

1. CALL TO ORDER

Call to Order – 3:33 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Sk̓wx̓wú7mesh Úxwumixw (Squamish), Sel̓ílwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwíkwetlem) and q̓ícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Accessibility Committee Composition

VP University and Academic Affairs (<i>Chair</i>)	Serena Bains
SFSS President.....	Gabe Liosis
Councilor (SASSA Rep).....	Stephanie Chung
Councilor (DSSS Rep).....	Warren Ho Kin
Councilor (BSU Rep).....	Nicolas Bonilla
Councilor (PSU).....	Graham Rich
Student At-Large.....	Kathryn Schumacher
Student At-Large.....	Yasmin Rosado
Student At-Large.....	<i>Vacant</i>
Student At-Large.....	<i>Vacant</i>

3.2 Society Staff

Operations Organizer	Ayesha Khan
Board Organizer	Emmanuela Droko
Accessibility Administrative Assistant.....	Brianna Price
Campaign, Research, and Policy Coordinator	Beaty Omboga
Administrative Assistant.....	Christina Kachkarova

3.3 Absent

Councilor (SASSA Rep).....	Stephanie Chung
Councilor (DSSS Rep).....	Warren Ho Kin
Student At-Large.....	Kathryn Schumacher
Operations Organizer	Ayesha Khan
Board Organizer	Emmanuela Droko

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

**4.1.1.MATTERS ARISING FROM THE MINUTES- Accessibility Committee Minutes -
MOTION AC 2021-10-06:01**

Be it resolved to receive and file the July 6th, 2021, Accessibility Committee minutes;

- AC 2021-07-06

5. ADOPTION OF THE AGENDA

5.1 MOTION AC 2021-10-06:02

Serena/Gabe

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED UNANIMOUSLY

- Amended to include New Business Item 6.4 SFU DNA CART Captioning.

6. NEW BUSINESS

6.1 SFSS Accessibility Grant Application- MOTION AC 2021-10-06 :03

SUBMITTED BY: VP University and Academic Affairs (Chair)” Serena Bains”

ATTACHMENTS: Accessibility Fund Applications Summer 2021

Graham/Nick

Be it resolved to approve \$5,842.50 from the Accessibility Fund to approve the Accessibility Grant Application for Amar S.

CARRIED UNANIMOUSLY

- Chair explained that this motion gave Accessibility Committee the opportunity to provide hearing aids for a student to be able to attend events as their current hearing aids were not adequate.
- Brianna Price explained that the student in question would not be able to afford these hearing aids otherwise and this motion would allow the student to cover the cost of hearing aids for school and on-campus activities. The student had also met all the evaluation criteria for this to be approved. She explained that the SFSS had been able to cover accessibility assistance similar to this for students outside of just events and programs in the past, so it was appropriate. She also added that, because of the new accessibility grant process which had been approved to be implemented, these funds would be billed directly to the SFSS rather than to the member who would then be reimbursed by the SFSS.
- In response to a question about the direct billing process by Student At-Large (YR), Brianna Price explained that, in this case, it would be Connect Hearing, a hearing aid manufacturer that would be billing the SFSS. She explained that the SFSS has a vendor list of companies with whom the SFSS works with to address various accessibility concerns.
- In response to a question about the criteria for the new process by Student At-Large (YR), Brianna Price explained that students must ensure that the stated accessibility accommodation fits the need. If the stated need fits the requested accommodation, the SFSS will work to address the accommodation. She added that the motions to address concerns would also pass through the Accessibility Committee to see if they were reasonable.

6.2 Plain Language & Remediation Services for Accessibility Grant Forms and Event Checklists- MOTION AC 2021-10-06 :04

SUBMITTED BY: VP University and Academic Affairs (Chair)” Serena Bains”

**ATTACHMENTS: plain language quote screenshot, Quote_SFSS2021-07-21 (1), SFSS Accessibility Grant Application
Serena/Graham**

Be it resolved to approve \$9,922.37 from the Accessibility Fund for the plain language and remediation services for accessibility grant forms and event checklists.

CARRIED UNANIMOUSLY

- Brianna Price explained that the request was to start the PDF remediation services and plain language services to convert the new forms that had been created for the new accessibility grant process to be screen-reader friendly and accessible to more students.

