

BOARD COMMITTEE AND WORK REPORTS

SFSS BOARD COMMITTEE UPDATE

[Accessibility Advisory](#)
[Black Indigenous People of Color](#)
[Events](#)
[External & Community Affairs](#)
[Faculty and At-Large Representatives](#)
[Finance & Audit](#)
[First Year Engagement](#)
[Governance](#)
[Member Services Advisory](#)
[Nomination](#)
[Surrey Campus](#)
[University & Academic Affairs](#)
[Vancouver Campus](#)

SFSS BOARD WORK REPORT

[President \(Osob Mohamed\)](#)
[VP Student Services \(Matthew Provost\)](#)
[VP External Relations \(Samad Raza\)](#)
[VP Finance \(Corbett Gildersleve\)](#)
[VP Student Life \(Jennifer Chou\)](#)
[VP University Relations \(Gabe Liosis\)](#)
[At-Large Representative \(Balqees Jama\)](#)
[At-Large Representative \(Phum Luckkid\)](#)
[Applied Science Representative \(Harry Preet Singh\)](#)
[Arts & Social Sciences Representative \(Sude Guvendik\)](#)
[Business Representative \(Mehtaab Gill\)](#)
[Communication, Art & Technology Representative \(Haider Masood\)](#)
[Education Representative \(Emerly Liu\)](#)
[Environment Representative \(Anuki Karunajeewa\)](#)
[Health Science Representative \(Nafoni Modi\)](#)
[Science Representative \(WeiChun Kua\)](#)

SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
February 1 - February 15, 2021

Accessibility Advisory

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	0
Total Time (Hrs)	N/A
Summary	<ul style="list-style-type: none"> Debrief document: https://docs.google.com/document/d/1ZvN05l-jGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit
Ongoing Projects	<ul style="list-style-type: none"> Accessibility Designated Assistant Psycho-educational Assessments Setting up bursary using the fund Accessibility audit for the SUB Improving accessibility fund request form Accessibility Standard Policy Appendices SUB gender-neutral washrooms Accessibility Issues Policy
Relevant Strategic Priorities:	<ul style="list-style-type: none"> Student well-being Student financial health

Black Indigenous People of Color

Committee Chairs	Balqees Jama (At Large Rep) & Matthew Provost (VP Student Services)
# of Meetings	1
Total Time (Hrs)	2 hrs
Summary	<p>DISCUSSION</p> <p>New Executive Position: Vice President, People, Equity and Inclusion</p> <ul style="list-style-type: none"> From Joy's statement, it seems like a glorified HR role that deviates from what BIPOC have been advocating for. Role does not encompass students in EDI strategy Need to pressure to make sure SFU community groups are consulted <p>First Peoples Gathering House Update: What's Next</p> <ul style="list-style-type: none"> Another campaign as SFU has still not met FNSEA's calls to action The Let Us Speak campaign received a lot of media attention, so the next

	<p>campaign will repeat successful elements.</p> <p>MOTION</p> <p>Committee Recommendation to Board to Create Black History Month Issues Policy</p> <ul style="list-style-type: none"> ● I put forward this motion and it was carried unanimously <ul style="list-style-type: none"> ○ The SFSS BIPOC Committee recommended that the Board of Directors create an Issues Policy in support of recognising Black History Month and actively supporting Black-led efforts in celebrating it ● BHM crucial to fighting Black erasure in Canada and educating people on the contributions of Black Canadians ● SOCA has been recognizing Black History Month since it's creation in 1994 when it was formerly known as the Black Students Association ● Would be a long-term systemic support for Black students to recognize BHM within the Society consistently.
Ongoing Projects	Indigenous Student Advocacy BIPOC Health and Counselling
Relevant Strategic Priorities:	Student Wellbeing University Relations

Events

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	41 minutes
Summary	<ul style="list-style-type: none"> ● Debrief doc: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwftG4J4Cvp326DM/edit ● Passed a motion on an SFU themed trivia night for the SFSS First Year Engagement Committee ● Talked about hosting SFSS' annual Women of the Year Awards ● Talked about UNICEF and Pursuit of Happiness wanting to host a mental health gala and seeking SFSS Events for sponsorship ● Had updates on trivia nights
Ongoing Projects	<ul style="list-style-type: none"> ● Mental Health Mondays Giveaways ● Trivia Week ● Black History Month ● Video Games Night ● SFSS Women of the Year awards ● Mindfulness and Meditation workshop ● Chinese New Year ● Valentine's Day
Relevant Strategic Priorities:	Student engagement

Executive Committee

Committee Chair	Osob Mohamed
------------------------	--------------

# of Meetings	0
Total Time (Hrs)	0
Summary	No meeting during this period
Ongoing Projects	
Relevant Strategic Priorities:	

External & Community Affairs

Committee Chair	Samad Raza
# of Meetings	0
Total Time (Hrs)	0
Summary	Meeting on Feb 22
Ongoing Projects	
Relevant Strategic Priorities:	

Faculty and At-Large Representatives

Committee Chair	Rotating Chair
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet
Ongoing Projects	
Relevant Strategic Priorities:	

Finance and Administrative Services

Committee Chair	VP Finance Corbett Gildersleve
# of Meetings	0
Total Time (Hrs)	0
Summary	Committee did not meet
Ongoing Projects	

Relevant Strategic Priorities:	
---------------------------------------	--

First Year Engagement

Committee Chair	Haider Masood
# of Meetings	1
Total Time (Hrs)	45 mins
Summary	Formed a working group for the SFU101 Kahoot Trivia Night.
Ongoing Projects	
Relevant Strategic Priorities:	

Governance

Committee Chair	Gabe Liosis
# of Meetings	0
Total Time (Hrs)	0
Summary	N/A
Ongoing Projects	-
Relevant Strategic Priorities:	Organizational Development

Member Services Advisory

Committee Chair	Phum Luckkid
# of Meetings	0
Total Time (Hrs)	0
Summary	No meetings during this period
Ongoing Projects	
Relevant Strategic Priorities:	

Nomination

Committee Chair	Matt Provost
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet
Ongoing Projects	Empty vacancy for BIPOC will reach out and call for at-large position
Relevant Strategic Priorities:	Student engagement

Surrey Campus

Committee Chair	Mehtaab Gill
# of Meetings	1
Total Time (Hrs)	1
Summary	<ul style="list-style-type: none">- Music Trivia Event is being planned- SCC Bingo has been posted and the events page will also share it- Potential events discussed were VR, ACIT, and Music Trivia
Ongoing Projects	SCC Bingo
Relevant Strategic Priorities:	Student Engagement

University & Academic Affairs

Committee Chair	Gabe Liosis
# of Meetings	1
Total Time (Hrs)	1 Hr
Summary	<ul style="list-style-type: none">- Continued work on the Gondola- Developed a plan to try and push SFU to make sick notes more accessible
Ongoing Projects	<ul style="list-style-type: none">- Gondola- Sick Notes
Relevant Strategic Priorities:	University Relations, Student well-being

Vancouver Campus

Committee Chair	FCAT Rep Haider Masood
------------------------	------------------------

# of Meetings	Committee did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

SFSS BOARD WORK REPORT

This report reflects the Board work from
February 1 - February 15, 2021

President (Osob Mohamed)

Meeting Summary and Comments

Meeting, Date	Weekly Gondola Advocacy Sync-up - February 1st
Parties Attending	Gabe (VP University), Nav Sanghera and Jim Rutowski (SFU)
Meeting Length (Hrs)	0.5hrs
Reason	Weekly meeting
Summary and Outcome	Each week, the four of us meet to discuss recent goings-on with the gondola campaign. There is still no set date for the meeting, but we shared our campaign plan and next-steps.
Next Steps	N/A

Meeting, Date	Emergency COVID-19 Funding Communications - February 2nd
Parties Attending	Gabe (VP University), Corbett (VP Finance), Sindhu Dharmarajah (Communications Coordinator)
Meeting Length (Hrs)	1hr
Reason	Discussing communications for funding
Summary and Outcome	We met to talk about emergency funding, and how to communicate the initiative with the membership. Since we don't have detail yet on the application process, we just wanted to give a heads up that it would be happening.
Next Steps	N/A

Meeting, Date	Call with BO Applicant - February 3rd
Parties Attending	BO Applicant
Meeting Length (Hrs)	0.5hrs
Reason	Checking in/negotiation
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Joint Health and Safety Committee - February 3rd
Parties Attending	1hr
Meeting Length (Hrs)	JHSC members
Reason	Monthly meeting
Summary and Outcome	JHSC is an internal staffing group where we discuss occupational safety issues and initiatives.
Next Steps	N/A

Meeting, Date	Weekly Check-in with Operations Organizer - February 3rd
Parties Attending	Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1.5hrs
Reason	Weekly check-ins
Summary and Outcome	We meet on a weekly basis to discuss ongoing operational and staffing items, and for me to answer any questions that may come up during their training period.
Next Steps	N/A

Meeting, Date	VP People Equity and Inclusion Search Committee - February 3rd
Parties Attending	VPPEI Search Committee members
Meeting Length (Hrs)	4hrs
Reason	Preparing for applicant interviews.
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	SFSS Council - February 3rd
Parties Attending	SFSS Council, Board, Staff
Meeting Length (Hrs)	1.5hrs
Reason	Bi-weekly Meetings
Summary and Outcome	There were appointments to the Council Space Campaign working group, and discussions around the pilot grading scheme.
Next Steps	N/A

Meeting, Date	Check in with Mehtaab - February 4th
----------------------	--------------------------------------

Parties Attending	Mehtaab (Business Rep)
Meeting Length (Hrs)	0.5hrs
Reason	Check-in meeting
Summary and Outcome	Mehtaab and I did a check in, discussed his current ongoing projects, and any support he might need on them.
Next Steps	N/A

Meeting, Date	Black Caucus Meeting with SFU President - February 4th
Parties Attending	SFU Black Caucus, Joy Johnson
Meeting Length (Hrs)	2.5hrs
Reason	To discuss commitments to the Black SFU Community and discuss concerns
Summary and Outcome	President Johnson made a number of commitments to the Black Caucus, including working on creating inclusive classrooms and developing anti-racism tools, and working to undo the institutionally racist practices in our classrooms, providing targeted awards, and supporting the Black Caucus.
Next Steps	N/A

Meeting, Date	Call with BO Applicant - February 4th
Parties Attending	BO Applicant
Meeting Length (Hrs)	0.5hrs
Reason	Contract Negotiation
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Board Development Session - February 5th
Parties Attending	Board of Directors, Staff
Meeting Length (Hrs)	3hrs
Reason	Bi-weekly session
Summary and Outcome	I facilitated the beginning of the session, in which we reviewed the proposals in theme that we wanted to bring forward during bargaining, and got the Board sign off to present them. The next piece of the session was facilitated by Ayesha, going over lobbying practices, research, messaging and campaigning strategy.
Next Steps	N/A

Meeting, Date	Call with CTV - February 7th
----------------------	------------------------------

Parties Attending	CTV Anchor
Meeting Length (Hrs)	0.25hrs
Reason	Gondola campaign
Summary and Outcome	I did an interview with CTV on the Burnaby Mountain Gondola, which aired on Feb 7th.
Next Steps	N/A

Meeting, Date	Executive Committee Meeting - February 8th
Parties Attending	Executive committee members
Meeting Length (Hrs)	2hrs
Reason	Bi-weekly meeting
Summary and Outcome	We began to discuss the onboarding process for incoming executives, and potentially having specific training for Council members and execs who sit on specific committees. We also received updates for lobby days.
Next Steps	N/A

Meeting, Date	Weekly Gondola Advocacy Sync-up - February 9th
Parties Attending	Gabe (VP University), Nav Sanghera and Jim Rutowski (SFU)
Meeting Length (Hrs)	0.5hrs
Reason	Weekly meeting
Summary and Outcome	Each week, the four of us meet to discuss recent goings-on with the gondola campaign. There is still no set date for the meeting, but we shared our campaign plan and next-steps.
Next Steps	N/A

Meeting, Date	HR Meeting - February 9th
Parties Attending	Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	3hrs
Reason	Going over staff contracts/offers of employment, and preparing for working conditions meetings
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Working Conditions Meeting - February 9th
Parties Attending	CUPE 3338 Representatives, Ayesha Khan (Operations Organizer)

Meeting Length (Hrs)	1hr
Reason	Discussing HR matter
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Weekly Check-in with Operations Organizer - February 10th
Parties Attending	Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1.5hrs
Reason	Weekly check-ins
Summary and Outcome	We meet on a weekly basis to discuss ongoing operational and staffing items, and for me to answer any questions that may come up during their training period.
Next Steps	N/A

Meeting, Date	Onboarding with Board Organizer - February 10th
Parties Attending	Gabriel Goodman (Board Organizer)
Meeting Length (Hrs)	3.5hrs
Reason	Onboarding
Summary and Outcome	Gabriel and I met to officially begin the onboarding/training process, in which I spent some time helping them to situate within the SFSS, showing them relevant documentation, and giving some history and background on the SFSS. This was a beginning meeting to start off with.
Next Steps	N/A

Meeting, Date	Joint Operations Group Agenda Setting - February 11th
Parties Attending	Matt McDonald (GSS), Erin Biddlecombe (SFU)
Meeting Length (Hrs)	0.5hrs
Reason	Agenda setting for JOG
Summary and Outcome	We added items to the JOG meeting for the month, including enrollment updates and ongoing items at the University.
Next Steps	N/A

Meeting, Date	Meeting with SFU President - February 11th
Parties Attending	Matt McDonald (GSS), Joy Johnson (SFU)
Meeting Length (Hrs)	1.5hrs

Reason	Monthly meeting
Summary and Outcome	We discussed the review being done by SFU on the arrest in December, and asked a number of follow up questions on grading schemes, and SFU's plans to re-open campus and when that might happen.
Next Steps	N/A

Meeting, Date	Recordings Storage Meeting - February 12th
Parties Attending	Ayesha Khan (Operations Organizer), Sindhu Dharmarajah (Communications Coordinator), Sarah Edmunds (Campaign, Research and Policy Coordinator), Somayeh Naseri (Administrative Assistant)
Meeting Length (Hrs)	1hr
Reason	To discuss a storage plan
Summary and Outcome	We met to discuss the meeting recordings storage in the SFSS shared drive, as there has been quite limited space in google drive and in zoom storage.
Next Steps	N/A

Meeting, Date	SFSS Board Meeting - February 12th
Parties Attending	Board of Directors, Staff
Meeting Length (Hrs)	2.5hrs
Reason	Bi-weekly meeting
Summary and Outcome	We discussed and passed a motion regarding installing video conferencing equipment in the SUB, ablution rooms for the SUB for muslim students to be able to use, and to discuss an ongoing event that was cancelled due to transantagonistic themes. We also discussed board training and development for this year, and the upcoming one.
Next Steps	N/A

