

## 1. CALL TO ORDER

Call to Order –11:55 AM

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Sk̓wx̓wú7mesh Úxwumixw (Squamish), Sel̓ílwitulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwíkwetlem) and q̓ícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Accessibility Committee Composition

VP University and Academic Affairs ( <i>Chair</i> ) .....	Serena Bains
SFSS President.....	Gabe Liosis
Councilor (SASSA Rep).....	Stephanie Chung
Councilor (DSSS Rep).....	Warren Ho Kin
Councilor (BSU Rep).....	Nicolas Bonilla
Councilor (PSU).....	Graham Rich
Student At-Large.....	Amar Shah
Student At-Large.....	Yasmin Rosado
Student At-Large.....	<i>Vacant</i>
Student At-Large.....	<i>Vacant</i>

### 3.2 Society Staff

Operations Organizer .....	Ayesha Khan
Board Organizer .....	Emmanuela Droko
Accessibility Administrative Assistant.....	Brianna Price
Campaign, Research, and Policy Coordinator .....	Beatrice Omboga

### 3.3 Absent

Councilor (SASSA Rep).....	Stephanie Chung
Councilor (DSSS Rep).....	Warren Ho Kin
Councilor (BSU Rep).....	Nicolas Bonilla

## 4. CONSENT AGENDA

### 4.1 CONSENT AGENDA

*Be it resolved to adopt the consent agenda by unanimous consent.*

**CARRIED UNANIMOUSLY**

**4.1.1.MATTERS ARISING FROM THE MINUTES- Accessibility Committee Minutes -  
MOTION AC 2021-10-19:01**

*Be it resolved to receive and file the October 6th, 2021, Accessibility Committee minutes;*

- AC 2021-10-06

## 5. ADOPTION OF THE AGENDA

### 5.1 MOTION AC 2021-10-19:02

**Serena/Graham**

*Be it resolved to adopt the agenda as amended.*

**CARRIED UNANIMOUSLY**

- Old Business Item 6.1 Processed Accessibility Fund Applications Withdrawn
- Amended to include New Business Item 7.3 AGM ASL and CART
- Amended to include Old Business Item 6.2 Accessibility Policy Appendix E – SFSS Event and Meeting Accessibility

## 6. OLD BUSINESS

### 6.1 SUB Accessibility Audit Report

**ATTACHMENT: 2021-08-27\_LPF\_SFSS SUB Site Audit Report**

- VPUAA introduced the SUB accessibility report. They explained that, overall, the report had deemed the SUB accessible besides certain washrooms and the kitchenette. They handed the discussion over to Brianna Price.
- Brianna Price added that specific accessibility issues were that the counters were too high in the kitchenette as well as the need for tables that were not pedestal, with more than one leg to hold the table up. She added that certain accessibility issues were SFU concerns including walkways which the Committee would need to push SFU to solve. In terms of washroom accessibility, there was wheelchair accessible signage on bathrooms that were not wheelchair accessible as well as counters, paper towel dispensers, and baby changing tables that needed to be lowered. Sidewall grab bars in accessible stalls and in men's and women's bathrooms needed to be replaced with 90-degree bars. She added that some of the changes were more specific to the locations where there were accessibility concerns while others were more general.
- Another accessibility concern raised was the lack of fire evacuation maps with options for those with limited vision.
- Brianna Price summarized that the Accessibility Committee needed to decide on recommendations for which concerns should be prioritized.
- VPUAA suggested that certain concerns might be addressed by reaching out to SFU Facilities.
- In response to a question about student consultation by Student At-Large (AS), Chair explained there was little consultation as the SUB had not been open that long. Brianna Price added that there had been a general accessibility survey, not SUB-specific, but that she had not received the results of the survey.
- Beaty Omboga mentioned that she would look for the survey and confirm with Brianna Price.
- Student At-Large (AS) Survey suggested using qualitative methods for the survey. Chair agreed, stating that a focus group or one-on-one interview could be used for a survey on SUB accessibility. Brianna Price added that there had been discussion of a consultation program with marginalized folks and that this could be a good pilot project.

