

# 1. CALL TO ORDER

Call to Order – 4:31 PM

# 2. TERRITORIALACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Sk̓wx̓wú7mesh Úxwumixw (Squamish), Sel̓ílwitulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwikwetlem) and q̓ic̓əy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

# 3. ROLL CALL OF ATTENDANCE

## 3.1 Council Composition

### Student Union Representatives

Applied Science .....	<i>Vacant</i>
Archeology .....	Damon Tarrant
Art, Performance, and Cinema Studies .....	<i>Vacant</i>
Asia Canada Studies .....	<i>Vacant</i>
Bachelor of Environment.....	Evan McFee
Behavioral Neuroscience .....	Aarthi Srinivasan
Biology .....	Nicolas Bonilla
Biomedical Physiology & Kinesiology .....	Kashish Mehta
Business.....	<i>Vacant</i>
Chemistry .....	Gwen Bui
Cognitive Science .....	Joanna Cheong
Communications .....	Ashran Bharosha
Computing Science .....	Ryan Vansickle
Criminology .....	Charlotte Taylor-Baer
Dance.....	<i>Vacant</i>
Data Science Student Union .....	Warren Ho Kin
Earth Science.....	<i>Vacant</i>
Economics .....	Mahindhar Kumar
Education.....	Jihye (Jin) Choi
Engineering Science .....	Sarah Raisuddin
English.....	Liz Giardin
Environmental Science .....	Chloe Homenuke
Faculty of Applied Science.....	<i>Vacant</i>
Faculty of Communications, Arts and Technology (FCAC) .....	<i>Vacant</i>
Film Student Union.....	Amélia Simard
Fine and Performing Arts.....	<i>Vacant</i>
French .....	Kylee Pocrnich
Gender, Sexuality, and Women’s Studies ( <i>Vice Chair</i> ) .....	Devynn Butterworth
Geography .....	Monikka Tayag
Gerontology Student Union.....	<i>Vacant</i>

Global Asia Studies Student Union.....	Eunice Kwok
Health Science.....	Jocelle Refol
History.....	Alan Saunderson
Humanities.....	<i>Vacant</i>
Indigenous Studies Student Union (ISSU).....	Estephanie Henriquez
Interactive Arts and Technology (IAT).....	Jeremy Felix
International Studies Student Association (ISSA).....	Deanna Short
Labour Studies.....	Justin Chen
Latin American Studies.....	<i>Vacant</i>
Linguistics.....	Micaela Bilot
Mathematics.....	Ben Tischler
Mechatronics System Engineering.....	Ryley McWilliams
Molecular Biology & Biochemistry (MBB).....	Avneet Kaur
Music Student Union.....	<i>Vacant</i>
Operations Research.....	Ashutosh Dubal
Performing Arts.....	<i>Vacant</i>
Philosophy.....	Tony Yu
Physics.....	Graham Rich
Political Science.....	Helen Pahou
Psychology.....	Tiffany Liu
Public Policy.....	<i>Vacant</i>
Science Undergraduate Society (SUS).....	Zaid Lari
Semester in Dialogue.....	<i>Vacant</i>
Society of Arts and Social Sciences (SASS).....	Akum Sidhu
Sociology and Anthropology.....	Kayla Chow
Software Systems.....	Shashank Thanalapati
Statistics and Actuarial Science (SASSA).....	Stephanie Chung
Sustainable Community Development.....	<i>Vacant</i>
Sustainable Energy Engineering Student Society.....	Mohammad Al-Sheboul
Theatre Student Union.....	Samantha Walters
Visual Arts.....	<i>Vacant</i>
World Literature.....	Sara Aristizabal Castaneda

**Constituency Group Representatives**

Disability and Neurodiversity Alliance (DNA).....	<i>Vacant</i>
First Nations Students Association (FNFA).....	Keianna James
International Student Advocates.....	Fizza Parsayan
Out on Campus Collective (OOC).....	<i>Vacant</i>
Students of Caribbean & African Ancestry (SOCA).....	Linda Kanyamuna
Women Centre Collective (WCC).....	Nisha Manhas

**Affiliated Student Groups**

Residence Hall's Association (RHA).....	<i>Vacant</i>
Student Athlete Advisory Committee (SAAC).....	Paul Ursu

**SFSS Executive Committee**

President ( <i>Chair</i> ).....	Gabe Liosis
VP Internal and Organizational Development.....	Corbett Gildersleve
VP Finance and Services.....	Almas Phangura

VP University and Academic Affairs .....	Serena Bains
VP External and Community Affairs.....	Matthew Provost
VP Equity and Sustainability .....	Marie Haddad

**3.2 Society Staff**

Operations Organizer .....	Ayesha Khan
Board Organizer.....	Emmanuela Droko
Communications Coordinator .....	Illham Benttahir
Policy Research and Community Affairs Coordinator .....	Beaty Omboga
Building Manager .....	John Walsh
Administrative Assistant.....	Christina Kachkarova

**3.3 Council Alternates**

English .....	Victoria San Martin
International Student Advocates (Communication Coordinator).....	Kirtana Menon
Physics .....	Sherie Kassan

**3.4 Regrets**

English .....	Liz Giardin
International Student Advocates .....	Fizza Parsayan
Gender Sexuality and Women’s Studies.....	Devynn Butterworth
VP External and Community Affairs .....	Matthew Provost
Bachelor of Environment.....	Evan McFee

**3.5 Absent**

Economics .....	Sandra Pal
Cognitive Science .....	Joanna Cheong
Disability and Neurodiversity Alliance (DNA) .....	Constantin Lozitsky
Sociology and Anthropology.....	Kayla Chow

**4. CONSENT AGENDA**

**4.1 CONSENT AGENDA**

*Be it resolved to adopt the consent agenda by unanimous consent.*

**CARRIED UNANIMOUSLY**

**4.1.1.RATIFICATION OF REGRETS-MOTION COUNCIL 2021-07-14:01  
SUBMITTED BY: GSWS Councillor “Devynn Butterworth”**

*Be it resolved to ratify regrets from Devynn Butterworth (travelling).*

**4.1.2.MATTERS ARISING FROM THE MINUTES-Committee Minutes-MOTION  
COUNCIL 2021-07-14:02**

*Be it resolved to receive and file the following minutes:*

- EXEC 2021-06-22
- EVENTS 2021-04-21
- UAA 2021-04-16
- UAA 2021-06-25

**4.1.3.MOTION COUNCIL 2021-07-14:03**

**SUBMITTED BY: President “Gabe Liosis”**

*Whereas the 2021-2022 External & Community Affairs Committee opened up applications for at-large members,*

*Be it resolved to appoint Fizza Parsayan, and Quynh Chi Bui as at-large members to the 2021-2022 External and Community Affairs Committee*

## 5. ADOPTION OF THE AGENDA

### 5.1 MOTION COUNCIL 2021-07-14:04

**Gabe/Sara**

*Be it resolved to adopt the agenda as amended.*

**CARRIED UNANIMOUSLY**

- Amend to include Section 6. Ratification of Regrets.
- Amend to withdraw Discussion Item 9.2 Advocating for Accessible Course Practices

## 6. RATIFICATION OF REGRETS

**Jeremy/Marie**

*Be it resolved to ratify regrets from Matthew Provost and Evan McFee.*

**CARRIED UNANIMOUSLY**

- Mathew Provost unable to attend due to extenuating circumstances
- Evan McFee unable to attend due to a burst water pipe.

## 7. REPORT FROM COMMITTEES

### 7.1 Report from Executive Committee

**SUBMITTED BY: President “Gabe Liosis”**

- President mentioned that due to a high number of motions on the agenda, executives will be sending out their biweekly reports via email on July 15th, 2021.
- President discussed the events of the Executive Committee meeting on July 6<sup>th</sup>, 2021, which included the appointments of Corbett Gildersleve and Ella Droko to the Administrative Coordinator Hiring Committee, appointment of Corbett Gildersleve as an Acting Staff Liaison during President’s leave of absence, and appointment of Ayesha Khan as an employer representative on the Building Coordinator Hiring Committee while John Walsh is on vacation.
- President discussed items discussed during the Executive Committee meeting on July 6th, 2021, including executive updates from hiring committees, Emergency Action Plan Feedback, SUB Access Guidelines, Staff Training Budget increase and Updates on Strategic Planning.

