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SFSS BOARD WORK REPORT

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SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
April 1st - April 16, 2021

Accessibility Advisory

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	1 hour 20 minutes
Summary	<ul style="list-style-type: none"> ● Debrief document: https://docs.google.com/document/d/1ZvN05l-jGADiMA-WeGOHaE0tGOhx6FX3IDyJnpl0Zml/edit# ● Discussed updates on: <ul style="list-style-type: none"> ○ Disability Justice Issues Policy ○ SUB Accessibility Supplies (brainstormed possible supplies in the SUB) ○ Accessibility Standard Policy (coming into force this month!) ○ Accessible Events Checklists (for in-person and online events) ○ Potential accessibility vendors list ○ Having SFSS take on Accessibility Fund payments (complicated; need to check in with Finance office) ○ Reimbursement email notification (long-term project) ○ SUB Accessibility Audit (still need to send out the survey) ● Went over what to include in orientation for new Board/Council members that is accessibility-related
Ongoing Projects	<ul style="list-style-type: none"> ● Disability Justice Issues Policy ● SUB Accessibility Supplies ● Setting up bursary using the fund ● Accessibility audit for the SUB ● Improving accessibility fund request form ● Accessibility Standard Policy Appendices ● SUB gender-neutral washrooms
Relevant Strategic Priorities:	<ul style="list-style-type: none"> ● Student well-being ● Student financial health

Black Indigenous People of Color

Committee Chairs	Balqees Jama (At-Large) and Matt Provost (VP Student Services)
# of Meetings	1
Total Time (Hrs)	2.5 hr

<p>Summary</p>	<p>Motions:</p> <ul style="list-style-type: none"> - Adopted some minutes - Adoption of the BIPOC Committee Annual Plan <ul style="list-style-type: none"> - BIPOC Empowerment initiatives and structuring for the committee - Advocacy for Concrete, Safe, & Equitable Return Plan to Campus <p>Discussion Items:</p> <ul style="list-style-type: none"> - Black Student Support Centre Development <ul style="list-style-type: none"> - VP Finance has consulted with SOCA regarding budgeting for the Support Centre. The hiring committee for the coordinator has been struck and job posting is up. - Good circulation of job posting including by the Federation of Black Canadians, the Black Caucus of the Canadian Federation of Students, SFPIRG and local Black community members. - Posting closes on the 16th and interviews will occur the week after. - \$10,000 for the Black Student Support Center that SOCA will be working to run with the coordinator. - Athletics Team Name Selection Consultation Process <ul style="list-style-type: none"> - Discussions have happened with Theresa Hansen (Directors of Athletics Department) about how important it is for consultation to happen with FNSA and SOCA regarding the new names, and that they are able to give their comments and critiques. - At-Large Representative (BJ) attended the last SOCA meeting and heard what happened from their members. - SOCA members felt that they were combative towards their suggestions, and they did not seem willing to change the name. - SOCA asked what the next steps are and they received vague answers. They expressed frustration that Student At Large (MH) has been guiding and consulting SFU to make sure this process is smooth and does not cause harm, and they did not take that advice and therefore caused harm. - There has been deliberate effort put in proactively to avoid this situation. - SFSS has stated multiple times that they are here to help guide the consultations, and SFU has not been willing to engage with them - Suggestion was made that some form of reparations is needed for SOCA members as they took time out of their day for the meeting because the meeting was not worth their time due to the reluctance of SFU. - Update on community Guidelines <ul style="list-style-type: none"> - This will be started soon - COVID-19 Vaccines and Campus Safety <ul style="list-style-type: none"> - Return to school in the Fall, but not everyone is able to get vaccines right away. - Safety concerns and BIPOC communities are more impacted. - Encouraging community to take vaccine as well as ensure there are resources for students - SFSS Issues Policies <ul style="list-style-type: none"> - BIPOC committee's recommendations and input are reflected in the anti-racism policy as well as other issues policies - Wellness Working group updates
<p>Ongoing Projects</p>	<p>Advocacy on VP People, Equity, Inclusion Development BIPOC Health and Counselling Athletics Team Name Change</p>

	At-Large Committee Members' SFU Co-Curricular Record Recognition Black Student Support Centre Establishment
Relevant Strategic Priorities:	Student Wellbeing Student Engagement University Relations

Events

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	1 hour 6 minutes
Summary	<ul style="list-style-type: none"> ● Debrief document: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwftG4J4Cvp326DM/edit ● Passed motions for gift card giveaway during finals season and gift cards for Pet Yoga with SFU Recreation ● Talked about social media campaigns and posting stuff for giveaways ● Went over a wilderness awareness workshop that the Events Coordinator, Dipti, is planning ● Gave updates on: <ul style="list-style-type: none"> ○ Women of the Year Awards Celebration Event ○ The Office trivia night ○ Mandatory Anti-Racism Education (MARE) workshops
Ongoing Projects	<ul style="list-style-type: none"> ● Mental Health Mondays Giveaways ● Creating Accessible Neighbourhoods Workshop ● Sustainability and study snacks Instagram giveaway posts ● Wilderness awareness workshop ● Pet Yoga with SFU Recreation
Relevant Strategic Priorities:	Student engagement

Executive Committee

Committee Chair	Osob Mohamed
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet during this period
Ongoing Projects	
Relevant Strategic Priorities:	

External & Community Affairs

Committee Chair	Samad Raza
# of Meetings	0
Total Time (Hrs)	0
Summary	Lobby Days concluded
Ongoing Projects	Met with Government officials and advocated on several issues. ECAC meeting on Monday, April 19.
Relevant Strategic Priorities:	

Faculty and At-Large Representatives

Committee Chair	
# of Meetings	
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Finance and Administrative Services

Committee Chair	VP Finance Corbett Gildersleve
# of Meetings	1
Total Time (Hrs)	1 hour
Summary	<p>Special Meeting - Council Remuneration Proposal Feedback Session</p> <p>We held this session to give students the opportunity to discuss and give feedback about the proposal which has been sent out to students on March 24th. We had 12 people attend the meeting and asked questions, gave comments, and concerns about the proposal.</p> <p>A summary of the meeting recording was developed by Admin Staff and provided to the committee.</p>
Ongoing Projects	Council Remuneration Proposal
Relevant Strategic Priorities:	Student Financial Health

First Year Engagement

Committee Chair	Haider Masood
# of Meetings	Did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Governance

Committee Chair	Gabe Liosis
# of Meetings	1
Total Time (Hrs)	1 Hr
Summary	We had one meeting this period, mainly discussing SFSS Issues Policies Development plan and making sure we were on track to submit some draft issues policies to the Board in order for a vote to take place on April 23rd (last Board meeting).
Ongoing Projects	- SFSS Issues Policies creation
Relevant Strategic Priorities:	Organizational Development

Member Services Advisory

Committee Chair	Phum Luckkid
# of Meetings	1
Total Time (Hrs)	1
Summary	<p>Granting procedures for grants over \$1500</p> <ul style="list-style-type: none"> - The club coordinators wanted to know what is the process for grants over \$1500 as previously the transition manager had to sign them to be approved by the coordinators. After sending emails we have determined that our operations organizer is the new signer <p>In-person events for the Summer/Fall</p> <ul style="list-style-type: none"> - Coordinators wanted to know what our stance is on Fall 2021 reopening. - We concluded that since SFU has given us no clarity to the extent of reopening, we should not give a clear statement on reopening either - The SFSS intends to follow up with SFU closer to Fall and report to the board and to coordinators about reopening <p>Maximum number of Execs</p>

	<ul style="list-style-type: none"> - Club coordinators were concerned that people are exploiting being an executive on the club portal to get onto the co-curricular record - We decided a reasonable limit to the number of executives should be 20 - We wanted people to be able to subscribe to the newsletter without being an executive of a club, we suggested a button that allows users to subscribe to the newsletter
Ongoing Projects	None
Relevant Strategic Priorities:	Student Financial Health

Nomination

Committee Chair	Matthew Provost (VP Student Services)
# of Meetings	0
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Surrey Campus

Committee Chair	Mehtaab Gill
# of Meetings	0
Total Time (Hrs)	
Summary	Did not meet
Ongoing Projects	
Relevant Strategic Priorities:	

University & Academic Affairs

Committee Chair	Gabe Liosis
# of Meetings	0
Total Time (Hrs)	0
Summary	The Committee did not meet during this period due to a holiday on our regularly scheduled meeting day.

Ongoing Projects	<ul style="list-style-type: none"> - Sick Notes - COVID-19 Vaccine Campaign/Lobbying
Relevant Strategic Priorities:	University Relations, Student Wellbeing

Vancouver Campus

Committee Chair	Haider Masood
# of Meetings	Did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

SFSS BOARD WORK REPORT

This report reflects the Board work from
April 1st - April 16, 2021

President (Osob Mohamed)

Meeting Summary and Comments

Meeting, Date	Call with Lawyer - April 1st
Parties Attending	Gabe (VP University), Matt (VP Services), Corbett (VP Finance)
Meeting Length (Hrs)	0.5hrs
Reason	Consulting on HR matters
Summary and Outcome	We discussed a human resource issue with our lawyer after discussing with the Board at our previous meeting.
Next Steps	N/A

Meeting, Date	Table of Student Societies - April 1st
Parties Attending	Representatives from SFSS (Gabe), GSS (Matt McDonald, Reese Muntean, Hafsa Sadiq), TSSU (Rahil Adeli, Ed Graham)
Meeting Length (Hrs)	1.5hrs
Reason	Monthly meeting
Summary and Outcome	This was our first meeting, where we discussed the terms of reference for the group, each provided updates from our respective groups, and discussed some ongoing projects: <ul style="list-style-type: none">- RA Bargaining- Contract Workers Campaign- Student Affordability- Gondola Project- Migrant Students Alliance
Next Steps	N/A

Meeting, Date	Finance and Administrative Services Committee - April 6th
Parties Attending	SFSS Members, Board of Directors, Council
Meeting Length (Hrs)	1hr
Reason	Consultation Session

Summary and Outcome	This FASC meeting served as a consultation session on the new Council remuneration structure, and students who joined us had an opportunity to speak to the proposal and have their questions answered.
Next Steps	Review the summary of the session ahead of the Board meeting

Meeting, Date	Joint Health and Safety Committee
Parties Attending	SFSS staff & employer representatives
Meeting Length (Hrs)	1hr
Reason	Monthly meeting
Summary and Outcome	JHSC acts as a joint health and safety committee for internal staffing concerns to be discussed.
Next Steps	N/A

Meeting, Date	Weekly Check-in with Operations Organizer - April 7th
Parties Attending	Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1hr
Reason	Weekly check-in
Summary and Outcome	We meet on a weekly basis to discuss ongoing operational issues and HR matters that come up over the week.
Next Steps	N/A

Meeting, Date	Weekly Check-in with Board Organizer - April 7th
Parties Attending	Gabriel Goodman (Board Organizer), Gabe (VP University)
Meeting Length (Hrs)	0.5hrs
Reason	Weekly check-in
Summary and Outcome	We met to discuss ongoing projects, such as with the board portal exploration project, updating the records of decisions in our shared drive, and some upcoming items regarding Board orientation
Next Steps	N/A

Meeting, Date	TSC - Training Working Group -April 8th
Parties Attending	TSC Working Group members
Meeting Length (Hrs)	1.25hr
Reason	Regular meeting

Summary and Outcome	We discussed the survey that was sent out to Council to receive feedback on improvements for the upcoming year. We also developed a list of potential training topics, including governance, staff relations, lobbying and more. We also planned to follow up with DSUs that have not yet reported the results of their elections.
Next Steps	N/A

Meeting, Date	GSS/SFSS Meeting re: Shared Services Agreement - April 8th
Parties Attending	Corbett (VP Finance), Kurt Belliveau (Finance Coordinator) Matt McDonald and Pierre Cenerelli (GSS)
Meeting Length (Hrs)	1.5hrs
Reason	Reviewing the service sharing agreement
Summary and Outcome	We currently have a services agreement with the GSS that has not been reviewed or updated for many years, and we wanted to meet up to discuss the updating of the agreement, areas we see as needing changing, and issues around the payment received for services such as WC and OOC.
Next Steps	N/A

Meeting, Date	Board Meeting - April 9th
Parties Attending	SFSS Board, staff
Meeting Length (Hrs)	3.5hrs
Reason	Biweekly meetings
Summary and Outcome	Some of the major developments from this meeting include: <ul style="list-style-type: none"> - We passed a proposal from WUSC to fund two scholarships- one for a refugee student and one for a Black students, specifically for tuition and other mandatory fees - Provided a notice of motion for Issues Policies and for the update to all of our policies to reflect the changes in the Board structure - Reviewed a proposal to put a prayer room in the SUB
Next Steps	N/A

Meeting, Date	Bargaining Preparation - April 12th
Parties Attending	Mattt (VP Services), Corbett (VP Finance), gabe (VP University), Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1hr
Reason	Preparing our proposals
Summary and Outcome	We met to go over proposals still on the table in preparation for our next bargaining session.
Next Steps	N/A

Meeting, Date	SUB Opening Plan Working Group - April 12th
Parties Attending	SUB Working group members (SFSS Board & Staff)
Meeting Length (Hrs)	1.5hrs
Reason	In preparation for SUB opening when we are back on campus
Summary and Outcome	We discussed the main purpose and tasks ahead for the group, and how to make things work if we are to return to campus during the pandemic. We discussed operational needs, accessibility needs, and other items.
Next Steps	N/A

Meeting, Date	Joint Operations Group Agenda Setting - April 12th
Parties Attending	Matt McDonald (GSS), Erin Biddlecombe (SFU)
Meeting Length (Hrs)	0.5hrs
Reason	Preparation for JOG next week
Summary and Outcome	I provided some items from the SFSS, including a request for enrollment updates for our budgeting purposes, updates on SFU's plan to re-open campus in the fall, and other items.
Next Steps	N/A

Meeting, Date	Call with Lawyer - April 12
Parties Attending	Myself
Meeting Length (Hrs)	0.5hrs
Reason	Discussing HR issues
Summary and Outcome	Follow up call to discuss some HR matters
Next Steps	N/A

Meeting, Date	Student Affordability Working Group - April 13
Parties Attending	Student Affordability working group members
Meeting Length (Hrs)	1hr
Reason	Monthly meeting
Summary and Outcome	We went over our main 3 priorities, including OER initiatives, and some projects the group can work on in the upcoming year. The page on food resources is already up and ready for students to use, and the final touches on the financial calculator are being made. We've made some good progress this year!
Next Steps	N/A

Meeting, Date	Working Conditions Meeting - April 13th
Parties Attending	Ayesha Khan (Operations organizer), Nancy Mah, Melanie Ling, Fiona Lenfesty (CUPE 3338)
Meeting Length (Hrs)	1hr
Reason	To discuss HR matters
Summary and Outcome	The working conditions meeting was set up to discuss some ongoing HR matters with the Union
Next Steps	N/A

Meeting, Date	Hiring Committee Meeting - April 13th
Parties Attending	Matt (VP Services), Balqees (At-Large), Nafoni (Health Sciences Representative)
Meeting Length (Hrs)	1hr
Reason	To discuss the Board Organizer Hiring Committee
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Bargaining Session - April 14
Parties Attending	SFSS and CUPE 3338 Bargaining Committees
Meeting Length (Hrs)	5hrs
Reason	To continue bargaining the current collective agreement
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Interview with CBC - April 14
Parties Attending	Deana Sumanac (CBC)
Meeting Length (Hrs)	0.5hrs
Reason	Scheduled interview
Summary and Outcome	I spoke with CBC to discuss student issues relating to the pandemic, including tuition fees, student loans, and what we hope to see from provincial and federal leadership in the short-term.
Next Steps	It will be airing on the National in the upcoming week

Meeting, Date	SUB Discussion re:CJSF Renovation - April 14
Parties Attending	Corbett (VP Finance), Gabe (VP University), John Walsh (Building Manager)
Meeting Length (Hrs)	1hr
Reason	To discuss CJSF renovation plan
Summary and Outcome	We received a quote on the proposed CJSF renovation plan, to properly fit their space for their radio needs.
Next Steps	N/A

