

1. CALL TO ORDER

Call to Order – 1:04 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), S^lk^wx^wú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

President (<i>Chair</i>).....	Gabe Liosis
VP Events and Student Affairs (<i>Vice Chair</i>).....	Jess Dela Cruz
VP External and Community Affairs	Matthew Provost
VP Equity and Sustainability	Marie Haddad
VP Finance and Services	Almas Phangura
VP Internal and Organizational Development.....	Corbett Gildersleve
VP University and Academic Affairs	Serena Bains
VP Equity and Sustainability	Marie Haddad

3.2 Society Staff

Operations Organizer	Ayesha Khan
Board Organizer	Emmanuela Droko
Campaign, Research, and Policy Coordinator	Beatrice Omboga
Administrative Assistant.....	Joseph An

3.3 Absents

VP Equity and Sustainability	Marie Haddad
------------------------------------	--------------

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES-Executive Minutes-MOTION EXEC 2021-11-01:01

Be it resolved to receive and file the following minutes:

- EXEC 2021-10-25

5. ADOPTION OF THE AGENDA

5.1 MOTION EXEC 2021-11-01:02

Gabe/Corbett

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED

- Add section 6: Ratification of Regrets

6. RATIFICATION OF REGRETS

6.1 RATIFICATION OF REGRETS-MOTION EXEC 2021-11-01:03

Corbett/Jess

Be it resolved to ratify regrets from Marie Haddad.

CARRIED UNANIMOUSLY

7. PRESENTATIONS

7.1 Co-Dev (1:15pm)

- Presentation will be given on the next Executive meeting due to scheduling error.

8. REPORT FROM COMMITTEES

8.1 Report from Management

SUBMITTED BY: President “Gabe Liosis”

- **Updates from Operations Organizer “Ayesha”**
 - Ayesha is on 5 hiring committees. Out-On Campus position is being interviewed, IEC commissioner position closed and interviewing, Temporary Finance Coordinator closed and being interviewed, admin assistant position closed and is shortlisting, MSAA is closed and is shortlisting.
 - HR implemented financial changes related to collective agreement.
 - Made a rubric for measuring effectiveness of work LOA and sent out.
 - Collating professional development certifications and funds for staff.
 - There was significant healthcare and Pacific Blue Cross issues being figured out.
 - Undergoing job description review project. Once staff return it with edits, it will be reviewed and to be taken to working conditions meeting for final update.
 - Working on receiving work-study position.
 - Attending AGM.
 - Working on SOPs, policy review of the society, bargaining press release.
 - Attending 5S meeting that discusses how organizations can work together and fill gaps, all equity seeking constituency staff are now invited to have a seat.
- **Updates from Building Manager “John”**
 - Finishing up Blenz tenant improvement, will need to put new spotlights over the power bar that’s been installed. The original ones were wired to the wrong

voltage.

- Had a lot of equipment issues and planning to cover them through warranty.
 - Tenants moving into 2000 level dining hall.
 - New DNA tenant space having initial installments and improvements.
 - Two pending insurance claims are open with the building that the school carries. Trying to work out the claims for glass and for the flood damage that happened. The damage from flood has been repaired.
 - Capital project is still ongoing. They are currently in stage of negotiations with the general contractor. Looks like it will be going down the single payout to close out the project.
 - Opened warranty claims with general contractor with issues regards to trench heaters and doors.
 - License agreements with the university to get access to some of the outside space. There's been some back-and-forth discussions and is ongoing.
 - Working on getting access to external space on 3000 level north of the building. For the society to use for various events. It looks like January will be when the agreement comes to place.
 - Negotiating continuation of access to AQ space for SFSS activities.
 - Curion created a risk register for the SUB. Major issue was for the social stairs area and is seen as operational risk to the university. There will be a meeting to investigate potential solutions.
 - There are discussions around whether to continue maintaining Level zero space in the MBC or not due to its usefulness and having to renew furniture.
- **Updates from Board Organizer "Ella":**
 - Mainly administrative duties while Somayeh was away.
 - Collaborating with individual administrative assistants and scheduling for the upcoming months.
 - Participating around 5S meeting.
 - Working on planning advocacy report to be taken to Victoria for Gabe and Matthew.
 - Working on Federal budget project to bring back to E
 - CA to report on to plan campaigning for 2022.
 - Planning strategic planning sessions.
 - Working on planning development sessions for ECA.
 - Working on communications campaign around the community kitchen project.
 - Scheduling a meeting with BetterHealth to follow up with questions from the last meeting.

