

1. CALL TO ORDER

Call to Order – 2:05 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəy̓əm (Musqueam), Sk̓wxwú7mesh Úxwumixw (Squamish), Selílwitlh (Tsleil-Waututh), k^wik^wəł̓əm (Kwikwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Accessibility Committee Composition

VP University and Academic Affairs (Chair)

Ex-Officio

Councillor-Philosophy

Councillor-Environment

Councillor-Biology

Councillor-Physics

Student At-Large

Student At-Large

Student At-Large

Student At-Large

Serena Bains

Corbett Gildersleve

Nicole Kirigin

Paige Ripley

Nicolas Bonilla

Graham Rich

Rastko Koprivica

Matteo Bonamin

Vacant

Vacant

3.2 Society Staff

Operations Organizer

Board Organizer

Accessibility Coordinator

Accessibility Assistant

Policy, Research & Community Affairs Coordinator

Administrative Assistant

Ayesha Khan

Emmanuela Droko

Brianna Price

Veronique West

Beaty Omboga

Phanie Phan

3.3 Regrets

Councillor-Philosophy

Nicole Kirigin

3.4 Guests

Information Architect and Project Coordinator
Plan Institute Project Coordinator

Jennifer Chou
Khair

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES- Accessibility Committee Minutes- MOTION AC 2022-03-23:01

Be it resolved to receive and file the following minutes:

- AC 2022-02-17

5. ADOPTION OF THE AGENDA

5.1 MOTION AC 2022-03-23:02

Graham / Serena

Be it resolved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

6. PRESENTATION

6.1 Student Guide Project

PRESENTED BY: Information Architect and Project Coordinator "Jennifer Chou"

SUBMITTED BY: VP University and Academic Affairs "Serena Bains"

ATTACHMENT: AC SFU Improving Support Processes Presentation

- Goal:
 - Improve student access to support services by creating a comprehensive document and provide recommendations to SFU to help navigate the different options.
- Concerns:
 - SFU Support services are complex to navigate, as there are many websites and 30+ departments with hundreds of support avenues.
 - SFU Health and Counselling expressed that students have difficulty navigating these services due to lack of clarity and communication.
 - Students get discouraged to seek further support due to a lack of quality.

- Recommendations:
 - Better communication and transparency
 - Automatic email replies regarding follow-ups and received inquiries.
 - Clearer communication about next steps.
 - Address institutional barriers, like the time taken to implement and changes some policies.
 - Provide lecture recordings and slides, as some students have ADHD and do not have documentation, due to lack of access to health care.
 - Provide process flows and outlines for each department's services to help students with navigation and gain more clarity.
- Suggestions on best ways to distribute information out to students:
 - Get as many people involved to find a method of distribution, including an accessible distribution way.
 - Have physical copies, with some of the statistics, to be distributed to the groups that uses those services.
 - Postcards or physical copies need to be distributed at a later time, as they will link to a website that is currently in development.

6.2 Accessibility Grant Applications – October to March

PRESENTED BY: Accessibility Coordinator "Brianna Price"

SUBMITTED BY: Accessibility Coordinator "Brianna Price"

- Funding was allocated to DNA, SOCA, and some events and townhalls that happened in the past few months.
- An evaluation is needed to determine if adult changing tables can be placed in the SUB and how that will impact the SUB and if a restructuring of the space is needed.

6.3 Plan Institute

PRESENTED BY: Plan Institute Project Coordinator "Khair"

SUBMITTED BY: VP University and Academic Affairs "Serena Bains"

ATTACHMENT: PI – SFSS Mar 23, 2022

- Plan Institute (PI) Overview
 - A national non-profit organization, created with the goal to improve lives of people with disabilities.
 - Great portion of their work surrounds future planning.

- Part of the Registered Disability Savings Plan (RDSP): A long-term savings plan designed for people with disabilities.
- Engage with advocacy and policy reforms by being part of:
 - RDSP Action Group
 - ABLE Committee
 - Disability Without Poverty
 - Pan Canadian Disability Coalition
- Services provided by the Plan Institute:
 - Provide one-on-one support for applying for Disability Tax Credit and RDSP.
 - RDSO & Disability Tax Credit information sessions for individuals, organizations, and professionals.
 - Specialized support and navigation for Indigenous people.
 - Disability-related resources.
 - Endowment 150: A one-time \$150 grant for children and low-income BC residents.
- Plan Institute Partners
 - Advocacy Access Program: Support with navigating disability benefits.
 - Disability Tax Credit Advocacy: Application support.
 - Tax Aid BC: Filling income tax support.
 - Indigenous Specific Support: for Persons with Disability (PwD) and Monthly Nutritional Supplement (MNS) applications.
 - Indigenous Disability Canada: Support for Indigenous Student Learning Program (SISLP).
- Partnering with SFSS
 - Sharing of disability planning resources, such as:
 - PI and RDSP resources, guides, worksheets, and guest blog articles/posts integration on SFSS' website.
 - Links to online resources from RDSP and other PI partners, like DABC and BCANDS.
 - Customized sources, like intake packages, for students with disabilities.
 - Provide packages with information about PI's services, like information on RDSP and disability tax credit, for new coming SFU students.

