1. CALL TO ORDER

Call to Order – 1:34 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh Úxwumixw (Squamish), Selíl̓witulh (Tsleil-Waututh), kʷikʷəλ̓əm (Kwikwetlem) and Katzie Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

At-Large Representative *(Chair)* ....Phum Luckkid
VP Student Services…..Matthew Provost
VP Student Life...Jennifer Chou
Student At-Large...Tony Yu
Student At-Large...Rasha Syed
Student At-Large...Rolan Liu
Student At-Large...Abigail Pena

3.2 Society Staff

Campaign, Research, and Policy Coordinator.................................Sarah Edmunds
Member Services Coordinator – Surrey ....Shelley Durrante
Member Services Coordinator – Clubs...Melanie Ling
Member Services Coordinator – Clubs...Nancy Mah
Member Services Coordinator – Clubs...Ricky Che
Member Services Coordinator – Generalist ....John Tseng
Member Services Coordinator – Student Unions Groups ....Anna Reva
Member Services Coordinator – Events ....Dipti Chavan
Transition Manager ....Lawrence Jones

3.3 Regrets

Student At-Large...Rasha Syed
Student At-Large...Abigail Pena

4. RATIFICATION OF REGRETS

4.1 MOTION MSA 2020-11-17:01
Jennifer/Tony
Be it resolved to ratify regrets from Rasha Syed and Abigail Pena.
CARRIED UNANIMOUSLY

5. ADOPTION OF THE AGENDA

5.1 MOTION MSA 2020-11-17:02
Phum/Tony
Be it resolved to adopt the agenda as presented
CARRIED AS AMENDED UNANIMOUSLY

- Add discussion item 6.5 SFSS Canvas Course Training
- Add discussion item 6.6 Online Campaigns Update

6. DISCUSSION ITEMS

6.1 Club/DSU Funding Routes (Shelley)

6.1.1. There are some difficulties with the method that students take to get funds.

- The first line of student group funds should be through SFSS grants (applies to both clubs and Student Unions).
- Any financial inquiries directly sent to Board members should result in a redirection to or check in with Staff.

6.1.2. Late requests for grants have been problematic.

- All parties should be consistent with our deadlines. It is important for all parties to maintain a consistent position on grant timelines.

6.1.3. The Events Committee application form has been modified to note double dipping is not permitted.

6.1.4. No applications have come forth for the next Events Committee meeting (tomorrow)

- The Events Committee only meets once every two weeks. Smaller grant requests should go to the Student Centre first. Larger grant requests should be submitted to the Events Committee with enough time for it to be discussed.

Action Item: The Chair should advise Events Committee members to forward any requests to the Student Centre first.

6.2 Granting Timelines (Ricky)

6.2.1. The intention is to clarify the timelines for the SFSS granting process timelines.

- There have been instances when Events Committee members sent students to the SFSS Staff to get large grants approved. Oftentimes these requests are on short notice (within the 10 day submission deadline that is established).
  - This is due to the fact that the Events Committee meets infrequently (once every two weeks).
- Any grant up to $1,500 requires 10 business days' notice.
- Any grant greater than $1,500 requires 20 business days' notice.
  - Note: the 10 and 20 business day deadlines are built into the gravit-e system.

6.2.2. Exceptions, while less ideal, can be made for grants that are submitted a day or two late, but it requires active communication with the Coordinators to work it through in the system.

- More leniency can be expected as the COVID-19 pandemic continues.
- It is important to clearly advise to students that exceptions are special cases and are not to be expected at all times.
- Coordinators have to be mindful when they proceed with an exception, as it may set a precedent for other student groups when they apply for grants.

6.2.3. Due to the pandemic, many student groups receive substantially less funding from their respective departments.

- Coordinators want to balance being fair to student groups with setting realistic expectations for the rest of their lives (making exceptions for deadlines).

6.2.4. If students were previously denied a grant, there are cases when they don't even bother to request for a second grant.

Action Item: Chair should make an announcement post/guidebook on what is common procedure for granting processes, and to reach out to the SFSS if there are any questions.

6.3   Bystander Intervention and Allyship Workshop (VP Student Life)

6.3.1. As a result of a meeting with Paola (SVSPO), it is too complicated to make these trainings mandatory.

6.3.2. Paola offered to host workshops instead.
- Tailored to the online platforms.
- SFSS Staff to suggest three dates and three times between January to March 2021.
- Everybody is welcome to participate.

6.3.3. The workshops are not mandatory, but we want as many people as possible to attend the workshops.
- Potential utilization of gift cards to incentivize attendance
- Who will be the owner/host?
  - Clubs and SU's should both be involved with this
- Which budget line will the gift cards be coming from?
  - It must be consistent for subsequent of these workshops.

Action Item: VP Student Life to send email to the Coordinators for further discussion

6.4   SFSS Clubs Representative (*Chair*)

6.4.1. Since Board is moving to Council due to bylaw changes, is there a possibility for a singular council position for a club executive member?
- Would we have an election for this?
- One position for all clubs would be a stretch. Perhaps one per category.
  - There is the concern that there are clubs that don't fit into any category, or have a minimal amount of members.

6.4.2. Club members may have no idea who to reach out to if they come across any problems.
- VP Student Life? Faculty Reps?

6.4.3. There is too great a variety of clubs for just one person to represent them all.
- Some clubs will want to be active, but some might not care at all.

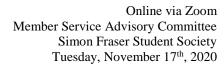6.4.4. Discussion to continue at a later time with more participants.

6.5   SFSS Canvas Course Training (VP Student Life)

6.5.1. Paola (SVSPO) took a look at the current Canvas Course offering and had suggestions.
- Possibility to add alternative text for the images.
- Text written in plain, accessible language.
- To utilize infographics and short captioned videos to reduce the amount of text.
- Paola will create and provide SVSPO-related content by the end of April 2021.

6.5.2. The Disability and Neurodiversity Alliance (DNA) had concerns regarding accessibility training.
- It is challenging to make accessibility training mandatory.
- Suggestion: Make some training mandatory for Council and Board committees.
- Suggestion: Use the honour system for the Canvas Course and any live trainings.

Action Item: VP Student Life should send email to the Coordinators for further discussion.

6.6   Online Campaigns Update (VP Student Life)

6.6.1. Suggests hosting online campaigns (social media, newsletters, emails) for harassment prevention, anti-racism, and accessibility training.

6.6.2. Can host similar campaigns every semester.

Action Item: VP Student Life should send email to the Coordinators for further discussion

7. ADJOURNMENT

7.1   MOTION MSA 2020-11-17:03
Tony/Rolan
Be it resolved to adjourn the meeting at 2:45 PM.
CARRIED UNANIMOUSLY