad, and hiring committee and HR and Personnel committee updates.
Next Steps	N/A

Meeting, Date	SFSS Council Meeting - January 20th
Parties Attending	SFSS Council, Board of Directors, Staff
Meeting Length (Hrs)	1.5hrs
Reason	Bi-weekly meetings
Summary and Outcome	Discussed the role-call protocol for council meetings, as there were some concerns around it taking too much time (particularly with the pronouns and access needs, and going through the list of councillors). Corbett also provided a budget presentation, and discussed the Transition Steering Committee.
Next Steps	N/A

Meeting, Date	SFSS Staff Meeting January 21st
Parties Attending	SFSS Staff
Meeting Length (Hrs)	1.5hrs
Reason	Monthly Meetings
Summary and Outcome	Each coordinator provided a brief update on what they have been working on. We also discussed other internal staffing items.
Next Steps	N/A

Meeting, Date	Joint Operations Group Meeting - January 21st
Parties Attending	Gabe (VP University), Matt McDonald (GSS), SFU Administration
Meeting Length (Hrs)	1.5hrs
Reason	Monthly meeting
Summary and Outcome	Some of the items up for discussion include ongoing back to campus planning, CARES programs updates, exam Invigilation updates and requesting follow up on P/Cr/Nc grading system.
Next Steps	N/A

Meeting, Date	COVID-19 Operations Working Group - January 21st
Parties Attending	Working group members (SFU, SFSS, GSS)
Meeting Length (Hrs)	1hr
Reason	Monthly meeting
Summary and Outcome	This meeting was set up to get updates from different SFU departments during the pandemic. No notable updates from this meeting.
Next Steps	N/A

Meeting, Date	University and Academic Affairs Meeting - January 22nd
Parties Attending	UAA Committee members
Meeting Length (Hrs)	2hrs
Reason	Bi-weekly meeting
Summary and Outcome	Some of the items discussed included the P/Cr/Nc Grading Scheme for 2021 Semester, WD Withdrawal Payments and Fees, Burnaby Mountain Gondola Developments, upcoming 2021 Lobby Days and the Textbook Bursary Program.
Next Steps	N/A

Meeting, Date	Meeting Preparation - January 22nd
Parties Attending	Samad (VP External), Matt McDonald (GSS)
Meeting Length (Hrs)	1hr
Reason	Discussing our upcoming meeting with the Minister of Advanced Education Skills & Training Anne Kang
Summary and Outcome	We set forward our main points in preparation for our meeting with Minister Kang, including the review on the post-secondary funding model, international student tuition caps, and anti-racism initiatives at the post-sec level.
Next Steps	N/A

Meeting, Date	Board Development Session - January 22nd
Parties Attending	Board of Directors, SFSS Staff
Meeting Length (Hrs)	3hrs
Reason	Intro to the Collective Agreement
Summary and Outcome	Lawrence and Ayeshe led this development session to provide the Board with enough information on the history of collective agreements, labour organizing, and what the collective bargaining process would look like ahead of our bargaining starting.

Next Steps	N/A
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Meeting, Date	Gondola Engagement Touch-Base - January 18th
Parties Attending	Gabe (VP University), Nav Sanghera and Jim Rutowski (SFU)
Meeting Length (Hrs)	1hr
Reason	Catching up on gondola campaign
Summary and Outcome	Each week, the four of us meet to discuss recent goings-on with the gondola campaign. There is still no set date for the meeting, but we shared our campaign plan and next-steps.
Next Steps	N/A

Meeting, Date	Governance Committee - January 27th
Parties Attending	Governance Committee members
Meeting Length (Hrs)	1hr
Reason	Bi-weekly meetings
Summary and Outcome	We received updates from the transitions steering committee, and reviewed some proposed changes to existing standing orders and rules (SO-1, R-9)
Next Steps	N/A

Meeting, Date	Weekly Check-in with Operations Organizer - January 27th
Parties Attending	Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1.5hrs
Reason	Weekly check-ins
Summary and Outcome	We meet on a weekly basis to discuss ongoing operational and staffing items, and for me to answer any questions that may come up during their training period.
Next Steps	N/A

Meeting, Date	Finance and Administrative Services Committee - January 27th
Parties Attending	FASC Members
Meeting Length (Hrs)	1.5hrs
Reason	Monthly meeting
Summary and Outcome	We discussed the budget development process, and the Ethello participatory budgeting project. We also discussed developing policies around Board members receiving gifts from external organizations, and how to ensure there is no conflict of interest created.

Next Steps	N/A
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Meeting, Date	Gondola Communications Plan - January 27th
Parties Attending	Matt (VP Services), Gabe (VP University), Sindhu Dharmarajah (Communications Coordinator)
Meeting Length (Hrs)	1hr
Reason	Preparing media plan
Summary and Outcome	The four of us met to discuss our tentative communications plan for the Gondola project, and how/when to put out content to engage students in it.
Next Steps	N/A

Meeting, Date	Transition Check-in - January 28th
Parties Attending	Corbett (VP Finance), Lawrence Jones (Transition Manager), Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1.5hrs
Reason	Scheduled meeting
Summary and Outcome	As Lawrence's time with the SFSS wraps up, we met to discuss any outstanding items and things needing follow up.
Next Steps	N/A

Meeting, Date	Board Organizer Interview - January 28th
Parties Attending	Matt (VP Services), Balqees (At-Large), Nafoni (Health Sciences Rep)
Meeting Length (Hrs)	1.25hrs
Reason	Interview
Summary and Outcome	Interviewing applicant
Next Steps	N/A

Meeting, Date	Board Meeting - January 29th
Parties Attending	SFSS Board or Directors
Meeting Length (Hrs)	2.25hrs
Reason	Bi-weekly meeting
Summary and Outcome	Major Updates <ul style="list-style-type: none"> - Burnaby Mountain Gondola campaign is ongoing, and we passed some funding for prizes for students who send in videos/participate in our

	<p>engagement campaign and also set up a NewMode campaign to send emails to Burnaby City Council</p> <ul style="list-style-type: none"> - Setting up the Social Justice Campaign Fund to support grassroots organizers on campus run their campaigns with our support - Discussed Spring/Summer 2021 Emergency funding, coming from our surplus from the ongoing fiscal year. We discussed how the funding would be distributed- not with the SFU Bursary system to ensure all students have an opportunity to apply
Next Steps	N/A

Meeting, Date	Board Organizer Interview - January 29th
Parties Attending	Matt (VP Services), Balqees (At-Large), Nafoni (Health Sciences Rep)
Meeting Length (Hrs)	1.25hrs
Reason	Interview
Summary and Outcome	Interviewing applicant
Next Steps	N/A

Meeting, Date	Board Organizer Interview - January 29th
Parties Attending	Matt (VP Services), Balqees (At-Large), Nafoni (Health Sciences Rep)
Meeting Length (Hrs)	1.25hrs
Reason	Interview
Summary and Outcome	Interviewing applicant
Next Steps	N/A

Meeting, Date	Board Organizer Discussion - January 31st
Parties Attending	Matt (VP Services), Balqees (At-Large), Nafoni (Health Sciences Rep)
Meeting Length (Hrs)	1hr
Reason	Debrief
Summary and Outcome	Debriefing after interviews to select applicant
Next Steps	N/A

Projects and Events

Project/Event Title	Clubs Days
Updates and Upcoming Plans	I virtually "tabled" for the Board of Directors at Clubs Days, and also spent some time going around student booths to hear more about their clubs and SUs.

Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	3hrs

Project/Event Title	Emails, communications, and catch up work
Updates and Upcoming Plans	I've been trying to allocate at least 1-2hr a day (excluding Saturdays) to check my emails, and catch up on different tasks. On some days, if something urgent comes up I will add some time and time to this and address it right away.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	8hrs

Project/Event Title	Board Organizer Hiring
Updates and Upcoming Plans	Setting up meetings by calling/connecting with applicants.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	1hr

Project/Event Title	Miscellaneous HR tasks
Updates and Upcoming Plans	Including working on preparing for staff meetings and JHSC, developing questions for hiring committees, supporting onboarding and training tasks for the new Operations Organizer, and working on new job descriptions for support staff
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	~10hrs

VP Student Services (Matthew Provost)

Meeting Summary and Comments

Meeting, Date	Board Organizer Hirigin, 1/18/21
Parties Attending	SFSS BOD: Osob Mohamed (President), Nafoni Modi (Health Sci), Balqees Jama (At Large)
Meeting Length (Hrs)	1
Reason	Hiring committee Debrief
Summary and Outcome	Going over applicants.
Next Steps	n/a

Meeting, Date	Club Days, 1/19/21
Parties Attending	SFSS Board
Meeting Length (Hrs)	2 hrs
Reason	I attended club days to sit in and meet with students
Summary and Outcome	Student engagement
Next Steps	n/a

Meeting, Date	Executive Committee, 1/20/21
Parties Attending	SFSS BOD: Osob Mohamed (president), Gabe Liosis (VP UR), Samad Raza (VP External) Jen Chou (VP Student Life), Corbett Gildersleve (VP Finance) Society Staff: Ayesha (Operations Organizer) Lawrence (Transition Manager) Somayeh (Admin Assistant)
Meeting Length (Hrs)	2 hrs
Reason	Bi-weekly scheduled meeting
Summary and Outcome	Discussion Items: <ul style="list-style-type: none">- Spring Lobby Days- Updates on Budget 2021-22- Student Affordability Working Group The rest of the meeting was in camera
Next Steps	n/a

Meeting, Date	Street Fest, 1/22/21
Parties Attending	SFSS BOD

Meeting Length (Hrs)	1 hr
Reason	Was scheduled to be at street fest to meet students
Summary and Outcome	Met with students to talk about SFSS and services we provide
Next Steps	n/a

Meeting, Date	U-Pass Appeals Committee, 1/26/21
Parties Attending	Steven Birnie, GSS, SFU UPass
Meeting Length (Hrs)	2 hours
Reason	Scheduled meeting
Summary and Outcome	We met to go over the appeals for the Spring UPass
Next Steps	n/a

Meeting, Date	Governance Committee, 1/27/21
Parties Attending	SFSS BOD: Gabe Liosis (VP UR), Corbett Gildersleve (VP Finance) Osob Mohamed (President), Balqees Jama (At Large) WeiChun Kua (Sci Rep) Society Staff: Lawrence (Transition Manager), Ayesha (Operations Organizer) Sarah (Research Policy Coordinator) Somayeh (Admin) Council: Zaid (Council Chair)
Meeting Length (Hrs)	1 hour
Reason	Scheduled Meeting
Summary and Outcome	Passed some meeting minutes Discussion: <ul style="list-style-type: none"> - Amendment to SO-1 - To Add Additional Duties for the Chair - Amending Board Policy R-9 and/or "Definitions to Include Territorial Acknowledgement, Pronouns, & Access Needs, and Consent Agenda Updates: <ul style="list-style-type: none"> - Transitions Steering Committee
Next Steps	n/a

Meeting, Date	Board Organizer Interview, 1/28/21
Parties Attending	SFSS BOD: Osob Mohamed (President), Nafoni Modi (Health Sci), Balqees Jama (At Large)
Meeting Length (Hrs)	1 hr
Reason	Scheduled meeting
Summary and Outcome	n/a
Next Steps	n/a

Meeting, Date	Meeting w/ ISC, 1/29/21
Parties Attending	ISC Staff: Lisa (Acting Director)
Meeting Length (Hrs)	1 hr
Reason	Scheduled meeting
Summary and Outcome	Met with ISC Staff to get updates on projects and areas of collaboration
Next Steps	n/a