- Information sharing sessions:
 - Further planning and the RDSP.
 - Disability Tax Credit (DTC) by DABC and other services provided by DABC and BCANDS.
 - Other customizable planning workshops tailored to suit the SFSS' and the students' needs.
- The Plan Institute (PI) can look into a structured way to receive feedback from SFU students on how they find accessing disability benefits and their experience on navigating and receiving them.

7. DISCUSSION ITEMS

7.1 SFSS AC Grant Posters

SUBMITTED BY: Student At-Large "Rastko Koprivica"

ATTACHMENT: Accessibility_Fun_Promotion_Poster_1

- Vivian Ly (VL) from DNA designed the Accessibility Fund Promotion posters.
- Rastko Koprivica (RK) submitted a work order for 50 prints that was completed by the SFSS Communications team.
- Portion of the posters are put up around campus by RK and the others in the SUB by the SFSS Building team.

7.2 SFSS Health & Dental Plan

SUBMITTED BY: Student At-Large "Rastko Koprivica"

- Rastko Koprivica is working with SFU DNA members to figure out how to improve the Health and Dental Plan.
 - The referendum for an increased Student Care fee for the 2022/23 academic year failed, as students did not support the idea for a higher fee but no additional benefits.
- Student Care has issues:
 - Re-imbursement of some health care fees.
 - Getting financial aid with obtaining prescription medications.

7.3 Accessibility Grant SOPs

SUBMITTED BY: VP University and Academic Affairs "Serena Bains"

- Standard Operating Procedures (SOP) are being drafted and will outline the processes and procedures that the staff and SFSS members will need to follow regarding.
- Serena can provide assistance to Brianna with drafting and developing the Accessibility grant application SOPs.

7.4 Medication in the DNA Resource Centre

SUBMITTED BY: VP University and Academic Affairs "Serena Bains"

- Having supplies in the DNA Centre, like painkillers, for the students to access will be beneficial.
- To allow to have medications, such as painkillers, the SFSS will need to undergo a determining process if the organization will be held liable if something happens.
 - Need to look into the liabilities if a minor gets access to the medications and how the SFSS can respond.
 - Need to make sure that the medications are secured.
- Instead of having the SFSS distribute medications directly, it can partner with INS, the new convenience store in the SUB.
 - INS has a proper license to sell over the counter medications, so the SFSS can partner with them.
 - The SFSS can provide gift cards/vouchers that can be used in INS for the medications.
- Possibly look into partnering with the health distributing vending machines on SFU "My Lil Health Bot."

7.5 Accessibility Assistant Introduction

SUBMITTED BY: Accessibility Coordinator "Brianna Price"

- New Accessibility Assistant is Veronique West (she/they).
 - Veronique has a background in disability arts and has been branching out in general accessibility.

7.6 L3000 West Single Occupancy Washroom

SUBMITTED BY: VP University and Academic Affairs "Serena Bains"

ATTACHMENT: P307378 Preliminary Estimate and Approval Form

- Students approached Muriel about getting an adult changing table installed in the SUB and a preliminary estimate was issued.
 - Changes to the washrooms, like wall and ceiling reinforcements, other modifications, and installments will amount to an estimate of \$67,000.
- A survey will be sent out to students, who need the table, to decide if they want one in the SUB or they can use the one located in the Academic Quadrangle (AQ).

8. ATTACHMENTS

8.1 PI – SFSS Mar 23, 2022

8.2 AC SFU Improving Support Processes Presentation

8.3 Accessibility_Fun_Promotion_Poster_1

8.4 P307378 Preliminary Estimate and Approval Form



Online via Zoom
Accessibility Committee
Simon Fraser Student Society
Wednesday, March 23rd, 2022

9. ADJOURNMENT

9.1 MOTION AC 2022-03-23:03

Serena / Graham

Be it resolved to adjourn the meeting at 3:55 PM

CARRIED UNANIMOUSLY



Access RDSP
Change your tomorrow today



dabs



A presentation for the
Simon Fraser Student Society Accessibility Committee

simon fraser
student society

Plan Institute

Who are we?

