

# SFSS EXECUTIVE COMMITTEE WORK REPORTS

---

This report reflects the Board work from  
**(June 16 - June 30, 2022)**

[President](#)

[VP Internal and Organizational Development](#)

[VP Finance and Services](#)

[VP University and Academic Affairs](#)

[VP External and Community Affairs](#)

[VP Events and Student Affairs](#)

[VP Equity and Sustainability](#)

President  
Helen Sofia Pahou

## Meeting Summary and Comments

<b>Meeting, Date</b>	June 16, 2022
<b>Parties Attending</b>	Myself, Ella Droko, Ayesha Khan, Nicole Kirigin
<b>Meeting Length (Hrs)</b>	10am-11am (1hr)
<b>Reason</b>	<a href="#">President, VP University Academic Affairs &amp; Management Check-In</a>
<b>Summary and Outcome</b>	Came up with a game plan to help the VP UAA complete her CUPE training and how to take the first steps in managing her portfolio.
<b>Next Steps</b>	Schedule weekly check-in's to make sure the VP UAA is on task with their duties.

<b>Meeting, Date</b>	June 16, 2022
<b>Parties Attending</b>	Myself, Ayesha Khan, Brianna Price, Veronique West, Rea Chatterjee, Vivian Ly
<b>Meeting Length (Hrs)</b>	11am-12pm (1 hr)
<b>Reason</b>	<a href="#">SFU Disability and Neurodiverse Alliance (DNA) x Staff Liaison Officer (SLO) Meeting</a>
<b>Summary and Outcome</b>	Discussed discrepancies and confusion arising front the allocation in the Accessibility Fund and how that has affected workers within the department.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	June 17, 2022
<b>Parties Attending</b>	Myself, Trish Everett, Eshana Baran, Rea Chatterjee
<b>Meeting Length (Hrs)</b>	9:30am-9:30pm (12 hrs)
<b>Reason</b>	<a href="#">Chicago 2022 Labour Notes Conference</a>
<b>Summary and Outcome</b>	Attended workshops on effective meeting facilitation, campaign organization and accommodating unionized staff relations.
<b>Next Steps</b>	Consolidate and tighten up notes from the workshop.

<b>Meeting, Date</b>	June 18, 2022
<b>Parties Attending</b>	Myself, Trish Everett, Eshana Baran, Rea Chatterjee
<b>Meeting Length (Hrs)</b>	10:30am-7:30pm (8 hrs)
<b>Reason</b>	<a href="#">Chicago 2022 Labour Notes Conference</a>
<b>Summary and Outcome</b>	Attended workshops on undergraduate student organizing, and Two-Tier bargaining.

<b>Next Steps</b>	Consolidate notes with union circumstances in the SFSS.
-------------------	---

<b>Meeting, Date</b>	June 19, 2022
<b>Parties Attending</b>	Myself, Trish Everett
<b>Meeting Length (Hrs)</b>	10:30am-12:30pm (2 hrs)
<b>Reason</b>	<a href="#">Chicago 2022 Labour Notes Conference</a>
<b>Summary and Outcome</b>	Attended workshops on effective meeting, planning and facilitation.
<b>Next Steps</b>	Consolidate workshop notes.

<b>Meeting, Date</b>	June 20, 2022
<b>Parties Attending</b>	Myself, Ben Tischler
<b>Meeting Length (Hrs)</b>	6pm-7pm (1 hr)
<b>Reason</b>	<a href="#">Council Chair &amp; Vice-Chair Check-In</a>
<b>Summary and Outcome</b>	General check-in on well-being, and items to look forward to at the upcoming Council meeting while I was away.
<b>Next Steps</b>	Approve Council agenda.

<b>Meeting, Date</b>	June 21, 2022
<b>Parties Attending</b>	Myself, Eshana Baran, Rea Chatterjee
<b>Meeting Length (Hrs)</b>	5pm-5:30pm (0.5 hrs)
<b>Reason</b>	<a href="#">Labour Notes Conference Council Presentation</a>
<b>Summary and Outcome</b>	Prepared presentation on our workshop findings for Council to view.
<b>Next Steps</b>	Present to Council on June 22nd, 2022.

<b>Meeting, Date</b>	June 22, 2022
<b>Parties Attending</b>	Myself, Executive Committee, Council, Invited SFSS Staff & Management
<b>Meeting Length (Hrs)</b>	4:30pm-9:30pm (5 hrs)
<b>Reason</b>	<a href="#">SFSS Council Meeting</a>
<b>Summary and Outcome</b>	Bi-weekly Council meeting covering items like establishing the Bridging for Future Working Group, the failing of adopting changes to Policy PM 1.2, and having in-camera discussion.
<b>Next Steps</b>	Call for agenda items for the next Council meeting.

<b>Meeting, Date</b>	June 23, 2022
<b>Parties Attending</b>	Myself, Judit Nagy, Abhishek Parmar, Vaibhav Arora, Redbull
<b>Meeting Length (Hrs)</b>	10am-11am (1 hr)
<b>Reason</b>	<a href="#">SFSS x Redbull Sponsorship Discussion</a>
<b>Summary and Outcome</b>	Potential sponsorship to brand SFSS Gamers Lounge.
<b>Next Steps</b>	Present to Council.

<b>Meeting, Date</b>	June 23, 2022
<b>Parties Attending</b>	Myself, SFSS Executive Committee, Graduate Student Society (GSS) Executives
<b>Meeting Length (Hrs)</b>	5pm-7pm (2 hrs)
<b>Reason</b>	<a href="#">SFSS &amp; GSS Reception at Joy Johnson's (SFU President) Residence</a>
<b>Summary and Outcome</b>	Met with GSS and university Stakeholders to introduce ourselves to each other.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	June 24, 2022
<b>Parties Attending</b>	Myself, SFU Student Services
<b>Meeting Length (Hrs)</b>	9:30am-1pm (3.5 hrs)
<b>Reason</b>	<a href="#">SFSS President's Fall Welcome Day Video Shoot</a>
<b>Summary and Outcome</b>	Filming for the Fall 2022 welcome day video.
<b>Next Steps</b>	Waiting to approve edits made by the videographer.

<b>Meeting, Date</b>	June 24, 2022
<b>Parties Attending</b>	Myself, Judit Nagy, Ben Tischler
<b>Meeting Length (Hrs)</b>	1pm-2pm (1 hr)
<b>Reason</b>	<a href="#">Council Agenda Planning</a>
<b>Summary and Outcome</b>	General overview on what items need to be covered at Council.
<b>Next Steps</b>	Wait for more items to fill up the agenda.

<b>Meeting, Date</b>	June 28, 2022
<b>Parties Attending</b>	Myself, Ella Droko
<b>Meeting Length (Hrs)</b>	3pm-4pm (1 hr)

<b>Reason</b>	<b>President x Board Organizer Check-In</b>
<b>Summary and Outcome</b>	General check-in on what the Board Organizer has been working on, presentation of draft strategic vision..
<b>Next Steps</b>	Review strategic vision and bring this to executives to seek direction.

<b>Meeting, Date</b>	June 28, 2022
<b>Parties Attending</b>	Myself, Vaibhav Arora
<b>Meeting Length (Hrs)</b>	4:30pm-5:30pm (1 hr)
<b>Reason</b>	<b>President x VP Events &amp; Student Affairs Check-In</b>
<b>Summary and Outcome</b>	Covered events that the VP Events is coordinating, covered how to organize the Month-In-Review.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	June 29, 2022
<b>Parties Attending</b>	Myself, Ilham Benttahir
<b>Meeting Length (Hrs)</b>	11am-12:30pm (1.5 hrs)
<b>Reason</b>	<b>President x Communications Coordinator Check-In</b>
<b>Summary and Outcome</b>	Covered the overview of branding within the SFSS.
<b>Next Steps</b>	Create a communications best practices document to circulate to all staff in the Society.

<b>Meeting, Date</b>	June 29, 2022
<b>Parties Attending</b>	Myself, Somayeh Naseri
<b>Meeting Length (Hrs)</b>	12:30pm-1pm (0.5 hrs)
<b>Reason</b>	<b>President x Administrative Coordinator Check-In</b>
<b>Summary and Outcome</b>	General overview of changes to submitting agenda items, from the Chair's perspective.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	June 29, 2022
<b>Parties Attending</b>	Myself, Nancy Mah, Shelley Durante
<b>Meeting Length (Hrs)</b>	3pm-4pm (1 hr)
<b>Reason</b>	<b>Staff Check-In &amp; Well-Being</b>
<b>Summary and Outcome</b>	Check-in on whether staff needs are being met.

<b>Next Steps</b>	N/A
-------------------	-----

<b>Meeting, Date</b>	June 29, 2022
<b>Parties Attending</b>	Myself, Judit Nagy, Ben Tischler
<b>Meeting Length (Hrs)</b>	5pm-7pm (2 hrs)
<b>Reason</b>	<a href="#">Committee on Councilor Confidence of Breaches (CCBC) Meeting</a>
<b>Summary and Outcome</b>	Confidential
<b>Next Steps</b>	N/A due to confidentiality

<b>Meeting, Date</b>	June 30, 2022
<b>Parties Attending</b>	Myself, Ella Droko, Ayesha Khan
<b>Meeting Length (Hrs)</b>	10am-10:15am (0.25 hrs)
<b>Reason</b>	<a href="#">Weekly Annual Plan &amp; Advocacy Planning Check-In w/ VP University &amp; Academic Affairs (UAA)</a>
<b>Summary and Outcome</b>	We waited on the call for 15 mins for the VP UAA to show up. However, they never arrived so we decided to close the session early.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	June 30, 2022
<b>Parties Attending</b>	Myself, Judit Nagy, Councilors within Members Meeting Planning Committee (MMPC), Invited SFSS Staff & Management
<b>Meeting Length (Hrs)</b>	1pm-2:30pm (1.5 hrs)
<b>Reason</b>	<a href="#">Members Meeting Planning Committee (MMPC)</a>
<b>Summary and Outcome</b>	Overview on the functions and outlook of this committee, big emphasis on planning the next Annual General meeting.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	June 30, 2022
<b>Parties Attending</b>	Myself, Abhishek Parmar
<b>Meeting Length (Hrs)</b>	5:30pm-6:30pm (1 hr)
<b>Reason</b>	<a href="#">Executive Committee Chair &amp; Vice-Chair Check-In / Agenda Planning</a>
<b>Summary and Outcome</b>	Check-in to see what items should be brought to the next executive committee meeting, small check-in to discuss financial health of Society.
<b>Next Steps</b>	N/A

<b>Total Meeting Hours</b>	<b>47.75 hrs</b>
----------------------------	------------------

## Projects and Events

<b>Project/Event Title</b>	Chicago 2022 Labour Notes Conference Presentation
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Consolidate all conference notes into a presentation.</li> <li>Liaise / Coordinate with VP External and VP Equity to put the entire presentation together.</li> </ul>
<b>Relevant Strategic Priorities</b>	Present to Council on June 22nd, 2022.
<b>Total Time (Hrs)</b>	1 hr

<b>Total Project and Events Hours</b>	<b>1hr</b>
---------------------------------------	------------

## Committee Chair Work

<b>Committee Name</b>	Committee on Councilor Confidence of Breaches
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	10 hrs
<b>Summary</b>	Planning agendas, reviewing material and liaising with Society's legal counsel for advice.
<b>Ongoing Projects</b>	N/A due to confidentiality.
<b>Relevant Strategic Priorities:</b>	N/A due to confidentiality.

