

1. CALL TO ORDER

Call to Order – 4:38 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x̱məθḵwəy̱əm (Musqueam), S̱ḵw̱x̱w̱ú7mesh Úxwumixw (Squamish), Seḻílwitulh (Tsleil-Waututh), ḵw̱iḵw̱ə̱ḻəm (Kwikwetlem) and q̱ic̱əy̱ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Council Composition

Student Union Representatives

| | |
|---|-----------------------|
| Applied Science..... | <i>Vacant</i> |
| Archeology | Damon Tarrant |
| Art, Performance, and Cinema Studies | <i>Vacant</i> |
| Asia Canada Studies..... | <i>Vacant</i> |
| Bachelor of Environment | Tiana Andjelic |
| Behavioral Neuroscience..... | Aarthi Srinivasan |
| Biology | Nicolas Bonilla |
| Biomedical Physiology & Kinesiology..... | Kashish Mehta |
| Business..... | <i>Vacant</i> |
| Chemistry | Gwen Bui |
| Cognitive Science..... | Nicole Kirigin |
| Communications..... | Ashran Bharosha |
| Computing Science..... | <i>Vacant</i> |
| Criminology..... | Charlotte Taylor-Baer |
| Dance..... | <i>Vacant</i> |
| Data Science Student Union..... | Warren Ho Kin |
| Earth Science | <i>Vacant</i> |
| Economics | Mahindhar Kumar |
| Education..... | Jihye (Jin) Choi |
| Engineering Science | Sarah Raisuddin |
| English..... | Liz Giardin |
| Environmental Science..... | Chloe Homenuke |
| Faculty of Applied Science | <i>Vacant</i> |
| Faculty of Communications, Arts and Technology (FCAC) | <i>Vacant</i> |
| Film Student Union | Amélia Simard |
| Fine and Performing Arts..... | <i>Vacant</i> |
| French..... | Kylee Pocrnich |
| Gender, Sexuality, and Women's Studies (<i>Chair</i>) | Devynn Butterworth |
| Geography | Natasha Kearns |
| Gerontology Student Union..... | <i>Vacant</i> |
| Global Asia Studies Student Union..... | Eunice Kwok |
| Health Science | Jocelle Refol |

| | |
|--|----------------------------|
| History | Alan Saunderson |
| Humanities..... | <i>Vacant</i> |
| Indigenous Studies Student Union (ISSU)..... | Estephanie Henriquez |
| Interactive Arts and Technology (IAT)..... | Jeremy Felix |
| International Studies Student Association (ISSA) | Deanna Short |
| Labour Studies..... | Justin Chen |
| Latin American Studies..... | <i>Vacant</i> |
| Linguistics | Micaela Bilot |
| Mathematics | Ben Tischler |
| Mechatronics System Engineering..... | Ryley McWilliams |
| Molecular Biology & Biochemistry (MBB) | Avneet Kaur |
| Music Student Union..... | <i>Vacant</i> |
| Operations Research | Ashutosh Dubal |
| Performing Arts..... | <i>Vacant</i> |
| Philosophy | Tony Yu |
| Physics..... | Graham Rich |
| Political Science | Abhishek Parmar |
| Psychology | Tiffany Liu |
| Public Policy | <i>Vacant</i> |
| Science Undergraduate Society (SUS)..... | Zaid Lari |
| Semester in Dialogue..... | <i>Vacant</i> |
| Society of Arts and Social Sciences (SASS) | Akum Sidhu |
| Sociology and Anthropology..... | Kayla Chow |
| Software Systems | Shashank Thanalapati |
| Statistics and Actuarial Science (SASSA) | Jia So |
| Sustainable Community Development..... | <i>Vacant</i> |
| Sustainable Energy Engineering Student Society | Mohammad Al-Sheboul |
| (leave at 7:00pm) | |
| Theatre Student Union..... | Samantha Walters |
| Visual Arts..... | <i>Vacant</i> |
| World Literature | Sara Aristizabal Castaneda |

Constituency Group Representatives

| | |
|---|-----------------|
| Disability and Neurodiversity Alliance (DNA) | <i>Vacant</i> |
| First Nations Students Association (FNSA)..... | Keianna James |
| International Student Advocates | Quynh Chi Bui |
| Out on Campus Collective (OOC) | <i>Vacant</i> |
| Students of Caribbean & African Ancestry (SOCA) | Linda Kanyamuna |
| Women Centre Collective (WCC) | <i>Vacant</i> |

Affiliated Student Groups

| | |
|--|---------------|
| Residence Hall's Association (RHA)..... | <i>Vacant</i> |
| Student Athlete Advisory Committee (SAAC)..... | Paul Ursu |

SFSS Executive Committee

| | |
|--|---------------------|
| President..... | Gabe Liosis |
| VP Internal and Organizational Development | Corbett Gildersleve |
| VP Finance and Services | Almas Phangura |
| VP University and Academic Affairs | Serena Bains |

VP External and Community Affairs..... Matthew Provost
VP Equity and Sustainability Marie Haddad
VP Events and Student Affairs Jess Dela Cruz

3.2 Society Staff

Board Organizer..... Emmanuela Droko
Campaign, Research, and Policy Coordinator Beaty Omboga
Administrative Assistant..... Christina Kachkarova

3.3 Leave of Absence

Communications..... Ashran Bharosha
Health Science Jocelle Refol

3.4 Regrets

Archeology Damon Tarrant
Software Systems Shashank Thanalapati
Statistics and Actuarial Science (SASSA) Jia So
President (Chair)..... Gabe Liosis

3.5 Absents

Behavioral Neuroscience..... Aarthi Srinivasan
Cognitive Science..... Nicole Kirigin
Data Science Student Union..... Warren Ho Kin
Economics Mahindhar Kumar
Film Student Union Amélia Simard
Global Asia Studies Student Union..... Eunice Kwok
History Alan Saunderson
Indigenous Studies Student Union (ISSU)..... Estephanie Henriquez
Linguistics Micaela Bilot
First Nations Students Association (FNSA)..... Keianna James
International Student Advocates Quynh Chi Bui
Students of Caribbean & African Ancestry (SOCA) Linda Kanyamuna

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED/NOT CARRIED/CARRIED AS AMENDED

- Revote in the next Council Meeting due to Robert's rules error in the this meeting.