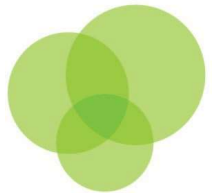


A national non-profit social enterprise that works to improve the lives of people with disabilities

Education Training & Resources

Innovation through Community-Based Projects

Leadership Advocacy & Policy Reform



Plan Institute What do we do?

GETTING STARTED WITH THE FUTURE PLANNING TOOL

1. Watch the how-to video



2. Step, Topic, Task; what's the difference?



Step
This tool will guide you through 4 STEPS in the process to build your plan. In step 2, the tool will recommend topics for your review.



Topic
A TOPIC is a broad category that provides information on an area of interest. This tool covers 10 topics. Examples include: Income Tax, Housing, and Trusts. Each topic contains a list of tasks.



Task
A TASK is a piece of work you need to do to achieve your goals. Examples include: apply for a Social Insurance Number, make a will, apply for life insurance.

3. No time to finish your plan now? No problem.

Following the steps to build your plan takes time and it's okay to come back later.

Click this button

SAVE TO CONTINUE LATER

This will allow you to email yourself a link which you can use later to come back to exactly where you left off. Your information will be updated as you go, so you only need to do this once.

4. One task at a time

So you've built your plan and downloaded or printed a copy. What next?

- 1 Start with the TOPIC that you want to work on first. Take one TASK and break it down into 3-5 minor tasks.
- 2 List who can help support you with each minor TASK - there is no need to work alone! This could be a friend, family member, a colleague or a professional.
- 3 List at least one name beside each minor TASK. You can use the Resources section of this tool to find organizations that can also help.
- 4 Take notes of any documents you need and create a document checklist for future use.

5. Get your plan on a calendar

Everything takes up time. When you've got lots to do, it's easy to feel overwhelmed.

1 Create a task calendar for yourself so that you can plan when you want to work on each task. This will help you decide what tasks are most important and will be a visual reminder of where you are in the planning process. Review it weekly.



2 We tend to keep our word much better with others than ourselves. Share your calendar with a "Planning Partner", and set dates with them to check-in on your progress. This is someone close to you, such as a friend or family member, who can help you stay on track and make sure you get it done.



6. Remember, you don't have to become an expert

If you need additional support, look at the Resources section of this tool or call

Plan Institute's Toll Free Disability Planning Helpline at

1-844-311-7526



Plan
Institute

Future Planning Tool: www.futureplanningtool.ca/

A tool to help plan a secure future for you or anyone with a disability



Plan Institute

What do we do?

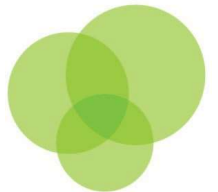
“Access RDSP” is
a partnership between



British Columbia Aboriginal Network
on Disability Society (BCANDS)

Registered Disability Savings Plan (RDSP)

- A long term savings plan designed specifically for people living with a disability
- Up to \$200,000 personal contribution room
- Receive up to **\$90,000** in government contributions!
- No cap on investment growth
- Does not affect most government disability benefits



Plan Institute

What do we do?

RDSP Online Tutorial: www.rdsp.com/rdsp-tutorial/

RDSP Calculator: www.rdsp.com/calculator/

Calculate ▼

Disclaimer Statement and Contact Information ▼

Form

Results

After viewing and printing the projections, return to the form to run various scenarios and see how it would affect the value of your RDSP. Note that the RDSP Calculator is a tool to help you assess the potential of opening and contributing to an RDSP. The estimates provided by the Calculator are for information purposes only. The profile of your RDSP may differ from the RDSP Calculator projection.

Print

show ▶

Average LDAP payment: **\$259,236.60**

Total lifetime LDAP payments:
\$5,962,441.81

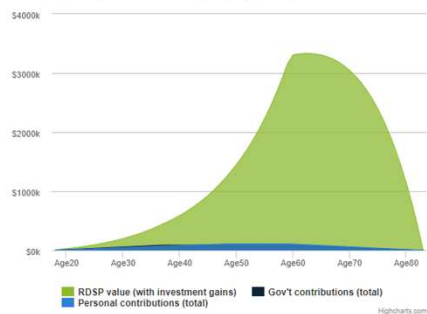
Withdrawal start and end

- First LDAP withdrawal at age 60 \$143,914.40
- Last LDAP withdrawal at age 82 \$420,987.13

Value of your RDSP

- Investment gains while contributing \$2,950,410.58
- Investment gains after withdrawals begin \$2,810,031.22
- Value when withdrawals begin at age 60 \$3,310,031.11

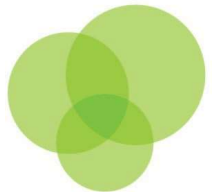
Total value (with investment gains) vs. contributions



There are 10 Steps in this guide

As you complete each step, check the tick box and move to the next step. Some steps you may have already done—that's great—just tick them off and move on.