<b>Total Committee Hours</b>	<b>10 hrs</b>
------------------------------	---------------

## Administrative Work

<b>Summary</b>	<ul style="list-style-type: none"> <li>Building safety concerns</li> <li>Staff check-in's and inquiries</li> <li>Meeting planning and organization, preparation to call multiple committee within Society</li> <li>Union related matters to staff well-being, needing to schedule next working conditions meeting</li> <li>Council preparation</li> <li>Consultations with Society's legal counsel</li> </ul>
----------------	---

	<ul style="list-style-type: none"><li>• HR inquiries in Collage</li></ul>
<b>Total Time (Hrs)</b>	30 hrs

<b>Total Admin Hours</b>	30 hrs
--------------------------	--------

<b>TOTAL HOURS</b>	<b>88.75</b>
--------------------	--------------

# VP Internal and Organizational Development

## Judit Nagy

### Meeting Summary and Comments

<b>Meeting, Date</b>	2022-06-16
<b>Parties Attending</b>	Myself; Nikki Kirgin
<b>Meeting Length (Hrs)</b>	12-1 PM (1 Hour)
<b>Reason</b>	Check-in
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Debriefed on current events related to SFSS operations</li><li>- Troubleshooting Google Drive issues and missing files<ul style="list-style-type: none"><li>- Looked through inboxes too, seemingly some things are missing</li></ul></li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	2022-06-16
<b>Parties Attending</b>	Myself; Abhishek Parmar; Staff
<b>Meeting Length (Hrs)</b>	2-3 PM (1 Hour)
<b>Reason</b>	Staff Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Discussed communication and marketing process for SFSS groups</li><li>- I brought up making Staff Meetings more substantive to the operations of the SFSS<ul style="list-style-type: none"><li>- Focus on big picture, not small picture</li><li>- Creation of Working Group</li></ul></li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>- Sign up for working group</li><li>- Meet with Working group and report back at the next staff meeting</li></ul>

<b>Meeting, Date</b>	2022-06-16
<b>Parties Attending</b>	Myself; Ben Tischler
<b>Meeting Length (Hrs)</b>	3:30-4:30 PM (1 Hour)
<b>Reason</b>	Council Agenda Planning
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Since the Chair was on a plane to Chicago, myself and the Vice Chair updated and signed off on the agenda</li><li>- Discussed whether we should include anything else on the agenda, but the councilor did not get back to us in time</li><li>- Agenda was sent out to Council</li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>- Brief Helen when she comes back</li></ul>

<b>Meeting, Date</b>	2022-06-16
<b>Parties Attending</b>	Myself; Ben Tischler
<b>Meeting Length (Hrs)</b>	6:29-7:33 PM (1.07 Hours)
<b>Reason</b>	<b>CCBC Meeting</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Since the Chair was en-route to Chicago, I got her permission to call the meeting myself as the Vice Chair of the committee</li> <li>- Given the gravity of the OCEO recommendation, we decided a meeting will be required asap, so we met the day after the recommendation passed</li> <li>- Three motions passed to open up three investigations: <ul style="list-style-type: none"> <li>- Motion to investigate an email sent out by an Executive officer to SFU stakeholders</li> <li>- Motion to investigate the leak of a potentially confidential document</li> <li>- Motion to investigate a massive leak of confidential documentation from the 2021-22 Council year</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Report to Council</li> <li>- Tighten up in-camera practices at the SFSS to minimize liability until this matter is resolved <ul style="list-style-type: none"> <li>- Dependent on Council approving the changes to policy</li> </ul> </li> </ul>

<b>Meeting, Date</b>	2022-06-22
<b>Parties Attending</b>	Myself; DSU representatives
<b>Meeting Length (Hrs)</b>	10-11 AM (1 Hour)
<b>Reason</b>	<b>Discussion over DSU-SFSS relationships</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed core allocation <ul style="list-style-type: none"> <li>- Discussed increase core allocation for DSU's by 50% starting Fall 2022</li> </ul> </li> <li>- Talked about how SFSS bylaws relate to DSUs and how DSUs can make their constitutions consistent</li> <li>- Discussed how the SFSS can assist DSUs, and the resources that are available if they need it</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	2022-06-22
<b>Parties Attending</b>	Council
<b>Meeting Length (Hrs)</b>	4:30-9:30 PM (5 Hours)
<b>Reason</b>	<b>Bi-weekly Council Meeting</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- After the recommendation of Governance Committee (GOV) motion was brought to council to suspend PM-1.2 to adopt the in-camera policy changes immediately given the recent actions that occurred <ul style="list-style-type: none"> <li>- Motion to suspend PM-1.2 passed</li> <li>- Adoption of the policy failed <ul style="list-style-type: none"> <li>- Discussion was heavily derailed</li> </ul> </li> </ul> </li> <li>- Nominating committee elected</li> </ul>

	<ul style="list-style-type: none"> <li>- Vancouver Campus committee election postponed <ul style="list-style-type: none"> <li>- No one wanted to run for it</li> </ul> </li> <li>- "Bridging for the Future" motion by SASU Councillor motion passed <ul style="list-style-type: none"> <li>- Assigned to the working group: myself, Helen, Nikki, Ryley, and Arthur</li> </ul> </li> <li>- Discussion items suggested massive lack of understanding of in-camera by Council members</li> <li>- In-camera discussion item</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Report back to GOV committee</li> <li>- Bring back Vancouver Campus committee motion at next Council meeting</li> </ul>

<b>Meeting, Date</b>	2022-06-23
<b>Parties Attending</b>	Myself; Abhishek Parmar; Vaibhav Arora; Helen Sofia Pahou; Red Bull Team
<b>Meeting Length (Hrs)</b>	10-11 AM (1 Hour)
<b>Reason</b>	<b>Gaming Lounge Discussion</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Talked about past relationship with the SFSS</li> <li>- Discussed how we can work together in the future</li> <li>- Talked about how and when to regroup</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Schedule follow up meeting with other groups as well</li> </ul>

<b>Meeting, Date</b>	2022-06-23
<b>Parties Attending</b>	Myself; Beaty Omboga
<b>Meeting Length (Hrs)</b>	11:10 AM - 1:30 PM (2.33 Hours)
<b>Reason</b>	<b>Check-in</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed recommendations passed by GOV</li> <li>- Talked about moving onto Staff-Led events as well because they are very unclear</li> <li>- Discussed sticking to the governance annual plan schedule to make sure we wrap up by the end of summer semester</li> <li>- Talked about sharing new language for policy updates</li> <li>- Provided more info on some of the work orders I submitted</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Shared some new folders with Beaty</li> <li>- Sent her a doc with editing access with the Notice of Motions Schedule <ul style="list-style-type: none"> <li>- We have over 20 that we will be pushing at the upcoming Council meeting</li> </ul> </li> </ul>

<b>Meeting, Date</b>	2022-06-23
<b>Parties Attending</b>	SFSS Executive; GSS Executive; SFU President; SFU Admin
<b>Meeting Length (Hrs)</b>	5-7 PM (2 Hours)
<b>Reason</b>	<b>Executive Reception</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Met some GSS folks</li> <li>- Informal discussions</li> </ul>

	- Relationship building and maintenance
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	2022-06-24
<b>Parties Attending</b>	Myself; Helen Sofia Pahou; Ben Tischler
<b>Meeting Length (Hrs)</b>	1-2 PM (1 Hour)
<b>Reason</b>	<b>Council Agenda Planning</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Agenda review <ul style="list-style-type: none"> <li>- Definite items that will be added to the agenda</li> </ul> </li> <li>- Not much to discuss because the call for agenda items hasn't gone out yet</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Have the chair send out the call for agenda items</li> </ul>

<b>Meeting, Date</b>	2022-06-24
<b>Parties Attending</b>	Myself; Ben Tischler
<b>Meeting Length (Hrs)</b>	2:45-6 PM (3.25 Hours)
<b>Reason</b>	<b>Chair Simulation</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed what came up this past year in terms of Robert's Rules that Council didn't understand, or struggled with</li> <li>- Talked about relevant basics Council should be taught</li> <li>- Managed to convince him to chair the simulation</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Finish agenda and let him know what to expect from Councilors and what to prepare for</li> </ul>

<b>Meeting, Date</b>	2022-06-27
<b>Parties Attending</b>	Myself; Shelley Durante
<b>Meeting Length (Hrs)</b>	10-11 AM (1 Hour)
<b>Reason</b>	<b>SASS Room Booking for FASS Fest</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Talked about logistics</li> <li>- We will need John to sign off if they want to use the whole floor, or more than 2 rooms</li> <li>- Discussed another large-scale booking to expect from another FASS DSU in the fall for a film festival – they will need to Ballroom</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Follow up with SASS team</li> <li>- Follow up with DSU about time, date, logistics <ul style="list-style-type: none"> <li>- Make sure they book in time</li> </ul> </li> </ul>