Meeting, Date	Weekly Gondola Advocacy Sync-up - February 15th
Parties Attending	Gabe (VP University), Nav Sanghera and Jim Rutowski (SFU)
Meeting Length (Hrs)	0.5hrs
Reason	Weekly meeting
Summary and Outcome	Each week, the four of us meet to discuss recent goings-on with the gondola campaign. The meeting is tentatively set for March 9th.
Next Steps	N/A

Projects and Events

Project/Event Title	Emails, communications, and catch up work
Updates and Upcoming Plans	I've been trying to allocate at least 1-2hr a day (excluding Saturdays) to check my emails, and catch up on different tasks. On some days, if something urgent comes up I will add some time and time to this and address it right away.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	10hrs

Project/Event Title	Board Organizer Negotiations
Updates and Upcoming Plans	HR tasks regarding BO hiring
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	2hr

Project/Event Title	Miscellaneous HR tasks
Updates and Upcoming Plans	Mainly preparing a training protocol for the new Board Organizer
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	5hrs

VP Student Services (Matthew Provost)

Meeting Summary and Comments

Meeting, Date	Meeting with SFPIRG, 2/1/21
Parties Attending	Gabby (SFPIRG Staff)
Meeting Length (Hrs)	1 hr
Reason	Introductions /
Summary and Outcome	<ul style="list-style-type: none"> - Met with Gabby! Really excited to discuss and see areas in which SFSS can work with SFPIRG in the future. - I was able to discuss with Gabby around some changes that have been made over the year as well as past experiences I had on the FNSA board and also SFSS board. - I noted some of the projects I have been working on over the year and we discussed areas in which we could work together hopefully soon
Next Steps	Will have follow up meeting soon

Meeting, Date	BIPOC CMTE, 2/1/21
Parties Attending	SFSS BOD: Balqees Jama (At-Large Rep), Nafoni Modi (Health Sci), Anuki Karunajeewa (Enviro Rep), WeiChun Kua (Sci Rep) At-Large: Nim, Milan, Flourish, Keianna
Meeting Length (Hrs)	2 hrs
Reason	Bi-weekly scheduled meeting
Summary and Outcome	<p>Discussion Items:</p> <ul style="list-style-type: none"> - New Executive Position: Vice President, People, Equity & Inclusion <ul style="list-style-type: none"> - This was recommended by the SFSS BIPOC CMTE - Seems like an HR Position and not an advocacy role - SFSS President will be sitting on hiring committee - First Peoples Gathering House: What Next? <ul style="list-style-type: none"> - Gave some updates around the <i>Let Us Speak Campaign</i>: - This is still ongoing, as of right only some calls to action have been addressed (Still no public statement on harms caused to Indigenous community) - There will be a promise of an advisory committee for Indigenous students & Indigenous student centre to sit on - A second push of the campaign will be happening - Black History Month SFSS Issues Policy: <ul style="list-style-type: none"> - February 1st Officially commences the beginning of Black History Month - Balqees has started an issues policy and this will be recommended to the SFSS Board to sign on to policy. - Chair hopes to draft up the policy and get suggestions from Governance meeting and send the draft to SOCA for approval <p>New Business:</p> <ul style="list-style-type: none"> - Black History Month Issues Policy: Whereas the Parliament of Canada has been officially recognizing Black History Month

	<p>since 1995 following a motion introduced by the first Black Canadian Woman elected to the Canadian Parliament - The Honourable Jean Augustine, Whereas, Black History Month is important to the Black Community and is a time for reflection, introspection and serves as a time to reconcile and address the specific needs of the Black community, Whereas, Black History Month is crucial to fighting Black erasure in Canada and educating people on the contributions of Black Canadians, Whereas, SOCA has been recognizing Black History Month since it's creation in 1994 when it was formerly known as the Black Students Association, Whereas, the Board of Directors passed MOTION BOD 2019- 02-01:07 that SOCA submitted requesting that SFSS Formally Recognizes Black History Month at Simon Fraser University at their February 1 Board of Directors Meeting, Be it resolved that, the SFSS BIPOC Committee recommends that the Board of Directors create an Issues Policy in support of recognising Black History Month and actively supporting Black-led efforts in celebrating it.</p>
Next Steps	<ul style="list-style-type: none"> - Black History Month Issues Policy will be brought to board meeting - Follow up and second push for Let Us Speak Campaign - Following up on new Executive position

Meeting, Date	Meeting with ISC Director, 2/1/21
Parties Attending	Interim ISC Director
Meeting Length (Hrs)	30 mins
Reason	Introductions
Summary and Outcome	<p>Met with the Interim Director of the Indigenous Student Centre.</p> <ul style="list-style-type: none"> - Discussed outreach to Indigenous students - Gave feed and also ideas around moving forward in terms of support - Looking into initiatives for the Interim ED to come to an FNSA Meeting
Next Steps	n/a

Meeting, Date	SFSS Council, 2/3/21
Parties Attending	SFSS BOD, SFSS Council, Society Staff
Meeting Length (Hrs)	1.5 Hr
Reason	Scheduled Meeting
Summary and Outcome	<p>I went to a council meeting to give my updates on current projects I have been working on since the beginning of the semester.</p> <ul style="list-style-type: none"> - Building off campus resources - Updates on Let Us Speak Campaign - Working on building mental health resources
Next Steps	n/a

Meeting, Date	SFSS Development Session, 2/5/21
Parties Attending	SFSS BOD, SFSS Society Staff

Meeting Length (Hrs)	3 hrs
Reason	Regular Scheduled Development Session
Summary and Outcome	<ul style="list-style-type: none"> - Discussed our current collective agreement - Talked about strategies but also learning about the collective agreement - Lobbying strategies
Next Steps	n/a

Meeting, Date	Executive Committee, 2/8/21
Parties Attending	Osob Mohamed (President), Gabe Liosis (VP University), Samad Raza (VP External), Jen Chou (VP Student Life), Corbett Gildersleve (VP Finance)
Meeting Length (Hrs)	2 hr
Reason	Regular Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Motion to file some minutes from previous meetings <p>Discussion Items:</p> <ul style="list-style-type: none"> - Updates from Transition Steering Committee Working Group - Updates from Samad Lobby Days 2021 <p>In-Camera:</p> <ul style="list-style-type: none"> - Remainder of meeting was in camera due to discussing Staff Contracts but also reviews.
Next Steps	n/a

Meeting, Date	Indigenous Studies Student Union Meeting, 2/10/21
Parties Attending	ISSU Members
Meeting Length (Hrs)	1 hr
Reason	Weekly scheduled meeting
Summary and Outcome	<ul style="list-style-type: none"> - Updates around ISSU elections - Helped support the elections process - ISSU Constitution working group
Next Steps	n/a

Meeting, Date	SFSS Board Meeting, 2/12/21
Parties Attending	SFSS BOD, Society Staff, the Peak, Guests
Meeting Length (Hrs)	3 hr
Reason	Bi-Weekly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Motion to file some minutes from past meetings <p>New Business: Student Care Agreement:</p> <ul style="list-style-type: none"> - Motioned to sign 2 year agreement with Student Care

	<ul style="list-style-type: none"> - Osob Mohamed (President), & Corbett Gildersleve (VP Finance) sign on the boards behalf <p>Video Conference Equipment:</p> <ul style="list-style-type: none"> - Due to remote working as well as things that may be changing in the future, this video conference equipment would help support hybrid working environments - This video conferencing equipment would be installed in SUB rooms 3331, 2440, and 2420. - Gabe & Corbett went into detail around how this would create a more accessible working environment even in the future. - The board passed \$24,650.25 from the BUILD SFU Fund to move forward on this project <p>Discussion Items:</p> <ul style="list-style-type: none"> - Ablution Room in SUB - Events Committee and Trans Inclusion - Issues Policy - Living Wage for Students <p>Notice of Motion:</p> <ul style="list-style-type: none"> - The Notice of Motion is for an Issues Policy proposal regarding Black History Month to be brought forward at the following Board <p>Announcements:</p> <ul style="list-style-type: none"> - Vacancy on BIPOC Committee
Next Steps	n/a

Meeting, Date	FNSA Meeting, 2/15/21
Parties Attending	FNSA Board, Membership
Meeting Length (Hrs)	1.5 hr
Reason	Bi-Weekly Meeting
Summary and Outcome	<ul style="list-style-type: none"> - The FNSA Board discussed bi-elections that will be happening at the Semi Annual General Meeting. - Nomination were put forward - Motion Regarding the Independent Electoral Committee - There was a motion passed to support Indigenous students and food Insecurity - FNSA Merchandise - Next Steps and Updates from Let Us Speak Campaign
Next Steps	n/a

Projects and Events

Project/Event Title	Let Us Speak Campaign
Updates and Upcoming Plans	There a few consultative meetings, will be doing outreach to students and Indigenous community. Working community members at large to mobilize support Second push of the petition and also further commitment on calls to actions
Relevant Strategic Priorities	Student Advocacy, Engagement, & Reconciliation

Total Time (Hrs)	6 hrs
-------------------------	-------

Project/Event Title	Student External Services and Supports
Updates and Upcoming Plans	<ul style="list-style-type: none"> - I have been currently doing outreach to external resources to support students - These services fall under the categories: Food Security, Affordable Mental Wellness Supports, Accessible housing supports. - I have been doing outreach to these various organizations that will provide support to our membership, have gotten a lot of positive feedback about these services - Will be working further to research and find various resources
Relevant Strategic Priorities	Student Supports
Total Time (Hrs)	5 hrs

Project/Event Title	Mental Health Working Group
Updates and Upcoming Plans	<ul style="list-style-type: none"> - My self and Gabe Liosis chair of University and Academic Affairs are planning to strike a working group to support mental wellness supports - We have been discussing these and finding times to mobilize and recruit folks to sit on this working group and plan are strategic priorities for this specific working group
Relevant Strategic Priorities	Student Support/ Resources
Total Time (Hrs)	3 hrs

Project/Event Title	
Updates and Upcoming Plans	-
Relevant Strategic Priorities	
Total Time (Hrs)	

VP External Relations (Samad Raza)

Meeting Summary and Comments

Meeting, Date	Feb 04, UPass
Parties Attending	Lori (ECSU), Myself and Lia (Ministry of Transportation)
Meeting Length (Hrs)	1 hr
Reason	Discuss UPass funding..
Summary and Outcome	Discuss UPass situation for Summer and Fall 2020 term. The Ministry will likely set another meeting to discuss the situation in depth and review all the documents that were sent to them.
Next Steps	N/A

Meeting, Date	Feb 05, UAA
Parties Attending	UAA members and staff
Meeting Length (Hrs)	1.5 hr
Reason	Gondola discussion
Summary and Outcome	Develop gondola campaign Anuki brought up the sick note issue and suggested similar policy implementation as universities in Alberta.
Next Steps	N/A

Meeting, Date	Feb 05, BCFS
Parties Attending	Myself, and other participating institutions.
Meeting Length (Hrs)	1 hr
Reason	Knockout campaign
Summary and Outcome	Promotion on knockout interest campaign Regular check in New material distribution.
Next Steps	SFSS to share and promote the campaign,

Meeting, Date	Feb 05, SFSS dev session
Parties Attending	SFSS board member and Staff
Meeting Length (Hrs)	3 hr

Reason	Regular dev session
Summary and Outcome	Collective agreement and bargaining recap. Super helpful lobbying dev session. Presentation on reaching out to Gov Reps and preparing for lobby days.
Next Steps	N/A

Meeting, Date	Exec meeting - Feb 08
Parties Attending	SFSS Exec
Meeting Length (Hrs)	1 hr
Reason	Regular meeting
Summary and Outcome	Updates on lobby days: Topic selection and preparation under way. In-camera HR matters.
Next Steps	N/A

Meeting, Date	Ministry of Transportation - Feb 11
Parties Attending	Lia, Myself, Lori, Steward (BCIT), Alireza (UBC GSS).
Meeting Length (Hrs)	1 hr
Reason	UPass discussion
Summary and Outcome	We will try to get a meeting with the Minister. Work on a plan to address UPass issues because of COVID.
Next Steps	N/A

Meeting, Date	SFSS Board meeting
Parties Attending	Myself, SFSS board and Staff.
Meeting Length (Hrs)	2.5
Reason	Regular meeting
Summary and Outcome	Approved budget for SUB conferring equipment. Possibility of adding ablution room in SUB
Next Steps	N/A

Projects and Events

Project/Event Title	
Updates and Upcoming	

Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

VP Finance (Corbett Gildersleve)

Meeting Summary and Comments

Meeting, Date	SFSS-SFU Athletics Meeting, February 1st
Parties Attending	VP Finance Corbett Gildersleve, Building Manager John Walsh, Esports Coordinator Derian Chow, SFU Athletics Representatives
Meeting Length (Hrs)	2 hours
Reason	Discuss Esports Varsity
Summary and Outcome	In a previous conversation with the Esports club we learned that there's a varsity team in the works. We talked with SFU Athletics to learn more about how an Esport varsity team would operate, how the SUB's gaming lounge could support that, and future plans.
Next Steps	We will need to know how many teams are planned and how much practice time they need.