- ☐ STEP 1: Get Your Social Insurance Number
- ☐ STEP 2: Get the Disability Tax Credit
- ☐ STEP 3: File Your Income Tax Returns
- ☐ STEP 4: Choose Your Financial Institution
- ☐ STEP 5: Choose Your Holder
- ☐ STEP 6: Open Your RDSP (all the things to take with you)
- ☐ STEP 7: Invest Your Money
- ☐ STEP 8: Update Your Will
- ☐ STEP 9: Protect Yourself
- ☐ STEP 10: The Road Ahead



Plan Institute What do we do?

Webinars & Training: www.planinstitute.ca/learning-centre/events

Related to disability planning



Customized workshops and resources: tailored to suit your communities needs

Blog: www.planinstitute.ca/blog/

Covering topics such as tax tips, opportunities for people with disabilities, personal stories and more

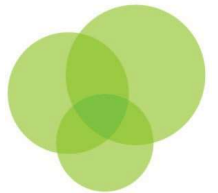


Plan Institute

What do we do?

Advocacy and Policy Reform

- **RDSP Action Group:** A Provincial advisory committee to the Ministry of Social Development and Poverty Reduction
- **ABLE Committee:** A cross-sector community of practice working to reduce poverty through financial empowerment
- **Disability Without Poverty:** A movement to end disability poverty in Canada. Involved in securing the Canada Disability Benefit
- **Pan Canadian Disability Coalition:** Multi-level coalition that works collaboratively to deconstruct and address systemic ableism and other forms of discrimination



Access RDSP Support

Access RDSP
Change your tomorrow today

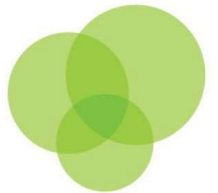


Free Support:

- RDSP & Disability Tax Credit information sessions for individuals, organizations, and professionals
- Disability related resources
- One-to-one support applying for Disability Tax Credit and RDSP
- Specialized support and navigation for Indigenous peoples
- Endowment 150: a one-time \$150 grant for children and low-income BC residents

Toll-Free Disability Planning Helpline: 1-844-311-7526 & info@rdsp.com

- Confidential one-to-one support for all areas of disability planning



Plan Institute Partners

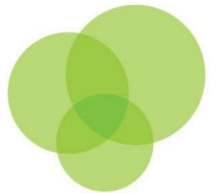


- Advocacy Access Program – support in navigating disability benefits
<https://disabilityalliancebc.org/direct-service/apply-for-disability-benefits/>
- Disability Tax Credit Advocacy – application support and Online Tool
<https://disabilityalliancebc.org/dtc-app/>
- Tax Aid BC – support filing income tax
<https://taxaiddabc.org/>
- Disability Law Clinic
<https://disabilityalliancebc.org/program/disability-law-clinic/>



British Columbia Aboriginal Network
on Disability Society (BCANDS)

- Indigenous specific support – for Persons with Disability (PWD) and Monthly Nutritional Supplement (MNS) applications
- Indigenous Disability Canada's – Support for Indigenous Student Learning Program (SISLP)
- Indigenous Employment Engagement Program



Partnering with SFSS

Sharing of disability planning related resources:

- Plan Institute/Access RDSP resources, guides, worksheets and guest blog posts/articles integration on sfss.ca/
- Links to online resources such as rdsp.com/calculator, futureplanning.ca
- Resources and links from our partners (DABC and BCANDS)
- Printed resources such as RDSP guide, pamphlets of services provided by Plan Institute, DABC, and BCANDS
- Customized resources such as intake packages for students with disabilities



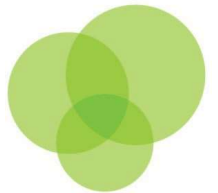
Partnering with SFSS

Information sharing sessions for students

- Future planning and the Registered Disability Savings Plan (RDSP)
- Disability Tax Credit (DTC) by DABC, and other services provided by DABC and BCANDS
- Other customized disability planning workshops tailored to suit your needs

Further outreach and advocacy:

- SFU Centre for Accessible Learning
- SFU Equity, Diversity and Inclusion Executive Sub-Committee
- SFU Health and Counselling
- SFU Graduate Student Society



Thank You!