<b>Meeting, Date</b>	2022-06-27
----------------------	------------

<b>Parties Attending</b>	Myself; SASU Councillor
<b>Meeting Length (Hrs)</b>	12-1 PM (1 Hour)
<b>Reason</b>	<b>Check-in</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed the working group</li> <li>- Agreed that I should start off the scheduling for it so we can get started <ul style="list-style-type: none"> <li>- If we are doing hybrid, I will need to give a heads up before booking a hybrid meeting room</li> </ul> </li> <li>- Talked about how to go about the working group</li> <li>- Briefly touched on the last Council meeting</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Send out scheduling email</li> <li>- Book space for the meeting</li> </ul>

<b>Meeting, Date</b>	2022-06-27
<b>Parties Attending</b>	Myself; Mark Giles
<b>Meeting Length (Hrs)</b>	4-4:45 PM (0.75 Hours)
<b>Reason</b>	<b>Governance Vice Chair Check-in</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Talked about the failed recommendation to Council</li> <li>- Talked about how to approach future notices of motions</li> <li>- Discussed advocating for better education for Councillors</li> <li>- Talked about upcoming agenda items and signed off on agenda to go out to the rest of the committee</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	2022-06-29
<b>Parties Attending</b>	Myself; DSU representatives
<b>Meeting Length (Hrs)</b>	10-11:30 AM (1.5 Hours)
<b>Reason</b>	<b>Follow-up discussion over DSU organization</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Stressed the importance of submitting the necessary information to MSC on time to get the right amount of core</li> <li>- Discussed future events held at all campuses and how DSUs could get involved <ul style="list-style-type: none"> <li>- Recommended that they follow up with VPESA</li> </ul> </li> <li>- Talked about student recruitment</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Connect them to VPESA</li> <li>- Try to get Surrey Campus Committee (SCC) and Vancouver Campus Committee (VCC) going</li> </ul>

<b>Meeting, Date</b>	2022-06-29
<b>Parties Attending</b>	Myself; Steven Kwon; Ilham Benttahir
<b>Meeting Length (Hrs)</b>	12:30-1 PM (0.5 Hours)

<b>Reason</b>	<b>Staff Check-in</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed creating a Notice of Motion sub-page, under “meeting documents” for better visibility</li> <li>- Talked about general updates and what are feasible with our website providers</li> <li>- Talked about how a potential website migration would work</li> <li>- Spoke about taking committee pictures for instagram</li> <li>- Discussed “month in review”</li> <li>- Followed up on door tabs for executive officers <ul style="list-style-type: none"> <li>- Signed off, and we should have them soon</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	2022-06-29
<b>Parties Attending</b>	Council; SFPIRG
<b>Meeting Length (Hrs)</b>	4:30-5 PM (Only got to stay for 0.5 Hours)
<b>Reason</b>	<b>Council Development Session</b>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Introduction of speakers</li> <li>- Spoke about anti-oppressive governance</li> <li>- Some opening questions about “what is governance”</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Watch the recording to catch up</li> </ul>

<b>Meeting, Date</b>	2022-06-29
<b>Parties Attending</b>	Myself; Helen Sofia Pahou; Ben Tischler
<b>Meeting Length (Hrs)</b>	5-6:39 PM (1.65 Hours)
<b>Reason</b>	<b>CCBC Meeting</b>
<b>Summary and Outcome</b>	Confidential
<b>Next Steps</b>	Confidential, sorry.

<b>Total Meeting Hours</b>	<b>26.55 Hours</b>
----------------------------	--------------------

## Projects and Events

<b>Project/Event Title</b>	Policy Review
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Wrapping up Council Policies</li> <li>- Notices are moved to agenda and website (approved ones by GOV)</li> <li>- Moving onto Orientation and Retention Policies and Privacy and Management Policies</li> <li>- New sub-page on the website for notices of motions!!!</li> </ul>

<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>- Keep to the schedule</li> <li>- Push any many recommendations through GOV as humanly possible, amend them onto the Council agenda whenever possible</li> </ul>
<b>Total Time (Hrs)</b>	7.33 Hours

<b>Project/Event Title</b>	Orientation in review: Feedback and BN
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Data analysis</li> <li>- Ranking sessions based on feedback</li> <li>- Consulting with Orientation and Retention Policies</li> <li>- Preparing recommendations to Council as to what is worthwhile to include for other orientation sessions</li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>- Make it clear, use the charts provided by jotform</li> <li>- Communicate it clearly to Council</li> </ul>
<b>Total Time (Hrs)</b>	4.13 Hours

<b>Project/Event Title</b>	Robert's Rules Simulation
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Preparing mock agenda</li> <li>- Quasi-session to see what to bring to Council development session</li> <li>- Overview of everything relevant from RR's that could be used for Council</li> <li>- Session requirements: <ul style="list-style-type: none"> <li>- Cheat sheet</li> <li>- A good, realistic (but full of mistakes that Council needs to find), mock agenda</li> <li>- Prepare the pseudo-chair for the simulation</li> </ul> </li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>- Be ready to go with the information to Council at least three days before the session <ul style="list-style-type: none"> <li>- Session date: August 10, 2022</li> </ul> </li> </ul>
<b>Total Time (Hrs)</b>	6 Hours

<b>Total Project and Events Hours</b>	17.46 Hours
---------------------------------------	-------------

## Committee Chair Work

<b>Committee Name</b>	Governance Committee (GOV)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1.73 Hours
<b>Summary</b>	<ul style="list-style-type: none"> <li>- Amended on three items to the agenda</li> <li>- Passed multiple recommendation to Council</li> <li>- Discussed e-voting</li> <li>- Delegated bylaw reviews to committee</li> <li>- Updated review tracker</li> </ul>

<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>- Policy review and updates</li> <li>- Preparing for AGM</li> </ul>
<b>Relevant Strategic Priorities:</b>	<ul style="list-style-type: none"> <li>- Keep to the GOV annual plan</li> <li>- Attempt to stay on track</li> </ul>

<b>Committee Name</b>	Members' Meeting Planning Committee (MMPC)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	0.75 Hours
<b>Summary</b>	<ul style="list-style-type: none"> <li>- Filed regrets for members</li> <li>- Appointed the Vice Chair of the Committee <ul style="list-style-type: none"> <li>- Welcome Christine (if you ever read this), excited to be working with you!</li> </ul> </li> <li>- Discussed the committee's terms of reference</li> <li>- Discussed timelines for the AGM</li> <li>- Discussed that we plan all members' meetings</li> <li>- Talked about the format for the AGM <ul style="list-style-type: none"> <li>- Thinking Hybrid and using the Surrey Theater</li> </ul> </li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>- AGM planning <ul style="list-style-type: none"> <li>- Waiting on GOV recommendations for the agenda</li> </ul> </li> </ul>
<b>Relevant Strategic Priorities:</b>	<ul style="list-style-type: none"> <li>- Visit Surrey Campus to look at the Theater to make sure we are good to set up AV there <ul style="list-style-type: none"> <li>- Surrey students might feel more included</li> </ul> </li> <li>- Ask Helen when she has time to show me around because I don't know the Surrey Campus well</li> <li>- Set up check-ins with Christine</li> </ul>

<b>Committee Name</b>	Nominating Committee (NOM)
<b># of Meetings</b>	0
<b>Total Time (Hrs)</b>	1.5 Hours
<b>Summary</b>	<ul style="list-style-type: none"> <li>- Updating the mailing list with the new members</li> <li>- Scheduling of the meetings <ul style="list-style-type: none"> <li>- Confirming time</li> </ul> </li> <li>- Filling out the meeting tracker and sending it back to admin</li> <li>- Updating committee composition trackers</li> <li>- SO-19 terms of reference review <ul style="list-style-type: none"> <li>- Looking at old minutes to find guidance on how the committee works because the policy is vague</li> </ul> </li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>- Speak to committee chairs and get their take on who they prefer for student-at-larges</li> <li>- Review applicants in-camera at NOM meeting</li> </ul>
<b>Relevant Strategic Priorities:</b>	<ul style="list-style-type: none"> <li>- Send out call for agenda items</li> <li>- Get students approved by NOM and relevant committees, take recommendations to Council</li> </ul>

<b>Total Committee Hours</b>	<b>3.98 Hours</b>
------------------------------	-------------------

## Administrative Work

<b>Summary</b>	<b>Admin tracker updates, Student Care, SFU Finance Office, call for agenda items</b> <b>JUNE 16, 2022</b> <ul style="list-style-type: none"> <li>- Updated admin council trackers <ul style="list-style-type: none"> <li>- Update elected committee trackers</li> </ul> </li> <li>- Student care follow up</li> <li>- SFU finance office request and information being passed on about the Health and Dental Plan</li> <li>- Call for CCBC meeting since the Chair is unavailable</li> <li>- Call for MMPC agenda items email</li> <li>- Schedule sponsor meeting</li> </ul>
<b>Total Time (Hrs)</b>	<b>5 Hours</b>

<b>Summary</b>	<b>Emails, Work order follow ups</b> <b>JUNE 17, 2022</b> <ul style="list-style-type: none"> <li>- Misc emails</li> <li>- Following up over letterheads</li> </ul>
<b>Total Time (Hrs)</b>	<b>2 Hours</b>

<b>Summary</b>	<b>GOV agenda update, development session schedule, GOV meeting prep</b> <b>JUNE 20, 2022</b> <ul style="list-style-type: none"> <li>- Asking to have a last minute correction to the agenda <ul style="list-style-type: none"> <li>- Missing heading</li> </ul> </li> <li>- Folks couldn't make the bi-weekly development session planning meeting, so I added the new sessions to the tracker, and will be planning those sessions moving forward</li> <li>- Preparing amendments onto the agenda</li> <li>- Messages, emails, calls</li> </ul>
<b>Total Time (Hrs)</b>	<b>4.5 Hours</b>

<b>Summary</b>	<b>Short day (midterm day): emails, messages, updates to spreadsheets</b> <b>JUNE 21, 2022</b> <ul style="list-style-type: none"> <li>- Misc emails and messages</li> <li>- Updates to committee spreadsheets</li> </ul>
<b>Total Time (Hrs)</b>	<b>2.33 Hours</b>

<b>Summary</b>	<b>Work orders, agenda updates, reviews, misc admin</b> <b>JUNE 22, 2022</b> <ul style="list-style-type: none"> <li>- Work orders: Policy and Communications</li> </ul>
----------------	--