Meeting, Date	Board Meeting, 1/29/21
Parties Attending	SFSS Board of Directors, Society Staff, Council, The Peak
Meeting Length (Hrs)	3 hr
Reason	Bi-weekly Scheduled Meeting
Summary and Outcome	Passed some minutes New Business: <ul style="list-style-type: none"> - Update Signing Officers - Appointment to Bargaining Committee - New Mode Subscription Discussion: <ul style="list-style-type: none"> - COVID-19 SFSS Space Protocol - SFSS Burnaby Mountain Gondola Campaign
Next Steps	n/a

Meeting, Date	Board Organizer Interview 1, 1/29/21
Parties Attending	SFSS BOD: Osob Mohamed (President), Nafoni Modi (Health Sci), Balqees Jama (At Large)
Meeting Length (Hrs)	1 hr
Reason	Scheduled meeting
Summary and Outcome	n/a
Next Steps	n/a

Meeting, Date	Board Organizer Interview 2, 1/28/21
Parties Attending	SFSS BOD: Osob Mohamed (President), Nafoni Modi (Health Sci), Balqees Jama (At Large)
Meeting Length (Hrs)	1 hr
Reason	Scheduled meeting

Summary and Outcome	n/a
Next Steps	n/a

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	-
Relevant Strategic Priorities	
Total Time (Hrs)	

VP External Relations (Samad Raza)

Meeting Summary and Comments

Meeting, Date	Exec Meeting - Jan 20
Parties Attending	SFSS Execs
Meeting Length (Hrs)	1 hr
Reason	Regular meeting
Summary and Outcome	Discussion regarding Spring Lobby Days. Discussion regarding Gondola Campaign. Updates on Hiring Committee. Discussion on 2021-2022 budget.
Next Steps	N/A

Meeting, Date	SFSS Council Meeting
Parties Attending	SFSS Board, Councilor, and myself
Meeting Length (Hrs)	1.5 hr
Reason	Regular meeting
Summary and Outcome	Presented my report to council: Victory on PGWP campaign Lobby days update Updates on MSU
Next Steps	N/A

Meeting, Date	Jan 21 -meeting regarding lobbying
Parties Attending	Sarah and Myself
Meeting Length (Hrs)	30 min
Reason	Lobby Days discussion
Summary and Outcome	We discussed the possibility of teaming up with ABCS on Spring Lobby Days. After detailed discussion, we decided it would be best for SFSS to go on lobby days on its own.
Next Steps	Prepare lobby documents and present it on board.

Meeting, Date	Jan 22 - UAA
Parties Attending	UAA members

Meeting Length (Hrs)	2 hr
Reason	Regular meeting
Summary and Outcome	Discussion on P/CR/NC grading system Burnaby Gondola campaign discussion Decision on lobby days topic
Next Steps	N/A

Meeting, Date	Jan 22 -Agenda preparation for Anne Kang meeting
Parties Attending	Myself, Matt (GSS), Osob
Meeting Length (Hrs)	1 hr
Reason	To prepare for upcoming meeting with Minister Anne Kang
Summary and Outcome	Decision regarding agenda item for the meeting. Preparing document for the meeting. Discussion regarding current student issues and operating grants.
Next Steps	N/A

Meeting, Date	Jan 22 - Board Development Session
Parties Attending	Myself and board members
Meeting Length (Hrs)	2 hrs
Reason	Discussion on Collective Agreement
Summary and Outcome	Went over collective agreement Discussed possible situations that might arise and ways to solve it.
Next Steps	N/A

Meeting, Date	Jan 26 - BCFS Knock out Campaign
Parties Attending	Myself, BCFS member and other participating student unions
Meeting Length (Hrs)	1 hr
Reason	Discuss campaign
Summary and Outcome	Went over campaign strategies and plan to execute it. Went over material and media distribution.
Next Steps	Forwarded the material to staff for publication.

Meeting, Date	Jan 27 - Migrant Student United
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Parties Attending	Myself, Weichun, GSS and other participating institutions.
Meeting Length (Hrs)	1.5 hr
Reason	Discussion regarding future advocacy
Summary and Outcome	Discussed possibility of starting MSU chapter at SFU. Updated on ongoing projects.
Next Steps	Discussed the possibility of MSU chapter at the SFSS board meeting.

Meeting, Date	Jan - 29 Board meeting
Parties Attending	SFSS board and Staff
Meeting Length (Hrs)	2 hrs
Reason	Regular meeting
Summary and Outcome	Burnaby Gondola - increasing student engagement to support the gondola project and voice it at city council meetings. Starting Social Justice Campaign funds - setting some funds aside for social justice advocacy and providing students with assistance in their campaigns.
Next Steps	N/A

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

VP Finance (Corbett Gildersleve)

Meeting Summary and Comments

Meeting, Date	Bargaining Update, January 18th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, Operations Organizer Ayesha Khan, Transition Manager Lawrence
Meeting Length (Hrs)	1 hour
Reason	Collective Agreement Review Update
Summary and Outcome	We reviewed the work done by Lawrence and Ayesha around what areas of the Collective Agreement we thought needed updating, correcting, or removing. This will be used to develop our proposals for when Collective Bargaining starts.
Next Steps	N/A

Meeting, Date	Clubs Days, January 19th
Parties Attending	VP Finance Corbett Gildersleve, other Board members, MSC staff
Meeting Length (Hrs)	7 hours
Reason	Provide information about the SFSS
Summary and Outcome	I was a part of virtual tabling this year through SFU's platform. I provided information on the Health and Dental Plan, Food Bank, club and student union supports, and other services. I also went around to other student union and club booths to talk with them about the SFSS, the upcoming election and referendum, how the pandemic has affected their group, and if they had any service issues.
Next Steps	Provide MSC staff with an overview of my experiences

Meeting, Date	Executive Committee, January 20th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations Gabe Liosis, VP Student Services Matthew Provost, VP External Relations Samad Raza, VP Student Life Jennifer Chous
Meeting Length (Hrs)	2 hours
Reason	Scheduled Meeting
Summary and Outcome	We discussed Spring Lobby Days and the budget development process for the next fiscal year. We also discussed items around the student affordability working group and what progress it had made. We also had updates from different hiring committees. We also went in-camera to discuss COVID-19 safety protocols as it related to HR matters.
Next Steps	N/A

Meeting, Date	SFSS Council, January 20th
Parties Attending	Council, VP Finance Corbett Gildersleve, VP External Relations Samad Raza, President Osob Mohamed, CRPC Sarah Edmunds
Meeting Length (Hrs)	1.5 hours
Reason	Scheduled Meeting
Summary and Outcome	<p>Council received executive reports from myself, the President, and VP External Relations</p> <p>A motion around Council Roll Call proceedings was withdrawn after much debate. I also presented a high level information session around the SFSS Budget development process. I also went into key things that will impact the budget going forward such as SUB operations, Collective Bargaining, the length of the pandemic impacting our revenue through student enrollment, etc.</p> <p>I also gave an update on the training working group for the transition steering committee.</p>
Next Steps	Next Meeting is on February 3rd

Meeting, Date	Hi-Five - SFSS SUB Space Discussion, January 21st
Parties Attending	VP Finance Corbett Gildersleve, VP Student Life Jennifer Chou, Hi-Five members
Meeting Length (Hrs)	1 hour
Reason	SUB Space Discussion
Summary and Outcome	Hi-Five had approached the SFSS in previous semesters about having a discussion around obtaining space in the SUB. We met to discuss their operational needs and to learn more about Hi-Five and how their group works, its relationship with SFU, etc. We have received a number of requests for space and have been compiling information for a later discussion once the building opens and we know how students use the space.
Next Steps	N/A

Meeting, Date	Board Dev Session, January 22nd
Parties Attending	Board, Operations Organizer Ayesha Khan, Transition Manager Lawrence Jones
Meeting Length (Hrs)	3 hours
Reason	Dev session around Collective Agreements and Bargaining
Summary and Outcome	We discussed the history of unions and the reasons behind them. We also discussed what collective agreements are and the bargaining process both at a high level and how our particular bargaining would work.
Next Steps	N/A

Meeting, Date	Governance Committee, January 27th
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, VP Student

	Services Matthew Provost, Science Rep Weichun Kua, At-Large Rep Balqees Jama, Operations Organizer Ayesha Khan, CRPC Sarah Edmunds, Council Rep Zaid Lari
Meeting Length (Hrs)	1 hour
Reason	Scheduled Meeting
Summary and Outcome	<p>We discussed multiple items:</p> <ul style="list-style-type: none"> • Amending SO-1 to solidify the duties and responsibilities of chairs • Amending R-9 to include territorial acknowledgements, access needs, and other items that have become standard practice within board and committee meetings • We also had an update on the Transition Steering Committee working groups
Next Steps	N/A

Meeting, Date	SFSS-Ethelo Engagement, January 27th
Parties Attending	VP Finance Corbett Gildersleve, Ethelo Staff
Meeting Length (Hrs)	1 hour
Reason	Discussing Ethelo’s tools and services
Summary and Outcome	The Board approved the Participatory Budgeting Pilot Project last Fall which included using Ethelo as the service provider. I discussed with their team the process, what information they need, and a rough timeline.
Next Steps	They will send me their template docs that my team will need to fill out and send back to them

Meeting, Date	FASC Meeting, January 27th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP Student Life Jennifer Chou, At-Large Rep Phum Lukkid, FAS Rep Harry Preet Singh, Business Rep Mehtaab Gill, FC Kurt Belliveau
Meeting Length (Hrs)	1.5 hours
Reason	Scheduled Meeting
Summary and Outcome	<p>We discussed the budget development process, its stages, and timelines.</p> <p>We also discussed the Participatory Budget Pilot Project and starting with Ethelo.</p> <p>Finally, we discussed the idea of creating a financial policy around Board members receiving gifts like concert tickets, free dinners, etc from external companies. A gift can sometimes appear to either be a bribe or a kickback after a contract has been signed. So, it would be good for the SFSS to have policies around what can be received and what can't.</p>
Next Steps	N/A

Meeting, Date	Training and Communications Working Group, January 28th
Parties Attending	

Meeting Length (Hrs)	1 hour
Reason	Scheduled Meeting
Summary and Outcome	I was not at this meeting due to being in a Board of Governors meeting at this time. Gabe chaired the meeting.
Next Steps	N/A

Meeting, Date	Transition Check-in, January 28th
Parties Attending	President Osob Mohamed, VP Finance Corbett Gildersleve, Operations Organizer Ayesha Khan, Transition Manager Lawrence Jones
Meeting Length (Hrs)	1.5 hours
Reason	Scheduled Meeting
Summary and Outcome	Lawrence is finishing up his time in the SFSS. We all met to go over what Ayesha has received in transition knowledge and support.
Next Steps	N/A

Meeting, Date	SFSS Board Meeting, January 29th
Parties Attending	Board, Operations Organizer Ayesha Khan, Board Organizer Gabriel Goodman, CRPC Sarah Edmund, Transition Manager Lawrence Jones, Building Manager John Walsh
Meeting Length (Hrs)	3 hours
Reason	Scheduled Meeting
Summary and Outcome	<p>We passed multiple motions:</p> <ul style="list-style-type: none"> ● Amending SO-1 to update the duties and responsibilities of chairs ● Passed a new Issues Policy for the SFSS to celebrate Black History Month ● Accepted the MOU between SFSS and SFU around receiving the membership list ● Issues Policy Development Plan was accepted ● Formation of the SUB Reopening Working Group ● Approval of the Fraser International College Agreement <p>Discussions</p> <ul style="list-style-type: none"> ● Executive Committee transition - need to start training sessions with incoming execs ● SFSS Women of Year Awards ● SFU's announcement of the reopening in the fall term.
Next Steps	Next Board meeting is on February 12th