8.2 Report from Executive Officers

SUBMITTED BY: President "Gabe Liosis"

- **Updates from VP Internal and Organizational Development "Corbett"**
 - Majority of work for the last two weeks were around AGM preparations and the AGM meeting.
 - Tried to avoid long hours by taking on pieces by day.
 - Planning to catch up on backed up work.
- **Updates from VP Events and Student Affairs "Jess"**
 - Having a meeting to finalize information about name tags and photoshoot.

- Helped with the raffle and the slideshows at AGM meeting.
- Worked on making Christmas care packages, made 400 packages to be delivered to residents on the holidays.
- Working on room bookings and tabling spaces within the SUB.
- Did Halloween tabling with volunteers.
- Brainstorming what events to support for months of November, December, and January.

- **Updates from VP External and Community Affairs “Matthew”**
 - Reorganizing priorities for ECA and all the points that need to be done on Notion.
 - ECA is working on finishing the annual plan to be done in November and planning to have development session every week to help and support members with lobbying.
 - Matthew has been on the search committee for Director of Indigenous Student Services and working on the job hiring structure.
 - Working on the Community Fridge project.
 - Was able to get the Indian Residential School Survival Society donations finished.
 - Working on SCAI Summit 2021 organization.
 - Working on signing onto coalition regarding the amendments to the Freedom of Information and Privacy Protection act.
 - Working on compiling resources for housing in lower mainland.

- **Updates from VP Finance and Services “Almas”**
 - Work heavily focused on AGM and the presentation.
 - Working on the Access Liability insurance.
 - Currently part of the Dean search committee for the Faculty of Science. Position is being opened to people outside of SFU as well.
 - Working on having a flu shot campaign.
 - Participated in the staff meeting and joint operations group meeting.
 - Looking and searching for different options for the Health and Dental plans. To see if there can be improvements or negotiations.
 - Working on the SFU Medical School Project and pushing for faster processing as it is taking longer than expected.

- **Updates from President “Gabe”**
 - Gabe is an Employer Representative on the Out-On-Campus Coordinator hiring committee. Interviews have just started and will have seven more interview in the week.
 - Gabe was an Employer Representative on the temporary Financial Coordinator hiring committee but swapped with Ayesha.
 - Was working on the AGM planning, trial runs, tabling promotions, adding to the script, and chairing the meeting,
 - Completed participation in the search panel for the SFU’s Senior Director of Campus Public Safety.
 - Working on advocacy for the Gondola Project. Engaged in video filming for the promotional video.
 - Had a meeting with the chairperson of the Alliance of BC Students to discuss what the SFSS has been doing around advocacy of tackling climate crisis and also about the climate summit coming up soon.

- Had an interview with CTV Vancouver around what the University is doing around enforcing rapid testing for unvaccinated and the proof of vaccination process.
- Matthew and Gabe were invited by SFU to attend the annual trip to Victoria to engage in lobbying and direct dialogue with elected officials.
- Lots of administrative work.
- Planning for the next six months.

8.3 Report from HR & Personnel Sub-Committee

SUBMITTED BY: President “Gabe Liosis”

- HRP meeting was cancelled and there is no update.

8.4 Report from Hiring Committees

SUBMITTED BY: President “Gabe Liosis”

- Gabe is on the Out-On-Campus Coordinator hiring committee. The committee is in the process of having in interviews. Gabe swapped with Ayesha on the temporary Finance Coordinator hiring position.
- Corbett is on the temporary Finance Coordinator and candidate has been hired. The MSAA position is being shortlisted. Building Coordinator hybrid role is being worked on.
- Serena is on the Administrative Assistant hiring committee. Candidates for the interview are being selected. Accessibility Administrative Coordinator hiring committee is looking for more people to join.
- Beaty is on the hiring committee for the IEC position.