Meeting, Date	Participatory Working Group, February 1st
Parties Attending	VP Finance Corbett Gildersleve, MSC Surrey Shelley Durante, OOC Coord Ashley Brooks, CRPC Sarah Edmunds, Admin Assistant Somayeh
Meeting Length (Hrs)	2 hours
Reason	Introductory Meeting
Summary and Outcome	This was an introductory meeting and project brainstorming. We also talked about the content Ethelo sent me and their requirements along with their timeline. There was some confusion over this so I agreed to reach out to Ethelo and get more information.
Next Steps	Reach out to Ethelo about the timeline

Meeting, Date	Emergency COVID-19 Funding - Communications, February 2nd
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Gabe Liosis, Comms Coordinator Sindhu Dharma
Meeting Length (Hrs)	1 hour
Reason	Discuss a communications strategy for this project
Summary and Outcome	We discussed the Emergency Funding project and what information we should include in an initial communications to students. As specifics around the process, both internally as well as how students would be selected, were not yet fully sorted out, we did not want to send out the wrong information to students.
Next Steps	Sindhu will develop social media graphics and an email message content for students

Meeting, Date	Participatory Budgeting Meeting
----------------------	---------------------------------

Parties Attending	VP Finance Corbett Gildersleve, Comms Coordinator Sindhu Dharma
Meeting Length (Hrs)	1 hour
Reason	Participatory Budget - Comms Discussion
Summary and Outcome	I discussed with Sindhu the pilot project and a communication strategy around information students and encouraging them to submit project ideas.
Next Steps	Sindhu will develop some social media and email communications for outreach to students

Meeting, Date	SFSS Council, February 3th
Parties Attending	Council Members,
Meeting Length (Hrs)	1.5 hours
Reason	Scheduled Meeting
Summary and Outcome	<p>Council formed a working group around writing the letter for #StudentsDeserveSpace campaign.</p> <p>A motion to fill the vacant council seat for FASC did not pass due to a lack of interest from Council members.</p> <p>Council discussed the new pilot grading scheme approved by the Senate that allows for Pass, C, No Credit.</p> <p>They also discussed the new Transition Steering Committee working groups, their purpose, and the open positions for councillors to be involved.</p>
Next Steps	Next Meeting is scheduled for February 17th

Meeting, Date	Board Dev Session, February 5th
Parties Attending	Board, Operations Organizer Ayesha Khan
Meeting Length (Hrs)	3 hours
Reason	Collective Agreement and Government Lobbying
Summary and Outcome	<p>We reviewed the Collective Agreement proposals with the Board which included a mixture of grammar/typo "housecleaning", non-monetary proposals, and monetary proposals. After collective bargaining is done, each side will present the new agreement for approval by each group (Board and CUPE staff). If either group does not agree, then we go back to bargaining.</p> <p>Ayesha led a dev session on the lobbying process for the government, which included research, messaging, campaign strategy and tactics, and escalation process.</p>
Next Steps	N/A

Meeting, Date	Executive Committee, February 8th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations

	Gabe Liosis, VP Student Life Jennifer Chou, VP External Samad Raza, VP Student Services Matt Provost, Operations Organizer Ayesha Khan
Meeting Length (Hrs)	2 hours
Reason	Scheduled Meeting
Summary and Outcome	We discussed ideas around the training side for Executives for next board year. I pitched the idea of having specialized training for specific committees like UAA, ECA, FASC, GOV, etc. so that student-at-large members can gain meaningful training in areas like finance, lobbying, campaigning, SFU structure, etc. We had an update from Lobby Days and then we went in-camera to discuss HR matters
Next Steps	N/A

Meeting, Date	Meaningful Work Meeting, February 9th
Parties Attending	VP Student Life Jennifer Chou, At-Large Rep Phum Lukkid, MSC Ricky Che, Comms Coord Sindhu Dharma, VP Finance Corbett Gildersleve
Meeting Length (Hrs)	1 hour
Reason	Meaningful Work Discussion
Summary and Outcome	We discussed Meaningful Work's proposal and features to see if we would like to continue to explore their product. We had concerns about how much interest this type of platform would be for our clubs beyond a specifically tested group. No one wants another CampusVibe situation again.
Next Steps	N/A

Meeting, Date	Ethelo Meeting, February 9th
Parties Attending	VP Finance Corbett Gildersleve, Ethelo Team, Participatory Budgeting Team
Meeting Length (Hrs)	1 hour
Reason	Training
Summary and Outcome	I had my team meet the Ethelo team and be introduced to the software portal. They received training on how it works and what staff need from our team.
Next Steps	N/A

Meeting, Date	Participatory Budgeting Follow Up Meeting, February 10th
Parties Attending	VP Finance, Participatory Budgeting Team
Meeting Length (Hrs)	1 hour
Reason	Discuss the timeline and deliverables
Summary and Outcome	We met to talk about the timeline and our deliverables to Ethelo. We realized that we did not have enough time and needed to extend the timeline. We then tasked team

	members with action items.
Next Steps	I will contact Ethelo and shift the timeline

Meeting, Date	NASDAQ Governance Solutions Meeting, February 11th
Parties Attending	VP Finance Corbett Gildersleve, Board Organizer Gabriel Goodman
Meeting Length (Hrs)	1 hour
Reason	Demo and Discussion of the NASDAQ board management tool
Summary and Outcome	We discussed our needs, budget, and date of the new Council. They showed us their tool and we asked for a price proposal.
Next Steps	We will wait for their proposal but we think it's out of our price range

Meeting, Date	Board Management Tool Review, February 12th
Parties Attending	VP Finance Corbett Gildersleve, Board Organizer Gabriel Goodman, Operations Organizer Ayesha Khan, Admin Assistants
Meeting Length (Hrs)	1 hour
Reason	Review various Board Management Tools
Summary and Outcome	We met to discuss, short list, and line up demos for different tools.
Next Steps	N/A

Meeting, Date	Board of Directors Meeting, February 12th
Parties Attending	Board,
Meeting Length (Hrs)	3 hours
Reason	Scheduled Meeting
Summary and Outcome	<p>The Board approved the Studentcare Agreement</p> <ul style="list-style-type: none"> This agreement is a 2 year agreement with the same admin fees as the previous agreement with a potential extension of 2 years <p>We also approved upgrading the AV for 3 different SUB roomes, one for the staff meeting room and two for 2000-level large meeting rooms. The goal is to allow these rooms to support video conferencing.</p> <p>The board also tasked myself and the Board Organizer to research and recommend a board management tool.</p> <p>We discussed</p> <ul style="list-style-type: none"> The request for an Ablution Room Events and Trans Inclusion Living Wage Issues Policy Table of Student Societies Board/Task Management Software

	Then we had an in-camera discussion about the FIC Agreement
Next Steps	Next meeting is February 26th

Projects and Events

Project/Event Title	Budgeting Drafting
Updates and Upcoming Plans	<p>I received the 2nd Budget draft from Kurt that included requests from Department Coordinators. However, a number of areas like Board costs, Build SFU/SUB costs, Admin Department, and other areas that changed a lot this year or will change going into next fiscal year. I discussed these changes with Kurt through phone and email conversations and he will incorporate them into a 3rd draft.</p> <p>We also both consulted with John about Build SFU and the SUB's operational requirements when it comes to staffing and building support. Earlier questions about what the Build SFU Fund could be used for led to myself contacting both our auditor and our lawyer about the language in the original referendum. The language talks about using the fund to pay for operating costs, but this is not defined. Consulting with both the auditor and lawyer they agreed that it was reasonable for the Build SFU Fund to be able to cover the HR costs for people specifically tasked with supporting the building.</p>
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	10 hours

Project/Event Title	Board Management Software
Updates and Upcoming Plans	I've started to task the Board Organizer, Gabriel Goodman, with taking on more of the scheduling and coordinator of this project. He's been the one to speak with the administrative assistants, schedule demo meetings with companies, and the like. This will free me up to focus on other projects this term. I will still attend meetings and demo sessions to give feedback as a Board member and give advice on next steps.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	3 hours

Project/Event Title	Participatory Budgeting Pilot Project
Updates and Upcoming Plans	This period saw this project entering the start-up phase with getting the working group together, scheduling meetings, reaching out to Ethelo, etc Outside of the meetings listed above, most work was of an "admin" nature.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	3 hours

VP Student Life (Jennifer Chou)

Meeting Summary and Comments

Meeting, Date	Feb 3 - SFSS Accessibility Committee
Parties Attending	Myself, other SFSS Accessibility Committee
Meeting Length (Hrs)	1 hour 3 minutes
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Debrief document: https://docs.google.com/document/d/1ZvN05I-jGADiMA-WeGOHaE0tGOhx6FX3lDyJnpl0Zml/edit • Passed a motion to approve money for Neurodivergent Hangouts • Talked about how to promote the Accessibility Fund • Talked about drafting up an Accessibility Issues Policy (clarifying SFSS' stance on Accessibility and Disability) • Had an update on psychoeducational assessments (changing the name to psychological assessment instead of psychoeducational, using the psychology benefit for these assessments, no referrals needed, etc.)
Next Steps	<ul style="list-style-type: none"> • Work on promoting accessibility fund (step by step guide for applying to the fund, promoting on social media) • Work on accessibility issues policy

Meeting, Date	Feb 3 - SFSS Council Meeting
Parties Attending	Myself, other SFSS Councillors, other SFSS Board members
Meeting Length (Hrs)	1.5 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Gave my liaison report (https://docs.google.com/document/u/3/d/1_PekyIMaxXNlmx185eh9MkOVGaMkjMhJTuy9ljkEtk/edit) • Gave my report as VP Student Life <ul style="list-style-type: none"> ○ Talked about accessibility-related projects like hiring the Accessibility Assistant, Accessibility Issues Policy, promoting the Accessibility Fund ○ Also talked about upcoming events • Appointed people to the Council Space Campaign working group • Talked about the senate motion on the pilot undergraduate grading scheme <ul style="list-style-type: none"> ○ Pass/Credit/No Credit ○ Osob (Student Senator and SFSS President) presented an amendment expanding it to all courses not just electives - amendment failed
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	Feb 5 - SFU Disability and Neurodiversity Alliance (DNA) Meeting
----------------------	--

Parties Attending	Myself, other SFU DNA executives, other SFU DNA members
Meeting Length (Hrs)	2 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> Talked about Zoom captioning for students, sorting through emails (having a system for this), updates from Accessibility Committee (psychoeducational assessments, accessibility assistant wage increase letter of support), possible social event next semester
Next Steps	<ul style="list-style-type: none"> Send email out to members

Meeting, Date	Feb 6 - SFSS Board Development Session
Parties Attending	Myself, some other SFSS Board members, SFSS Operations Organizer (Ayesha)
Meeting Length (Hrs)	3 hours
Reason	Talk about the Collective Agreement
Summary and Outcome	<ul style="list-style-type: none"> Discussed changes to the Collective Agreement Talked about lobbying and effective lobbying (like connecting campaigns with government officials' campaign promises)
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	Feb 8 - SFSS Accessibility Assistant Orientation
Parties Attending	Myself, Accessibility Assistant
Meeting Length (Hrs)	1 hour minus 10 min (so 50 min) lol quick maths
Reason	Go over Accessibility Committee projects
Summary and Outcome	<ul style="list-style-type: none"> Talked about how SFSS meetings run (cursed Robert's Rules - but at least I had memes in my presentation: https://docs.google.com/presentation/d/1u-gMxvnk7x8I4k0Q3bVBkde5GyVsRbluuaHXznm666k/edit?usp=sharing) Talked about ongoing projects at Accessibility Committee, including but not limited to: <ul style="list-style-type: none"> Accessibility Issues Policy (clarifying SFSS' stance) Accessibility Standard Policy (outlining standards that SFSS has to follow in operations) Psychoeducational Assessments Accessibility Bursary Accessibility Audit Gender Neutral Washrooms in the SUB Promoting the Accessibility Fund
Next Steps	<ul style="list-style-type: none"> Send relevant documents to Accessibility Assistant

Meeting, Date	Feb 8 - SFSS Executive Committee Meeting
Parties Attending	Myself, other SFSS Executive Committee members (President - Osob Mohamed, VP Student Services - Matthew Provost, VP Finance - Corbett Gildersleve, VP University

	Relations - Gabe Liosis, VP External - Samad Raza)
Meeting Length (Hrs)	1 hour
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> ● Talked about updates from the Transition Steering Committee Working Groups <ul style="list-style-type: none"> ○ Might have to have specific training for specific committees ● Had a Lobby Days 2021 update <ul style="list-style-type: none"> ○ Only 1 representative will attend ● Went in-camera to talk about HR stuff
Next Steps	<ul style="list-style-type: none"> ● N/A

Meeting, Date	Feb 9 - SFSS MeaningfulWork Meeting
Parties Attending	Myself, some SFSS Clubs Coordinators, SFSS Communications Coordinator, SFSS At-Large Representative - Phum, SFSS VP Finance - Corbett
Meeting Length (Hrs)	30 min
Reason	Discuss MeaningfulWork
Summary and Outcome	<ul style="list-style-type: none"> ● There were many questions, mainly around whether student groups would use it ● Talked about students' perspectives and whether they'd actually use it - we currently have a lot of similar features and functionalities that students don't use
Next Steps	<ul style="list-style-type: none"> ● Let MeaningfulWork and SFSS Board know that we won't be pursuing the collaboration

Meeting, Date	Feb 10 - SFSS Surrey Campus Committee (SCC) Meeting
Parties Attending	Myself, some other SCC members
Meeting Length (Hrs)	1 hour
Reason	Informal meeting to chat about SCC plans
Summary and Outcome	<ul style="list-style-type: none"> ● Talked about potential events ● Brought up trivia nights as a potential event - talked about Marvel and music throwbacks ● People were interested and excited about music throwbacks
Next Steps	<ul style="list-style-type: none"> ● Email Shelley (Surrey Campus Coordinator) the post-event reports and

Meeting, Date	Feb 10 - SFSS Events Committee Meeting
Parties Attending	Myself, other SFSS Events Committee members, SFSS Events Coordinator, Dipti
Meeting Length (Hrs)	41 minutes
Reason	Regular meeting time

Summary and Outcome	<ul style="list-style-type: none"> • Debrief doc: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit • Passed a motion on an SFU themed trivia night for the SFSS First Year Engagement Committee • Talked about hosting SFSS' annual Women of the Year Awards • Talked about UNICEF and Pursuit of Happiness wanting to host a mental health gala and seeking SFSS Events for sponsorship • Had updates on trivia nights
Next Steps	<ul style="list-style-type: none"> • Write up summary of debrief document • Send email to people interested in helping plan SFSS Women of the Year Awards • Promote the First Year Engagement Committee event

Meeting, Date	Feb 11 - SFSS Events x SFU Recreation Collaboration Meeting
Parties Attending	Myself, SFU Recreation representative
Meeting Length (Hrs)	1 hour
Reason	Talk about a food workshop collaboration
Summary and Outcome	<ul style="list-style-type: none"> • Went over possible foods to make <ul style="list-style-type: none"> ◦ Went with energy bites: <ul style="list-style-type: none"> ■ Apple cinnamon ■ Chocolate chip ■ Pinenuts ■ Replace peanut butter with mashed banana (ingredient switch) - banana bread flavour • Talked about event logistics and promo (IG Live) • Kinda went off topic to talk about Beedie vs FASS LOL and some study/productivity tips
Next Steps	<ul style="list-style-type: none"> • Have a motion at the next Events Committee meeting for this collaboration • Promote the event a few weeks before

Meeting, Date	Feb 12 - Meeting with Emerly (SFSS Education Rep)
Parties Attending	Myself, Emerly
Meeting Length (Hrs)	30 min
Reason	Talk about Psychoeducational Assessments
Summary and Outcome	<ul style="list-style-type: none"> • Apparently psychological assessments are already covered under the psychology benefit, it's not promoted as well • After conversations with StudentCare and Centre for Accessible Learning (CAL), it seems like it might be good to go ahead with psychoeducational assessments right now for the pilot, then assess the data and push for the insurer to broaden. This is because we're the first ones in Canada to explore offering this (University of Victoria has a more restricted version and theirs isn't as comprehensive as ours) • StudentCare is hoping to roll out the assessments late February or early to mid March, and students will be able to access this in March • Then we can talk to students who have used the assessment or tried to use the assessment to see how to improve it in the future

