

1. CALL TO ORDER

Call to Order – 12:31 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Sel̓íl̓wítulh (Tsleil-Waututh), k^wik^wəłəm (Kwikwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

VP Student Life (<i>Chair</i>).....	Jennifer Chou
Student At-Large (<i>Vice Chair</i>).....	Abhishek Parmar
EX-Officio	Osob Mohamed
At-Large Representative	Phum Luckkid
Faculty Representative (Communications, Art, & Technology)	Haider Masood
Faculty Representative (Education)	Emerly Liu
Student At-Large	Karishma Sen
Student At-Large	Emma Macchabee
Student At-Large	Fiona Wong
Student At-Large.....	Yashvir Gupta
Student At-Large.....	Ahad Ghani
Council Representative	Adrienne Blas

3.2 Society Staff

MSC Events	Dipti Chavan
Administrative Assistant	Christina Kachkarova

3.3 Guests

Student	Iulia Zgreaban
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3.4 Absents

EX-Officio	Osob Mohamed
At-Large Representative	Phum Luckkid
Student At-Large.....	Yashvir Gupta

4. RATIFICATION OF REGRETS

4.1 MOTION EVENTS-2021-03-10:01

Haider/Abhishek

Be it resolved to ratify regrets from from Yashvir Gupta and Phum Luckkid.

CARRIED UNANIMOUSLY

5. ADOPTION OF THE AGENDA

5.1 MOTION EVENTS-2021-03-10:02

Jennifer/ Abhishek

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED UNANIMOUSLY

- Include Discussion item 8.1 Women's Personal Safety.
- Include Section 6. Presentation.
- Include Presentation Item 6.1 Online Activism Burnout Workshop.
- Include Section 4. Ratification of Regrets.
- Include Announcement Item 11.2 Food Workshop SFSS Events x SFU Recreation IG.
- Include New Business Item 8.3 Social Media Giveaways For March And April.
- Include New Business Item 8.2 Online Activism Burnout Event.

**Haider Masood joined the meeting at 12:35 PM*

6. PRESENTATION

6.1 Online Activism Burnout

- Student (IZ) discussed an Online Activism Burnt Out that would be hosted March 17th with a back-up date of March 19th. This event would be an interactive presentation on online activism with a Mental Health and Disability Activist and discuss how to prevent and deal with burn out from activism and in general. This event would be open to all SFU Students and SFU Student Activists.
- Student (IZ) is requesting a \$100 honorarium for the speaker.
- Chair mentioned that Events Committee was holding a workshop and recommended it be moved to March 19th.
- Vice Chair voiced support for the event.
- Faculty Representative (Education) voiced support but requested background information on the background of the speaker.
- Student (IZ) Speaker was active with SFU DNA and is currently an online mental health and disability activist.

** Iulia Zgreaban left the meeting at 12:45PM*

7. MATTERS ARISING FROM THE MINUTES

7.1 Events Committee Minutes-MOTION EVENTS-2021-03-10:03

Abhishek/Haider

Be it resolved to receive and file the following minutes:

- EVENTS 2021-02-24

CARRIED UNANIMOUSLY

8. NEW BUSINESS

8.1 Anti-racism workshops-MOTION EVENTS-2021-03-10:04

Emerly/Emma

Whereas the MARE working group will be hosting 4 anti-racism workshops

Whereas BIPOC individuals with lived experience will be hosting these workshops

Whereas BIPOC individuals deserve to be compensated for their time and labour

Be it resolved to approve an honorarium of \$1000 for the anti-racism workshop speakers, with this amount being divided between the 4 speakers

CARRIED UNANIMOUSLY

- The goal of these workshops is to provide resources on how to be antiracist, discussions on anti-Blackness, anti-Indigenouness, anti-Asianness.
- Dipti Chavan asked for information on the background on the speakers.
- Faculty Representative (Education) confirmed that two of the speakers are an elder from the community and a professor. She mentioned that the speakers who will be talking about anti-Blackness is from a consultant group.
- Chair mentioned that consulting groups are typically pricey, so the honorarium was adequate.

8.2 Online Activism Burnout Event-MOTION EVENTS-2021-03-10:05

Abhishek/Fiona

Be it resolved to approve \$100 for the Online Activism Burnout Event.

