

## 1. CALL TO ORDER

Call to Order – 2:03 PM

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əy əm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Sel̓ íl witulh (Tsleil-Waututh), k<sup>w</sup>ík<sup>w</sup>əł əm (Kwkwetlem) and q̓ icə y̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 HRP Committee Composition

President ( <i>Chair</i> ).....	Osob Mohamed
VP Finance .....	Corbett Gildersleve
VP Student Services .....	Matthew Provost
At-Large Representative .....	Balqees Jama

### 3.2 Society Staff

Transition Manager .....	Lawrence Jones
Administrative Assistant .....	Somayeh Naseri

## 4. ADOPTION OF THE AGENDA

### 4.1 MOTION HRP 2020-09-23:01

**Balqees/Corbett**

*Be it resolved to adopt the agenda as presented.*

**CARRIED AS AMENDED UNANIMOUSLY**

- Add In-Camera Item 6.5 Clubs Days Overtime
- Add New Business Item 5.1 Additional Admin Assistants

## 5. NEW BUSINESS

### 5.1 Additional Admin Assistants MOTION HRP 2020-09-23:02

**Matthew/Corbett**

*Be it resolved that the HR and Personnel Committee approve the hiring of two additional Designated Admin Assistants by the Administrative Assistant Hiring Committee.*

**CARRIED UNANIMOUSLY**

## 6. DISCUSSION

### 6.1 Progress on Hiring Committees

- Number of hiring committees ongoing and Operations Organizer job posting posted. Student Advocate job description finished and hiring committee needs to be created.
- Many applicants for the positions posted.
- Suggestion to create a hiring report ex. Tracking number of applicants, tracking when most applicants apply.

## 7. IN-CAMERA

### 7.1 MOTION HRP 2020-09-23:03

Corbett/Balqees

*Be it resolved to go in-camera for the remainder of the meeting.*

**CARRIED UNANIMOUSLY**

### 7.2 Administrative Assistant Hiring

### 7.3 Ongoing grievances & Updates from Working Condition Meeting

### 7.4 COVID-19 Safety Planning

### 7.5 Clubs Days Overtime

## 8. EX-CAMERA

### 8.1 MOTION HRP 2020-09-23:04

Balqees/Matthew

*Be it resolved to go ex-camera.*

**CARRIED UNANIMOUSLY**

## 9. ADJOURNMENT

### 9.1 MOTION HRP 2020-09-23:05

Balqees/Matthew

*Be it resolved to adjourn the meeting at 3:37 PM.*

**CARRIED UNANIMOUSLY**