	<ul style="list-style-type: none"> <li>- Agenda updates for GOV</li> <li>- Share GOV link with those who requested it</li> <li>- Review our bylaws and policies before meeting regarding them</li> <li>- GOV recording review</li> <li>- Tracking down old recordings for committees</li> <li>- Misc emails, messages, calls</li> </ul>
<b>Total Time (Hrs)</b>	<b>5.5 Hours</b>

<b>Summary</b>	<p><b>GOV minutes updates, audit help, agenda items, cheque requisitions</b> <b>JUNE 23, 2022</b></p> <ul style="list-style-type: none"> <li>- Helping with the audit <ul style="list-style-type: none"> <li>- Finding old work reports from 2021 for executives</li> <li>- Finding the remuneration motion from the 2020-21 board</li> <li>- Find missing cheque requisition from the previous year</li> </ul> </li> <li>- Reminder emails</li> <li>- Misc emails, messages, and calls</li> <li>- Prep for potential sponsor meeting</li> <li>- Items submissions for MMPC</li> <li>- Cheque requisition signing</li> <li>- Asking for GOV minutes updates</li> </ul>
<b>Total Time (Hrs)</b>	<b>7 Hours</b>

<b>Summary</b>	<p><b>Agenda and minutes approvals, work orders, emails, reminders</b> <b>JUNE 24, 2022</b></p> <ul style="list-style-type: none"> <li>- Minutes approval for GOV</li> <li>- Agenda approval for MMPC</li> <li>- Reminder email sent to executive over the appropriate way to chair meetings and how to call meetings, and things that cannot be discussed ex-camera</li> <li>- Other misc emails</li> <li>- Work order for communications about office hours</li> </ul>
<b>Total Time (Hrs)</b>	<b>4 Hours</b>

<b>Summary</b>	<p><b>Emails and student concerns</b> <b>JUNE 26, 2022</b></p> <ul style="list-style-type: none"> <li>- Student issue – potential PIPA concern <ul style="list-style-type: none"> <li>- DSU constitution and policies review</li> </ul> </li> <li>- Emails</li> <li>- New GOV stub-folder</li> </ul>
<b>Total Time (Hrs)</b>	<b>3.25 Hours</b>

<b>Summary</b>	<p><b>Emails, scheduling, notices, IT, records of decisions</b> <b>JUNE 27, 2022</b></p> <ul style="list-style-type: none"> <li>- Scheduling meeting with Communications Department</li> <li>- Send Ilham notices of motions descriptions <ul style="list-style-type: none"> <li>- A lot of technical updates that might be hard to understand without further explanation</li> <li>- Mostly housekeeping changes</li> </ul> </li> </ul>
----------------	--

	<ul style="list-style-type: none"> <li>- Records of decisions update and correction sent to admin</li> <li>- DSU issue follow up after email being sent to 40 members of the Society</li> <li>- ITS policy review and how we actually interact with SFU IT</li> <li>- Troubleshooting issue with one council member's email situation – it was resolved</li> <li>- GOV email update</li> <li>- Sent Ilham the second round of notice of motions</li> <li>- Submitted notice of motions to Council agenda</li> </ul>
<b>Total Time (Hrs)</b>	<b>5 Hours</b>

<b>Summary</b>	<p><b>Emails, policy updates, meeting preparation, staff meeting working group</b> <b>JUNE 28, 2022</b></p> <ul style="list-style-type: none"> <li>- Getting SO-4 ready, sending it off to legal via president</li> <li>- Drafting SO-5.1 to have the delegated powers of SO-5. <ul style="list-style-type: none"> <li>- So-5.1 still needs a name</li> </ul> </li> <li>- Scheduling staff meeting working group time</li> <li>- Bylaw review in preparation to the meeting on Wednesday <ul style="list-style-type: none"> <li>- Looking at the Societies' Act, our bylaws, constitutions, all relevant policies, past minutes and precedence</li> </ul> </li> <li>- Submitting more things to Council agenda: <ul style="list-style-type: none"> <li>- Old business: VCC Election</li> <li>- Executive and CCBC reports</li> <li>- Electronic voting for Council (disc item)</li> <li>- In-camera item</li> </ul> </li> </ul>
<b>Total Time (Hrs)</b>	<b>6.5 Hours</b>

<b>Summary</b>	<p><b>IT issue, emails, scheduling SPOC meeting</b> <b>JUNE 29, 2022</b></p> <ul style="list-style-type: none"> <li>- Submit item to Council agenda after a student suggested: Surrey Campus Hybrid meeting (disc item)</li> <li>- Shared drive troubleshooting</li> <li>- Issues with exec SFU role account sign in <ul style="list-style-type: none"> <li>- MFA is most likely tied to the old exec's phone and we can't log in</li> <li>- Ticket sent to IT, waiting to hear back</li> </ul> </li> <li>- Emails with students, over building matters, and executive agenda submission</li> <li>- Sent another copy of SPOC email to the president</li> <li>- Review of Council minutes</li> </ul>
<b>Total Time (Hrs)</b>	<b>4 Hours</b>

<b>Summary</b>	<p><b>Agenda tracker, meeting scheduling, emails, cheque requisitions, BN, pre-meeting prep work, backup planning</b> <b>JUNE 30, 2022</b></p> <ul style="list-style-type: none"> <li>- Agenda tracker updated for council with the submitted agenda items.</li> <li>- Scheduling meeting with Student Care, Nominating Committee, and Jennifer Seto (private)</li> <li>- Emails, so many emails.</li> <li>- Putting councilors back on the mailing list, who accidentally unsubscribed</li> <li>- Cheque requisition signing</li> <li>- Overview of 2018 briefing note on establishing in-house SVSPO for the SFSS!!! Turns out, this is something that was dropped in 2019 and it would be a huge</li> </ul>
----------------	--

	<p>move to pick it up this year.</p> <ul style="list-style-type: none"> <li>- Pre-meeting prep for MMPC <ul style="list-style-type: none"> <li>- Preparing backups if I do not hit quorum (last minute regrets) <ul style="list-style-type: none"> <li>- “Fix the time to which to adjourn” and come back to it on Monday (based on availability, or just calling a regular meeting for the upcoming thursday. Luckily there was quorum because I never done that before and I'm only, kinda, sure how to do it.</li> </ul> </li> </ul> </li> <li>- AGM 2021 files review</li> <li>- Executive agenda items – running them past the president <ul style="list-style-type: none"> <li>- Council agenda expectations</li> </ul> </li> </ul>
<b>Total Time (Hrs)</b>	<b>5.5 Hours</b>

<b>Total Admin Hours</b>	<b>54.58 Hours</b>
--------------------------	--------------------

<b>TOTAL HOURS</b>	<b>102.57 Hours</b>
--------------------	---------------------

VP Finance and Services  
Abhishek Parmar

## Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS Insurance review and AD&D update, June 16, 2022 10am - 10:30am
<b>Parties Attending</b>	Steven Chen
<b>Meeting Length (Hrs)</b>	0.5
<b>Reason</b>	To discuss HR related matter and insurance
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Discussed insurance details</li> <li>● Discussed SFSS AD&amp;D (Accidental death &amp; dismemberment) insurance</li> </ul>
<b>Next Steps</b>	Sign document approving the change in AD&D insurance

<b>Meeting, Date</b>	Staff meeting, June 16, 2022 2pm-3pm
<b>Parties Attending</b>	Staff, Judit Nagy, Vaibhav Arora
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Monthly staff meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Judit encourage a change in how staff meetings were done to improve efficiency <ul style="list-style-type: none"> <li>○ Ayesha created an email list for internal communications working group <ul style="list-style-type: none"> <li>■ I joined the group</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>Execs and staff gave updates on what they were working on</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Chat with student about getting involved with the SFSS Jun 16, 2022 3:15pm-3:30pm
<b>Parties Attending</b>	Student
<b>Meeting Length (Hrs)</b>	0.25
<b>Reason</b>	The student wanted to ask about getting involved with SFSS committees
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>I told the student about opportunities to join at large committees and run for council or exec</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Governance Committee Jun 20, 2022 3pm-4:45pm
<b>Parties Attending</b>	Judit Nagy, Ben Tischler, Mark Giles, Hilary Tsui, Beaty Omboga
<b>Meeting Length (Hrs)</b>	1.75
<b>Reason</b>	Bi- Weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Various recommendations to council about changes to policy</li> <li>Discussed electronic voting options <ul style="list-style-type: none"> <li>Ben and I expressed our interest in the "Election Buddy" program</li> </ul> </li> <li>Policy review update mainly from Judit and Ben</li> <li>Judit talked about the bylaws</li> </ul>
<b>Next Steps</b>	Finish Policy review

<b>Meeting, Date</b>	SFSS Council meeting, June 22, 2022 4:30pm - 9:30pm
<b>Parties Attending</b>	Exec, Councilors
<b>Meeting Length (Hrs)</b>	5
<b>Reason</b>	Bi weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Presentations on Eshana's budget consultation, the Labour Notes conference and Arthur's presentation on SFU Bridging for Future Initiative</li> <li>Motion to suspend P.M 1-2 to implement policy change for SO-9 and R-9 <ul style="list-style-type: none"> <li>The policy change did not get a 2/3rds majority</li> </ul> </li> <li>Various committee elections</li> <li>Executive Committee and CCBC report</li> <li>In camera discussion</li> </ul>
<b>Next Steps</b>	redb

<b>Meeting, Date</b>	SFSS X REDBULL + Debrief, Jun 23, 2022 10am - 11am
<b>Parties Attending</b>	Judit Nagy, Helen Sofia Pahou, Vaibhav Arora, Red Bull team

<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	To discuss the relationship between Red Bull and the SFSS
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Discussed the past relationship between the SFSS and Red Bull <ul style="list-style-type: none"> <li>○ Like many stakeholders we spoke to, they felt neglected/ "left on read" by last year's executive committee</li> </ul> </li> <li>● Talked about the future relationship between the SFSS and Redbull</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Meeting with Auditors, Jun 23, 2022 11:30am - 12:30pm
<b>Parties Attending</b>	Auditors
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	They saw me and asked me to make some time for them
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● I discussed the financial details of the SFSS</li> <li>● The auditors shared their concern with the payment of \$1200 to a former SFSS executive (despite my clarification that the executive working under the structure of a company rather than as an individual) to hold a workshop during orientation week</li> <li>● I discussed other transitions within the SFSS like the \$15000 which was given to the MSU that the auditors took interest in</li> </ul>
<b>Next Steps</b>	Note the payment of a former exec for next year's audit