## 6.2 Accessibility Policy Appendix E – SFSS Event and Meeting Accessibility

- Brianna Price explained the contents of the Accessibility Policy, Appendix A – Definitions, Appendix B – Event Checklist, Appendix C – Accessibility Form, Appendix D – (previously contained in Appendix E) Map and Detailed Access Guide for the SUB. Content included in Appendix E should contain details about vehicular access including a passenger zone and a transit exterior approach and entrance, interior circulation, interior services, sanitary facilities, signage, wayfinding, and communications emergency systems. Brianna Price explained that these details would be used in tandem with the map of the SUB, as well as a map with braille, which were both still in production.
- Beaty Omboga advised that she could go through the document and then would have the Campaign, Research, and Policy Research Assistant do more background research on what should be included in an access guide and compile this information on a briefing note.
- In response to a question by Beaty Omboga about prioritizing items for the appendices, Brianna Price explained that Appendix B had been sent off for plain language translation and PDF remediation as well as the Accessibility Grant Application forms, but that Appendix D was currently the highest priority since there was currently no access guide.

## 7. NEW BUSINESS

### 7.1 Accessibility Coordinator Hiring Committee- MOTION AC 2021-10-19 :03 SUBMITTED BY: VP University and Academic Affairs (Chair)” Serena Bains” Serena/Graham

*Be it resolved to appoint Amar Shah to the Accessibility Coordinator Hiring Committee as an employer representative.*

#### **CARRIED UNANIMOUSLY**

- Chair explained the hiring process and hiring committee process.
- Student At-Large (AS) expressed interest in being appointed to the committee.
- Amended to strike ‘x’ and replace with ‘Amar Shah’.

### 7.2 Funding for All DNA Events- MOTION AC 2021-10-19 :04 SUBMITTED BY: VP University and Academic Affairs (Chair)” Serena Bains” Serena/Yasmin

*Whereas the new Accessibility Grant process has been approved for SFU DNA meetings,*

*Be it resolved to approve the new Accessibility Grant process for all SFU DNA events,*

*Be it further resolved to approve \$398.85 from the Accessibility Fund to cover the costs associated with accessibility for Neurodivergent Hangouts.*

#### **CARRIED UNANIMOUSLY**

- Chair explained that the purpose of this motion was to streamline the grant process.

### 7.3 AGM ASL and CART- MOTION AC 2021-10-19 :05 Serena/Graham

*Be it resolved to approve up to \$2,000 from the Accessibility Fund for CART and ASL interpretation for the AGM.*

#### **CARRIED UNANIMOUSLY**

- Chair explained that the ASL interpretation for the AGM on October 27<sup>th</sup>, 2021, would be through MECS, but MECS has not reached out to confirm the specific price for the ASL interpretation. Based on previous costs and the length of the AGM, the \$2,000 allocated would cover the costs for ASL and CART. Chair added that if this did not cover costs, retroactive reimbursements could be done.

## 8. DISCUSSION ITEMS

### 8.1 SFPIRG Accessibility Fund Access

- Brianna Price explained that SFPIRG would be coming up with an updated MOU to have ASL interpretation through a process similar to the way DNA had funding for CART for their events. She explained that SFPIRG would have to submit this motion through Council since they were external.

### 8.2 SUB Push Buttons

- Chair mentioned that the 4<sup>th</sup> floor walkway from the AQ was not very accessible in terms of the push buttons to open the door. Brianna Price mentioned that there was push button on the inside, but that in order to access the second push button to open the internal doors, the individual using the buttons had to turn to push the button which made it less accessible. Suggestions to resolve this issue included contacting John Walsh for possible solutions.

### 8.3 CAL Campaign

- Chair mentioned that the goal of this campaign was to make CAL more accessible. They mentioned that they wanted to consult with students who were impacted but did not want to have to engage with students in a way that forced them to disclose that they were registered with CAL. She added that SFU's general policy on Students with Disabilities had last been updated in 2003 but had been created in the 90s. They added that the upcoming Accessibility Policy coming from the province might for changes to be made to SFU policies making this an ideal time to start the campaign.
- Chair added that an Accessibility committee was written into SFU's Students with Disabilities policy but had never been implemented.

### 8.4 When2Meet for Next Meeting

- Chair mentioned that they would send out the When2Meet.

## 9. ADJOURNMENT

### 9.1 MOTION AC 2021-10-19:06

**Serena/Graham**

*Be it resolved to adjourn the meeting at 12:58 PM.*

**CARRIED UNANIMOUSLY**