Projects and Events

Project/Event Title	2021-2022 Budget Development
Updates and Upcoming	I spent much of this time period informing FASC, Board, and Council about the Budget

Plans	Development process. This included developing and giving a presentation to Council about the finances of the SFSS (at a high level), a proposed timeline, and key factors that will affect the SFSS next year. I also had discussions with our financial coordinators about the process and what information they needed from me, staff, board, and admin. I had additional conversations with the Building Manager around the SUB operation costs and areas where the Build SFU fund would cover costs that are currently covered by the General Fund. I also continued to work on and improve the budget model that I started on over the December semester break.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	10 hours

Project/Event Title	Participatory Budgeting Pilot Project
Updates and Upcoming Plans	I formed the working group for this project, made up of me and 5 other staff members. And scheduled our meet up after my meeting with Ethelo.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	2 hours

VP Student Life (Jennifer Chou)

Meeting Summary and Comments

Meeting, Date	Jan 18 - SFU Disability and Neurodiversity Alliance (DNA) Meeting
Parties Attending	Myself, other SFU DNA members, some guests
Meeting Length (Hrs)	2 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none">• Took minutes• Had a few guests come in to talk about their group and potential collaborations with us
Next Steps	<ul style="list-style-type: none">• Email minutes and other opportunities to our mailing list

Meeting, Date	Jan 20 - Street Fest prep
Parties Attending	Myself, an SFU staff member working on Street Fest
Meeting Length (Hrs)	30 minutes
Reason	Prepare for tabling in the next 2 days (get used to the platform)
Summary and Outcome	<ul style="list-style-type: none">• Tested out how Street Fest runs• Got more familiar with the platform
Next Steps	<ul style="list-style-type: none">• Promote the event for DSUs to come promote their group

Meeting, Date	Jan 20 - SFSS Accessibility Assistant Interviews (2 interviews)
Parties Attending	Myself, the SFSS Accessibility Assistant Hiring Committee Members (Ashley - Out On Campus Coordinator, Sarah - Campaigns, Research, and Policy Coordinator, and Vivian - SFSS Accessibility Committee student representative)
Meeting Length (Hrs)	2 hours
Reason	Conduct interviews for Accessibility Assistant shortlisted candidates
Summary and Outcome	<ul style="list-style-type: none">• Asked questions and took notes
Next Steps	<ul style="list-style-type: none">• Email candidates whether they got the position (late next week)

Meeting, Date	Jan 20 - SFSS Executive Committee
Parties Attending	Myself, SFSS VP External - Samad Raza, SFSS VP University Relations - Gabe Liosis, SFSS VP Finance - Corbett Gildersleve, SFSS President - Osob Mohamed
Meeting Length (Hrs)	
Reason	Regular meeting time

Summary and Outcome	<ul style="list-style-type: none"> • Talked about Spring Lobby Days 2021 • Went over any budget updates for the 2021 to 2022 fiscal year • Talked about updates from the student affordability working group • Went over updates from the various hiring committees <ul style="list-style-type: none"> ◦ Accessibility Assistant hiring has been going well, and is wrapping up • Then went in-camera (talk about confidential HR matters) to talk about COVID-19 protocols
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	Jan 20 - SFSS Council Meeting
Parties Attending	Myself, other SFSS Councillors, other SFSS Board members
Meeting Length (Hrs)	1.5 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Gave my liaison report on the last Board meeting: https://docs.google.com/document/d/1QUvAMHmyPuBlxDz4twWkfWdGKauxVAUCniLXih6BqFc/edit • Discussed roll call at Council and ended up not changing it (some people felt like it was too long, but after discussion, we decided it was important to include pronouns and accessibility needs to make our meetings more accessible) • Corbett, the VP Finance, gave his budget presentation • Talked about the Transition Steering Committee and reported updates from it
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	Jan 21 - FASS DSU Meeting
Parties Attending	Myself, other FASS Reps from FASS Departmental Student Unions (DSUs), Sude Guvendik (SFSS FASS Rep), FASS Engagement Programming Assistants, Society of Arts and Social Sciences Representatives
Meeting Length (Hrs)	1 hour
Reason	First meeting of the semester
Summary and Outcome	<ul style="list-style-type: none"> • Talked about DSU updates and Discord security • Went over Pass/Credit/No Credit advocacy for DSUs to talk to their departments (expand it to more than just electives)
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	Jan 21 - Hi-FIVE x SFSS SUB Space Discussion
Parties Attending	Myself, the two co-coordinators of Hi-FIVE, SFSS VP Finance (Corbett Gilversleve)
Meeting Length (Hrs)	10 min
Reason	Discuss space needs
Summary and Outcome	<ul style="list-style-type: none"> • Talked about how Hi-FIVE wants an open room welcoming for everyone

	<ul style="list-style-type: none"> The room would be decorated by Hi-FIVE and provide peer support, as well as be a space for Hi-FIVE's meetings
Next Steps	<ul style="list-style-type: none"> VP Finance, Corbett, will send Hi-FIVE a list of questions

Meeting, Date	Jan 22 - Multifaith, Muslim Students Association, and SFSS meeting
Parties Attending	Coordinators from the Multifaith Centre
Meeting Length (Hrs)	44 min
Reason	Consultation regarding gender-neutral washrooms in the SUB
Summary and Outcome	<ul style="list-style-type: none"> Meeting notes: https://docs.google.com/document/d/1bM3Rm62MfZgAVHckQGUv-18zQP1iks1DViDFvqk1wFY/edit?usp=sharing
Next Steps	<ul style="list-style-type: none"> Send updates to relevant groups (Out On Campus, SUB Manager)

Meeting, Date	Jan 22 - Accessibility Assistant Interview
Parties Attending	Myself, other members of the hiring committee (Sarah - SFSS campaigns, research, and policy coordinator, Ashley - Out On Campus coordinator, Vivian - SFSS Accessibility Committee at-large member)
Meeting Length (Hrs)	1 hour
Reason	Interview a potential candidate
Summary and Outcome	<ul style="list-style-type: none"> Conducted the interview then discussed who who be the best candidates
Next Steps	<ul style="list-style-type: none"> Send follow-up email to ask what next steps are

Meeting, Date	Jan 22 - SFSS Board Development Session
Parties Attending	Myself, some other SFSS Board members
Meeting Length (Hrs)	2 hours
Reason	Discuss Collective Agreement
Summary and Outcome	<ul style="list-style-type: none"> Talked about Collective Agreement and bargaining (did some role play exercises)
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	Jan 22 - Planning Black History Month
Parties Attending	Myself, SFSS Environment rep - Anuki, SFSS Health Science Rep - Nafoni
Meeting Length (Hrs)	1 hour
Reason	Discuss planning for Black History Month

Summary and Outcome	<ul style="list-style-type: none"> • Discussed ideas • Assigned roles • Set a timeline • Did some research for Black-owned businesses
Next Steps	<ul style="list-style-type: none"> • Start planning • Send in a motion to Events

Meeting, Date	Jan 25 - SFSS Town Hall Planning Meeting
Parties Attending	Myself, 2 students interested in helping plan the town hall, SFSS Health Sci rep - Nafoni, SFSS At-Large Rep - Balqees, SFSS Environment Rep - Anuki
Meeting Length (Hrs)	1 hr 15 min
Reason	Planning an SFSS Town Hall
Summary and Outcome	<ul style="list-style-type: none"> • Outline lessons learned from COVID-19 Coalition Town Hall • Talked about how this town hall would look (logistics, promotion, people needed)
Next Steps	<ul style="list-style-type: none"> • So much to do lol but still kinda unclear so I shall sort this out at a later time

Meeting, Date	Jan 27 - Surrey Campus Committee Meeting (informal)
Parties Attending	Myself, other members of Surrey Campus Committee, SFSS Business Rep - Mehtaab, SFSS Surrey Campus Coordinator - Shelley
Meeting Length (Hrs)	50 min
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Discussed collaboration opportunities with different clubs • Went over posting the bingo on SFSS Instagram accounts
Next Steps	<ul style="list-style-type: none"> • Check SFSS and SFSS Events Instagram insights to see when would be the best time to post the Surrey Campus Committee Bingo

Meeting, Date	Jan 27 - Events Check-In
Parties Attending	Myself, SFSS Events Coordinator, Dipti
Meeting Length (Hrs)	30 minutes
Reason	Check-in with upcoming events
Summary and Outcome	<ul style="list-style-type: none"> • Talked about Chinese/Lunar New Year and we will be asking Events Committee about their thoughts to brainstorm events/activities to do
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	Jan 27 - SFSS Events Committee Meeting
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Parties Attending	Myself, other SFSS Events Committee members, SFSS staff (Events Coordinator - Dipti, Admin Assistant - Somayah)
Meeting Length (Hrs)	1.15 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Debrief doc: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit • Passed motions for trivia nights and Black History Month • Discussed Chinese New Year ideas • Talked about events in February like Valentine's day and video games night • Got updates from BollyX Fitness workshop, Mindfulness and Meditation workshop, and Global Talent Night Collaboration
Next Steps	<ul style="list-style-type: none"> • Send Kahoot login information to an Events Committee member • Set dates for trivia nights • Send work order for graphics

Meeting, Date	Jan 27 - SFSS Finance Committee Meeting
Parties Attending	Myself, SFSS VP Finance - Corbett, SFSS President - Osob, SFSS At-Large Rep - Phum, some SFSS staff (admin assistant, finance coordinator), SFSS Applied Science Rep - Harry, SFSS Business Rep - Mehtaab
Meeting Length (Hrs)	30 minutes
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Talked about 2021-2022 budget development, participatory budgeting (interest in working group from staff side, and some Board members), and financial policies around gifts and sponsorships (free backstage passes, software sponsorship stuff, etc.)
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	Jan 28 - SFSS Transition Steering Committee - Communications and Training Working Group Meeting
Parties Attending	Myself, SFSS VP University Relations (Gabe - he subbed in and chaired for Corbett, who was at another meeting), SFSS Science Rep (WeiChun), SFSS Councillor
Meeting Length (Hrs)	1 hour
Reason	Talk about how training will look
Summary and Outcome	<ul style="list-style-type: none"> • Talked about who will get training (which student groups), how (type of training, order, schedules/organization) • Also talked about what standards training would set, and any policies necessary for the changes
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	Jan 28 - SFU SOCA Meeting
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Parties Attending	Myself, other SOCA Executives
Meeting Length (Hrs)	1 hour
Reason	Talk about Black History Month
Summary and Outcome	<ul style="list-style-type: none"> Discussed honorarium payment details (if collaborating with SFSS Events since the grant funding might not cover it) for panelist event that SOCA is hosting
Next Steps	<ul style="list-style-type: none"> Email SOCA details

Meeting, Date	Jan 29 - SFSS Student Advocate Hiring Committee Meeting
Parties Attending	Myself, VP University Relations - Gabe Liosis, other members of the hiring committee (Out On Campus Coordinator - Ashley, Clubs Coordinator - Nancy Mah)
Meeting Length (Hrs)	45 min
Reason	Go through the job description for the Student Advocate
Summary and Outcome	<ul style="list-style-type: none"> Some grammar edits had to be made LOL I am so sick of looking at commas
Next Steps	<ul style="list-style-type: none">