## **7.2 Report from the Student Union Building (SUB) Opening Working Group**

**SUBMITTED BY: President “Gabe Liosis”**

**ATTACHMENTS: For Consultation - SFSS SUB Opening Plan**

- President mentioned that the SUB Opening Plan was started by the 2020-21 Board of Directors and that the SUB Opening Working Group has previously consisted of/ currently consists of the following people: Gabe Liosis, Osob Mohamed, Corbett Gildersleve, Marie Haddad, Jess Dela Cruz, Akum Sidhu, Almas Phangura, Ella Droko, Ayesha Khan, John Walsh, Shelley Durante, Melanie Lang, Nancy Mah, and Ashley Brooks.
- President explained that the SUB Opening Working Group is currently in the consultation phase for the SFSS SUB Opening Plan after which it will go to JHSC and then to Council for approval again.
- The current recommended opening date for the SUB is August 23<sup>rd</sup>, 2021 where the building will be operational from 8am-11pm. This would allow for any issues to be solved before full opening on September 8<sup>th</sup>, 2021.
- John Walsh discussed ongoing projects involving commercial tenants in the SUB including Blenz Coffee, INS Convenience Store. He highlighted that these tenants must be approved by SFU, according to SUB lease. Blenz will be submitting a Tenant Improvement Proposal for proposed changes and will be operational by the first week of September.
- John Walsh discussed ongoing move-ins for Constituency Groups and Student Groups. SFPIRG has moved in, have keys, and have made no request for changes to the space. Embark has moved in, have keys, and have made no requests for changes to the space. SOCA will be doing a site visit soon, and their move-in is in progress. CJSF's move-in is in progress, have keys, and are in the process of making small improvements to the space. He explained that they will no longer be doing full renovations, but instead retrofit existing millwork into the new space and run temporary cabling until they raise enough funding for renovations. DNA have viewed their space and are creating a scope of work. FNSA are fully moved in, have keys, and have made no requests for changes to the space.
- John Walsh explained that the SUB is currently on a Provisional Occupancy permit, but it will be receiving a Full Occupancy permit once a contractor preforms an inspection and signs off on a Schedule C. He explained that since glass inside the building was damaged during construction, there are currently repairs to fix it on levels 2000 and 3000.
- Other projects include Prayer Room. VP Internal & Organizational Development reaching out to multifaith center to establish a scope of work. Gaming Lounge which still needs a scope of work needs to be established. Ablution Room which has not been approved yet since it would be on a different level than the Prayer room.
- The Emergency Action Plan currently is in the preliminary draft stage, but will require consultation with Executive Committee and Council and approval from the Executive Committee to ensure that protocols are in place for missing child, earthquake, and basic first aid procedures. John Walsh highlighted that this should be done ASAP for best practices.
- President discussed operations and staffing concerns include operating hours (which cannot be implemented until CA bargaining concludes), new staff positions, and the Gradual return to work plan.

- VPIOD mentioned that there has been a review of SFSS pre and during pandemic services in order to determine how best to continue these services to ensure accessibility.
- Emmanuella Droko discussed the Communications plan for the SUB opening which would involve a social media campaign that would revisit the student activism it took to build the SUB, sneak peaks of spaces including tour videos, and signage and COVID-2019 safety plan explanation. In order for this to happen, there needs to be a budget passed by Council or Executive Committee to allow for equipment and labour to produce the video.

*\*Esthaphanie Henriquez joined the meeting at 5:00pm*

## 8. NEW BUSINESS

### 8.1 Student Union Building Opening Date-MOTION COUNCIL 2021-07-14:05

**SUBMITTED BY: President “Gabe Liosis”**

**Helen/Matthew**

*Whereas, the Student Union Building construction has completed.*

*Whereas, the Student Union Building has been closed for the past year to the public due to the COVID-19 pandemic, with SFSS staff and Executives using the building for essential operational tasks only.*

*Whereas, with undergraduate students returning to in-person instruction in September 2021, the SFSS has begun its Student Union Building Opening Planning via the SUB Opening Plan Working Group.*

*Whereas, the SUB Opening Plan Working Group has recommended to Council that the Student Union Building opening date be established as August 23rd, 2021.*

*Be it resolved that Council set the opening date of the Student Union Building as August 23rd, 2021, and that the building be open to the public to access during regular operating hours, while offering hybrid (in-person and virtual) services.*

**CARRIED UNANIMOUSLY**

- President acknowledged the significance of this motion. He highlighted that the SUB has been discussed for 10 years and that students have paid and voted for this building. It is the role of Council to safely open the SUB for access by members.
- VPESA highlighted the continued efforts of constituency groups who fought in the Save our Spaces campaign to preserve their spaces in the SUB during the move from the Rotunda. VPES mentioned that the 3-year movement has been lead by Black student activists from SOCA who have been at the forefront of the movement for marginalized students.
- SEESS Representative expressed discomfort that no medical professional was consulted to determine the maximum 25 attendees for events guidelines.
- President highlighted the guidelines were based on the Provincial Health Order (PHO) which states that a maximum of 50 people is allowed for indoor events during Stage 3 of the BC Restart Plan. VP External added that the 25-person maximum for indoor SFSS activities can be reduced if needed. VP External highlighted that the PHO will be updated once it transitions into Stage 4 on September 8<sup>th</sup>, 2021.

- In terms of Councillors accessing the SUB prior to the opening, John Walsh mentioned that they should contact him for a tour and would need a fob to access to building. He highlighted that he is currently looking at space in the SUB that can be used by Councillors as single occupancy space. VPIOD added that Councillors would have to register with the Building Manager (John Walsh) prior to attending the building to ensure that there is enough space available.
- VPES mentioned that she will arrange a development session or an outside session for Councillors to get familiarized with the Reopening plan.

## **8.2 SFSS Supports In-Person Events-MOTION COUNCIL 2021-07-14:06**

**SUBMITTED BY: VP Events and Student Affairs “Jess Dela Cruz”**

**Jess/Shashank**

*Whereas, the SFSS has not been allowing in-person events by clubs, student unions, and constituency groups to occur during the COVID-19 pandemic;*

*Whereas, Provincial Public Health Orders released on July 1st, 2021 have drastically changed what indoor and outdoor gatherings may look like;*

*Whereas, because of these changes in Public Health Orders, the SFSS may now begin to consider allowing limited in-person events to occur;*

*Be it resolved that Council supports Clubs, Student Unions, and Constituency Groups hosting in-person events in alignment with Public Health Orders;*

*Be it further resolved that Council tasks the Executive Committee, alongside Member Services Coordinators, to create and approve In-Person Event Guidelines for events held outdoors or at indoor venues external to SFSS, until the Student Union Building officially opens to the public.*

**CARRIED UNANIMOUSLY**

- President clarified that this motion is only relevant prior to SUB opening.
- VP External highlighted that this needs to pass so that clubs that are booking venues for events for the next year are able to access funding.
- VPESA emphasized that clubs would need to complete the checklist which would include attaching the venue COVID safety plan, ensuring the event is not held at a private residence, attendance number and tracing list. Clubs will also be required to have the SFSS COVID safety plan on any promotional posts for their event.

*\*Jess Dela Cruz left the meeting at 6:30PM*

*\*10-minute break taken at 6:36pm*

## **8.3 Staff Training Line Item Increase-MOTION COUNCIL 2021-07-14:07**

**SUBMITTED BY: VP Internal “Corbett Gildersleve”**

**Corbett/Marie**

*Whereas the SFSS has worked to improve its Council training system to better support Councilors development in fulfilling their role;*

*Whereas this training system involves both internally and externally facilitated sessions on governance, operations, communications, anti-oppression, equity and inclusion, and many other topics;*

*Whereas the SFSS budgets \$20,000 for Council Orientation Retreats, and Development Sessions in line item 814/20;*

*Whereas it would also be beneficial for the SFSS to have similar development sessions for staff;*

*Whereas Board Organizer Ella Droko, Operations Organizer Ayesha Khan, and VP Equity and Sustainability Marie Haddad have developed a budget and list of sessions for the year;*

*Whereas these sessions are expected to cost around \$20,000;*

*Whereas line item 817/31 Staff Development Days is budgeted for \$2,500 and would only cover the costs of the first two sessions;*

*Whereas the Budget approved by Council on June 30, 2021 listed a surplus of \$28,445.*

*Be it resolved that Council increase the line item 817/31 from \$2,500 to \$20,000 to cover the costs of training sessions for the year.*

**CARRIED UNANIMOUSLY**

- Since the SFSS has recently been taking strong stances on issues, it is important to educate the staff on these issues. Since Staff are responsible for providing services to students, they should have access to anti-oppression training and other potential sessions that have been planned. Many staff will be here long after Councillors have moved on.
- VPES highlighted that while Council has a lot of funding for training, staff does not even though they will be providing support to future Councils. She explained that this is a long-term investment.
- VP External explained that staff work with diverse students with complex needs and in order for the SFSS to be accessible to these students, staff must know how to support BIPOC and build external and long-term relationships. He explained that Council, as employers, should support staff in providing them training.
- VPIOD numbers through quotes from facilitators Ella and Ayesha, different quotes and ranges, have buffer, until late October but want to have sessions in spring, 15k for first 6 months is not reasonable to double, so don't need to ask for more money
- Emmanuela Droko highlighted the need to provide sustainable training and build staff capacity while paying BIPOC who are facilitating the training fair wages.
- VPES explained that the quotes were subsidized and the SFSS had negotiated to lower the costs. She highlighted the need to pay a fair wage to those hosting workshops and explained that staff had been asking for more training for a long time.
- VPUAA re-emphasized that investing in staff would allow the SFSS to continue supporting constituency groups like religious and cultural groups and ensure that members are treated fairly.
- In response to several questions about the budget and surplus, VPIOD explained that the SFSS has plenty of funds and that even if all line budgets were spent, the SFSS would have a surplus. He mentioned that FASC will continue to monitor the budget throughout the year.