4.1.1. MATTERS ARISING FROM THE MINUTES- Council Minutes-MOTION COUNCIL 2021-11-03:01

Be it resolved to receive and file the following minutes:

- Council 2021-10-13
- AC 2021-07-06
- EXEC 2021-10-04
- OCEO 2021-09-09
- OCEO 2021-09-23

4.1.2. RATIFICATION OF REGRETS -MOTION COUNCIL 2021-11-03:02

Devynn/Abhishek

Be it resolved to ratify regrets from Gabe Liosis, Damon Tarrant, Shashank Thanalapati, Jia So, Marie Haddad, Matthew Provost.

- Invited to an all-day SFU trip to Victoria (as student representatives) that conflicts with the Council meeting.
- Amended to include Damon Tarrant, Shashank Thanalapati, Jia So, Marie Haddad, Matthew Provost.

5. ADOPTION OF THE AGENDA

5.1 MOTION COUNCIL 2021-11-03:03

Corbett/Tony

Be it resolved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

- Amended to include Discussion Item 9.1 SFSS Councillor's Jackets
- Amended to include New Business Item 7.3 Accessible Course Practices Campaign Open Letter
- Amended to include New Business Item 7.4 Notice of Motion
- The Chair amend the agenda during the meeting to move the Report Section to the end of the meeting

6. OLD BUSINESS

6.1 Leave of Absence Policy Amendment MOTION COUNCIL 2021-11-03:04

SUBMITTED BY: Corbett Gildersleve "VP Internal & Organizational Development"

Corbett/Jess

Whereas R-6 Resignation, Leave of Absence, and Regrets has policies around leaves for Council members that are very basic;

Whereas the policy doesn't allow for flexibility in different forms of leaves, reduced working hours, or other options forcing a councilor to either work through their challenges or go without their stipend;

Whereas stipends support the hours and work contributed by Council members who rely on them to pay costs;

Be it resolved that Council approve changing R-6.7 with the following:

"Of this leave of absence, 21 business days of these may be paid in relation to sick leave, mental health leave, bereavement, ceremonial leave, and family obligations. No medical note is required for this. Reduced hours surrounding times of these leave of absences may be seen and shall not be determined as neglect of duties or unreasonably penalized. It is the expectation of the councilor in question, that there shall be an appropriate move to normalcy in terms of the expectation of workload."

Be it resolved to explore options for retroactive pay back to the beginning of the board term (May 1st, 2021) and report back to council on November 10th

CARRIED UNANIMOUSLY

- VP Internal and Organizational Development emphasized that currently policies only allow for up to 2 months of unpaid leave for Councillors. He emphasized that the current policy did not allow for flexibility for Councillors.
- VP Events and Student Affairs mentioned that Executives had been discussing back in August 2021. She explained that several of the Executives had taken Leaves of Absences which were difficult as they also had to rely on their income in order to pay rent and pay for other costs. She highlighted that both Executives and Councillors should have the opportunity to take leave and not worry about their finances and highlighted the importance of not forcing Executives/Councillors to disclose the reasons as to why they were taking leave and not mandating medical notes.
- VP Finance and Services spoke from personal experience, stating that she had taken a Leave of Absence when starting her role as she had relatives who were sick, and it became very hard for her to focus. She explained that the lack of a paid leave policy was a barrier for students who did not have the financial support to take a LOA, particularly marginalized people. She mentioned that the lack of this policy had forced some people to resign. A paid leave policy would make the SFSS a more inclusive organization.
- VP Undergraduate and Academic Affairs mentioned that they had taken a two-week LOA and afterwards struggled to pay rent the following month. This policy would be proactive at preventing burnout for Councillors.
- Vice-Chair voice support for the motion. She mentioned that VP Internal and Organizational Development had consulted with Oversight Committee on this motion.
- In response to a question from Vice-Chair about retroactive pay, VP Internal and Organization Development explained that Council would either need to amend the current motion or make a separate motion to have the motion include retroactive pay but added that he did not have an approximation as to what the cost for this would be. He suggested raising this issue at the Council Meeting on November 10th, 2021, to allow him the time to do research into the number.
- International Studies Student Association Councillor thanked VPIOD for bringing this motion to Council and thanked VPESA and VPFS for their discussion as to how the motion would make the SFSS more equitable. She explained that, as someone who struggles with mental health, she appreciated the motion and felt supported by her fellow Councillors and Executives. She expressed hope that others would vote in favour of this motion.
- Political Science Councillor expressed how difficult it was to balance Council with another job, school commitments, and extracurriculars.
- Bachelor of Environment Councillor emphasized how important it was to have a good life, job, and school balance and having a paid leave policy allowed students to have their stipend to rely on even if anything happened that required them to take a leave of absence.
- In response to a question about stipends, VP Internal and Organizational Development explained that it was paid out bi-weekly through direct deposit. He asked Councillors to contact him or VPFS if they were having issues with their stipends.
- Vice Chair amended the motion to include the following 'Be it resolved' clause at the end of the motion, *'Be it resolved to explore options for retroactive pay back to the beginning of the board term (May 1st, 2021) and report back to council on November 10th'*

- In response to VP Finance and Services question about options for retroactive pay, VP Internal and Organizational Development mentioned that it would be looked into.

7. NEW BUSINESS

7.1 SFSS Executive Officer Coop MOU - MOTION COUNCIL 2021-11-03:05

SUBMITTED BY: Corbett Gildersleve "VP Internal & Organizational Development"

Corbett/Jess

Whereas Corbett Gildersleve, VP Internal and Organizational Development has been working on a Memorandum of Understanding (MOU) with SFU Work Integrated Learning to recognize SFSS Executive Officer positions as coops;

Whereas an MOU has been provided to the Executive Committee for comment and feedback has been incorporated;

Whereas the MOU draft has been recommended by the Executive Committee to be approved;

Be it resolved that Council approve the "SFU-SFSS Executive Coop MOU" draft.