604-439-9566



info@planinstitute.ca



rdsp.com
planinstitute.ca



[/planinstitute](https://www.instagram.com/planinstitute)



[@planinstitute](https://twitter.com/planinstitute)



[/planinstitute](https://www.facebook.com/planinstitute)

Improving student access to support services

SEPT 2021 - MAR 2022

SFU

HEALTH &
COUNSELLING



CONTEXT

BACKGROUND

Support services at Simon Fraser University (SFU) are complex to navigate. There are over 30 departments and hundreds of avenues of support.

PROJECT

SFU Health & Counselling initiated this project to address access concerns. Deliverables include a guide to help students navigate support and a gap analysis with recommendations for improvement.

“

How might we clarify support processes so students can get the support they seek?

THE PROBLEM

1. Students are discouraged after receiving support due to perceived lack of quality support.
2. Students don't know how to access support at SFU because information is hard to find, confusing, and spread out, so they cannot get the support they need.
3. Students are left uncertain and lost after trying to access support at SFU due to insufficient communication and follow-up after accessing support at SFU.

THE PROCESS

Research

Synthesize research

Create drafts

Seek feedback

Iterate based on feedback

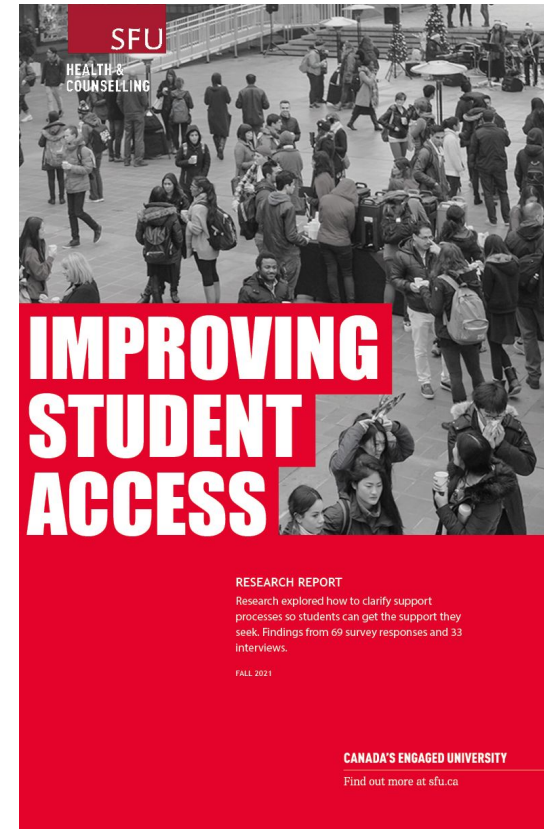
Publish final draft

RESEARCH



RESEARCH METHODOLOGY

- **Secondary research**
social media, previous surveys
- **Surveys**
open and closed questions
- **Interviews**
departments, students, professors