**8.4 First Year Engagement Committee Appointment-MOTION COUNCIL 2021-07-14:08  
SUBMITTED BY: VP Internal “Corbett Gildersleve”**

**Gabe/Marie**

*Whereas the First Year Engagement Committee has one open seat for Councilors;*

*Be it resolved that Council appoint Sarah Raisuddin to the First Year Engagement Committee.*

**CARRIED UNANIMOUSLY**

- Sarah Raisuddin nominated self. Received 27 votes.
- Avneet Kaur nominate self. Received 13 votes.
- Almas Phangura nominated self. Received 5 votes.
- Shashank Tanalapati nominated self, but later withdrew nomination.
- Amend to strike X and replace with ‘Sarah Raisuddin’.

**8.5 Member Services Advisory Committee Appointment-MOTION COUNCIL 2021-07-14:09**

**SUBMITTED BY: VP Internal “Corbett Gildersleve”**

**Marie/Corbett**

*Whereas the Member Services Advisory Committee has one open seat for Councilors;*

*Be it resolved that Council appoint Damon Tarrant to the Member Services Advisory Committee.*

**CARRIED UNANIMOUSLY**

- Avneet Kaur declined nomination.
- Almas Phangura declined nomination.
- Damon Tarrant nominated self.
- Amend to strike ‘X’ and replace with ‘Damon Tarrant’.

*\*Jocelle Refol left the meeting at 830PM*

**8.6 Accessible Course Practices-MOTION COUNCIL 2021-07-14:10**

**SUBMITTED BY: Biomedical Physiology & Kinesiology Councillor “Kashish Mehta”**

**Kashish/Serena**

*Whereas since the pandemic, all professors have had to record lectures for students to accommodate for any time zone differences.*

*Whereas it has helped all students in terms of accessibility and also reduced a lot of the academic stress.*

*Whereas the access for all working group has collaborated on letters to SFU and the provincial government to promote accessibility for marginalized groups in the coming semesters.*

*Whereas our vision for enhanced accessibility by making lecture recordings standard may be met with resistance due to multiple factors.*

*Be it resolved that DSU representatives in junction with their respective student unions write an email to their department chairs to ask for information regarding which professors will be recording lectures in the coming terms.*

*Be it further resolved that DSU's collaborate with their departments to make lecture recordings standard.*

*Be it further resolved that DSU's ensure that professors are not exploited in this process by asking SFU to be in agreement that lecture recordings are never used against their consent.*

*Be it further resolved that the UAA committee take charge of this initiative by power mapping, contacting the Centre for Accessible Learning and Center of educational Excellence for their support, and helping DSU's with the process of advocating for this initiative.*

**CARRIED UNANIMOUSLY**

**In Favour: Archeology, BNS, Bio, BPK, Chem, Com, Data Science, Educ, ESSS, English, EVSCSU, French, HSUSU, History, Indigenous Studies, IAT, Intl, Labour, Ling, SESS, MBB, Operations, PSU, PSSU, SUS, SAS, Software System, Stats, SEESS, Theatre, WL, SOCA, WC, SAAC, Pres, VPI, VPF, VPUAA, VPES**

**Against: 0**

**Abstain: Economics, Mathematics, Computing Science, Philosophy, Film, Global Asian Studies**

- BPK Representative highlighted that many students have other commitments such as being parents, working part time. She highlighted that the SFSS should support these students and other students who are anxious to go back to school, but also ensure that professors are protected from exploitation by the university through ensuring that their recordings are not used without their consent.
- VPES highlighted that this motion would be beneficial for those struggling to get documentation for the Centre for Accessible Learning. VP Finances and Services added that many students do not have the necessary documentation for CAL.
- VPUAA mentioned that importance of acknowledging the copyright and labour concerns of professors. They mentioned that it is important to educate professors and Faculty Associations and raised potentially collaborating with the Faculty Association Access for All Campaign.
- SSSS Representative raised the issue that in order for this motion to work, both SFU and professors would have to agree to it.
- ASS Representative mentioned that Criminology professors do not want their recorded lectures recorded as they have found international schools that steal their work and then profit off it.
- SSSS Representative suggested training professors on how to use automatic screen recording on their laptops or how to use their phones for audio recording.
- SUS Representative highlighted that class like Organic Chemistry need to have video recordings as well.
- BPK Representative emphasized that more research would need to be done to find solutions for the recordings issue.
- SSSS Representative mentioned that while concerns about student privacy can be considered, students are currently being recorded in Zoom and that questions asked in audio recordings are often incomprehensible during in-person lecture recordings.

**8.7 Support for UniteHere Local 40 Hilton Metrotown Lockout-MOTION COUNCIL 2021-07-14:11**

**SUBMITTED BY: VP University and Academic Affairs "Serena Bains"**

*Serena/Kashish*

*Whereas 97 long-term workers were terminated, 50 of whom live in Burnaby, as a result of their recall protections expiring from the pandemic lasting more than 12 months,*

*Whereas workers at the hotel have been on the picket line since they were locked out in mid-April,*

*Whereas the Hilton has threatened the benefits of existing employees if the terminated workers are reinstated,*

*Whereas the City of Burnaby has passed a motion supporting the locked-out hotel workers by saying it won't support business at the Hilton Vancouver Metrotown,*

*Whereas B.C. unions have committed to pulling \$2,000,000 in business from the hotel for the entire 2022 calendar year,*

*Be it resolved that the SFSS Council commits to standing in solidarity with the workers of the Hilton Metrotown, most of whom are women who are Black, Indigenous and People of Colour,*

*Be it further resolved that the SFSS Council supports UniteHere Local 40's BC's Unequal Women campaign which supports all women hotel workers in B.C. who are out of work due to the pandemic,*

*Be it further resolved that the SFSS Council joins the Mayor of Burnaby, local MLAs, MP Offices, unions, and community members in endorsing the 2022 pledge to not conduct any business dealings with the Hilton Metrotown for the 2022 calendar year,*

*Be it further resolved that any further actions to do with this topic and campaign be committed to the External and Community Affairs Committee*

**CARRIED UNANIMOUSLY**

- VPUAA explained that the Hilton Metrotown did not return their workers to pre-pandemic seniority when they were rehired and returned their workers to entry wage pay. Additionally, their staff consists of mostly BIPOC women. The City of Burnaby motion states that the Hilton Metrotown must reinstate their workers by July 30<sup>th</sup>, but the Hilton Metrotown failed to meet that deadline.
- Many VPs expressed support.
- VP Internal and Organizational Development highlighted that this motion would mean that student groups would not be able to use this space to host events, voiced support.

**8.8 Protests in Colombia letter -MOTION COUNCIL 2021-07-14:12**

**SUBMITTED BY: VP University and Academic Affairs “Serena Bains”**

**ATTACHMENTS: 2021 Colombia Protests Resources & Letter to Federal Govt**

*Serena/Sara*

*Whereas on June 2nd 2021 SFSS Council carried a motion titled “Protests in Colombia,” which struck a Colombian Solidarity Working Group tasked with drafting a statement on the ongoing protests in Colombia,*

*Whereas the Colombian Solidarity Working Group has completed drafting the statement regarding the ongoing protests in Colombia,*

*Be it resolved that Council approves of the drafted letter and signs on to the letter,*

*Be it further resolved that Councillors who vote in favour of the motion sign on to the letter as individual Councillors and on behalf of their respective departmental student unions, student unions, constituency groups, and student groups,*

*Be it further resolved that Councillors who vote in favour of the motion distribute the letter to*

*their respective groups and encourage their members to sign onto the letter.*

**CARRIED UNANIMOUSLY**

**In Favour:** Arch, BNSS, BPK, Biology, Chemistry, Computing Science, Economics, English, ESSS, EVSCSU, French, Film, Global Asia, HSU, ISSU, IATSU, ISSA, LSU, MBB, ORSU, Phil, PSA, PSSU, PSU, SUS, SASS, SSSS, SEESS, TSU, WLLSU, SOCA, SAAC, Pres, VPI, VPFS, VPUBA, VPES,

**Against: 0**

**Abstain: Economics, Math**

- VPUBA mentioned that this letter was intended for the Provincial government to put pressure on Federal government to acknowledge the situation in Colombia. They thanked those who have been working on the letter