Meeting, Date	Jan 29 - SFSS Board Meeting
Parties Attending	Myself, other SFSS Board members, SFSS Staff
Meeting Length (Hrs)	2 hours 10 mins
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> Liaison doc: <ul style="list-style-type: none"> https://docs.google.com/document/d/1_PekyIMaxXNlmx185eh9MkQVGaMkjMhJTuy9ljkEtk/edit Highlights from the meeting: <ul style="list-style-type: none"> Burnaby Mountain Gondola <ul style="list-style-type: none"> There are some hurdles to overcome, so we need student voices and student engagement There will be a meeting where Burnaby City Council will be voting on whether to go ahead with the Gondola project on February 22nd <ul style="list-style-type: none"> This is why we need more student engagement and support for the gondola Gift cards giveaways will be included in the campaign Using NewMode to have students send out letters to Burnaby City Councillors and the Mayor Social Justice Campaign Support Fund <ul style="list-style-type: none"> We could set aside some money each year to help students run campaigns This would take the onus off students to pay out of their own pockets for initiatives that support the community

	<ul style="list-style-type: none"> ■ A key pillar of student unions is advocacy and facilitating collective action - this is part of our constitution <ul style="list-style-type: none"> ● This would help students and student groups increase their capacity for advocacy ■ Can teach students campaigning as well and how to run a successful campaign (giving them resources and training) <ul style="list-style-type: none"> ● We don't just want to fund campaigns - we want them to be successful ○ Spring and Summer Emergency Funding <ul style="list-style-type: none"> ■ We might be able to distribute funding for Spring and Summer 2021 ■ We will be distributing funding on our own since SFU has some restrictions on their funding distribution (GPA requirement, 9-credit course load requirement) <ul style="list-style-type: none"> ● Ran into logistical hurdles as to how we can distribute funding ourselves ● SFU wouldn't be able to get rid of the restrictions on their funding until next year (like 2022) ■ Funding model <ul style="list-style-type: none"> ● Option 2: We provide \$500/student, allowing us to support up to 400 students per semester ● It was recommended that we do a 40/60 split in favour of international students, since domestic students have more support (provincial funding) and some costs may be greater for international students ■ Can have a portion support LGBTQIA+ students <ul style="list-style-type: none"> ● VP Student Life (Jennifer) asked if it was also possible to have a portion set aside for disabled students because costs of living are higher and some have to buy additional accommodations
Next Steps	<ul style="list-style-type: none"> ● Send liaison report to Council and present at Council

Projects and Events

Project/Event Title	Emerge SFU
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Doing interviews to hire new team members ● Various meetings and other tasks ● Tabled during clubs days (whole day) ● Enrollment-related tasks ● Moderated all workshops (4 hours per week)
Relevant Strategic Priorities	Student engagement University relations
Total Time (Hrs)	Many hours...like MANY

Project/Event Title	SFU Disability and Neurodiversity Alliance
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Updates and Upcoming Plans	<ul style="list-style-type: none"> • Minutes, emails, Discord messages for more tasks/miscellaneous work to do
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	0 hours

Project/Event Title	Miscellaneous committee/Board work
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Emails, document organization • Briefing notes, post-event reports • Made graphics for various events • Posting/replying to SFSS Events Instagram DMs
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	A lot...

Project/Event Title	Accessibility Designated Assistant Hiring
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Still in the process of hiring and onboarding • Sorted out availability, interviews, candidates, interview questions • Emailed shortlisted candidates • Emailed successful and unsuccessful candidates
Relevant Strategic Priorities	Student well-being
Total Time (Hrs)	4 hours

Project/Event Title	Accessibility Bursary
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Briefing note: https://docs.google.com/document/d/1odY_21hzKbgLxZ8FhdaT5WpP70Bj9C9l/edit
Relevant Strategic Priorities	<ul style="list-style-type: none"> • Student well-being • Financial health
Total Time (Hrs)	N/A

Project/Event Title	Large Event Fund Project
Updates and Upcoming Plans	<ul style="list-style-type: none"> • This is part of the Finance and Administrative Services Committee • Description from the annual plan: <ul style="list-style-type: none"> ○ The SFSS's Fall Kickoff Concert financial issues, student club large-scale events like CaselT, and the spring hackathon all speak to the need for better financial and planning policies. Work with the Members Services Committee and Governance committee to determine possible usage and financial controls/policies. • Still need to get started on this
Relevant Strategic	Student Engagement

Priorities	
Total Time (Hrs)	N/A

Project/Event Title	Training for Student Group Execs (I guess this is kind of the Transition Steering Committee Communications and Training Working Group now)
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Contacted necessary people and liaised between different groups to talk about mandatory anti-racism, accessibility, and sexual violence prevention training for student group execs • Emails and meetings
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1 hour

Project/Event Title	SFSS Podcast
Updates and Upcoming Plans	<ul style="list-style-type: none"> • N/A
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	SUB Esports Gaming Lounge Working Group
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Leading the inclusivity group
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	#DearSFU Campaign
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Form: https://forms.gle/Vh8NitxnG23yUhrZ6
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	Black History Month
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Passed motions for this at the SFSS Events Committee • Had meetings and communications to plan
Relevant Strategic	Student engagement

Priorities	
Total Time (Hrs)	2 hours

Project/Event Title	Global Talent Night
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Met with Global Student Centre rep to talk about planning process and how we could collaborate • Said we could help promote, plan, and provide some funding
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1 hour

Project/Event Title	Jan 21 and Jan 22 - StreetFest Tabling
Updates and Upcoming Plans	<ul style="list-style-type: none"> • This was fun - answered questions about SFSS, our projects, campaigns, governance structure, etc.
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	2 hours

Project/Event Title	Jan 21 - BollyX Fitness Dance Workshop
Updates and Upcoming Plans	<ul style="list-style-type: none"> • An Events at-large member, Karishma, is the event lead for this! • I set up the Eventbrite • Checked out the event at the beginning
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	25 min

Project/Event Title	Jan 25 - Mindfulness and Meditation workshop
Updates and Upcoming Plans	<ul style="list-style-type: none"> • 9 people were there total • High retention rate (some SFSS staff attended) • Some engagement in chat • Some people asked questions at the end
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1 hour

VP University Relations (Gabe Liosis)

Meeting Summary and Comments

Meeting, Date	Gondola Engagement Touch-Base, 01-18-2021
Parties Attending	SFSS: Osob Mohamed, Gabe Liosis SFU VP External Office: Jim and Nav
Meeting Length (Hrs)	1 Hr
Reason	Touch Base on Gondola Engagement
Summary and Outcome	<ul style="list-style-type: none">- Every once in a while we meet up with these folks to coordinate our efforts in campaigning for the Burnaby Mountain Gondola!
Next Steps	N/A

Meeting, Date	Student Affordability Working Group, 01-18-2021
Parties Attending	Members of the Student Affordability Working Group
Meeting Length (Hrs)	1 Hour
Reason	Regularly Scheduled Monthly Meeting
Summary and Outcome	<ul style="list-style-type: none">- Roundtable Discussion on our three main focus areas:<ul style="list-style-type: none">- Food insecurity- Course materials affordability & OER- Financial Predictability- Also had a discussion on what other areas we can begin doing work on
Next Steps	N/A

Meeting, Date	Executive Committee, 01-20-2021
Parties Attending	Members of the Executive Committee
Meeting Length (Hrs)	2 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none">- Discussed:<ul style="list-style-type: none">- Spring Lobby Days 2021- updates on the Budget 2021-22- updates on the Student Affordability Working Group- Hiring Committee Updates- Gondola Campaign
Next Steps	N/A

Meeting, Date	
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Parties Attending	Joint Operations Group, 01-21-2021
Meeting Length (Hrs)	1.5 Hrs
Reason	Regularly Scheduled Monthly Meeting
Summary and Outcome	Discussion Topics: <ul style="list-style-type: none"> - Back to campus planning - CARES programs updates - Exam Invigilation updates - Follow up on P/Cr/Nc grading system
Next Steps	N/A

Meeting, Date	Special Senate Committee on Undergraduate Studies (SCUS) Meeting, 01-21-2021
Parties Attending	Members of SCUS
Meeting Length (Hrs)	0.75 Hrs
Reason	Discuss the implementation of the P/Cr/Nc Grading Scheme
Summary and Outcome	<ul style="list-style-type: none"> - Discussed the implementation plan for the P/Cr/Nc Grading Scheme after its passage at the Senate
Next Steps	N/A

Meeting, Date	University and Academic Affairs Committee, 01-22-2021
Parties Attending	Members of UAA
Meeting Length (Hrs)	- 2 Hours
Reason	Regularly Scheduled Meeting
Summary and Outcome	Discussion Items: <ul style="list-style-type: none"> - P/Cr/Nc Grading Scheme for 2021 Semester - WD Withdrawal Payments and Fees - Burnaby Mountain Gondola Developments - 2021 Lobby Days - Textbook Bursary Program
Next Steps	N/A

Meeting, Date	Board Development Session, 01-22-2021
Parties Attending	Members of the Board of Directors
Meeting Length (Hrs)	3 Hours
Reason	Regularly Scheduled Biweekly Development Session
Summary and Outcome	<ul style="list-style-type: none"> - Intro to Collective Agreement & Bargaining
Next Steps	N/A

Meeting, Date	Governance Committee, 01-27-2021
Parties Attending	Members of the Governance Committee
Meeting Length (Hrs)	1 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Discussion Topics: <ul style="list-style-type: none"> - Amendment to SO-1 - Amendments to Board Policy R-9 - Updates from: <ul style="list-style-type: none"> - Transition Steering Committee
Next Steps	N/A

Meeting, Date	Gondola Campaign, 01-27-2021
Parties Attending	Osob Mohamed, Gabe Liosis, Sindhu
Meeting Length (Hrs)	1 Hr
Reason	Discussion media plan for gondola campaign
Summary and Outcome	<ul style="list-style-type: none"> - Created a google doc with the master gondola social media campaign plan
Next Steps	N/A

Meeting, Date	Student Advocacy Coordinator Hiring Committee
Parties Attending	Gabe, Jennifer, Ashley, Nancy
Meeting Length (Hrs)	1 Hr
Reason	First Hiring Committee Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Reviewed and approved the Job Description for the position
Next Steps	N/A

Meeting, Date	SFSS Board of Directors
Parties Attending	Members of the Board
Meeting Length (Hrs)	2.5 Hours
Reason	Regularly Scheduled Biweekly Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Motions: <ul style="list-style-type: none"> - Update signing officers - Appointed Board members to the Collective Bargaining Committee - Renewed New Mode Subscription - Passed money for the gondola campaign - Appointed members to the UAA Committee

	<ul style="list-style-type: none">- Passed a motion to establish a social justice fund- Passed a motion to support another round of sfss emergency funding
Next Steps	N/A

At-Large Representative (Balqees Jama)

Meeting Summary and Comments

Meeting, Date	Board Organizer Hiring Committee, Jan 18
Parties Attending	Osob (President), Matt (VP Services), Balqees (At-Large), Nafoni (Health Sciences Rep)
Meeting Length (Hrs)	1
Reason	Reviewing applicants
Summary and Outcome	We met to review applicants for shortlisting, and to go over our interview questions.
Next Steps	Setting up interview times

Meeting, Date	SFU Black Caucus, Jan 18
Parties Attending	Black Caucus members
Meeting Length (Hrs)	1.5
Reason	Discuss matters related to the Black community
Summary and Outcome	<ul style="list-style-type: none">• Discussed what the Caucus wanted to discuss with SFU President Joy Johnson. Wanted to focus more on generally addressing anti-Black racism rather than focus on solely the violent Dec 11 Arrest of the Black Alumnus.• We also discussed the group's terms of reference & governing structure.
Next Steps	N/A

