

1. CALL TO ORDER

Call to Order – 12:31 PM

2. TERRITORIALACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Sel̓íl̓wítulh (Tsleil-Waututh), k^wik^wəłəm (Kwikwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

| | |
|--|-----------------|
| VP Student Life (<i>Chair</i>)..... | Jennifer Chou |
| Student At-Large (<i>Vice Chair</i>)..... | Abhishek Parmar |
| EX-Officio | Osob Mohamed |
| At-Large Representative | Phum Luckkid |
| Faculty Representative (Communications, Art, & Technology) | Haider Masood |
| Faculty Representative (Education) | Emerly Liu |
| Student At-Large | Karishma Sen |
| Student At-Large | Emma Macchabee |
| Student At-Large | Fiona Wong |
| Student At-Large..... | Yashvir Gupta |
| Student At-Large..... | Ahad Ghani |
| Council Representative | Adrienne Blas |

3.2 Society Staff

| | |
|-------------------------------|--------------|
| MSC Events | Dipti Chavan |
| Administrative Assistant..... | Joseph An |

3.3 Regrets

| | |
|-----------------------|---------------|
| Student At-Large..... | Yashvir Gupta |
|-----------------------|---------------|

4. RATIFICATION OF REGRETS

4.1 MOTION EVENTS-2021-02-24:01

Abhishek/Karishma

Be it resolved to ratify regrets from Yashvir Gupta.

CARRIED UNANIMOUSLY

5. ADOPTION OF THE AGENDA

5.1 MOTION EVENTS-2021-02-24:02

Abhishek/Fiona

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED

- Add motion "Be it resolved to approve \$1,128 for the UNICEF SFU Pursuit of Happiness Mental Health Conference on March 26th" as section 7.4.
- Change the name of the discussion item "Event Planning Process" to "Events Terms of Reference"

6. MATTERS ARISING FROM THE MINUTES

6.1 Events Committee Minutes-MOTION EVENTS-2021-02-24:03

Karishma/Haider

Be it resolved to receive and file the following minutes:

- EVENTS 2021-02-10

CARRIED UNANIMOUSLY

7. NEW BUISINESS

7.1 SFSS Events x SFU Recreation Collaboration-MOTION EVENTS-2021-02-24:04

Abhishek/Fiona

Whereas SFU Recreation reached out to collaborate on a healthy eating food workshop with SFSS Events,

Whereas SFSS Events has hosted many successful food workshops in the past,

Be it resolved to allocate \$80 from club collaborations for the SFSS Events x SFU Recreation Food Workshop.

CARRIED UNANIMOUSLY

- SFU Recreation reached out to SFSS to collaborate on a workshop focused on healthy living.
- Will be on Tuesday, March 9th on Instagram live.
- SFU Recreation offered to handle the marketing.
- Will have guessing game for students and to win. Two 20\$ gift cards for social media, three \$10 gift card for students to guess ingredients, \$10 contingency, total of \$80.
- Jennifer will check if SFU Recreation will add SFSS Logo.

7.2 SFSS Women of the Year Awards-MOTION EVENTS-2021-02-24:05

Abhishek/Karishma

Whereas the SFSS has hosted the SFSS Women of the Year Awards for the past 2 years,

Whereas the SFSS Women of the Year Awards are a great way to celebrate the amazing achievements of self-identified women in our community,

Be it resolved to approve \$1,488 for the SFSS Women of the Year Awards.

CARRIED AS AMENDED

- Had meeting on 18th for discussion about the event.
- Planning to announce winners on March 12th.
- There will be eight trophies \$85 each (\$680), eight \$50 gift cards (\$400), \$248 contingency. Shipping around \$20 per trophy. Total expected amount \$1,488.
- Dipti suggested to invite all the winners to a women's safety workshop.

