

## 1. CALL TO ORDER

Call to Order – 1:32 PM

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Sḵw̓x̓wú7mesh Úxwumixw (Squamish), Sel̓ílwitulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwikwetlem) and Katzie Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Committee Composition

At-Large Representative ( <i>Chair</i> ) .....	Phum Luckkid
VP Student Services .....	Matthew Provost
VP Student Life .....	Jennifer Chou
Student At-Large .....	Tony Yu
Student At-Large .....	Justin Yu
Student At-Large .....	Rasha Syed
Student At-Large .....	Rolan Liu
Student At-Large .....	Abigail Pena

### 3.2 Society Staff

Transition Manager .....	Lawrence Jones
Member Services Coordinator – Surrey .....	Shelley Durante
Member Services Coordinator – Student Unions & Groups .....	Anna Reva
Member Services Coordinator – Generalist .....	John Tseng
Member Services Coordinator – Events .....	Dipti Chavan
Member Services Coordinator – Clubs .....	Ricky Che
Member Services Coordinator – Clubs .....	Nancy Mah
Member Services Coordinator – Clubs .....	Melanie Ling

### 3.3 Regrets

Student At-Large .....	Rolan Liu
Student At-Large .....	Rasha Syed

## 4. RATIFICATION OF REGRETS

### 4.1 MOTION MSA 2020-10-27:01

#### Tony/Justin Yu

*Be it resolved to ratify regrets from Rolan Liu, Rasha Syed, and Matthew Provost.*

#### CARRIED AS AMENDED UNANIMOUSLY

- Amended to add Matthew Provost to regrets.

## 5. ADOPTION OF THE AGENDA

### 5.1 MOTION MSA 2020-10-27:02

**Justin Yu/Jennifer**

*Be it resolved to adopt the agenda as presented.*

**CARRIED UNANIMOUSLY**

## 6. MATTERS ARISING FROM THE MINUTES

### 6.1 MOTION MSA 2020-10-27:03

**Tony/Justin**

*Be it resolved to receive and file the following minutes:*

- 2020-09-15 MSA

**CARRIED UNANIMOUSLY**

## 7. NEW BUISINESS

### 7.1 MOTION MSA 2020-10-27:04

**Tony/Jennifer**

*Be it resolved to appoint Justin Yu as Vice-Chair of the Member Services Advisory Committee.*

**CARRIED UNANIMOUSLY**

## 8. DISCUSSION ITEMS

### 8.1 Student Group Training

- SVFPO – anti racism, accessibility – add stuff to canvass (how to deal with accessibility issues). Guidelines, generic message, timelines.
- Potentially live training.
- Member Services Coordinator – Student Unions & Groups suggested to Working with SFU engagement for additional content including accommodation. Several overlaps. Member Services Coordinator – Student Unions & Groups is reviewing content. Mandatory is the biggest issue.
- VP Student Life content is not ready yet.
- Member Services Coordinator – Student Unions & Groups will review what SFU has offered.
- Member Services Coordinator – Surrey’s concern is making it Mandatory.
- One of the Student At-Large suggested to consider the times of exec turn over, amount of content, wants Orientation for Admin (cheque reqs).
- VP Student Life suggested that people can ask specific questions if live.
- A Member Services Coordinator – Clubs suggested to get rid of Initial Club requirement.
- Transition Manger said that it used to be mandatory but clubs went to board.
- Member Services Coordinator – Student Unions & Groups suggested to make a quiz (simple) to prove you’ve watched.
- Event based or for everyone?
- VP Student Life said that Videos would need to be captioned. Like the idea of one or two executives. Live sessions 3 or 4 options.

- The Chair suggested for antiracism it would be better to reach out to social justice association (SFPIRG).
- VP Student Life would go to BIPOC committee for redocumentations.
- SFU “courses”
- Member Services Coordinator – Student Unions & Groups will communicate what SFU has provided to VP Student Life and the Chair.

## **8.2 Petty Cash Increase and Club Constitutions**

- Question: What is the status so far?
- Policies have been amended for club constitution.
- Member Services Coordinator – Clubs said in the process of being changed and contacted gravite, can not make change to petty cash in portal until gravite.
- Constitutions can be changed, Communications Coordinator is working on getting it on website.
- Adding a feature in the portal so clubs can upload constitution.
- Now it is optional for students to email or post constitutions.
- ALL SFSS policies are visible and accessible once approved.
- Club terms of reference will be updated.

## **8.3 Volunteer Verification for the SFSS**

- Members have requested references for medical and law school.
- Member Services Coordinator said Clubs received request that was from a student we no longer had record of.
- The Chair said if we know the student we can do it, if we can look in portal.
- Member Services Coordinator – Surrey- Confidentiality concerns?
- Transition Manager Recommended verification only since we had the database, we can verify the names prior approval from the student.

## **8.4 Club Portal Website and Contract**

- It takes awhile to update club portal.
- The Chair asked if we can hire a staff person who is in charge of portal (portal part of website?) Website hosted internally by SFSS.
- Member Services Coordinator – Clubs - We have ability to some of it, cant change financial stuff mid stream.
- Member Services Coordinator – Surrey – expensive, a lot of work.
- Transition Manager asked what problem we are trying to solve. Integration, responsiveness to change. Gravite can do it, but if we would have to spend more. Gravite cost effective. Start with can we make the changes in Gravite. Spend more money and we could make changes. Change the way we communicate with Gravite. We can change the contracts.
- Member Services Coordinator – Clubs explained that Gravite asked everything be channelled through one person.
- Another Member Services Coordinator – Clubs said Gravite contracts are for rebuilding relationship - Communications Coordinator, Member Services Coordinator – Clubs, Alejandro. Negotiated better contract, more maintenance hours, etc. Gravite is also in charge of new room booking system. Gravite advantage is always there.

### **8.5 DSU Core Funding Contribution**

- Small DSU \$300 core move to 5% etc does this need to go through all of the channels? Is it a policy?
- Member Services Coordinator – Student Unions & Groups: Not a policy, built into portal. Member Services Coordinator – Student Unions & Groups will write it up and put it in the newsfeed and it becomes official or Phum can write something up.

## **9. ADJOURNMENT**

### **9.1 MOTION MSA 2020-10-27:05**

**Justin/Tony**

*Be it resolved to adjourn the meeting at 2:40 PM.*

**CARRIED UNANIMOUSLY**