Meeting, Date	Student Safety Group - April 15th
Parties Attending	Representatives from the SFSS, GSS SFU departments
Meeting Length (Hrs)	2hr
Reason	Semesterly meeting
Summary and Outcome	We discussed CPS's response to the arrest in December, and to have an update on what they intend to do to review policies and procedures. We also spoke on food security initiatives from the Student Affordability Working group, SFU's plans regarding a return to campus, and heard general updates from each department.
Next Steps	N/A

Meeting, Date	SFSS Staff Meeting - April 15th
Parties Attending	SFSS staff
Meeting Length (Hrs)	1hr
Reason	Monthly meeting
Summary and Outcome	We received updates from our staff on what they have been working on the last month, provided staff related updates, and discussed the potential for an upcoming staffing retreat.
Next Steps	N/A

Meeting, Date	Weekly Check-in with Operations Organizer - April 15th
Parties Attending	Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1hr
Reason	Weekly check-in
Summary and Outcome	We meet on a weekly basis to discuss ongoing operational issues and HR matters that come up over the week.
Next Steps	N/A

Meeting, Date	Board Organizer Project Discussion - April 15
Parties Attending	Corbett (VP Finance), Gabe (VP University), Ayesha Khan (Operations Organizer)
Meeting Length (Hrs)	1hr
Reason	Project discussion
Summary and Outcome	We discussed the ongoing projects being worked on by the Board Organizer, and how to continue working on them.
Next Steps	N/A

Projects and Events

Project/Event Title	Emails, communications, and catch up work
Updates and Upcoming Plans	I've been trying to allocate at least 1-2hr a day (excluding Saturdays) to check my emails, and catch up on different tasks. On some days, if something urgent comes up I will add some time and time to this and address it right away. This period, I have also begun to clean up my inbox, google drive and look for documents that need filing in our shared drive before our term ends. There
Relevant Strategic Priorities	N/A
Total Time (Hrs)	15hrs

Project/Event Title	Miscellaneous HR tasks
Updates and Upcoming Plans	Working on job descriptions, including those for the Campaign Mobilizing Coordinator and Policy Research Coordinator, reviewing and approving staff requests, and going into Collage to review applications for the Black Student Support coordinator, which included reading all applications and all cover letters to develop my shortlist for interviews
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	9hrs

Project/Event Title	Exit Report
Updates and Upcoming Plans	Beginning on my exit report, which is due at the end of the month.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	1hr

Training

Training Session Date	N/A
Trainee	
Topics Covered	
Total Time (Hrs)	

VP Student Services (Matthew Provost)

Meeting Summary and Comments

Meeting, Date	Wellness World, 4/1/21
Parties Attending	Eve from Wellness World
Meeting Length (Hrs)	1 hr
Reason	Scheduled Meeting
Summary and Outcome	Highlights: <ul style="list-style-type: none">- Met with Eve discussed the background of Wellness World, this is a portal for students to access wellness and mental health resources- Discussed the potential of how this could be useful for SFSS Takeaways: <ul style="list-style-type: none">- Will be bringing this forward to other folks within SFSS to hear feedback and thoughts
Next Steps	n/a

Meeting, Date	HRPCOM Call, 4/1/21
Parties Attending	SFSS BOD: Osob Mohamed (President), Corbett Gildersleve (VP Finance), Gabe Liosis (VP University)
Meeting Length (Hrs)	30 min
Reason	Scheduled Meeting
Summary and Outcome	Discussed internal matters HRPCOM
Next Steps	n/a

Meeting, Date	Surrey Director Selection Committee, 4/1/21
Parties Attending	SFU Admin and various other folks across the University
Meeting Length (Hrs)	1 hr
Reason	Scheduled Meeting
Summary and Outcome	Continued the ongoing discussion around the Surrey Director and Hiring process
Next Steps	n/a

Meeting, Date	Anti- Indigenous Racism Workshop, 4//3/21
Parties Attending	SFSS BOD, Students and community members
Meeting Length (Hrs)	2 hr

Reason	Scheduled Meeting
Summary and Outcome	Professor Annie Ross hosted a session around Anti-Indigenous Racism
Next Steps	n/a

Meeting, Date	Wellness World Debrief, 4/6/21
Parties Attending	SFSS BOD: Jen Chou (VP Student Life), Phum Luckkid (At-Large) Society Staff
Meeting Length (Hrs)	1 hr
Reason	Scheduled Meeting
Summary and Outcome	Discussion around Wellness World as a platform, got feedback from staff as well as ensuring we are checking in around meeting with Eve. Had thorough discussion and next steps.
Next Steps	Jen will follow up with Eve

Meeting, Date	Governance Committee, 4/7/21
Parties Attending	SFSS BOD: Gabe Llois (VP University Relations), Osob Mohamed (President), Corbett Gildersleve (VP Finance), Balqees Jama (At-Large). Council: Zaid Lari (Council Chair) Society Staff: Gabriel (Board Organizer), Ayesha (Operations Organizer), Somayeh (Admin), Sarah (Policy/ Research Coordinator)
Meeting Length (Hrs)	2 hr
Reason	Scheduled Meeting
Summary and Outcome	Filed some minutes Discussion: <ul style="list-style-type: none"> - Issues Policies Development Plan - Living Wage Issues Policies Updates: <ul style="list-style-type: none"> - Transition Steering Committee - GOV Working Group - Training & Communications Working Group - Operations Working Group
Next Steps	n/a

Meeting, Date	Surrey Director Selection Committee, 4/1/21
Parties Attending	SFU Admin and various other folks across the University
Meeting Length (Hrs)	1 hr
Reason	Scheduled Meeting
Summary and Outcome	Continued the ongoing discussion around the Surrey Director and Hiring process

Next Steps	n/a
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Meeting, Date	Equity Committee TOR Discussion, 4/8/21
Parties Attending	SFSS BOD: Gabe Liosis (VP UR) Marie Haddad (Incoming VP Equity)
Meeting Length (Hrs)	1 hr
Reason	Scheduled Meeting
Summary and Outcome	Check in to drafting the Terms of Reference for the Equity committee for the upcoming year
Next Steps	n/a

Meeting, Date	Wellness Working Group, 4/9/21
Parties Attending	SFSS BOD: Serena Bains (Incoming VP UR), Jess Dela Cruz (Incoming VP Events) Society Staff: Shelley, Sindhu Health and Counselling Services: Martin (ED), Jaclyn (Comms Coordinator) Students at large: April (FNSA), Milan, Nim, Priyanka
Meeting Length (Hrs)	2 hr
Reason	Scheduled Meeting
Summary and Outcome	<p>Discussion:</p> <ul style="list-style-type: none"> - Housekeeping and expectations of the working group - Updates from last week <p>SFU HCS Update with MySSP</p> <ul style="list-style-type: none"> - Creation of short videos how to us MySSP - MySSP Communications Plan - MySSP review <p>BIPOC Support Groups</p> <ul style="list-style-type: none"> - Discussion of how support groups can be ongoing <p>De-Escalation and Cultural Competency Training</p> <ul style="list-style-type: none"> - Resources for competency trainings and how we can incorporate this into the SFSS - HCS is currently working with Security at SFU - Looking at policies and procedures moving forward <p>COVID-19 Vaccine for Students</p> <ul style="list-style-type: none"> - Discussion around the return to campus and COVID Vaccine for students - Stance needs to be taken for COVID safety protocol and prioritization of students who will be returning and they need the vaccine so everyone is safe
Next Steps	n/a

Meeting, Date	SFSS Board Meeting, 4/9/21
Parties Attending	SFSS Board of Directors Society Staff: Gabriel (Board Organizer), Ayesha (Operations Organizer), Somayeh (Admin), Sarah (Research/ Policy Coordinator), Council, The Peak, Guests
Meeting Length (Hrs)	3 hr

Reason	Scheduled Meeting
Summary and Outcome	<p>Passed some meeting minutes</p> <p>New Business/ Motions:</p> <ul style="list-style-type: none"> - SFU WUSC Scholarship Proposal (Link to Jens Doc) <ul style="list-style-type: none"> - SFU WUSC (World University Services of Canada) gave a presentation about a new pilot project to support Refugee students and also Black students get into university - Motion was passed to set up this scholarship to support refugees and Black students the motion was set up to \$20,000 to fund 2 students and their tuition - TMX Panel Proposal <ul style="list-style-type: none"> - The board approved up to \$500 to be allocated to speakers that will be hosting this panel - Prayer Room in SUB <ul style="list-style-type: none"> - SFSS motioned to allocate prayer room in the SUB building <p>Discussion Items:</p> <ul style="list-style-type: none"> - SFU Esports Memorandum of Understanding - External and Community Affairs Lobbying Updates - SFSS Accessibility Committee update - SFSS Events Committee Update - Prioritizing COVID-19 Vaccine for Post-Secondary Students - SFSS BIPOC Committee Feedback on Scarborough National Charter on Anti-Black Racism <p>Notice of Motion:</p> <ul style="list-style-type: none"> - Issues Policy Notice of Motion
Next Steps	n/a

Meeting, Date	Meeting w/ Samad & Raheli, 4/10/21
Parties Attending	SFSS BOD: Samad Raza (VP External) GSS: Raheli
Meeting Length (Hrs)	1 hr
Reason	Scheduled Meeting
Summary and Outcome	Meeting with folks to discuss ongoing projects for my upcoming role as external regarding International Students
Next Steps	n/a

Meeting, Date	First Peoples Gathering House Users Committee, 4/12/21
Parties Attending	SFU Indigenous Community
Meeting Length (Hrs)	2 hrs

Reason	Scheduled Meeting
Summary and Outcome	Discussion the ongoing project of the FPGH and expectations of the project
Next Steps	n/a

Meeting, Date	BIPOC Committee, 4/12/21
Parties Attending	BIPOC Committee
Meeting Length (Hrs)	2 hr
Reason	Scheduled Meeting
Summary and Outcome	<p>Adopted some minutes</p> <p>Motions:</p> <ul style="list-style-type: none"> - BIPOC Committee adopted annual plan to help structure next years committee projects and initiatives - Advocacy for Concrete, Safe, & Equitable Return Plan to Campus <p>Discussion:</p> <ul style="list-style-type: none"> - Black Student Support Centre Development <ul style="list-style-type: none"> - VP Finance has consulted with SOCA regarding budgeting for the Support Centre. The hiring committee for the coordinator has been struck and job posting is up. - Good circulation of job posting including by the Federation of Black Canadians, the Black Caucus of the Canadian Federation of Students, SFPIRG and local Black community members. - Posting closes on the 16th and interviews will occur the week after. - \$10,000 for the Black Student Support Center that SOCA will be working to run with the coordinator. - - Nama Change updates <ul style="list-style-type: none"> - Discussions have happened with Theresa Hansen (Directors of Athletics Department) about how important it is for consultation to happen with FNSA and SOCA regarding the new names, and that they are able to give their comments and critiques. - Update on Community Guidelines - COVID Vaccines - SFSS Issues Policies - Wellness Working Group Updates
Next Steps	n/a

Meeting, Date	Check-in, 4/13/21
Parties Attending	SFSS BOD: Osob Mohamed (president), Nafoni Modi (Health Schi), Balqees Jama (At-large)
Meeting Length (Hrs)	30 min
Reason	Scheduled Meeting
Summary and Outcome	Check in phone call
Next Steps	n/a

Meeting, Date	Bargaining Collective Agreement, 4/14/21
Parties Attending	SFSS BOD: Osob Mohamed (President), Corbett Gildersleve (VP Finance), Gabe Liosis (VP University Relations) Society Staff: Ayesha (Operations Organizer) CUPE Union
Meeting Length (Hrs)	5 hrs
Reason	Scheduled time
Summary and Outcome	Currently ongoing bargaining with CUPE for our collective agreement.
Next Steps	Still ongoing

Meeting, Date	Indigenous Student Centre Town Hall, 4/14/21
Parties Attending	Indigenous Student Centre and community
Meeting Length (Hrs)	2 hr
Reason	Scheduled Meeting
Summary and Outcome	Updates from the community
Next Steps	n/a

Projects and Events

Project/Event Title	Co-Curricular Record for SFSS At-Large Committee members
Updates and Upcoming Plans	This project is to recognize current SFSS at-large committee members and the work and commitments they have upheld this year, the co-curricular record is recognized by SFU and will be seen on students' co-curricular transcript. This shows recognition for extracurricular activities students partake in <ul style="list-style-type: none"> - Created a survey that at-large members can fill out - Coordinating with committee chairs to ensure that at large members have the opportunity to obtain this recognition - Working with society staff to coordinate the logistics of this project <p>**Update**</p> <ul style="list-style-type: none"> - Following up and going over survey results to ensure student at large members are getting CCR
Relevant Strategic Priorities	Student engagement and recognition
Total Time (Hrs)	3hrs

Project/Event Title	Student Wellness Working Group
Updates and Upcoming Plans	Committee was struck at University and Academic Affairs <ul style="list-style-type: none"> - This working group was struck to prioritize and address the need for more

	<p>wellness supports for our membership</p> <ul style="list-style-type: none"> - Folks will be working on various projects - SUF Health and counselling services have designated seats on this working group and have committed to keep ongoing collaboration <p>**Updates**</p> <ul style="list-style-type: none"> - Second meeting has happened: <ul style="list-style-type: none"> - Established community Guidelines - Will be following up advocacy around COVID -19 Vaccine for students
Relevant Strategic Priorities	Student supports, services, and outreach
Total Time (Hrs)	5 hrs

Project/Event Title	Digital services revamp
Updates and Upcoming Plans	<p>Online services campaign</p> <ul style="list-style-type: none"> - Creating social media posts to notify membership around what changes and current services that SFSS currently has - Student care and COVID-19 changes: creating social media material that will be circulated for students - Timeline when these will go out <p>Website resources:</p> <ul style="list-style-type: none"> - Creating new resources tab for students to find curated information around external resources they have access to - This will fall under: Housing Support, Food Security, Mental Wellness resources - Researching services that are offered and ensuring that students can access these, compiling information and will be reviewed so they can be organized on the website - Ongoing project, 6 month reviews of the resources so they can be properly curated <p>**Update**</p> <p>Working with Sindhu compiling resources</p>
Relevant Strategic Priorities	Student supports and services
Total Time (Hrs)	3 hrs

Project/Event Title	Let Us Speak Campaign
Updates and Upcoming Plans	<p>Attended First Peoples Gathering House Town Hall</p> <ul style="list-style-type: none"> - Addressed more student outreach and accountability measures - Surveys and information will be properly circulated so Indigenous students are aware of the project and its current standing <p>Working with FNSA</p> <p>**Update**</p> <ul style="list-style-type: none"> - Sitting on Users committee for FPGH and working the university for Indigenous student involvement
Relevant Strategic Priorities	Student Advocacy, Engagement, & Reconciliation

Total Time (Hrs)	4 hrs
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Project/Event Title	Issues Policies
Updates and Upcoming Plans	Creating and Drafting the current Issues Policy for Indigenous Inclusion and Reconciliation
Relevant Strategic Priorities	Student Advocacy
Total Time (Hrs)	25 hrs

Training

Training Session Date	
Trainee	
Topics Covered	
Total Time (Hrs)	

VP External Relations (Samad Raza)

Meeting Summary and Comments

Meeting, Date	Terry Beech, April 1
Parties Attending	Myself and Terry Beech
Meeting Length (Hrs)	30 min
Reason	Lobby days
Summary and Outcome	Discussion on several student issues, such as, Affordable housing, elimination of interest on federal portion of student loans. Terry showed great support and appreciation toward our lobby efforts.
Next Steps	N/A

Meeting, Date	Prep meeting, April 5
Parties Attending	Weichun and Myself
Meeting Length (Hrs)	30 min
Reason	Prep for the meeting with Katrina Chen
Summary and Outcome	We are ready for the meeting.
Next Steps	N/A

Meeting, Date	Katrina Chen, April 6
Parties Attending	Myself, Katrina chen and Weichun
Meeting Length (Hrs)	30 min
Reason	Lobby days.
Summary and Outcome	Discussion on TMX safety, and follow up on operating grants. Budget is coming out on April 20.
Next Steps	N/A