7.3 SFPIRG Training-MOTION EVENTS-2021-02-24:06

Abhishek/Fiona

Whereas SFPIRG can provide training for hosting inclusive events,

Be it resolved to approve \$250 for an inclusive events workshop hosted by SFPIRG.

CARRIED UNANIMOUSLY

- Jennifer met with SFPIRG and outlined what workshop we wanted. They discussed about inclusion, and intersectionality.
- Jennifer asked if we want 1 or 2 sessions at 1.5 hours each. Decided to do 1 session.
- They charge \$150 per hour on average for workshop. Total cost is \$250 because of the session is 1.5 hours long and also contingency.
- This event can be open not just for Events committee but for Board members or any others who are interested.

7.4 UNICEF and PoH Mental Health Gala- MOTION EVENTS – 2021-02-24:07

Haider/Karishma

Be it resolved to approve \$1,128 for the UNICEF SFU Pursuit of Happiness Mental Health Conference on March 26th

CARRIED UNANIMOUSLY

- UNICEF has been doing Galas since 2016 on various topics and this year is on mental health. This year with pandemic, they are having hard time getting sponsors and has reached out to Events Committee for support.
- \$1,128 Budget breakdown:
 - \$500 for speakers, \$100 for SFU Health and Counselling Speaker, \$100 for Jack.org Speaker, \$100 for NYAC Speaker, \$100 for YMHC Speaker, \$100 for Nidha Yaqub.
 - \$420 for Prizes, two \$50 baskets and \$20 shipping for each basket for people in lower mainland, twelve \$12 gift cards as raffle prizes.
 - \$20 for social media promotion, \$for Pursuit of Happiness, \$10 for UNICEF SFU.
 - \$188 as 20% contingency
- Combination of speaking, interacting, games, breaks.
- Duration expected to be about 3-4 hours.
- 70-100 expected attendance.
- Open to general public and event hosted on Zoom Webinar
- Tickets will cost \$20-25.

8. DISCUSSION ITEMS

8.1 Event-Planning Processes

- Initially a discussion from another committee as Events Committee currently has no reference of governing of what events are allowed other than to approve or deny it.
- Coordinators want the committee to approve "Events Terms of Reference". Document details were shared during the meeting.
- Usage of Event Planning Toolkit was not clear and needs to be found out.
- Definitions of terms such as "Harassment" will be referred to legal court of Canada for clarity.

- Document will be available on SFSS Website.
- Issue about emailing students potentially being marked as spam will be investigated further by Phum and bring it back to Member Services Advisory Committee.

8.2 March Events

- Planning to have monthly giveaway, zero waste workshop, resume/cover letter workshop, maybe public speaking workshop and food workshop.

9. UPDATES

9.1 Global Talent Night Update

- Event went well and smoothly. Went a little overtime and had 50 people in attendance mainly from lower mainland.

9.2 Valentine's Day Origami Rose and Letter-Writing Workshop Update

- Post event report available on debrief
- Was low in attendance but attendees had really positive feedback.

10. ATTACHMENTS

10.1 SFSS Events x SFU Recreation Collaboration Event Plan

10.2 SFSS Women of the Year Awards Event Plan

10.3 Annual Events Plan

10.4 BN - Mental Health Conference

10.5 New Event Terms of Reference

10.6 Valentine's Day Origami Rose and Letter-Writing Workshop Post-Event Report

11. ADJOURNMENT

11.1 MOTION EVENTS-2021-02-24:08

Fiona/Abhishek

Be it resolved to adjourn the meeting at 1:27 PM.