Meeting, Date	SFSS Board Development Session: Intro to Collective Agreement & Bargaining, Jan 22
Parties Attending	Board of Directors, SFSS Transition Manager, SFSS Operations Organizer
Meeting Length (Hrs)	3
Reason	Regularly scheduled
Summary and Outcome	Learned more about collective agreement, unions (CUPE), labor law
Next Steps	N/A

Meeting, Date	SFSS Town Hall Planning, Jan 25
Parties Attending	Nafoni Modi, Balqees Jama, Evan McFee, Abhi Parmar, Jennifer Chou and Anuki Karunajeewa
Meeting Length (Hrs)	2
Reason	Plan the town hall
Summary and Outcome	<ul style="list-style-type: none">• We discussed who should be on the panel, who should moderate, gauged

	<p>interest on what roles the planning group wants to play.</p> <ul style="list-style-type: none"> • Want to take effective parts of the COVID-19 Coalition town hall • The town hall will be an update to the community on SFSS advocacy, and be a chance for membership to engage us by asking questions or vocalizing feedback and concerns.
Next Steps	Work on script

Meeting, Date	Governance Committee, Jan 27
Parties Attending	GOV cmte members
Meeting Length (Hrs)	1
Reason	Regularly scheduled
Summary and Outcome	<p>Motion:</p> <ul style="list-style-type: none"> • Approved in principle the idea of adding definitions for "territorial acknowledgment", "pronouns", "roll call of attendance", and "access needs" to Board Policy R-9. Further approved in principle the idea of establishing a process for "Consent Agenda" under board Policy R-9. <p>Discussion:</p> <ul style="list-style-type: none"> • Amendment to SO-1 - To Add Additional Duties for the Chair such as reporting vacancies of student at-large position • Amending Board Policy R-9 to Include Territorial Acknowledgment, Pronouns, and Access Needs, and Consent Agenda
Next Steps	N/A

Meeting, Date	BO Hiring Committee, Jan 28-29
Parties Attending	Balqees, Nafoni, Osob, Matt
Meeting Length (Hrs)	3
Reason	Interviewing candidates
Summary and Outcome	Interviews
Next Steps	Select candidate

Meeting, Date	SFSS Board of Directors Meeting, Jan 29
Parties Attending	SFSS Board of Directors; Society Staff
Meeting Length (Hrs)	2
Reason	Regular scheduled meeting
Summary and Outcome	<p>Motions</p> <ul style="list-style-type: none"> • Removed Lawrence the Transitions Manager as a Signing Officer • Approved to renew NewMode subscription, • Approved pilot funding for the SFSS Social Justice Campaign Support Fund in support of grassroots student activism, • Appointed Student At-Large member, approved funding for Spring and

	<p>Summer semester Emergency COVID-19 Funding,</p> <ul style="list-style-type: none"> ● Approved amendment to the SFSS Board Policies, ● Appointed HR and Personnel Committee members to the Bargaining Committee to re-negotiate SFSS Collective Agreement with CUPE 3338, standing order 1, ● Approved funding for incentives to promote the Burnaby Mountain Gondola campaign, ● Appointed the SFSS Operations Organizer as a Staff Liaison Officer and remove the Transitions Manager as a Staff Liaison Officer <p>Discussion</p> <ul style="list-style-type: none"> ● The COVID-19 SFSS Space Protocol, ● SFSS Burnaby Mountain Gondola Campaign, webinar/panel with Migrant Students United, GSS and TSSU, ● Federal Mandatory COVID-19 Hotel Quarantine <ul style="list-style-type: none"> ○ Discriminatory towards international students, who are often in tough and precarious situations ○ SFSS to try working with SFU to get the SFU C.A.R.E.S program federally approved as sufficient quarantining, so that they may receive discounted food and accomodation ● BC Federation of Students “ Knockout Interest” Campaign
Next Steps	N/A

Projects and Events

Project/Event Title	Same as ongoing prior ones, but not active during this period.
Updates and Upcoming Plans	-
Relevant Strategic Priorities	-
Total Time (Hrs)	N/A

At-Large Representative (Phum Luckkid)

Meeting Summary and Comments

Meeting, Date	SFU Anime Smash Bros Social, Jan 19th
Parties Attending	SFU Anime Club Execs
Meeting Length (Hrs)	1
Reason	Organized an exec social playing the video game Super smash Bros
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Computing Science Student Society Meeting, Jan 20th
Parties Attending	CSSS execs and general members
Meeting Length (Hrs)	1
Reason	Biweekly meeting
Summary and Outcome	Attended and voted in exec at large elections Approved constitution amendments to be more consistent with new SFSS elections policies regarding Council elections Voted to officially endorse the Pass/Credit/NCR option for non-elective courses
Next Steps	Attend next meeting, write letters to faculty regarding P/Cr/NCR

Meeting, Date	Board Development Session, Jan 22nd
Parties Attending	SFSS Board of Directors
Meeting Length (Hrs)	2
Reason	Collective Agreement, Collective Bargaining and Unions workshop with Transition Manager LJ and Operations Organizer Ayesha Khan
Summary and Outcome	Learned lots about Unions and their history Learned about Collective Bargaining and did demonstrations on how to negotiate
Next Steps	N/A (for Execs, CUPE collective bargaining)

Meeting, Date	SFSS Events Committee Meeting, Jan 27th
Parties Attending	SFSS Events Committee
Meeting Length (Hrs)	1

Reason	Biweekly meeting
Summary and Outcome	<p>Approved funds for</p> <ul style="list-style-type: none"> - Harry potter trivia night - The Office Trivia Night - Brooklyn Nine Nine Trivia Night - Grey's Anatomy Trivia Night <p>Discussed potential upcoming events</p> <p>Chinese New Year</p> <ul style="list-style-type: none"> - Made plans for doing a giveaway on Chinese New Year on SFSS Instagram <p>February Events</p> <ul style="list-style-type: none"> - Valentines day or Galentines day event - Maybe another finance workshop about investing or stock market
Next Steps	Follow through with February events

Meeting, Date	FASC Meeting, Feb 27th
Parties Attending	FASC Committee
Meeting Length (Hrs)	1
Reason	FASC Committee meeting
Summary and Outcome	<p>2021-22 Budget Development</p> <ul style="list-style-type: none"> - I have no idea what corbett said, I believe this is about the timeline and process of creating a budget for the next fiscal year <p>Participatory Budgeting</p> <ul style="list-style-type: none"> - Talked about new participatory budgeting - allowing students to choose what projects the SFSS spends their money on using a website
Next Steps	Attend Board Meeting for board approval of participatory budgeting

Projects and Events

Project/Event Title	Members Services Advisory Committee
Updates and Upcoming Plans	Will create a meeting eventually
Relevant Strategic Priorities	Student Financial Health
Total Time (Hrs)	0

Project/Event Title	SFU Anime Club
Updates and Upcoming Plans	Discord Moderation and Event Planning
Relevant Strategic	Student Engagement

Priorities	
Total Time (Hrs)	4

Project/Event Title	SFSS Clubs Guide
Updates and Upcoming Plans	Created Sponsorship section on the club guide (how to get sponsorships)
Relevant Strategic Priorities	Student Financial Health
Total Time (Hrs)	3

Applied Science Representative (Harry Preet Singh)

Meeting Summary and Comments

Meeting, Date	Bod Dev Session, 22 jan
Parties Attending	BoD
Meeting Length (Hrs)	3
Reason	Dev Session
Summary and Outcome	Session about Unions, bargaining, and collective agreements.
Next Steps	

Meeting, Date	SCC Meeting, 27th Jan
Parties Attending	SCC Members
Meeting Length (Hrs)	1
Reason	Agenda Discussion
Summary and Outcome	Passed Minutes, Approved Bingo Event Discussed Club Event Partnerships
Next Steps	

Meeting, Date	FASC Meeting, 27th Jan
Parties Attending	FASC Members
Meeting Length (Hrs)	1
Reason	Agenda Discussion
Summary and Outcome	Passed Minutes, Discussion: 2021-2022 Budget Development Participatory Budget - Pilot Project Financial Policies - Gifts and Sponsorships
Next Steps	

Meeting, Date	BOD Meeting, 29th Jan
Parties Attending	BoD Members
Meeting Length (Hrs)	1

Reason	Agenda Discussion
Summary and Outcome	Passed Minutes, Passed: Update to Signing Officers Bargaining Committee NewMode Subscription Social Justice Campaign Support Fund Emergency Covid fund Discussion: COVID-19 SFSS Space Protocol SFSS Burnaby Mountain Gondola Campaign
Next Steps	

Arts & Social Sciences Representative (Sude Guvendik)

Meeting Summary and Comments

Meeting, Date	Jan 18 - FASS Dean Search Meeting
Parties Attending	Dean of Science, VPA Manager, Paul Kench, Travers, Susan O'Neill, Bettinca Cenerelli and Catherine Stoddard
Meeting Length (Hrs)	2 hrs
Reason	Committee meeting
Summary and Outcome	Discussions <ul style="list-style-type: none">- FASS Dean's experiences over the 10 years- How to implement DEI- Answering questions
Next Steps	N/A

Meeting, Date	Jan 21 - FASS DSU Meeting
Parties Attending	FASS Reps from FASS Departmental Student Unions (DSUs), FASS Engagement Programming Assistants, Society of Arts and Social Sciences Representatives, Gabe Liosis
Meeting Length (Hrs)	2 hr
Reason	Biweekly meeting
Summary and Outcome	<ul style="list-style-type: none">• Talked about DSU updates and Discord security• Went over Pass/Credit/No Credit advocacy for DSUs to talk to their departments (expand it to more than just electives)
Next Steps	N/A

Meeting, Date	Board Development Session, Jan 22nd
Parties Attending	SFSS BOD and staff
Meeting Length (Hrs)	2 hrs
Reason	Collective Agreement, Collective Bargaining and Unions workshop with Transition Manager LJ and Operations Organizer Ayesha Khan
Summary and Outcome	Discussion and presentation about Unions and their history Learned about Collective Bargaining and did demonstrations on how to negotiate
Next Steps	N/A

Business Representative (Mehtaab Gill)

Meeting Summary and Comments

Meeting, Date	Jan 27, SCC Meeting
Parties Attending	Committee members
Meeting Length (Hrs)	1
Reason	Regularly scheduled meeting
Summary and Outcome	<ul style="list-style-type: none">• Collaborations with Clubs/SUs based in Surrey• Bringing more indigenous focused for events to Surrey• Collab with Students for Humanity• Reach out to Engineering Clubs/Business clubs• Mezz events where students pass by
Next Steps	Next meeting tba

Meeting, Date	FASC Meeting
Parties Attending	Committee members
Meeting Length (Hrs)	1.5
Reason	Scheduled committee meeting
Summary and Outcome	<ul style="list-style-type: none">• Budget development for the coming year• Participatory budget and running a pilot project
Next Steps	N/A

Projects and Events

Project/Event Title	Transfer Launch
Updates and Upcoming Plans	Supporting the transition for the incoming Beedie students for Spring 2020
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	12.5

Communication, Art & Technology Representative (Haider Masood)

Meeting Summary and Comments

Meeting, Date	SFSS Board Development Session [22nd Jan]
Parties Attending	Myself, Board Members, Lawrence Jones (Transition Manager)
Meeting Length (Hrs)	2 hours
Reason	Regularly scheduled session
Summary and Outcome	<p>Learned about Unions, bargaining, and collective agreements.</p> <p>UNIONS, BARGAINING & COLLECTIVE AGREEMENTS</p> <ul style="list-style-type: none">• <i>Collective agreement</i>: A document signed off by workers and staff. Mutually agreed documents created by unions, between staff and employers.• Is like a rule book, states rules of work. Terms and conditions of work.• Hours of work, overtime pay, vacation, details about health plans etc. Rules for posting job vacancies. <p>Unions</p> <ul style="list-style-type: none">• Group of workers coming together to make positive changes.• People coming together. <p>Labour Unions</p> <ul style="list-style-type: none">• Made up of dues paying members are elected by members. E.g. student unions.
Next Steps	

Meeting, Date	SFSS Events Committee [27th Jan]
Parties Attending	Committee Members, Dipti Chauvan (Events Coordinator)
Meeting Length (Hrs)	1 hour
Reason	Regularly Scheduled Meeting
Summary and Outcome	<p>Trivia Nights</p> <ul style="list-style-type: none">• Approved \$450 for trivia nights.• We already planned this but never passed a motion.• Students suggested that they want more trivia nights.• Harry potter, Greys anatomy, the office etc.• Most of them will happen in February.