Meeting, Date	UPass Prep - April 6
Parties Attending	UAC members.
Meeting Length (Hrs)	1.5 hr
Reason	Prep for meeting with the Transportation minister.
Summary and Outcome	Prepared talking points and documentation

Next Steps	N/A
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Meeting, Date	ISA, April 7
Parties Attending	Myself, Weichun, Sude
Meeting Length (Hrs)	1 hr
Reason	ISA advocacy plan
Summary and Outcome	Discussion on recent ISA elections, lobbying and advocacy.
Next Steps	N/A

Meeting, Date	UPass meeting, April 7
Parties Attending	Myself, UAC members and Minister of Transportation.
Meeting Length (Hrs)	30 min
Reason	Discuss student concern with UPass
Summary and Outcome	Presented student concern to the minister regarding UPass, discussed possible solutions.
Next Steps	N/A

Meeting, Date	MLA Susie Chant, April 8
Parties Attending	Myself, Weichun, Simran and Susie Chant assistant
Meeting Length (Hrs)	1 hr
Reason	Lobby days
Summary and Outcome	Susie Chant had a schedule conflict. Will have a meeting with her next week. Had a great discussion with several students.
Next Steps	N/A

Meeting, Date	SFSS Board meeting, April 9
Parties Attending	SFSS board and staff.
Meeting Length (Hrs)	3.5 hr
Reason	Regular meeting
Summary and Outcome	Passed motion on WUSC scholarship - great program. Discussed Electric go proposal Updated board on ECAC lobby days.
Next Steps	N/A

Meeting, Date	MSU, April 14
Parties Attending	MSU members
Meeting Length (Hrs)	1 hr
Reason	Regular meeting
Summary and Outcome	Updated MSU on recent lobby efforts on international student immigration. Discuss ISAO meeting.
Next Steps	N/A

Projects and Events

Project/Event Title	Lobby days
Updates and Upcoming Plans	Meeting Preps
Relevant Strategic Priorities	N/A
Total Time (Hrs)	5 hr

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Training

Training Session Date	N/A
Trainee	
Topics Covered	
Total Time (Hrs)	

VP Finance (Corbett Gildersleve)

Meeting Summary and Comments

Meeting, Date	Talk with the SFSS lawyer, April 1
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations Gabe Liosis, VP Student Services Matt Provost
Meeting Length (Hrs)	0.5 hours
Reason	Legal advice
Summary and Outcome	We discussed a recent matter that required legal advice and is of a confidential nature
Next Steps	N/A

Meeting, Date	Participatory Budget - Turn 2, April 1
Parties Attending	VP Finance Corbett Gildersleve, OOC Coordinator Ashley Brooks, Surrey Coordinator Shelley Durante, Comms Coord Sindhu Dharma, Admin Assistant Somayeh
Meeting Length (Hrs)	1 hour
Reason	Finalizing projects for the pilot project
Summary and Outcome	We discussed new information gathered over the last week around costs and options for specific pilot projects. We've modified some of the projects to either expand on existing SFSS programming or broaden the purpose of the project.
Next Steps	We need to submit updated costing information to Ethelo so they can modify the tool

Meeting, Date	Studentcare Financials, April 1
Parties Attending	VP Finance Corbett Gildersleve, Studentcare Reps Kristin Foster and Bahareh Jokar
Meeting Length (Hrs)	1.25 hours
Reason	Reviewing the last 3 years of H&D Plan financials
Summary and Outcome	We talked more about how the current accounting system with the H&D Plan works in relation to surpluses and deficits since it was enacted in the 2018-2019 Board year.
Next Steps	I will want to have a discussion with Exec and the Board before the end of this term

Meeting, Date	FNSA Budget Discussion, April 5th
Parties Attending	FNSA Board, VP Finance Corbett Gildersleve
Meeting Length (Hrs)	1 hour
Reason	Reviewing FNSA Budget

Summary and Outcome	The FNSA budget has remained unchanged for a number of years and there's a good opportunity with FNSA's move to the SUB to re-evaluate the budget. We also talked about honorariums for FNSA board members and what that process would look like and what kind of staff support would be needed.
Next Steps	They will get back to me with suggested changes to their budget before April 23rd

Meeting, Date	Wellness World (Internal Discussion), April 6th
Parties Attending	MSC Staff, VP Finance Corbett Gildersleve, VP Student Services Matt Provost, VP Student Life Jennifer Chou, At-Large Rep Phum Lukkid
Meeting Length (Hrs)	1 hour
Reason	Review Wellness World Pitch
Summary and Outcome	We discussed our various meetings as staff, board, and committee members with Wellness World's tech solution.
Next Steps	Jennifer will contact Wellness World with our response

Meeting, Date	FASC - SFSS Council Remuneration Proposal - Student Comments, April 6th
Parties Attending	VP Finance Corbett Gildersleve, VP Student Life Jennifer Chou, At-Large Rep Phum Lukkid, FAS Rep Harry Preet Singh, Business Rep Mehtaab Gill, President Osob Mohamed, VP University Relations Gabe Liosis, students, and council members
Meeting Length (Hrs)	1 hour
Reason	Meeting for students to comment on the proposal
Summary and Outcome	12 (1 staff, 5 current board members, 2 incoming exec members, 2 councillors, 3 students). You can read the summary report here
Next Steps	This summary report along with the survey feedback will be provided to FASC in order to make a recommendation to the Board and Council.

Meeting, Date	Governance Committee, April 7th
Parties Attending	Governance Committee Members
Meeting Length (Hrs)	1 hour
Reason	Scheduled Meeting
Summary and Outcome	We meet to review the Issues Policy development and recommendations to the Board on Friday for the Notice of Motion. We checked on the progress and who was tasked with developing what. Everything needs to be in for Thursday night.
Next Steps	I'm working on the Student Living Wage and Union Membership Issues Policy

Meeting, Date	TSC- Training Working Group Meeting
Parties Attending	Training Working Group

Meeting Length (Hrs)	1 hour
Reason	Finalize Discussions
Summary and Outcome	We have discussed multiple areas of the transition training, orientation, logistics, and other areas. We now need to compile it into a report and plan and implement it.
Next Steps	I'm tasked with compiling the plan and sharing it with the group for fine tuning

Meeting, Date	GSS-SFSS Shared Services Agreement
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, Finance Coordinator Kurt Belliveau, GSS Executive Director Pierre Cenerelli, GSS Director of External Relations Matt Macdonald, GSS Director of Finance
Meeting Length (Hrs)	1.5 hours
Reason	Review the shared services agreement
Summary and Outcome	<p>As part of the SFSS Budget development process, the GSS needs to be consulted on any significant changes to the budget of the shared services like OOC, WC, and the Legal Clinic. The WC budget had a requested increase which lead to consulting with the GSS, which led to a meeting to review the service agreement as it hasn't been seriously looked at for almost a decade.</p> <p>We had a fruitful discussion around the structure of the agreement, some areas of concern, some areas that are not being enforced, etc.</p>
Next Steps	A future meeting will be held to discuss changes to the agreement that each side would like.

Meeting, Date	SUB Walkthrough - LED Lights, April 9th
Parties Attending	VP Finance Corbett Gildersleve, Events Coordinator Dipti Chavan
Meeting Length (Hrs)	1 hour
Reason	Tour the SUB
Summary and Outcome	<p>As part of the participatory budget project, one of the student submissions was requesting portable colored LED lights to provide mood lighting. With the SUB having a number of large indoor and outdoor spaces, it makes sense to look at them to see if they should have fixed colored lighting sources to improve future events.</p> <p>The events coordinator and I toured the building and identified some possible spaces that could work out well including the ballroom and external patios.</p>
Next Steps	I've asked Dipti to contact our building manager John Walsh to start the conversation about potential changes and costs to retrofit these areas. This is not a high priority project.

Meeting, Date	DNA Meeting - Budget Consultation, April 9th
Parties Attending	DNA, VP Finance Corbett Gildersleve, Accessibility Assistant Brianna Price
Meeting Length (Hrs)	1 hours (left after my consultation was done)

Reason	Consult with DNA about the SFSS Budget
Summary and Outcome	As part of the development of a new Accessibility Centre in the SUB, I have proposed providing it with \$10,000 in programming funding. I started a consultation process with DNA to let them know of this funding and to start thinking about possible uses it could serve. I also answered questions around how DNA and the Centre's future coordinator could access the funds, what the process would be.
Next Steps	N/A

Meeting, Date	SFSS Board of Directors Meeting, April 9th
Parties Attending	Board, Board Organizer Gabriel Goodman, Operations Organizer Ayesha Khan, WUSC Representatives
Meeting Length (Hrs)	3.25 hours
Reason	Scheduled Meeting
Summary and Outcome	<p>The Board had a lengthy meeting.</p> <p>We received a presentation by World University Service of Canada (WUSC) seeking an annual scholarship that supports 2 domestic students, one who is from a family of refugees, and one Black student. The Board passed a motion to fund a \$20K a year scholarship.</p> <p>We also passed a motion supporting a TMX Panel Proposal, dedicating a SUB storage room to be changed to a prayer space for students, and tasking the HR and Personnel Committee to carry out the Executive Review Recommendations.</p> <p>We also discussed the following items:</p> <p>Esports Memorandum of Understanding, Lobby Days results, a Proposal from Electric Go, a discussion with the Health and Counseling Group to ask the government to prioritize vaccines for students, BIPOC Committee feedback on Scarborough National Charter on Anti-Black Racism and Black Inclusion.</p> <p>We also made a number of Notice Of Motions around upcoming Council Policies</p>
Next Steps	N/A

Meeting, Date	Bargaining Huddle, April 12th
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, President Osob Mohamed, Operations Organizer Ayesha Khan, Building Manager John Walsh
Meeting Length (Hrs)	0.5 hours
Reason	Discuss SUB Scheduling Proposals
Summary and Outcome	We went over some possible scheduling times and HR models for the SUB
Next Steps	Ayesha will work on some schedule structures and I have to reach out to SOCA, DNA, and FNSA about staff support hours.

Meeting, Date	Student Union Building Opening Plan Working Group, April 12th
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Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Building Manager John Walsh, OOC Coord Ashley Brooks, Incoming VP Events and Student Affairs Jess Dela Cruz, President Osob Mohamed, MSC Clubs Melanie Ling
Meeting Length (Hrs)	1.5 hours
Reason	Introductory Meeting and Discussion
Summary and Outcome	We went through an overview of the working group, timelines, and components to the opening plan from Operational needs, Building needs, Stakeholder consultation, safety plan, and other related items.
Next Steps	N/A

Meeting, Date	Board Organizer Review Meeting, April 13th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, Board Organizer Gabriel Goodman
Meeting Length (Hrs)	0.5 hours
Reason	Review Meeting
Summary and Outcome	We provided Gabriel with the Board's review of them and their decision to end his employment with the SFSS.
Next Steps	We will set up a meeting with relevant executives and admin concerning Gabriel's ongoing projects

Meeting, Date	Collective Agreement Bargaining, April 14th
Parties Attending	SFSS Bargaining Team, CUPE Bargaining Team
Meeting Length (Hrs)	5 hours
Reason	Scheduled Bargaining Session
Summary and Outcome	Reviewed and negotiated proposals
Next Steps	Next session is on the 16th

Meeting, Date	CJSF Renovation Cost Discussions, April 14th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations Gabe Liosis, Building Manager John Walsh
Meeting Length (Hrs)	1 hour
Reason	Reviewing CJSF's Renovation Quote
Summary and Outcome	We reviewed and discussed the quote, areas of concern and SFSS's budgetary situation.
Next Steps	We will have a discussion at the Board meeting on the 23rd.

Meeting, Date	Board Platform Meeting, April 15th
Parties Attending	VP Finance Corbett Gildersleve, Admin Assistant Somayeh Naseri,
Meeting Length (Hrs)	1 hour
Reason	Reviewing New Meeting Process
Summary and Outcome	As a follow up to the Board Portal Search Project, Somayeh has developed a working proposal and process around using our existing tools like GSuite, Jotforms, and Zoom Polls to help us centralize the meeting process from agenda building to minutes.
Next Steps	I will talk with Osob about setting up a central Google Shared Drive for Council to keep records

Meeting, Date	Board Organizer's Project Discussion
Parties Attending	Operations Organizer Ayesha Khan, VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, President Osob Mohamed
Meeting Length (Hrs)	1 hour
Reason	Reviewing Ongoing Projects
Summary and Outcome	We compiled, discussed, prioritized, and divided up Gabriel's ongoing projects
Next Steps	I have been assigned to work on the council election transition as well as finishing off the Board Portal Search Project.

Projects and Events

Project/Event Title	Living Wage and Union Membership Issues Policy
Updates and Upcoming Plans	I developed an issues policy around the need for the SFSS to achieve a living wage within its own organization as well as advocate for students to also receive a living wage in their work with SFU, SFU Coop, and other organizations. On top of this, we advocate for the importance of union membership, collective bargaining rights, and working with pro-union groups.
Relevant Strategic Priorities	Student financial health, advocacy initiatives
Total Time (Hrs)	4 hours

Project/Event Title	Administrative Policies Review
Updates and Upcoming Plans	Helped Gabe with updating the policies for the new Council. I gave recommendations on who to assign administrative support to in various policies. Additionally I commented on changes to financial policies and processes as it related to departmental budgets, credit card use, and other areas.
Relevant Strategic Priorities	Policy Updating

Total Time (Hrs)	1.5 hours
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Project/Event Title	SUB Leases
Updates and Upcoming Plans	<p>I finalized the SUB leases and sent them to CJSF, SFPIRG, and Embark for feedback and approval. This involved reviewing the current SFSS-SFU SUB Lease (parent agreement, a 60 page document), taking out relevant articles and clauses, making them more straightforward, and better structured. Additionally, these leases include language around the institutional relationship between the SFSS and the different organizations, the role SFSS plays in collecting and transferring student fees on their behalf, a conflict resolution process, as well as various termination processes.</p> <p>I have sent the lease to our lawyers for review as well as answered questions related to the lease by CJSF, SFPIRG, and Embark.</p>
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	4 hours

Project/Event Title	Board Working Hours Tracker
Updates and Upcoming Plans	I updated the tracker to have the last 6 months of Board work reports compiled. I corrected some entry errors and added some additional analysis to look at trends over the last 8 months of work reports, reporting hours, etc.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	5 hours

Project/Event Title	Board and Committee Exit Reports
Updates and Upcoming Plans	Working with the Comms Department on finalizing templates for Board and Committee exit reports to help provide more standardized reports for students and the next Board/Council.
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	2 hours

Project/Event Title	Finance and Admin Work
Updates and Upcoming Plans	I worked on reviewing and signing the monthly bank reconciliations for the general fund, payroll, departmental budgets, and a number of other areas. Signed reimbursement cheques, visa cheques, and other financial tasks. Caught up on emails around insurance,
Relevant Strategic Priorities	N/A
Total Time (Hrs)	7 hours

Training

Training Session Date	April 7th
Trainee	Almas Kaur Phangura
Topics Covered	Health and Dental Service Review
Total Time (Hrs)	1 hour

VP Student Life (Jennifer Chou)

Meeting Summary and Comments

Meeting, Date	April 6 - Student Advocate Interview
Parties Attending	Myself, the rest of the hiring committee (VP University Relations - Gabe, Out On Campus Coordinator - Ashley, Club Coordinator - Nancy), candidate
Meeting Length (Hrs)	1 hour
Reason	Interview candidate for student advocate coordinator position
Summary and Outcome	<ul style="list-style-type: none">• Prepped interview docs for notes• Conducted interview• Typed interview notes
Next Steps	<ul style="list-style-type: none">• N/A

Meeting, Date	April 6 - Wellness World Internal Meeting
Parties Attending	Myself, some SFSS Board members (VP Finance - Corbett, VP Student Services - Matt, At-Large Rep - Phum), some SFSS staff (Surrey Campus Coordinator - Shelley, Clubs Coordinators - Nancy, Melanie, and Ricky, Communications Coordinator - Sindhu)
Meeting Length (Hrs)	30 minutes
Reason	Discuss Wellness World
Summary and Outcome	<ul style="list-style-type: none">• Have Board members and Club Coordinators get together and talk about our meetings with Wellness World• Board members talked about how their conversations with Wellness World went<ul style="list-style-type: none">○ Wellness World seems in line with what we are already doing (compiling resources for students), but there are some questions around collection of data and whether it would be relevant for in-person activities○ Thinking of bringing this to the Mental Wellness Working Group, because Wellness World addresses harm reduction, support, culturally relevant resources - this addresses a gap○ There are designated people from Health & Counselling who are part of the working group• Concerns<ul style="list-style-type: none">○ Idea of having a page on SFSS website with accessible information and resources is super important○ But spending money on this platform may not be a good investment and may not be used enough○ SFU's Health & Counselling page has a lot of resources○ We can do this ourselves more cost-effectively