<b>Meeting, Date</b>	Meeting with RHA (Resident Hall Association) councillor, Jun 23, 2022 12:30pm - 12:45pm
<b>Parties Attending</b>	Emmanuel Adegboyega
<b>Meeting Length (Hrs)</b>	0.25
<b>Reason</b>	RHA Councillor requested meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Informed Emmanuel about where to find the work report template</li> <li>● Answered some other basic question about council</li> </ul>
<b>Next Steps</b>	Ensure Emmanuel is on the payroll

<b>Meeting, Date</b>	SFSS/GSS exec reception at Joy Johnson's residence, Jun 23, 2022 5:00pm - 7:30pm
<b>Parties Attending</b>	SFSS execs, GSS Execs, Erin Bittlecomb, Tracy Mason-Innes, Joy Johnson, pam
<b>Meeting Length (Hrs)</b>	2.5
<b>Reason</b>	To build relations with GSS (Graduate Student Society) and SFU executives
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● I had all these one bite appetizers and they were amazing <ul style="list-style-type: none"> <li>○ The highlight was a mini grilled cheese with a little bit of apple in it <ul style="list-style-type: none"> <li>■ It's a combination that shouldn't really work, but my god it did.</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• The apples perfectly cut through the richness of the cheese but there wasn't so much that it overpowered the flavour of it</li> <li>• Met various members of the GSS</li> <li>• Spoke with Joy Johnson, Catherine Dauveryn and many others about the transition</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	ABCS (Alliance of BC Students) + SFSS 4-5pm , June 28, 2022
<b>Parties Attending</b>	Rea Chatterjee, Eshana Baran, ABCS Chairperson, other ABCS exec
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Intro meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• We had pastries and coffee while discussing the future of the ABCs with the SFSS</li> <li>• Took the chairperson on a tour of the sub and talked about the services offered to the students</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Chairing practice with Vaibhav June 28, 2022 8:45pm -9:45pm
<b>Parties Attending</b>	Vaibhav Arora
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	To help Vaibhav prep for chairing the events committee
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Helped Vaibhav sort out the creation of the agenda</li> <li>• Helped Vaibhav run through a simulation of chairing the meeting</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Council Development Session, June 29, 2022 4:30pm - 6:45pm
<b>Parties Attending</b>	Exec, Councilors, Chantelle Spicer
<b>Meeting Length (Hrs)</b>	2.25
<b>Reason</b>	Bi weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• My ability to participate was limited due to getting a headache fairly early into the development session</li> <li>• I was able to express that "policy and laws" are what pop into my head when I hear the word "governance"</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Executive Committee Chair & Vice-Chair Check-in / Agenda Planning Jun 30, 2022 5:30pm - 6:30pm
----------------------	--

<b>Parties Attending</b>	Helen Sofia Pahou
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Was elected vice chair of the exec committee
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed our plans for how to run executive committee</li> <li>• Discussed how I could be of assistance to Helen during exec meetings</li> <li>• Discussed how Helen could be more involved with the finances of the SFSS</li> </ul>
<b>Next Steps</b>	Upload a copy of the budget to the drive

<b>Total Meeting Hours</b>	<b>18.5</b>
----------------------------	-------------

## Projects and Events

<b>Project/Event Title</b>	AVP Finance Search Committee
<b>Updates and Upcoming Plans</b>	<p>Found a list of candidates to interview</p> <p>Conducted a number of interviews</p> <p>Finalizing candidates for second interview</p>
<b>Relevant Strategic Priorities</b>	Ensuring the candidate for AVP Finance has students needs at heart and will
<b>Total Time (Hrs)</b>	8 hours interviews + 4 hours reading resumes, profiles ect + 2 hours other admin like emails = 14 total hours

<b>Total Project and Events Hours</b>	<b>14</b>
---------------------------------------	-----------

## Administrative Work

<b>Summary</b>	Jun 16, 2022 Sign Cheque reqs (1), emails (2)
<b>Total Time (Hrs)</b>	3

<b>Summary</b>	Jun 17, 2022 emails (1.5), Budget inquiries (1.5)
<b>Total Time (Hrs)</b>	3

<b>Summary</b>	Jun 20, 2022 emails (2)
<b>Total Time (Hrs)</b>	2

<b>Summary</b>	Jun 21, 2022 emails (2.5)
<b>Total Time (Hrs)</b>	2.5

<b>Summary</b>	Jun 22, 2022 emails (0.5)
<b>Total Time (Hrs)</b>	0.5

<b>Summary</b>	Jun 23, 2022 Signed Cheq reqs (1), emails (1.5)
<b>Total Time (Hrs)</b>	2.5

<b>Summary</b>	Jun 24, 2022 emails + FASC Lettucemeet (2.5)
<b>Total Time (Hrs)</b>	2.5

<b>Summary</b>	Jun 25, 2022 2.5 (prepping chair sim for Vaibhav), 1.5 (live test run with subjects), emails (0.25)
<b>Total Time (Hrs)</b>	4.25

<b>Summary</b>	Jun 27, 2022 emails (1.5)
<b>Total Time (Hrs)</b>	1.5

<b>Summary</b>	Jun 28, 2022 emails (1.5), Budget inquiries (1.5)
<b>Total Time (Hrs)</b>	3

<b>Summary</b>	Jun 29, 2022 Signed Cheque reqs (1), emails 2.5
<b>Total Time (Hrs)</b>	3.5

<b>Summary</b>	Jun 30, 2022 2 hours spent on work report signed, Cheque reqs (1), SFSS in review post jotform (.25), emails (2.5)
<b>Total Time (Hrs)</b>	5.75

<b>Total Admin Hours</b>	<b>34</b>
--------------------------	-----------

Total Hours 66.5 hours

VP University and Academic Affairs

Nikki Kirigin

**Meeting Summary and Comments**

<b>Meeting, Date</b>	
<b>Parties Attending</b>	
<b>Meeting Length (Hrs)</b>	
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	
<b>Parties Attending</b>	
<b>Meeting Length (Hrs)</b>	
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Total Meeting Hours</b>	
----------------------------	--

**Projects and Events**

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

<b>Total Project and Events Hours</b>	
---------------------------------------	--

## Committee Chair Work

<b>Committee Name</b>	
<b># of Meetings</b>	
<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

<b>Total Committee Hours</b>	
------------------------------	--

## Administrative Work

<b>Summary</b>	
<b>Total Time (Hrs)</b>	

<b>Total Admin Hours</b>	
--------------------------	--

VP External and Community Affairs  
Eshana Baran

## Meeting Summary and Comments

<b>Meeting, Date</b>	SFSS+ Cllr. Swanson Meeting (June 20th, 2022)
<b>Parties Attending</b>	Myself
<b>Meeting Length (Hrs)</b>	11:00am-11:30am (30 mins)
<b>Reason</b>	To discuss what the SFSS is, areas for future collaboration and support, and introductory meeting
<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"><li>- Support for a water drive</li><li>- Affordable Housing</li><li>- Harm reduction</li><li>- Anti-TMX</li></ul>
<b>Next Steps</b>	Stay in contact with Cllr. Swanson

<b>Meeting, Date</b>	Migrant Students United (MSU) Weekly Meeting (June 20th, 2022)
<b>Parties Attending</b>	Rea Chatterjee, Myself
<b>Meeting Length (Hrs)</b>	4:30pm-6pm (1.5 hours)
<b>Reason</b>	Discussing the town hall to eliminate the International Student Health Fee
<b>Summary and Outcome</b>	Delegated tasks: <ul style="list-style-type: none"><li>- I took on the presentation on what the International Student Health Fee is, making a presentation with the context and background information to this unfair fee</li></ul>
<b>Next Steps</b>	Finish the presentation and attend the town hall

<b>Meeting, Date</b>	VP External and Associate VP External Check in (June 21st, 2022)
<b>Parties Attending</b>	Gabe Liosis, Myself
<b>Meeting Length (Hrs)</b>	10:10am-11:30am (1 hour, 40 mins)
<b>Reason</b>	To check in on projects, look at next steps
<b>Summary and Outcome</b>	Discussion topics: <ul style="list-style-type: none"><li>- Presentations to council</li><li>- Upcoming meetings<ul style="list-style-type: none"><li>- Lisa Bear and Bob D'Eith</li></ul></li></ul>

	<ul style="list-style-type: none"> <li>- Translink Roundtable</li> <li>- SAWG</li> <li>- Vancouver Councillor Meeting Prep <ul style="list-style-type: none"> <li>- Councillor Fry</li> <li>- Councillor Boyle</li> </ul> </li> <li>- Meeting with the BC Federation of Students</li> <li>- Prepping External and Community Affairs Committee agenda</li> <li>-</li> </ul>
<b>Next Steps</b>	Attend next check in

<b>Meeting, Date</b>	Meeting with MLA's Lisa Beare and Bob D'Eith Meeting (June 21st, 2022)
<b>Parties Attending</b>	Gabe Liosis, Ella Droko, Myself
<b>Meeting Length (Hrs)</b>	11:30am-12:00pm (30 mins)
<b>Reason</b>	Working relationship building
<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"> <li>- Bettering transit for students from Maple Ridge</li> <li>- A post-secondary institution in Maple Ridge</li> <li>- Recognizing National Truth and Reconciliation Day as a provincial holiday</li> </ul>
<b>Next Steps</b>	Continue the conversations around what we discussed, particularly with Transit

<b>Meeting, Date</b>	Debrief on meeting with MLAs Lisa Beare and Bob D'Eith (June 21st, 2022)
<b>Parties Attending</b>	Ella Droko, Myself
<b>Meeting Length (Hrs)</b>	12:00pm-12:30pm (30 mins)
<b>Reason</b>	De-brief
<b>Summary and Outcome</b>	Talked about action items which came out of the meeting
<b>Next Steps</b>	Make sure action items are acted on and to review the notes taken by Ella during the meeting