KEY NUMBERS

69

students surveyed

14

students & student groups
interviewed

19

departments interviewed

1

professor interviewed

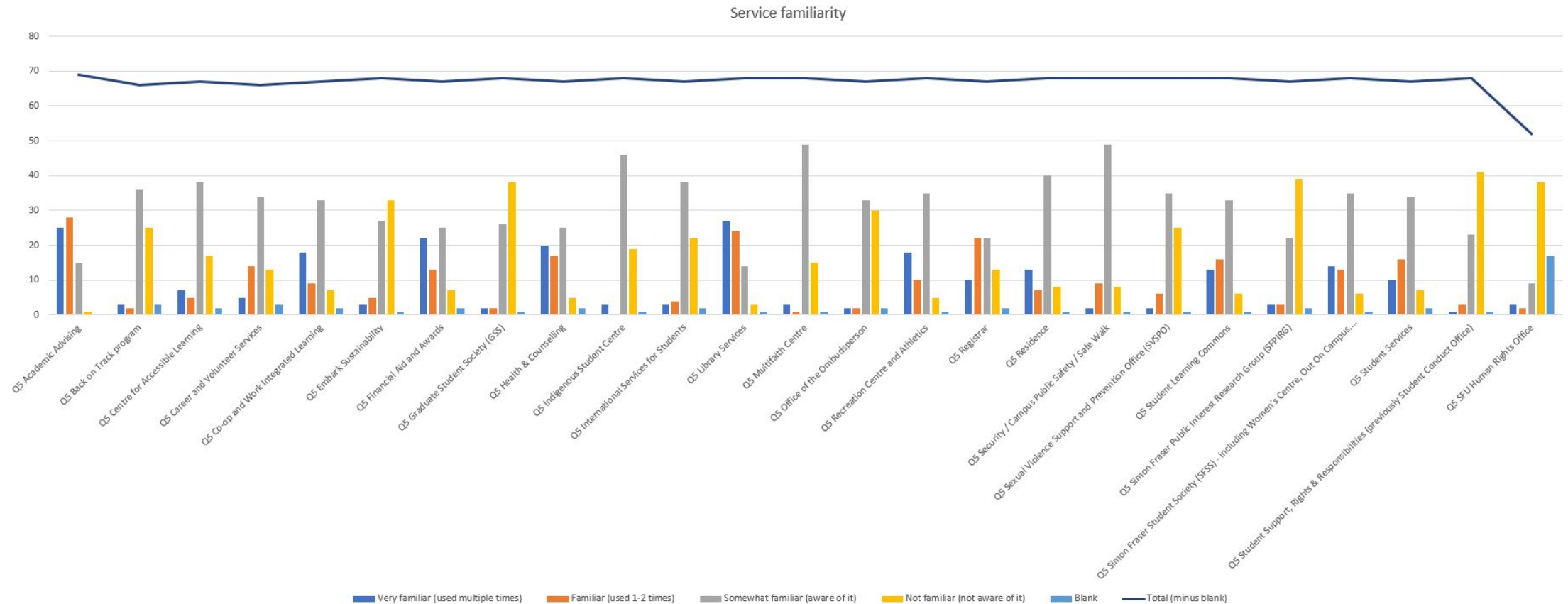
SYNTHESIZE RESEARCH



SURVEY FINDINGS

SERVICE FAMILIARITY

Overall, students were more familiar with academic-related services.



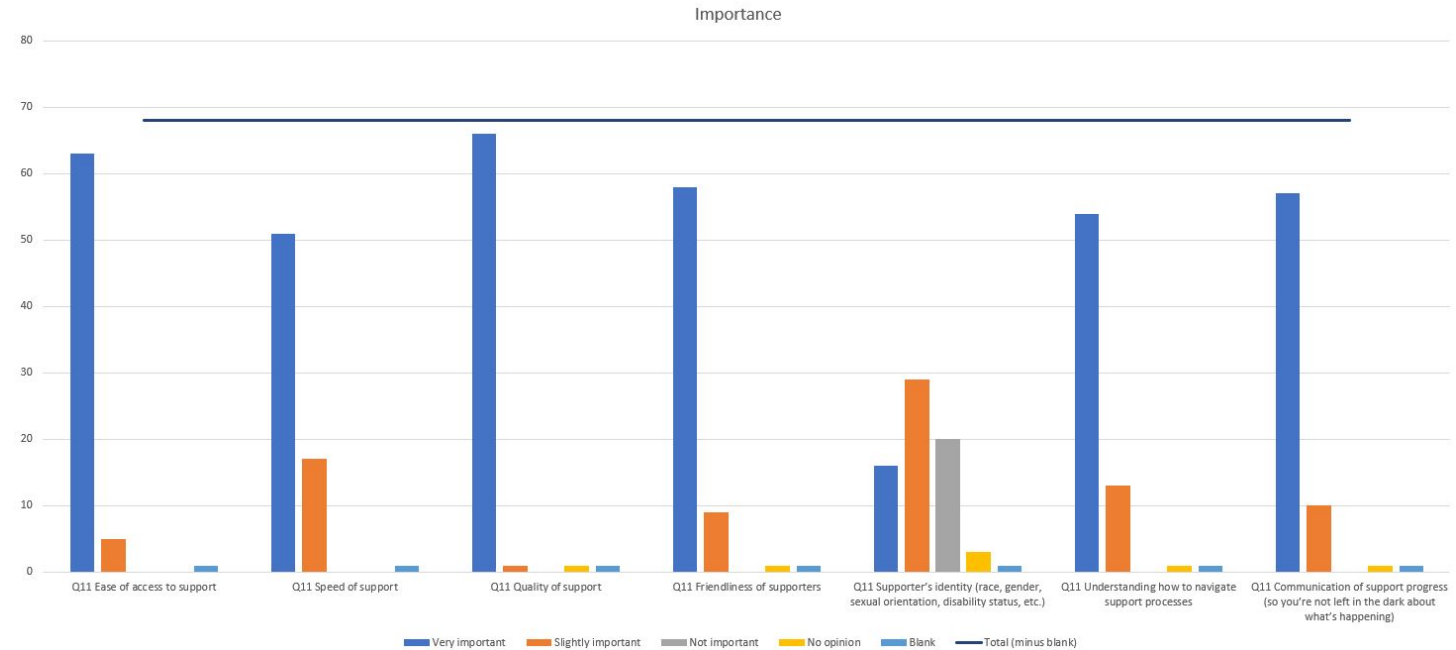
SURVEY FINDINGS

SUPPORT DETAILS

Overall, students felt neutral or kind of supported at SFU, but found support sometimes hard to access.