9. NOTICE OF MOTION PASSED VIA EMAIL

9.1 Temp Finance Coordinator Hiring Committee - Employer Rep Swap MOTION EXEC 2021-11-01:04

SUBMITTED BY: President “Gabe Liosis”

Whereas, the President is unsure of his ability to commit time to serve on the Temp. Finance Coordinator Hiring Committee;

Whereas, the Operations Organizer has offered to swap with the President to serve as an Employer Rep on this Hiring Committee;

Be it resolved that the Executive Committee appoint the Operations Organizer to the Temp. Finance Coordinator Hiring Committee to replace the President as an Employer Representative.

CARRIED UNANIMOUSLY

9.2 SFSS Executive Committee Supports "Our Bill 22 Coalition Motion" MOTION EXEC 2021-11-01:05

SUBMITTED BY: VP External & Community Affairs “Matthew Provost”

Whereas British Columbia's New Democratic Party (NDP) Government has proposed amendments to Bill 22 British Columbia's Freedom of Information and Protection of Privacy Act,

Whereas the BC Freedom of Information and Privacy Association (FIPA) has created a campaign in opposition of proposed amendments from the BC NDP Government,

Whereas these proposed amendments would directly impact transparency for requests for public information, and create barriers to accessing information through the implementation of fees,

Whereas there are over 2,900 public bodies that are in accordance with the current BC's Freedom of Information and Protection of Privacy Act which includes Simon Fraser University as well as other universities across British Columbia who will be subject to these amendments,

Whereas the amendments proposed will create barriers for the ability for student run media outlets as well as alternative media outlets to do their work sustainably,

Whereas the implementation of fees in regards to accessing public information is directly creating limitations and unnecessary barriers to accessing public information,

Be it resolved that the Simon Fraser Student Society (SFSS) 2021-22 Executive Committee take an oppositional stance to the amendments proposed by the BC NDP Government,

Be it further resolved that the SFSS Executive Committee call on the BC NDP Government to withdraw this Bill, recognize the role of the all-party special committee to include an open consultation process, and commit on record to introduce comprehensive amendments to TIPPA that reflect the consultation process,

Be it further resolved that the SFSS Executive Committee endorse, and sign on to support "Our Bill 22 Coalition" which has been brought forth by the BC Freedom of Information and Privacy Association (FIPA),

Be it further resolved that the Executive Committee make the recommendation to Council to also endorse and sign on in support, as well as share information via social media, and create statements publicly in support.

CARRIED UNANIMOUSLY

10. NEW BUSINESS

10.1 SFSS Executive Officer Coops - Recommendation to Council – MOTION EXEC 2021-11-01:06

SUBMITTED BY: VP Internal & Organizational Development “Corbett Gildersleve”

ATTACHMENT: SFU-SFSS Executive Coop MOU

Corbett/Jess

Whereas Corbett Gildersleve, VP Internal and Organizational Development has been working on a Memorandum of Understanding (MOU) with SFU Work Integrated Learning to recognize SFSS Executive Officer positions as coops;

Whereas an MOU has been provided to the Executive Committee for comment and feedback has been incorporated;

Be it resolved that the Executive Committee recommend to Council the "SFU-SFSS Executive Coop MOU" draft for approval.

CARRIED UNANIMOUSLY

- Corbett went forward with this project and finalized the MOU which will be recommended to Council for review and approval.

- This current term can be retroactively classified as co-op if any Executives wish.
- This will provide a lot of flexibility for Executives

10.2 Executive Officers Access to the SUB Outside Operating Hours– MOTION EXEC 2021-11-01:07

SUBMITTED BY: VP Internal & Organizational Development “Corbett Gildersleve” Corbett/Jess

Whereas the SFSS has guidelines determining access to the SUB including outside of operating hours;

Whereas situations have occurred since the SUB's opening where executive officers needed to access the SUB outside of operating hours but could not;

Be it resolved that the Executive Committee approve allowing executive officers to access the building outside of regular operating hours as needed to perform work.