<b>Meeting, Date</b>	Prepping Municipal Elections (June 21st, 2022)
<b>Parties Attending</b>	Gabe Liosis, Ella Droko, Myself
<b>Meeting Length (Hrs)</b>	1:30pm-2:00pm (30 mins)
<b>Reason</b>	Municipal Elections are in October so we are beginning to plan the timeline of the campaign
<b>Summary and Outcome</b>	Discussion items: <ul style="list-style-type: none"> <li>- Made timeline for the campaign</li> <li>- Discussed the Get out to Vote Campaign <ul style="list-style-type: none"> <li>- When to start</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>- Labeling ideas</li> <li>- Social media</li> <li>- Making information packages for students</li> <li>- Planning debates</li> </ul>
<b>Next Steps</b>	Talk about municipal elections at the External and Community Affairs Committee

<b>Meeting, Date</b>	Council (June 22nd, 2022)
<b>Parties Attending</b>	Council, Exec
<b>Meeting Length (Hrs)</b>	4:30pm-9:30pm (5 hours)
<b>Reason</b>	Bi-weekly council meetings
<b>Summary and Outcome</b>	Discussed new business ,discussion items, etc.
<b>Next Steps</b>	Go to the next council meeting

<b>Meeting, Date</b>	SFSS + Cllr.Boyle (June 23rd, 2022)
<b>Parties Attending</b>	Councillor Boyle, Myself
<b>Meeting Length (Hrs)</b>	9:30am-10am (30 mins)
<b>Reason</b>	Creating a working relationship with Vancouver City Councillors
<b>Summary and Outcome</b>	Talked about <ul style="list-style-type: none"> <li>- Municipal elections</li> <li>- Work on climate justice</li> </ul>
<b>Next Steps</b>	Reach out to Councillor Boyle to come by the Student Union Building and helping students understand what municipal elections are

<b>Meeting, Date</b>	SFSS + Cllr. Fry (June 23rd, 2022)
<b>Parties Attending</b>	Councilor Fry, Myself
<b>Meeting Length (Hrs)</b>	10:00am-10:30am(30 mins)
<b>Reason</b>	Creating a working relationship with Vancouver City Councilors
<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"> <li>- Student renters rights</li> <li>- Food security</li> <li>- Climate justice</li> </ul>
<b>Next Steps</b>	Continue a working relationship with Vancouver city councilors

<b>Meeting, Date</b>	BC Federation of Students Meeting (June 24th, 2022)
<b>Parties Attending</b>	Myself
<b>Meeting Length (Hrs)</b>	10:30-11am (30 mins)
<b>Reason</b>	Introductory meeting to talk about areas of collaborating for provincial campaigns
<b>Summary and Outcome</b>	We discussed collaboration in campaigning to bringing the tuition increase cap for international students to 2% as it is for domestic students
<b>Next Steps</b>	Stay connected to the organization

<b>Meeting, Date</b>	Meeting and Walkthrough of SUB with the Blood Drive group (June 24th, 2022)
<b>Parties Attending</b>	Myself, Shelley, Matthew Reed, Blood Drive group
<b>Meeting Length (Hrs)</b>	(1pm-2pm)
<b>Reason</b>	Brining a blood drive to campus
<b>Summary and Outcome</b>	We figured out the logistics would work for the blood drive
<b>Next Steps</b>	Support and amplify the event

<b>Meeting, Date</b>	Student Societies Consultation - Societies Act (June 24th, 2022)
<b>Parties Attending</b>	Matthew Reed, Ella Droko, Myself
<b>Meeting Length (Hrs)</b>	2:00pm-2:30pm
<b>Reason</b>	We discussed how to create an easier pathway for student societies to access their right to student email lists.
<b>Summary and Outcome</b>	Discussed <ul style="list-style-type: none"> <li>- how we can make access easier for student unions</li> <li>- How policy may be able to help</li> <li>- If there are similarities between other student unions generally if they are able to access information they have a right to</li> </ul>
<b>Next Steps</b>	Attending a follow-up meeting if there is one

<b>Meeting, Date</b>	No Cops on Campus Meeting (June 27th, 2022)
<b>Parties Attending</b>	Rea Chatterjee, Myself
<b>Meeting Length (Hrs)</b>	12pm-1:30pm (1.5 hours)

<b>Reason</b>	Monthly meetings
<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"> <li>- Listening and learning sessions</li> <li>- Materials and socials</li> <li>- Education <ul style="list-style-type: none"> <li>- Going beyond events</li> </ul> </li> <li>- Possibly having a conference on why the TMX Pipeline is dangerous</li> </ul>
<b>Next Steps</b>	Attend the next No Cops on Campus Meeting

<b>Meeting, Date</b>	Migrant Students United Meeting (June 27th, 2022)
<b>Parties Attending</b>	Rea Chatterjee
<b>Meeting Length (Hrs)</b>	3:30pm-4:15pm (45 mins)
<b>Reason</b>	Debrief of the Townhall
<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"> <li>- Reaching out to student unions for endorsements</li> <li>- Spreading the campaign petition</li> <li>- How to help more people understand why this campaign has launched</li> </ul>
<b>Next Steps</b>	Follow up with student unions and spread the word about the campaign

<b>Meeting, Date</b>	VP external AVP Check in (June 28th, 2022)
<b>Parties Attending</b>	Gabe Liosis, Myself
<b>Meeting Length (Hrs)</b>	10:30am-11:50am (1 hour, 20mins)
<b>Reason</b>	Weekly check ins
<b>Summary and Outcome</b>	Discussed action items from the ECA meeting: <ul style="list-style-type: none"> <li>- Reaching out to the Tsleil-waututh Nation + groups + organizations on anti-TMX work because we are planning an anti-TMX day of action</li> <li>- Municipal elections <ul style="list-style-type: none"> <li>- Reaching out to other student unions to see if they would want to collaborate for debates</li> </ul> </li> <li>- Water drive <ul style="list-style-type: none"> <li>- These action items were delegated during the external and community affairs committee meeting</li> </ul> </li> </ul>
<b>Next Steps</b>	Follow up on these action items at the next check in

<b>Meeting, Date</b>	Provincial Funding review (June 28th, 2022)
<b>Parties Attending</b>	SFSS + GSS meeting with Joanne Curry + Nicole Rogers

<b>Meeting Length (Hrs)</b>	12pm-1pm (1 hour)
<b>Reason</b>	To discuss what SFU would be submitting and how students can get involved
<b>Summary and Outcome</b>	Discussed the student perspective on what SFU was submitting for the provincial funding review and discussed who we need to reach out to for students to be involved in this process as this funding review affects students and we have a lot of insight on how funding changes could help students
<b>Next Steps</b>	Follow up with Minister Anne Kang to see if we can set up a meeting with the people conducting the provincial funding review

<b>Meeting, Date</b>	Notion Review (June 28th, 2022)
<b>Parties Attending</b>	Ella Droko, Myself
<b>Meeting Length (Hrs)</b>	1:30pm-1:50pm
<b>Reason</b>	Bi-weekly check-ins for Notion updates
<b>Summary and Outcome</b>	Talked about adding the External and Community Affairs Committee to the Notion so they have access to what projects we are working on and what tasks they have to accomplish.
<b>Next Steps</b>	Email Ella External and Community Affairs email list so they can be added to the Notion

<b>Meeting, Date</b>	AMS + SFSS + UVSS Check in (June 28th, 2022)
<b>Parties Attending</b>	AMS + UVSS + Myself
<b>Meeting Length (Hrs)</b>	45 mins
<b>Reason</b>	Discussed: <ul style="list-style-type: none"> <li>- Provincial Funding Review</li> <li>- A day of action to campaign against the high rent rates</li> <li>- Selecting a group to be on the SA Advisory Committee <ul style="list-style-type: none"> <li>- Chose a representative from the UVSS</li> </ul> </li> </ul>
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	ABCs + SFSS (June 28th, 2022)
<b>Parties Attending</b>	ABCs Chairperson, ABCs Executive Director, Abhishek Parmar, Rea Chatterjee, Myself.
<b>Meeting Length (Hrs)</b>	4pm-5pm (1 hour)
<b>Reason</b>	Building external relationships

<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"> <li>- Introduced ourselves in our roles in more depth</li> <li>- Talked about what projects we are currently working on</li> <li>- The possibility of launching a campaign from scratch together with other student unions</li> </ul>
<b>Next Steps</b>	Having another visit where we can discuss logistics and what kind of campaign we would want to launch

<b>Meeting, Date</b>	Translink Roundtable in Maple Ridge (June 28th, 2022)
<b>Parties Attending</b>	Matthew Reed, Myself
<b>Meeting Length (Hrs)</b>	6:15pm-7:30pm + 2 hours driving
<b>Reason</b>	Information on Transit + how this information may help students
<b>Summary and Outcome</b>	There was discussion on what kind of Transit facilities will be provided to Maple Ridge in the future. There was talk about a rapid bus which would all be electric and make transit easier for people in Maple Ridge because populations are growing and there is a need for better transit.
<b>Next Steps</b>	I sent an email to the person from Translink to set up a presentation for council and we will ask for in depth information for the Burnaby Mountain Gondola.

<b>Meeting, Date</b>	Meeting with Erin Biddlecombe (June 29th, 2022)
<b>Parties Attending</b>	Erin Biddlecombe, Myself
<b>Meeting Length (Hrs)</b>	1pm-1:30pm (30 mins)
<b>Reason</b>	Discussed my annual plan + how I can work with the University for certain projects and to get insight.
<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"> <li>- Federal elections</li> <li>- Water drive <ul style="list-style-type: none"> <li>- Learning about the emergency response protocol which SFU has</li> </ul> </li> </ul>
<b>Next Steps</b>	Connecting with Erin to discuss information on what SFU has planned for expected heat waves

<b>Meeting, Date</b>	SFU Campus Sustainability Meeting (June 29th, 2022)
<b>Parties Attending</b>	Rea Chatterjee, Myself
<b>Meeting Length (Hrs)</b>	2:00pm-2:45pm (45 mins)

<b>Reason</b>	Building relations with the SFU Campus Sustainability Folks
<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"> <li>- Keeping the University accountable to what they committed to in terms of climate justice</li> <li>- What the SFSS can focus on <ul style="list-style-type: none"> <li>- Following through with SFU's commitment to divestment by 2025</li> </ul> </li> <li>- Sustainability Advisory Council <ul style="list-style-type: none"> <li>- Separate student and faculty meetings</li> <li>- The idea here is for students to have a direct voice in climate justice</li> </ul> </li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Council Development Session (June 29th, 2022)
<b>Parties Attending</b>	Rea Chatterjee, Abhishek Parmar, Myself, Council
<b>Meeting Length (Hrs)</b>	4:30pm-6:45pm
<b>Reason</b>	Bi-weekly Development sessions
<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"> <li>- Governance and equity</li> <li>- Systems of oppression and what they are</li> <li>- What anti-oppression is</li> <li>- EDI + Anti-oppressive frameworks</li> </ul>
<b>Next Steps</b>	Continue to educate myself and center equity in everything I do in this role

