

1. CALL TO ORDER

Call to Order – 2:03 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Sḵwəxwú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and Katzie Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

At-Large Representative (<i>Chair</i>)	Phum Luckkid
Ex-Officio	Osob Mohamed
VP Student Services.....	Matthew Provost
VP Student Life.....	Jennifer Chou
Student At-Large.....	Tony Yu
Student At-Large.....	Justin Yu
Student At-Large.....	Rasha Syed
Student At-Large.....	Rolan Liu
Student At-Large.....	Abigail Pena

3.2 Society Staff

Member Services Coordinator - Clubs	Dipti Chavan
Member Services Coordinator - Surrey.....	Shelly Durante
Member Services Coordinator - Clubs	Melanie Ling
Communications Coordinator	Sindhu Dharmarajah
Member Services Coordinator - Clubs	Ricky Che
Member Services Coordinator – Student Unions & Groups	Anna Reva
Member Services Coordinator - Clubs	Nancy Mah
Administrative Assistant	Joseph An

3.3 Absents

Student At-Large.....	Abigail Pena
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4. ADOPTION OF THE AGENDA

4.1 MOTION MSA 2021-04-06:01

Jennifer/Rolan

Be it resolved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

5. MATTERS ARISING FROM THE MINUTES

5.1 Member Service Advisory Committee Minutes – MOTION MSA 2021-04-06:02

Justin/Rolan

Be it resolved to receive and file the following minute(s):

- MSA 2021-02-23

CARRIED UNANIMOUSLY

6. DISCUSSION ITEMS

6.1 Granting Procedures for Grants Over \$1,500

- Previously, the General Manager would have to approve grants over \$1000. Now there is no General Manager and Ricky wanted to discuss how to do this process.
- Chair mentioned that this topic would be best discussed with the Board as there's some unclarity regarding who can sign off grants.
- Chair will email to Corbett and Ayesha to ask about this further and in the meanwhile potentially have Chair, Jennifer approve until there's a system in place.
- Melanie mentioned that the grant signing process should be the same as signing off cheque requests as they are related.

6.2 In-Person Events for The Summer/Fall

- Melanie has been getting questions about what the plan will be for Fall with potentially having in-person events.
- Shelly mentioned that Osob stated that SFSS intends to follow what SFU is doing and will continue being more careful. SFU will open up for classes and events are secondary so currently, there's no clear guidelines about this.
- Melanie will reply to questions from groups that that things will be as same for now until further notice.
- Chair also sees no clarity regarding this topic.
- Jennifer mentioned that there was a motion passed to suspend in-person events, so there would need to be another motion to open in-person events again. This decision has not changed.
- Nancy mentioned that SFU doesn't want people to come to campus unless they live there so it would be difficult to have events such as having people come in to drop off items for event purposes and would be potentially dangerous if anything went sideways.
- Chair asked if event was approved with the promise that there would be no person contact and if something does go wrong, would SFSS still be held responsible. Ricky mentioned that we could be included in a lawsuit as a parent organization. Ricky suggested that we should let them know that we don't support in-person events and having space at SFU Surrey and Burnaby.
- Chair mentioned that the Board stance is no in-person events and still uncertain about Fall semester until SFU mentions otherwise so we will not support in-person events.

6.3 Maximum Number of Executives Listed in Club Portal

- Melanie inquired with student staff to get feedback with how long it takes to update executive listing and for long ones with 40 people, it can take 15-20 minutes just for one club. So for administration, it may be better to impose a limit of listing. Also that the

benefit people may see from having their names listed it that people can list having co-curricular activities.

- Chair asked if people can subscribe to newsletter without being a club executive, then it would be fine to limit number of listed people.
- Melanie suggested to potentially have a mailing list for all general club members.
- Shelly suggested that an executive can just forward the email and people may not appreciate getting more emails from clubs.
- Shelly also suggested that clubs may have too many club executives for the amount of work needed.
- Chair asked what would be the appropriate number of club executives listed in the portal.
- Nancy mentioned that some clubs may complain as some clubs such as gaming club can have executives for each game. Chair mentioned they can be advised to just have core executive for each game to lower the numbers of executives
- Jennifer mentioned lots of people may not know about Co-curricular record anyways and may not care.
- Members suggested that every club varies as their roles can be different with varying situations but generally 20 seems to be appropriate and agreed upon having 20 as limit during Fall.

6.4 Club TOR - Alcohol and Controlled Substances Policy

- Melanie said there's no policy in clubs TOR regarding alcohol and controlled substances. When people asked about this topic, they were just referred to SFU policy so it would be good for SFSS to have its own policy on alcohol and controlled substances.
- Chair mentioned there's been recent update with approval at the Board. Melanie will send more lines to be added to the approved policy.
- Board also approved the new policy for club executive removal process.
- Rasha mentioned that it's difficult for club executives to know when new policies are updated on the website. Melanie said that this update was emailed for people's reference.

7. ADJOURNMENT

7.1 MOTION MSA 2021-04-06:03

Tony/Jennifer

Be it resolved to adjourn the meeting a 3:11 PM.

CARRIED UNANIMOUSLY