CARRIED UNANIMOUSLY

- Current restriction is that no one stays after operating hours.
- Executives work quite a lot and sometimes may need to stay longer or on the weekends.
- This will only apply to Executive members.

11. DISCUSSIONS

11.1 SFU Trip to Victoria

SUBMITTED BY: President “Gabe Liosis”

- Matthew and Gabe were invited by SFU to this all-day event to go to Victoria and to engage on SFSS priorities (climate crisis, post-secondary funding, gondola, etc.) and issues to various elected officials.

11.2 Burnaby Mountain Gondola

SUBMITTED BY: President “Gabe Liosis”

- Gondola project needs to receive funding soon or else it could take much longer.
- Need Burnaby City’s endorsement but there are several Burnaby City councilors who are wary of the project and will not announce support.
- SFSS needs to brainstorm and kickstart a campaign to push for the gondola project.
- Gabe will be presenting to Burnaby City Council on behalf of SFU community on the Gondola project next week.
- Amping up social media campaign (videos, infographics, pictures), and reaching out to various committees to help out.
- Jess suggested reaching out to Councilors to submit a short content (video) to support the project to contribute to the campaign.

11.3 Annual General Meeting Debrief

SUBMITTED BY: VP Internal and Organizational Development “Corbett Gildersleve”

- The meeting had quorum and generally went very smoothly.
- Had some initial login issues with some people, so there will be an after-survey given out to figure out how much impact this had.
- Having Q&A format instead of open chat was causing some accessibility issues.

- Event went longer than planned so there needs to be better time allotment for presentations.
- Gabe suggested starting the meeting earlier and to stop aiming for specifically three hours as it's not realistic.
- Jess suggested to start planning earlier and to include breaks.

11.4 Student Climate Action Initiative (SCAI) Summit

SUBMITTED BY: President "Gabe Liosis"

- Alliance of BC Students reached out to SFSS to talk about this summit that they are hosting on November 19th to 21st. Matthew have been organizing people to go to this event.
- Various student unions and groups across BC will come together to collectively work on calls to action in terms of climate justice and SFSS can contribute as well.

11.5 Rexall Flu Vaccine Clinic

SUBMITTED BY: President "Gabe Liosis"

- Gabe and Almas has been in talked with Studentcare around having a flu vaccine clinic in the SUB to try to get students vaccinated for the Fall flu season hosted by Rexall.
- Jess suggested using 3000 level arts space or SUS and using the social space as waiting area.

12. IN-CAMERA

12.1 MOTION EXEC 2021-11-01:08

Corbett/Jess

Be it resolved to go in-camera for the remainder of the meeting.

CARRIED UNANIMOUSLY

12.1.1. Report from Staff Liaison Officer(s)

SUBMITTED BY: President "Gabe Liosis"

12.1.2. Staff Support

SUBMITTED BY: VP Events & Student Affairs "Jess Dela Cruz"

13. EX-CAMERA

13.1 MOTION EXEC 2021-11-01:09

Corbett/Matthew

Be it resolved to go ex-camera.

CARRIED UNANIMOUSLY

14. ATTACHMENTS

14.1 SFU-SFSS Executive Coop MOU

15. ADJOURNMENT

15.1 MOTION EXECUTIVE 2021-11-01:10

Matthew/Corbett

Be it resolved to adjourn the meeting at 4:53 pm.

CARRIED UNANIMOUSLY



MEMO OF AGREEMENT

THIS AGREEMENT is dated October 15, 2021.

BETWEEN:

SIMON FRASER STUDENT SOCIETY (SFSS)
as represented by Gabe Liosis, SFSS President

and

SIMON FRASER UNIVERSITY
WORK INTEGRATED LEARNING (WIL)
as represented by Muriel Klemetski, WIL Director

This is an agreement to acknowledge that SFSS elected student executives are able to qualify their SFSS experience as a Co-operative Education work term. The SFSS elected student executive roles may be registered as a Co-op work term as SFU Co-op “Self Directed (SDWT)” work terms (excluding mandatory FAS programs) if they choose to do so. This agreement will outline responsibilities, the process for application, exclusions, promotion, and frequency of meetings.