<b>Meeting, Date</b>	Student Affordability Working Group (SAWG) Meeting (June 21st, 2022)
<b>Parties Attending</b>	Myself
<b>Meeting Length (Hrs)</b>	2:30-3:50
<b>Reason</b>	Monthly meetings
<b>Summary and Outcome</b>	Discussed: <ul style="list-style-type: none"> <li>- Financial calculator <ul style="list-style-type: none"> <li>- For students to plan their expenses through the year (rent, utilities, groceries, etc.)</li> </ul> </li> <li>- Terms of reference <ul style="list-style-type: none"> <li>- How SAWG should continue (times, how regular meetings should be, etc.)</li> </ul> </li> </ul>
<b>Next Steps</b>	Attend the next SAWG meeting

<b>Meeting, Date</b>	Meeting for updates on Blood Drive (June 20th)
<b>Parties Attending</b>	Vaibhav, Myself

<b>Meeting Length (Hrs)</b>	15 mins
<b>Reason</b>	Planning a blood drive with a student club on campus
<b>Summary and Outcome</b>	Discussed; <ul style="list-style-type: none"> <li>- Individual action items</li> <li>- What obstacles may be face</li> </ul>
<b>Next Steps</b>	Continued planning for the blood drive

<b>Total Meeting Hours</b>	<b>26.165</b>
----------------------------	---------------

## Projects and Events

<b>Project/Event Title</b>	Labor Notes Conference (June 16th-19th)
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• June 16th <ul style="list-style-type: none"> <li>○ Driving to the airport (1 hour)</li> </ul> </li> <li>• June 17th (9am-11:30pm) 14.5 hrs: <ul style="list-style-type: none"> <li>○ Anti-Racism Trainings in Our Unions: Lessons and Challenges</li> <li>○ Undergraduate Student Organizing</li> <li>○ Campus Debt: Pushing Back and Reclaiming Our Colleges and Universities</li> <li>○ 7 Minutes: A play</li> <li>○ Great Labor Arts Exchange Song, Poem, and Hip-Hop Contest</li> </ul> </li> <li>• June 18th (10am-12:30am) 14.5 hrs: <ul style="list-style-type: none"> <li>○ Beyond Saying Her Name</li> <li>○ Messaging your Power</li> <li>○ Juneteenth Celebration</li> <li>○ Undergraduate Student Workers Meeting</li> <li>○ Great Labor Arts Exchange Song, Poem, and Hip-Hop Contest</li> </ul> </li> <li>• June 19th (10am-12pm + 9:30pm-10:30pm Driving Home) : <ul style="list-style-type: none"> <li>○ Strategizing a Campaign.</li> </ul> </li> </ul>
<b>Relevant Strategic Priorities</b>	<p>For next steps:</p> <p>I am making an email list for the external relations I made and I am currently in the process of setting up a meeting with undergraduate students in the States to discuss our advocacy work, learning from each other what worked and did not work in our campaigns.</p>
<b>Total Time (Hrs)</b>	33 hours

<b>Project/Event Title</b>	Eliminating the International Student health Fee Townhall (June 23rd, 2022)
<b>Updates and Upcoming Plans</b>	The Townhall was successful. Our next steps include continuing to reach out to other student organizers and organizers to advocate for the elimination of the international student fee.

<b>Relevant Strategic Priorities</b>	For this townhall we made sure to reach out to other student unions, plan to have the room booked for the townhall and have an agenda for the meeting
<b>Total Time (Hrs)</b>	Set up + Townhall: 3 hours

<b>Project/Event Title</b>	SFSS/GSS Executive Reception (June 23rd, 2022)
<b>Updates and Upcoming Plans</b>	Met with the President + SFU Staff + GSS
<b>Relevant Strategic Priorities</b>	Continue relations with these groups
<b>Total Time (Hrs)</b>	5:30pm-7:15pm (1 hour, 45 mins)

<b>Project/Event Title</b>	Contract Workers Rally + Attended the SFU BoG meeting (June 29th, 2022)
<b>Updates and Upcoming Plans</b>	Attended the SFU BoG meeting where we demanded that the Teaching Support Staff Union and Contract Workers United, a contract for research assistants, living wages and sick days. There has been no contract for over 900 days and a contract needs to be given.
<b>Relevant Strategic Priorities</b>	I plan to continue to stand in solidarity with these unions on campus and do what I can to help amplify and support what they do.  This may include attending more rallies and SFU BoG meetings.
<b>Total Time (Hrs)</b>	7am-12:00pm (5 hours)

<b>Total Project and Events Hours</b>	<b>42.75</b>
---------------------------------------	--------------

## Committee Chair Work

<b>Committee Name</b>	External and Community Affairs Committee
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1.5
<b>Summary</b>	Discussed: <ul style="list-style-type: none"> <li>- Water drive</li> <li>- Municipal election</li> <li>- An Anti-TMX day of action</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>- Municipal Elections</li> <li>- Water drive</li> <li>- Anti-TMX day of action</li> </ul>
<b>Relevant Strategic Priorities:</b>	Delegated tasks during the meeting

<b>Total Committee Hours</b>	<b>1.5</b>
------------------------------	------------

## Administrative Work

<b>Summary</b>	<ul style="list-style-type: none"> <li>- Taking notes from the labor notes conference</li> <li>- Send emails to student unions for the Townhall to eliminate the international student health fee</li> <li>- Starting communication work orders from the labor notes conference</li> <li>- Planning external meetings</li> <li>- Calendar invites for prep meetings for projects</li> <li>- Worked on the budget consolation presentation for council</li> <li>- Prepping for council (script for presentations)</li> <li>- Working on the presentation for the labor notes presentation to council</li> <li>- Filled out the exec report to council</li> <li>- Made the presentation on the International student health fee for the Townhall</li> <li>- Working on an email list from external relations made from the labor notes conference in chicago</li> <li>- ECA committee planning (getting ready what i have to present at the committee)</li> <li>- Planning the Alliance of B.C Students tour+ visit</li> <li>- Work report</li> <li>- Figuring out rooms for meetings</li> </ul>
<b>Total Time (Hrs)</b>	10.5

<b>Total Admin Hours</b>	<b>10.5</b>
--------------------------	-------------

**Total Hours: 80.915 hours**

## VP Events and Student Affairs

Vaibhav Arora

### Meeting Summary and Comments

<b>Meeting, Date</b>	16.06.2022
<b>Parties Attending</b>	Staff, Abhishek, Judit
<b>Meeting Length (Hrs)</b>	2-3 PM (1 hour)
<b>Reason</b>	Staff Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Creating of Working Group for better operations</li><li>- Staff discussed their plans and achievements so far for the semester</li><li>- I talked more about SFSS's StreetFest involvement</li></ul>
<b>Next Steps</b>	Follow up with staff on the events coming up and their current issues if any

<b>Meeting, Date</b>	20.06.2022
<b>Parties Attending</b>	Eshana, Myself
<b>Meeting Length (Hrs)</b>	12:45 - 1 PM (.25 hour)
<b>Reason</b>	Updates on Blood Drive
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Got updates of Blood Drive we are hosting in the month of October</li></ul>
<b>Next Steps</b>	Further Work on Logistics and planning of Blood Drives

<b>Meeting, Date</b>	20.06.2022
<b>Parties Attending</b>	SFU Staff, Dipti, Myself
<b>Meeting Length (Hrs)</b>	1 - 2 PM (1 hour)
<b>Reason</b>	Planning for the Summer Fests and the upcoming events
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Discussed logistics for Summer Fest on 22 June</li><li>- Planned events for the month of July and August</li><li>- Updates on Fall Welcome Week</li><li>- Talked about the collabs for more resources</li></ul>
<b>Next Steps</b>	Work on the events happening on 22nd and 29th of June

<b>Meeting, Date</b>	20.06.2022
<b>Parties Attending</b>	SFU Ancillary Services, Sonja, Myself
<b>Meeting Length (Hrs)</b>	2 - 3:30 PM (1.5 hours)

<b>Reason</b>	Co-Chair Planning for StreetFest
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Prepared slides for the presentation on StreetFest updates</li> <li>- Discussed more about Vendor Applications</li> <li>- Updates on Sponsors</li> </ul>
<b>Next Steps</b>	Chair the meeting

<b>Meeting, Date</b>	20.06.2022
<b>Parties Attending</b>	SFU Staff, StreetFest Representatives, Dipti, Myself
<b>Meeting Length (Hrs)</b>	3:30 - 5 PM (1.5 hours)
<b>Reason</b>	Street Fest Committee Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Chairing the StreetFest Committee</li> <li>- Getting updates from SFU and SFSS staff on the operations</li> <li>- Discussing about the achievements so far and what are the things to be prioritized</li> </ul>
<b>Next Steps</b>	Work on the tasks discussed

<b>Meeting, Date</b>	21.06.2022
<b>Parties Attending</b>	Mark (SFU Ancillary), Sonja, Jessica (MECS), Myself
<b>Meeting Length (Hrs)</b>	4 - 5 PM (1 hour)
<b>Reason</b>	Street Fest Sponsorship Committee
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discuss about the potential sponsors for the event</li> <li>- Updating the team on the current stage of the sponsorship applications</li> </ul>
<b>Next Steps</b>	Reaching out to sponsors again to get a response

<b>Meeting, Date</b>	22.06.2022
<b>Parties Attending</b>	Council
<b>Meeting Length (Hrs)</b>	4:30 - 9:30 PM (5 Hours)
<b>Reason</b>	Bi-Weekly Council Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Judit's proposal to bring a few policy changes</li> <li>- Committee elections</li> <li>- Eshana's presentation on Labour Notes Conference, Budget discussion</li> <li>- Arthur presented on Bridging for Future Initiative</li> <li>- In-Camera Discussions</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	23.06.2022
----------------------	------------