**8.9 Student Outreach Working Group-MOTION COUNCIL 2021-07-14:13**

**SUBMITTED BY: World Literature Councillor “Sara Aristizabal”**

*Sara/Marie*

*Whereas SFSS Members are unaware of the purpose and function of the SFSS as advocates for the student body,*

*Whereas voter turnout for the 2021 SFSS Executive Committee elections was under 5% of SFSS Members,*

*Whereas the SFSS has recently undergone a significant change in its governance structure Where Council became the legal Board of Directors,*

*Whereas an introductory video on the SFSS activities would be an effective method of raising awareness,*

*Be it resolved that Council form the Student Outreach Working Group, consisting of a minimum of five councillors, with the goal of creating the mentioned video for release at the beginning of the Fall semester,*

*Be it further resolved that the Student Outreach Working Group work in collaboration with the SFSS Communications Department,*

*Be it further resolved to appoint Sara Aristizabal as Chair of the Student Outreach Working Group, and that the Chair coordinate the Working Group’s membership.*

**CARRIED UNANIMOUSLY**

- WLLSU thanked SUS Representative for helping her draft the motion. WLLSU Representative mentioned that there is confusion among the student body surrounding the role of the SFSS. A video explaining the role of the SFSS would be important in increasing student participation and involvement in the Student Society.
- VPES explained that she had only learned about the SFSS during the SFU Team Name Change Campaign and explained that many SFSS members are not aware of what the SFSS can do. She spoke out in support of the motion.
- VPIOD spoke in support of motion.

### **8.10 Strategic Planning Working Group-MOTION COUNCIL 2021-07-14:14**

**Marie/Serena**

*Whereas the transition from the 2019-2021 Strategic Plan to the 2021-2026 Strategic Plan begins August 2021*

*Whereas the Board Organizer is collaborating with Amal Rana, Director of Cambium Arts to organize and schedule the Strategic Plan transition*

*Whereas SFSS Council has previously approved \$3000 of funding to build previous Strategic Plans*

*Be it resolved that the SFSS Council strike a Strategic Planning Working Group of up to 10 councillors, executives and constituency group representatives to build the 2021-2026 Strategic Plan*

*Be it further resolved that the Strategic Planning Working Group lead the creation of the strategic planning process and gather input from Council, student groups, and SFSS Members.*

#### **CARRIED UNANIMOUSLY**

- Emmanuella Droko mentioned that the goals for the 2019-2021 Strategic Plan involved improving student engagement, improving student financial health, and improving student wellbeing with success indicators being enhancing student experiences, having successful advocacy campaigns, a streamlined and improved governance structure and flow of operations, growth in student's financial resources, and increasing student's sense of belonging
- Amended to replace "Be it further resolved that the Strategic Planning Working Group report back to Council with a recommended Strategic Plan to be approved by Council" with "Be it further resolved that the Strategic Planning Working Group lead the creation of the strategic planning process and gather input from Council, student groups, and SFSS Members."
- VPIOD explained that a Strategic Plan allows the SFSS to break down how it intends to meet its' long-term goals and values.
- VPES highlighted that a commitment to equity and inclusion requires a longer-term Strategic Plan and suggested changing 2023 to 2026 in the motion.
- Amended to strike "Whereas the transition from the 2019-2021 Strategic Plan to the 2021-2023 Strategic Plan begins August 2021" and replace with "Whereas the transition from the 2019-2021 Strategic Plan to the 2021-2026 Strategic Plan begins August 2021".
- Amended to strike "Be it resolved that the SFSS Council strike a Strategic Planning Working Group of up to 10 councillors, executives and constituency group representatives to build the 2021-2023 Strategic Plan" and replace with "Be it resolved that the SFSS Council strike a Strategic Planning Working Group of up to 10 councillors, executives and constituency group representatives to build the 2021-2026 Strategic Plan."
- The transition to the new Strategic Plan would begin in August 2021 when the Strategic Planning Working Group will meet with Cambium Arts and Education Director Amal Rana for JEDI training and planning facilitation. 10 Councillors, executives, and constituency group representatives would be a part of this Working Group.

- Emmanuella Droko highlighted that while in the past only \$3000 was allocated to Strategic Planning, the current quote is \$4900 which is higher, but this would allow the Working Group to move forward and build a Strategic Plan that would be used to guide the SFSS for years to come.

## 9. DISCUSSION ITEMS

### 9.1 September Plans: Council Member Groups

**SUBMITTED BY: VP Internal “Corbett Gildersleve”**

- Postponed

### 9.2 Council Development Sessions

**SUBMITTED BY: SEESS Councillor “Mohammad Al-Sheboul”**

- Postponed.

## 10. NOTICE OF MOTION

### 10.1 Issues Policy: Course Materials -MOTION COUNCIL 2021-07-14:15

**SUBMITTED BY: VP University and Academic Affairs “Serena Bains”**

**ATTACHMENTS: IP-10: Course Materials**

*Whereas the SFSS has previously approved a development plan to create more SFSS Issues Policies on a variety of social, economic and political issues,*

*Whereas SFSS Issues Policies serve to clarify the stance of the society on social, political and economic issues relating to student life and post-secondary education,*

*Whereas the SFSS currently has nine issues policies on various topics,*

*Whereas the previous board had partially drafted an Issues Policy on course materials,*

*Whereas the Vice President University and Academic Affairs and the Associate Vice President University and Academic Affairs have completed drafting the Issues Policy on course materials,*

*Be it resolved that the SFSS Council approve and establish the drafted course materials Issues Policy titled "IP-10: Course Materials" as attached*

**CARRIED/NOT CARRIED/CARRIED AS AMENDED**

- VPUAA encouraged Councillors to read through the motion and IP-10: Course Materials attachment.
- VPES clarified that Council will be voting on this motion in two weeks, as it is currently moving it as a notice of motion.

## 11. 30 MINUTES Q&A

- Mathematics Representative asked how to get Councillor role on discord. VPIOD mentioned that he will resolve the issue.

## 12. ANNOUNCEMENTS

- 12.1 [For SFSS Members] Next Council Meeting: Wednesday, July 28<sup>th</sup>, 2021, 4:30pm - 8:30pm (PST) via Zoom [Bi-weekly]**

## 13. ATTACHMENTS

- 13.1 For Consultation - SFSS SUB Opening Plan**  
**13.2 BN - Staff Training Budget Increase**  
**13.3 2021 Colombia Protests Resources**  
**13.4 Letter to Federal Govt**  
**13.5 IP-10: Course Materials**

## 14. ADJOURNMENT

- 14.1 MOTION COUNCIL 2021-07-14:16**  
**Zaid/Ben**  
*Be it resolved to adjourn the meeting at 9:36 PM.*  
**CARRIED UNANIMOUSLY**

# Student Union Building, Opening Plan

*Student Union Building Working Group*  
Simon Fraser Student Society

**simon fraser**  
**student society**



# The Planning Process

simon fraser  
student society

# SUB Opening Working Group Members

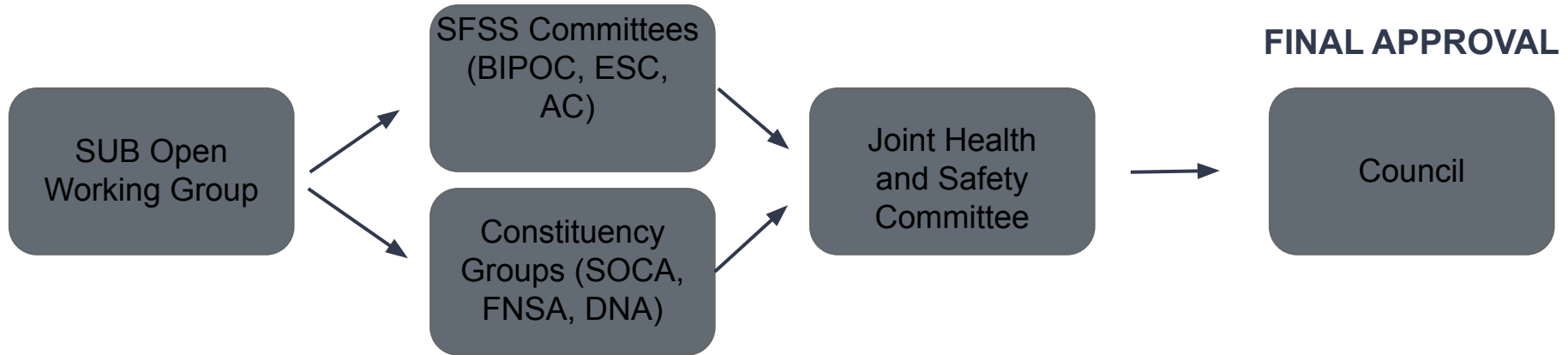
The Working Group was struck by the 2020/21 Board of Directors, and was tasked with developing and recommending plans to the Board of Directors (now Council) on actions to take pertaining to the opening of the Student Union Building. Since then, the Working Group has consisted of the following members:

- Gabe Liosis (President) (**Chair**)
- **Osob Mohamed (Former President)**
- Corbett Gildersleve (VP Internal)
- Marie Haddad (VP Equity)
- Jess Dela Cruz (VP Events)
- Akum Sidhu (SASS Councillor & AVP Events)
- Almas Phangura (VP Finance)
- Ella Droko (Board Organizer)
- Ayesha Khan (Operations Organizer)
- John Walsh (Building Manager)
- Shelley Durante (MSC - Surrey)
- Melanie Lang (MSC - Clubs)
- Nancy Mah (MSC - Clubs)
- **Ashley Brooks (Former OOC Coordinator)**

## PLANNING STAGE

## CONSULTATION STAGE

## APPROVAL STAGE



# Building/Projects

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**student society**

# BUILDING/PROJECTS

## Opening the SUB to the Public

The Student Union Building Opening Working Group recommends an opening date of the SUB for **August 23rd**.