CARRIED UNANIMOUSLY

- VP Internal and Organizational Development mentioned that when he had been on the SFSS Board in 2015, there had been conversation among Board members about the ability to claim SFSS Board terms as Co-op, but it was never finalized. He explained that, due to the added work put on Executives due to the SFSS governance restructuring, more work had been added to the Executive roles, resulting in SFSS Executive positions being essentially full-time jobs, often doing more than 60 hours of work every two weeks.
- VP Internal and Organizational Development mentioned that he had been in discussion with SFU Work Integrated Learning who mentioned that SFSS Executive terms could count towards Co-op as long as students were enrolled in their Faculty Co-op program. It would be classified as a self-directed Co-op, and students would still have to pay the Co-op program fee.
- For necessary Co-op documentation, the SFSS President will serve as the supervisor for the Vice Presidents while the Chair of the Oversight Committee will serve as the supervisor for the President. VP IOD explained that the job descriptions had been developed based on the roles and responsibilities of each Executive as well as SFSS By-Laws.
- Engineering students would not be able to use SFSS Executive Co-op for one of their first three Co-ops as their first three co-ops much be technical in nature. However, this would benefit international students who must take 3-4 courses each term to maintain their study permits as well as for Honours students or students on scholarship.
- VP University and Academic Affairs mentioned that they had to take a course in order to maintain their bursary.
- VP Events and Student Affairs mentioned that she was currently taking 16 credits and mentioned how difficult it was to balance school and being an executive, often having to choose whether to attend class or to attend a meeting.
- VP Finance and Services explained that, in order to maintain her status, she must take 4 classes a semester which is difficult. She urged Council members to vote in favour of the motion.

- BPK Councillor voiced support for the motion, mentioning that the Executives often perform more than 60 hours of biweekly work which is a lot of hours if they are also obligated to juggle that time with course obligations

**7.2 Stadium Payment Schedule - Second Amendment MOTION COUNCIL 2021-11-03:06
SUBMITTED BY: Corbett Gildersleve "VP Internal & Organizational Development"**

ATTACHMENTS:<https://drive.google.com/file/d/1P9UM-upbG4Hac1csqNXCiNAyKeZdKUy-/view?usp=sharing>

Corbett/Abhishek

Whereas the SFU Stadium project was completed in Summer 2021;

Whereas the SFSS is required and has started making payment commitments for the Stadium following a predetermined schedule;

Whereas the delays in the Stadium project has resulted in the need to make multiple payments in a short span of time;

Whereas the payment schedule was amended in the past due to project delays;

Whereas Almas Phangura, VP Finance and Services, and Corbett Gildersleve, VP Internal and Organizational Development approached SFU to discuss amending the payment schedule to allow more flexibility in the fund for the next few years in case of unexpected expenses;

Whereas SFU recommended amending the agreement to cancel the Nov. 15th payment and spread it out in subsequent years;

Whereas this change in costs is acceptable and allows more flexibility in the fund going forward;

Be it resolved that Council approves the new SFU Stadium Payment Schedule listed in the "Stadium Second Amendment" document;

Be it further resolved that Council task the VP Finance and President to sign the amended payment schedule.

CARRIED UNANIMOUSLY

- VP Internal and Organizational Development explained that the plan for the Stadium was to have it connected to the Lorne Davis Complex and due to the changes, the funding was split in 2015. The SFSS contributed 10 million to the stadium in the form of a long-term payment schedule with no interest. He explained that the first delay to the adjustment to the start of the payment was a one-year delay due to COVID. He explained that the SFSS could financially afford doing three of the payments in one shot, but it could result in a tight budget.
- VP Finance and Services and VP Internal and Organizational Development had asked SFU to shift the payments, but SFU had countered with an offer of cancelling the November 15th payment and spreading that money over the remaining payments. VP Internal and Organizational Development explained that this meant that the SFSS would have to make slightly larger payments every year. He suggested that this would allow the SFSS more flexibility with it's financials.

**7.3 Accessible Course Practices Campaign Open Letter -- MOTION COUNCIL 2021-11-03:07
SUBMITTED BY: Jess Dela Cruz "VP Events and Student Affairs"**

Kashish/Jess

Whereas the Accessible Course Practices Campaign Letter was shared with the membership at the SFSS Annual General Meeting.

Whereas the membership agrees that SFU should answer to all the Calls to action in the Accessible Course Practices Campaign open letter.

Whereas it is important for Council to back up the campaign through their endorsement.

Be it resolved that Council approves the Open letter and signs onto the letter.

Be it further resolved that Councillors who vote in favor of the motion sign onto the letter as individual Councillors and on behalf of their respective student group.

Be it further resolved that Councillors who vote in favor of the motion distribute the letter to their respective groups and encourage their members to sign on to the letter.

CARRIED UNANIMOUSLY

- BPK Councillor explained that this motion was the next step to reinforce the Accessible Course Practices Campaign. She explained that the open letter had been edited since the AGM since there were concerns raised about having accessible font captioning which were added to the letter. She added that Councillor would be signing onto this letter as well as sharing it with their respective DSUs.
- VP Undergraduate and Academic Affairs applauded the consultation done for this campaign.

7.4 Notice of Motion – MOTION COUNCIL 2021-11-03:08

SUBMITTED BY: Corbett Gildersleve “VP Internal & Organizational Development”

Corbett/Jess

Whereas the SFSS Council has passed a number of policy amendments over the year;

Whereas some of the requirements for a policy amendment is for a Notice of Motion being posted on the website for at least two weeks, and these policies would therefore be nullified if challenged in the courts;

Whereas these requirements are outlined in the Policy Manual;

Whereas a notice of motion is given during a meeting and and posted on SFSS website with two weeks notice prior to the policy motion to be approved,

Be it resolved that Council approve the following previously passed policy amendments and post all of the notices, that they be placed on the society website, and circulated to Council as soon as the Notice of Motion announcements are re-issued at the next Council meeting:

- Policy Amendment "Course Materials Issues Policy as In Motion Council 2021:07:14:15"
- Policy Amendment "Council Oversight Committee Motion Council 2021-5-19-12"
- Policy Amendment "Resignations Leaves of Absences Regrets Council Motion 2021-10-13-07"

Be it further resolved that Council approves all the aforementioned policies;

Be it further resolved to direct communications to make a short post with an apology on SFSS social media of the error on these policies at the time that the notices are posted;

Be it further resolved that all the policy amendments outlined be treated as if they were passed on the original date if approved.

