

1. CALL TO ORDER

Call to Order – 12:07 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), S^kwx̌wú7mesh Úxwumixw (Squamish), Selíłwítulh (Tseil-Waututh), k^wik^wəłəm (Kwkwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

VP Events and Student Affairs (<i>Chair</i>)	Jess Dela Cruz
EX-Officio	Gabe Liosis
AVP Events and Student Affairs (<i>Vice-Chair</i>)	Akum Sidhu
Software Systems Councillor.....	Shashank Thanalapati
Behavioural Neuroscience Councillor	Aarthi Srinivasan
Student Athlete Advisory Committee Councillor.....	Paul Ursu
SASU Councillor	Kayla Chow
Student At-Large.....	Justine Charron
Student At-Large.....	Angela Tang
Student At-Large.....	Emma Macchabee
Student At-Large.....	Kim Bassan
Student At-Large.....	Ava Quissy

3.2 Society Staff

Events Coordinator	Dipti Chavan
Campaign, Research, and Policy Coordinator	Beaty Omboga

3.3 Absents

Student Athlete Advisory Committee Councillor.....	Paul Ursu
Student At-Large.....	Emma Macchabee
Student At-Large.....	Kim Bassan

3.4 Regrets

Student At-Large.....	Justine Charron
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4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

Akum/Shashank

CARRIED UNANIMOUSLY

4.1.1.RATIFICATION OF REGRETS-MOTION ESAC 2021-10-14:01

SUBMITTED BY: Student At-Large “Justine Charron”

Be it resolved to ratify regrets from Student At-Large Justine Charron from the October 14th, 2021 ESAC meeting. (Time Conflict: at the meeting until 12:30 due to an online lecture)

5. ADOPTION OF THE AGENDA

5.1 MOTION ESAC 2021-10-14:02

Jess/Justine

Be it resolved to adopt the agenda as amended.

CARRIED UNANIMOUSLY

- Add Discussion item 8.5 Allocation of Roles.
- Add Announcement item 9.2 Remote work for Events Coordinator.

6. NEW BUSINESS

6.1 SUB Soft Opening and Welcome Week Event Money Transfer-MOTION ESAC 2021-10-14:03

SUBMITTED BY: MSC-EVENTS Coordinator “Dipti Chavan”

Aarthi/Ava

Be it resolved to transfer \$287.29 for the Welcome Week event and \$790.97 for the SUB Opening from Events Committee budget line (817/20) to Engagement Burnaby Campus (817/16).

CARRIED UNANIMOUSLY

- Welcome Week event:
 - Spent this money mostly on buying masks, sanitizers, and granola bars.
 - Gave away SFSS tote bags, t-shirts and water bottles that were sitting in storage.
- 5-day SUB opening event:
 - Costs for light refreshments such as fruits, granola bars, and coffee.
 - Cost for the coffee is not included yet as the invoice is not received yet.
- Transferring for costs that have occurred.

7. PRESENTATION

7.1 SUB Soft Opening Re-Cap

SUBMITTED BY: VP Events and Student Affairs (Chair) “Jess Dela Cruz

- Jess gave an overview of the SUB soft opening with pictures from the event to the committee members.
- The event had multiple speeches, presentations, and tours with various constituency groups, staff, and stakeholders.
- Previous Executive members came as well to give a speech.

8. DISCUSSION

8.1 Semester At-A-Glance

SUBMITTED BY: VP Events and Student Affairs (Chair) “Jess Dela Cruz”

- Planning to have a Halloween event for October.
- There will be a November event “Christmas care for seniors”, where students will be able to write letters to senior homes in lower mainland. Students who participate will be given a chance to win various prizes and an online submission option will be available for accessibility needs.
- Members were encouraged to take lead on more events for November and send ideas to Jess on email.
- There will be a Christmas card making event for December. Students can come in their spare time to make Christmas cards and to take it with them. Somayeh will help with putting out the supplies out. Dipti will not be present on campus for the event.
- Akum will set up meetings with Dipti and VP Finance to plan a Christmas toy drive for December.
- Another event for December will be food packages and photo booth. Dipti will be doing food packages for students who are left behind during the Christmas holiday and will deliver up to 400 this year. Photo booth is where people can take a photo with Santa Claus, and for this event, will need to hire Santa and to make sure there’s safety codes in place.
- Jess is planning a larger grand opening of the SUB event in January, a student appreciation night closer to the end of the yearly term and woman of the year awards.

8.2 ESAC Google Drive

SUBMITTED BY: VP Events and Student Affairs (Chair) “Jess Dela Cruz”

- This item was struck.

8.3 Halloween Event

SUBMITTED BY: VP Events and Student Affairs (Chair) “Jess Dela Cruz”

- There will be a photo booth and treat hand outs.
- Dipti needs an event lead person and volunteers for this event.
- Ava and Angela will help with the event.
- Will have this Halloween tabling on 28th 11:00am to 4:30pm.

8.4 Planning Event Guide 101

SUBMITTED BY: VP Events and Student Affairs (Chair) “Jess Dela Cruz”

- This is a basic guideline for people when planning an event.

8.5 Allocation of Roles

SUBMITTED BY: VP Events and Student Affairs (Chair) “Jess Dela Cruz”

- Members are encouraged to help out with any events for the next three months as Jess is at full capacity.

9. ANOUNCEMENT

9.1 Fall 2021 Meeting Times Events & Room Bookings Updates

9.2 Remote work for Events Coordinator

- Dipti will be working remotely starting November.

10. ADJOURNMENT

10.1 MOTION ESAC-2021-10-14:04

Akum/Shashank

Be it resolved to adjourn the meeting at 1:25 PM

CARRIED UNANIMOUSLY