

## 1. CALL TO ORDER

Call to Order – 1:11 PM

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Sel̓ílwitulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwikwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Committee Composition

President ( <i>Chair</i> ).....	Gabe Liosis
VP Events and Student Affairs ( <i>Vice Chair</i> ).....	Jess Dela Cruz
VP External and Community Affairs .....	Matthew Provost
VP Equity and Sustainability .....	Marie Haddad
VP Finance and Services .....	Almas Phangura
VP Internal and Organizational Development.....	Corbett Gildersleve
VP University and Academic Affairs .....	Serena Bains

### 3.2 Society Staff

Operations Organizer .....	Ayesha Khan
Board Organizer .....	Emmanuela Droko
Campaign, Research, and Policy Coordinator .....	Beatrice Omboga
Administrative Assistant .....	Joseph An
Building Manager .....	John Walsh

### 3.3 Leave of Absence

VP University and Academic Affairs .....	Serena Bains
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### 3.4 Absent

Campaign, Research, and Policy Coordinator .....	Beatrice Omboga
Administrative Assistant .....	Joseph An
Building Manager .....	John Walsh

## 4. CONSENT AGENDA

### 4.1 CONSENT AGENDA

*Be it resolved to adopt the consent agenda by unanimous consent.*

**CARRIED UNANIMOUSLY**

#### **4.1.1. MATTERS ARISING FROM THE MINUTES- MOTION EXEC 2021-11-29:01**

*Be it resolved to receive and file the following minutes:*

- EXEC 2021-11-15

## **5. ADOPTION OF THE AGENDA**

### **5.1 MOTION EXEC 2021-11-29:02**

**Jess/Matthew**

*Be it resolved to adopt the agenda as amended.*

#### **CARRIED UNANIMOUSLY AS AMENDED**

- Add section 6 as presentation: items 6.1 and 6.2 added
- Add In-Camera session for Staff Discussion
- Strike Discussion items 10.4 and 10.5
- Add new section 8 as Reports: item 8.1 and 8.2 added

## **6. PRESENTATION**

### **6.1 CoDev**

- CoDev is a local, non-profit, registered charity.
- Is a solidarity organization founded in 1985 that facilitates solidarity between labour and social organizations in Canada and Latin America.
- Addresses root of inequality, focusing on human, women's labour rights.
- Areas of work include education rights, human rights, labour rights, and public engagement.
- Café Etico is one of the first "fair trade" suppliers in BC.
  - Supplies coffee to BCTF, MoveUp, etc...
  - Pays farmers over 20% fair trade prices.
  - Coffees directly from farmer's co-ops in Nicaragua, Guatemala, Chiapas, Mexico, Cuba.
- CoDev's work:
  - organizes delegations of Canadian partners to Latin America.
  - Coordinates speaking tours of Latin American partners to Canada.
  - Work with Canadian partners to encourage federal government to adopt positions consistent with human rights and democratic developments in Americas.
  - Help mobilize partners when their counterpart comes under attack, in Latin America and in Canada.
  - Addressing exploitation of Latin American sweatshop workers.
  - Supporting Honduran Women's Collective (CODEMUH).
  - Ways to support is to become an individual (\$25) or organizational member (\$50-250/year), attend events, follow and subscribe to social media platforms, etc....

○  
**6.2 WE Consulting**

- The company has been in business for 35 years and specializes in employer cases with collective agreement, with a union involved and consult on benefit related issues.
- Does work involving brokerage, consulting, TPA services, trust management and is mainly involved in managing group benefits.
- Added value of help services and assistance.
- The company has experience dealing with associations and boards.
- Currently involved in forest industry, and several municipalities across BC.
- Supports indigenous, equity and labour rights.
- The company emphasized that they are very good communicators and will give much more support compared to a large corporation. They also have a good reputation in the benefits field.
- Can help with enhance communication with insurance carriers.

## **7. REPORT ON MOTIONS PASSED BETWEEN MEETINGS VIA EMAIL**

### **7.1 Student Union Building Holiday Decorations-MOTION EXEC 2021-11-29:03**

*Whereas the Executive committee wants to support festive activities for the holidays, and create an environment to support different celebrations amongst our community,*

*Whereas the Executive Committee has heard feedback from staff around decorations for the new Student Union Building (SUB), since prior to the move into the SUB we were housed in Maggie Benson Centre and the holiday decorations we previously had do not meet capacity for our new building on all floors,*

*Whereas this will also support the opportunity for not having to make additional purchases every year for holiday decorations,*

*Be it resolved that the Executive Committee approve the funding allocation of up to \$2500.00 from line item 816/30 Good & Welfare,*

*Be it further resolved that the Executive Committee in the Spring term look into additional funding to be allocated for one-time purchases for other holidays and celebration events that will be happening in the SUB Moving forward.*

**CARRIED VIA EMAIL**

## **8. Reports**

### **8.1 Report from Management**

- **Ayesha:**
  - 5S meeting updates, to start lobbying with other groups to get Co-op student funding for SFSS, coming up with proper language around banning members policy, addressing lack of security and getting abolitionist framework training.