The first day of classes for the Fall 2021 semester is September 8th, 2021. Opening on Aug. 23rd allows us to hit the ground running on September 8th, and “iron out the wrinkles” of opening the building to the public.

**REQUIRES APPROVAL OF:** Council

# BUILDING/PROJECTS

## Custodial

- Agreement in place with BEST (unionized cleaners).
- Daily cleaning in high traffic areas.
- Biweekly cleans in office spaces.
- 1 designated cleaner during core hours.
- This will be adapted for any changes in Public Health Orders or worksafe guidance.

## Access Control

- Access Control Groups: Management, Coordinators, Part-Time Staff, Councillors, Executive Officers 24 hours, loading bay
- Doors controlled by access from 8am - 11pm.

# BUILDING/PROJECTS

## Building Management System (BMS)

- BMS is what we used to control domestic hot water, air handling units, etc.
- We will be reverting any changes made for reduced operations, and implement a full operations schedule effective August 23rd from the hours of 8am-11pm.
- Thermostats allow people to adjust temperature in individual offices and spaces.

# BUILDING/PROJECTS

## Projects

- Commercial Tenants
  - Blenz Coffee (in progress)
  - INS (Convenience Store) (in progress)
  - Tenants must be approved by SFU, according to SUB lease.
- Constituency Groups + Student Groups
  - SFPIRG is moved in, have keys, and has made no request for changes to the space.
  - Embark is moved in, have keys, and has made no requests for changes to the space.
  - SOCA is doing a site visit soon, move-in is in progress.
  - CJSF's move-in is in progress, have keys, and are in the process of making small improvements to the space.
  - DNA have viewed their space, and are creating a scope of work.
  - FNSA are fully moved in, Lacie has keys, and made no requests for changes to the space.
- SFSS will cover the costs of any space changes for DNA, FNSA, and SOCA.



# BUILDING/PROJECTS

## Projects

- Prayer Room
  - VP Internal & Organizational Development reaching out to multifaith center to establish a scope of work.
  - Costs associated with changing the space require Council or Executive approval.
- Gaming Lounge
  - A scope of work needs to be established, and requires approval from Executive Committee.
- Ablution Room (not approved yet)
  - Potential space: level 1000 all-gender washrooms

**REQUIRES APPROVAL OF:** Council

# BUILDING/PROJECTS

## Emergency Action Plans

- Preliminary drafts exist for an **SFSS Emergency Response Plan**.
- Requires consultation with Executive Committee and/or Council, and subsequently needs approval from the Executive Committee.

**REQUIRES APPROVAL OF:** Executive Committee

# Operations and Staff

# OPERATIONS & STAFFING

## Opening the SUB to the Public

The Student Union Building Opening Working Group recommends an opening date of the SUB for **August 23rd**.

Building Operating Hours will remain the at the current operating hours. Please note that a Letter of Agreement has been reached for new operating hours, but these cannot be implemented until CA bargaining concludes.

Outside of operating hours, as well as any office closures, the building is closed.

**REQUIRES APPROVAL OF:** Council

# OPERATIONS & STAFFING



## NEW STAFF POSITIONS CREATED:

[Building Coordinator](#) responsible for day to day operations of the SUB. Will be hired by August.

**STATUS:** Approved by HR & Personnel Sub-Committee, Hiring Committee struck by Executive Committee.

Building Assistants responsible for front-line delivery of membership services and the operation of the SUB. Will be hired in September. These are student positions.

**STATUS:** Job descriptions are being drafted, will require approval by HR & Personnel Sub-Committee; Hiring Committee appointments will require a motion of the Executive Committee

Building Coordinator / Building Assistant [Shift Patterns](#).

**REQUIRES APPROVAL OF:** HR & Personnel Sub-Committee (Job Descriptions), Executive Committee and/or Council (Appointing Employer Representatives to the Hiring Committees).

# OPERATIONS & STAFFING

## SUB RETURN TO OFFICE:

SFSS staff are currently in a **Gradual Return to Work Plan**, where they may use their office in the SUB for a limited number of days during the week, if they are comfortable doing so. Otherwise, they may continue working from home.

Staff were recently surveyed on when full attendance would be required in the SUB leading up to September. Result of the survey were in overwhelming support of the following option:

*Public Health Orders have changed and I need time to transition to the new "normal". Attendance should remain optional until August 27th. From August 30th - Sept 27, (based on a minimum staffing requirement), I would prefer to sign up for date(s) to work in the SUB.*

Between August 23rd - August 30th, while services may not be at full capacity, we will hold drop-in tours of the SUB for the public to partake in.

**REQUIRES APPROVAL OF:** Executive Committee

# Services

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**student society**

# SERVICES

We reviewed all SFSS services (pre-COVID and during COVID) and created a matrix (**See Appendix A**) of how SFSS services will return, which staff will be responsible for these services, and where in the building (or online if applicable) they will be happening.

Three main locations for service provisions: (1) online services, (2) G.O. (General Office) Desk, (3) Student Center.

Where we've been able to increase accessibility of services, we are looking to carry that forward.



# Room Bookings

# ROOM BOOKINGS

The **Room Bookings Mini-Group** of the *SUB Opening Plan Working Group* is currently working on **SFSS Student Union Building Room Booking Policies**.

Core Components:

Room Booking Policies includes bookings for Tier 1 spaces (meeting spaces) and Tier 2 spaces (larger event spaces). Additionally, the policies will include processes for penalties, the online Room Booking System, Event Management (internal and external to SFSS), Space Usage Guidelines, etc.

**REQUIRES APPROVAL OF:** Council (with 2 weeks Notice of Motion)

# Events

1. Before August 23rd
2. After August 23rd

# EVENTS

## Events up to Aug. 23rd (before the SUB is open to the public)

- Allow in-person indoor and outdoor events in alignment with [Public Health Guidelines](#).
  - Indoor events allowed at venues only, no private residences.
  - Cap of 25 people for indoor and outdoor events.
- If applying for grant funding, the group must adhere to our Protocol Checklist for In-Person Events and submit safety plan (currently being developed).
- Providing event kits with masks, cleaning supplies, and hand sanitizer that students can pick up.

**REQUIRES APPROVAL OF:** Council or Executive Committee

# EVENTS

## **Events after Aug. 23rd (the SUB is open to the public)**

At this time, guidelines for events occurring after Aug 23rd are more uncertain due to changes in Public Health Orders and MECS + SFU event guidelines. However, we will likely stick close to guidelines that MECS + SFU releases as it pertains to events on campus. We may, however, consider initially limiting the number of large events held per week initially in the SUB.

Furthermore, the Events Mini-Group of the SUB Opening Working Group will continue to meet until Aug. 23rd to development event guidelines post-August 23rd.

**REQUIRES APPROVAL OF:** Council or Executive Committee

# COVID-19 Safety

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# COVID-19 SAFETY

Current Safety Plan. We are currently in Phase 2 (see pg. 3)

	Phase 1	Phase 2	Phase 3	Unknown
Essential SFSS Staff	X	X	X	
Non Essential SFSS Staff		X	X	
Maintenance Workers	X	X	X	
Essential Sub Tenants Staff	X	X	X	
Non Essential Sub Tennant Staff		X	X	
Maintenance Workers	X	X	X	
Outside Visitors ( restricted )		X	X	
Deliveries		X	X	
Interview Candidates		X	X	
Public Access				X

# COVID-19 SAFETY

Public Health Orders changed drastically after July 1st. Core changes in PHO: (1) masks are no longer mandatory, and (2) workplaces are not required to have a COVID-19 Safety Plan.

## **RECOMMENDATIONS MOVING FORWARD:**

Transition away from a “COVID-19 Safety Plan” to a “Student Union Building Safe Operating Plan”.

Could look like: masks required if within 2 metres of people, no capacity limits, maintain SUB Access Sheet sign-in but no COVID-19 screening (stay home if sick though plz <3), maintain directional signage, keep hand sanitizer stations, plexiglass barriers for member-facing staff.