	<p>Black History Month</p> <ul style="list-style-type: none"> • Discussions of doing trivia related to black history as well on instagram. • Random participants can get a \$50 gift card. <p>Feb Events</p> <ul style="list-style-type: none"> • Valentine's day themed, or galantine days themed. • Stock market event (BEAM never got back to our email). • Committee states that they would prefer industry professionalists for the stock market event <p>Video games night</p> <ul style="list-style-type: none"> • Collaborating with red bull. Jennifer reached out to the red bull. <p>Updates</p> <ul style="list-style-type: none"> • <i>BollyXfitness</i>: Collaboration with SFU Recreation <ul style="list-style-type: none"> ◦ A lot of attendees and people really enjoyed it • <i>Mindfulness meditation workshop</i>: Lawrence (transition manager) took the workshop for mindfulness and meditation. 17 registration and 11 attendees showed up. The workshop is recorded and will be uploaded on YouTube. • <i>Global Talent night collaboration</i>: Next Friday, we're trying to market the event.
Next Steps	

Meeting, Date	SFSS Board of Directors Meeting [29th Jan]
Parties Attending	Myself, SFSS Staff, Board Members, Lawrence Jones (Transition Manager)
Meeting Length (Hrs)	2 hour 7 min
Reason	Regularly Scheduled Meeting
Summary and Outcome	<p>Signing officer</p> <ul style="list-style-type: none"> • Appointed Ayesha Khan as signing officer. • Lawrence Jones (<i>transition manager</i>) removed as a signing officer. • Moving signing officer duties from Lawrence to Ayesha. • Effective Jan 29th, 2021 <p>Bargaining Committee</p> <ul style="list-style-type: none"> • Appointed Osob, Corbett, Matt and Ayesha. • Bargaining that the board has been talking about since the past few months. • Had a development session for our collective bargaining last week. • Board wants to come up with a long-term agreement with CUPE and SFSS. <p>NewMode Subscription</p> <ul style="list-style-type: none"> • <i>NewMode</i> has been used in successful campaigns. • The board wants to continue with <i>NewMode</i> subscription. • We did pass a motion earlier regarding <i>NewMode</i>. • <i>NewMode</i> will provide us a lot of help regarding Gondola help. • <i>NewMode</i> has been a huge asset for us during online campaigns and that's

	<p>why the board thinks we should keep it.</p> <ul style="list-style-type: none"> • We had a good experience with <i>NewMode</i> in the SFU Team name change. • We also used it for the TMX campaign and the board members gave good feedback regarding <i>NewMode</i>. • VP Finance will include <i>NewMode</i> Subscription in budget Draft of 2020/21 <p>Burnaby Mountain Gondola</p> <ul style="list-style-type: none"> • Our strategic plan includes enhanced student experience. The gondola will improve transit of students on and off the mountain hence improving student experience. • The BMG has been supported by SFSS for over a decade. • There are a couple of hurdles we need to overcome. • Gabe and Osob have been attending quite a few TransLink meetings where they spoke in favour of BMG. • The most ideal and eco-friendly option is the route from production university. • This will be a real investment for the University which will be beneficial for students especially during winter snow. • Right now we need hype and engagement from students. We need students to attend the meetings. So we can move forward with the project. • This motion is for incentives that we will be using for BMG. • Doing giveaways for students for attending the Gondola Meeting. • Approved \$529 to promote the Gondola campaign. <p>University of Academic Affair (UAA) Appointment</p> <ul style="list-style-type: none"> • Zoya Nari was appointed as <i>student at-large</i> for the committee. • Basically reappointing her as she had time clashes for the fall meeting times. <p>Social Justice Campaign Fund</p> <ul style="list-style-type: none"> • Cost to run the student led campaigns. • Include pilot finding in the budget draft of 2020/21. • Organizing campaigns on its own is not easy. There are very limited resources. • Printing T-shirts, transportation etc. • Setting some money aside for student led campaigns. Similar to event grants but this will focus on campaigns. • There has been a rise in campaigns and advocacy in the past years. • Board members voiced in support for this motion. <p>Covid 19 funding</p> <ul style="list-style-type: none"> • Approved \$2000 for covid-19 emergency funding. <p>Staff liaison officer</p> <ul style="list-style-type: none"> • Ayesha khan appointed as Staff liaison officer. • Lawrence Jones removed as Staff Liaison officer.
Next Steps	

Projects and Events

Project/Event Title	Harry Potter Trivia Night
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Education Representative Emily has gathered the trivia questions, I will be working on transferring those questions to Kahoot.
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1-2 hours

Project/Event Title	Stock Market 101
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Reached out to SFU BEAM but they never got back to us. • Dipti suggested an analyst, so will be reaching out to them soon. Planning to host this event in February.
Relevant Strategic Priorities	
Total Time (Hrs)	1-2 hours

Education Representative (Emerly Liu)

Meeting Summary and Comments

Meeting, Date	[January 18] ESA meeting
Parties Attending	Education Student Association
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	Motion - Appointed executive and at-large members Discussion - Review of Robert's Rules - February event - SFSS DearSFU Letter Campaign - Pass/Credit/No Credit system for spring 2021
Next Steps	Connect with Dean and/or Director of Undergraduate Programs to discuss what the P/CR/NC policy will look like for the Faculty of Education

Meeting, Date	[January 22] University and Academic Affairs (UAA) Committee meeting
Parties Attending	UAA members (SFSS VP University Relations, VP External Relations, Environment Rep, Education Rep, Science Rep, At-Large Rep), Student At-Large members, SFSS staff
Meeting Length (Hrs)	2 hours
Reason	Bi-weekly
Summary and Outcome	Discussion - P/CR/NC Grading Scheme for 2021 Semesters - WD Withdrawal Payments and Fees - Burnaby Mountain Gondola Developments - Lobby Days - Textbook Bursary Program Updates - Mandatory Anti-Racism Education (M.A.R.E.) Working Group - Student Affordability Project Working Group
Next Steps	- Email Chair of OER Working Group to set up next meeting to discuss the potential creation of a Textbook Bursary Program - Discuss gondola project and future Burnaby city council town hall at next ESA meeting

Meeting, Date	[January 22] SFSS Board meeting
Parties Attending	Board of Directors, SFSS Transition Manager, SFSS Operations Organizer
Meeting Length (Hrs)	3 hours
Reason	Discussion & Presentation

	- Intro to Collective Agreement & Bargaining
Summary and Outcome	Learn more about collective agreement, unions (CUPE), labor law
Next Steps	N/A

Meeting, Date	[January 25] SFSS Studentcare Psycho-Educational Assessment meeting
Parties Attending	SFSS Campaigns, Research, and Policy Coordinator, Studentcare Representatives
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	Discussion - Key contacts from SFSS for processing claim reimbursements - Potential name change to "psychological assessment" - SFU DNA psychologist recommendation list - Possibility of assessment costs not dipping into the psychological benefit - Policy details
Next Steps	- Email Director of CAL about to find out which edition of DSM does CAL use and what disabilities they accommodate - Update Accessibility Committee

Meeting, Date	[January 25] ESA meeting
Parties Attending	ESA members
Meeting Length (Hrs)	1 hour
Reason	Special meeting to finalize details of February event
Summary and Outcome	Discussion - February event https://www.facebook.com/events/263770271856522 - March event
Next Steps	N/A

Meeting, Date	[January 27] Events Committee Meeting
Parties Attending	Events Committee members (SFSS VP Student Life, FCAT Rep, Education Rep, At-Large Rep), Student At-Large members, SFSS Events Coordinator, SFSS Admin
Meeting Length (Hrs)	0.5 hours
Reason	Bi-weekly
Summary and Outcome	Motions -Approved funding for January Trivia Weeks -Approved funding for Black History Month events Discussion -Chinese New Year -February events -Valentine's Day -Trivia Week

	-Stock Market 101
Next Steps	Work on Harry Potter Trivia Night questionnaire

Meeting, Date	[January 27] Undergraduate Programs Committee (UPC) meeting
Parties Attending	Director of Undergraduate Programs, Faculty
Meeting Length (Hrs)	1.5 hours
Reason	Monthly
Summary and Outcome	Updates - Director's report Discussion - Pass/Credit/No Credit policy
Next Steps	Update ESA on P/CR/NC policy

Meeting, Date	[January 29] SFSS Board meeting
Parties Attending	Board of Directors, SFSS staff
Meeting Length (Hrs)	2 hours
Reason	Bi-weekly
Summary and Outcome	Motions - Approved to remove Transitions Manager as a Signing Officer - Appointed HR and Personnel Committee members to the Bargaining Committee to re-negotiate SFSS Collective Agreement with CUPE 3338 - Approved to renew NewMode subscription - Approved pilot funding for the Social Justice Campaign Support Fund - Appointed Student At-Large member - Approved funding for Spring and Summer semester Emergency COVID-19 Funding - Approved amendment to the SFSS Board Policies, Standing Order 1 - Approved funding for incentives to promote the Burnaby Mountain Gondola campaign - Appointed the SFSS Operations Organizer as a Staff Liaison Officer and remove the Transitions Manager as a Staff Liaison Officer Discussion - COVID-19 SFSS Space Protocol - SFSS Burnaby Mountain Gondola Campaign - Webinar/panel with Migrant Students United, GSS and TSSU - Federal Mandatory COVID-19 Hotel Quarantine - BCFS Knock Out Interest Campaign
Next Steps	N/A

Projects and Events

Project/Event Title	Harry Potter Trivia Event
Updates and Upcoming Plans	- Researched Harry Potter facts - Developed questions for the Events Committee's Harry Potter Trivia event

Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	2 hours

Project/Event Title	Textbook Bursary Program
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Emailed Hope Powers, Chair of OER working group and Teaching & Learning Librarian about collaborating with OER working group and SFU Financial Aids and Awards for the creation of a textbook bursary program, similar to what the Concordia Student Union has done at their University - See: Concordia University's Textbook Bursary Program - Research and work on draft proposal
Relevant Strategic Priorities	- Student well-being, student financial health
Total Time (Hrs)	1 hour

Project/Event Title	Psycho-educational Assessments (PEA)
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Met with Studentcare - Emailed Director of CAL about to find out which edition of DSM does CAL use and what disabilities they accommodate - Updated Accessibility Committee through Discord
Relevant Strategic Priorities	- Student well-being, student financial health
Total Time (Hrs)	2 hours

Environment Representative (Anuki Karunajeewa)