CARRIED UNANIMOUSLY

- VP Internal and Organizational Development discussed how there was official policy in the policy manual as to how policies should be updated. He explained that policies needed a two-week notice, posted on the SFSS website, and then emailed out to Councillors. VPIOD mentioned that while Councillors had been getting emails, the policy changes had not been consistently posted to the SFSS website.
- VP Internal and Organizational Development explained that the current process for posting the policy changes to the SFSS website was error prone. The new process for this would involve the notification of a notice of motion automatically contacting the Communications department through JotForm which would allow students to send messages or comments about the policy to their representatives. The SFSS would post an apology message on their social medias and reaffirm that these motions have been passed so that members could be aware of the changes.
- There was clarification that, since the motions have passed, they cannot retroactively be voted against.

**6-minute break taken at 5:54 PM*

8. REPORTS

7.1 Report from Executive Committee

SUBMITTED BY: Gabe Liosis “President”

- As President was not present at the meeting due to other commitments pertaining to his role, VP Internal and Organizational Development gave his speech on his behalf. Recently, President had been busy with AGM planning including meeting with staff about support roles, reviewing and developing AGM 2021 Documents like the Annual Plan, Financial Report, AGM FAQ, AGM Cheat Sheet, Agenda, 2020 AGM Minutes, Auditor’s Report, Special and Ordinary Resolutions, liaising with staff and MECS (SFU Meetings, Events, and Conferences) , and working with VP Events and Student Affairs to coordinate the raffle prizes. He had also developed and run 3 Council Development sessions.
- Besides the AGM President had been focusing on discussions with SFU regarding having SFSS Executives be able to claim their terms towards Co-op credits, reviewing Leave of Absence Policy Changes, Stadium Payment Schedule changes, and other general executive work.
- VP Events and Student Affairs presented on behalf of VP Finance and Services. VP Finance and Services had been attending various meeting including Joint Operations Group, SFSS x WUSC Scholarship, SFSS and GSS Budget Information Session, SFU Budget Information Session, Staff Meeting. She had also been participating in the Digital Media Assistant Hiring Committee, and Temporary Finance Coordinator Hiring Committee. VP Finance and Services had also been preparing documents for the AGM including the Cheat Sheet and preparing the Financial Report which she presented at the AGM. She had also been working on figures and numbers that were presented in the auditor’s report and reviewing the report itself. Currently working on the Flu Shot Campaign.
- VP Univeristy and Academic Affairs mentioned their work on the Administrative Assistant, Accessibility Coordinator Hiring Committees. They discussed the work of the University and

- Academic Affairs Committee which had been working on the Accessibility Course Practices Campaign. She also mentioned the work of the the Accessibility Committee including work on the new Accessibilty Grant application process and approving hearing aids for a member. They discussed the ongoing Contract Worker Justice Campaign. They mentioned that their AVP UAAs had been working on plenty of new projects and campaigns including an Undergraduate Survey.
- VP Events and Undergraduate Affairs mentioned that she had been doing Halloween Tabling for MSAC and ESAC as well as attending Executive Committee Meetings and on the Digital Media Assistant Hiring Committee. She also discussed her work on Name-Tags for staff and discussion around an in-person Clubs Day for Spring 2022. VPESA mentioned that she had recently been working on AGM preparations as well as the Flu-Shot campaign, and collaborations with SER & SFU Rec. She shared various images of her work including an image of the AGM, an image of herself and staff creating Christmas Care Packages with noodles, candy, and chocolate for members who would be living in residence during the 2021 Winter Break.

7.2 Report from Member's Meeting Planning Committee

SUBMITTED BY: Corbett Gildersleve "VP Internal & Organizational Development"

- VP Internal and Organizational Development mentioned that over 300 members were in attendance on the Annual General Meeting on October 27th, 2021, and there had been little attrition with approximately 300 still in attendance at the end. He explained that he was aware of some log-in issues, but he wasn't sure how much these issues affected the core attendance, mentioning that last years attendance had been over 600 members in attendance from the start. He discussed the change from chat to Q & A style for the method of communication for the members, mentioning that there had been issues with the chat during the AGM 2020. VPIOD also added that while there was more accessibility this year with ASL and live captioning available but mentioned that there were likely improvements to be made to accessibility for the following AGM.
- VP Events and Student Affairs suggested having a separate safe support space/ debrief area to provide support to members in case discussion during the AGM was harmful to someone. She emphasized that the SFSS should aim to provide support.
- Environmental Science Councillor suggested starting the AGM earlier so that it would not run as long. She also suggested allowing students to change their names during the AGM, as sometimes the registered SFU name is not the name that students go by.
- French Councillor mentioned that one of their DSU members had tried to gain access to the AGM but had difficulties and so suggested having a designated SFSS staff for students to contact if they are having issues, like immediate IT support.
- VP Events and Student Affairs Jess thanked the Councillors for sharing and suggested having the number of attendees visible for all attending members at the future AGM.
- Interactive Arts and Technology Councillor mentioned that due to the tuition condemnation vote during the 2020 AGM, there were more people who had preregistered to support that motion. He also suggested offering some kind of tech support for members who were struggling to access the meeting and mentioned that there had to be a more accessible way to have a list of members who would be attending rather than having to sign up through Eventbrite.
- VP Internal and Organizational Development mentioned that he would communicate about the registration issues with MECS to see if there were any other options available that would be more accessible.
- VP Events and Student Affairs highlighted that, for the raffle prizes, there were three lists that had to be checked which was not super effective.
- VP Internal and Organizational Development emphasize that regular in-person AGMs would have staff going around and insuring that those present at the meeting were members.

