

This package contains all the information and documentation necessary to submit a member of the SFSS as a candidate for a position on the Board of Directors

SFSS
Executive
Council
Candidate
Nomination
Package

Simon Fraser Student Society

simon fraser

student society

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SUBMISSION INSTRUCTION

REQUIREMENTS

1. Each section must be complete and legible. Incomplete or illegible information will not be considered.

HOW TO SUBMIT THE NOMINATION PACKAGE

In-Person at the Student Centre *Please note this process is suspended for 2022 due to the COVID-19 pandemic*

1. Go to the SFSS Student Centre.
2. Present the complete Nomination Package to the staff at the front desk. Please note that the hours of the Student Centre are Monday to Friday, 10 am to 4 pm PST.
3. Sign the drop-off tracking sheet record.
4. Monitor your email for message from the Independent Electoral Commission (IEC) regarding the status of your candidacy.

In-Person to the IEC Chief Commissioner *Please note this process is suspended for 2022 due to the COVID-19 pandemic*

1. Visit the IEC during their office hours, as posted on sfss.ca.
2. Present the complete Nomination Package to the Chief Commissioner.
3. Sign the drop-off tracking sheet record.
4. Monitor your email for message from the IEC regarding the status of your candidacy.

Online

1. Submit your complete Nomination Package to the Chief Commissioner at elections.chief@sfss.ca.
2. Monitor your email for message from the IEC regarding the status of your candidacy.

DEADLINES AND ADDITIONAL INFORMATION

The deadline for the submission of nomination packages, IEC office hours, and any additional information may be found online at <http://sfss.ca/elections/>.

During the election and referendum periods, question may be submitted by email to the Chief Commissioner of the IEC at elections.chief@sfss.ca or by attending IEC office hours.

Outside of election and referendum periods, questions may be submitted by email to Policy, Research and Community Affairs Coordinator at policyresearch@sfss.ca or by filling out the Internal Work Order – CRPC form at the Student Centre.

Candidate Orientation will occur on dates that will be emailed to approved candidates and posted at <http://sfss.ca/elections/>. To be eligible for this orientation, you MUST have your Nomination Package approved by the IEC prior to Orientation. Any candidate who cannot make either time must contact the IEC to reschedule.

SFSS DIRECTOR NOMINATION FORM

CANDIDATE INFORMATION

Name	
Desired Board Position	
Student Number	
Address	
Preferred Phone Number	
Preferred Email Address	

CANDIDATE DECLARATION

I declare under penalty of reprimand, fine, or disqualification that the above information is correct, and that I believe myself to be a legally qualified to be a director of the Simon Fraser Student Society (SFSS), nominated in full accordance with the Society bylaws and regulations.

I further declare that I have read and understood the SFSS Constitution, SFSS Bylaws, the SFSS Council Policies, and the SFSS Elections and Referenda Policies, and I agree to adhere to all regulations contained therein.

Printed Name _____

Signature _____

Date _____

NOMINATING MEMBERS

To the Chief Commissioner of the Independent Electoral Commission, pursuant to the Simon Fraser Student Society (SFSS) Constitution and Bylaws, as well as all relevant Society bylaws and regulations, we the undersigned respectfully seek the nomination of

Name as it should appear on the ballot
--

for the position of

--

Each of the undersigned states for themselves that they are a registered student of Simon Fraser University, a member in good standing of the Simon Fraser Student Society, entitled to vote in the election, and consent to providing their personal information as per the privacy statement at the bottom of this form.

10 signatures of members in good standing are required. Additional slots have been provided in case some members are deemed ineligible.

	Print Name	Student Number	Signature
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This form has been created in compliance with the Personal Information Protection Act. The personal information you provide will be used solely to verify your status as a member of the SFSS. By providing it, you give the Simon Fraser Student Society and Simon Fraser University consent to use this information in this way only. This information will be kept confidential and will not be sold or traded to any other organization. If you do not consent to this, please refrain from providing us with your information.

STATEMENT OF CONSENT FOR THE DISCLOSURE OF PERSONAL INFORMATION

I, _____, hereby consent to the disclosure of any and all information required for the purposes of confirming my eligibility to seek and hold office as an elected member of the Simon Fraser Student Society (SFSS) Board of Directors, and for the purposes of Council and Executive Committee orientation planning and Board transition from March 20th, 2021 through May 3rd, 2021 to the SFSS Campaigns, Research, and Policy Coordinator, with copies being provided to the SFSS Finance Office, by Simon Fraser University (SFU). My consent expires on May 4th, 2021. No use or disclosure of personal information about me to the SFSS by SFU is permitted beyond the terms described herein without my express written authorization or unless permitted or required by law.