**REQUIRES APPROVAL OF:** Executive Committee



# COVID-19 SAFETY

## Building Access

Since March of 2020, only Executive Officers and Staff have been accessing the building to complete certain tasks.

## Plan for Councillors Using the Building Before Aug. 23rd

Councillors may book tours with John Walsh ([building.manager@sfss.ca](mailto:building.manager@sfss.ca)) at anytime. We are currently in the process of identifying single-occupancy rooms that Councillors may use before the official opening date. All staff, execs, and councillors are asked to avoid working in common areas where possible. Councillors will need to be provided with fobs & keys. Access to the building will be limited to the hours within our Collective Agreement.

# COVID-19 SAFETY

## In-Person Meetings

The Executive Committee already [has established guidelines](#) for meetings that happen in-person before August 23rd. These guidelines are set to be revised and updated by August 23rd, to compensate for any changes in COVID-19 safety measures.

The Executive Committee is currently piloting the use of hybrid video conferencing equipment that allows members attending a meeting in-person to interact with members attending virtually.

As Building Coordinators are hired, more Committees and Staff may book these meeting rooms to have safe meetings.

# Communications Plan

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**student society**

# COMMUNICATIONS

## Looking back

- History of student activism to build the SUB
- Revisiting the Build SFU campaign
- Use SFU archive of photos for more historical context
- Construction updates

## Creating a buzz

- Sneak peaks
  - Constituency group spaces\*
  - Offices\*
  - Tour videos
- Interviews with student leaders
- Social media contests
- Students requests

\* People centric

## Looking forward

- Covid-19 safety - what's being done to prepare the building
- Signage for day to day services and staffing

Content ideas:

- We're open!
- COVID Safety

Work alongside the rest of the Working Group.

# COMMUNICATIONS

## BUDGET FOR CONSIDERATION

- Equipment for video
- Videographer
- Merch for contests
- Mailing & postage
- Signage - Covid-19 safety, Opening Hours, Booking Procedure, Door signage

**REQUIRES APPROVAL OF:** Executive Committee (if less than \$5,000) or Council (if greater than \$5,000)

# FINAL RECOMMENDATIONS

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# OVERALL RECOMMENDATIONS

## COUNCIL

- Establish an opening date for the Student Union Building for August 23rd, 2021.
- Approving the scope of work or changes to spaces required for building projects (i.e. Prayer Room, Gaming Lounge, Ablution Room, etc.)
- Approving SFSS Student Union Building Room Booking Policies, once completed (requires two weeks notice of motion).
- Approving support for in-person events, alongside tasking the Executive Committee, alongside MSCs, to draft In-Person Event Guidelines for student groups.

## EXECUTIVE COMMITTEE

- Approve SFSS Emergency Response Plan
- Appoint Employer Representatives to the Building Assistant hiring committee
  - If there are no available Executive Officers, vacant employer seats may be offered to Councillors.
- SUB Return to Office Plan for SFSS Staff
- Draft and Approve a “Student Union Building Safe Operating Plan” to replace our COVID-19 Safety Plan.

# OVERALL RECOMMENDATIONS

## COUNCIL

- Establish an opening date for the Student Union Building for August 23rd, 2021.
- Approving the scope of work or changes to spaces required for building projects (i.e. Prayer Room, Gaming Lounge, Ablution Room, etc.)
- Approving SFSS Student Union Building Room Booking Policies, once completed (requires two weeks notice of motion).
- Approving support for in-person events, alongside tasking the Executive Committee, alongside MSCs, to draft In-Person Event Guidelines for student groups for events held before Aug. 23rd.

## EXECUTIVE COMMITTEE

- Approve SFSS Emergency Response Plan
- Appoint Employer Representatives to the Building Assistant hiring committee
  - If there are no available Executive Officers, vacant employer seats may be offered to Councillors.
- SUB Return to Office Plan for SFSS Staff
- Draft and Approve a “Student Union Building Safe Operating Plan” to replace our COVID-19 Safety Plan.



APPENDIX A:  
SUB Student Centre Services Planning: Fall 2021

Service	Mode of Delivery			Staff Needed for Fall Semester Services	Location of Service
	Pre-Pandemic	During Pandemic (Currently)	From August 23 + onward through Fall Semester		
Grant funding requests/approval	Online via Club Portal	Online via Club Portal	Online via Club Portal	Anna - Student Unions and CGs Melanie, Nancy, Ricky - Clubs	Online
Accepting cheque reimbursement forms	In-person in the office only	Online via email only	In-person	Student staff->Coordinators, Shelley for Surrey	Student Centre
Disbursing cheques	In-person pickup in the office, or mail	Mail only	In-person and mail (as requested)	Student staff -> SFU Mail	Student Center back office. (Will the Go Desk be open on wider hours than the back office?)
Disbursing cash reimbursements (under \$50)	In-person in the office only	Not available; reimbursement under \$50 are done via cheques	Continue in-person with cash register set-up	Student staff/Coordinators for SUB, and Shelley for Surrey	Student Center back office
Club/SU trust account deposits	In-person in the office only via debit, cash, or cheque	Mailing cheques only	Mix of both	Student staff processing payments	Student Center back office or mailed
Club approvals	Online via club portal and email, occasional meetings in-person	Online via email, occasional meetings online	Mix of both, mostly online	MSC Club Coordinators and Shelley	Online or in Student Center
Food Bank program	Requests made through online form, vouchers picked up from office	Requests made through online form, vouchers mailed out to homes	September 7th onward in person?	Student staff	stored and picked up at the student center
General inquiries	In-person, email, or phone	Email or voicemail messages	In-person, email, phone, voice messages	Student staff, coordinators	(ask john about phone numbers at the Student Center, are they just one number or individual/local)
Vending	In-person vending (requests made online; payment over the phone/in-person)	Not available	(Check with Dipti after July 10th), In-person vending (requests made online; payment over the phone/in-person)	Dipti, Student staff (payment processing)	TBD, potentially Student Center where the cash register is at
Legal Clinic	In-person; but done via phonecall if there are less than 4 appointments	Phonecalls only	Phonecalls only (need to consult with the lawyer)	Student staff for processing requests. Overseen by club coordinator (but not club related, should be shifted to another person?)	Virtual/over the phone
Club lockers/storage	Requests are made via Club Portal, lockers are assigned via email, and locks given in-person	Not available; everyone was asked to clear out lockers due to thefts at the start of pandemic	Only maintain lockers in the SUB building, need to review the current lockers and storage rooms. In the past, First come first serve. Need to explore this service more in the summer term	to be reviewed	to be reviewed
U-Pass	Available; request online	Not available Summer 2020, came back for Fall 2020	Available, request online	Questions referred to upass@sfu.ca	online, in-person, over the phone. Go Desk
Parking Passes	Available to be picked up in-person for event guest speakers, staff, and Board only	Not available	Available to be picked up in-person for event guest speakers, staff, and Board only	Student staff or coordinators	student center

Service	Mode of Delivery			Staff Needed for Fall Semester Services	Location of Service
	Pre-Pandemic	During Pandemic (Currently)	From August 23 + onward through Fall Semester		
Ticket Sales	Tickets sometimes sold in-person in the Student Centre	Not available; no in-person events allowed	Not available; ticket sales can all be done online now - we should discourage printed tickets	Staff to redirect	Student center
Health and Dental Plan/Support	The Studentcare office was open in-person	Support only available via phone/online chat	We do not oversee the Studentcare office or staffing	We do not oversee the Studentcare office or staffing, but Go Desk staff might have to redirect	N/A
Co-Curricular Record	Requests submitted through online form	Requests submitted through online form	Online form	Anna - Student Union and CG, Melanie - Clubs, Ella - Council	Individual offices/online
Club/SU mail collection/disbursement	Mail for clubs and SUs are delivered to Student Centre; groups are emailed to pick it up	Mail has been collected, but not picked up	Mail for clubs and SUs are delivered to Student Centre; groups are emailed to pick it up	Student staff	Delivered to Go Desk or Student Center, student staff email
Button maker and portable sink rental	In-person	Not available	in-person (requested in-person or through email), explore sanitation process for between bookings	Student staff (admin/booking), BC for facilitating	Student center
SFU Room Booking, AV, Catering, Facilities requests	Requests made online via portal, email, or in-person	Not available	Requests made online via portal, email, or in-person	Student Staff and then Coordinators (catering sometimes ordered by Anna, Dipti booked Board events)	Student Center
Event planning support	In-person meetings	Virtual event planning support available online via email/meetings	Clubs, SU, CG support for event planning, goal is to be flexible by providing either in-person or virtual meetings,	Student staff and relevant coordinators. Dipti supports Board events	Student center, coordinator's office (?)
Club/SU Newsfeed and social media advertising	Information is sent to us via online form/email	Information is sent to us via online form/email	Information is sent to us via online form/email	Student Union Organizer compiles submitted requests, Shelley and Melanie and Anna review the draft, submitted to Comms Coordinator who then delegates as needed. Then sent out	Online/Offices
Workshops (First Aid, Food Safe, Self-Defense, etc.)	In-person	Online/Not Available	In-person for First Aid, Food Safe. Can explore some workshops that can be done virtually	Anna and Sam supports if she's available	Online/Offices, in-person classes (need to see what rooms would work in the SUB).
Admin/general support for clubs/SUs	In-person, email, phone	Email, occasional virtual meetings and phonecalls	In-person, email, phone, maybe virtual meetings as needed	Student staff and SU Assistant (first point of contact), coordinators for additional support	GO Desk (direction) and Student Center
<b>Lockers</b>					
20 1/2 size lockers and 13 full lockers on level 1		Full size measurement D 2ft 10.5 W 2ft, H 5ft 9		*** locks need to be purchased	I think these are the Locks, Nancy May be able to confirm Lock Type: Dudley DYPR800 If there is a sample of this lock around I would suggest we check it before ordering and make sure it fits
30 1/2 size lockers and 2 full size on level 2		1/2 Size measurement D 2ft W 2ft H 2ft 10			