CARRIED UNANIMOUSLY

SFSS EVENTS X SFU RECREATION FOOD WORKSHOP

| | |
|--------------------------------|--|
| Description: | SFU Recreation reached out to collaborate on a food workshop. This food workshop would promote healthy living because it will teach students how to make an easy and healthy snack. |
| Date: | Tuesday, March 9, 2021 |
| Time: | 11:30am-12:30pm |
| Location: | Instagram Live |
| Objective: | To teach students how to make an easy snack while promoting healthy living |
| Event Lead: | Jennifer, Joshua from SFU Recreation |
| Event Support: | |
| Target Audience: | Followers of SFU Recreation and SFSS Events (they have more followers than us lol) People who like food and want to eat healthier |
| Budget: | Total Amount: \$80 2 \$20 gift cards for social media (that encourage students to show what they made following our tutorial): \$40 total 3 \$10 gift cards to promote the event (for students to guess the ingredients needed): \$30 total Contingency: \$10 total |
| Measurement of Success: | Number of viewers (they'll also save the video to IGTV on their profile) |

SFSS WOMEN OF THE YEAR AWARDS

| | |
|--------------------------------|--|
| Description: | <p>We have hosted the SFSS Women of the Year Awards for the past 2 years.</p> <p>This year, we're hosting the awards again and combining it with an online social event where nominees and winners can get to know each other.</p> |
| Date: | <p>Nominations start: Monday the 22nd</p> <p>Nominations end: March 3, with possibility of extension</p> <p>Deliberation period: March 4-5</p> <p>Voting period: March 8-12</p> <p>Announcement of winners: March 12</p> |
| Time: | N/A |
| Location: | Social media/Zoom |
| Objective: | To recognize individuals in the community who've demonstrated leadership and advocated for positive changes in society. |
| Event Lead: | Jennifer |
| Event Support: | Dipti, Emma, Fiona, Adrienne |
| Target Audience: | Students who are involved or know someone who is involved in demonstrating leadership and advocating for positive changes in society |
| Budget: | <p>Total Amount: \$1,488</p> <p>Around \$85 per 8 trophies: \$680 total</p> <p>Shipping - \$20 for 8 trophies: \$160 total</p> <p>\$50 gift cards or gift basket materials per 8 winners: \$400 total</p> <p>20% contingency: \$248 total</p> |
| Measurement of Success: | Amount of votes |