9. DISCUSSIONS

9.1 SFSS Councillors Jackets

SUBMITTED BY: Tony Yu “Philosophy Councillor”

- VP Events and Student Affairs mentioned that VP External and Community Affairs and herself had discussed this during the Summer and were supportive of this. She asked for Councillors who were interested in being leads for the project to reach out to her. She mentioned that the Executives still had the information from when they had ordered jackets, and she would be able to pass this information on to the Councillors.
- Environmental Science Councillor mentioned that she had initial concerns about SFSS Councillor jackets but after doing tabling, she realized that jackets for SFSS Councillors would allow them to look more professional, look more uniform, and allow membership to identify their Councillors.
- VP Finance and Services suggested having spares in case Councillors resign.
- Vice-Chair acknowledged that there were concerns about using student money and suggested that the working group work out a solution, potentially having Councillors pay for their own jackets if they were able to.

10. ATTACHMENTS

10.1 Open Letter - Accessible Course Practices

10.2 SFU-SFSS Executive Coop MOU

10.3 Stadium Second Amendment

11. ANNOUNCEMENTS

11.1 Oversight Committee on Executive Officers Policy Change- MOTION COUNCIL 2021-11-03:09

SUBMITTED BY: Corbett Gildersleve “VP Internal & Organizational Development”

Whereas SO-17.2 states the composition of the committee;

Whereas SO-17.2.3 states: "At least 4 and up to 6 Non-Executive Councillors, including the Chairperson"

Whereas this is inconsistent with other committee composition policies and has caused confusion on the total available seats as the chairperson is listed in SO-17.2.1;

Be it resolved the amend SO-17.2.3 to read "At least 4 and up to 6 Non-Executive Councilors";

12. ADJOURNMENT

12.1 MOTION COUNCIL 2021-11-03:10

Ben/Corbett

Be it resolved to adjourn the meeting at 6:33PM.

CARRIED UNANIMOUSLY

October 27th, 2021

Accessible Course Practices Campaign - Open letter

To: SFU Administration, SFU Faculty Deans, and all SFU Faculty,

The Simon Fraser Student Society (SFSS) is launching an initiative to standardize the recording of lectures across all Simon Fraser University (SFU) faculties. In order to make education more accessible and enhance the student learning experience, the SFSS believes that an educational institution can always do more to promote its purpose of providing knowledge. Students should be given the right to choose how they receive their education and SFU, as an equitable university, should support their needs.

The pandemic has forced students and staff alike to adapt to a new normal and the sudden change in the professional environment has not been easy for anyone. The student body as a whole commends SFU for taking immediate action in adjusting to a remote learning environment halfway through the Spring 2020 semester. Lecture recordings have genuinely enhanced learning by accommodating both domestic and international students. This approach has shown benefits compared to purely in-person teaching. We believe that traditional practices employed in lectures need to be modified to assist alternate methods of teaching and to allow students to personalize their university experience. Giving students the choice between attending in-person or remotely using lecture recordings is the best possible means of giving us safe, reliable, and sustainable education.

The SFSS has surveyed SFU students to know and understand their opinions about the majority in-person approach this semester as well as their opinion about having lecture recordings available to them. The approach of returning to campus has caused 79% of the students surveyed to feel some levels of anxiety and approximately 96% of the surveyed students are in support

of this initiative and would like to see lecture recordings made available to them starting this term (3). Various student groups and equity-seeking groups at SFU have also expressed that there are advantages to having recorded lectures to combat the unique challenges they face while accessing their classes. The student body at SFU is diverse and each of us faces barriers to education that can be eased by having the choice to pick their lecture delivery method.

Following are some of the concerns that the SFSS and its constituency groups and student groups have:

- **Working students and students who are parents** have family and work commitments that may interfere with their class schedules. At times, they may have to make the choice between sustaining themselves and their families and their education
- **International students** who can not make their way to Canada due to travel constraints or family obligations in their home country have to worry about maintaining their full-time status if they want to be eligible for a post-graduation work permit even when most of their required courses are only offered in-person
- **Student-Athletes** are at a disadvantage as they have to miss lectures because of travel, games, or injuries while they represent SFU at athletic competitions
- **BIPOC students** have to miss cultural events and festivals while attending colonial post-secondary institutions
- **Students with disabilities** can not always reliably attend class or face barriers at participating and engaging in their classes
- **Students who are unwell** have to either choose to attend their classes by compromising their mental and physical health further or they miss important lecture content, which puts them at a disadvantage

Most of these constraints would not be an issue if lecture recording were standardized across all SFU Faculties. Though the above list does not encompass all the students that face barriers to education, more equitable methods of

lecture delivery will be of benefit to the entire SFU student population. Unfortunately, another survey aiming to understand the choices and perspectives of SFU instructors reveals that approximately 64% of the instructors at SFU will be continuing the practice of lecture recording post-online-learning phase of the pandemic (4). The remaining 36% of instructors attribute their unwillingness to record lectures and make them available to their students to concerns about student engagement, copyright issues, and lack of technical support (4). Most of these concerns can be tackled with support from SFU administration and other staff. Despite having the ability to do so, if these practices are not adopted, this would show that SFU has been unable to evolve from the experiences during the pandemic, which causes us to be stuck with inequitable means of teaching and learning.

Our society has seen immense technological advancements in the last two decades, and it is about time that these advancements are reflected in the post-secondary classroom. Many Canadian Universities, including the University of British Columbia, the University of Toronto, Dalhousie University, and Carleton University, have been experimenting with lecture-capture technology (2). The Panopto program for lecture capture at Concordia University has received positive feedback (2). A study performed by the Queen's University of Northern Ireland shows that having lecture recordings available does not have any effect on classroom attendance (1). In fact, lecture recordings could promote the reinforcement of lecture material and allow students to have an easier time understanding difficult concepts. Having lecture recordings could also allow students to be more engaged in class as they will not be preoccupied with having to take notes during class time, as they will be able to do that anytime in their own time. This would maintain SFU's claim as Canada's engaged University. The instructors could also benefit from lecture-capture technology as they will be able to check when most students access the recordings and what recordings are accessed the most. This information would allow instructors to be more comprehensive and diligent when teaching or delivering certain lectures.