Service	Mode of Delivery			Staff Needed for Fall Semester Services	Location of Service
	Pre-Pandemic	During Pandemic (Currently)	From August 23 + onward through Fall Semester		
<b>Storage Rooms</b>	<b>sqft</b>				
1111	142.6				
1113	97.8				
1306	276.2				
1406	263.4				
1408	106.8				
2240	113.1				

# Briefing Note: Staff Training Budget Increase Request

Author: Corbett Gildersleve, VP Internal and Organizational Development

## ISSUE

Our staff training system is very basic and should be improved to be similar to our Council Development sessions. This will require increasing the staff development budget.

## BACKGROUND

The SFSS has historically budgeted \$2,500 for staff development days. However, after reviewing costs to receive similar training on equity, anti-oppression training, skills training, Council/staff relations, etc. by Ayesha Khan, Operations Organizer, and Ella Droko, Board Organizer, that the current budget is too small.

The budget that was developed includes multiple retreats and staff training sessions starting in mid-July and running until October. Further training sessions will be planned for the rest of the year. Some training sessions, like the Council development sessions, are taught in-house by staff, executives officers, or student presenters, and so they're either free or much cheaper.

Annual training sessions will include a sustained and ongoing effort towards anti-oppression training, soft skills development, group certifications (ex. de-escalation), understanding local and global issues from a first-hand grassroots perspective, among others. It is understood that student leadership is taking bold firm stances on various issues of public interest that affect students and the student experience, and that SFSS staff may not have an understanding of these issues, their nuances, and their importance. Making a substantial improvement to the Staff Training budget will ensure adequate training and opportunities are provided for all SFSS staff to learn, unlearn, and relearn a plethora of skills and topics that will directly impact their tenure with the SFSS. Additionally, investing in staff development is directly correlated to lower rates of staff attrition.

# COST BREAKDOWN/BUDGET ESTIMATES

The current budget of \$2,500 allows for 1 facilitator in July to deliver content on “Creating a Culture of Care in the Workplace” and “Direct Conflict”. Most facilitators charge between \$1800-\$3,000 per class for a group of our size.

## Budget Draft

# KEY CONSIDERATIONS

There are currently no supporting policies that tie the SFSS staff to receiving specific training. It is recommended to create a policy that mandates SFSS staff to receive annual anti-oppression training.

Staff can obtain funds for Professional or Personal Development, however that is often used for one individual for one course. Dedicated group training is cheaper and will provide a consistent base of knowledge and skill development.

The SFSS employs around 35 employees, both full-time and part-time staff.

# TIMELINE

The first part of staff development training is scheduled to begin virtually this summer from July 13th-August 2021, with the second part tentatively scheduled in-person for October 2021.

Creating a Culture of Care in the Workplace- July 13th, 2021

Direct Conflict- July 14th, 2021

*Current \$2,500 budget is exhausted after the above 2 workshops*

Approve the budget increase at the July 14th meeting

Privilege & Power 101- August 2021

Ongoing programming- October 2021 onward

# MOTION/RECOMMENDED MOTION(S)

Whereas the SFSS has worked to improve its Council training system to better support Councilors development in fulfilling their role;

Whereas this training system involves both internally and externally facilitated sessions on governance, operations, communications, anti-oppression, equity and inclusion, and many other topics;

Whereas the SFSS budgets \$20,000 for Council Orientation Retreats, and Development Sessions in line item 814/20;

Whereas it would also be beneficial for the SFSS to have similar development sessions for staff;

Whereas Board Organizer Ella Droko, Operations Organizer Ayesha Khan, and VP Equity and Sustainability Marie Haddad have developed a budget and list of sessions for the year;

Whereas these sessions are expected to cost around \$20,000;

Whereas line item 817/31 Staff Development Days is budgeted for \$2,500 and would only cover the costs of the first two sessions;

Whereas the Budget approved by Council on June 30, 2021 listed a surplus of \$28,445.

Be it resolved that Council increase the line item 817/31 from \$2,500 to \$20,000 to cover the costs of training sessions for the year.

# 2021 Colombia Protests Resources

This document contains resources on the ongoing protests in Colombia. The purpose of this is to provide Council with a foundational understanding of what has occurred preceding the protests and during the protests as well. You are encouraged to seek out further information to gain a better understanding as the situation evolves.

Content warning: some of the resources in this document depict police brutality, violence and blood. There are supports at the end of this document that can be accessed by SFU students.

## Resources in Spanish with English Subtitles

The following resources are in Spanish with subtitles that have automatically been translated into English. Please note that the subtitles may contain mistakes.

[Dos meses de protestas en Colombia: ¿qué cambió y qué sigue igual \(o peor\)?](#)

[Pueblos indígenas en situación y riesgo de exterminio físico y cultural](#)

[La CRISIS de COLOMBIA en 6 minutos | ¿Qué está pasando en Colombia?](#)

[Reforma tributaria, protestas, represión y marcha atrás de Iván Duque. ¿Qué pasa en Colombia?](#)

[3 claves para entender las protestas en Colombia y la indignación contra la reforma tributaria](#)

[¿Por qué siguen las protestas en Colombia? | BBC Mundo](#)

[Decenas de abusos de poder policial con manifestantes quedaron grabados en video](#)

## Resources in English

[Dozens dead as anti-government protests sweep Colombia](#)

[Why Colombia's protests are unlikely to fizzle out](#)

[Colombians take to the streets to oppose tax reform](#)

[Colombia protests: UN 'deeply alarmed' by bloodshed in Cali](#)

[Colombia protesters set fire to police station as anger intensifies | DW News](#)



['They make people disappear': Colombia protesters turn anger on police](#)

[Protests intensify across Colombia: demonstrators killed during clashes with police](#)

[Colombia protesters undeterred as COVID deaths top 80,000 | DW News](#)

[Thousands protest in Madrid against Colombian government, police violence](#)

[Colombia events 2020](#)

[Colombia: Ensure Justice for Killed Protester](#)

## Supports

[B.C. Mental Health Support Line](#)

- Available 24/7 and provides support in over 140 languages.
- 310-6789

[Telefono de la Esperanza - Baranquilla](#)

- Telefono de la Esperanza provides mental health support and information in Baranquilla Colombia.
- (00 57 5) 372 27 27

[Telefono de la Esperanza - Bogota](#)

- Telefono de la Esperanza provides mental health support and information in Bogota Colombia.
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- 24/7 mental health support through an app. Call and chat are available in many languages.
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**July 11, 2021**

**Letter to the Canadian and B.C. government regarding the protests in Colombia -  
Colombian Solidarity Working Group**

Land acknowledgment

Before talking about the ongoing protests in Colombia, it is important to acknowledge that the Indigenous People(s) of the land colonially known as Colombia never ceded their territory and therefore Colombians currently reside on land that is stolen. Indigenous communities have been at the forefront of the protests as they continue to fight for their land, their rights, and their lives which are constantly being threatened. It is necessary to recognize it is not common to do land acknowledgments in so-called Colombia as done in our spaces in so-called Canada due to complicity and lack of knowledge. There is very little information about the lands in which Indigenous communities lived on and thus it is almost impossible to accurately indicate the nation's lands due to colonial implications. This is a sad reflection of the reality and struggle Indigenous communities in Colombia face, they have never been a priority and although there are currently protected territories for them to live on, the 106 Indigenous communities spread all over Colombia continue to face physical and cultural genocide.