	<ul style="list-style-type: none"> ○ It was presented as Wellness World but there were details about club events and stuff, but we already have something like that that students aren't using ○ Seemed to be more than just resources - like replacement for SFSS portal, but we can probably implement any changes ourselves ○ It'll take a lot of resources of coordinators working with Wellness World to implement ○ Sounds cool but seems more of a sales pitch and students might not use it <ul style="list-style-type: none"> ■ After surveying students, some students said people probably wouldn't use this unless it was promoted everywhere, but it's hard to tell ○ It'll be a lot of work for coordinators, and getting students to log in using SFU ID is a barrier too (and informing them that their data will be collected is another barrier too, even if their information is not identifying) ○ What we're working on right now (collecting resources) can be more than what their platform can offer us ● University services, funding, etc.? <ul style="list-style-type: none"> ○ We can reach out to SFU and tell them what our members (students) are asking for, and ask them to help ○ Ask SFU instead of contracting out to a company ○ Health & Counselling may not be interested in Wellness World (external organizations) ● Next steps: <ul style="list-style-type: none"> ○ SFSS is not really interested in Wellness World, but can reach out in the future
Next Steps	<ul style="list-style-type: none"> ● Draft up email to Wellness World

Meeting, Date	April 6 - SFSS Finance Committee Meeting
Parties Attending	Myself, some SFSS Board members (VP Finance - Corbett, President - Osob, VP University - Gabe, At-Large Rep - Phum), student guests
Meeting Length (Hrs)	1 hour
Reason	Talk about the Council Remuneration proposal (increasing stipend amount to be a living wage for SFSS Councillors and Executives)
Summary and Outcome	<ul style="list-style-type: none"> ● Talked about the fact that Council has more accountability (by their respective student groups) and the history <ul style="list-style-type: none"> ○ Before, Council couldn't do anything but advise the Board, who could do what they wanted ○ Council will have an oversight committee to hold them and the executives accountable ● Talked about a living wage and accountability <ul style="list-style-type: none"> ○ A student talked about how there's a lot of work that goes on behind the scenes outside of meetings (preparing for meetings) ○ A Board member talked about not wanting to exclude students who can't afford to spend time in student governance - having a living wage could give them time to dedicate to SFSS rather than dividing it between multiple jobs just to be able to pay bills

	<ul style="list-style-type: none"> ● A student asked how much increase in tuition cost there would be per student to fund this <ul style="list-style-type: none"> ○ The answer is zero - there will be no increases in student fees ○ We can't even increase student fees without a referendum that students have to vote on ○ We had an administrative restructuring so saved \$400k a year in the future <ul style="list-style-type: none"> ■ We had too many management staff when students should be representing and serving students, while SFSS staff supports ■ Executives have taken on more administrative work because of this administrative restructuring (letting our managers go) - so workload has increased ■ Putting so much money into admin costs was not a good use of student fees, so that money is going to pay for Student Advocate office and things like that ○ Half of this \$400k will be used for coordinator staff positions to support students ○ Another portion of the \$400k will be for the stipend amount (which hasn't changed since 2008) ● A student asked what improvements SFU students can expect with the stipend increase, and whether there'd be another study done that compares performance before and after? <ul style="list-style-type: none"> ○ VP Finance, Corbett, said we can definitely do a survey and standardizing work reports ○ I (VP Student Life) talked about how the coordinators we're hiring would directly support students, like the Student Advocate would advocate on behalf of students (like if a professor is being unfair) ● I (VP Student Life, Jennifer) talked about the changes that happened this year and how they require more hours and accountability <ul style="list-style-type: none"> ○ Now we have long orientation (1+ month overlap between the elected representative in the current role and the incoming representative) and ongoing development sessions ○ We also have more committees and more hours worked for this ● The history of Council was emphasized <ul style="list-style-type: none"> ○ Stipends are per meeting ○ Council used to not meet as often, but now they are meeting more commonly ○ This will lead to better representation if there are more frequent meetings and people are being paid fairly for the time they spend in these meetings ○ Student feedback would be relayed quicker
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Next Steps	<ul style="list-style-type: none"> ● N/A
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Meeting, Date	April 6 - Member Services Advisory Committee Meeting
Parties Attending	Myself, other SFSS Board members (At-large rep - Phum), committee members, SFSS Clubs, Student Unions, Surrey Campus, Events, and Communications Coordinators
Meeting Length (Hrs)	1 hour 15 min
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> ● Talked about granting procedures for grants over \$1,500 <ul style="list-style-type: none"> ○ When we used to have a general manager, that person would look over grants over \$1,500 as well as appeals ○ Unsure about new procedure ○ Would have to talk to VP Finance - Corbett, and the Operations

	<p>Organizer - Ayesha</p> <ul style="list-style-type: none"> ○ Operations Organizer has not been involved in grants but has been signing cheques ○ Some confusion about who would be dealing with the approvals for amounts over \$1,500, so I pulled up the policies: https://sfss.ca/wp-content/uploads/2020/07/SFSS-Member-Service-Groups-Policies-2020-06-12.pdf <ul style="list-style-type: none"> ■ Would be Operations Organizer <ul style="list-style-type: none"> ● Discussed in-person events in the Summer/Fall <ul style="list-style-type: none"> ○ The Board has not made a motion to change our decision (to not host in-person events)...so this is still in effect (no in-person events) until the Board makes a decision and passes a motion about in-person events ○ It was noted that there was a grey area like if people delivering things would count as "in person" or not <ul style="list-style-type: none"> ■ Having a drop-off gathering on campus is definitely not great ■ Saying "we will approve it only if there is no contact (leave on porch or something)" - will we still be liable if people don't follow these rules? <ul style="list-style-type: none"> ● Looking at other cases with frats - yes we probably will be liable ○ We can say no in-person events, but if they request drop-offs it will be reviewed on a case-by-case basis (no gathering, no food sharing) ● Talked about maximum number of club executives listed in club portal <ul style="list-style-type: none"> ○ It can take a long time for a student group to update a long list of club executives <ul style="list-style-type: none"> ■ No way to export executives' emails, but there is a way to export members' emails ○ Benefit for having your name listed: want co-curricular credit ○ Can people access the SFSS newsletter without being a club executive? <ul style="list-style-type: none"> ■ Emails can be forwarded ○ Could have a button for people to subscribe to the email list ○ Hard to tell who does work as a club exec and who doesn't ○ Some students do work for the club but don't get co-curricular record recognition since they're not listed on the club portal ○ Max: 20 club executives listed on the portal ● Went over Club Terms of Reference - Alcohol and Controlled Substances Policy <ul style="list-style-type: none"> ○ We'd add this to both Club and Events Terms of Reference, because it's not just events that may include alcohol and other substances, it can also cover (and prohibit) any other club activities like meetings
Next Steps	N/A

Meeting, Date	April 7 - Student Advocate Interview
Parties Attending	Myself, the rest of the hiring committee (VP University Relations - Gabe, Out On Campus Coordinator - Ashley, Club Coordinator - Nancy), candidate
Meeting Length (Hrs)	1 hour
Reason	Interview candidate for student advocate coordinator position
Summary and Outcome	<ul style="list-style-type: none"> ● Prepped interview docs for notes ● Conducted interview ● Typed interview notes

Next Steps	<ul style="list-style-type: none"> • N/A
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Meeting, Date	April 7 - SFSS Events Committee Meeting
Parties Attending	Myself, SFSS Events Committee members, SFSS Events Coordinator - Dipti
Meeting Length (Hrs)	1 hour 6 minutes
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Debrief document: https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit • Passed motions for gift card giveaway during finals season and gift cards for Pet Yoga with SFU Recreation • Talked about social media campaigns and posting stuff for giveaways • Went over a wilderness awareness workshop that the Events Coordinator, Dipti, is planning • Gave updates on: <ul style="list-style-type: none"> ○ Women of the Year Awards Celebration Event ○ The Office trivia night ○ Mandatory Anti-Racism Education (MARE) workshops
Next Steps	<ul style="list-style-type: none"> • Follow up with social media campaigns/giveaways (posting about sustainability and study snacks) • Continue working on the Women of the Year Awards post-event report • Finish up Mental Health Monday giveaways post-event report

Meeting, Date	April 7 - Student Advocate Interview
Parties Attending	Myself, the rest of the hiring committee (VP University Relations - Gabe, Out On Campus Coordinator - Ashley, Club Coordinator - Nancy), candidate
Meeting Length (Hrs)	30 min
Reason	Interview candidate for student advocate coordinator position
Summary and Outcome	<ul style="list-style-type: none"> • Prepped interview docs for notes • Conducted interview • Typed interview notes
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	April 8 - Student Advocate Interview
Parties Attending	Myself, the rest of the hiring committee (VP University Relations - Gabe, Out On Campus Coordinator - Ashley, Club Coordinator - Nancy), candidate
Meeting Length (Hrs)	1 hour
Reason	Interview candidate for student advocate coordinator position
Summary and Outcome	<ul style="list-style-type: none"> • Prepped interview docs for notes • Conducted interview • Typed interview notes

Next Steps	<ul style="list-style-type: none"> N/A
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Meeting, Date	April 8 - Student Advocate Interview
Parties Attending	Myself, the rest of the hiring committee (VP University Relations - Gabe, Out On Campus Coordinator - Ashley, Club Coordinator - Nancy), candidate
Meeting Length (Hrs)	40 min
Reason	Interview candidate for student advocate coordinator position
Summary and Outcome	<ul style="list-style-type: none"> Prepped interview docs for notes Conducted interview Typed interview notes
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	April 8 - Transition Steering Committee Meeting
Parties Attending	Myself, SFSS VP University Relations - Gabe, SFSS VP Finance - Corbett, SFSS President - Osob, SFSS Board Organizer - Gabriel, SFSS Science Rep - WeiChun, some Councillors, SFSS Student Unions Coordinator - Anna
Meeting Length (Hrs)	1 hour 10 min
Reason	Discuss training and orientation
Summary and Outcome	<ul style="list-style-type: none"> There was a survey sent out to SFSS Councillors about their experiences on Council and how we can improve <ul style="list-style-type: none"> Went over the survey and talked about how to improve training and orientation - notably going over governance and Robert's Rules Came up with training and orientation topics <ul style="list-style-type: none"> Staff relations - collective agreement, union, staff structure Governance structure - legal responsibilities, conflict of interest, memorandums of understanding, Societies Act and By-Laws Meetings - Robert's Rules, motions, in-camera and confidentiality, accessibility Finances - budget, funds, audits Campaigns, advocacy, services - U-Pass, SFSS history, lobbying Development session possible topics <ul style="list-style-type: none"> Public relations Business development Accessibility, anti-racism, gender equity, etc. Schedule and timeline <ul style="list-style-type: none"> Send out forms by April 19 Worries about students not responding <ul style="list-style-type: none"> Some student groups haven't had elections and will have to have by-elections We will send emails
Next Steps	<ul style="list-style-type: none"> Help Gabriel (Board Organizer) with creating packages and guides

Meeting, Date	April 8 - SFU Health & Counselling and SFU Disability and Neurodiversity Alliance (DNA) Meeting
Parties Attending	Myself, 4 representatives from SFU Health & Counselling, 2 other representatives from

	SFU DNA
Meeting Length (Hrs)	30 min (I had to leave early because of a school quiz)
Reason	Ask questions about Health & Counselling Services
Summary and Outcome	<ul style="list-style-type: none"> • Talked about better communication about whether students can access services when not taking classes (to be put on website) • Talked about access to counselling services for disabled students and having to go through CAL (being registered to receive access)
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	April 9 - Student Advocate Interview
Parties Attending	Myself, the rest of the hiring committee (VP University Relations - Gabe, Out On Campus Coordinator - Ashley, Club Coordinator - Nancy), candidate
Meeting Length (Hrs)	1 hour
Reason	Interview candidate for student advocate coordinator position
Summary and Outcome	<ul style="list-style-type: none"> • Prepped interview docs for notes • Conducted interview • Typed interview notes
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	April 9 - SFU Disability and Neurodiversity Alliance (DNA) Meeting
Parties Attending	Myself, SFSS VP University Relations - Gabe, SFSS VP Finance - Corbett, SFU DNA executives
Meeting Length (Hrs)	1.5 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Talked about the SFSS budget having room for programming in the potential Accessibility Centre (the room that SFU DNA has in the SUB) • Talked about the SFSS Disability Justice Issues Policy • Debriefed many meetings with external groups like SFU Health & Counselling, Centre for Accessible Learning, Residence, etc.
Next Steps	<ul style="list-style-type: none"> • Send email newsletter out • Upload minutes

Meeting, Date	April 9 - SFSS Board Meeting
Parties Attending	Myself, other SFSS Board members, some SFSS Staff (including Board Organizer - Gabriel), some guests
Meeting Length (Hrs)	3 hours 22 min
Reason	Regular meeting time

<p>Summary and Outcome</p>	<ul style="list-style-type: none"> ● See my liaison notes here: https://docs.google.com/document/d/1XhOFqgCf-8_hl8FEtiV7XR4-HS0GZnxABnA4yNKJOT4/edit# <p>Important points:</p> <ul style="list-style-type: none"> ● SFU WUSC Scholarship Proposal <ul style="list-style-type: none"> ○ SFU WUSC (World University Services of Canada) supports refugees - you can learn more here: https://www.sfu.ca/refugeeprograms/students.html ○ Motion was passed to set up this scholarship to support refugees and Black students ○ This would cover tuition and mandatory student fees ● Prayer Room in the SUB <ul style="list-style-type: none"> ○ Motion was passed to allocate space for a prayer room in the Student Union building ○ There was a demonstrated need from a large proportion of the student population (students of faith) ○ Current space is inadequate and inaccessible ○ See briefing note for details: https://drive.google.com/file/d/1Yo7kcKmYLQsm56vjSaFZYxq1ZB0cUvI0/view
<p>Next Steps</p>	<ul style="list-style-type: none"> ● Work on SFU Esports Memorandum of Understanding

<p>Meeting, Date</p>	<p>April 12 - SFSS Accessibility Committee meeting</p>
<p>Parties Attending</p>	<p>Myself, SFSS Accessibility Committee members, SFSS Accessibility Assistant - Brianna</p>
<p>Meeting Length (Hrs)</p>	<p>1 hour 20 minutes</p>
<p>Reason</p>	<p>Regular meeting time</p>
<p>Summary and Outcome</p>	<ul style="list-style-type: none"> ● Debrief document: https://docs.google.com/document/d/1ZvN05I-jGADiMA-WeGOHaE0tGOhx6FX3lDyJnpl0Zml/edit# ● Discussed updates on: <ul style="list-style-type: none"> ○ Disability Justice Issues Policy ○ SUB Accessibility Supplies (brainstormed possible supplies in the SUB) ○ Accessibility Standard Policy (coming into force this month!) ○ Accessible Events Checklists (for in-person and online events) ○ Potential accessibility vendors list ○ Having SFSS take on Accessibility Fund payments (complicated; need to check in with Finance office) ○ Reimbursement email notification (long-term project) ○ SUB Accessibility Audit (still need to send out the survey) ● Went over what to include in orientation for new Board/Council members that is accessibility-related
<p>Next Steps</p>	<ul style="list-style-type: none"> ● Check in with Gabe, VP University Relations, to see about updating Accessibility Standard Policy ● Check in with Transition Steering Committee members about accessibility-related training/orientation ● Check in with Finance Coordinators about vendor list and SFSS making payments to vendors that students prefer (that we don't have a pre-existing

	relationship with) <ul style="list-style-type: none"> • Check to see if students have access to email the ac@sfss.ca mailing list
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Meeting, Date	April 14 - Student Advocate Interview
Parties Attending	Myself, the rest of the hiring committee (VP University Relations - Gabe, Out On Campus Coordinator - Ashley, Club Coordinator - Nancy), candidate
Meeting Length (Hrs)	50 min
Reason	Interview candidate for student advocate coordinator position
Summary and Outcome	<ul style="list-style-type: none"> • Prepped interview docs for notes • Conducted interview • Typed interview notes
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	April 15 - Student Advocate Hiring Committee Meeting
Parties Attending	Myself, the rest of the hiring committee (VP University Relations - Gabe, Out On Campus Coordinator - Ashley, Club Coordinator - Nancy)
Meeting Length (Hrs)	8 min
Reason	Decide on a candidate and next steps
Summary and Outcome	<ul style="list-style-type: none"> • Went over candidates and decided on who to offer the position to
Next Steps	<ul style="list-style-type: none"> • N/A