2020 COMPLETE EVENTS CALENDAR

| – MAY – | May '20 | November '20 | – NOVEMBER – |
|---|----------------------|----------------------|---|
| | SuM TuW ThF Sa | SuM TuW ThF Sa | Mental Health Mondays Giveaway |
| | | 1 2 3 4 5 6 7 | Food workshop (a cultural food for Diwali?) |
| | 3 4 5 6 7 8 9 | 8 9 10 11 12 13 14 | How to bullet journal |
| | 10 11 12 13 14 15 16 | 15 16 17 18 19 20 21 | |
| | 17 18 19 20 21 22 23 | 22 23 24 25 26 27 28 | |
| | 24 25 26 27 28 29 30 | 29 30 | |
| | 31 | | |
| – JUNE – | June '20 | December '20 | – DECEMBER – |
| | SuM TuW ThF Sa | SuM TuW ThF Sa | Mental Health Mondays Giveaway |
| | | | Food workshop (soups or other warm winter goods - maybe hot chocolate) |
| | 1 2 3 4 5 6 | 1 2 3 4 5 | Holiday movie night |
| | 7 8 9 10 11 12 13 | 6 7 8 9 10 11 12 | Video games night |
| | 14 15 16 17 18 19 20 | 13 14 15 16 17 18 19 | |
| | 21 22 23 24 25 26 27 | 20 21 22 23 24 25 26 | |
| | 28 29 30 | 27 28 29 30 31 | |
| | | | |
| | | | |
| – JULY – | July '20 | January '21 | – JANUARY – |
| Mental Health Mondays Giveaway | SuM TuW ThF Sa | SuM T W R F Sa | Mental Health Mondays Giveaway |
| Financial Literacy Workshop | | | Fitness/yoga workshop |
| SFU Anime x SFU Esports x SFSS Events Game Week Event | 5 6 7 8 9 10 11 | 3 4 5 6 7 8 9 | Self-improvement workshops like goal setting and student |
| SFU Peak Frequency x SFSS Events Virtual Concert | 12 13 14 15 16 17 18 | 10 11 12 13 14 15 16 | Public speaking engaging workshop |
| | 19 20 21 22 23 24 25 | 17 18 19 20 21 22 23 | |
| | 26 27 28 29 30 31 | 24 25 26 27 28 29 30 | |
| | | 31 | |
| – AUGUST – | August '20 | February '21 | – FEBRUARY – |
| Mental Health Mondays Giveaway | SuM TuW ThF Sa | SuM T W R F Sa | Mental Health Mondays Giveaway |
| Food workshop (DIY Ice Cream or DIY Bubble Tea) | | 1 2 3 4 5 6 | Lunar New Year IG Takeover |
| SFU Trivia Night (for incoming students) - Kahoot | 2 3 4 5 6 7 8 | 7 8 9 10 11 12 13 | Black History month with SOCA |
| Paint night with Bob Ross (MS paint, pencil crayons, paint) | 9 10 11 12 13 14 15 | 14 15 16 17 18 19 20 | Valentine's Day |
| | 16 17 18 19 20 21 22 | 21 22 23 24 25 26 27 | Galentine's Day (Parks & Rec and Ice Cream/Snacks) |
| | 23 24 25 26 27 28 29 | 28 | |
| | 30 31 | | |
| – SEPTEMBER – | September '20 | March '21 | – MARCH – |
| Mental Health Mondays Giveaway | SuM TuW ThF Sa | SuM T W R F Sa | Mental Health Mondays Giveaway |
| Dance workshop | | 1 2 3 4 5 6 | Zero Waste Workshop (https://bit.ly/sfuzww) |
| Graphic design workshop | 6 7 8 9 10 11 12 | 7 8 9 10 11 12 13 | International Women's Day |
| Cultural week | 13 14 15 16 17 18 19 | 14 15 16 17 18 19 20 | |
| Pets Meet n Greet | 20 21 22 23 24 25 26 | 21 22 23 24 25 26 27 | |
| Photography workshops | 27 28 29 30 | 28 29 30 31 | |
| Speed Friending | | | |
| – OCTOBER – | October '20 | April '21 | – APRIL – |
| Mental Health Mondays Giveaway | SuM TuW ThF Sa | SuM T W R F Sa | Mental Health Mondays Giveaway |
| Talent show | | 1 2 3 | Study with me Livestream |
| Horror movie night | 4 5 6 7 8 9 10 | 4 5 6 7 8 9 10 | |
| Pumpkin/squash carving / craft night | 11 12 13 14 15 16 17 | 11 12 13 14 15 16 17 | |
| | 18 19 20 21 22 23 24 | 18 19 20 21 22 23 24 | |
| | 25 26 27 28 29 30 31 | 25 26 27 28 29 30 | |
| | | | |

- SFSS internal Events
- Board/Committee Events
- SFSS Partnership Events with external partners
- Events Cancelled due to office closure

Briefing Note – Mental Health Conference by SFU Pursuit of Happiness & Unicef SFU

Background

UNICEF SFU have been organizing a gala every year since 2016. Each year proceeds from the gala go towards UNICEF and other charities that support a particular theme. This year, UNICEF is collaborating with SFU Pursuit of Happiness to hold their first “Mental Health Conference”. They are planning on raising increased awareness on issues surrounding mental health and mental wellness during COVID-19.

This conference will be hosted on the platform Zoom, and will include four speakers who are mental health advocates and are able to share their expertise and knowledge through a panel. They will also have a question and answer period and trivia. During our break, we will also have multiple rooms open for networking and a mediation session.