- Hired one person for MSAA, interviewing 2 administrative assistants, interviewing a person for accessibility coordinator position, posted up two positions for building coordinator.
- Working on the Executive position description review project.
- Working on SUB holiday party.
- Concluding staff job description edits.
- Running staff cross-training and NewMode project.
- Starting the members services survey.
- Concluded the work safe report for JHSC.
- **Emmanuela**
  - Working on Council training.
  - Council SOP for onboarding.
  - Administrative monthly meetings.
  - Conducting strategic planning sessions.
  - Lead developmental session for Council.
  - Preparing AGM survey for staff.
  - Working with Jess and Matthew on the community flood support.
  - Community fridge planning.
  - Planning on doing a feature with the Peak in January.
  - Annual plan reviews.
  - From 5S meeting, GSS and SFSS will be sharing resources and alternate taking minutes and making agendas.
  - Working on SOPs.
- **John**
  - There's remedial work required around the 5000 level ceilings and few other areas. Estimated price would be around \$40,000 for the repairs.
  - Working on digital signages in the SUB.

## 8.2 Reports from Executives

- **Corbett:**
  - Taking care of the president's work while Gabe was away.
  - Preparing Council meetings.
  - Attending JOG meeting.
  - Had meeting with Zoe from residence to discuss the new fees for new residents to reiterate need for affordability.
  - Having discussion about MECS spaces, and MOUs.
  - Attended the Students Sustainability Summit.
- **Jess**
  - Support for Constantin and Trish for Trans Day of Remembrance
  - Hot Chocolate collaboration with SFU Rec.
  - Helping with solidifying guidelines for tabling and room bookings.
  - Working on flood victim's support.
  - Review in-person guidelines
  - Making backpacks for homeless women in collaboration with Women's center.
  - Planning various events for January.

- **Almas**
  - Gave clubs list and budget information to the insurer for the SUB for calculating proper insurance amounts.
  - Dealing with clubs planning Christmas events.
  - Lots of administrative work.
  - Updating and tracking people who have resigned.
  - On the Excellence in Teaching Awards committee.
  - Attending Creating Organizational Cultures of Inclusion.
  - Working on strategic planning.
- **Matthew**
  - Coordinated people to go to Student Climate Action Initiative.
  - Supporting Transgender Day of Remembrance
  - Supporting Indigenous students at UBC over an issue regarding a controversial speaker.
  - Helping out with FNSA AGM.
  - Picked up holiday decorations for the SUB.
  - Working on SUB to house donations for BC Blood support.
  - Completed the hiring process for the SFU Indigenous Student Director.
  - Coordinating various donations.
  - Working on the annual plan.
- **Marie**
  - Returned from a leave of absence of 3 weeks.
  - Working on the FNSA Coordinator hiring committee and OOC hiring committee.
  - Having discussion with the Women's Center about governance and representation on Council.
  - Discussing with SOCA regarding SLO processing.
  - General administrative and coordinating work.
- **Gabe**
  - Returned from a leave of absence.
  - Getting updated on all the work to be done.

## 9. NEW BUSINESS

### 9.1 ESAC Reimbursement Motion for Exec- MOTION EXEC 2021-11-29:04

**SUBMITTED BY:** VP Events and Student Affairs "Jess Dela Cruz"

**Jess/Marie**

*Whereas, the Events & Students Affairs Committee (ESAC) collaborated with SFU Recreation for the SFSSxSFU Rec Holiday Hot Chocolate Event (November 24 + November 25),*

*Whereas, VP Events & Student Affairs, Jess Dela Cruz is chair of ESAC and purchased \$334.83 worth of supplies including paper bags, hot chocolate, Rice Krispies, candy canes, and cookies,*

*Whereas, 400 bags were created and the event was successful,*

*Whereas, ESAC has been unable to pass motions through the committee as they have been unable to meet quorum and can only get through discussion items; therefore, is unable to have this motion under ESAC,*

*Whereas, it is good practice to have motions passed through live, recorded meetings with meeting minutes instead of email motions for transparency, for record, and for discussion,*

*Be it resolved that VP Events & Student Affairs will notify ESAC of this motion at next ESAC formal meeting,*

*Be it resolved that Executive Committee pass this reimbursement worth \$334.83 through Executive Committee on behalf of ESAC,*

*Be it further resolved that \$334.83 will be taken from line item 816/20 (Events Committee) budget.*

**CARRIED UNANIMOUSLY**

- Jess noted that it's been difficult to meet quorum for the committee recently and therefore motions have been getting postponed. And this committee can help pass this motion.