Land acknowledgments are always important, we need to recognize we live on stolen land, we benefit from Indigenous communities living on the sidelines of the society we built on their lives. But in Colombia land acknowledgments are never done, Indigenous communities live on the sidelines most of the time, and when they often resist and stand up against the systems that oppress them, they are viewed as criminals. This land acknowledgment is an effort to stand in solidarity with Indigenous communities in Colombia and their constant struggles. Therefore, we acknowledge that the protests that are taking place all over Colombia, are happening on unceded territory and that there is not enough information to state in which unceded territory they are taking place. We invite you to head over to the official page of the [Organización Nacional Indígena de Colombia \(ONIC\)](#) and learn more about the Indigenous People(s) of Colombia.<sup>1</sup>

## Indigenous Presence; Minga

Minga is a word of Quechua origin (Indigenous word) that refers to a collective effort for the common good. This word was used long before the Spanish arrived in South America and it is associated with the motions of everyday life in communities and refers to an act of communal work and a word that initiates an agreement between neighbors to build something together.

More recently, Minga has become a collective of Indigenous communities, social and popular sectors, and the media, the Minga was installed for the defense of life, territory, democracy, justice, and peace. More than 15,000 Mingueros and Mingueras from various regions of Cauca, Caldas, Huila, and the country have concentrated so far in Sat Sama Kiwe, in the Indigenous Reservation of Las Mercedes, municipality of Caldono, Cauca.

Minga has also come to mean a collective act of protest, a call to recover what a community believes it has lost, and that is the territory, peace, and lives. These protests recently consisting of a national strike which started mainly against a regressive tax reform bill proposed by the Colombian government and now has become a wider and diverse protest of Indigenous, afro-descent, Campesinos, workers, collective of women and LGBTQIA, unions, youth, students, professor and health workers to challenge the nation's violent and unequal order. The movement has also been fighting against the tense situation as the repression and violence of the security forces is incrementing and there is no clarity on the number of citizens killed, wounded, missing, and victims of sexual violence.

Further acts of protest are associated to advocate for the territorial and collective rights, a serious and structured health policy to meet the needs of food and basic income of the population that are suffering the tragedy of COVID-19, and for the need to implement the peace process that could attend the increase of human rights violations nationwide, even more, when the peace of the Indigenous territories has been one of the most threatened by social and armed conflict. Besides the excessive repression, there has also been constant stigmatization of those who demonstrate, which incites and "justifies" the violent response against them. The Indigenous Minga fears for the lives of its members, including those who are hospitalized. Protests are further being pushed to ensure the government stops the repression and the stigmatization of protests, and to guarantee and protect all the human rights of the Indigenous and Afro-descendant people participating in the National Strike.

## Historical context

Colombians raised their voices on November 21st 2019 to hold the government accountable for its high level of corruption and lack of action upon inequality gaps across the country. People protested against various economic and political reforms. The government reacted by deploying over 170,000 policemen restricting the right of protest of at least 200,000 protesters. Furthermore, the army was deployed and the use of extreme force was granted. This resulted in the death of at least 3 people in one night and 6 more during the next few days. The protests restarted in February 2020 and protesters demanded immediate assistance in healthcare and basic income upon the COVID-19 pandemic. Restrictions were lifted in March 2021 and the government prompted more reforms: On April 16th, 2021, President Duque proposed a tax regulation that poses significant disadvantages to the working and middle class in Colombia, disproportionately impacting the poorest and favoring the richest, and a healthcare reform that would turn the health of Colombians into a business. As a result, in April 2021 people went back to the streets, which ensued a new period of violence.

The government recently delayed the entrance to the country of the Inter American Commission on Human Rights. When it was granted, organizations such as Human Rights Watch (HRW) received reports of 68 deaths related to the protests and it is believed that at least 20 of them were in the hands of police officers from April 28th to June 2nd.<sup>2</sup> The tax reform was withdrawn but the healthcare reform continued. Moreover, police have used lethal weapons, causing severe injuries in more than 1100 people, illegally detained 5500 and 419 more have been reported missing. Furthermore, armed people wearing civilian clothing have killed at least 5 protestors with no accountability.

## Calls to action

### **1. That the Federal government put emphasis on the calls to action of the Colombian people including 7 demands from [this](#) open letter<sup>3</sup>:**

1. Health Care
2. Emergency Income for 30 million living in poverty, (from COVID)
3. Prohibiting the cutting of water, electricity, gas, and internet for 4 months
4. Rights brought to workers (agriculture, industry, arts, other jobs)
5. More support for education
6. Women's rights and autonomy
7. No privatization of pipelines (choosing who profits from them)

- 2. That the Federal government also put pressure on Colombia to investigate the death of protesters and allow international observers.**
- 3. That the B.C. government acknowledges our concerns and helps put pressure on the federal government to complete the 'two calls to action' listed above**

## Recommended motion

Whereas on June 2nd 2021 SFSS Council carried a motion titled "Protests in Colombia," which struck a Colombian Solidarity Working Group tasked with drafting a statement on the ongoing protests in Colombia,

Whereas the Colombian Solidarity Working Group has completed drafting the statement regarding the ongoing protests in Colombia,

Be it resolved that Council approves of the drafted letter and signs on to the letter,

Be it further resolved that Councillors who vote in favour of the motion sign on to the letter as individual Councillors and on behalf of their respective departmental student unions, student unions, constituency groups, and student groups,

Be it further resolved that Councillors who vote in favour of the motion distribute the letter to their respective groups and encourage their members to sign onto the letter

## Conclusion

Although the tax bill sparked the protests, outrage has been building for years. The killing of social and environmental leaders, corruption, lack of support for a peace treaty, economic policies that favoured the rich and punished the poor, mass displacement of people from their homes, a ban on forced coca eradication, privatization of health care, earlier tax increases, and a lack of support from the government during the pandemic.

We are calling on the federal and provincial governments to stand in solidarity with unions, university students, teachers, Afro-Colombian and Indigenous groups, and members of the working class have been at the forefront of these protests. Which includes putting emphasis on and raising awareness regarding the calls to action of the Colombian people, putting pressure on the Colombian government to investigate the deaths of protesters and

allow international observers, and that the provincial government acknowledges our concerns and helps put pressure on the federal government to complete the calls to action.

## References

1. Inicio [Internet]. ONIC. [cited 2021Jul9]. Available from: <https://www.onic.org.co/>
2. Why Colombia's protests are unlikely to fizzle out [Internet]. BBC News. BBC; 2021 [cited 2021Jul9]. Available from: <https://www.bbc.com/news/world-latin-america-56986821>
3. PCCUT. Pliego de Emergencia del Comité Nacional de Paro [Internet]. CUT. 2021 [cited 2021Jul9]. Available from: <https://cut.org.co/pliego-de-emergencia-del-comite-nacional-de-paro/>

## *Course Materials*

### **Preamble**

The SFU Bookstore reports that students spend hundreds of dollars a year on course materials on top of the ever-increasing cost of tuition. In 2019 and 2020, students spent on average \$244.17 and \$100.00 per semester on course materials, respectively. The SFU Bookstore only records course materials sold through the Bookstore — this does not include expenses from quiz and assignment software.

SFU instructors can help eliminate barriers to education by switching from expensive commercial textbooks to Open Educational Resources (OER). OER refers to openly licensed and freely available textbooks, readings, multi-media files, software, games, assessment tools, and even entire courses. OER are listed under the public domain free from copyright restrictions and can be shared, remixed, and used for commercial and non-commercial purposes. OER enables instructors to customize course material to be specific to their course and what they intend to teach.

Since 2016, faculty-led OER projects funded by the SFU OER Grants Program have saved students over \$1 million. BCcampus reports that open textbook adoptions in British Columbia alone have saved students over \$20 million since 2012. In addition to reducing the financial burden of university expenses, OER are proven to improve student engagement and learning achievement.

### **Definitions**

**Open educational resources (OER)** are teaching, learning and research resources created with the intention of being freely available to users anywhere. They may include, but are not limited to, textbooks, readings, multi-media files, software, games, assessment tools, and even entire courses.

### **Policy**

The SFSS supports:

1. Open access to course materials
2. Instructors adopting and/or adapting OER for their courses
3. Recognizing and rewarding instructors who create and use OER
4. SFU providing students with software they need to complete assignments free of charge
5. Proper funding of OER initiatives
6. Strengthening and expanding of digital publishing infrastructure to support open textbook and OER creation and adaptation projects
7. Facilitation of ongoing open education learning and training opportunities within the SFU Community
8. Participation in broader open education initiatives and communities of practice
9. The open sharing of teaching practices with the goal of improving education and training at the institutional, professional and individual level

10. The creation of a university wide policy allowing the implementation of OER across faculties
11. Recognizing the creation and adoption of OER as an example of Educational Leadership Activity in the consideration for appointment, promotion and tenure decisions

The SFSS opposes:

1. Expensive publisher textbooks and digital tools
2. Requiring students to purchase course materials not specified in the course outline prior to enrollment
3. The creation of barriers to education through the use of mandatory unaffordable course materials