Approved Job Descriptions

The following elected, full-time SFSS job descriptions have been approved (see Appendix A for full descriptions).

Elections are held each year from January-February and Executive terms are 12 months in length beginning May 1st.

SFSS elected student executive board positions:

- President
- Vice-President Internal and Organizational Development
- Vice-President Finance and Services
- Vice-President University and Academic Affairs
- Vice-President External and Community Affairs
- Vice-President Equity and Sustainability
- Vice-President Events and Student Affairs

SFSS Responsibilities

- Students must be supervised and given training while on a co-op work term.
 - The SFSS President will supervise and/or will train the students within the Vice-President roles or designate an appropriate executive member to conduct training.

- The Chair of the SFSS Oversight Committee on Executive Officers will oversee the student within the President role or designate an appropriate committee member to conduct training.
- Approved SFSS Executive positions must be a minimum of 420 hours for each semester (Jan-Apr, May-Aug, Sept-Dec) and be paid a salary.
- Students must register into their Faculty Co-op practicum course, pay the Co-op application and tuition fees, and complete the assigned Co-op curriculum.
- Students and their supervisor(s) will participate in a site visit with co-op program staff midway through the semester.
- Supervisors will complete an end of term Student Evaluation assessing the student's work performance.

Co-op Work Term Registration

Current Co-op Students:

- SFSS executives that have been accepted into a co-op program at SFU and are currently in good standing will notify their faculty home program Co-op Coordinator that they would like to register their SFSS Executive Board role as a "Self Directed Work Term".

Non Co-op Students:

- SFSS executives that are not yet Co-op students will contact the Co-op program in their Faculty requesting to join Co-op* and to register their position as a co-op SDWT work term. **students must meet their Faculty program requirements for acceptance*

Exclusions

- Students participating in SFU's Engineering Co-op program with the requirement to complete 3 technical work terms may not register an SFSS Executive position as a Co-op work term unless it is their optional 4th or 5th non-technical work term.

SFU Co-operative Education Program Responsibilities

Application & Co-op Participation

Current Co-op Students:

- Co-op Program will register SFSS executives into a Self Directed Co-op Work Term (SDWT) following their normal home program process.
- Co-op Program will register the student with the correct SFSS Executive Board job description on myExperience

Non Co-op Students:

- Co-op Program will fast track students through the faculty co-op program and register the student with the correct SFSS Executive Board job description on myExperience

- International students must have a valid Co-op work permit to participate in the Co-op Program and will be guided through the process of application by their Faculty Co-op program
- The Faculty Co-op programs will administer curriculum and manage students' co-op participation.

Promotion

- The Co-op Program will not post these job descriptions as they are only for voted-in student executives and are classified as Self-Directed Work Terms. However, Co-op will promote the option for elected SFSS executives to count their role as a self-directed co-op term via their social media channels.
- SFSS will promote the option of registering their executive roles as a Co-op work term if they choose to do so through their communication channels.

Meetings

- SFU Work Integrated Learning (WIL) and the SFSS President will meet annually in the Fall semester to review this agreement and make amendments accordingly.

APPENDIX A

President

(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The President reports to the Chair of the Oversight Committee of Executive Officers

The President

1. Convene the Executive Committee and Council meetings
2. Serve as an ex-officio voting member of all Council committees of the Executive Committee.
3. Chair Executive Committee meetings
4. Chair or delegate the chair at all Council meetings
5. Chair Members' Meeting
6. Be a signing officer
7. Represent the Society on formal occasions, and act as the official spokesperson of the Society to the general public and the University.
8. Ensure that Executive Officers carry out their assigned duties
9. Be responsible for the coordination of a Council retreat, and an Executive retreat within the first semester of the elected term
10. Ensure compliance with and enforcement of all relevant Collective Agreements, employment contracts and staff relations policies.
11. Be responsible, along with the VP Finance and Services, for ensuring that all contracts entered into by the Society are with due authority and in the best interests of the Society.
12. Communicate with legal counsel, as needed.
13. Act as the staff liaison officer for the society and liaise with all Society Staff on behalf of Council.
14. Shall train and advise the incoming President.
15. Undertake any other duties as delegated by the Council or Executive Committee.
16. Undertake all other duties usually falling to the office of President of a Society.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

Vice-President Internal and Organizational Development

(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President Internal and Organizational Development reports to the President.