	<ul style="list-style-type: none"> • Right now we can roll it out and get more data on usage of this - insurers want to see that that students are using the assessments and that it is successful first • Currently, students would not need a referral to get the assessment but the cost would come out of their psychology benefit
Next Steps	<ul style="list-style-type: none"> • Update SFU Disability and Neurodiversity Alliance

Meeting, Date	Feb 12 - SFSS Board Meeting
Parties Attending	Myself, some SFSS Board members, SFSS staff
Meeting Length (Hrs)	2.5 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Liaison report: https://docs.google.com/document/d/1JQxFePWF2io0n_2v5_xdaLx549YTxNqp0tqjU_53wQ/edit • Highlights: <ul style="list-style-type: none"> ○ Video conferencing equipment for SUB <ul style="list-style-type: none"> ■ Not all SFSS Councillors will have Burnaby as their home campus ■ This would remove barriers and make meetings more accessible ■ Reduces travel costs as well ■ Motion was to approve funding to install video conferencing equipment into 3 SUB rooms <ul style="list-style-type: none"> • 2 meeting rooms (2440, 2420) • Staff meeting room (3331) ■ 5000 level ballroom - still looking into this <ul style="list-style-type: none"> • Only feasible (large enough) room for SFSS Council meetings ○ Ablution rooms in the SUB <ul style="list-style-type: none"> ■ Ablution is what Muslims do before praying 5 times a day ■ Talked about possibly having an ablution room in the SUB (the 1000 level shower room) ■ A Board member emphasized the importance of having an ablution room - the old ablution room in the Multifaith Centre in the AQ is inaccessible (it flooded before I think...not sure if it's still accessible or if it was damaged) ■ Having it in the SUB would be central and closer, and better for many students (like students from residence wouldn't have to walk all the way to the AQ) ○ Trans inclusion <ul style="list-style-type: none"> ■ VP Student Life (Jennifer) talked about the Harry Potter trivia night that was planned <ul style="list-style-type: none"> • A student reached out with concerns about trans inclusion, since Harry Potter is very associated with JK Rowling who is publicly transphobic • Promoting this event uncritically (as cisgender event organizers) was an oversight and alienates

	<p>trans students, creating a non-inclusive environment</p> <ul style="list-style-type: none"> ● Would rather disappoint some students than harm trans students ■ Important that policy also translates into practice <ul style="list-style-type: none"> ● SFSS has Out On Campus and we do stand against transphobia, but we also need to make sure we actively learn about this stuff because we can all make mistakes sometimes ● Jennifer brought this to the Board so everyone is aware that this happened and can learn from the mistake ■ SFPIRG training <ul style="list-style-type: none"> ● Jennifer reached out to SFPIRG to do a development session about hosting inclusive and accessible events ● Will be talking more about this with SFPIRG within the next week, but once the date of training is finalized (will probably be mid-March), Jennifer will send an invite to SFSS Board members and maybe we can promote it so all student groups are welcome to attend as well <ul style="list-style-type: none"> ○ Would encourage the next SFSS VP Events and Student Affairs to come too ■ We could have issues policies about anti-transphobia <ul style="list-style-type: none"> ● Issues Policies dictate stances that the Board takes on behalf of the Society, which in turn, gives us the mandate to advocate for those specific social, political, and economic issues ■ A Board member talked about training (not only for us but for future Boards as well) <ul style="list-style-type: none"> ● We still have funds in our training line item
Next Steps	<ul style="list-style-type: none"> ● Prepare a motion re: ablution rooms ● Send trans inclusion resources to Events Committee members

Meeting, Date	Feb 13 - SFSS x SFPIRG Meeting
Parties Attending	Myself, representative from SFPIRG
Meeting Length (Hrs)	3 hours 10 minutes
Reason	Talk about inclusive events training for SFSS Events Committee
Summary and Outcome	<ul style="list-style-type: none"> ● Put a system in place to give more notice for events <ul style="list-style-type: none"> ○ Events committee doesn't have weekly meetings though - should this be changed? ○ How long? <ul style="list-style-type: none"> ■ Note deadline for cancelling and stuff ■ Example: booked ASL in January for end of February event, need to know by mid-February to cancel ■ Advertise a month before the event, and cancel a week or

	<ul style="list-style-type: none"> <ul style="list-style-type: none"> two before <ul style="list-style-type: none"> ■ In registration, ask if people have accessibility requests ■ Could plan next semester's events the semester before ■ Having a staff member who knows this would be great ● Could have an advisory committee (different marginalized groups - SOCA, SFPIRG, OOC, DNA) <ul style="list-style-type: none"> ○ Works best when not last-minute planning ● Permanent staff member whose position is to do fully accessible organizing <ul style="list-style-type: none"> ○ Broad - not narrowly disability access stuff, but also trans-inclusion, Black Lives Matter, etc. ○ Someone dedicated to social justice ○ When there is Board turnover, the things learnt wouldn't be lost ○ This person would be like a foundation ● Training and development sessions for Council <ul style="list-style-type: none"> ○ Still need some in-depth training - there are a lot of details, nuance, etc. ○ Multiple trainings ○ If 1 training - have something that is broad and helps people learn more ● SFPIRG can support and be a resource <ul style="list-style-type: none"> ○ Can't do the work for us but can help develop and set processes ○ Can help us with event-planning processes ● Sample planning process <ul style="list-style-type: none"> ○ Staff member sets a meeting with events coordinator to plan events for summer semester (next semester) - no need for details but can brainstorm ideas and assign event leads ○ They start doing administrative pieces - booking rooms, talking to interpreters, market events in time, etc. ○ Have checklist and set up process that's streamlined ● Training and development session for Events Committee <ul style="list-style-type: none"> ○ 1.5 hours not enough time ○ Only thing would be more of a TED talk (using Mentimeter or something) <ul style="list-style-type: none"> ■ When you think of the words "inclusion" "equality" etc. what do you think of? ■ Who cannot take these things for granted? ■ Then expand that ○ Might not have time to talk about intersectionality
<p>Next Steps</p>	<ul style="list-style-type: none"> ● Make an accessible events process guideline and give it to different groups for feedback (marginalized groups) <ul style="list-style-type: none"> ○ Events updates at Board ○ How to send in work orders and for what ● Get availability from Events for March <ul style="list-style-type: none"> ○ Not morning ○ Thursdays and Fridays, could do Wednesday (but harder), maybe Monday ● Jennifer can set up Zoom <ul style="list-style-type: none"> ○ Sort out payment from Events Committee line item - \$150 per hour

Projects and Events

<p>Project/Event Title</p>	<p>Emerge SFU</p>
<p>Updates and Upcoming Plans</p>	<ul style="list-style-type: none"> ● Various meetings and other tasks ● Enrollment-related tasks ● Moderated workshops (4 hours per week) ● Events

Relevant Strategic Priorities	Student engagement University relations
Total Time (Hrs)	Many hours...like SO MANY so I stopped putting it in my meetings portion of the work report cuz there'd be too many

Project/Event Title	SFU Disability and Neurodiversity Alliance
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Minutes, emails, Discord messages for more tasks/miscellaneous work to do • Meetings
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	3 hours

Project/Event Title	Miscellaneous committee/Board work
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Emails, document organization • Briefing notes, post-event reports • Posting/replying to SFSS Events Instagram DMs
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	A lot...

Project/Event Title	Accessibility Designated Assistant Hiring
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Hosted the Accessibility Committee portion of the onboarding
Relevant Strategic Priorities	Student well-being
Total Time (Hrs)	1 hour

Project/Event Title	Accessibility Bursary
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Briefing note: https://docs.google.com/document/d/1odY_21hzKbgLxZ8FhdaT5WpP70Bj9C9l/edit
Relevant Strategic Priorities	<ul style="list-style-type: none"> • Student well-being • Financial health
Total Time (Hrs)	N/A

Project/Event Title	Large Event Fund Project
Updates and Upcoming Plans	<ul style="list-style-type: none"> • This is part of the Finance and Administrative Services Committee • Description from the annual plan: <ul style="list-style-type: none"> ○ The SFSS's Fall Kickoff Concert financial issues, student club

	<p>large-scale events like CaselT, and the spring hackathon all speak to the need for better financial and planning policies. Work with the Members Services Committee and Governance committee to determine possible usage and financial controls/policies.</p> <ul style="list-style-type: none"> • Still need to get started on this
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	N/A

Project/Event Title	Training for Student Group Execs (I guess this is kind of the Transition Steering Committee Communications and Training Working Group now)
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Contacted necessary people and liaised between different groups to talk about mandatory anti-racism, accessibility, and sexual violence prevention training for student group execs • Emails and meetings
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	SFSS Podcast
Updates and Upcoming Plans	<ul style="list-style-type: none"> • N/A
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	SUB Esports Gaming Lounge Working Group
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Leading the inclusivity group
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	#DearSFU Campaign
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Form: https://forms.gle/Vh8NitxnG23yUjRZ6
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	Black History Month
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Passed motions for this at the SFSS Events Committee • Had meetings and communications to plan
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	2 hours

Project/Event Title	Feb 5 - Brooklyn Nine-Nine Trivia Night
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Post-Event Report: https://docs.google.com/document/d/1DMkVE7yjahDlmsJwn0wrNcAfj-sBu5xY0rXc8m_bLyc/edit • Talked about police brutality at the beginning of the event • Shared resources from here: https://linktr.ee/sfss_events • Rip some questions were wrong and bolded
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	30 mins

Project/Event Title	Feb 9 - Grey's Anatomy Trivia Night
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Post-Event Report: https://docs.google.com/document/d/1DMkVE7yjahDlmsJwn0wrNcAfj-sBu5xY0rXc8m_bLyc/edit • It was so fun and chill
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	2 hours

Project/Event Title	Feb 10 - Valentine's Day Origami
Updates and Upcoming Plans	<ul style="list-style-type: none"> • This was fun! • Post-event report: https://docs.google.com/document/d/1wDZaX4nWZV1YtVoiXsZO0JEewnW5QxiGK9jS9nuJck/edit
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1 hour

VP University Relations (Gabe Liosis)

Meeting Summary and Comments

Meeting, Date	Emergency Funding COVID-19 Communications 02-02-2021
Parties Attending	Gabe, Corbett, Sindhu
Meeting Length (Hrs)	1 Hr
Reason	Discuss the COVID-19 Emergency Funding
Summary and Outcome	- Discussed the COVID-19 Emergency Funding communication plan
Next Steps	N/A

Meeting, Date	UAA Committee, 02-05-2021
Parties Attending	Members of UAA
Meeting Length (Hrs)	1 Hr
Reason	Special Meeting to discuss gondola campaign
Summary and Outcome	<ul style="list-style-type: none">- Discussion Items<ul style="list-style-type: none">- Gondola- Sick Notes- Updates<ul style="list-style-type: none">- MARE- JOG
Next Steps	N/A

Meeting, Date	SFSS Board Development Session, 02-05-2021
Parties Attending	Board of Directors
Meeting Length (Hrs)	3 Hours
Reason	Regularly Scheduled Development Session
Summary and Outcome	<ul style="list-style-type: none">- Lobbying- Collective Agreement
Next Steps	N/A

Meeting, Date	Executive Committee, 02-08-2021
Parties Attending	Members of the Executive Committee
Meeting Length (Hrs)	1 Hour
Reason	Regularly Scheduled Meeting

Summary and Outcome	<ul style="list-style-type: none"> - I gave updates on all three Transition Steering Committee Working Groups (Governance, Operations, and Training & Communications) - Discussed Lobby DAs 2021 - Had a few in-camera discussion items
Next Steps	N/A

Meeting, Date	Table of Student Societies (ToSS), 02-09-2021
Parties Attending	Gabe (SFSS), Matt (GSS), Ed (TSSU), Lea (TSSU), Reese (GSS), Gabby (SFPIRG)
Meeting Length (Hrs)	1.5 Hrs
Reason	First Meeting of the Table
Summary and Outcome	<ul style="list-style-type: none"> - ToSS is a new group that was formed to try and bridge together all the student societies on campus to work toward common goals, interests, and campaigns - We spent this meeting basically discussing the structure of the meetings, accountabilities, and what we could work on
Next Steps	<ul style="list-style-type: none"> - Develop a Terms of Reference for the Table - Call a future meeting

Meeting, Date	SFSS Board of Directors, 02-12-2021
Parties Attending	Members of the Board of Directors
Meeting Length (Hrs)	3 Hrs
Reason	Regularly Scheduled Biweekly meeting
Summary and Outcome	<ul style="list-style-type: none"> - Motions: <ul style="list-style-type: none"> - Ratified the student care agreement - Passed a motion to install video conferencing equipment in 3 SUB meeting rooms - Discussion Items <ul style="list-style-type: none"> - Ablution Room in SUB - Events Committee and Trans Inclusion - Issues Policy - Living Wage for Students - Table of Student Societies (ToSS) - BoD / Task Management Software
Next Steps	N/A

Projects and Events

Project/Event Title	Consent Agenda Policy Development
Updates and Upcoming Plans	<ul style="list-style-type: none"> - I spent some time developing the Amendments to Board Policy Rule 9 that would establish a consent agenda process for our Board meetings
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	1.5 Hours

At-Large Representative (Balqees Jama)

Meeting Summary and Comments

Meeting, Date	Black Indigenous People of Color (BIPOC) Committee Meeting, Feb 1
Parties Attending	Committee Members
Meeting Length (Hrs)	1
Reason	Regularly scheduled
Summary and Outcome	<p>It was a short meeting this time, and nice to see everyone.</p> <p>DISCUSSION</p> <p>New Executive Position: Vice President, People, Equity and Inclusion</p> <ul style="list-style-type: none"> • From Joy's statement, it seems like a glorified HR role that deviates from what BIPOC have been advocating for. • Role does not encompass students in a cross-departmental and cross-service EDI strategy for the University • Need to pressure to make sure SFU community groups are consulted <p>First Peoples Gathering House Update: What's Next</p> <ul style="list-style-type: none"> • Another campaign as SFU has still not met FNNSA's calls to action • The Let Us Speak campaign received a lot of media attention, so the next campaign will repeat successful elements. <p>MOTION</p> <p>Committee Recommendation to Board to Create Black History Month Issues Policy</p> <ul style="list-style-type: none"> • I put forward this motion and it was carried unanimously <ul style="list-style-type: none"> ◦ The SFSS BIPOC Committee recommended that the Board of Directors create an Issues Policy in support of recognising Black History Month and actively supporting Black-led efforts in celebrating it • BHM crucial to fighting Black erasure in Canada and educating people on the contributions of Black Canadians • SOCA has been recognizing Black History Month since it's creation in 1994 when it was formerly known as the Black Students Association • Would be a long-term systemic support for Black students to recognize BHM within the Society consistently.
Next Steps	Draft Issues Policy and present to Board next Board Meeting