IMPORTANCE OF SUPPORT DETAILS

Overall, most students found the quality of support and ease of access to support most important.



INTERVIEW FINDINGS

DEPARTMENTS

Overall, many departments had difficulty getting students to be aware of their services and processes.

STUDENTS & STUDENT GROUPS

Overall, students' experiences accessing and getting support were hindered by confusion about navigating supports and poor quality support.

PROFESSORS

Structural barriers can be eliminated by professors to better support students, but SFU must provide adequate resources for professors in order for them to do so.

GAPS & RECOMMENDATIONS

COMMUNICATION & TRANSPARENCY

Students are often left in the dark, leading to frustration and delays in getting support. Having automatic email replies and a clear process outlined for students to see can resolve some of these issues.

INSTITUTIONAL BARRIERS

Change is slow, because some issues arose out of institutional policies and practices. It will take a lot of buy-in from university stakeholders to improve things, but once universal design practices are embraced, students can be more empowered and supported.

ADDRESSING INSTITUTIONAL BARRIERS WITH UNIVERSAL DESIGN

Examples of universal design include having lecture recordings and lecture slides available to aid all students' learning.

STUDENTS FALL THROUGH THE CRACKS

Some support services simply do not have the resources available to **address students' problems at their core.**

For example, if a student has ADHD but struggle to access healthcare and documentation in a timely manner, what accommodations are available to them in their courses now? Implementing universal design practices can equip the student with more tools to learn *their* way, without the added time and stress of requesting accommodations.

CREATE DRAFTS



FLOW CHARTS OF PROCESSES

Academic Support

Advising, difficulties, textbooks, help with papers, documentation, classroom finder

Accessibility

Accommodations, funding, peer support and advocacy

Campus Safety and Emergency

Security, training opportunities

Career and Co-op

Career help, co-op, workplace concerns, flexible on-campus work

Finances

Financial Aid, jobs flexible on-campus work, food, loans, project funding

Get Involved

Events, volunteer, clubs, communities, special interest groups, entrepreneurship

Health and Wellness

Doctors, counsellors, recreation and athletics, food

Insurance

Options for students, including international students and alumni

International, exchange, and travel

International student support, exchange, study abroad, travel safety

Support if you're experiencing violence (sexual and/or domestic) or bullying

Bullying doesn't have to be peer-to-peer - it can be a professor or any other university community member

Support and guidance with concerns

Human rights, help with navigating SFU policies, advocacy, free legal help, safe spaces to rant

Transportation and Parking

Identity-based support

Students who are disabled, neurodivergent, Indigenous, Black, International, religious, LGBTQIA+, women, youth in care, students on residence, graduate students

Other

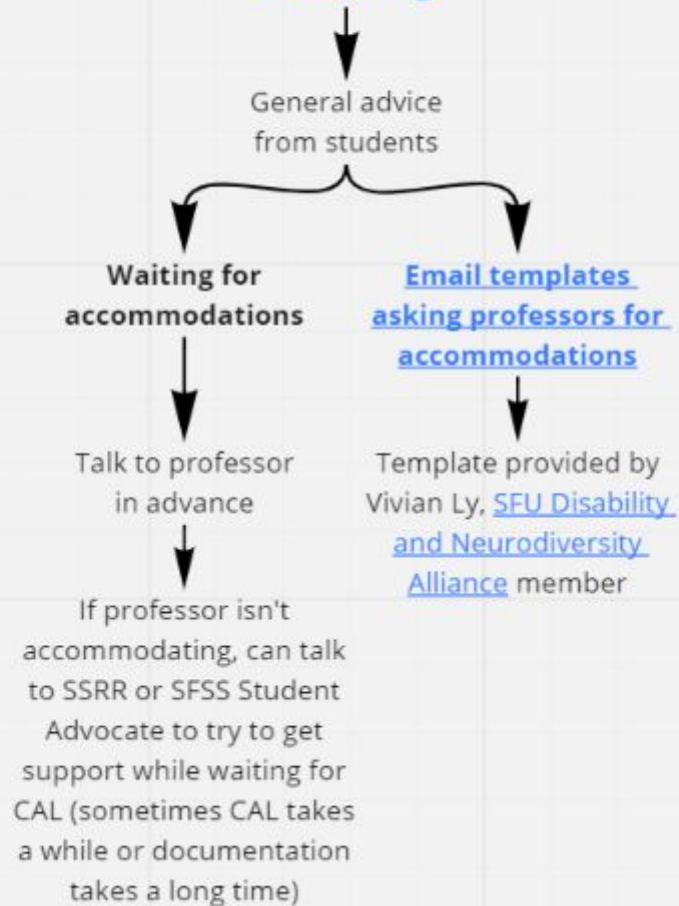
Alumni, external supports

Disabled and/or neurodivergent students

[Navigating campus -
access routes](#)

[Centre for Accessible
Learning](#)

[SFU Disability and
Neurodiversity Alliance
\(DNA\)](#)



Reach out to SFU DNA via email or social media. You can also join the Discord server (contact SFU DNA for the invite link).