Projects and Events

Project/Event Title	SFU Disability and Neurodiversity Alliance
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Minutes, emails, Discord messages for more tasks/miscellaneous work to do • Meetings
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	2 hours

Project/Event Title	Miscellaneous committee/Board work
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Emails, document organization • Briefing notes, post-event reports • Posting/replying to SFSS Events Instagram DMs • Made reports (how-to guides to run giveaways, get reimbursed, etc): https://docs.google.com/document/u/3/d/1ri7eiCJuMyeZj3X0iUHlpXlgAaCEDdop0n2yJqiHD6o/edit
Relevant Strategic Priorities	Student engagement

Total Time (Hrs)	A lot...
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Project/Event Title	April 3 - SFSS Anti-Indigenous Racism Workshop
Updates and Upcoming Plans	<ul style="list-style-type: none"> There were some technical difficulties, but otherwise the workshop was super insightful and I learned a lot
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1 hour

Project/Event Title	April 6 - SFU Health & Counselling Make SPACE Instagram Live
Updates and Upcoming Plans	<ul style="list-style-type: none"> Talked about volunteering on campus and groups to get involved in
Relevant Strategic Priorities	Student engagement Student well-being
Total Time (Hrs)	20 min

Project/Event Title	Policies work
Updates and Upcoming Plans	<ul style="list-style-type: none"> Commented on and reviewed SFSS Staff-Led-Events policies and the SFSS Accessibility Policy Also reviewed the Member Services and Groups Policies Worked on Anti-Ableism/Accessibility Issues Policy
Relevant Strategic Priorities	Student well-being
Total Time (Hrs)	1 hour

Project/Event Title	SFU Esports Memorandum of Understanding
Updates and Upcoming Plans	<ul style="list-style-type: none"> Drafted up the document and made edits to it This was lowkey confusing but I got many others to look over it (SUB manager, Esports representative) Brought to SFSS Board meeting, and need to discuss this agreement further with a lawyer
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	2.5 hours

Project/Event Title	Ablution Room / Prayer Room in the SUB
Updates and Upcoming Plans	<ul style="list-style-type: none"> Drafted up a briefing note and motion: https://drive.google.com/file/d/1Yo7kcKmYLQsm56vjSaFZYxq1ZB0cUvI0/view?usp=sharing

Relevant Strategic Priorities	Student Well-being
Total Time (Hrs)	2 hours

Project/Event Title	OER Campaign
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Did voiceovers (recorded 3) • Took longer than expected because my phone voice recorder app wasn't working • Update: ditched my phone and tried recording on my PC but my webcam mic SUCKSSSS this is the worst \$20 I've ever spent...not only is the webcam super zoomed in, it never connects properly and the mic sucks :(let this be a lesson to whoever is reading this...don't buy webcams for \$20... • Another update: just recorded with my earbuds on my laptop instead...finally it worked...got kinda stressed for a bit there but we worked it out...
Relevant Strategic Priorities	Student financial health
Total Time (Hrs)	30 min

Project/Event Title	STEPS Forward
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Helping students with developmental disabilities access the same services as a regular student despite auditing courses only • Setting up an agreement • Various email back-and-forths
Relevant Strategic Priorities	Student well-being Student engagement
Total Time (Hrs)	1.5 hours

Project/Event Title	SFSS Women of the Year Awards
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Spent so long on the post-event report since there weren't any reports from previous years, so I had to dig up what scarce documentation I could find • Report: https://docs.google.com/document/u/3/d/1Kd-RggqmzdodzDyjfottPQU0ilWjKnR33bKj_vyniog/edit • The report is so long omg rip
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	5 hours

Training

Training Session Date	N/A
Trainee	

Topics Covered	
Total Time (Hrs)	

VP University Relations (Gabe Liosis)

Meeting Summary and Comments

Meeting, Date	Student Advocacy Coordinator Hiring Committee, 04-01-2021
Parties Attending	Gabe Liosis, Jennifer Chou, Ashley Brooks, Nancy Mah
Meeting Length (Hrs)	1 Hour
Reason	Approve Interview Questions
Summary and Outcome	<ul style="list-style-type: none">- We approved a list of 9 questions to include in our interviews that are set up for Student Advocacy Coordinator candidate interviews happening next week<ul style="list-style-type: none">- We have 6 interviews scheduled so far
Next Steps	N/A

Meeting, Date	Table of Student Societies (ToSS), 04-01-2021
Parties Attending	SFSS: Gabe Liosis, Osob Mohamed TSSU: Ed Graham, Rahil Adeli GSS: Matt McDonald, Reese Muntean
Meeting Length (Hrs)	1.5 Hours
Reason	First ToSS Meeting (Monthly Hereafter)
Summary and Outcome	<ul style="list-style-type: none">- Meeting Notes:<ul style="list-style-type: none">- https://docs.google.com/document/d/1TzDGHCIYWmjcMWTn-hznpuniw8f2FwUHvvtq1Mw2Jg/edit?usp=sharing- Discussed:<ul style="list-style-type: none">- ToSS Terms of Reference- Completed Roundtable Updates from each Society- Progress of RA Bargaining- Contract Worker Justice @SFU Campaign- Migrant Students United- Gondola- Student Affordability
Next Steps	N/A

Meeting, Date	Conversation with Council Chair and Vice Chair, 04-04-2021
Parties Attending	Gabe Liosis, Zaid Lari, Helen Sofia Pahou
Meeting Length (Hrs)	1.5 Hrs
Reason	Discuss the Draft Standing Order for the new Executive Officers Oversight Committee
Summary and Outcome	<ul style="list-style-type: none">- We chatted about the Draft Standing Order for the new Executive Officers Oversight Committee that I drafted<ul style="list-style-type: none">- Zaid and Helen gave suggestions on how to improve some vague wording and change some of the processes that were written down

Next Steps	<ul style="list-style-type: none"> - Integrate what was chatted about into the Standing Order - Send to Zaid and Helen for final feedback
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Meeting, Date	Student Advocacy Coordinator Hiring Committee -- Candidate Interview, 04-06-2021
Parties Attending	Gabe Liosis, Jennifer Chou, Ashley Brooks, Nancy Mah, Candidate
Meeting Length (Hrs)	1.0 Hrs
Reason	Interviewing a Candidate for the position of SFSS Student Advocacy Coordinator
Summary and Outcome	<ul style="list-style-type: none"> - Interviewed the Candidate - Can't go into much further detail because interviews are confidential
Next Steps	N/A

Meeting, Date	Finance and Administrative Services Committee (FASC), 04-06-2021
Parties Attending	Members of FASC, Gabe Liosis, other SFSS Members
Meeting Length (Hrs)	1 Hour
Reason	Special Session of FASC
Summary and Outcome	<ul style="list-style-type: none"> - We discussed the Living Wage Model proposed by FASC - Opportunities to ask questions about the remuneration proposal, or to express why you support or do not support the proposal
Next Steps	N/A

Meeting, Date	Governance Committee, 04-07-2021
Parties Attending	Members of Governance Committee (Gabe Liosis, Corbett Gildersleve, Matthew Provost, WeiChun Kua, Balqees Jama), Society Staff (Gabriel Goodman, Brianna Mau)
Meeting Length (Hrs)	1 Hr
Reason	Regularly Scheduled Biweekly Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Discussion Items <ul style="list-style-type: none"> - Progress on Issues Policies Development Plan <ul style="list-style-type: none"> - Did a roundtable on the following questions: <ul style="list-style-type: none"> - What Issues Policies is everybody working on? - What is the progress on these policies? - Do you need any support? - Updates <ul style="list-style-type: none"> - Updates from all 3 Working Groups of the Transition Steering Committee
Next Steps	<ul style="list-style-type: none"> - Send Board Organizer the SFSS Issues Policies Development shared Google Drive folder

Meeting, Date	Joint Health & Safety Committee, 04-07-2021
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Parties Attending	Osob, Gabe, Ricky, John, Ayesha, Gabriel, Joseph, Dipti
Meeting Length (Hrs)	1 HR
Reason	Regularly Scheduled Meeting (I attended as President-Elect)
Summary and Outcome	<ul style="list-style-type: none"> - Discussion Items: <ul style="list-style-type: none"> - Workplace Check-In <ul style="list-style-type: none"> - John gave an update on the March 2021 General Check-In survey - Staff Returning to the SUB survey <ul style="list-style-type: none"> - Starting a survey to do amongst staff to see what the appetite is to moving some operations back into the SUB - Follow Up on the Chinese Hate Letter
Next Steps	<ul style="list-style-type: none"> - Have a working session of JHSC next week to finalize survey questions to send out to staff ASAP

Meeting, Date	Student Advocacy Coordinator Hiring Committee -- Candidate Interview, 04-07-2021, Interview #1 of the Day
Parties Attending	Gabe Liosis, Jennifer Chou, Ashley Brooks, Nancy Mah, Candidate
Meeting Length (Hrs)	1 Hour
Reason	Interviewing a Candidate for the position of SFSS Student Advocacy Coordinator
Summary and Outcome	<ul style="list-style-type: none"> - Interviewed the Candidate <ul style="list-style-type: none"> - Can't go into much further detail because interviews are confidential
Next Steps	N/A

Meeting, Date	Weekly Check-In: Operations Organizer
Parties Attending	Ayesha Khan, Osob Mohamed, Gabe Liosis
Meeting Length (Hrs)	0.75 Hrs
Reason	Regularly Scheduled Weekly Check-In I attended as President-Elect
Summary and Outcome	<ul style="list-style-type: none"> - Weekly Operational Updates
Next Steps	N/A

Meeting, Date	Weekly Check-In: Board Organizer
Parties Attending	Gabriel Goodman, Osob Mohamed, Gabe Liosis
Meeting Length (Hrs)	0.5 Hrs
Reason	Regularly Scheduled Weekly Check-In I attended as President-Elect

Summary and Outcome	- Weekly Updates
Next Steps	N/A

Meeting, Date	Student Advocacy Coordinator Hiring Committee -- Candidate Interview, 04-07-2021, Interview #2 of the Day
Parties Attending	Gabe Liosis, Jennifer Chou, Ashley Brooks, Nancy Mah, Candidate
Meeting Length (Hrs)	0.75 Hrs
Reason	Interviewing a Candidate for the position of SFSS Student Advocacy Coordinator
Summary and Outcome	- Interviewed the Candidate - Can't go into much further detail because interviews are confidential
Next Steps	N/A

Meeting, Date	Student Advocacy Coordinator Hiring Committee -- Candidate Interview, 04-08-2021, Interview #1 of the Day
Parties Attending	Gabe Liosis, Jennifer Chou, Ashley Brooks, Nancy Mah, Candidate
Meeting Length (Hrs)	1.0 HOURS
Reason	Interviewing a Candidate for the position of SFSS Student Advocacy Coordinator
Summary and Outcome	- Interviewed the Candidate - Can't go into much further detail because interviews are confidential
Next Steps	N/A

Meeting, Date	Student Advocacy Coordinator Hiring Committee -- Candidate Interview, 04-08-2021, Interview #2 of the Day
Parties Attending	Gabe Liosis, Jennifer Chou, Ashley Brooks, Nancy Mah, Candidate
Meeting Length (Hrs)	0.75 Hours
Reason	Interviewing a Candidate for the position of SFSS Student Advocacy Coordinator
Summary and Outcome	- Interviewed the Candidate - Can't go into much further detail because interviews are confidential
Next Steps	N/A

Meeting, Date	Transition Steering Committee: Training & Communications Working Group, 04/08/2021
Parties Attending	Members of the TSC Working Group
Meeting Length (Hrs)	1 Hour
Reason	Regularly Scheduled Meeting

Summary and Outcome	<ul style="list-style-type: none"> - Meeting Notes: <ul style="list-style-type: none"> - Paste here - Reviewed Council survey results - Orientation Topics
Next Steps	N/A

Meeting, Date	Community Engagement on Personal Safety, 04-09-2021
Parties Attending	Mark LaLonde - Chief Safety Officer Kristin Linklater - ED of Comms & Marketing at SFU Am Johal - Director of Vancity Community Engagement Erin Biddlecombe - Senior Director of VPSI Office Hafsa Sadiq - Director of Access and Equity Andrea Ringrose - Director of Campus Public Safety Francesca Hennigar - legal counsel CJ Rowe - Director of SVSPO Gwen Bird - RKH - VPSI
Meeting Length (Hrs)	2 Hrs
Reason	First Meeting of the Committee
Summary and Outcome	<ul style="list-style-type: none"> - Discussed the following: <ul style="list-style-type: none"> - Purpose, Scope of the Committee - Discussed Processes for the Committee - I really pushed for: <ul style="list-style-type: none"> - Consultation to be the first thing that this committee focuses on - Expand the steering committee to have more seats from SFSS constituency groups - Provide these folks financial compensation
Next Steps	<ul style="list-style-type: none"> - Reach out to Mark on

Meeting, Date	Prep for SUB Working Group with Building Manager, 04-12-2021
Parties Attending	John Walsh (Building Manager), Gabe Liosis (VP University)
Meeting Length (Hrs)	0.75 Hrs
Reason	<ul style="list-style-type: none"> - Preparing the agenda for the SUB Working Group meeting later in the afternoon
Summary and Outcome	<ul style="list-style-type: none"> - John and I brainstormed what topic of discussion we wanted to bring to the SUB Working Group meeting later today, and what needed to be brought to future meetings
Next Steps	N/A

Meeting, Date	Bargaining Huddle, 04-12-2021
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Parties Attending	Gabe Liosis, Corbett Gildersleve, Osob Mohamed, John Walsh, Ayesha Khan
Meeting Length (Hrs)	0.5 Hrs
Reason	Review Bargaining Proposals
Summary and Outcome	<ul style="list-style-type: none"> - Reviewed Bargaining Proposals - Can't go into too much detail as this is confidential
Next Steps	N/A

Meeting, Date	Student Union Building Working Group, 04-12-2021
Parties Attending	Osob (President), Gabe (President-Elect + VP University Relations), Corbett (VP Internal-Elect + VP Finance), Jess (VP Events & Student Affairs-Elect), John (Building Manager), Ayesha (Operations Organizer), Nancy (MSC), Melanie Ling (MSC), Ashley (OOC Coordinator)
Meeting Length (Hrs)	1.75 Hrs
Reason	First Meeting of the Working Group
Summary and Outcome	<ul style="list-style-type: none"> - Discussed: <ul style="list-style-type: none"> - Purpose of the Working Group: - Factors to consider when we discuss opening the building
Next Steps	<ul style="list-style-type: none"> - [GABE] invite someone from AC to the group - [EVERYONE] Begin brainstorming/creating plans around how certain departments can open up

Meeting, Date	Student Affordability Project Working Group, 04-13-2021
Parties Attending	SFSS: Gabe Liosis, Osob Mohamed, Gabriel Goodman, Serena Bains SFU: Jeff Derksen, Scott Penney, Sid Mehta, Melissa Lee GSS: Matt McDonald, Pierre Cenerelli
Meeting Length (Hrs)	1.0 Hrs
Reason	Regularly Scheduled Monthly Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Review of Priorities <ul style="list-style-type: none"> - OER <ul style="list-style-type: none"> - Can we do an OER Awards Program? - Might be able to piggy-back off the Excellence in Teaching Awards infrastructure? - Gabe & Tracey to work on this. - Financial Predictability - Food Security - COVID recovery - Financial Aid Meeting w/ Financial Aid and Awards - Health Fee Discussion - Housing Discussion
Next Steps	<ul style="list-style-type: none"> - Gabe: Compile OER Awards Link from UBC, etc.