The Vice-President Internal and Organizational Development shall:

1. Oversee the internal governing structures of the Society, including
 - a. The various Committees of Council,
 - b. The various Subcommittees of the Executive Committee
 - c. All governing documents of the Society.
2. Be the Chair of the Governance Committee
3. Enforce, review, and implement governing documents of the Society.
4. Oversee the set-up, coordination and logistics of all General Meetings of the Society
5. Ensure the occurrence of ongoing training and development for members of the Executive Committee and Council.
6. Educate and communicate relevant information about the Society's governing structures to the Membership, including the Council and its committees, Executive Committee, Student Unions and Constituency Groups.
7. Communicate with Student Unions and Constituency groups regarding vacancies on Council, and ensure those vacancies are filled in a timely manner, and ensure their meaningful participation as a representative of Council.
8. Oversee the organization and archiving of correspondence and records of the Society including but not limited to the constitution, bylaws, policies, minutes, reports, contracts, leases, and letters written or received by Council and its committees.
9. Support and assist the President in the duties of the President's office.
10. Assume the duties and obligations of the President if the President is unwilling or unable to act, or in the event that the President position becomes vacant.
11. Be a signing officer.

12. perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or the Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

Vice-President Finance and Services (Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President Finance and Services reports to the President.

The Vice-President Finance and Services shall:

1. Coordinate, oversee and/or facilitate services and operations for the Members of the Society.
2. Coordinate oversee and/or facilitate the commercial affairs of the Society.
3. Be responsible, along with the President, for ensuring that all contracts entered into by the Society are with due authority and in the best interests of the Society.
4. Coordinate the preparation of the budget of the Society, and present the annual budget to the Council for adoption.
5. Prepare and present monthly financial reports to the Council.
6. Present financial reports and audited statements to the Membership at a Members' Meeting.
7. Ensure that all Society funds are deposited in an appropriate account at a financial institution selected by the Council.
8. Keep account and be responsible for all monies received and disbursed by or on behalf of the Society. The Vice-President Finance and Services shall not disburse funds except as provided for in these By-Laws, or by Regulation.
 - a. Render, upon request of the Council and within fourteen (14) calendar days, a detailed written report on the Society's financial affairs.
9. Prepare a detailed written report on the Society's financial affairs for the Annual General Meeting.
10. Coordinate the compilation of the Annual Report of Council for consideration at the Annual General Meeting.
11. Monitor the financial status of the Society including budget variances and makes recommendations to the Council regarding major expenditures; and shall assist with the coordination of fundraising endeavors
12. Be the Chair of the Finance and Services Committee
13. Make recommendations on the establishment of policy on issues relating to finance and services,
14. Assume duties and obligations of the President if the President and Vice-President Internal and Organizational Development are unwilling or unable to act, or in the event that the President and the Vice-President Internal and Organizational Development positions become vacant.
15. Be a signing officer.

16. Train and advise the incoming Vice President Finance and Services.
17. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or the Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

Vice-President University and Academic Affairs

(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President University and Academic Affairs reports to the President.

The Vice-President University and Academic Affairs shall:

1. Act as a liaison between the Council and the University.
2. Act as a liaison with and lobby the University on issues that affect the undergraduate student population on behalf of the Society.
3. Coordinate student representation on all University committees to which the Society nominates or appoints.
4. Coordinate student involvement in University community affairs and activities.
5. Facilitate collective action by undergraduate students and coordinate campaigns within the university.
6. Make recommendations on the establishment of policy on issues relating to university and academic affairs.
7. Be the Chair of the University and Academic Affairs Committee, or its equivalent, if such a committee exists.
8. Assume duties and obligations of the President if the President, Vice-President Internal and Organizational Development, and the Vice-President Finance and Services are unwilling or unable to act as President, or in the event that the President, Vice-President Internal and Organizational Development, and Vice-President Finance and Services positions become vacant.
9. Be a signing officer.
10. Train and advise the incoming Vice President Academic and University Affairs.
11. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

Vice-President External and Community Affairs

(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President External and Community Affairs reports to the President.