Upon considering the concerns mentioned above and the merits of having lecture recordings, the SFSS and the signatories of this open letter, call on SFU and SFU faculty to answer to following demands:

Calls To Action for SFU :

- Provide the facilities, technology, and in extension, the ability to record or live stream lectures. This entails technological, accessibility, and educational material for instructors.
- Providing licensing resources to instructors to protect their intellectual property from being circulated on third party websites
- Incentivize instructors by providing tenure reviews or other incentives for instructors that standardize lecture recordings in their classrooms and agree that the University will not use the lecture recordings without the instructors' permission

Calls To Action for Faculty:

- Provide lecture recordings to all students whether it is with only audio, audio & video, or with previously recorded lectures alongside captioning with accessible font options
- Encourage other instructors in your department to standardize lecture recordings in their classrooms

As a community dedicated to promoting learning and accessibility for all, it is essential for us to commit to this change. It would be one of the steps in the right direction to make lecture recordings available. SFU has successfully been able to support alternative methods to teaching other than in-person lectures in the past year. Seeing as this is doable for the majority of the classes on a large scale, there is no reason to refrain from combating barriers to education and enhancing the personal learning experience for students. Therefore, the Accessible Course Practices Campaign hopes to see this practice standardized across all SFU faculties.

References

1. McGowan, A., Hanna, P., & Anderson, N. (2015, September 11). *Video Lecture Capture: Student Engagement*. Queen's University Belfast. Retrieved October 19, 2021, from <https://pure.qub.ac.uk/en/publications/video-lecture-capture-student-engagement>
2. Sorensen, C. (2015, November 19). *Unwind, pause, replay: How recorded lectures are changing academia*. Maclean's. Retrieved October 20, 2021, from <https://www.macleans.ca/education/unwind-pause-and-replay-2/>
3. Accessible Course Practices Student Survey.
<http://websurvey.sfu.ca/survey/406218773>
4. Accessible Course Practices Instructor Survey.
<https://forms.gle/mZkK3oPtEFbEAtkQA>

MEMO OF AGREEMENT

THIS AGREEMENT is dated September 29, 2021.

BETWEEN:

SIMON FRASER STUDENT SOCIETY (SFSS)

as represented by Gabe Liosis, SFSS President

and

SIMON FRASER UNIVERSITY

WORK INTEGRATED LEARNING (WIL)

as represented by MURIEL KLEMETSKI, WIL DIRECTOR

This is an agreement to acknowledge that SFSS elected student executives are able to qualify their SFSS experience as a Co-operative Education work term. The SFSS elected student executive roles may be registered as a Co-op work term as SFU Co-op “Self Directed (SDWT)” work terms (excluding mandatory FAS programs) if they choose to do so. This agreement will outline responsibilities, the process for application, exclusions, promotion, and frequency of meetings.

Approved Job Descriptions

The following elected, full-time SFSS job descriptions have been approved (see Appendix A for full descriptions).

Elections are held each year from January-February and Executive terms are 12 months in length beginning May 1st.

SFSS elected student executive board positions:

- President
- Vice-President Internal and Organizational Development
- Vice-President Finance and Services
- Vice-President University and Academic Affairs
- Vice-President External and Community Affairs
- Vice-President Equity and Sustainability
- Vice-President Events and Student Affairs

SFSS Responsibilities

- Students must be supervised and given training while on a co-op work term.

- The SFSS President will supervise and/or will train the students within the Vice-President roles or designate an appropriate executive member to conduct training.
- The Chair of the SFSS Oversight Committee on Executive Officers will oversee the student within the President role or designate an appropriate committee member to conduct training.
- Approved SFSS Executive positions must be a minimum of 420 hours for each semester (Jan-Apr, May-Aug, Sept-Dec) and be paid a salary.
- Students must register into their Faculty Co-op practicum course, pay the Co-op application and tuition fees, and complete the assigned Co-op curriculum.
- Students and their supervisor(s) will participate in a site visit with co-op program staff midway through the semester.
- Supervisors will complete an end of term Student Evaluation assessing the student's work performance.

Co-op Work Term Registration

Current Co-op Students:

- SFSS executives that have been accepted into a co-op program at SFU and are currently in good standing will notify their faculty home program Co-op Coordinator that they would like to register their SFSS Executive Board role as a "Self Directed Work Term".

Non Co-op Students:

- SFSS executives that are not yet Co-op students will contact the Co-op program in their Faculty requesting to join Co-op and to register their position as a co-op SDWT work term.

Exclusions

- Students participating in SFU's Engineering Co-op program with the requirement to complete 3 technical work terms may not register an SFSS Executive position as a Co-op work term unless it is their optional 4th or 5th non-technical work term.

SFU Co-operative Education Program Responsibilities

Application & Co-op Participation

Current Co-op Students:

- Co-op Program will register SFSS executives into a Self Directed Co-op Work Term (SDWT) following their normal home program process.
- Co-op Program will register the student with the correct SFSS Executive Board job description on myExperience

Non Co-op Students:

- Co-op Program will fast track students through the faculty co-op program and register the student with the correct SFSS Executive Board job description on myExperience
- International students must have a valid Co-op work permit to participate in the Co-op Program and will be guided through the process of application by their Faculty Co-op program
- The Faculty Co-op programs will administer curriculum and manage students' co-op participation.

Promotion

- The Co-op Program will not post these job descriptions as they are only for voted-in student executives and are classified as Self-Directed Work Terms. However, Co-op will promote the option for elected SFSS executives to count their role as a self-directed co-op term via their social media channels.
- SFSS will promote the option of registering their executive roles as a Co-op work term if they choose to do so through their communication channels.

Meetings

- SFU Work Integrated Learning (WIL) and the SFSS President will meet annually in the Fall semester to review this agreement and make amendments accordingly.