Meeting Summary and Comments

Meeting, Date	University and Academic Affairs (UAA) committee January 22, 2021
Parties Attending	UAA committee members and staff
Meeting Length (Hrs)	2 hours
Reason	Regular scheduled meeting
Summary and Outcome	<p>Discussion on P/C/NCR/ grading scheme</p> <ul style="list-style-type: none"> - We want to push to apply this for after covid as well - Want to expand this to all courses - Gabe Liosis will reach out to a senator to bring a proposal to senate <p>WD withdraw payments</p> <ul style="list-style-type: none"> - Jess DeLa Cruz made a proposal to eliminate student Fees and Charges in the withdrawal of classes, - First week usually goes over the syllabus, so students will not be able to 'get a feel' of the course, after this you get 100% refund - 75% Refund tuition after the second week of school – changing this to 100% tuition refund - There is already an increase in tuition every year, but extremely difficult to make this choice between taking that course or not, and the risk of taking this course just because of the fear of losing money and risking receiving a poor grade. However, there is that option again that students would be able to get P/CR/NC – but also thinking about both this elimination of refund reduction and the P/CR/NC system in the long term regardless of covid - There is agreeance to reopening this conversation up, and looking at what other schools are doing - Sarah Edmunds will look into this <p>Burnaby mountain gondola developments</p> <ul style="list-style-type: none"> - Translink has done 2 phases of public engagement, both have strong public support - Large majority of people were students, strong student voice - Needs approval from Burnaby city council - There will be 3-4 week of february, where a public meeting where stakeholders can present to this council on why they support this gondola will happen - We want students to come out to this - We need to come up with a campaign to show students we're close - We want to show that students can vote, whether they are PR or domestic - Jess Dela Cruz said "How to raise this concern [within SFU students] Implementing so as far to each dsu <p>Suggestion for each faculty rep to lead and attend departmental student union meetings (in this month) to attend these meetings and discusses this Burnaby mountain gondola project, but also inviting the initial team of this start up (Giovanni, Colin, Shina, Daryl)</p> <p>Holding each faculty rep accountable and tracking this"</p> <ul style="list-style-type: none"> - Will use new mode for an email campaign to get students to send out emails <p>Lobby days</p> <ul style="list-style-type: none"> - BC Federation of Students offered for us to join their lobby days but we would have to pay them a fee because they organized it - We want to focus on Tuition freeze, student housing - WeiChun Kua and I are registered to lobby the provincial government from external committee

	<p>Textbook bursary program</p> <ul style="list-style-type: none"> - Concordia released this program - They have 2 questions for students - UAA can work with library and financial office to implement this - Different from OER campaign <p>MARE presentation</p> <ul style="list-style-type: none"> - We want to have more tangible things - Create workshops, 4 workshops over the semester - Create toolkits that result from these to send out to students and prof - Hopefully have this continue out to next board term to take the workshops to transform this - Want to give honorariums to speakers
Next Steps	Do research on other schools withdraw, work on campaign about the gondola, create template for campaign and work with WeiChun on this, MARE prepare a proposal for UAA (like the events committee template)

Meeting, Date	SFSS development session January 22, 2021
Parties Attending	SFSS board of directors, staff and myself
Meeting Length (Hrs)	3 hours
Reason	Regular scheduled meeting
Summary and Outcome	Ayesha and Lawrence presented to us on unions, collective agreement and bargaining. We went into break out rooms to present scenarios regarding collective agreement and bargaining.
Next Steps	N/A

Meeting, Date	Black history month planning January 22, 2021
Parties Attending	Jennifer Chou, Nafoni Modi and Myself
Meeting Length (Hrs)	1 hour
Reason	Planning Black history month
Summary and Outcome	We planned out what we will do for each week in Black History month. We assigned tasks to each person. We will also do trivia and giveaway for students, we need to get a budget approved through next week's events committee meeting. I will compile a list of Black scholars, authors and musicians to share. I will also create a playlist for Black history month through the SFSS spotify to share with students.
Next Steps	Create playlist, and compile list

Meeting, Date	TMX campaign meeting January 21, 2021
Parties Attending	Justice No Pipeline members, Dogwoodsfu members, guest, WeiChun Kua and myself
Meeting Length (Hrs)	1 hour
Reason	First meeting of the semester We met someone who is interested in getting involved

Summary and Outcome	We assigned action items such as creating more social media posts. We also talked about logistics of the campaign.
Next Steps	Create instagram posts

Meeting, Date	SFSS town hall January 25, 2021 12:15pm
Parties Attending	Abhi Parmar, Nafoni Modi, Balqees Jama, Evan McFee, Jennifer Chou and myself
Meeting Length (Hrs)	2 hours
Reason	SFSS town hall planning
Summary and Outcome	<p>Discussing how we want the panel to look like</p> <p>We discussed having panelists</p> <p>Streamed live</p> <p>We want this to be engaging to students and we want to make this an opportunity for students to ask us questions</p> <p>Jennifer also wanted to have a survey (asynchronous for people who couldn't attend live)</p> <p>We want to talk about our advocacy and wins</p> <p>We assigned action items to everyone planning</p> <p>We set a timeline, structure and name</p> <p>"Student Community town hall" hosted by the SFSS for the name so it shows student engagement</p>
Next Steps	Create and send communications work order and create script

Meeting, Date	MARE meeting January 19, 2021
Parties Attending	Nafoni Modi and myself
Meeting Length (Hrs)	2 hours
Reason	To discuss and plan for this semester

Summary and Outcome	<p>We decided to create some workshops and then have a survey and after workshop booklets which we will turn into information that we will hand over to the next board to continue this project.</p> <p>We will also create a handoff package for the next board with all our past meetings and information.</p>
Next Steps	Send out when to meet and having meeting with the rest of the group

Meeting, Date	SFSS board of directors meeting January 29, 2021
Parties Attending	SFSS board of directors, staff and the Peak writer
Meeting Length (Hrs)	2 hours
Reason	Regular scheduled meeting

Summary and Outcome	<p>Motions: We removed Lawrence the Transitions Manager as a Signing Officer, approved to renew NewMode subscription, pilot funding for the Social Justice Campaign Support Fund, appointed Student At-Large member, approved funding for Spring and Summer semester Emergency COVID-19 Funding, approved amendment to the SFSS Board Policies, appointed HR and Personnel Committee members to the Bargaining Committee to re-negotiate SFSS Collective Agreement with CUPE 3338, standing order 1, approved funding for incentives to promote the Burnaby Mountain Gondola campaign, and appointed the SFSS Operations Organizer as a Staff Liaison Officer and remove the Transitions Manager as a Staff Liaison Officer</p> <p>Discussed the COVID-19 SFSS Space Protocol, SFSS Burnaby Mountain Gondola Campaign, webinar/panel with Migrant Students United, GSS and TSSU, federal Mandatory COVID-19 Hotel Quarantine and BCFS Knock Out Interest Campaign</p>
Next Steps	N/A

Projects and Events

Project/Event Title	Black History month planning
Updates and Upcoming Plans	I created a playlist on spotify celebrating Black artists. I am working on a list of Black scholars and books written by Black authors for sharing on our instagram and social media.
Relevant Strategic Priorities	Send out work orders to Sindhu to create posts and a playlist cover.
Total Time (Hrs)	4 hours

Project/Event Title	SFSS town hall
Updates and Upcoming Plans	Work on script with Evan, we will be scheduling a meeting to work on it together.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	1 hour

Health Science Representative (Nafoni Modi)

Meeting Summary and Comments

Meeting, Date	Bo Committee, January 18
Parties Attending	President Osob, VP Student services Matt, At large rep Balqees, HSCI Rep Nafoni
Meeting Length (Hrs)	1
Reason	To determine who we interviewed that we would like to invite for a second interview
Summary and Outcome	Picked 3 people to do follow up interviews with, decided on follow up interview questions
Next Steps	Booking interview times

Meeting, Date	MARE, January 19
Parties Attending	Environment Rep Anuki, HSCI Rep Nafoni
Meeting Length (Hrs)	2 hours
Reason	Strategize about mare
Summary and Outcome	Decided to change the plan, and instead offer workshops for students over the course of the semester
Next Steps	

Meeting, Date	Black Caucus Steering Meeting, January 18
Parties Attending	Black Caucus
Meeting Length (Hrs)	1.5
Reason	Planning meeting of Black Caucus with Joy Johnson
Summary and Outcome	What needs to be prioritized in meeting, when meeting should be held
Next Steps	

Meeting, Date	University and Academic Affairs, January 22
Parties Attending	UAA Committee
Meeting Length (Hrs)	2
Reason	- Regularly scheduled meeting
Summary and Outcome	- P/C/NCR grading scheme discussion - Withdrawal payments, discussion on eliminating this during covid for students - Translink gondola discussion, and how it is developing. Campaign will be

	<ul style="list-style-type: none"> - created to show support for this and encourage support from other students - MARE update: will be hosting workshops closer to the end of the semester
Next Steps	

Meeting, Date	Planning BHM, January 22
Parties Attending	Anuki, Jennifer, Nafoni
Meeting Length (Hrs)	1
Reason	BHM Events
Summary and Outcome	<ul style="list-style-type: none"> - Discussing what events to be held during BHM by events committee - Delegating tasks to different people
Next Steps	<ul style="list-style-type: none"> - Finishing action items

Meeting, Date	BO Interview, January 28
Parties Attending	Balqees, Osob, Matt, Nafoni
Meeting Length (Hrs)	1
Reason	BO hiring committee
Summary and Outcome	<ul style="list-style-type: none"> - Interviewed an individual who we were looking to hire
Next Steps	

Meeting, Date	SFSS BOD Meeting, January 29
Parties Attending	SFSS BOD, Staff, Guest
Meeting Length (Hrs)	3
Reason	Regularly scheduled meeting
Summary and Outcome	<ul style="list-style-type: none"> - LJ removed as transition officer - New subscription to new mode - Covid 19 emergency funding - Incentives approved to promote burnaby mountain gondola
Next Steps	

Meeting, Date	BO Interview, January 29
Parties Attending	Balqees, Osob, Matt, Nafoni
Meeting Length (Hrs)	1
Reason	BO Hiring committee
Summary and Outcome	<ul style="list-style-type: none"> - Last interview for the hiring committee

Next Steps	
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Meeting, Date	BO Meeting, January 31
Parties Attending	Balqees, Osob, Matt, Nafoni
Meeting Length (Hrs)	1
Reason	BO hiring committee
Summary and Outcome	Finalizing who we would like to hire for the BO role
Next Steps	Going through references of individual

Projects and Events

Project/Event Title	MARE
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Reaching out to speakers - Writing email drafts - Figuring out what we would like to have for our topics
Relevant Strategic Priorities	
Total Time (Hrs)	5

Project/Event Title	BHM
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Compiling a list of black business' in BC for students to support
Relevant Strategic Priorities	
Total Time (Hrs)	3

Science Representative (WeiChun Kua)

Meeting Summary and Comments

Meeting, Date	SFSS Club Days, Jan 19th, 2021
Parties Attending	WeiChun Kua (Science Rep), Corbett Gildersleve (VP Finance), Osob Mohamed (President)
Meeting Length (Hrs)	6 hours
Reason	Tabling the SFSS virtual booth and providing information about SFSS to members who visit
Summary and Outcome	I tabled the SFSS virtual booth and provided information regarding general info about the SFSS such as services, elections, and the structure of sfss
Next Steps	N/A

Meeting, Date	SFSS Council Meeting, Jan 20th, 2021
Parties Attending	Council, and Board of Directors
Meeting Length (Hrs)	1 hour 30 mins
Reason	Regular Bi-Weekly Council Meeting
Summary and Outcome	<ul style="list-style-type: none">• Council discussed roll call and that it took long but ended up not changing it because it was important to go through people's pronouns, and accessibility needs to make the meeting accessible• Corbett Gildersleve (VP Finance) gave SFSS budget presentation• Discussed Transition Steering Committee, and the committee gave updates
Next Steps	N/A

