

# 1. CALL TO ORDER

Call to Order – 11:05AM

# 2. TERRITORIALACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əy̓ əm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Sel̓íl wítulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əł̓ əm (Kwkwetlem) and q̓icə̀y̓(Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

# 3. ROLL CALL OF ATTENDANCE

## 3.1 Committee Composition

At-Large Representative ( <i>Chair</i> ).....	Phum Luckkid
VP Student Services.....	Matthew Provost
VP Student Life.....	Jennifer Chou
Student At-Large.....	Tony Yu
VP University Relations .....	Gabe Liosis
Ex-officio .....	Osob Mohamed

## 3.2 Society Staff

MSC-Clubs.....	Ricky Che
MSC-Clubs.....	Melanie Ling
MSC-Events .....	Dipti Chavan
MSC-Student Unions .....	Anna Reva
MSC-Generalist .....	John Tseng
MSC-Surrey .....	Shelley Durante

## 3.3 Absent

VP Student Services .....	Matthew Provost
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# 4. ADOPTION OF THE AGENDA

## 4.1 MOTION MSA 2020-07-13:01

Phum/Tony

*Be it resolved to adopt the agenda as amended.*

**CARRIED AS AMENDED UNANIMOUSLY**

- Added Section 7 Adjournment.

# 5. NEW BUSINESS

## 5.1 Terms of Reference Change – MOTION MSA 2020-07-13:02

Jennifer/Gabe

*Be it resolved to change SO-14: 14.1-6 to read "Member Service Coordinator" as opposed to "Club Coordinator."*

**CARRIED UNANIMOUSLY**

- All committees are open to anyone, so any staff can come and contribute to discussion, but this is still a good change to make.

## **5.2 Councillor At-Large Member – MOTION MSA 2020-07-13:03**

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*Whereas the committee reserves one space for an At-Large member on the recommendation of the Council;*

*Be it resolved to appoint Tony Yu as a member of the Member Services Advisory Committee.*

**TABLED**

# 6. DISCUSSION ITEMS

## **6.1 Greek life Organizations**

- Recognition of social organizations as clubs.
- VP Student Life met with a representative from Phi Delta Epsilon and was told that on April 30<sup>th</sup>, 2021 professional fraternity will not be considered a SFSS club anymore as their status will expire.
  - They have their own liability insurance, by-laws and no hazing rule.
  - They want permanent club status because without it, it makes it harder to book spaces on campus and must pay for it as well.
  - Suggested a trail with professional fraternities first and then see if social fraternities can be added.
- Long history of this, the two professional fraternities that are recognized as an official club are collateral.
  - Have tried to work things out before.
  - Their status isn't expiring, it will be ending because SFU does not allow Greek life on campus, and SFU will not support SFSS allowing Greek life organizations considered as club.
  - SFSS has been advised by their insurance provider to not have association with Greek life because it diminishes their liability and causes a lot of risk.
    - Even though they have their own insurance, SFSS will be looped in if there are legal actions because they are the parent organization of clubs.
    - This has been an issue with AMS as well.
    - Insurance providers won't cover anything related to fraternities and sororities because it's a high risk environment.
- Greek life is also sex based clubs, so they are not open to every single SFSS member.
- Phi Delta Epsilon and Alpha Kappa Psi doesn't own property and are professional organizations. It is also open to all sexes/genders which is why they could remain clubs for this long.
- The two fraternities are often used as examples by other students to say, "but why not us?" which makes them a constant issue.
- The two groups have received options in the past which included removing association with parent Greek life organization and rebrand or to cease being a club by April 30<sup>th</sup>, 2021.
- VP Student Life will contact them and let them know that this has been discussed and remind of their options.

## **6.2 At-Large member recruitment questions**

- Need to recruit as soon as possible.
- At-Large Representative (PL) has drafted three questions about experience with student life at SFU, what changes they'd like to see in SFSS Member Services, and favourite event at SFU.
  - The favourite event at SFU one helps show their involvement and passion to improve
- At-Large Representative (PL) will send this to VP Student Services.