CARRIED

Abstain: Faculty Representative (Education), Vice Chair, Chair,

In Support: Student At-Large (EM) Emma, Student At-Large (AG), Student At-Large (KS), Student At-Large (FW), Dipti Chavan, Faculty Representative (Communications, Art, & Technology).

- Student (IZ) had requested \$100 for honorarium. Faculty Representative (Education) mentioned that 100\$ is a lot for allotted 20-30min presentation with a Q&A after.
- Chair mentioned that the honorarium would be for the whole presentation time as well as the preparation of the slides.
- Vice Chair agreed with Faculty Representative (Education) that the honorarium requested was too high.
- Chair mentioned that usually 50-250\$ is given for honorarium.
- Faculty Representative (Education) stated that she did not understand the background and what training the speaker would have besides lived experience.
- Chair commented that the speaker has relevant volunteer relevant experience and educates others online about mental health issues.
- Student-At Large (KS) voiced support for the \$100 honorarium.

- Chair mentioned that she will abstain since she knows the speaker.
- Vice Chair and Faculty Representative (Education) mentioned that they do not have enough information to vote so they will abstain.

8.3 Social Media Giveaways for March and April -MOTION EVENTS-2021-03-10:06

Abhishek/Karishma

Be it resolved to approve \$200 for social media giveaways for March and April.

CARRIED UNANIMOUSLY

- \$25 dollars per event gift card with 3 winners per project and 2 projects.
- Contingency of 50\$ for an even \$200.
- Chair mentioned that the contingency is important if a sustainability kit is mailed out as a prize as shipping might expensive.

9. DISCUSSION ITEMS

9.1 Creating Accessible Neighbourhoods Workshops

- Chair said Creating Accessible Neighbourhoods hosted a workshop for the Board and wanted to host a Disability Justice and Awareness workshop that DNA recommended be hosted at the start of the Summer Semester. Chair mentioned that it would be up to the next Board to host this workshop.
- Creating Accessible Neighbourhoods charge \$150 an hour for workshops.

9.2 March Event Leads

- Chair mentioned that possible events include: Office Trivia night, Public Speaking/Resume and Cover Letter workshop, Exam Study Snack ideas, She mentioned that ideas do not have to be workshops and can instead be about Student engagement ex. “an IG post about your zodiac signs as events”
- Chair mentioned that December giveaways were really positively received.
- Faculty Representative (Communications, Art, & Technology) mentioned that he is planning to host the Office Trivia on March 29th.
- Chair mentioned that she will confirm with Faculty Representative (Communications, Art, & Technology) to confirm if the work order has been put in of the Office Trivia night.
- Chair brought up the idea of a zero-waste workshop to promote sustainability. She mentioned that it could even be asynchronous and posted on the SFSS IG.
<https://zerowasteworkshop.carrd.co/>
- Student At-Large (EM) suggested coinciding the zero-waste workshop with Earth Hour on March 27th.
- Online workshop for public speaking or resume might be beneficial for students right now as students are starting to look for summer jobs, but the committee does not have the capacity to work on it.
- Chair mentioned that an Exam Study Snacks workshop might be good as a swipe able IG post.
- Chair mentioned that the Committee could host another giveaway with the remaining budget.

9.3 Events Committee social

- Chair gauged interest for social.

9.4 Women's Personal Safety and Self Defense Discussion Workshop

- Dipti Chavan suggested hosting this as a post-Women of the Year workshop. She mentioned that on March 16th there will be a chance for all winners and nominees to socialize and that she is currently looking for a platform for this.
- Student At-Large (FW) mentioned that there is no possibility to vote for anyone from the Faculty of Environment as the nominees are not posted in the form even though they are shown on the website.

10. UPDATES

10.1 Black History Month

- Chair mentioned that the SFSS could not host a lot of events but did the events they did host went well.

10.2 SFSS Women of the Year Awards

- Vice Chair mentioned that the candidate section for one of the candidates was incorrect and different from what the nominee wrote.

11. ANNOUNCEMENT

11.1 SFSS Inclusive Events workshop happening March 17 at 12:30pm.

11.2 Food Workshop SFSS Events x SFU Recreation IG Live Food Workshop this Friday at 11am

12. ATTACHMENTS

12.1 Anti-racism workshops

12.2 Online Activism Burnout Event

12.3 Black History Month post-event report

13. ADJOURNMENT

13.1 MOTION EVENTS-2021-03-10:07

Haider/Abhishek

Be it resolved to adjourn the meeting at 1:32 PM.