Meeting, Date	First Year Engagement (FYEC) Committee meeting, Feb 2
Parties Attending	Members of FYEC
Meeting Length (Hrs)	1
Reason	Regularly scheduled
Summary and Outcome	We discussed the upcoming event planning which is a trivia of helpful things to know

	at SFU.
Next Steps	Promote and attend the event

Meeting, Date	SFU Black Caucus Meeting Joy Johnson, Feb 4
Parties Attending	Black SFU Community Members, including students, faculty, staff, and alumni
Meeting Length (Hrs)	2.5
Reason	Goals of the meeting are to: (i) Hear directly from President Johnson (JJ) with regards to what commitments she is willing to make to Black students, staff, and faculty at SFU and to Black caucus. (ii) To present the concerns of Black caucus to JJ.
Summary and Outcome	<p>Long, draining, but productive conversation. It was refreshing to not have all the onus fall on me or one other person to explain racial dynamic things.</p> <p>TL;DR read yellow highlights to see Joy’s commitments</p> <p>❖ Why we are here (facilitator)</p> <ul style="list-style-type: none"> ● Highlighted to JJ that this meeting and interaction are framed within the backdrop of deep distrust of SFU Administration. We need more than just words, but to know what actions JJ will be taking. <p>❖ Question 1 - Black students at SFU have done substantial work to highlight anti-Black racism at SFU and recommend structural changes the university can make in response. At times, it seems as though the intellectual, emotional, and material labour of Black students has been ignored or erased. How do you plan to recognize and amplify the voices of Black students going forward? Related, how will the university protect Black students who are at greater risk of being publicly and egregiously targeted and subjected to online harassment and abuse? (Question modified to highlight recent incident within the Institute of Humanities at SFU as an example of Black student labour).</p> <p>▪ President Johnson’s Answer:</p> <ul style="list-style-type: none"> o Aware of issue (institute of Humanities) and stated it is tied up with bureaucracy at SFU and involves faculty association. “Things are being sorted out”. o Acknowledges the importance of amplifying Black voices o Acknowledges the need to create safe spaces for Black students to ensure their voices are heard. Very aware that classrooms are not safe spaces and there are not many safe spaces for Black students at SFU o Acknowledges the importance and need for Black involvement at leadership level <p>▪ Commitment:</p> <ul style="list-style-type: none"> o Working to create inclusive classes and developing tools for professors to deal with racism in classrooms o Committed to unwind years of institutional racism and to continue to have conversations with communities on how best to do this (i.e., policies and practices) <p>❖ Question 2: There has been a failure to support black students from the institution, brought up this summer. The report recommended that students are part of this role’s strategy... You said it would be a broad role before, but as you implement it (you) are making it a HR role and not directly related to students, which the report recommended not doing. Currently being implemented in a way that ignores Black students, staff and faculty. What is the institution planning in terms of support for students, given that the new VPEI position will not have specific support/programming and empowerment for</p>

Black students?

▪ **President Johnson's Answer** - Clarifies the role/position and its relationship to students – The position will focus on policy & practices (overall strategy for the University), the development of education programming tied to EDI and anti-racism, among other things. She sees VPEI role as one that will champion inclusion and diversity at SFU and work 'closely with student services' as they work on developing their own structures. The role will not be student facing but will work on student structures with VP Hemani.

Facilitator– Need to pay attention to what is being signaled to Black students in title/job description. Student services have proven to not have the capacity to handle all student matters. Also reoccurring focus on the broad term 'People' seems to always mean 'white people' and is exclusionary to black students.

❖ **Question 3** - How will SFU improve and increase the support it offers Black students, including prospective students? Specifically, how will low representation of Black students and lack of material/structural support be addressed across all faculties and departments? What efforts are being made to increase financial support, inclusive healthcare, and post-graduation success for Black students?

President Johnson's Answer – Some progress towards support. Due to human rights concerns, awards could not be targeted towards specific groups in the past. JJ has asked the internal legal team to review and progress is being made.

▪ **Commitment:**

o **Commits to move forward with specific targeted awards. States that there are SFU donors who want to provide donations for equity deserving groups.**

o **Build up scholarships and awards for equity deserving groups. "This will take time because current Student Award system does not ask for details about people's eligibility for these awards".**

o **Diversify student recruitment and make sure Black students feel welcome at SFU. Acknowledges the need for mechanisms to move forward in this regard.**

o **Working with Fraser International College to broaden their recruitment strategy.**

o **Will push healthcare providers to increase Black and Indigenous mental health support for students. Acknowledges need to continue to diversify and increase representation of Black people in student services and health services.**

o **No information on post graduate support for black students but will follow up**

▪ **Member**- Emphasized significance of using words like 'conversations and slowly' that harken back to incremental changes that do not work. Important to focus on the 'transformational' and the 'dismantling'.

▪ **JJ** – Understands but needs to be careful not to make promises she can't deliver due to degrees of freedom available to her – legal dynamics, hiring dynamics, budget issues etc.

❖ **Question 4** – We are proposing to refocus and rename the IDRE to The Institute for Black and African Diaspora Research and Engagement (or a similar naming). We propose that the institute be given initial and on-going base funding by the University in addition to material space, support and resources to establish lasting connections with the local, national and international community. We believe the funding should be based on our position as an equity seeking group and hence should aim to redress long standing inequities. Can we get a commitment to re-centre IDRE to the Black and African diaspora?

▪ **President Johnson's Answer:**

o "Yes, you can" (in response to getting commitment to re-centre IDRE)

o Excited about the proposal. Thinks it could be important for SFU and emblematic of the transformative change needed.

o Wants to learn more. What will the entity look like in terms of structure and what is needed in terms of support – base funding, space, objectives, budget Etc.?

❖ **Question 5** - There has been a strong history of disciplinary, interdisciplinary and transdisciplinary research done between the Institute for Diasporic Research and Engagement and my own efforts to help heal the fragmentation of knowledge that exists between the different communities that comprise the Black Diaspora. My own track record for acquiring multi-year research grants that seek to engage students, faculty and community locally, nationally and internationally in transdisciplinary knowledge speaks for itself. However, we need more than these efforts to really get on top of the problem of sharing knowledge across disciplinary fields that will eventually strengthen ties between our communities. For example, I have spoken to three separate Deans in my own faculty over the last seven years for a Research Chair in Transdisciplinary Diasporic Performance Practices and they have all said to me. “That’s unlikely to happen as we need to do more for our Indigenous communities first”. My question is “When will you materially start helping the Black Community develop and share the knowledge that they already have and wish to develop further, and how will you do this through the Black Caucus and the Institute for Diasporic Research and Engagement?”

▪ **President Johnson’s answer:**

- o “We are not going to deal with the issue of racism until all racism is addressed. Be it anti-Black or anti-Indigenous...”
- o Grateful that Black caucus has self-organized and recognizes that it is currently not officially recognized within the university.

▪ **Commitment:**

- o **Will find a place for Black Caucus within the university. Would like to find ways to support this work. Happy to continue to have conversations with the Caucus.**
- o **Will find funds to support the work. Wants to have discussion on what is needed and how to move this forward.**

❖ **Question 6:** Over the times there has been a lot of labour and then we have seen people do report after reports after folks have been pushing,
o Incidents like:

- ♦ reports from diversity meter;
- ♦ compiled recommendations from SFU on report for EDI;

o Conduct an institution-wide audit, informed and led by racialized people and other experienced anti-racists (how reports of racism are addressed at SFU + race based data)

o specific incidents such as the violent arrest;
o or specific incidents around troubling activity of the General Counsel of SFU which I have actually sent and highlighted for you and DMd (diminishes the need for Diversity) - We have seen harmful impacts such as social media presence liking stuff that “diminishes the need for Diversity” social media activity in the University which frankly shows the context that Black students faculty and staff has existed; [Thread](#) by @giovannihosang on Thread Reader App

▪ **President Johnson’s answer re data collection:**

- o SFU doesn’t collect race-based data which is problematic. Acknowledges the importance of data collection and commits to this.
- o Acknowledges issues with privacy and data. Emphasizes importance of being careful and doing it right.

▪ **Commitment:**

- o **Students services to use mechanisms to collect data (based on**

self-identification). Still in early stages.

o Moving forward with initiative to collect data on faculty and staff. Hopes to move forward by summer.

▪ **President Johnson's answer re incidents:**

o (legal-counsel tweets) can't really speak on it but stated there are "learning opportunities" there. ([Thread](#) documenting details shared with JJ at meeting)³

Comments from Members:

▪ Views of people in influential positions at SFU are not just limited to these tweets - case in the library. Emphasized problematic use of phrase "learning opportunities" – "centers whiteness and the experience of white people to learn..."

▪ Difference when someone in a position of power makes those statements versus a regular person (students, staff). There needs to accountability and university should hire people that align with the equity mandate as opposed to those that resist it.

▪ Stresses the importance of doing and not just using words

▪ Black community has lost confidence in counsel, continues to be hurt.

Excuses get made for some, but harm gets immediately inflicted on others. Reflects ideology that dehumanizes Black people. Put people who can do the job and provide equity.

❖ **Follow up question:** What are the updates on the recommendations made in the Diversity meter report?

▪ **President Johnson's answer**

o Diversity meter as first step

o Number initiatives happening at University following recommendations:

◆ unconscious bias training for all faculty hires

◆ Discussion around EDI structural changes

◆ Executive accountability for strategy and equity (VPEI role)

◆ Trying to work with different equity deserving groups to remove barriers – e.g., meeting with neurodiversity groups to talk about close captioning.

o Acknowledges need to do more in the antiracism space. Interested in learning more ways. Thinks the proposed Institute would move some of that work forward. Need to have lots more conversations. Willing to help build structures.

❖ **Closing comments**

● Students have already asked for actionable items but have not seen significant progress. For example, asking for ways in which students can report racist incidents within the classroom. Also, numerous instances where student labour has not been recognized and even claimed by SFU – e.g. Clan name change

● After Dec 11 incident met with JJ and asked specifically for recognition of anti-Black violence and Black safety at SFU. Update was not widely shared and included more 'learning' etc.

● Need to build trust with the student and alumni community. Black student community is a huge resource to university and have not been reimbursed for their labour. There is a huge issue of mistrust with the university and many of us feel no love or connection and in the cases of alumni are glad to be done with SFU. Student services department is the main group that engages with students and needs to reflect on how it does so.

JJ – What is meant with regards to compensation?

● Compensation means recognizing and paying students for their labour in instances where they did the work when the institution could not and didn't have the capacity to do so. When they are not, it is emblematic of an exploitative relationship.

● Students have done lots of work on the Black caucus and are continuing to do so even when they are outside the province/country.

	<p>Commitment to comments:</p> <ul style="list-style-type: none"> o Will move forward specifically on topic of Black safety and security at university o Prepared to send immediate funding to support Black Caucus and its vision, will follow up with June
Next Steps	Follow up with JJ's commitments

Meeting, Date	SFU Registrar Search Committee, Feb 9
Parties Attending	Committee Members
Meeting Length (Hrs)	2 hrs
Reason	Regularly scheduled monthly meeting.
Summary and Outcome	Went over candidate reports.
Next Steps	Attend the next meeting in March.

Meeting, Date	SFSS Board of Directors Meeting, Feb 12
Parties Attending	BoD; Society Staff
Meeting Length (Hrs)	3
Reason	Regularly scheduled
Summary and Outcome	<p>MOTIONS</p> <p>Studentcare Agreement</p> <ul style="list-style-type: none"> ● The Board accepted the new 2-year agreement that the Executive Committee negotiated with the option of extending it by another two years ● Motion mandated that President Osob Mohamed and VP Finance Corbett Gildersleve sign the agreement on behalf of the Board ● Documents: <ul style="list-style-type: none"> ○ SFSS and StudentCare Memorandum of Agreement and Understanding ○ Appendix A: SFSS Health & Dental Plan Coverage Summary 2020-2021 ○ Appendix B: StudentCare's Privacy Policy ● Discussion: <ul style="list-style-type: none"> ○ In the next year or so, SFSS can review our health and dental benefits so our agreement with StudentCare is for 2 years ○ Not significant changes to the content of the agreement ○ Only change: time (2 years) and option for extension <ul style="list-style-type: none"> ■ StudentCare won't increase fees during this period <p>Video Conferencing Equipment for SUB</p> <ul style="list-style-type: none"> ● We approved \$24,650.25 from the Build SFU Fund to install video conferencing equipment into SUB rooms 3331, 2440, and 2420. ● Discussion: <ul style="list-style-type: none"> ○ COVID-19 vaccines beginning to rollout in BC, we can expect a limited amount of in person activities to resume by the end of 2021

- Installing video conferencing equipment in the SUB allows for more open, accessible, and transparent meetings for Directors and Members
- My concern was with one of the rooms being right beside the ESports room, however some Board members who have been in the building said sound doesn't seem to travel far and don't think it will be an issue
- Not all SFSS Councillors will have Burnaby as their home campus
- This would remove barriers and make meetings more accessible
- Reduces travel costs as well
- 5 rooms in the SUB that we could use to install this type of video conferencing equipment (bolded are recommended)
 - Main Board room (4200) - but recommended
 - This room wasn't designed well enough for video conferencing installation. Would benefit more student groups to just use as a bookable space
 - **2 meeting rooms (2440, 2420)**
 - **Staff meeting room (3331)**
 - 5000 level ballroom - still looking into this
 - This is the only feasible (large enough) room for SFSS Council meetings.
- Student unions, groups, clubs, etc. can use the bookable meeting rooms to take advantage of video conferencing too
- Video conferencing can be very attractive to external groups and can provide revenue (if external groups book the rooms)
- See full briefing note with visuals [here](#).