The Vice-President External and Community Affairs shall:

1. Act as a liaison with external groups and community organizations, including with other student societies, on behalf of the Society.
2. Act as a liaison with and lobby the government and with other relevant bodies on issues that affect the undergraduate student population, on behalf of the Society.
3. Be responsible for Society business related to, and organize Society representation at conferences held by external organisations, other than the University, in which the Society may have Membership or interest.
4. Be responsible for keeping Council informed of plans or actions of external organisations, outside the University, and federal and provincial governments that have a direct or indirect impact on the Society or its Members.
5. Facilitate collective action by undergraduate students and coordinate external and community based advocacy activities and campaigns on behalf of Membership.
6. Make recommendations on the establishment of policy on issues relating to external and community affairs.
7. Be the Chair of the External and Community Affairs Committee
8. Train and advise the incoming Vice President External and Community Affairs.
9. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

Vice-President Equity and Sustainability

(Elected, Full-Time)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President Equity and Sustainability reports to the President.

The Vice-President Equity and Sustainability shall:

1. Communicate and liaise with all constituency groups and collectives representing marginalized communities on behalf of the Society.
2. Act as a liaison with relevant University organizations, offices and departments dedicated to the awareness and elimination of discrimination on behalf of the Society.
3. Work to advocate in partnership with marginalized groups on campus in the interest of furthering equity and social justice.
4. Organize training and workshops for directors, staff and Members on anti-oppression issues.
5. Be responsible for ensuring that all Directors and Staff receive anti-oppression training within the first semester of the elected term.
6. Represent the Society on social justice and equity issues such as disability justice, antiracism, climate justice and sustainable issues and lobby the university, government or other bodies on such issues.
7. Communicate and liaise with equity and sustainability executives at other post-secondary institutions.
8. Make recommendations on the establishment of policy on issues relating to equity, anti-oppression, disability justice, anti-racism, sustainability, and climate justice.
9. Be responsible for ensuring that all activities and endorsements of the Council reflect the anti-oppressive mandate of the Society.
10. Promote the Society's initiatives and activities that aim to raise awareness of discrimination at the University and in the community.
11. Be the Chair of the Equity and Sustainability Committee
12. Train and advise the incoming Vice President Equity and Sustainability.

13. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.

Vice-President Events and Student Affairs

(Elected, Full-Time, Union Excluded)

The Simon Fraser Student Society (SFSS) is a not-for-profit organization that represents all Undergraduate Students at Simon Fraser University (SFU). The SFSS provides our members with a broad range of advocacy work, services, and events. The vision of the SFSS is students thriving everywhere and is realized through our support of students to reach their full potential - by providing resources and services that represent, connect and benefit our membership.

The Simon Fraser Student Society is an equal opportunity employer.

This is an elected administrative position that requires up to 60 hours biweekly of reported hours. Compensation is in the form of a stipend for \$1050 twice a month. Length of position is from May 1st, 2021 - April 30th, 2022.

The Vice-President Events and Student Affairs shall:

1. Act as a liaison with Student Unions, Constituency Groups, Clubs, independent student run societies, and other student groups at the University, on behalf of Council.
2. Coordinate student engagement events and activities of the Society.
3. Oversee the establishment and maintenance of Student Unions and Constituency groups and ensure their meaningful participation within activities of the Society.
4. Make recommendations on the establishment of policy on issues relating to Student Unions, student groups, and other such matters relating to student affairs.
5. Be the Chair of the Events Committee
6. Train and advise the incoming Vice-President Events and Student Affairs.
7. Perform any other duties as outlined in the Bylaws, regulations or as assigned by the Council or Executive Committee.

Please Note: The SFSS is an independently incorporated organization working within the SFU community. This position is not an SFU staff position. For more information about the SFSS, please visit our website at: www.sfss.ca.