CARRIED UNANIMOUSLY

ONLINE ACTIVISM BURNOUT EVENT

Description:	The event will begin with a 20-30 minute interactive presentation on online activism and social media burnout by mental health and disability activist Mikaela Basile . This will be followed by a 15-20 minute Q&A period. The event will cover how to deal with online activism burnout especially during the COVID-19 pandemic.
Date:	Wednesday, March 17th
Time:	12:00pm - 1:00pm
Location:	Zoom
Objective:	To discuss healthy ways to prevent and deal with burnout when engaging in political activism on social media.
Event Lead:	Iulia Zgreabă
Event Support:	SFSS staff (making graphics, advertisements, etc.)
Target Audience:	SFU student activists, SFU students more generally
Budget:	\$100 (honorarium)
Measurement of Success:	Turnout (15+ people), short post-event survey

ANTI-RACISM EDUCATION WORKSHOPS

Description:	educating students about racism and specific topics regarding racism (how to be anti racist, anti-Black racism, anti-Indigenous racism, anti-Asian racism)
Date:	March 21 - April 24th (Will be having 4 workshops, once a week for 4 weeks)
Time:	time will be indicted by workshop leader
Location:	Zoom
Objective:	to provide students with education regarding racism against marginalized communities, as well as provide resources and tools on how to be effective allies and practice being anti-racist
Event Lead:	Nafoni and Anuki (HSCI rep and Environment Rep)
Event Support:	
Target Audience:	SFU Undergraduate population
Budget:	\$1000, divided between workshop leaders
Measurement of Success:	<ul style="list-style-type: none"> - engagement by students through questions and participation - good post-workshop feedback

Black History Month Post-Event Report

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Executive Summary

Summary

There were a few events and initiatives planned for Black History Month, including:

- Black History Month Spotify Playlist
- Jollof Rice and Plantain food workshop with Lagoschop
- Gift card giveaways to showcase Black businesses
- Instagram trivia

Unfortunately, February was a very busy month so we mainly supported SFU SOCA (Students of Caribbean and African Ancestry) and their events, like their Afro Dance workshop. We also compiled [resources](#) and [playlists](#), but were not able to do giveaways and Instagram trivias.

We had some hiccups with the food workshop we hosted--there was a miscommunication and the chef thought she was supposed to go to SFU to cook (instead of it being an at-home Zoom event). We postponed for an hour, and 9 people showed up. Students were super engaged and asked questions and showed off their food. They also tagged us on Instagram!

Workshop recording: <https://www.youtube.com/watch?v=RuHlvT0hzqk>

Original event plan here:

https://drive.google.com/file/d/1_mWYfVTh3lx502aD2Z4Sa6_HePZcyHce/view?usp=sharing

The overall budget (including contingency) was \$489.62, and we spent \$400.

Key Achievements

Attendees of the event expressed [positive feedback](#) for the event. The project helped build connections with some SFU students interested in learning how to cook, and we also built connections in the community with a small, local business.

Key Recommendations

Introduction

History

In the past, SFSS Events has not hosted its own initiatives and events during Black History Month.

This year, I (VP Student Life - Jennifer Chou) worked with some other SFSS Board members (Environment Rep - Anuki Karunajeewa, Health Science Rep - Nafoni Modi) to work on Black History Month. We [brainstormed ideas for Black History Month](#), but since this is midterm season, we got too busy to implement some of what we had planned, like the Instagram trivia and giveaways.