Meeting, Date	Bargaining, 04-14-2021
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Parties Attending	Members of the Bargaining Committee from CUPE and SFSS
Meeting Length (Hrs)	5 Hours
Reason	Bargaining the SFSS/CUPE collective agreement
Summary and Outcome	- Can't go into much further detail because interviews are confidential
Next Steps	N/A

Meeting, Date	Student Advocacy Coordinator Hiring Committee -- Candidate Interview, 04-14-2021
Parties Attending	Gabe Liosis, Jennifer Chou, Ashley Brooks, Nancy Mah, Candidate
Meeting Length (Hrs)	0.75 Hours
Reason	Interviewing a Candidate for the position of SFSS Student Advocacy Coordinator
Summary and Outcome	- Interviewed the Candidate - Can't go into much further detail because interviews are confidential
Next Steps	N/A

Meeting, Date	Student Safety Group
Parties Attending	SFU: Laura Vajanto, Mark LaLonde, Laurie Anderson, Steve Dooley, Angela Wilson, Victor Thomas, Andrea Ringrose, Lisa Ogilvie, Zoe Woods, Erin Biddlecombe, CJ Rowe, Tracey Mason-Innes, Melinda Skura, Todd Gattinger SFSS: Gabe Liosis, Osob Mohamed, Athena GSS: Pierre Cenerello, Reese Muntean, Matt McDonald
Meeting Length (Hrs)	2 Hrs
Reason	Regularly Scheduled Semesterly Meeting
Summary and Outcome	- Dec. 11th arrest - Make a recommendation/collection of the students' concerns, and send it off to the Executive. - Racism on Campus - Calling police on campus - Food security for students → calls for collaboration on food security initiatives - Return to campus - Roundtable Updates - https://www.sfu.ca/pres/the-president/statements/2021/president-s-statement-on-transmountain-expansion-project-and-sup.html
Next Steps	- [OSOB] Follow-Up with Andrea on Naloxone "club"? - [GABE] Follow-Up with Mark on SFSS reps on this group for next year

Meeting, Date	Staff Meeting, 04-15-2021
Parties Attending	SFSS Staff, Osob Mohamed, Gabe Liosis
Meeting Length (Hrs)	0.75 Hrs

Reason	Regularly Scheduled Staff Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Staff Roundtable Updates - Update on Board Organizer Position - Virtual Staff Retreat
Next Steps	N/A

Meeting, Date	Weekly Check-In (Operations Organizer), 04-15-2021
Parties Attending	Ayesha Khan, Osob Mohamed, Gabe Liosis
Meeting Length (Hrs)	0.5 Hrs
Reason	Weekly Operations Check-In
Summary and Outcome	<ul style="list-style-type: none"> - Weekly Operations Check-In
Next Steps	N/A

Meeting, Date	Student Advocacy Coordinator Hiring Committee, 04-15-2021
Parties Attending	Gabe Liosis, Jennifer Chou, Ashley Brooks, Nancy Mah
Meeting Length (Hrs)	0.25 Hrs
Reason	Determine a final preferred candidate
Summary and Outcome	<ul style="list-style-type: none"> - Now that interviews are complete, the Committee convened to determine who was our final preferred candidate
Next Steps	<ul style="list-style-type: none"> - [GABE] check references

Meeting, Date	Council Policies Overview (Haider), 04-15-2021
Parties Attending	Gabe Liosis, Haider Masood
Meeting Length (Hrs)	0.5 Hrs
Reason	Review the proposed Council and Administrative Policies changes
Summary and Outcome	<ul style="list-style-type: none"> - Reviewed the proposed Council and Administrative Policies changes <ul style="list-style-type: none"> - https://sfss.ca/notice-of-motion-establishing-new-issues-policies/ - https://sfss.ca/notice-of-motion-council-administrative-policies-repeal-and-replace/ - Opportunity for Haider to ask any questions related to the policy proposals
Next Steps	N/A

Projects and Events

Project/Event Title	Student Advocacy Coordinator Hiring Committee
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Updates and Upcoming Plans	<ul style="list-style-type: none"> - Brainstorming Interview Questions - Re-reviewing Resumes/Cover Letters before interview
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	<ul style="list-style-type: none"> - 0.5 Hrs - 0.25 Hrs TOTAL = 0.75 HRS

Project/Event Title	Council Policies, Admin Policies, other Society Policies -- Review
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Reviewing all Society Policies, updating to be consistent with SFSS By-Laws in time for the adoption of the new governance system that takes effect on May 1st, 2021 - Issues Policies development
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	<ul style="list-style-type: none"> - 5 Hrs - 5.5 Hrs - 4 Hrs - 0.5 Hrs - 2 Hrs - 1.5 Hrs - 1 Hr - 4 Hrs - 1 Hr TOTAL = 24.5 HRS

Project/Event Title	Governance Committee Prep
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Prepared for the Governance meeting on 04-07-2021
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	<ul style="list-style-type: none"> - 0.5 Hrs

Project/Event Title	Writing Email to Theresea
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Writing a follow-up meeting to the Athletics Director on concerns with the consultation with SOCA re: team name change, and asking for a follow-up meeting
Relevant Strategic Priorities	University Relations, Student Wellbeing
Total Time (Hrs)	<ul style="list-style-type: none"> - 1 Hour

Project/Event Title	Preparing for Security Steering Committee Meeting
Updates and Upcoming	<ul style="list-style-type: none"> - Preparing meeting notes for the meeting on 04-09-2021

Plans	
Relevant Strategic Priorities	University Relations, Student Wellness, Student Engagement
Total Time (Hrs)	- 0.5 Hrs

Project/Event Title	Student Union Building Working Group
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Preparing for Meeting - Debriefing from Meeting
Relevant Strategic Priorities	- Organizational Development
Total Time (Hrs)	<ul style="list-style-type: none"> - 0.5 Hrs - 0.5 Hrs TOTAL = 1 HR

Project/Event Title	Preparing for Student Affordability Working Group meeting
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Preparing for Meeting - Debriefing from Meeting
Relevant Strategic Priorities	University Relations
Total Time (Hrs)	- 0.5 Hrs

Project/Event Title	Council & Administrative Policies Restructuring
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Making a powerpoint slide to explain policy changes - Setting up calls with Board members to go over the proposed changes - Calling the next TSC Governance Working Group meeting
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	<ul style="list-style-type: none"> - 0.75 Hrs - 1 Hr TOTAL 1.75 HRS

Project/Event Title	UAA Year-End Report
Updates and Upcoming Plans	- Creating the template for the UAA Year-End Report, searching through minutes to compile information to include in the report
Relevant Strategic Priorities	University Relations
Total Time (Hrs)	- 0.75 Hrs

Training

Training Session Date	N/A
Trainee	
Topics Covered	
Total Time (Hrs)	

TOTAL HOURS = 60.75

At-Large Representative (Balqees Jama)

Meeting Summary and Comments

Meeting, Date	Governance Committee (GOV), April 7
Parties Attending	GOV Committee Members
Meeting Length (Hrs)	1
Reason	Regularly scheduled
Summary and Outcome	<p>Approved minutes from prior GOV meeting</p> <p>DISCUSSION ITEMS Progress of Issues Policies Development Plan</p> <ul style="list-style-type: none"> - Board members and other undergrad students working together on SFSS Issues Policies on a variety of social, economic and political issues that affect students - The IP drafts reflect input from various undergrad students and SFSS committees - The seven new issues policies being drafted, in addition to the two current IP's about reproductive rights and Black History Month: <ul style="list-style-type: none"> - Tuition Affordability - Disability Justice - Living Wage and Union Rights - Climate Justice and Sustainability - Indigenous Inclusion and Reconciliation - Anti-Racism - Police and Militarization <p>UPDATES Transition Steering Committee</p> <ul style="list-style-type: none"> - Governance Working Group (Gabe) - Training & Communications Working Group (Corbett) - Operations Working Group (Osob) <p>ANNOUNCEMENT</p> <ul style="list-style-type: none"> - Next Governance Meeting: Wednesday, April 21st, 2021 at 9AM (PST) via Zoom (<i>Last Governance Meeting</i>)
Next Steps	Finalize IP drafts; give it to Gabe to submit to the Board of Directors

Meeting, Date	Board of Directors (BOD), April 9
Parties Attending	Board of Directors
Meeting Length (Hrs)	3
Reason	Regularly Scheduled
Summary and Outcome	<p>MOTIONS PASSED TMX Panel Proposal</p> <p>Board approved the spending of \$500 from the relevant budget line item for the TMX Panel event by Students Against TMX</p>

Reasoning:

- Students Against TMX wants to give students a chance to hear from land defenders on the front lines fighting against the Trans Mountain Expansion (TMX) pipeline and SFU Professors who have done research and spoke publicly on why TMX should not be built in our current climate crisis.
- Potential speakers:
 - Braided Warriors - Indigenous youth in səl' ilw' ətaʔt, skwxwú7mesh, and xʷməθkʷəy' əm territories defending the land and the people from capitalist colonial violence
 - Tim Takaro - Physician-scientist Professor, SFU Faculty of Health Sciences
 - Thomas Gunton - SFU Professor and Director of the Resource and Environmental Planning Program
 - Mountain Protectors - a collective of land protectors monitoring TransMountain's construction activities at Burnaby Terminal
- The SFSS is working collaboratively with 'Justice, No Pipeline' and DogwoodSFU on the Students Against TMX campaign
- The SFSS firmly opposed the Trans Mountain Expansion Project and commits to educating students on the safety risk of the Burnaby Mountain Tank Farm and stand in solidarity with Indigenous land and water defender against TMX

Multifaith Prayer Space in the Student Union Building (SUB)

Allocated space for a prayer room in the Student Union building

- Board tasked SFSS Executive with determining details of this prayer room space in consultation with students of faith at SFU.
- Students of faith constitute a significant portion of the student population on the SFU Burnaby campus,
- The Muslim Students Association, SFU Multifaith Centre, and the SFSS have been in conversation about possible prayer room spaces in the Student Union Building. See the briefing note prepared by VP Student Life (Jennifer Chou) [here](#) for more details
- We discussed accessibility and safety of the space, including providing resources needed, locks for the door, privacy, appropriate signage

WUSC x SFSS Scholarships for One Domestic Refugee Student and One Domestic Black Student per Term

Board approved up to \$20,000 annually to the WUSC x SFSS scholarship proposal presented by WUSC on April 9, 2021, from a budget line item to be determined by the VP Finance.

Board tasked the SFSS VP Finance and the VP Equity and Sustainability, work with SFU WUSC on supporting WUSC and completing the process of developing this scholarship with consideration of tuition increase and appropriate logistics, including the creation of the selection committee.

Reasoning:

- World University Services of Canada (WUSC) is a group has been supporting refugee students at SFU through the SFU Student Refugee Program (SRP) since 1981
- World University Services Canada SFU (WUSC SFU) is a students-led club to support education for refugee youth whose goals are to increase awareness about forced migration and the impact of education on the lives of those affected among youth refugee students and supports re-settling the refugee students that SFU students sponsor through a partnership with WUSC Canada
- The WUSC programme gives displaced students between the ages of 18 – 25 years the opportunity to complete their education in Canada and the financial support comes from students levy once per term across all participant Canadian universities/colleges

	<ul style="list-style-type: none"> WUSC presented to the Board and requested that SFSS offer two scholarships per term: one for a domestic student with a refugee background and one for a domestic Black student SFSS supports empowerment policies and initiatives, and believes in the right to access to post-secondary education for all students, including marginalized students who disproportionately have lower access to education <p>DISCUSSION ITEMS</p> <p>SFU ESports Memorandum of Understanding</p> <ul style="list-style-type: none"> It's near complete and almost ready for signing Small changes to safety guidelines needed <p>External and Community Affairs Lobbying Update</p> <ul style="list-style-type: none"> Lobby week just concluded; Went well <p>Prayer Room in Student Union Building (SUB)</p> <ul style="list-style-type: none"> See comments under motion above <p>Accessibility Committee Update</p> <p>Events Committee Update</p> <p>Prioritizing COVID-19 Vaccine for Post-secondary Students</p> <p>BIPOC Committee Feedback on Scarborough National Charter on Anti-Black Racism and Black Inclusion</p> <ul style="list-style-type: none"> SFU has been asked to provide feedback on the draft Scarborough National Charter on Anti-Black Racism and Black Inclusion. The charter is the result of a series of national forums focused on addressing equity and inclusion in Canadian higher education. This first forum focused on anti-Black racism and Black inclusion and a national committee created a charter of principles and actions (Scarborough Charter) that institutions can commit to draw on as they address anti-Black racism and Black inclusion. SFU President Joy Johnson has reached out to the BIPOC Committee for feedback on the draft of the Scarborough National Charter on Anti-Black Racism and Black Inclusion: Principles, Actions, and Accountabilities. BIPOC Committee thought it was comprehensive, but wanted to see more inclusion and centering of students in the Charter's mandate We hope to see SFU follow commit and sign the Charter <p>IN-CAMERA Excluded Staffing Review</p> <ul style="list-style-type: none"> In-camera means confidential matters; cannot disclose <p>NOTICE OF MOTIONS Council Remuneration Proposal Board (Council) and Administrative Policies Establishments of Issues Policies</p> <p>ANNOUNCEMENTS</p>
Next Steps	N/A

Meeting, Date	Students of Caribbean and African Ancestry (SOCA), April 9
Parties Attending	SOCA General Members; Balkees Jama (At-Large), Corbett Gildersleve (SFSS VP Finance)

Meeting Length (Hrs)	2.5
Reason	To discuss SOCA matters as they relate to SFSS
Summary and Outcome	<p>Meeting with SFU Athletics Regarding New Team Name Selection Consultation</p> <ul style="list-style-type: none"> ● Went poorly; lots of gaslighting and defensiveness from SFU Director of Athletics (Theresa Hansen) ● Seemed like Theresa did not want to change the name; SOCA was wondering what was the point of the consultation in the first place then? ● SFSS, especially incoming VP Equity & Sustainability (Marie Haddad), has been hands-on about offering SFU guidance; ● Frustrating that SFU ignored student advice and ended up causing harm ● Restoration and hope to prevent this situation for the FNSA consultation ● See Board of Directors Meeting discussion for more <p>Council Stipend Update</p> <p>Updates from the BIPOC Committee Feedback on Scarborough National Charter on Anti-Black Racism and Black Inclusion</p> <ul style="list-style-type: none"> ● SOCA has a designated voting seat on the SFSS BIPOC Committee ● See Board meeting discussion <p>WUSC X SFSS Scholarships</p> <ul style="list-style-type: none"> ● See Board Meeting discussion <p>Black Student Support Centre (BSSC) Programming Budget Consultation</p> <ul style="list-style-type: none"> ● SFSS VP Finance (Corbett Gildersleve) presented the Black Student Support Centre Budget. ● The SFSS is currently in the draft stage of their 2021-2022 budget. Currently there's \$10,000 set under a "programming" line item for the office. Corbett would like to discuss with SOCA possible uses for that money throughout the 2021-2022 year. ● This is a very general line item; just to get a start so that SOCA would have some funding to go towards advocacy, events, and services. The general idea is that SOCA creates an annual plan collaborating with coordinator, who works on implementing this work collaboratively ● Question from SOCA: We received an email about the furniture. Would this be separate from the \$10K budget, or will furniture SFSS offer us included in this budget? Corbett: <ul style="list-style-type: none"> ○ This would be separate ○ SFSS has excess furniture (ie: desk, tables) to provide ○ We would be able to support you with additional amount for this ○ I envisioned this funding would be primarily for carrying out activities, so SOCA doesn't need to rely solely on its core and trust funding ● Question from SOCA: Will the budget be revisited at specific time points? <ul style="list-style-type: none"> ○ Yes, some processes will undergo annual review ○ Fall will be more of a consultation process; after 6mo, we will have a better idea of how much funding will be available for the remainder of the year, any changes happening etc.