Board Management Software Tools

- Board asked Board Organizer Gabriel Goodman and VP Finance Corbett Gildersleve to research and compile a report of recommended tools for the Board
- Discussion:
 - Motion came after a discussion item about what is needed as we transition to the new, larger board structure. They will need greater support to run its meetings effectively
 - Files need to be easily accessible - waiting to have permissions granted can delay things. Need to have information accessible and transparent especially with the new governance structure (with Council as the new Board)

DISCUSSION ITEMS

Ablution Room in SUB

- SFSS Accessibility Committee was doing consultations regarding gender neutral washrooms in the SUB
- Would be more accessible that AQ for Muslim students who pray salah 5 times a day
- MSA President Rasha Syed attended and said there would need to be clear signs for where to access it. And also some gendered and non-gendered bathroom signs are important for accessibility
- I'm grateful this conversation is happening because I've had to miss parts of class due to walking far to prepare and pray
- More details of this convo [linked here](#) starting at the bottom of pg 6

	<p>Events Committee and Trans Inclusion</p> <ul style="list-style-type: none"> • Harry Potter Trivia was cancelled due to it making trans students feel uncomfortable and unsafe. JK Rowling has a history of transphobia. • Queer competency training for SFSS <p>Issues Policy - Living Wages for Students</p> <ul style="list-style-type: none"> • Issues Policies dictate stances that the Board takes on behalf of the Society, which in turn, gives us the mandate to advocate for those specific social, political, and economic issues • Establish SFSS stance that we believe all students deserve a living wage and can act accordingly when advocating to SFU alongside TSSU <ul style="list-style-type: none"> ◦ Hold SFU accountable for not following through with their commitments - follow the Research Assistant Unionization Campaign here: https://www.researchiswork.tssu.ca/2021-update/ • SFSS can also be held accountable by students for not working towards living wages <p>Table of Student Societies (ToSS)</p> <ul style="list-style-type: none"> • New group! SFSS, GSS (Graduate Student Society), Embark, SFPIRG, TSSU (Teaching Support Staff Union) etc. can work together on issues of collective importance • Likely will meet monthly • Could have an agenda-setting meeting one week before the actual meeting <ul style="list-style-type: none"> ◦ Similar to Joint Operations Group • VP University Relations (Gabe) recommends the President and VP University Relations be regular members <ul style="list-style-type: none"> ◦ I think VP Equity and Sustainability should be called in for consultation as they would provide a valuable lens that can be overlooked in the long term. I don't want to mandate VP ES to attend due to potential burn out. <p>In-Camera Agreement with Fraser International College (FIC)</p> <p><u>NOTICE OF MOTION</u> Issues Policy IP-2: Black History Month</p>
Next Steps	Next BoD meeting Feb 26

Projects and Events

Project/Event Title	Black History Month
Updates and Upcoming Plans	I intend to put forward a notice of motion for an Issues Policy regarding Black History Month. It's important that the Society recognizes and supports BHM continuously. Nafoni and I wrote a BHM statement titled SFSS Celebrates Black Joy.
Relevant Strategic Priorities	Student Wellbeing Student Engagement
Total Time (Hrs)	4 hrs

At-Large Representative (Phum Luckkid)

Meeting Summary and Comments

Meeting, Date	SFSS Accessibility Committee, Feb 3rd
Parties Attending	Accessibility committee
Meeting Length (Hrs)	1
Reason	Accessibility committee
Summary and Outcome	Talked about how the sfss can raise awareness that the accessibility fund exists Accessibility Issues Policy <ul style="list-style-type: none">- The committee is thinking of changing the language around accessibility within its policies- More up to date language is needed around what is a disability, what is intersectionality and what are access needs.- Could bring DNA, Sarah and our Accessibility assistant into the discussion
Next Steps	Rewrite the accessibility issues policy

Meeting, Date	SFU Anime Club Exec Meeting, Feb 4th
Parties Attending	SFU Anime Club
Meeting Length (Hrs)	2
Reason	Exec meeting
Summary and Outcome	Discussion of Clubs day and Icebreaker <ul style="list-style-type: none">- Creation of tabling schedule and rough ideas for icebreaker Spring Exec Application <ul style="list-style-type: none">- We're accepting all execs who applied cause we know them lol First VN Project summary <ul style="list-style-type: none">- We're creating a visual novel, creating art, lore and dialogue for it right now
Next Steps	More icebreaker planning, exec orientation

Meeting, Date	Meeting with Meaningful Work, Feb 4th
Parties Attending	MeaningfulWork, Myself, SFSS Members Services Coordinators
Meeting Length (Hrs)	3
Reason	Feedback for MeaningfulWork based on the presentation at the board meeting
Summary and Outcome	The coordinators didn't like it for several reasons <ul style="list-style-type: none">- It would be hard to get students to migrate to the new platform- We have a contract with Gravitee already preventing us from replacing the platform

	- Volunteer opportunities are not a need for SFSS Clubs
Next Steps	Bring the feedback to Corbett and Jennifer

Meeting, Date	SFU anime Club Exec Meeting, Feb 6th
Parties Attending	SFU Anime Club Execs
Meeting Length (Hrs)	1
Reason	Icebreaker Planning
Summary and Outcome	Planned activities for the icebreaker <ul style="list-style-type: none"> - Theme: Mascots, members will try to win the mascots over by winning at games and collecting points throughout the event - Execs will try to be the mascot and talk to the members - Games will be video games and challenges
Next Steps	Attending the icebreaker itself, social media posts

Meeting, Date	Meeting with Unicef SFU, Feb 8th
Parties Attending	UNICEF SFU Execs, myself, SFU Pursuit of Happiness execs
Meeting Length (Hrs)	2
Reason	Discussion about upcoming club collaboration
Summary and Outcome	Answered questions about how to request a club collaboration through the SFSS. <ul style="list-style-type: none"> - They want to do a Conference featuring mental health speakers with guided meditation and yoga - There will be raffle prizes as well <p>I agreed that I will present a briefing note at the next Events Committee meeting</p>
Next Steps	Present the briefing note at the Events Committee meeting

Meeting, Date	Meeting with Corbett and Jennifer about MeaningfulWork Feb 9th
Parties Attending	Myself, Corbett, Jennifer
Meeting Length (Hrs)	.5
Reason	Conveying the feedback from the Members Services Coordinators to them
Summary and Outcome	Conveyed feedback, they seem to agree with it. We will not be moving forward with MeaningfulWork
Next Steps	Email them saying we would not like to move forward

Meeting, Date	SFSS Events Committee Meeting, Feb 10th
Parties Attending	SFSS Events Committee

Meeting Length (Hrs)	1
Reason	Biweekly meeting
Summary and Outcome	<p>Approved funds for SFU Themed Trivia night</p> <ul style="list-style-type: none"> - Will have questions like "what is the avocado called?" - This event is conducted by the First Year Engagement Committee but that committee does not have a budget <p>Black History Month</p> <ul style="list-style-type: none"> - Thinking of hosting a cooking workshop to celebrate BHM <p>Unicef SFU x PoH Gala</p> <ul style="list-style-type: none"> - Brought forward the idea of taking on the club collaboration with Unicef SFU and Pursuit of Happiness
Next Steps	Follow through with finding host for cooking workshop, write briefing note for next meeting about Gala

Projects and Events

Project/Event Title	Mental Health Conference
Updates and Upcoming Plans	Met with Unicef SFU, received rough budget from them, Will submit briefing note for next Events committee meeting
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	2

Project/Event Title	Members Services Advisory Committee
Updates and Upcoming Plans	Sent out a call for agenda items in two weeks from now
Relevant Strategic Priorities	Student Financial Health
Total Time (Hrs)	20 mins

Applied Science Representative (Harry Preet Singh)

Meeting Summary and Comments

Meeting, Date	BoD Meeting, Feb 12
Parties Attending	BoD
Meeting Length (Hrs)	3
Reason	Agenda Discussion
Summary and Outcome	Minutes StudentCare Agreement Video Conferencing Equipment forSUB Discussion Ablution Room in SUB Events Committee and Trans Inclusion Issues Policy - Living Wages for Students
Next Steps	

Meeting, Date	SCC Meeting, 10th Feb
Parties Attending	SCC Members
Meeting Length (Hrs)	1
Reason	SCC Agenda
Summary and Outcome	Informal discussion again, and plan the rest of the semester and schedule the remaining meetings.
Next Steps	

Meeting, Date	Dev Session, Feb 5th
Parties Attending	Bod
Meeting Length (Hrs)	3
Reason	Dev session
Summary and Outcome	Collective Agreement Proposal Review
Next Steps	

Arts & Social Sciences Representative (Sude Guvendik)

Meeting Summary and Comments

Meeting, Date	Feb 3 - SFSS Council 2021
Parties Attending	SFSS Councillors, Board Members
Meeting Length (Hrs)	1 hr 30 min
Reason	Bi-weekly
Summary and Outcome	<ul style="list-style-type: none">- Appointed Councillors to the Space Campaign working group- Discussion on Pass/Credit/No Credit grading scheme
Next Steps	Contact DSU Execs regarding this and share more info

Meeting, Date	Feb 12- SFSS Board meeting
Parties Attending	SFSS Board members, staff and guests
Meeting Length (Hrs)	2.5 hrs
Reason	Bi-weekly
Summary and Outcome	<p>Motions</p> <ul style="list-style-type: none">- Approved to renew SFSS agreement with Studentcare- Approved funding from the Build SFU Fund to install video conferencing equipment in the SUB- Approved to create an SFSS Issues Policy for Black History Month- Approved to task SFSS Board Organizer and VP Finance to research and compile a report of recommended tools for the Board <p>Discussion</p> <ul style="list-style-type: none">- Ablution Room in SUB- Events Committee and Trans Inclusion- Issues Policy - Living Wages for Students- Table of Student Societies- Board/Task Management Software <p>Announcement</p> <ul style="list-style-type: none">- BIPOC Committee VacancyIn-Camera- FIC
Next Steps	N/A

Business Representative (Mehtaab Gill)

Meeting Summary and Comments

Meeting, Date	Feb. 12 BoD Meeting
Parties Attending	BoD, staff, guests
Meeting Length (Hrs)	3
Reason	Bi-weekly meeting
Summary and Outcome	<ul style="list-style-type: none">● Student Care Agreement● Video conference technology for the SUB<ul style="list-style-type: none">○ - Proposed locations● Ablution room for the SUB● Supporting living wage for students in co-op
Next Steps	n/a

Projects and Events

Project/Event Title	None during this period
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Communication, Art & Technology Representative (Haider Masood)

Meeting Summary and Comments

Meeting, Date	[2nd Feb] FYEC Meeting
Parties Attending	SFSS At-large representative Balqees Jama, Student At-large members
Meeting Length (Hrs)	45 min
Reason	Regularly Scheduled Meeting
Summary and Outcome	Discussions around the SFU 101 Kahoot Night, the gift cards, date and time of the event. Also formed a working group for the event.
Next Steps	

Meeting, Date	[10th Feb] Events Committee Meeting
Parties Attending	VP Student Life Jennifer Chou, At-large Representative Phum Luckid, Education Representative Emirly, and At-large members
Meeting Length (Hrs)	
Reason	
Summary and Outcome	<p>SFU Themed Trivia Night</p> <ul style="list-style-type: none"> FYEC event. Does not have a budget. \$110 for gift cards. Jennifer will post it on sfss_events. Jennifer suggested taking help from sfu themed trivia by events committee. <p>Women of the Year Award</p> <ul style="list-style-type: none"> We're actually planning to collaborate with YWIB and host the awards during their gala. But they won't be hosting the gala so we need to host it ourselves. Last year we had a survey sent out, nominated by someone else. 200 word limit on each question. We received all the norms. Staff then chose the winner. Discussions around the project. Formed a working group for this project. <p>Black History Month</p> <ul style="list-style-type: none"> Event on Feb 17th for BHM. Invited a host for a food workshop. Anuki, Balqees, Nafoni and Jennifer are working on this project. <p>UNICEF Gala</p> <ul style="list-style-type: none"> Every year UNICEF hosts a gala at a hotel. Money is raised and donated to UNICEF. This year the gala will be hosted virtually. Every year the gala has a

	<p>different theme.</p> <ul style="list-style-type: none"> • They are seeking collaboration with sfss. They are also collaborating with SFU Pursuit of Happiness. • Looking for professional speakers for mental health and yoga instructors. • They are working on a budget, and then Phum will pass the motion to the Events Committee. <p>Trivia Night Updates</p> <ul style="list-style-type: none"> • <i>B99</i>: 16 attendees, and a lot of registration. Adrienne suggested that we should fact check to make sure the questions are right. • <i>Grey's Anatomy</i>: 26 registration and 12 attendees. People seemed to enjoy the quiz. Got really competitive. • <i>Harry Potter Trivia Night</i>: Had to cancel it because of JK Rowling's views. <p>Valentines day Origami Workshop</p> <ul style="list-style-type: none"> • Will be teaching how to make a rose. For those who don't want to make a rose can write cute letters to their loved ones. <p>Among Us Social</p> <ul style="list-style-type: none"> • Events committee social where we will chill and play among us. <p>Meeting adjourned at 1:11 (wow)</p>
Next Steps	

Meeting, Date	[12th Feb] SFSS Board Meeting
Summary	<p>Student Care Agreement</p> <ul style="list-style-type: none"> • We had a discussion about this in December. • Space for undergraduate student health care. • So we negotiated a 2 year extension for health and dental as it is beneficial for the members. • We need to give student care permission to extend the membership. • Also. They agreed to not increase the fees. • The board accepted the new agreement bw SFSS and Student Care. • President Osob and Corbett will sign the agreement on behalf of the board. <p>Video conferencing equipment for the SUB</p> <ul style="list-style-type: none"> • Be it resolved that the Board of Directors approve \$24,650.25 from the Build SFU Fund to install video conferencing equipment into SUB rooms 3331, 2440, and 2420. • Corbett and Gabe have been looking at locations rooms in Sub that are suitable for council and board meetings. • Looking for transition. • Hybrid meeting • We're gonna have a much bigger board starting May 1st. Since several counsellors cannot attend Burnaby campus so they can attend online. • This will help remove barriers for folks who cannot attend in person and help make meetings more accessible. • 5 rooms in the sub that we did research on (Gabe and Corbett)

- Install video conferencing in two meeting rooms in level 2000 and staff meeting room in level 3000.
- Phum asked what those rooms were used for before. Were they supposed to be allotted to Sus and clubs.
- These rooms can still be booked by other Sus and clubs and groups and they can use these equipment as well.
- Osob asked why is not the big board meeting room is accessible or suitable for video conferencing equipment. This is because the room was built for a completely different purpose. The room has a capacity of 35 people but with new changes we have 50+ people assumed to be attending our meeting. It's not simply built for that kind of software. Not very adaptable.
- Board meeting: 4200
- Meeting Room: 2440, 2420
- Staff meeting room: 3331

Ablution Room in the SUB

- SFSS Accessibility Committee was doing consultations regarding gender neutral washrooms in the SUB
- Reached out to Multifaith Centre and Muslim Students Association for feedback, and the topic of ablution rooms came up
- A concern with gender neutral washrooms was that people wouldn't be able to fix their scarves or do ablution before praying in these types of washrooms
 - 2000 level (Out On Campus) could have gender neutral washrooms - there just needs to be clear signage and maps indicating where the next nearest gendered washroom is
 - Might be hard to change it so we could have signage reminding people this is an inclusive washroom space and to use the washrooms people are most comfortable with
 - Sample signage John (SUB manager) provided:
- Jennifer (SFSS VP Student Life and Chair of Accessibility Committee) talked to John, the SUB manager
 - Ablution rooms would need running water
 - On level 1000 there is a washroom with a shower in it in the gender neutral washroom - this is a totally enclosed space and private once people are inside
 - In the past, there were concerns about keeping it open so we could possibly put a punch code lock to keep it private
 - No changes would need to be made if this space was to be turned into an ablution room

Events Committee and Trans Inclusion

- VP Student Life (Jennifer) talked about the Harry Potter trivia night that was planned
 - A student reached out with concerns about trans inclusion, since Harry Potter is very associated with JK Rowling who is publicly transphobic
 - Promoting this event uncritically (as cisgender event organizers) was an oversight and alienates trans students, creating a non-inclusive environment
 - Jennifer talked to some people from Out On Campus but still ended up cancelling the event with an explanation as to why

(including suggestions for trans-inclusive sci-fi/fantasy books to support instead)

- Would rather disappoint some students than harm trans students
- Important that policy also translates into practice
 - SFSS has Out On Campus and we do stand against transphobia, but we also need to make sure we actively learn about this stuff because we can all make mistakes sometimes
 - Jennifer brought this to the Board so everyone is aware that this happened and can learn from the mistake
 - Some Events Committee members have also done research to learn more about trans inclusion
 - Linked this post at the last Events Committee meeting:
<https://www.instagram.com/p/CLAjULzJl-s/>

Living wages for students

- General Idea: Living wage is a wage that is calculated to what you need to survive. For basic needs, housing clothes, food etc.
- For a family of two with two children.
- Last it was \$19.50/hr. Now it's about \$20.
- Students often get paid less.
- As per our mission we should put the idea that all students should get living wage disregard of the fact where they live in BC.
- We can push SFU to look into pay scales and also push/lobby cities.
- We should campaign on this as well.
- How is this going to work? We can go to SFU, work with TSSU, CUPE and others, we can also look into our own pay scale (sfss).
- As per other organizations, we can work with other organizations pushing for a living wage.
- This allows us to work with other groups who are working on the same initiative.
- ISSUE POLICY: Set the direction of what the board and the society fights or works for.
- Issues Policies dictate stances that the Board takes on behalf of the Society, which in turn, gives us the mandate to advocate for those specific social, political and economic issues.