Budget

- **Honorariums (\$500):**
 - SFU Health and Counselling Speaker: \$100
 - Jack.org Speaker: \$100
 - NYAC Speaker (National Youth Advisory Council of the Mood Disorders Society of Canada): \$100

- YMHC Speaker (Youth Mental Health Canada): \$100
- Nidha Yaqub (Youth Outreach Worker Who Leads/Practices Group Meditation): \$100

- **Prizes (\$420):**
 - 2 x \$50 baskets + Shipping costs for baskets (\$20) – Shipping only people in the Lower Mainland
 - \$300 prizes for the raffle at the end of the event
 - 12 x \$25 gift cards

- **Social Media Promotion (\$20):**
 - \$10 for Pursuit of Happiness
 - \$10 for UNICEF SFU

- **TOTAL: \$940 + \$188 (20% contingency) = 1,128**

Motion

Be it resolved to approve \$1,128 for the UNICEF SFU SFU Pursuit of Happiness Mental Health Conference on March 26th

EVENTS TERMS OF REFERENCE

Last Revised: April 19th, 2020

1. Definitions

- a. "SFSS" refers to the Simon Fraser Student Society
- b. "SFU" refers to Simon Fraser University
- c. "You", the "Event Organizer", and "Group" refers to the persons or groups responsible for the hosting, planning, and execution of events through the SFSS.

2. Statement of Agreement

- a. You agree to abide by the [SESS](#) & [SFU](#) policies and guidelines.
- b. You agree to respect and abide by the SFSS Organizational Values of Inclusivity, Integrity, Empowerment, Advocacy, Community, and Accessibility.
- c. You agree to advise the SFSS if your event is being sponsored or supported by any external organization.
- d. The terms listed in this document shall hold true for all events held in association with the SFSS.
- e. The SFSS Coordinators, Management, and/or Board of Directors reserve the right to fulfill any executive decision agreed upon by the SFSS, as they see appropriate. These decisions will be made in conjunction with the Event Terms of Reference.

3. Booking Policies

- a. You agree to utilize the Event Planning Toolkit to assist in the planning of your event, to be provided by the SFSS.
- b. Failure to completely fill necessary forms or requests prior to provided deadlines may result in your booking request not being approved and/or cancelled.
 - i. It is recommended to have all requests submitted no later than 10 business days prior to the scheduled event.
- c. Requests for additional services, equipment, and space are subject to availability and are not guaranteed.
- d. You agree to respect and abide by established deadlines for event requests including but are not limited to: A/V bookings, space bookings, catering requests, grant requests, security requests.

4. Marketing and Communications

- a. You agree to not promote or proceed in the sales of tickets until the SFSS and SFU have fully approved your event.
 - i. Please refer to section 5.b.
- b. Graphic designs and logos must be submitted to studentcentre@sfss.ca for approval by the Communications Office. All submissions must adhere to the SFSS Brand Guide, which can be [found here](#).
- c. Posters, notices, and advertisements may only be displayed on notice boards provided for such items.

- i. These items are not permitted on walls, glass, concrete surfaces, and or doors. Please refer to the SFU Policy [here](#).

5. Finances

- a. Profits made from group events must be utilized towards the mandate of the collective host group, and not for the benefit of independent individuals.
- b. The SFSS, staff, and its affiliates are not responsible for any net financial losses incurred from events.
- c. Upon SFSS request, event organizers agree to disclose accurate information of ticket sales, number of event attendees, total expenses, and revenue made.
 - i. Failure to do so may result in disciplinary action(s) taken against organizers at the discretion of the SFSS.

6. Food & Alcohol

- a. You agree to obtain all necessary permits and licenses to ensure the success of your event.
 - i. All food served must be accompanied by a copy of a valid Food Permit, submitted to the SFSS Student Centre in advance.
 - 1. Temporary food health permits must be obtained from Fraser Health.
 - ii. Special Event Permits may be obtained online.
 - iii. Serving It Right certificates may be obtained online.
 - iv. A valid *Food Safe Level 1* certificate is required by at least one person who will be handing/serving the food
- b. The serving of alcoholic beverages is subject to both [provincial regulations](#) and [SFU policy](#).
 - i. Failure to abide by these terms will result in disciplinary action(s) taken against you, at the discretion of the SFSS.
- c. Catering for events held on SFU property at the SFU Vancouver and Burnaby campuses must be ordered through SFU Catering Services.
- d. Events held on SFSS property may order catering through any third party caterer.
- e. For events at SFU Surrey, there is no mandated caterer. Please ensure you order from a third party caterer with a commercial kitchen, or contact surrey@sfss.ca for catering recommendations.