	<ul style="list-style-type: none"> ○ That starts the consultation process to see what types of events groups are organizing, the associated costs etc., and see if this is something that can be added to ○ The Women's Centre has student fees collected which support them, but additional SFSS funding which pays for their coordinator, events lead etc. Works out to be an extra 40-50K per year <ul style="list-style-type: none"> ● Question from SOCA: if there is a change in the politics of the Board, is there a chance we can lose this funding in the future? <ul style="list-style-type: none"> ○ Yes, this can be taken away, but we're trying to put in protections so that this cannot happen ○ If there is a referendum to provide funding, the only way this will get cut is if there is another referendum where folks vote to remove funding ○ Referenda is the long term goal to establish a fund for Black students specifically so a unsupportive Board can't just slash resources ● Motion passed re: BSSC Budget Proposal Endorsement Be it resolved to support the Black Student Center Budget Proposal as presented and attached Black Student Support Centre Budget CARRIED UNANIMOUSLY <p>Other discussions</p> <p>SOCA Updates and Successes on Advocacy Demands this Past Year SOCA Community Building and Decision Making</p>
Next Steps	N/A

Meeting, Date	Black, Indigenous and People of Colour Committee (BIPOC), April 12
Parties Attending	Committee Members
Meeting Length (Hrs)	2.5 hours
Reason	Scheduled Meeting
Summary and Outcome	<p>Motions:</p> <ul style="list-style-type: none"> - Adopted some minutes - Adoption of the BIPOC Committee Annual Plan <ul style="list-style-type: none"> - BIPOC Empowerment initiatives and structuring for the committee - Advocacy for Concrete, Safe, & Equitable Return Plan to Campus <p>Discussion Items:</p> <ul style="list-style-type: none"> - Black Student Support Centre Development <ul style="list-style-type: none"> - VP Finance has consulted with SOCA regarding budgeting for the Support Centre. The hiring committee for the coordinator has been struck and job posting is up. - Good circulation of job posting including by the Federation of Black Canadians, the Black Caucus of the Canadian Federation of Students, SFPIRG and local Black community members.

	<ul style="list-style-type: none"> - Posting closes on the 16th and interviews will occur the week after. - \$10,000 for the Black Student Support Center that SOCA will be working to run with the coordinator. - Athletics Team Name Selection Consultation Process <ul style="list-style-type: none"> - Discussions have happened with Theresa Hansen (Directors of Athletics Department) about how important it is for consultation to happen with FNSA and SOCA regarding the new names, and that they are able to give their comments and critiques. - At-Large Representative (BJ) attended the last SOCA meeting and heard what happened from their members. - SOCA members felt that they were combative towards their suggestions, and they did not seem willing to change the name. - SOCA asked what the next steps are and they received vague answers. They expressed frustration that Student At Large (MH) has been guiding and consulting SFU to make sure this process is smooth and does not cause harm, and they did not take that advice and therefore caused harm. - There has been deliberate effort put in proactively to avoid this situation. - SFSS has stated multiple times that they are here to help guide the consultations, and SFU has not been willing to engage with them - Suggestion was made that some form of reparations is needed for SOCA members as they took time out of their day for the meeting because the meeting was not worth their time due to the reluctance of SFU. - Update on community Guidelines <ul style="list-style-type: none"> - This will be started soon - COVID-19 Vaccines and Campus Safety <ul style="list-style-type: none"> - Return to school in the Fall, but not everyone is able to get vaccines right away. - Safety concerns and BIPOC communities are more impacted. - Encouraging community to take vaccine as well as ensure there are resources for students - SFSS Issues Policies <ul style="list-style-type: none"> - BIPOC committee's recommendations and input are reflected in the anti-racism policy as well as other issues policies - Wellness Working group updates
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Next Steps	N/A
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Meeting, Date	Workshop with QMUNITY, 16
Parties Attending	Balqees, Gabe, Jennifer, Phum, Haider and Anuki Facilitators: Rana and Tamara
Meeting Length (Hrs)	2.5
Reason	Development Session
Summary and Outcome	<p>QMUNITY is BC'S Queer, Trans, and Two-Spirit Resource Centre. We went over:</p> <ul style="list-style-type: none"> ● How we think about gender and sexuality ● Language and definitions ● Practicing pronouns ● Allyship

	<ul style="list-style-type: none"> ● Building inclusive environments <ul style="list-style-type: none"> ○ Policy: audit inclusivity, reform policies, review results ○ Culture: changing culture top-down and bottom-up <p>Something that was suggested that is applicable to everything at SFSS: <i>"Have policies before situations arise that need them!"</i></p>
Next Steps	Create an Issues Policy affirming LGBTQ2S+

Projects and Events

Project/Event Title	Issues Policies
Updates and Upcoming Plans	<p>The seven newly drafted and proposed issues policies, in addition to the two current IP's about reproductive rights and Black History Month:</p> <ul style="list-style-type: none"> ● Tuition Affordability ● Disability Justice ● Living Wage and Union Rights ● Climate Justice and Sustainability ● Indigenous Inclusion and Reconciliation ● Anti-Racism ● Police and Militarization <p>I mainly wrote the anti-racism IP, with the BIPOC committee's input and supported other undergrad students in drafting the other ones</p>
Relevant Strategic Priorities	Organizational Development Student Wellbeing
Total Time (Hrs)	4

Project/Event Title	Black Student Support Centre (BSSC) Coordinator Hiring
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Finalizing details and strategizing how to promote the job posting with our Operations Organizer (Ayesha Khan) - Contacting various Black organizations and individuals in BC and Canada to promote the job posting - Reading applications that have been submitted - Coordinating the BSSC Coordinator hiring committee
Relevant Strategic Priorities	Organizational Development Student Wellbeing
Total Time (Hrs)	6

At-Large Representative (Phum Luckkid)

Meeting Summary and Comments

Meeting, Date	Vice President Research and International Search Committee, April 1st
Parties Attending	Myself, VPRI Search Committee
Meeting Length (Hrs)	2
Reason	Search for SFU's next VPRI
Summary and Outcome	Decided on a shortlist of 3 candidates to interview. These candidates will be interviewed on the week on the 19th
Next Steps	Second stage interviews, decision meeting

Meeting, Date	FASC Remuneration Comments meeting, April 6th
Parties Attending	Myself, FASC, Students
Meeting Length (Hrs)	1
Reason	A public meeting to answer questions about council stipend remuneration.
Summary and Outcome	There were not a lot of questions, just people voicing their support of remuneration Questions were raised about how this will increase tuition - It will not increase tuition as the funds will be from leftover from the administrative restructuring
Next Steps	Remuneration approved at the final board meeting

Meeting, Date	Members Services Advisory Committee, April 6th
Parties Attending	MSAC
Meeting Length (Hrs)	1
Reason	MSAC meeting
Summary and Outcome	Granting procedures for grants over \$1500 - The club coordinators wanted to know what is the process for grants over \$1500 as previously the transition manager had to sign them to be approved by the coordinators. After sending emails we have determined that our operations organizer is the new signer In-person events for the Summer/Fall - Coordinators wanted to know what our stance is on Fall 2021 reopening. - We concluded that since SFU has given us no clarity to the extent of reopening, we should not give a clear statement on reopening either - The SFSS intends to follow up with SFU closer to Fall and report to the board and to coordinators about reopening Maximum number of Execs

	<ul style="list-style-type: none"> - Club coordinators were concerned that people are exploiting being an executive on the club portal to get onto the co-curricular record - We decided a reasonable limit to the number of executives should be 20 - We wanted people to be able to subscribe to the newsletter without being an executive of a club, we suggested a button that allows users to subscribe to the newsletter
Next Steps	Execute exec limit placement

Meeting, Date	SFSS Events Committee, April 7th
Parties Attending	SFSS Events Committee
Meeting Length (Hrs)	1
Reason	Biweekly meeting
Summary and Outcome	<p>Approved funding for April Gift Card Giveaways</p> <p>Approved funding for Pet Yoga event with SFU Recreation</p> <p>Discussion of upcoming social media campaigns for April</p> <p>That's really it!</p>
Next Steps	Giveaway gift cards for exams season on SFSS social media

Meeting, Date	SFSS Accessibility Committee, April 12th
Parties Attending	SFSS Accessibility Committee
Meeting Length (Hrs)	1
Reason	Biweekly meeting
Summary and Outcome	<p>Discussion of</p> <p>Accessibility Issues policy</p> <p>Sub Accessibility Supplies</p> <ul style="list-style-type: none"> - Brainstormed a list of supplies that the DNA room or the SFSS would need such as spare mobility aids, a brail typewriter etc. <p>Accessibility Policy coming into force Date</p> <ul style="list-style-type: none"> - The date at which the new policies will be in effect, likely upcoming board meeting <p>Accessible Events Checklist Draft</p> <ul style="list-style-type: none"> - A list of requirements for accessible events for in-person and online <p>Having SFSS take on Accessibility Fund payments</p> <ul style="list-style-type: none"> - This is about the accessibility grant - having the SFSS pay for accessibility grants ahead of time so students do not have to. Might not even be possible <p>SUB Accessibility Audit</p> <ul style="list-style-type: none"> - Level playing field waiting for the green light to post accessibility survey to students, suggestion of waiting until campus reopens to send out survey
Next Steps	Check with FASC to see if Accessibility fund payments possible, approve funding for list of SUB accessibility supplies

Projects and Events

Project/Event Title	SFU VPRI Search Committee
Updates and Upcoming Plans	Interviewees chosen for stage 2 interviews
Relevant Strategic Priorities	Student Well-being.
Total Time (Hrs)	3

Project/Event Title	SFU Anime Club
Updates and Upcoming Plans	Discord moderation, Event planning
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	2

Applied Science Representative (Harry Preet Singh)

Meeting Summary and Comments

Meeting, Date	FASC meeting, April 6th
Parties Attending	FASC Members
Meeting Length (Hrs)	1
Reason	Council Remuneration Proposal
Summary and Outcome	Discussed the impacts and outcomes of the Council Members Wage Increase
Next Steps	Motion to be presented at Board Meeting

Meeting, Date	BoD Meeting, 9th April
Parties Attending	BoD Members
Meeting Length (Hrs)	3
Reason	Agenda Discussion
Summary and Outcome	Passed Meeting Minutes of Committees WUSC Scholarship Presentation TMX Panel Proposal
Next Steps	

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Arts & Social Sciences Representative (Sude Guvendik)

Meeting Summary and Comments

Meeting, Date	FASS DSU meeting, April 1
Parties Attending	Mizuki, Brian, Olga, Yang, Hannah (SASS), Brie (LSU), Kayla (WLLSU), Sara (HUMSU), Aislynn (PSU), Tiffani (SASU), Sun Woo (Caucus), Ben (PSSU), Zaena (Philosophy), Natasha (ESU), Ava (CSA), Abi (ISSA), Yashi (SASS), Jessica (HSU), Katie (FSU), Selina (GSWSSU)
Meeting Length (Hrs)	2hr
Reason	Regular meeting
Summary and Outcome	<p>Discussion:</p> <ul style="list-style-type: none"> - Zoom Usage and Encouraging Interaction - Sun Woo speaking about The Caucus - HSU Update, planning to collaborate with the PCCA (Pakistani Canadian Cultural Association) - SASS Family Feud Event Coming Up - P/CR/NC updates
Next Steps	- Get P/CR/NC updates from DSUs

Meeting, Date	ISA and International Student Advocacy, April 7
Parties Attending	Samad Raza (VP External), WeiChun Kua (Science Rep)
Meeting Length (Hrs)	1.5
Reason	Scheduled meeting
Summary and Outcome	Samad and Weichun updated me about the international advocacy and the projects that they have been working on. I asked them questions as the incoming president of the constituency group getting restarted back in May.
Next Steps	General meeting with the exec team

Meeting, Date	FASS Dean Renewal Interview
Parties Attending	Committee members
Meeting Length (Hrs)	2.5
Reason	Scheduled meeting
Summary and Outcome	Confidential
Next Steps	Complete interview questions

Meeting, Date	SFU MSU , April 14
Parties Attending	TSSU organizers, ISA execs, Weichun Kua, Samad Reza
Meeting Length (Hrs)	2.5
Reason	Scheduled meeting
Summary and Outcome	Discussion: <ul style="list-style-type: none"> - ISA's priorities and plan for the year - Creating committees and working groups to work on each advocacy topic
Next Steps	Complete interview questions

Projects and Events

Project/Event Title	ISA (International Student Advocacy)
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Appointed Weichun as an advisor to the group - After the MSU meeting, host a general meeting with the execs
Relevant Strategic Priorities	Student wellbeing Student engagement
Total Time (Hrs)	2hrs

Business Representative (Mehtaab Gill)

Meeting Summary and Comments

Meeting, Date	Beedie Dean Search Committee, April 1st
Parties Attending	committee members
Meeting Length (Hrs)	2.5 hrs
Reason	Scheduled committee meeting
Summary and Outcome	Confidential
Next Steps	n/a

Meeting, Date	Meeting with BASS President-elect, April 2nd
Parties Attending	Mario, Mehtaab
Meeting Length (Hrs)	1.0
Reason	Discuss SFSS/BASS relations
Summary and Outcome	<ul style="list-style-type: none">- outline council changes and what steps needed to prepare- Discuss projects over the past year and potential new opportunities for the coming term
Next Steps	n/a

Projects and Events

Project/Event Title	None at this time
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Communication, Art & Technology Representative (Haider Masood)

Meeting Summary and Comments

Meeting, Date	Events Committee Meeting
Parties Attending	Committee members
Meeting Length (Hrs)	0.5 hours
Reason	Regularly scheduled bi-weekly meeting
Summary and Outcome	<ul style="list-style-type: none">• Motion raised and passed regarding to approve \$125 for April's Exam Season gift card giveaway• Motion raised and passed for the approval of \$100 for Pet Yoga in collaboration with SFU Recreation. UPDATES: <ul style="list-style-type: none">• Women of the Year Awards celebration event update• The Office Trivia night update• Anti-racism workshop update
Next Steps	

Meeting, Date	Meeting with Gabe
Parties Attending	VP UR Gabe Liosis
Meeting Length (Hrs)	29 min
Reason	Council Policies Overview
Summary and Outcome	<ul style="list-style-type: none">• Gabe explained the council policies and gave a presentation regarding up-coming motions for the April 23rd Board Meeting.
Next Steps	

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
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Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Education Representative (Emerly Liu)

Meeting Summary and Comments

Meeting, Date	[April 7] SFSS OER Video Discussion
Parties Attending	SFSS Communications Coordinator
Meeting Length (Hrs)	0.5 hour
Reason	To discuss OER video layout
Summary and Outcome	Discussion - Information to include in video: course material statistics from SFU Bookstore, student survey responses, interview clips - How to format video - Duration
Next Steps	Outreach to Board members to participate in narrating video, email filming instructions to OER working group members who will explain what OER is

Meeting, Date	[April 7] Events Committee
Parties Attending	Events Committee members, SFSS staff
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	Motions - Approved funding for April's Exam Season gift card giveaway - Approved funding for Pet Yoga with SFU Recreation Discussion - Social Media Campaigns - Wilderness Awareness Workshop Updates - Women of the Year Awards Celebration Event update - The Office trivia night update - Mandatory Anti-Racism Education (MARE) workshop update
Next Steps	N/A

Meeting, Date	[April 9] Board meeting
Parties Attending	Board of Directors, SFSS staff
Meeting Length (Hrs)	3.5 hours
Reason	Bi-weekly
Summary and Outcome	Presentation - SFU WUSC Scholarship proposal Motions - Approved annual funding for the WUSC x SFSS scholarship proposal

	<ul style="list-style-type: none"> - Approved funding for TMX Panel event by Students Against TMX Discussion - SFU ESports Memorandum of Understanding - ECAC Lobbying Days Update - Proposal from Electric GO - Prayer Room in the SUB - Events Committee updates - Accessibility Committee updates - Prioritizing Covid-19 Vaccine for Post-Secondary Students - SFSS BIPOC Committee Feedback on Scarborough National Charter on Anti-Black Racism and Black Inclusion
Next Steps	N/A