## **6.3 Funding Guidelines and Club Terms of Reference**

- April 2020, Funding and Granting Guidelines and Club Terms of Reference were submitted to the Board for review but have not heard back.
- Pretty sure it was approved by the Board, but it is currently a topic of conversation as well.
- As of now, these are still the guidelines.
- If any changes are made, they will come through the Finance and Audit Committee.
- President will follow up with VP Finance.

#### **6.4 Fall Clubs Days**

- Third week of September 15-17<sup>th</sup>.
- Looking into what platform to use, like Zoom or social media.
- Recorded video from clubs for the students in another time zone.
- Announce once the platform is confirmed and complete plan has been fixed but needs to be announced early.

#### **6.5 Support for in-person events during COVID-19**

- Coordinators should update stance on this, and are debating different options currently.
- MECS is not supporting student events at all. Only supporting staff and faculty, up to 20 people, in specific places.
- Expectation of the university is that everyone will have similar plans.
- Should err on side of caution.
- Groups have been asking if they can receive funding for events happening outdoors, off-campus.
- At-Large Representative will submit the item at a Board meeting, but it seems like the general stance is no group events.
- This will be discussed at the Joint Services Committee meeting.
- Hard to confirm if groups will be using the funding appropriately and practicing proper guidelines.
- Continue with same messaging until Board has a discussion.
- If stance stays the same, update the date on website so students see it is recent.

#### **6.6 Funding food/gift cards for virtual events**

- Food is not included in granting for virtual events, but groups are asking for Skip The Dishes gift cards.
- Reconsider this as currently under budget, and it may be a good way to support students.
- There is a limit for gift cards which is \$25.
  - Suggestion to increase this to \$100 as there is not spending on venue and other expenses right now.
- Groups have mostly been using their core funding rather than grants, and they have been reimbursed for Skip the Dishes, UberEats etc.
- Only a few grants have been received, and they have also been small.
- This is related to the Funding Guidelines which may need to be updated to reflect an increase.
- The \$25 is only meant to be covering prizes, not food. Unofficially been giving \$50 and going case by case. Circumstances have led to them being more generous.
- Skip the Dishes would fall under the food expenses, but SFSS does not cover tips and delivery.
  - Administrative work can add up as well if a big event needs individual receipts processed.
- Potential that gift cards can be given out and used for personal use which is why the \$25 cap was put in place. A \$25 increase to \$50 would be helpful.
- Need to make it public that \$50 is the new limit, and there is also room to decide case by case.

#### **6.7 Process for handling contracts from student groups**

- Occasionally get groups who want to work with sponsors or other external vendors and need to sign a contract. Contract gets sent to SFSS because club is not a legal entity.
- Suggested process:
  - 1. Club or DSU submits a contract. **FIRST LEVEL REVIEW BY A COORDINATOR.** (Sent back to groups if missing info or deemed problematic).

- 2. If complete, and there's no need for a meeting with the group, the contract is sent to VP Student Services for signing (other Coords will be looped in as necessary).
- 3. If the contract is complex with multiple considerations, Club or DSU Coord sets up a meeting with the group, Coord and VP Student Services.
- Having two coordinators look at it during the first step would be best.
- Coordinators and Transition Manager will put together a list of things to be aware of which will then be saved to be referred to.
- Doesn't hurt to get the Society's lawyer to look at it too if it's more complex.
- Need to share with groups that SFSS needs to review and sign contracts.

#### **6.8 Member Resources Project**

- Working on resources for students to access on the website like how to book a room, how to create a club, Surrey specific page, and how to plan an event.
- If it's ready it should be uploaded and shared now.
  - Can take link rearrangement issues to Website Working Group.

## **7. ADJOURNMENT**

### **7.1 MOTION MSA 2020-07-13:06**

**Gabe/Tony**

*Be it resolved to adjourn the meeting at 12:17PM.*

**CARRIED UNANIMOUSLY**