## 10. DISCUSSION ITEMS

### 10.1 BC Flood Support

**SUBMITTED BY:** VP External and Community Affairs "Matthew Provost"

- Costco doesn't accept visa so Matthew will be buying essential items for donation with cash.
- Donations will be sectioned into for SFU community, smaller indigenous communities, and rest to the communities that need them.
- Marie suggested reaching out to news outlets to get more outreach and will help out with this piece.

**\*\*\* Meeting extended until 5 PM**

### 10.2 Committee Update

**SUBMITTED BY:** VP Events and Student Affairs "Jess Dela Cruz"

Blurb: Committee Chairs give updates on what their committee has been working on. And, we go over which committees are active right now, which committees haven't met, successes/struggles with chairing, and where we need support.

- Council discussed what factors can be implemented to make sure meetings have quorum as there's been difficulties passing motions.
- Jess:
  - ESAC has been doing small tabling events.
  - MSA has been reviewing Covid-19 guideline for room bookings and events.
- Corbett:
  - MMPC met to discuss the after-event work and surveys. Had some members taking time off initially so there were some struggles but now back to full membership now.
  - Governance has been going through policy reviews, recommendations, and various projects.
- Almas:
  - Have been struggling getting people to come to the meeting and to respond to

emails.

- Noticed some members were disinterested in the committee.
- Marie:
  - Marie's committee has not started yet.
- Gabe:
  - Has not had big issues with quorum.
  - Only issue is getting agenda out on time but has been getting better.
- Almas suggested that there should be committed members in committees.

### **10.3 Annual Plan**

**SUBMITTED BY:** VP Events and Student Affairs "Jess Dela Cruz"

- Jess worked with Ella to organize the timeline for all the tasks for the next 6 months.
- Ella noted that there needs to be proper planning to mitigate burnout and to prioritize important projects as there's limited time.

### **10.4 Issues Policies**

**SUBMITTED BY:** VP Events and Student Affairs "Jess Dela Cruz"

- Item struck

### **10.5 Vancouver SFSS Space**

**SUBMITTED BY:** VP Events and Student Affairs "Jess Dela Cruz"

- Item struck

### **10.6 Signing Officers**

**SUBMITTED BY:** VP Events and Student Affairs "Jess Dela Cruz"

- There were some delays of getting cheques signed as some people were away.
- There's only two people available to do this position at the moment and the process can be halted if they are on break.
- Jess suggested that there should be policy change so that all the Executive members are able to sign them so that there's fewer potential delays.
- Gabe noted that bylaw is worded so that Council isn't restricted to giving people signing authorities.
- Corbett suggested otherwise and that there should be consultation with a lawyer to correctly interpret the bylaw to whether Council can delegate more signing officers or not.
- Jess also noted that this can support people working from home or other province areas.

### **10.7 SUB Board Office Access - Spring**

**SUBMITTED BY:** VP Internal and Organizational Development "Corbett Gildersleve"

- Corbett noted that the main door to board and council offices are difficult for people to walk in and out and that it would be better for it to be open during office hours.
- Gabe also agreed that the door should be open and for it to be accessible for students to come in and the alarm is just annoying. Members will need to be more vigilant with locking offices when no one is there and protecting personal belongings.

- Marie also agreed to this suggestion.

## 11. IN-CAMERA

### 1.1 MOTION EXECUTIVE 2021-11-29:05

**SUBMITTED BY:** VP Events and Student Affairs “Jess Dela Cruz”

**Jess/Matthew**

*Be it resolved to go in-camera for the remainder of the meeting.*

**CARRIED UNANIMOUSLY**

- Staff Support (Jess)
- Staff Support for Council (Jess)
- HR Processes (Corbett)
- Staff Discussion (Corbett)

## 12. EX-CAMERA

### 1.2 MOTION EXECUTIVE 2021-11-29:06

**Corbett/Marie**

*Be it resolved to go ex-camera.*

**CARRIED UNANIMOUSLY**

## 13. ADJOURNMENT

### 13.1 MOTION EXEC 2021-11-29:07

**Marie/Corbett**

*Be it resolved to adjourn the meeting at 5:26 PM*

**CARRIED UNANIMOUSLY**