Meeting details, events, and opportunities are sent out via email and in the Discord server.

https://docs.google.com/document/d/1RAOgjw5DG7wvvl-rc5eREfV9FLoGUog_zVJ6B6YMrvQ/edit?usp=sharing

Disabled and/or neurodivergent students

[Navigating campus - access routes](#)

[Centre for Accessible Learning](#)

General tips

Waiting for accommodations

- Talk to professor in advance → if professor isn't accommodating, can talk to SSRR or SFSS Student Advocate to try to get support while waiting for CAL (sometimes CAL takes a while or documentation takes a long time)

[Scripts for asking professors for accommodations](#)

- Template provided by Vivian Ly, [SFU Disability and Neurodiversity Alliance](#) member

SFU Disability and Neurodiversity Alliance (DNA)

[Website | Contact](#)

Process

Reach out to SFU DNA via email or social media. You can also join the Discord server (contact SFU DNA for the invite link).

LGBTQIA+ students

[You can change your ID to your preferred name here.](#)

[Trans and Gender Diverse Guide to SFU](#) (a little outdated but some information is still relevant)

SFSS Out On Campus (OOC)

[Website | Contact](#)

You can go to OOC for resources, social events, community, advocacy, and more.

Process

Typical process

- Contact them by dropping by the physical space, writing an email, messaging them on social media, etc. → get the support you need → solutions and processes may vary depending on the situation
- Can refer to other supports as needed

Recommendations

Try to outline processes - if students go to Out On Campus for something often, write down what the support process is and publish it for transparency.

- Can also write that many things are on a case-by-case basis

FEEDBACK



QUESTIONS

- Did I miss anything or not include anything?
- Any general thoughts?
- What's something you want changed at SFU and why?
- Do you feel like your identity informed your experiences seeking support at SFU? If so, can you elaborate on that?

WANT TO MAKE YOUR STUDENT EVENTS MORE ACCESSIBLE?

Apply for grants from the SFSS
Accessibility Fund to cover event costs!



Apply at:
sfss.ca/grants

Questions? Contact
accessibility@sfss.ca

Access services that
the Fund can pay for include:

- ASL interpretation
- Oral interpretation
- Assistive listening devices
- Captioning services
- Materials in braille
- Materials in large print
- Translation
- Live streaming
- Childcare for attendees
- Accessible venue costs
- And more!

simon fraser
student society

**PRELIMINARY ESTIMATE APPROVAL FORM**

PROJECT NO.	307378 Accessible Adult Changing Table Retrofit (SUB-3150)	ESTIMATE No.	103278
		ESTIMATE DATE	March 16, 2022
ATTENTION	SFSS Building Manager 7787073616 Student Society (SFSS)	FROM	Raymond Rivada Project Manager
		PAGES	1/1

BUILDING	Student Union Building Burnaby Campus	LOCATION
-----------------	---------------------------------------	-----------------

See attached breakdown of estimate.

PRELIMINARY ESTIMATE
(+/-10%):

\$67,000

Activation of Telephone and data lines is not included in this estimate. Please contact Operations and Technical Support directly to activate services. If not approved within thirty (30) days this project will be cancelled.

Department Budget Authority

Date



Project no. **307378**
Accessible Adult Changing Table Retrofit (SUB-3150)
As of: 3/16/2022

Estimate No.:
103278

Preliminary Estimate

A. Consultants Fees		
A.1	N/A	
B. Construction		
B.1	Supply and install proposed C-450 lift and foldable unit	\$ 35,170.00
	Re and re existing wall and ceiling assemblies to accommodate units.	
	Additional backing and support	
	Electrical modification for operation of unit	
C. Furniture		
C.1	Supply and Installation of lift and table as per attached quote	\$ 23,745.25
D. Mechanical		
D.1	N/A	
E. Post Construction Services		
E.1	Post construction cleaning and trade assist allowance	\$ 1,000.00

Sub-total	\$	59,915.25
10% Contingency	\$	5,991.53
Taxes	\$	1,087.46

FINAL ESTIMATE TOTAL \$ 66,994.24