Table of Student Society

- New group.
- All student societies, sfss, gssu, sfpirg etc can use this.
- The goal of the group is to have a space for collective efforts.
We want to work in areas that SFU wont work on. For instance the tuition freeze, international students. Every society will choose representatives to attend these monthly meetings.
- VP University Relations (Gabe) recommends the President and VP University Relations be regular members

Task Management Software

- With the new bode model coming up on may 1st this is very important
- It would be good for SFSS to explore this software.
- What would be helpful for document sorting, calling and conducting meetings, record keeping etc. for this Board and going forward?

	<ul style="list-style-type: none"> • Files need to be easily accessible - waiting to have permissions granted can delay things • Having a central place for files will be accessible and transparent. Under this new structure, it is a real possibility that execs are not always sharing information. We should have softwares that helps the councilors. • <i>Whereas the SFSS has restructured their governance structure to take effect on May 1st, 2021</i> <p><i>Whereas this new board structure will need greater support to run its meetings effectively,</i> <i>Whereas there are numerous Board management software available to support the Board,</i> <i>Be it resolved that the Board of Directors task Board Organizer Gabriel Goodman and VP Finance Corbett Gildersleve to research and compile a report of recommended tools for the Board</i></p> <p>Notice of Motion-Black History Month Issues Policy proposal</p> <ul style="list-style-type: none"> • Whereas, the Parliament of Canada has been officially recognizing Black History Month since 1995 following a motion introduced by the first Black Canadian Woman elected to the Canadian Parliament - The Honourable Jean Augustine, • Whereas, Black History Month is important to the Black Community and is a time for reflection, introspection and serves as a time to reconcile and address the specific needs of the Black community, • Whereas, Black History Month is crucial to fighting Black erasure and anti-Black racism in Canada and educating people on the contributions of Black Canadians, • Whereas, SFSS BIPOC Committee recommended that the Board of Directors create an Issues Policy in support of recognising Black History Month and actively supporting Black-led efforts in celebrating it • Whereas, SOCA has been recognizing Black History Month since it's creation in 1994 when it was formerly known as the Black Students Association, • Whereas, the Board of Directors passed MOTION BOD 2019- 02-01:07 that SOCA submitted requesting that SFSS Formally Recognizes Black History Month at Simon Fraser University at their February 1, 2019 Board of Directors Meeting, • Be it resolved that, the Board of Directors create an SFSS Issues Policy, Black History Month, as presented in the attached document titled "Proposed Draft Issues Policy IP-2: Black History Month". • Briefing note: https://drive.google.com/file/d/1_s3X9_Nkx9xneK4hQYqTAzfXVloQVrkV/view?usp=sharing
Meeting Length (Hrs)	3 hours
Reason	Regularly Scheduled Meeting
Parties Attending	Board Members, Staff and guests.

Next Steps	
-------------------	--

Meeting, Date	[15th Feb] FCAT President's Meeting
Parties Attending	President of IATSU and President of FSU
Meeting Length (Hrs)	21 min
Reason	Regularly Scheduled Meeting
Summary and Outcome	<p>FSU (Film Student Union)</p> <ul style="list-style-type: none"> • Last week, FSU held another workshop over zoom with two directors (film directors). • Was very successful. 14 people attended. • Updating their constitution <p>IATSU (IAT Student Union)</p> <ul style="list-style-type: none"> • Had a freelancing workshop with venture connections. The workshop is distributed into three parts. Only had part 1 yet. • Elections coming up. • March will be holding a spring social. • Also planning to host a formal after the finals.
Next Steps	

Projects and Events

Project/Event Title	SFU 101 Kahoot night
Updates and Upcoming Plans	Came up with 3- questions. Next steps are to make a kahoot.
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	2 hours

Education Representative (Emerly Liu)

Meeting Summary and Comments

Meeting, Date	[February 1] Mandatory Anti-Racism Education working group
Parties Attending	SFSS Health Science Rep, Environment Rep, Education Rep, Student At-large
Meeting Length (Hrs)	0.5
Reason	To discuss next steps
Summary and Outcome	Discussion - Workshops - Survey students about what they want to learn about - Outreach to professors and community activists to speak - Prepare budget proposal for Events Committee meeting - Timeline for promotions
Next Steps	Contribute to survey questions

Meeting, Date	[February 3] Accessibility Committee meeting
Parties Attending	SFSS VP Student Life, VP Student Services, Education Rep, At-Large Rep, Student At-Large members, SFSS Admin
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	Motion - Approved funding for CART captioning and ASL interpretation for SFU DNA and Autistic United Canada Neurodivergent Hangout events Discussion - Accessibility Fund Promotion - Accessibility Fund Reimbursement Process - Accessibility Issues Policy Updates - Psychoeducational Assessments Update - Accessibility Assistant Hiring Update - SUB Accessibility Audit Update - SUB Washrooms Consultation Update - Accessibility Assistant Wage Increase Letter of Support update
Next Steps	Develop survey for referral/non-referral option for the Psychoeducational Assessments Send follow-up email to Director of Centre for Accessible Learning

Meeting, Date	[February 5] University Academic Affairs Committee meeting
Parties Attending	SFSS VP University Relations, VP External Relations, Science Rep, Health Science Rep, Environment Rep, Education Rep, Students At-Large, SFSS staff
Meeting Length (Hrs)	1 hour

Reason	To discuss the Gondola Campaign
Summary and Outcome	Discussion - Burnaby Mountain Gondola Campaign - Sick Notes at SFU Updates - Mandatory Anti-Racism Education (M.A.R.E.) Working Group
Next Steps	Update Education Student Association about letter campaign

Meeting, Date	[February 5] SFSS Board Development Session
Parties Attending	SFSS Board of Directors, SFSS Operations Organizer
Meeting Length (Hrs)	3 hours
Reason	Bi-weekly
Summary and Outcome	Discussion - Collective Agreement Proposal Review Presentation - Lobbying 101
Next Steps	N/A

Meeting, Date	[February 8] SFSS CAL Psycho-Educational Assessment meeting
Parties Attending	SFSS Campaigns, Research, and Policy Coordinator, Director of Centre for Accessible Learning
Meeting Length (Hrs)	1 hour
Reason	To discuss expanding the health benefit to include psychological assessments
Summary and Outcome	Discussion - Psychological assessment vs. psycho-educational assessment - CAL standards, accommodations, documentation
Next Steps	Email Studentcare to discuss information about psychological assessments

Meeting, Date	[February 8] Follow-up meeting with SFSS Campaigns, Research, and Policy Coordinator
Parties Attending	SFSS Campaigns, Research, and Policy Coordinator
Meeting Length (Hrs)	0.5 hour
Reason	To discuss next steps for Psycho-Educational Assessment Pilot project
Summary and Outcome	Discussion - Information to discuss with Studentcare
Next Steps	Schedule meeting with Studentcare

Meeting, Date	[February 10] Events Committee meeting
Parties Attending	SFSS VP Student Life, FCAT Rep, Education Rep, At-large Rep, Student At-Large members, SFSS Events Coordinator, SFSS admin
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	<p>Motion</p> <ul style="list-style-type: none"> - Approved funding for the SFU-Themed Trivia event hosted by the SFSS First Year Engagement Committee <p>Discussion</p> <ul style="list-style-type: none"> - SFSS Women of the Year Awards - Black History Month - UNICEF PoH Mental Health Gala <p>Updates</p> <ul style="list-style-type: none"> - Brooklyn Nine-Nine Trivia Night Update - Grey's Anatomy Trivia Night Update - Valentine's Day Origami Rose and Letter-writing Workshop Update - Harry Potter Trivia Update
Next Steps	Find timeline and survey information about the 2020 Women of the Year Awards

Meeting, Date	[February 11] SFSS Studentcare Meeting
Parties Attending	SFSS Campaigns, Research, and Policy Coordinator, Studentcare Representatives
Meeting Length (Hrs)	1 hour
Reason	To discuss Psycho-Educational Assessments
Summary and Outcome	<p>Discussion</p> <ul style="list-style-type: none"> - Psychological assessments - Referral vs. non-referral - Roll-out and promotion of service
Next Steps	Meet with Chair of Accessibility Committee to discuss updates

Meeting, Date	[February 12] Psycho-Educational Assessments meeting
Parties Attending	SFSS VP Student Life
Meeting Length (Hrs)	0.5 hour
Reason	To discuss updates about the Psycho-Educational Assessments Pilot project
Summary and Outcome	<p>Discussion</p> <ul style="list-style-type: none"> - Summarized talking points from my meeting with CAL and Studentcare
Next Steps	<p>Email SFSS Communications Coordinator about survey</p> <p>Update the Accessibility Committee at the next meeting</p>

Meeting, Date	[February 12] SFSS Board meeting
Parties Attending	SFSS Board of Directors

Meeting Length (Hrs)	2.5 hours
Reason	Bi-weekly
Summary and Outcome	<p>Motions</p> <ul style="list-style-type: none"> - Approved to renew SFSS agreement with Studentcare - Approved funding from the Build SFU Fund to install video conferencing equipment in the SUB - Approved to create an SFSS Issues Policy for Black History Month - Approved to task SFSS Board Organizer and VP Finance to research and compile a report of recommended tools for the Board <p>Discussion</p> <ul style="list-style-type: none"> - Ablution Room in SUB - Events Committee and Trans Inclusion - Issues Policy - Living Wages for Students - Table of Student Societies - Board/Task Management Software <p>Announcement</p> <ul style="list-style-type: none"> - BIPOC Committee Vacancy <p>In-Camera</p> <ul style="list-style-type: none"> - FIC
Next Steps	N/A

Projects and Events

Project/Event Title	[February 8] Education Student Association event
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Event went well - ~17 students participated
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	2 hours

Project/Event Title	Harry Potter Trivia Night
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Event was cancelled due to Harry Potter's affiliation with JK Rowling who is publicly transphobic - The Events Committee does not want to promote an event that may alienate members of the the trans community or contradict the SFSS's position on trans-inclusion by continuing to host an event that is associated with JK Rowling or her transphobic views
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	Textbook Bursary Program
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Emailed Hope Powers, Chair of OER working group and Teaching & Learning Librarian about collaborating with OER working group and SFU Financial Aids and Awards for the creation of a textbook bursary program, similar to what the Concordia Student Union

	<ul style="list-style-type: none"> has done at their University - See: Concordia University's Textbook Bursary Program - Research and work on draft proposal
Relevant Strategic Priorities	- Student well-being, student financial health
Total Time (Hrs)	1 hour

Project/Event Title	Psycho-educational Assessments (PEA)
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Met with Director of Centre for Accessible Learning to discuss psychological assessments - PEA's are very different than psychological assessments - CAL cannot provide a list of disabilities it accommodates because there's a lot of grey area - If a student were to seek accommodations through CAL with a psychological assessment, CAL prefers that the assessment conducted by a clinical registered psychologist or a psychiatrist - Met with Studentcare to discuss psychological assessments and referral/non-referral - With the approaching renewal period, Studentcare advised to roll-out with the PEA policy that we have now if we want students to be able to access the service this spring 2021 semester - The SFSS can change/expand the policy in the future after we gather more data - Psychological assessments can be reimbursed through the psychology benefit - The SFSS will distribute the referral/non-referral after the Pilot is live and we have gathered some data from the students who have accessed/tried to access the service - Met with the Chair of Accessibility Committee to discuss new updates about the PEA Pilot project
Relevant Strategic Priorities	- Student well-being, student financial health
Total Time (Hrs)	4 hours

Environment Representative (Anuki Karunajeewa)

Meeting Summary and Comments

Meeting, Date	BIPOC Committee February 1, 2021
Parties Attending	BIPOC members, staff and myself
Meeting Length (Hrs)	1 hour (since I was late to meeting)
Reason	Regular scheduled meeting
Summary and Outcome	Discussions: SFU new VP People, Equity and Inclusion role, First Peoples Gathering House, and Black History Month Issue Policy Motion: Black History Month Issues Policy
Next Steps	N/A

Meeting, Date	Mandatory Anti Racism Education (MARE) working group meeting February 1, 2021
Parties Attending	Nafoni Modi, Emerly Liu, Megan Dhaliwal and myself
Meeting Length (Hrs)	45min
Reason	Scheduled meeting
Summary and Outcome	We discussed where we want to take MARE this semester. We finalized that we would create and send out a survey for students to tell us what they want to learn. Once we do the workshops in March/April we will put the information in a document to pass onto the next board.
Next Steps	Send survey document to discord channel

Meeting, Date	Gondola new mode February 4, 2021
Parties Attending	WeiChun and myself
Meeting Length (Hrs)	1 hour
Reason	Work on NewMode and email template
Summary and Outcome	We finished the email template and new mode for the burnaby mountain gondola campaign.
Next Steps	Spread the campaign to students