Background

Who: students interested in learning more about Black history

What: Black History Month activities

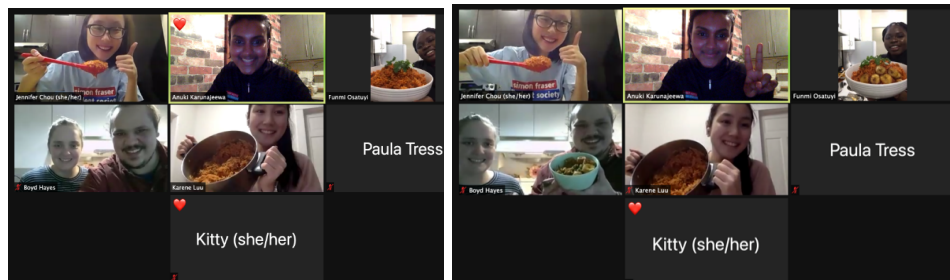
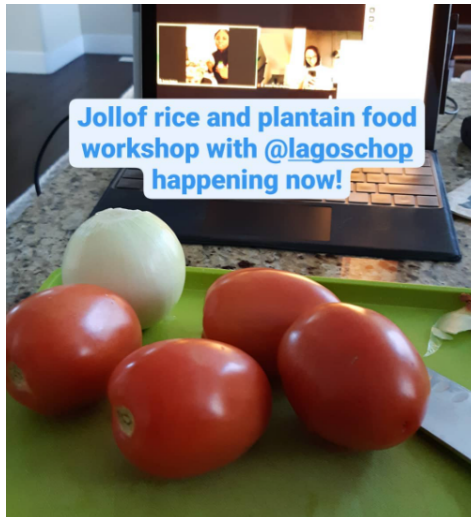
When: Throughout the month of February

Where: Social media (SFSS Events Instagram)

Why: to celebrate Black History Month

Objectives

- Build connections with more students and have them be more aware of what the SFSS is
- Teach students how to make cultural foods
- Teach students about Black history
- Support small, local businesses



Finances

Budget

The budget for Black History Month was \$489.62.

Budget breakdown:

\$25 gift card for a local Black business
\$250 for food instructor
\$100 dance workshop
\$64.62 gift card for a random trivia winner
\$50 contingency

\$489.62 total

Actual Costs

The actual cost was \$400. We spent \$100 on the Afro dance workshop instructor honorarium and \$250 for the food workshop instructor honorarium (with \$50 for transportation costs due to a miscommunication).

Recommendations

In the future, I would recommend having a clear guideline or document to outline expectations and workshop details for any workshop instructors.

Logistics

Location

We mainly posted on social media (SFSS Events Instagram) and hosted workshops on Zoom. The resources we compiled were shared through the link in the SFSS Events Instagram's bio (https://linktr.ee/sfss_events), and so was the Black History Month Spotify playlist (it also was shared on Instagram stories).

The Jollof Rice and Plantain Food Workshop was hosted on Zoom. The chef had thought the workshop would be at SFU, but it was actually on Zoom so we had to postpone the workshop by an hour. Then the chef used her phone for the workshop. The chef gave great cooking tips and attendees were very engaged with asking questions.

My laptop was weird so you could only see my face and not my chopping board, but I was kind of glad for that because my kitchen was kind of a mess.

I recorded the event but assured attendees I'd crop them out if they chose to show video. I wanted to record the workshop to upload online later (for those who couldn't attend due to assignments/papers or if they were in different time zones). The video recording had over a thousand views! I had put goggles on for cutting onions in the video though...rip...

Both the chef and I moderated the chat. The chef was super engaging and really nice. She answered all my questions.

Marketing & Media Promotion

The event was promoted via SFSS social media (Facebook, Instagram, email newsletter). The @sfss_events Instagram also promoted the event.

I also promoted the event on many Discord servers, including the official Reddit Simon Fraser University server. This event was also put on the Student Bulletin email newsletter that's sent out to all SFU students every week (deadline to send events in is every Wednesday at 10am; newsletter is sent out Thursday or Friday). The VP Student Life email receives the callout for these items for the newsletter every week (Monday) ever since I requested to be subscribed to the list.

Recommendations

Have clear expectations and details about the event so the instructors know what to do.
Due to miscommunication, the food workshop instructor transited to SFU so we reimbursed her for travel time (going there and back home) with our contingency.

Feedback

Overall, the event was well-received. Attendees had positive feedback, and I had a lot of fun too.

Attendees asked a lot of engaging questions and the chef kept stopping to ask where attendees were at so she could slow down accordingly. We also talked about the food and cultural background of the chef (Lagos, Nigeria).

Attendees

Attendees thanked the chef for the workshop. We also had the people who made the food alongside us tag us on Instagram, and their food turned out amazing!

Organizers/Volunteers

This recipe was super delicious and the chef answered all my (VP Student Life, Jennifer Chou) questions. The whole workshop took around 2 hours.

Conclusion

Overall this event was a great experience.

In the future, we can host food workshops for cheap, quick (30 minutes), and easy meals. We can also host more cultural food workshops.