Meeting, Date	[April 12] ESA meeting
Parties Attending	ESA members
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	Motions <ul style="list-style-type: none"> - Approved funding for education crewnecks - Approved funding for personalized Starbucks cups - Approved funding for tote bags Discussion <ul style="list-style-type: none"> - Anti-racism social media post and resource document - April event - cancelled - Executive Social - ESA Merchandise - Next steps for summer semester
Next Steps	N/A

Meeting, Date	[April 12] Accessibility Committee meeting
Parties Attending	Accessibility Committee members
Meeting Length (Hrs)	1 hour
Reason	Bi-weekly
Summary and Outcome	Discussion <ul style="list-style-type: none"> - Accessibility Issues Policy - Sub Accessibility Supplies - Accessibility Policy Coming into Force Date - Accessible Events Checklist Drafts - Potential Accessibility Vendors List - Orientation - Having SFSS Take on Accessibility Fund Payments - Reimbursement Email Notification - SUB Audit Update
Next Steps	N/A

Projects and Events

Project/Event Title	Psycho-Educational Assessment Pilot Program
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Contacted Studentcare for the branded flowchart design to release to SFSS members - Submitted work order to Communications team to update the 'Health and Dental' page on the SFSS website and post the news on social media linking the Studentcare SFSS microsite - Emailed Director of Centre for Accessible Learning to give updates and information for them to share with students
Relevant Strategic Priorities	Student well-being, student financial health
Total Time (Hrs)	2 hours

Project/Event Title	OER Student Campaign Video
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Met with Communications Coordinator to discuss video logistics - Emailed OER working group members with interview instructions - Looked through textbook survey responses - Contacted SFSS Board members to record audio clips for the video - Communicated with the Communications Department to make small changes to the video text - Recording audio for the video - Waiting on audio clips from Board members and video clips from OER working group members
Relevant Strategic Priorities	Student well-being, student financial health
Total Time (Hrs)	6 hours

Environment Representative (Anuki Karunajeewa)

Meeting Summary and Comments

Meeting, Date	Board of Directors meeting April 9, 2021
Parties Attending	Board of Directors, staff, guests and myself
Meeting Length (Hrs)	3 hours
Reason	Regular scheduled meeting
Summary and Outcome	<p>Presentation by SFU WUSC Scholarship proposal Motions: Approved annual funding for the WUSC x SFSS scholarship proposal, Approved funding for TMX Panel event by Students Against TMX</p> <p>Discussion: SFU ESports Memorandum of Understanding, ECAC Lobbying Days Update, Proposal from Electric GO, Prayer Room in the SUB, Events Committee updates, Accessibility Committee updates, Prioritizing Covid-19 Vaccine for Post-Secondary Students and SFSS BIPOC Committee Feedback on Scarborough National Charter on Anti-Black Racism and Black Inclusion</p>
Next Steps	N/A

Meeting, Date	BIPOC committee meeting April 12, 2021
Parties Attending	BIPOC committee members, staff and myself
Meeting Length (Hrs)	2 hours
Reason	Regular scheduled meeting
Summary and Outcome	<p>Discussed Black student support centre development Athletics team name change update Update on community guidelines</p>
Next Steps	N/A

Meeting, Date	University and Academic Affairs committee April 16, 2021
Parties Attending	UAA members, staff and myself
Meeting Length (Hrs)	1 hour
Reason	Regular Scheduled meeting
Summary and Outcome	<p>Discussed writing our year end report which will be due at the end of this month, we will put information about all our projects on there for the next board and students. Discussed covid vaccines for students and future possible campaigns, discussed sick note policies and MARE workshop announcement.</p>
Next Steps	Work on year end report

Meeting, Date	Council overview April 16, 2021
Parties Attending	Gabe Liosis and myself
Meeting Length (Hrs)	30 min
Reason	Policy Review
Summary and Outcome	Had a meeting with Gabe to ask questions and go over policy changes to understand the new policies better.
Next Steps	N/A

Projects and Events

Project/Event Title	MARE (Mandatory Anti Racism Education) Anti-Black Racism Education workshop
Updates and Upcoming Plans	The workshop will be on April 17th with Terri Ruddy leading it. We promoted it online through social media.
Relevant Strategic Priorities	We had to move the date to increase turnout.
Total Time (Hrs)	Preparation/pre work 5 hrs

Project/Event Title	MARE (Mandatory Anti Racism Education) Anti-Indigenous Racism Education workshop
Updates and Upcoming Plans	The workshop with Dr Annie Ross was on April 3, it was a successful event. We promoted the event online through facebook and other social media channels.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	Event was 1.5 hours, preparation/pre work 5 hrs

Health Science Representative (Nafoni Modi)

Meeting Summary and Comments

Meeting, Date	SFU EDI Hiring Committee, April 1
Parties Attending	Hiring Committee
Meeting Length (Hrs)	.5 hours
Reason	Test on platform we will be using for the committee
Summary and Outcome	Demo of taleo
Next Steps	

Meeting, Date	SFSS Anti-Indigenous Racism Educational Workshop, April 3rd
Parties Attending	Anuki, Nafoni, Dr. Annie Ross, attendees
Meeting Length (Hrs)	1 hour
Reason	MARE workshop
Summary and Outcome	<ul style="list-style-type: none">- Dr. Annie Ross facilitated the workshop on anti-indigenous racism. Shared a powerpoint and had a dialogue with those who attended
Next Steps	

Meeting, Date	SFSS BOD meeting, April 9
Parties Attending	BOD, Staff, Guests
Meeting Length (Hrs)	3 hours
Reason	Regularly scheduled meeting
Summary and Outcome	<ul style="list-style-type: none">- Donated 20k to WUSC SFU Scholarship for refugee and black students- Presentation by WUSC SFU- Funding for TMX panel event- Scarborough national charter on AntiBlack racism- Prayer room in Sub
Next Steps	

Meeting, Date	BIPOC Committee, April 12
Parties Attending	Bipoc committee members
Meeting Length (Hrs)	2 hours

Reason	Regularly scheduled meeting
Summary and Outcome	<ul style="list-style-type: none"> - Black student support coordinator - Update on Athletics team name change and consultation with Black students - Update on community guidelines
Next Steps	

Meeting, Date	BO Hiring Committee, April 13
Parties Attending	Osob, Matt, Balqees
Meeting Length (Hrs)	1 hour
Reason	New BO position
Summary and Outcome	Looking at previous short list to determine who we would like to call back
Next Steps	

Projects and Events

Project/Event Title	MARE
Updates and Upcoming Plans	2 workshops, April 3rd and 17th Coordinating with facilitators Coordinating with communications team Coordinating with Anuki
Relevant Strategic Priorities	
Total Time (Hrs)	10 (5 hours each, with events being 1-1.5 hours long)

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Science Representative (WeiChun Kua)

Meeting Summary and Comments

Meeting, Date	Meeting prep for meeting with MLA, Katrina Chen, April 4th, 2021
Parties Attending	Samad Raza (VP External), WeiChun Kua (Science Representative)
Meeting Length (Hrs)	30 mins
Reason	Prepare our talking points for lobbying days with MLA Katrina Chen
Summary and Outcome	Me and Samad talk about what student issues we're bringing up for the meeting with Katrina and prepared our talking points
Next Steps	Meet with Katrina the next day

Meeting, Date	Science All-DSU Meeting, April 6th, 2021
Parties Attending	WeiChun (Science Rep), Thomas (Student Engagement Coordinator), Dylan (Earth Science Pres), Kennedy Hoven (Biology Pres), Richard Wijaya (SASSA), Sana Sarband (BPK), Shariq Ahsan (Physics Pres), Warren Ho Kin (Data Science Pres)
Meeting Length (Hrs)	1 hour
Reason	Regular bi-weekly all-DSU meeting
Summary and Outcome	<ul style="list-style-type: none">• Discussed council remuneration proposal
Next Steps	N/A

Meeting, Date	Meeting w/ MLA Katrina Chen, April 6th, 2021
Parties Attending	Samad Raza (VP External), WeiChun Kua (Science Representative)
Meeting Length (Hrs)	1 hour
Reason	To discuss international tuition fee cap, post-secondary education funding model and TMX safety
Summary and Outcome	<ul style="list-style-type: none">• We discuss the continuous increase in international tuition fee despite being in a pandemic, and how the post-secondary education funding model needs to change to there is less pressure and reliance on international students• We also discussed about the TMX Tank Farm safety being in close proximity to the Burnaby Mountain community
Next Steps	N/A

Meeting, Date	Governance Committee Meeting, April 7th, 2021
Parties Attending	Committee Members: Gabe Liosis (VP University Relations), Corbett Gildersleve (VP Finance), Matthew Provost (VP Student Services), WeiChun Kua (Science Rep), Balqees Jama (At-Large Rep)

	Staff: Gabriel Goodman (Board Organizer), Brianna Mau (Admin Assistant)
Meeting Length (Hrs)	1 hour
Reason	Regular Bi-weekly Meeting
Summary and Outcome	<ul style="list-style-type: none"> • Discussed progress of the Issues Policies Development plan • Each of the 3 working group of The Transition Steering Committee gave updates
Next Steps	

Meeting, Date	Meeting with incoming President of International Student Advocates (ISA), April 7th, 2021
Parties Attending	Sude Guvendik (FASS Rep, and ISA President Elect), Samad Raza (VP External), WeiChun Kua (Science Rep)
Meeting Length (Hrs)	1 hour
Reason	To update the ISA President on international student advocacy
Summary and Outcome	Me and Samad updated Sude about the international advocacy that we've been working on as she's the incoming ISA President. ISA is a constituency group for international students and it's getting restarted back up in May.
Next Steps	Sude will meet with her new Exec team and determine next step for ISA

Meeting, Date	Meeting with MLA Susie Chant's Assistant, April 8th, 2021
Parties Attending	Samad Raza (VP External), Simran Dhadda (ECA At-Large member), WeiChun Kua (Science Rep), Ellison Mallin (Susie Chant's Constituency Assistant)
Meeting Length (Hrs)	1 hour
Reason	Lobbying Days
Summary and Outcome	<ul style="list-style-type: none"> • Susie Chant was not available to meet because she was administering a vaccine in her constituency. Ellison, her assistant met with us instead • We talked about collection, use and analysis of disaggregated, socio-demographic and race-based data in health and social service sectors; and ensuring that the collection of data is led by critical race researchers who identify as having racialized identities and experiences to ensure that the data collection measures meaningfully contribute to building a culturally safe health care system and is not used for any other purposes. • We also talked about the policing budget of BC
Next Steps	Will have a follow up meeting with Susie Chant on April 23rd

Meeting, Date	Transition Steering Committee Training Working Group Meeting, April 8th, 2021
Parties Attending	Deynn Butterworth (GSWS Council Rep), Nimrit Basrat (ESU Exec), Gabe Liosis (VP University Relations), Corbett Gildersleve (VP Finance), WeiChun Kua (Science Rep), Jennifer Chou (VP Student Life), Gabriel Goodman (Board Organizer), Anna Reva (Student Union Coordinator)

Meeting Length (Hrs)	1 hour
Reason	Regular Working Group meeting
Summary and Outcome	<ul style="list-style-type: none"> • We reviewed the council survey results • Prioritized the training needed based of the results, the top 3 were robert's rule, society governance, how to make motions
Next Steps	Will make sure all DSUs/FSUs report their council elections so we have their council elect's info

Meeting, Date	Students Against TMX Meeting, April 8th, 2021
Parties Attending	Justice, No Pipeline: Jane Kim, Iulia Zgreaban, Christina Kachkarova, DogwoodSFU: Anuki Karunajeewa, Simran Dhadha, WeiChun Kua (Science Rep)
Meeting Length (Hrs)	1 hour
Reason	<ul style="list-style-type: none"> • Discussed the meeting w/ BC Green Caucus meeting and writing a letter that they will bring attention to at one of the minister meeting • Discussed transition of the team to new members as some of us are graduating
Summary and Outcome	Check in when we need to write the letter by

Meeting, Date	SFSS Board of Directors Meeting, April 9th, 2021
Parties Attending	Gabe, Osob, Corbett, Matthew, Samad, Jennifer, Phum, Mehtaab, Harry, Haider, Emerly, Anuki, WeiChun Kua, Staff: Gabriel Goodman, Ayesha Khan, Joseph A, Ashley, Sindhu, Council Liaison: Ryan Vansickle Guests: Zeynep Ekin Buran (WUSC), Jhanvi Indatissa (WUSC), Wafaa Zaqout (WUSC)
Meeting Length (Hrs)	3 hours
Reason	Regular Bi-weekly Board Meeting
Summary and Outcome	Presentations: <ol style="list-style-type: none"> 1. WUSC (World University Services of Canada) Scholarship proposal <ul style="list-style-type: none"> ○ WUSC presented their scholarship proposal for one refugee student and one domestic Black student Motions: <ol style="list-style-type: none"> 1. WUSC Scholarship <ol style="list-style-type: none"> a. SFSS passed a motion to contribute \$20,000 to the scholarship programme 2. Prayer Room in the SUB <ol style="list-style-type: none"> a. Passed a motion to allocate space for a prayer room in the SUB 3. TMX Panel <ol style="list-style-type: none"> a. I brought forward a motion for a \$500 honorarium grant for 2 speakers that the Students Against TMX is planning

	<p>Discussions:</p> <ol style="list-style-type: none"> 1. Prioritizing COVID-19 vaccination for Post-secondary students <ul style="list-style-type: none"> ○ Since SFU is going back to in-person classes in Sept, we discussed plans to talk with SFU to prioritize vaccination for SFU students returning to campus. 2. Updates on lobbying days <ul style="list-style-type: none"> ○ Samad gave updates from lobbying days and the discussion that the ECA committee members had with politicians
Next Steps	N/A

Meeting, Date	SFU Migrants Students United (SFU MSU) Meeting, April 14th, 2021
Parties Attending	Rahil Adeli, Lea Hogan, Nadia Ahmed, Quynh Chi Bui, Sude Guvendik, Reese Muntean, Bhavya Singh, WeiChun Kua
Meeting Length (Hrs)	1 hour 30 mins
Reason	Regular meeting to talk about international student advocacy
Summary and Outcome	<ul style="list-style-type: none"> ● We came out of the meeting with 3 advocacy topics: <ol style="list-style-type: none"> 1) Permanent Residency 2) International Student Health fee 3) Status For All ● Working groups will be formed to work on the 3 different topics and will meet regularly, and the SFU MSU group will meet biweekly/monthly
Next Steps	Members will pick to join one of the 3 committees to work on the different advocacy topics

Meeting, Date	University and Academic Affairs (UAA) Committee Meeting, April 16, 2021
Parties Attending	<p>Gabe Liosis (VP University Relations), WeiChun Kua (Science Rep), Anuki Karunajeewa (Environment Rep), Serena Bains (student At-large member), Priyanka Dhesa (student At-large member), Jess Dela Cruz (student At-large member)</p> <p>Staff: Christina Kachkarova (Admin Assistant)</p>
Meeting Length (Hrs)	1 hour
Reason	Regular bi-weekly meeting
Summary and Outcome	<ol style="list-style-type: none"> 1. UAA year end report <ul style="list-style-type: none"> ○ List of accomplishment, initiatives to continue or start, and connections for the next UAA committee members 2. Affordable Student Housing <ul style="list-style-type: none"> ○ Next UAA committee need to lobby SFU to apply to the \$70 billion national housing strategy plan ○ ECA committee need to lobby the provincial government to amend the BC Residential Act cause currently the acts excludes housing operated by educational institutions 3. COVID-19 Vaccine Prioritizing Students <ul style="list-style-type: none"> ○ We need more information available to students regarding the vaccine ○ SFU has 2 return plans, one that is higher capacity return and one that is lower

	<ul style="list-style-type: none"> ○ Need to ask SFU if they're working on getting a vaccine clinic on campus to make it accessible to students
Next Steps	Work on UAA year end report

Projects and Events

Project/Event Title	SUB SFSS Activism Pictures
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Me and Jennifer went to the SUB to pick pictures that we have in storage that documented SFSS activism and rallies that SFSS took part in ● Will do the research for context of the photos and look for places to print
Relevant Strategic Priorities	Preserving and showcasing SFSS activism history
Total Time (Hrs)	2 hours