Meeting, Date	Virtual Street Fest, Jan 21st, 2020
Parties Attending	Jennifer Chou (VP Student Life), Corbett Gildersleve (VP Finance), WeiChun Kua (Science Rep)
Meeting Length (Hrs)	1 hour
Reason	Meeting students at SFU Virtual Street Fest
Summary and Outcome	SFU usually holds streetfest but this time it's done in person. We were there to meet students and answer any SFSS questions they have. We also talked about elections and referendums
Next Steps	N/A

Meeting, Date	University and Academic Affair (UAA) Committee Meeting, Jan 22, 2021
Parties Attending	Board Members: Gabe Liosis (VP University Relations), Anuki Karunajeewa

	(Environment Rep), Nafoni Modi (Health Science Rep), Emerly Liu (Education Rep), Osob Mohamed (President), Samad Raza (VP External) Student At-Larges: Priyanka Dhesa, Jess Dela Cruz Staff: Brianna Mau (Admin Assistant), Sarah Edmunds (Campaigns, Research and Policy Coordinator)
Meeting Length (Hrs)	2 hours
Reason	Regular Bi-weekly UAA Meeting
Summary and Outcome	<ol style="list-style-type: none"> 1. P/Credit/NoCredit 2. Withdrawal (WD), Withdrawal Payments and Fees 3. Burnaby Mountain Gondola Developments <ul style="list-style-type: none"> o Getting students to attend council meeting and given gift cards o Getting students to email Burnaby Council 4. 2021 Lobby Days <ul style="list-style-type: none"> o Lobby days is in March and Samad Raza (VP External) asked if there's any topic UAA wants to lobby on 5. Textbook Bursary Program <ul style="list-style-type: none"> o Concordia is offering a textbook bursary for students, UAA will look into establishing one for SFU.
Next Steps	Contact Library about Textbook Bursary Proposal

Meeting, Date	Board Development Session, Jan 22, 2021
Parties Attending	Board of Directors: Osob Mohamed (President), Anuki Karunajeewa (Environment Representative), Nafoni Modi (Health Science Rep), Gabe Liosis (VP University Relations), Balqess Jama (At-Large Rep), Matthew Provost (VP Student Services), Samad Raza (VP External), Haider Masood (FCAT REpresentative), Corbet Gildersleeve (VP Finance), Harry Preet Singh (Applied Science Rep), Sude Guvendik (Arts and Social Science Rep), Emerly Liu (Education Rep) Staff: Ayesha Khan (Operations Organizer), Lawrence Jones (Transition Manager)
Meeting Length (Hrs)	3 hours
Reason	Regular Bi-weekly Development Session
Summary and Outcome	Intro to Collective Agreement <ul style="list-style-type: none"> • SFSS is going into bargaining, so Ayesha gave an intro xdev session on collective agreement
Next Steps	N/A

Meeting, Date	All-DSU Science Meeting, Jan 26th, 2021
Parties Attending	WeiChun Kua, he/him (SFSS), Thomas Leischner, (Science Engagement Coordinator), Valerie Kistrina (Data Science), Shariq Ahsan (Physics), Dylan Peluso (Earth Science), Richard Wijaya (Stats), Michelle Tong (Chem), Arshvir Kaur (MBB)
Meeting Length (Hrs)	1 hour
Reason	Bi-Weekly All Science DSU meeting

Summary and Outcome	<p>P/CR/NC Advocacy</p> <ul style="list-style-type: none"> • Science had a meeting last wednesday, Jan 20th, 2021 • Aidan Wickey (Student Success Coordinator) and Thomas already made their points at the meeting • Academic advisor said that it was more work on their end and students might be shooting themselves in the foot • DSU will be emailing and asking their members to email each department and faculty and Aidan so they can let the faculty know about student's concerns with the grading system and its inadequacy to relieving
Next Steps	N/A

Meeting, Date	Governance (GOV) Committee Meeting, Jan 27, 2021
Parties Attending	<p>Gabe Liosis (VP University), Balqees Jama (At-Large Representative), WeiChun Kua (Science Representative), Corbet Gildersleve (VP Finance), Zaid Lari (Council Representative), Matt Provost (VP Student Services)</p> <p>Staff: Somayah Naser (Admin Assistant), Ayesha Khan (Operations Organizer), Sarah Edmunds (Campaigns)</p>
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly Committee Meeting
Summary and Outcome	<p>Motion: "Be it resolved that the Governance Committee approve in principle the idea of adding definitions for "territorial acknowledgment", "pronouns", "roll call of attendance", and "access needs" to Board Policy R-9. Be it further resolved that the Governance Committee approve in principle the idea of establishing a process for "Consent Agenda" under board Policy R-9."</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Amendment to SO-1 - To Add Additional Duties for the Chair such as reporting vacancies of student at-large position • Amending Board Policy R-9 to Include Territorial Acknowledgment, Pronouns, and Access Needs, and Consent Agenda
Next Steps	N/A

Meeting, Date	MSU-SFU Meeting, Jan 27th, 2021
Parties Attending	<p>GSS: Reese Muntean (Director of Academic Relations), Harjap Grewal (Advocate & Policy Advisor), Mona Mehdizadeh (Director of Graduate Services), Hafsa Sadiq (Director of Access & Equity)</p> <p>TSSU: Lea Hogan, Rahil Adeli, Beth Maschmann,</p> <p>SFSS: Samad Raza (VP External), WeiChun Kua (Science Representative)</p> <p>Migrants Students United: Hussan (Migrants Worker Alliance), Sarom Rho (Migrants Students United)</p>
Meeting Length (Hrs)	1 hour
Reason	Discuss International Student win on PGWP and plan a victory event

Summary and Outcome	<ul style="list-style-type: none"> Discussed how the PGWP extension was won Plan a victory event to mobilize international students and show that when we come together and organize, we win!
Next Steps	Plan the event at the next meeting

Meeting, Date	Meeting with Data Science Student Union Council Rep, Jan 27th, 2021
Parties Attending	Myckland Matthew (Data Science Council Rep)
Meeting Length (Hrs)	1 hour
Reason	Brief the data science council rep on the new SFSS council structure and #StudentDeservesSpace campaign
Summary and Outcome	The data science council rep wanted to learn more about the new SFSS council structure so I went through the new structure and by-law changes that empowered council as the legal board of the SFSS.
Next Steps	N/A

Meeting, Date	Transition Steering Committee: Training and Comms Working Group, Jan 28th, 2021
Parties Attending	WeiChun Kua (Science Representative), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Devyn Butterworth (GSWS Rep), Nimrit Basrat (ESU Rep)
Meeting Length (Hrs)	1 hour
Reason	Discuss trainings for incoming councillors with the new sfss structural changes
Summary and Outcome	<ul style="list-style-type: none"> Discussed what type of training (eg. roberts rule, anti-oppression workshop), how and when they should be given to councillors Create a canvas course to some of the training so its accessible to 50+ councillors
Next Steps	N/A

Meeting, Date	SFSS Board of Directors Meeting, Jan 29th, 2021
Parties Attending	<p>Board Members: Osob Mohamed, Samad Raza, Corbet Gildersleve, Matthew Provost, Jennifer Chou, Gabe Liosis, Balqees Jama, Phum Luckidd, Harry Preet Singh, Emerly Liu, Anuki Karunajeewa, Sude Guvendik, Nafoni Modi, WeiChun Kua, Mehtaab Singh</p> <p>Transition Manager: Lawrence Jones (Transition Manager) Ayesha Khan Sarah Edmunds (Campaigns, Research and Policy Coordinator), Sindhu Dharmarajah (Communications Coordinator), Brianna Mau (Admin Assistant), Ahsley Brooks (Out on Campus Coordinator)</p> <p>Guests: Jaymee Salisi (The Peak)</p>
Meeting Length (Hrs)	2 hours 10 mins
Reason	Regular Bi-weekly Board Meeting
Summary and Outcome	<p>Motions:</p> <ol style="list-style-type: none"> Update to Signing Officers [Passed]

	<ul style="list-style-type: none"> ○ Approved Ayesha Khan (Operations Organizer) as a signing officer 2. Bargaining Committee [Passed] <ul style="list-style-type: none"> ○ Assign HR personnel committee member to the bargaining committee: Osob Mohamed, Corbet Gildersleve, Matthew Provost, and Ayesha Khan 3. New/Mode Subscription [Passed] <ul style="list-style-type: none"> ○ Passed motion to continue our subscription to New/Mode up to April 30th 2021 as we do engage in a lot of advocacy campaigns. New/Mode makes setting up campaigns easy and accessible to students. 4. Burnaby Mountain Gondola Campaign [Passed] <ul style="list-style-type: none"> ○ Board approves \$529.94 for prizes as incentives for students to attend the Burnaby City Council meeting on Feb 22nd to motivate and speak in favor of the Burnaby Mountain Gondola ○ Students will be able to share their stories of being stuck in the snow getting up to SFU and let the city council know that the proposed Burnaby Mountain Gondola will greatly benefit SFU students 5. Notice of Motion: Proposed Amendment to SO-1: Duties of Committee Chairs 6. Social Justice Campaign Fund [Passed] <ul style="list-style-type: none"> ○ approve the pilot funding for a Social Justice Campaign Support Fund to be included in the 2021-2022 budget ○ This will help students who are doing a lot of grassroots organizing in our community who face barriers, as most students who do alot of advocacy are marginalized. ○ It's important as a student society to support student grassroots organizing 7. Appointment of Zoya Nari to UAA [Passed] 8. Spring and Summer semester Emergency COVID-19 Funding <ul style="list-style-type: none"> ○ Board approve a Spring and Summer semester Emergency COVID-19 Funding of \$200,000 per term from line items selected by the VP Finance ○ Be it further resolved that the criteria for the funding be \$500 per student and a 40%/60% split between domestic and international students. <p>Discussions:</p> <ul style="list-style-type: none"> 1. COVID-19 SFSS Space Protocol <ul style="list-style-type: none"> ○ John updated the Board on COVID protocols and reminded people to follow the SUB safety protocols, limit access, and to sign in on the access spreadsheet if essential work need to be done in the SUB 2. SFSS Burnaby Mountain Gondola Campaign <ul style="list-style-type: none"> ○ Board members send in 30 sec clips of support for the Burnaby Mountain Gondola as social media campaign content 3. Webinar/panel with Migrant Students United, GSS and TSSU <ul style="list-style-type: none"> ○ Board supports the planning of the panel on PGWP win and what's next in international student organizing 4. Federal Mandatory COVID-19 Hotel Quarantine <ul style="list-style-type: none"> ○ The Federal Government made a mandatory quarantine in hotel for people travelling abroad to canada, which will impact international students ○ It will cost \$2,000 and only quarantine programs that are recognized by the government will qualify for the quarantine ○ \$2 million are spent on ex-RCMP officers to do health check for the quarantine which is a huge concern (eg. the Mona Wang case) ○ Will communicate with SFU and see if the SFU CARES program will qualify for the required quarantine
Next Steps	N/A

Projects and Events

Project/Event Title	P/CR/NC Advocacy
Updates and Upcoming Plans	<ul style="list-style-type: none">• Spoke with Science DSU and came up with an advocacy campaign plan to expand the P/CR/NC grading scheme to all course, instead of electives only• DSU will reach out to their members and email their department chairs
Relevant Strategic Priorities	Student Wellbeing
Total Time (Hrs)	2 hours