7. Transportation

- a. Events which require transportation to and from an event must receive approval from an SFSS Member Services Coordinator.
- b. Once given proper approval, you and all participants must fill out the appropriate SFSS waiver forms to be provided by the Coordinator.

8. Conduct

- a. You and all event participants shall behave in a friendly, positive, and secure manner which ensures the safety of all involved.
- b. The participation in any prohibited conduct will result in offending persons or groups to be subject to disciplinary actions, being administered at the discretion of the SFSS. Prohibited conduct includes but is not limited to:
 - i. Theft and vandalism
 - ii. The stealing, defacing, or destruction of property
 - iii. Assaulting, harassing, intimidating, or threatening another individual or group
 - iv. Endangering the health and/or safety of others
 - v. Storing, possessing, using, or distributing weapons or dangerous goods
 - vi. Storing, possessing, using, or distributing illegal drugs or alcohol
 - vii. Stealing, misusing, destroying, defacing, or damaging university property or property belonging to someone else
 - viii. Hazing
 - ix. Violating any other institutional, municipal, provincial, or federal policies and laws
 - x. Encouraging, aiding, or conspiring in any such prohibited conduct

9. Risk Management

- a. During the planning of your event, a risk assessment will be conducted by the SFSS and any relevant SFU departments. If significant risk will be present, you must provide an Event Emergency Plan to the SFSS Coordinators at least two weeks before the event. It is recommended that organizers for larger events submit Event Emergency Plans at least one month in advance. Examples of emergency plans can be provided upon request.
 - i. Failure to do so will result in disciplinary action(s) taken against you, at the discretion of the SFSS.
- b. You agree to report medium- or high-risk elements to the SFSS as soon as it is brought to your attention. Any additional costs associated with the safety and success of the event will be incurred by the event organizers.
 - i. Failure to report these may result in disciplinary action(s) taken against you, at the discretion of the SFSS.

10. Emergency Situations

- a. You agree to report to the SFSS any incidents where intervention from Campus Security, RCMP, EMS, and any other official authority was required.

11. Liability and Insurance

- a. The SFSS, staff, and its affiliates will not be held responsible for any injuries or damages incurred by individuals who are not members of the SFSS.
- b. You and all event participants agree to sign a waiver form if required by the SFSS.
 - i. Failure to do so will result in cancellation of your event.

- c. You agree to reimburse the SFSS for any damages or losses caused to any property during the event, including but not limited to audio visual equipment, building infrastructure, furniture, or any other unmentioned properties.
- d. Certificates of Insurance are recommended to be requested from the SFSS for your event. To do so, please contact the Student Centre at studentcentre@sfss.ca
- e. The responsibility to procure any appropriate event documents will fall upon the event organizers.
 - i. Failure to do so may result in the cancellation of your event.
- f. You agree to indemnify the SFSS for the consequences following any breach in the policies stated in this Events Terms of Reference.

12. Agency

- a. The views and actions expressed during the event do not necessarily represent those of the SFSS.
- b. Event organizers are not permitted to enter into contractual agreements unless they are approved by the SFSS. Where there may be a conflict, this document will prevail.
 - i. Event organizers must notify the SFSS Coordinators of any extraneous agreements they attempt to enter into, and must have them approved prior to legitimately entering into the agreement.
 - ii. Any agreements that have not been approved by the SFSS will result in the event being cancelled and disciplinary action being taken against the organizers, at the discretion of the SFSS.