6.3 SFU DNA Invoice Reimbursement- MOTION AC 2021-10-06 :05

SUBMITTED BY: VP University and Academic Affairs (Chair)” Serena Bains”

ATTACHMENTS: Inv 4787 - SFU DNA, Meeting, June 8, 2021 (1) (1), June 2021 Cheque Requisition (1)

Serena/Graham

Be it resolved to approve \$389.85 from the Accessibility Fund for SFU DNA invoice reimbursement.

CARRIED UNANIMOUSLY

- Chair explained that this cost was for the SFU DNA meeting which had occurred on June 8th and that members had not been able to put forward the money and then wait to be reimbursed at the time. They added that the \$389.85 was the cost for CART captioning for SFU DNA meetings when the meetings did not go over time.

6.4 SFU DNA CART Captioning - MOTION AC 2021-10-06 :06

SUBMITTED BY: VP University and Academic Affairs (Chair)” Serena Bains”

Serena/Graham

Be it resolved to approve up to \$2000 from the Accessibility Fund without accessibility grant applications for SFU DNA meeting CART captioning.

CARRIED UNANIMOUSLY

- Chair explained that the \$2000 was intended to cover the CART captioning costs for 4 DNA meetings for the remainder of the Fall 2021 Semester, costing approximately \$400 per meeting if the meetings did not go over time. They explained that the intention was to have a lump-sum motion so that the cost did not need to come to the committee as individual motions.

7. DISCUSSION ITEMS

7.1 Accessibility Grant Process Early Implementation

- Brianna Price asked the committee their opinion on fully implementing the Accessibility Grant Process prior to having the Plain Language Translation and the PDF remediation completed, which would allow for students with screen readers to access the forms. She mentioned that these forms would take several weeks to process.
- Student At-Large (YR) suggested releasing the Accessibility Grant Process prior to having the accessible forms so more students would be able to access the grant.
- Chair voiced support for an early implementation of the Accessibility Grant Process.
- Brianna Price stated that she would send a work order to Communications to have the new forms posted on the SFSS website.

7.2 Plan Institute Collaboration

ATTACHMENTS: Communication with Sofia

- Brianna Price explained that an SFU Alumni had reached out inquiring about a collaboration between the Plan Institute and the SFSS on educating students about the Disability Tax Credit and the Registered Disability Savings Account (RDSA). She explained that disabled people had to apply for the Tax Credit separately from Disability Assistance and Designation and that obtaining the Disability Tax Credit was difficult, but that once someone had received the Disability Tax Credit, they would be offered the opportunity to open an RDSA, which was a savings plan that helped disabled people plan for retirement.
- Brianna Price highlighted that, prior to working with the institute, there should be research done into their stances. Chair voiced support and mentioned that they did not know anything about the Plan Institute and that the Accessibility Committee should ensure that the institute did not go against the SFSS Issues Policies.
- Chair suggested inviting the Plan Institute to give the Committee a presentation.

7.3 New SFU DNA Grant Application Process

- Brianna Price mentioned that this was the same process that she had referenced in New Business Item 6.4. This was the process through which CART captioning would be done for SFU DNA.

7.4 Processed Accessibility Fund Applications

ATTACHMENTS: Accessibility Fund Applications Summer 2021

- Brianna Price explained that she had done a lot of working during Summer 2021 while the Accessibility Committee was not active. She added that she was able to approve applications that were less than \$3000 in cost but that applications for more than that had to be brought to the Committee. She mentioned that she had approved the funding for DNA Neurodivergent Hangouts, an accessible neighbourhood's event that did not end up spending any of the money that had been approved for it. She explained that she had denied an application made by Social Games Club that had intended to use the Accessibility Fund to pay for decorations and food as opposed to actual accessibility accommodations. The club then resubmitted and was then formally denied. Chair added that the club had been referred to Member Services Coordinators to look for funding for their event

7.5 SUB Accessibility Audit Report

ATTACHMENTS: 2021-08-27_LPF_SFSS SUB Site Audit Report

- Postponed.

7.6 Accessibility Policy Appendix E: SFSS Event & Meeting Accessibility

ATTACHMENTS: SFSS Accessibility Policy 2020-04-15

- Postponed.

8. ADJOURNMENT

8.1 MOTION AC 2021-10-06 :07

Serena/Graham

Be it resolved to adjourn the meeting at 4:28 PM.

CARRIED UNANIMOUSLY