DRAFT

APPENDIX A

President
(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The President reports to the Chair of the Oversight Committee of Executive Officers

The President

1. Convene the Executive Committee and Council meetings
2. Serve as an ex-officio voting member of all Council committees of the Executive Committee.
3. Chair Executive Committee meetings
4. Chair or delegate the chair at all Council meetings
5. Chair Members' Meeting
6. Be a signing officer
7. Represent the Society on formal occasions, and act as the official spokesperson of the Society to the general public and the University.
8. Ensure that Executive Officers carry out their assigned duties
9. Be responsible for the coordination of a Council retreat, and an Executive retreat within the first semester of the elected term
10. Ensure compliance with and enforcement of all relevant Collective Agreements, employment contracts and staff relations policies.
11. Be responsible, along with the VP Finance and Services, for ensuring that all contracts entered into by the Society are with due authority and in the best interests of the Society.
12. Communicate with legal counsel, as needed.
13. Act as the staff liaison officer for the society and liaise with all Society Staff on behalf of Council.
14. Shall train and advise the incoming President.
15. Undertake any other duties as delegated by the Council or Executive Committee.
16. Undertake all other duties usually falling to the office of President of a Society.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

DRAFT

Vice-President Internal and Organizational Development

(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President Internal and Organizational Development reports to the President.

The Vice-President Internal and Organizational Development shall:

1. Oversee the internal governing structures of the Society, including
 - a. The various Committees of Council,
 - b. The various Subcommittees of the Executive Committee
 - c. All governing documents of the Society.
2. Be the Chair of the Governance Committee
3. Enforce, review, and implement governing documents of the Society.
4. Oversee the set-up, coordination and logistics of all General Meetings of the Society
5. Ensure the occurrence of ongoing training and development for members of the Executive Committee and Council.
6. Educate and communicate relevant information about the Society's governing structures to the Membership, including the Council and its committees, Executive Committee, Student Unions and Constituency Groups.
7. Communicate with Student Unions and Constituency groups regarding vacancies on Council, and ensure those vacancies are filled in a timely manner, and ensure their meaningful participation as a representative of Council.
8. Oversee the organization and archiving of correspondence and records of the Society including but not limited to the constitution, bylaws, policies, minutes, reports, contracts, leases, and letters written or received by Council and its committees.
9. Support and assist the President in the duties of the President's office.
10. Assume the duties and obligations of the President if the President is unwilling or unable to act, or in the event that the President position becomes vacant.

11. Be a signing officer.
12. perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or the Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

DRAFT

Vice-President Finance and Services (Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President Finance and Services reports to the President.

The Vice-President Finance and Services shall:

1. Coordinate, oversee and/or facilitate services and operations for the Members of the Society.
2. Coordinate oversee and/or facilitate the commercial affairs of the Society.
3. Be responsible, along with the President, for ensuring that all contracts entered into by the Society are with due authority and in the best interests of the Society.
4. Coordinate the preparation of the budget of the Society, and present the annual budget to the Council for adoption.
5. Prepare and present monthly financial reports to the Council.
6. Present financial reports and audited statements to the Membership at a Members' Meeting.
7. Ensure that all Society funds are deposited in an appropriate account at a financial institution selected by the Council.
8. Keep account and be responsible for all monies received and disbursed by or on behalf of the Society. The Vice-President Finance and Services shall not disburse funds except as provided for in these By-Laws, or by Regulation.
 - a. Render, upon request of the Council and within fourteen (14) calendar days, a detailed written report on the Society's financial affairs.
9. Prepare a detailed written report on the Society's financial affairs for the Annual General Meeting.
10. Coordinate the compilation of the Annual Report of Council for consideration at the Annual General Meeting.
11. Monitor the financial status of the Society including budget variances and makes recommendations to the Council regarding major expenditures; and shall assist with the coordination of fundraising endeavors
12. Be the Chair of the Finance and Services Committee
13. Make recommendations on the establishment of policy on issues relating to finance and services,

14. Assume duties and obligations of the President if the President and Vice-President Internal and Organizational Development are unwilling or unable to act, or in the event that the President and the Vice-President Internal and Organizational Development positions become vacant.
15. Be a signing officer.
16. Train and advise the incoming Vice President Finance and Services.
17. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or the Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

Vice-President University and Academic Affairs

(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President University and Academic Affairs reports to the President.

The Vice-President University and Academic Affairs shall:

1. Act as a liaison between the Council and the University.
2. Act as a liaison with and lobby the University on issues that affect the undergraduate student population on behalf of the Society.
3. Coordinate student representation on all University committees to which the Society nominates or appoints.
4. Coordinate student involvement in University community affairs and activities.
5. Facilitate collective action by undergraduate students and coordinate campaigns within the university.
6. Make recommendations on the establishment of policy on issues relating to university and academic affairs.
7. Be the Chair of the University and Academic Affairs Committee, or its equivalent, if such a committee exists.
8. Assume duties and obligations of the President if the President, Vice-President Internal and Organizational Development, and the Vice-President Finance and Services are unwilling or unable to act as President, or in the event that the President, Vice-President Internal and Organizational Development, and Vice-President Finance and Services positions become vacant.
9. Be a signing officer.
10. Train and advise the incoming Vice President Academic and University Affairs.
11. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

DRAFT

Vice-President External and Community Affairs

(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President External and Community Affairs reports to the President.

The Vice-President External and Community Affairs shall:

1. Act as a liaison with external groups and community organizations, including with other student societies, on behalf of the Society.
2. Act as a liaison with and lobby the government and with other relevant bodies on issues that affect the undergraduate student population, on behalf of the Society.
3. Be responsible for Society business related to, and organize Society representation at conferences held by external organisations, other than the University, in which the Society may have Membership or interest.
4. Be responsible for keeping Council informed of plans or actions of external organisations, outside the University, and federal and provincial governments that have a direct or indirect impact on the Society or its Members.
5. Facilitate collective action by undergraduate students and coordinate external and community based advocacy activities and campaigns on behalf of Membership.
6. Make recommendations on the establishment of policy on issues relating to external and community affairs.
7. Be the Chair of the External and Community Affairs Committee
8. Train and advise the incoming Vice President External and Community Affairs.

9. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

DRAFT

Vice-President Equity and Sustainability

(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President Equity and Sustainability reports to the President.