If the rules set out in this document are not followed, SFSS Coordinators have the authority to administer disciplinary actions to the event organizers until the issues are resolved. Member Services Coordinators may also perform random audits to ensure that event organizers are following these Terms of Reference.

Should there be any questions, please contact the SFSS Student Centre at studentcentre@sfss.ca.

Valentine's Day Origami Rose and Letter-Writing Workshop Post-event Report

Table of Contents

[Executive Summary](#)

[Introduction](#)

[Finances](#)

[Logistics](#)

[Feedback](#)

[Conclusion](#)

Executive Summary

Summary

Overall, this was a fun event. We had 8 people come (including VP Student Life Jennifer, Events At-Large member Fiona, and the Events Coordinator Dipti). At the end (at the one-hour mark), people had to leave so it was just Jennifer and Fiona with 2 other students talking about The Office and Friends (as potential future trivia nights) and past events we did (Stranger Things murder mystery night).

Key Achievements

This event strengthened community ties between SFU students and SFSS.

This event also increased student engagement (one of the students tagged us on Instagram).

Key Recommendations

List

Introduction

History

Background

Who: SFU students and faculty members

What: Creative workshop for Valentine's Day (origami rose and letter-writing)

When: Feb 10 at 3:30pm to 4:20pm

Where: Zoom

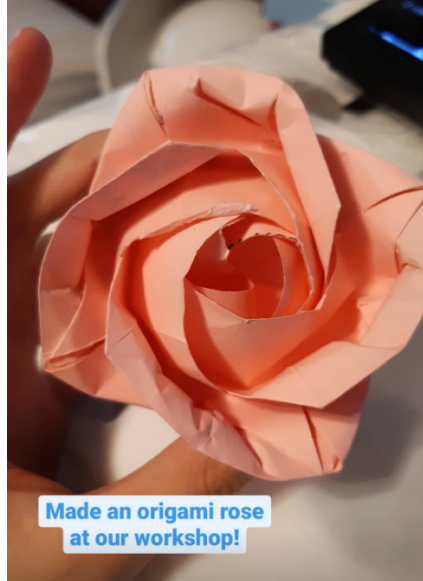
Why: to provide a fun Valentine's Day event

Objectives

To increase student engagement

To have a Valentine-themed event

To teach students a new skill (origami)



Made an origami rose
at our workshop!



I tried lol

This looks amazing 🥰🥰🥰

Finances

Budget

N/A

Actual Costs

N/A

Recommendations

N/A

Logistics

Location

This event was hosted through Zoom. We watched [this YouTube video](https://www.youtube.com/watch?v=RWybarjPE1Q&ab_channel=TadashiMori) (https://www.youtube.com/watch?v=RWybarjPE1Q&ab_channel=TadashiMori) and made the rose together, giving each other feedback and helping each other out.

We also talked about <https://www.futureme.org/> which would send an email

Marketing & Media Promotion

The event was promoted via SFSS social media (Facebook, Instagram, email newsletter). The [@sfss_events Instagram](#) also promoted the event and so did Board members and Events Committee at-large members.

I also promoted the event on many Discord servers, including the official Reddit Simon Fraser University server. I also promoted through the SFU Psychology and SFU Student Bulletin email newsletters.

Recommendations

N/A

Feedback

Feedback was generally positive. Attendees all said they had fun.

Attendees

I asked for specific feedback from attendees and they said the event was good, and we basically achieved the goals we set out to achieve for this event. Attendees also tagged us in their Instagram stories.

Organizers/Volunteers

The SFSS Events Coordinator, Dipti, thanked Fiona and I (Jennifer):

- I got to go.. But thank you so much Jennifer & Fiona. It was so much fun.. I always wanted to make Origami rose...

Conclusion

This was a fun event - it was better than just watching a tutorial video by yourself because you could be confused with other people and there was a sense of camaraderie. In the future, we could host more origami-themed events.