

1. CALL TO ORDER

Call to Order – 11:05AM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), S^kw^xwú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and qícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

President (<i>Chair</i>)	Osob Mohamed
VP External Relations	Samad Raza
VP Finance	Corbett Gildersleve
VP Student Life	Jennifer Chou
VP Student Services	Matthew Provost
VP University Relations	Gabe Liosis

3.2 Society Staff

Operations Organizer	Ayesha Khan
Board Organizer	Gabriel Goodman
Administrative Assistant	Brianna Mau

4. ADOPTION OF THE AGENDA

4.1 MOTION EXECUTIVE 2021-03-22:01

Corbett/Gabe

Be it resolved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

5. MATTERS ARISING FROM THE MINUTES

5.1 Executive Committee Minutes-MOTION EXEC 2021-03-22:02

Corbett/Matthew

Be it resolved to receive and file the following minute(s):

- EXEC 2021-02-08

CARRIED UNANIMOUSLY

6. DISCUSSION ITEMS

6.1 Executive Committee Transition

- Just over one month away from the transition from this executive to the next one.
- Current executives are required to engage in training with incoming executives under by-laws, and the Board policies outline that paid training should happen over a maximum of 30 hours.
 - Spread out over a month and includes pulling them into meetings, so there will be overlap between current work and future work to limit additional work on current executives.
- There are new positions that do not currently exist, so some executives will need to collaborate to train the people moving into these positions.
- Has anyone begun training? If yes, what has it consisted of? What are everyone's plans?
 - VP Student Life has been in touch with incoming VP Events & Student Affairs, Jess. Jess has attended a hosting inclusive events workshop.
 - VP Student Life will be compiling written guides and recommendations for her.
 - Some projects will carry over as well and VP Student Life has been talking to her about them.
 - VP Student Life can help with VP Equity & Sustainability if they will be chairing accessibility.
 - VP Finance has reached out to incoming VP Finances & Services, Almas, for her availability after finals.
 - With Finances, a couple of set days will be helpful to go over budgets, reasoning behind decisions, collective agreement, and other confidential information.
 - Has also been working with incoming VP Events & Student Life regarding SUB opening.
 - VP University Relations can help VP Finance with his new position as VP Internal & Organizational Development because he was the Governance Chair.
 - VP Finance will start coming up with some plans and do prep work for this position.
 - He is also working with Member Services Coordinator – Student Unions & Groups to track Council elections and what positions need to be filled.
 - President has been working closely with VP University Relations throughout the term, so there is not too much training that needs to be done.
 - Some pieces that will need training on are about the ins and outs when it comes to university relations, who to go to for what, who oversees what at SFU, and how to Chair committees.
 - VP Student Services did not have a lot of support during the beginning of his term, so he has been keeping a Google Doc throughout his term with relevant information, steps to run campaigns, and who to contact. He will also write something more comprehensive with what he's done as well.
 - Will connect incoming VP Finance & Services with his current contacts.
 - VP External Relations has been connecting with VP Student Services as he will be the VP External & Community Affairs.
 - There are a few projects that will be passed on to him, and some of it has been explained to him already.
 - Will sit down and do more formal training in April.

- VP University Relations has been inviting incoming VP University & Academic Affairs to meetings and has had some chats debriefing meetings. She's also joined UAA via the Council seat, and so she can directly engage with this committee until her term.
 - He will also create a document in April around how to best go about things within the university bureaucracy.
- Developing a transition report to track hours and what gets done by who would be helpful.
- Institutionalize this transfer of knowledge by including Board Organizer in transition communication.
 - Transmit knowledge not just to the next person, but to every person after them too.
 - Let Board Organizer know if there's anything that they can help with.
- Policies around training are very vague, so there is no clear direction on how it should be done.
- Proposal to keep track of training by adding a section on to the current work report document for current executives titled training and including the hours and what you've covered. Also add a section for incoming executives to outline the training that they're receiving and the time that they've spent on that.
 - There was support for this and VP Finance will add a column to the work report.
- How much do incoming/outgoing executives get paid for training?
 - Policies do not outline this.
 - Paid the same amount as an executive.
 - Have this added to their first stipend.

6.2 Burnaby Mountain Gondola

- The Burnaby City Council meeting will be on March 29th, and President will be attending in person.
- Graphics are ready and can be shared on social media now to encourage student feedback through prizes.
 - President will get in touch with Communications Coordinator today to give the go ahead to start releasing that.
- President has gotten in touch with previous Board members for videos to focus on how this has been a legacy project. VP University Relations will be ready for those videos.
- Media blast on Friday from Board members, alumni and student voices.
- Have met and heard back from five councillors, and no councillors have outright said no to the project, but some have said that Forest Grove residents have not been consulted.
 - One councillor has explicitly said yes, and the rest are on the fence or mostly opposed.
- Hoping there will be media coverage.
- SFSS does not need to defend Translink about consultation but can share that they have participated in a lot of consultation and have seen many Forest Grove residents there.
 - Every complaint the SFSS has heard about the Gondola has been related to Translink and their lack of communication.
 - Translink wants to remain non-partisan and will work through community groups to make statements that they do not want to or cannot make.
 - It would still be helpful for Translink to make it clear that they have done consultations because it is most legitimate coming from them, but SFSS will be noting this anyway.

- President and VP University Relations has also been in conversation with Forest Grove residents.
- It is not asking too much from Translink to compile a list of all the consultations that they have done, so that SFSS and other public groups can share that to support the project.
 - VP University Relations will reach out to a contact.
- Reaching out to Unifor and BC Federation of Labour to see if they can release a statement on this because it creates job.
 - President and VP University Relations will work on this.
 - Getting a meeting with BC Federation of Labour would be great.
 - Strategizing communication and also highlighting that this is creating equitable transport, and it aligns with their goals of accessibility for everyone.
- If this does not get voted through, students will bare the brunt.
- President, VP University Relations and VP Student Services will work on the communications plan.
- VP Student Life will make some memes.

6.3 Hiring Committee Tracker Updates

- Student Advocacy Coordinator hiring committee will be shortlisting candidates next week, and will schedule interviews the week after.
- Five hiring committees need to be started.

7. IN-CAMERA

7.1 MOTION EXECUTIVE 2021-03-22:03

Gabe/Jennifer

Be it resolved to go in-camera for the remainder of the meeting.

CARRIED UNANIMOUSLY

- Excluded Staff Contract Amendments
- Excluded Staff Reviews and Reporting Structures

8. EX-CAMERA

8.1 MOTION EXECUTIVE 2021-03-22:04

Matthew/Gabe

Be it resolved to go ex-camera.

CARRIED UNANIMOUSLY

9. ADJOURNMENT

9.1 MOTION EXECUTIVE 2021-03-22:05

Matthew/Gabe

Be it resolved to adjourn the meeting at 12:22PM.

CARRIED UNANIMOUSLY