The Vice-President Equity and Sustainability shall:

1. Communicate and liaise with all constituency groups and collectives representing marginalized communities on behalf of the Society.
2. Act as a liaison with relevant University organizations, offices and departments dedicated to the awareness and elimination of discrimination on behalf of the Society.
3. Work to advocate in partnership with marginalized groups on campus in the interest of furthering equity and social justice.
4. Organize training and workshops for directors, staff and Members on anti-oppression issues.
5. Be responsible for ensuring that all Directors and Staff receive anti-oppression training within the first semester of the elected term.
6. Represent the Society on social justice and equity issues such as disability justice, antiracism, climate justice and sustainable issues and lobby the university, government or other bodies on such issues.
7. Communicate and liaise with equity and sustainability executives at other post-secondary institutions.
8. Make recommendations on the establishment of policy on issues relating to equity, anti-oppression, disability justice, anti-racism, sustainability, and climate justice.
9. Be responsible for ensuring that all activities and endorsements of the Council reflect the anti-oppressive mandate of the Society.
10. Promote the Society's initiatives and activities that aim to raise awareness of discrimination at the University and in the community.

11. Be the Chair of the Equity and Sustainability Committee
12. Train and advise the incoming Vice President Equity and Sustainability.
13. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

Vice-President Events and Student Affairs

(Elected, Full-Time, Union Excluded)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President Events and Student Affairs shall:

1. Act as a liaison with Student Unions, Constituency Groups, Clubs, independent student run societies, and other student groups at the University, on behalf of Council.
2. Coordinate student engagement events and activities of the Society.
3. Oversee the establishment and maintenance of Student Unions and Constituency groups and ensure their meaningful participation within activities of the Society.
4. Make recommendations on the establishment of policy on issues relating to Student Unions, student groups, and other such matters relating to student affairs.
5. Be the Chair of the Events Committee
6. Train and advise the incoming Vice-President Events and Student Affairs.
7. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position.

For more information about the SFSS, please visit our website at:

www.sfss.ca.

**SECOND AMENDMENT TO THE STADIUM PROJECT
CONTRIBUTION AGREEMENT**

THIS AGREEMENT dated the 29th day of October, 2021,

BETWEEN:

SIMON FRASER UNIVERSITY, having an address at
8888 University Drive
Burnaby, British Columbia
V5A 1S6

(the “**University**”)

AND:

SIMON FRASER STUDENT SOCIETY, having an address at
8888 University Drive – Maggie Bentson Centre Room 2250
Burnaby, British Columbia
V5A 1S6

(“**SFSS**”)

WHEREAS:

A. By a Stadium Project Contribution Agreement dated April 3, 2017 between the University and the SFSS (the “**Contribution Agreement**”), the SFSS agreed to make, and the University agreed to accept, a non-repayable financial contribution of up to \$10,000,000 Canadian dollars towards the cost of construction of the Stadium, and, among other things, to develop the Joint Steering Committee to review issues relating to the Stadium Project;

B. Pursuant to the terms of the Contribution Agreement, the University agreed to work with the SFSS through the Joint Steering Committee to finalize and obtain, among other things, the SFSS's approval of the scope for the design of the Stadium Project and the materials to be used in the construction of the Stadium Project (the “**Plans and Specifications**”);

C. The SFSS approved the Plans and Specifications in a SFSS Board Meeting on January 12, 2018;

D. In order to address the delay to initiate construction of the Stadium Project, as contemplated by Subsection 3.6(a) of the Contribution Agreement, the University and the SFSS agreed to amend the Contribution Agreement by an Amendment to Stadium Project Contribution Agreement dated April 6, 2018.

E. The University and SFSS wish to further amend the Contribution Agreement on the terms and conditions set out herein.

NOW THEREFORE in consideration of the sum of \$1.00 (ONE DOLLAR) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Capitalized Terms.** Capitalized terms used in this Agreement, including the recitals, that are defined in the Contribution Agreement and not otherwise defined in this Agreement shall have the meanings given to them in the Contribution Agreement.
2. **Amendment to Contribution Agreement.** With effect as of the date hereof the Contribution Agreement is amended by deleting Schedule "A" attached thereto and replacing it with Schedule "A" attached hereto.
3. **Time of the Essence.** Time is of the essence of the Contribution Agreement, as amended by this Agreement.
4. **Interpretation.** This Agreement will, from the date of this Agreement, be read and construed together with the Contribution Agreement and be treated as part thereof, and the Contribution Agreement, as amended by this Agreement, will continue in full force and effect in accordance with the terms thereof and hereof.
5. **Conflict.** In case of any conflict between the provisions of the Contribution Agreement and the provisions of this Agreement, the provisions of this Agreement will prevail.
6. **Further Assurances.** Each party will from time to time execute and deliver all such further documents and instruments and do all acts and things as the other party may reasonably require to carry out or better evidence or perfect the full intent and meaning of this Agreement.
7. **Binding Effect.** This Agreement will enure to the benefit of and be binding upon the respective heirs, executors, administrators, other legal representatives, successors and assigns of the parties.
8. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which will be deemed to be an original and all of which, taken together, will be deemed to constitute one and the same instrument.
9. **Delivery by Electronic Transmission.** Delivery of an executed copy of this Agreement by any party by electronic transmission will be as effective as personal delivery of an originally executed copy of this Agreement by such party.

(Signature page follows)


IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date first above written.

SIMON FRASER UNIVERSITY

Name:
Title:

Name:
Title:

SIMON FRASER STUDENT SOCIETY



Name: Almas Phangura
Title: Vice President Finance and Services

Name:
Title:

Schedule "A"
Instalment Schedule

| Contribution Date | Contribution Amount |
|--|----------------------------|
| Date of Substantial Completion, or October 15, 2021, whichever is later | \$ 845,000 |
| November 15, 2020 or October 15, 2021, whichever is later | \$ 515,000 |
| November 15, 2022 | \$ 735,000 |
| November 15, 2023 | \$ 835,000 |
| November 15, 2024 | \$ 845,000 |
| November 15, 2025 | \$ 855,000 |
| November 15, 2026 | \$ 870,000 |
| November 15, 2027 | \$ 880,000 |
| November 15, 2028 | \$ 890,000 |
| November 15, 2029 | \$ 900,000 |
| November 15, 2030 | \$ 910,000 |
| November 15, 2031 | \$ 920,000 |
| Total | \$ 10,000,000 |

DRAFT