Student Number _____

Printed Name _____

Signature _____

Date _____

AGREEMENT TO SERVE AS A MEMBER OF THE EXECUTIVE COUNCIL

Having been elected to serve as a director according to the bylaws of the Simon Fraser Student Society (SFSS), I, _____, voluntarily agree, as a member of the Executive Council of the SFSS, to:

1. Ensure that our constitution, vision, mission, and goals are relevant and continue to inspire the work of the SFSS,
2. Abide by the SFSS Constitution, SFSS Bylaws, SFSS Strategic Plan and SFSS Policies,
3. Adhere to relevant legislation such as the *Personal Information Protection Act* and the *Societies Act*,
4. Ensure that the Society is exemplary in providing services to the community, managing its money, and employing staff and volunteers,
5. Disclose any personal or professional interest that may conflict, or be seen to conflict, with my ability to act in the best interests of the Society and with a view to its purposes, and in such situations voluntarily withdraw from the discussion and decision making process,
6. Disclose material interests in proposed or existing contracts or transactions or in a matter that might put a director's interest in conflict with the director's duties to the society,
7. Refrain from giving direction, as an individual board member, to staff or volunteers,
8. Support the decisions of the Board even if I do not agree with them, and
9. Be an active and positive ambassador for the Society in the community.

Student Number _____

Printed Name _____

Signature _____

Date _____

RELEASE FORM

I, _____, (student name) do hereby give the Simon Fraser Student Society (SFSS), their assigns, licensees, successors in interest, legal representatives, and heirs the irrevocable right to use my (a) name (or any fictional name), image, voice, and (b) all photographs, recordings, videotapes, audiovisual materials, writings, and statements, in all forms and in all media and in all manners, without any restriction as to changes or alterations (including but not limited to composite or distorted representations or derivative works made in any medium) for advertising, trade, promotion, exhibition, or any other lawful purposes, and I waive any right to inspect or approve the photograph(s) or finished version(s) incorporating the photograph(s), including written copy that may be created and appear in marketing materials produced by the SFSS.

I hereby release and agree to hold harmless the Simon Fraser Student Society, his or her assigns, licensees, successors in interest, legal representatives and heirs from any liability by virtue of any blurring, distortion, alteration, optical illusion, or use in composite form whether intentional or otherwise, that may occur or be produced in the taking of the photographs, or in any processing tending toward the completion of the finished product, unless it can be shown that they and the publication thereof were maliciously caused, produced, and published solely for the purpose of subjecting me to conspicuous ridicule, scandal, reproach, scorn, and indignity.

I agree that the Simon Fraser Student Society owns the copyright in these photographs and I hereby waive any claims I may have based on any usage of the photographs or works derived therefrom, including but not limited to claims for either invasion of privacy or libel. I am of full age and competent to sign this release.

I agree that this release shall be binding on me, my legal representatives, heirs, and assigns. I have read this release and am fully familiar with its contents.

Student Number _____

Printed Name _____

Signature _____

Date _____



AGREEMENT TO ADHERE TO THE SFSS BOARD POLICIES

I, _____ (print name), have read, understood, and agreed to abide by the SFSS Council Policies, having been elected to serve as a director according to the bylaws of the Simon Fraser Student Society (SFSS).

Date

Print Executive Council member name

Executive Council signature

Print Board Organizer name

Board Organizer signature

FOR IEC ONLY – STATEMENT OF ELIGIBILITY

Candidate Name	
Eligibility Requirements	<input type="checkbox"/> The proposed candidate is a member of the SFSS. <input type="checkbox"/> The proposed candidate is in good standing. <input type="checkbox"/> The proposed candidate has not been elected to a position on Council or as an executive on a Faculty or Departmental Student Union during the academic year during which they would sit as a director if elected. <input type="checkbox"/> The proposed candidate completed a Nomination Form. <input type="checkbox"/> The proposed candidate completed a Statement of Consent for the Disclosure of Personal Information. <input type="checkbox"/> The proposed candidate completed an Agreement to Service as a Member of the Board of Directors. <input type="checkbox"/> The proposed candidate completed a Release Form. <input type="checkbox"/> The proposed candidate completed an Agreement to Adhere to the SFSS Board Policies <input type="checkbox"/> The proposed candidate participated in a Candidate Orientation Session
Eligibility Status	<input type="checkbox"/> Eligible <input type="checkbox"/> Not Eligible

Chief Commissioner of the Independent
Electoral Commission (IEC) _____

Signature _____

Date _____