Meeting, Date	SFSS town hall script February 4, 2021
Parties Attending	Evan and myself
Meeting Length (Hrs)	1 hour

Reason	SFSS town hall meeting
Summary and Outcome	We met and created the script for us as moderators for the SFSS town hall.
Next Steps	N/A

Meeting, Date	Mare February 5, 2021
Parties Attending	Nafoni and myself
Meeting Length (Hrs)	1 hour
Reason	Survey
Summary and Outcome	We discussed what we want in the survey and tied up some missing pieces.
Next Steps	N/A

Meeting, Date	University Academic Affairs committee February 5, 2021
Parties Attending	UAA members, staff and myself
Meeting Length (Hrs)	1.5 hours
Reason	Special Gondola meeting
Summary and Outcome	Discussed Gondola campaign Discussed sick notes. I brought this up because in Alberta, university students do not have to provide sick notes, so I would like to bring this to SFU.
Next Steps	Send Sarah a work order regarding sick note policies at SFU

Meeting, Date	SFSS board dev session February 5, 2021
Parties Attending	SFSS board of directors, myself and Ayesha Khan
Meeting Length (Hrs)	3 hours
Reason	Regular scheduled meeting
Summary and Outcome	We discussed collective bargaining session recap. Questions: What about the last session around collective bargaining was new, or very clear? What was unclear? Reviewing the major changes, any questions? 2. If you were an SFSS employee, what do you like? What could be different? Lobbying presentation Surveys, timelines, talked about how to attract people to the campaign
Next Steps	N/A

Meeting, Date	SFSS council students deserve space letter meeting february 10, 2021
----------------------	--

Parties Attending	Zaid Lari, Helen Sofia Pahou, Ryan Vansickle, Rain Kim, Weichun Kua and myself
Meeting Length (Hrs)	1 hour
Reason	Letter writing
Summary and Outcome	We worked on the letter which will be sent to councillors to sign onto regarding a student space campaign to maintain and protect common room space.
Next Steps	N/A

Meeting, Date	Council Common Room Space Letter meeting Feb 13
Parties Attending	Zaid Lari, Helen Sofia Pahou, Ryan Vansickle, Weichun Kua and myself
Meeting Length (Hrs)	1 hour
Reason	Letter writing
Summary and Outcome	Continued to write the letter.
Next Steps	N/A

Meeting, Date	MARE survey results discussion
Parties Attending	Nafoni and myself
Meeting Length (Hrs)	1 hour
Reason	Survey results
Summary and Outcome	We put together all the survey results into a document to share with the rest of the group.
Next Steps	Set up a meeting date for the working group

Meeting, Date	Feb 15 common room space meeting
Parties Attending	Zaid Lari, Helen Sofia Pahou, Ryan Vansickle, Weichun Kua and myself
Meeting Length (Hrs)	1 hour
Reason	Letter writing
Summary and Outcome	Finished the letter.
Next Steps	N/A

Projects and Events

Project/Event Title	MARE
Updates and Upcoming	Researching topics, questions for survey

Plans	
Relevant Strategic Priorities	Meetings and communicating with Nafoni who is leading this with me.
Total Time (Hrs)	5 hours

Project/Event Title	Gondola
Updates and Upcoming Plans	Filmed a video of myself and worked on writing an email template and putting together newmode with WeiChu.
Relevant Strategic Priorities	Share the campaign with students on social media.
Total Time (Hrs)	2-3hours

Health Science Representative (Nafoni Modi)

Meeting Summary and Comments

Meeting, Date	BIPOC Committee Meeting, February 1
Parties Attending	Bipoc Committee members
Meeting Length (Hrs)	2 hours
Reason	Regularly scheduled meeting
Summary and Outcome	<ul style="list-style-type: none">- BHM Issues policy- First peoples gathering house
Next Steps	

Meeting, Date	Mare Meeting, February 1
Parties Attending	Nafoni, Anuki, Emerly, Megan
Meeting Length (Hrs)	1 hour
Reason	
Summary and Outcome	<ul style="list-style-type: none">- Discussed survey details- Discussed outline of workshops
Next Steps	<ul style="list-style-type: none">- Sending out survey to students- Finding workshop speakers

Meeting, Date	Black caucus Event Planning, February 2
Parties Attending	Balqees
Meeting Length (Hrs)	1 hour
Reason	Discussing BHM statement and Black Caucus panel
Summary and Outcome	<ul style="list-style-type: none">- Finished statement- Went through poster details
Next Steps	

Meeting, Date	SFU Black Caucus Meeting with Joy Johnson, February 4th
Parties Attending	Black Caucus of SFU, Joy Johnson
Meeting Length (Hrs)	2 hours
Reason	SFU Black Caucus meeting with Joy Johnson to discuss the needs of Black people on campus

Summary and Outcome	- Discussed needs and what needs to be done going forward
Next Steps	

Meeting, Date	UAA Meeting, February 5th
Parties Attending	UAA Members, staff
Meeting Length (Hrs)	1 hour
Reason	Gondola
Summary and Outcome	Discussed the gondola campaign
Next Steps	

Meeting, Date	Board Development Session, February 5th
Parties Attending	BOD Members, LJ, Ayesha
Meeting Length (Hrs)	3 hours
Reason	CA/Lobbying
Summary and Outcome	<ul style="list-style-type: none"> - Collective bargaining - Lobbying presentation
Next Steps	

Meeting, Date	BOD Meeting, February 12th
Parties Attending	BOD Members, Staff, guests
Meeting Length (Hrs)	3 hours
Reason	Regularly scheduled meeting
Summary and Outcome	<ul style="list-style-type: none"> - Video conferencing equipment will be installed in the SUB - Ablution room in sub discussion - Harry Potter event cancelled due to author being transphobic
Next Steps	

Meeting, Date	Mare, February 14th
Parties Attending	Anuki
Meeting Length (Hrs)	1 hour
Reason	Discussion on survey results
Summary and Outcome	Discussed the results of the survey we put out
Next Steps	

Projects and Events

Project/Event Title	MARE
Updates and Upcoming Plans	Writing survey Researching moderators for workshops Planning outline of project moving forward
Relevant Strategic Priorities	
Total Time (Hrs)	3

Science Representative (WeiChun Kua)

Meeting Summary and Comments

Meeting, Date	SFSS Black, Indigenous, and People of Colour (BIPOC) Committee Meeting, Feb 1st, 2021
Parties Attending	<p>Board Members: Balqees Jama (At-Large Rep), Nafoni Modi (Health Sci), Anuki Karunajeewa (Environment Rep), WeiChun Kua (Science Rep)</p> <p>Student At-large: Nimrit Basra, Milan Franco Orosco, Keianna James</p>
Meeting Length (Hrs)	2 hours
Reason	Regular BIPOC Committee Meeting
Summary and Outcome	<p>Discussions:</p> <ol style="list-style-type: none"> 1. SFU new VP People, Equity and Inclusion role <ul style="list-style-type: none"> o As this was a recommendation by the BIPOC committee, this role does not align with what we asked for o The role seems to be more of a glorified HR role than focusing on equity issues at the university which should encompass students and not just SFU Staff and Admin level o The Term of Reference will be consulted with the SFU community and there will be a chance for feedback before its finalize 2. First Peoples Gathering House <ul style="list-style-type: none"> o Still ongoing and no public statement yet on the harms caused o But there will be an advisory committee that will have seats for Indigenous students and the Indigenous Student Centre 3. Black History Month Issue Policy <ul style="list-style-type: none"> o Balqees has written a policy that will be recommended to the board to add to the SFSS Issues Policies o This will be done in consultation with the Governance Committee and SOCA (Students Of Caribbean and African ancestry) <p>Motion:</p> <ol style="list-style-type: none"> 1. Black History Month Issues Policy: <ul style="list-style-type: none"> o Whereas the Parliament of Canada has been officially recognizing Black History Month since 1995 following a motion introduced by the first Black Canadian Woman elected to the Canadian Parliament - The Honourable Jean Augustine, Whereas, Black History Month is important to the Black Community and is a time for reflection, introspection and serves as a time to reconcile and address the specific needs of the Black community, Whereas, Black History Month is crucial to fighting Black erasure in Canada and educating people on the contributions of Black Canadians, Whereas, SOCA has been recognizing Black History Month since it's creation in 1994 when it was formerly known as the Black Students Association, Whereas, the Board of Directors passed MOTION BOD 2019-02-01:07 that SOCA submitted requesting that SFSS Formally Recognizes Black History Month at Simon Fraser University at their February 1 Board of Directors Meeting, Be it resolved that, the SFSS BIPOC Committee recommends that the Board of Directors create an Issues Policy in support of recognising Black History Month and actively supporting Black-led efforts in celebrating it.

Next Steps	
-------------------	--

Meeting, Date	SFSS Council, Feb 3rd, 2021
Parties Attending	SFSS Councillors, Board Members
Meeting Length (Hrs)	1 hour 3
Reason	Regular Bi-weekly Council Meeting
Summary and Outcome	<ol style="list-style-type: none"> 1. Appointed Councillors to the Space Campaign working group 2. Discussion around Pass/Credit/No Credit grading scheme
Next Steps	N/A

Meeting, Date	Gondola New Mode, February 4, 2021
Parties Attending	WeiChun Kua (Science Rep) and Anuki Karunajeewa (Environment Rep)
Meeting Length (Hrs)	1 hour
Reason	Set up new mode for Burnaby Mountain Gondola campaign
Summary and Outcome	We finished the email template and new mode for the burnaby mountain gondola campaign
Next Steps	Spread the campaign to students

Meeting, Date	Special University and Academic Affairs (UAA) Committee Meeting, Feb 5th, 2021
Parties Attending	UAA Committee Members, and Staff
Meeting Length (Hrs)	1 hour 30 mins
Reason	Special meeting for the Burnaby Mountain Gondola
Summary and Outcome	<ol style="list-style-type: none"> 1. Discussed Gondola campaign <ul style="list-style-type: none"> o Mobilizing DSUs and setting up email campaign on SFSS website 2. Sick Notes <ul style="list-style-type: none"> o Anuki brought up that there are other institutions don't require sick notes for missing exams o It's a waste of time for physician and as well as student who needs to rest when they're sick o Anuki will be leading this initiative to make sick notes not compulsory for missing exams
Next Steps	Notify DSUs about gondola campaign and get letter of support

Meeting, Date	SFSS Board Development Session, Feb 6th, 2021
Parties Attending	Board Members, Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	3 hours

Reason	Discuss Collective Agreement
Summary and Outcome	<ul style="list-style-type: none"> Osob (President) and Ayesha updated the board on changes to the Collective Agreement Ayesha gave a lobbying 101 presentation
Next Steps	N/A

Meeting, Date	International Student Group Meeting, Feb 5th, 2021
Parties Attending	Sude Guvendik, Mishika Sodhi, Shahriar Kabir Nooh, WeiChun Kua
Meeting Length (Hrs)	1 hour
Reason	Discuss election timeline and amending constitution
Summary and Outcome	<ul style="list-style-type: none"> With the SFSS By-Law changes, Council rep elections have to be between week 7 and 10 of classes Need to hire an IEC to run elections Getting a mailing list for international student and put a callout on social media for notice of elections
Next Steps	Work on constitution and get it amended

Meeting, Date	Science All-DSU Meetings, Feb 9th, 2021
Parties Attending	Thomas Leischner (Science Student Engagement Coordinator), Kennedy Hoven (BSU President), Dylan Peluso (ESSU Pres), Warren Ho Kin (Data Science Pres), Sana Mohammadi Sarband (BPK Rep), Richard Wijaya (SASSA), WeiChun (Science Rep), Shariq (Physics Pres)
Meeting Length (Hrs)	1 hour
Reason	Regular Bi-weekly Science All-DSU Meeting
Summary and Outcome	<ol style="list-style-type: none"> Pass/Credit/No Credit Follow Up <ul style="list-style-type: none"> Expanding to all courses Going to mostly come down to individual departments which is messy and obscures the work but also means the DSUs will be crucial in trying to expand this to better support students during a pandemic Science Advocacy and Organizing Study Group Pilot (Thomas) <ul style="list-style-type: none"> Pilot for 4 weeks in March Burnaby Mountain Gondola Advocacy (WeiChun) <ul style="list-style-type: none"> Write a letter as DSU and send it to Burnaby City Council Gondola Toolkit w/ email template: https://docs.google.com/document/d/1RgruIXJntOrJsun-RhIDs1mM6ivelzXp9iWctC_F4IQ/edit?usp=sharing
Next Steps	N/A

Meeting, Date	SFSS Board of Directors Meeting, Feb 12th, 2021
Parties Attending	Board members: Osob Mohamed (President), Gabe Liosis (VP University Relations), Balqees Jama (At-Large Representative), Anuki Karunajeewa (Environment Representative), Corbett Gildersleve (VP Finance), Emerly Liu (Education Representative), Haider Abbasi (FCAT Representative), Harry Preet Singh (FAS

	<p>Representative), Jennifer Chou (VP Student Life), Matthew Provost (VP Student Services), Phum Lickkid (At-Large Representative), Samad Raza (VP External)</p> <p>Staff: Ayesha Khan (Operations Organizer), Brianna Mau (Admin Assistant), Gabriel Goodman (Board Organizer), Sarah Edmunds (Campaigns, Research and Policy Coordinator), Sindhu Dharmarajah (Communications Coordinator)</p> <p>Guests: Rasha Syed</p>
Meeting Length (Hrs)	2 hours 30 mins
Reason	Regular Bi-weekly Board Meeting
Summary and Outcome	<p>Motions:</p> <ol style="list-style-type: none"> 1. Video conferencing equipment for SUB <ul style="list-style-type: none"> o Will be installed in 3 rooms to make SFSS meetings more accessible o 3 Rooms in SUB: <ol style="list-style-type: none"> i. 2 meeting rooms (2440, 2420) ii. 1 Staff meeting room (3331) <p>Discussions:</p> <ol style="list-style-type: none"> 1. Ablution rooms in the SUB <ul style="list-style-type: none"> o Ablution is what Muslims do before praying 5 times a day o Discussed having ablution room in the SUB so Muslim students won't need to travel far to the Interfaith Centre 2. Trans Inclusion <ul style="list-style-type: none"> o Jennifer talked about Events Committee cancelling a Harry Potter event due the the creator, JK Rowling being transphobic
Next Steps	N/A

Projects and Events

Project/Event Title	#StudentsDeserveSpace Campaign
Updates and Upcoming Plans	Worked with Councillors on drafting the letter that's going to be sent out to Faculties and Departments from DSUs and FSUs
Relevant Strategic Priorities	Student Well-being
Total Time (Hrs)	3 hours

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	