<b>Parties Attending</b>	Red Bull Team, Helen, Judit, Abhi, Myself
<b>Meeting Length (Hrs)</b>	10 - 11 AM (1 hour)
<b>Reason</b>	SFSS X REDBULL
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed about the potential sponsorship Redbull could offer if we bring a Gaming Chamber</li> </ul>
<b>Next Steps</b>	A follow up meeting to discuss more about a potential deal

<b>Meeting, Date</b>	23.06.2022
<b>Parties Attending</b>	SFSS Execs, GSS Members, SFU President, SFU Admin Team
<b>Meeting Length (Hrs)</b>	5 - 7 PM (2 hours)
<b>Reason</b>	SFSS/GSS Executive Reception
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- A friendly dinner at President's place</li> <li>- Talked more about our personal experiences and how we can work together in the future</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	24.06.2022
<b>Parties Attending</b>	Mark, Sonja, Myself
<b>Meeting Length (Hrs)</b>	3:30 - 5 PM (1.5 hours)
<b>Reason</b>	StreetFest Co-Chair Planning
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Planning for the upcoming StreetFest Committee Meeting</li> <li>- Updating the co-chair (Mark) on the updates</li> </ul>
<b>Next Steps</b>	Chairing the next meeting

<b>Meeting, Date</b>	24.06.2022
<b>Parties Attending</b>	Valerie (Student), Myself
<b>Meeting Length (Hrs)</b>	6 - 7:30 PM (1.5 hours)
<b>Reason</b>	Some personal issues of the student
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Valerie discusses an issue which she was having for last 3 years at the university and it got solved</li> </ul>
<b>Next Steps</b>	Talking to Trish about the event

<b>Meeting, Date</b>	27.06.2022
<b>Parties Attending</b>	Dipti, Myself

<b>Meeting Length (Hrs)</b>	2 - 3:30 PM (1.5 hours)
<b>Reason</b>	Events Planning for July
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Planning events for Rest of the summer and fall</li> <li>- Working on Summer Fest 2022 in Surrey</li> </ul>
<b>Next Steps</b>	Talk to appropriate stakeholders for the planned events

<b>Meeting, Date</b>	28.06.2022
<b>Parties Attending</b>	Helen, Myself
<b>Meeting Length (Hrs)</b>	4:30 - 5:30 PM (1 hour)
<b>Reason</b>	A regular check-in
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Helen and I discussed on the events happened in the past and upcoming events</li> <li>- Discussed about the SUB Grand Opening</li> </ul>
<b>Next Steps</b>	Another check-in next month or earlier

<b>Meeting, Date</b>	28.06.2022
<b>Parties Attending</b>	:Abhishek, Myself
<b>Meeting Length (Hrs)</b>	8:45 - 9:45 PM (1 hour)
<b>Reason</b>	Practice for chairing ESAC
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Thanks Abhi for the help on practicing chairing a committee meeting</li> <li>- Discussed the motions</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	29.06.2022
<b>Parties Attending</b>	Rachel, Dipti, Sonja, Myself
<b>Meeting Length (Hrs)</b>	10 - 11 AM (1 hour)
<b>Reason</b>	Selection Committee for Clubs for Street Fest
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Drafted criteria to select the clubs for Street Fest</li> <li>- Discussed questions to be asked from Clubs</li> <li>- Work Orders for communication department</li> </ul>
<b>Next Steps</b>	Work order to communications department and publicize the applications opening on social media

<b>Meeting, Date</b>	29.06.2022
<b>Parties Attending</b>	SFU admin team, Ancillary Services, Myself

<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Community Vibrancy Planning
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed the current work being done in the field of bringing vibrancy to SFU and Burnaby Mountain</li> <li>- I gave the suggestion of bringing theme based events every week</li> <li>- More accessories like TT Tables, Foosball Tables etc. to be brought up in public spaces at campus</li> </ul>
<b>Next Steps</b>	Working on the ideas for the next meeting

<b>Meeting, Date</b>	29.06.2022
<b>Parties Attending</b>	Council
<b>Meeting Length (Hrs)</b>	4:30 - 6:45 PM (2.25 hours)
<b>Reason</b>	Council Dev Session
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Topic "Anti-Oppressive governance" discussed</li> <li>- EDI framework discussed</li> </ul>
<b>Next Steps</b>	N/A

<b>Total Meeting Hours</b>	<b>25 hours</b>
----------------------------	-----------------

## Projects and Events

<b>Project/Event Title</b>	Summer Fest Burnaby 2022 (22 June, 2022)
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Buying Props for the event (includes the travelling time)</li> <li>- Working on the to-do-lists</li> <li>- Collaborating with SFU and volunteers</li> <li>- Hosting the event itself</li> <li>- Wrapping up</li> <li>- Regular check in with the staff over the call</li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>- Promote the event as much as possible</li> <li>- Events team to take over the space booking</li> </ul>
<b>Total Time (Hrs)</b>	14 hours

<b>Project/Event Title</b>	Summer Fest Surrey 2022 (29 June, 2022)
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Similar to Burnaby Campus Summer Fest</li> <li>- Transporting cooler, props, speaker to Surrey Campus</li> <li>- Setting up for the event</li> <li>- Surrey Campus Coordinator to book the space through MECS</li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>- Promotion on Social Media</li> </ul>

<b>Total Time (Hrs)</b>	9 hours
-------------------------	---------

<b>Project/Event Title</b>	Summer Fest Giveaway Surrey 2022 (29 June, 2022)
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Preparing a social media post by myself as it was a weekend and staff doesn't work on weekend</li> <li>- Using an online tool to find the winner and posting the spin the wheel to maintain transparency for the applicants</li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>- Promotion on Social Media</li> </ul>
<b>Total Time (Hrs)</b>	4 hours

<b>Total Project and Events Hours</b>	<b>27 hours</b>
---------------------------------------	-----------------

## Committee Chair Work

<b>Committee Name</b>	Events and Student Affairs Committee
<b># of Meetings</b>	Held in July (but prepared the agenda in June)
<b>Total Time (Hrs)</b>	2 hours
<b>Summary</b>	An emergency meeting to be held on July 4th, 2022 for the selection of Members at large
<b>Ongoing Projects</b>	Interview the selected candidates
<b>Relevant Strategic Priorities:</b>	In-person discussion

<b>Total Committee Hours</b>	<b>2 hours</b>
------------------------------	----------------

## Administrative Work

<b>Summary</b>	Administr
<b>Total Time (Hrs)</b>	<p><b>June 16 (2 hours):</b></p> <ul style="list-style-type: none"> <li>- Regular emails go through</li> <li>- Social Media posting on the instagram if any Club/SU requests</li> </ul> <p><b>June 17 (3 hours):</b></p> <ul style="list-style-type: none"> <li>- Talking to potential sponsors for StreetFest</li> <li>- Working on event planning for July</li> <li>- Went through history of MSAC</li> </ul> <p><b>June 20 (3 hours):</b></p> <ul style="list-style-type: none"> <li>- Going through the minutes of Blood Drive meeting and research on the organization</li> </ul>

	<ul style="list-style-type: none"> <li>- Emails follow up after the weekend</li> <li>- StreetFest emails sent to the stakeholders discussed privately</li> </ul> <p><b>June 21 (2 hours):</b></p> <ul style="list-style-type: none"> <li>- Worked on Sponsors for our upcoming events</li> <li>- Preparing meeting agenda for our streetfest sponsorship meeting</li> <li>- Regular emails follow up</li> </ul> <p><b>June 22 (2 hours):</b></p> <ul style="list-style-type: none"> <li>- Council Agenda reviewed</li> <li>- Emails follow up</li> <li>- Social media posts for the event hosted in the morning</li> </ul> <p><b>June 23 (2 hours):</b></p> <ul style="list-style-type: none"> <li>- Emails follow up</li> <li>- RedBull Meeting overviewed</li> </ul> <p><b>June 24 (1 hour):</b></p> <ul style="list-style-type: none"> <li>- Emails follow up</li> <li>- Vibrancy plan by SFU MECS reviewed</li> </ul> <p><b>June 27 (2 hours):</b></p> <ul style="list-style-type: none"> <li>- Events ideas for July</li> <li>- Work orders for events</li> <li>- Weekend emails follow up</li> </ul> <p><b>June 29 (3 hours):</b></p> <ul style="list-style-type: none"> <li>- Selection Committee for Streetfest set up</li> <li>- Research on ideas for Vibrancy planning committee</li> </ul> <p><b>June 30 (1 hour):</b></p> <ul style="list-style-type: none"> <li>- Emails follow up</li> <li>- Summer Fest Surrey winner decided</li> </ul>
--	--

<b>Total Admin Hours</b>	<b>21 hours</b>
--------------------------	-----------------

<b>Total Hours</b>	<b>75 hours</b>
--------------------	-----------------

## VP Equity and Sustainability

### Rea Chatterjee

### Meeting Summary and Comments

<b>Meeting, Date</b>	DNA x SLO - JD Discussion : June 16
<b>Parties Attending</b>	Vivan Ly, Brianna Price, Veronique West, Rea Chatterjee, Helen Sofia Pahou, Trish Everett, Ayesha Khan, Myself
<b>Meeting Length (Hrs)</b>	1.25 hrs (11:00am-12:15pm)
<b>Reason</b>	<ul style="list-style-type: none"> <li>- Clearing up confusion about the DNA and Accessibility Support Staff Job Descriptions, Accessibility Department Funding vs. DNA Levy Fund, Member Services and Groups Policy</li> </ul>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Cleared up               <ul style="list-style-type: none"> <li>- Staff Roles</li> <li>- Purpose and history of Accessibility Committee Fund and the DNA Levy</li> </ul> </li> <li>- Discussed Current Workload Staff are taking on               <ul style="list-style-type: none"> <li>- DNA membership expressed support needed from Veronique <i>and</i> Brianna</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Accessibility Committee to propose motion to increase funding</li> <li>- DNA to propose motion to increase funding</li> <li>- [Accessibility Asst] DNA to review JD before submission to HRP (tentative deadline July 15)</li> <li>- [Accessibility Asst] Veronique to review JD before submission to HRP (tentative deadline July 15)</li> <li>- [Accessibility Coord] DNA to review JD before submission to HRP (tentative deadline July 15)</li> <li>- [Accessibility Coord] Brianna to review JD before submission to HRP (tentative deadline July 15)</li> <li>- Until/Unless formally decided, Staff to support DNA in the interim</li> <li>- VP Equity to be delegated funding requests in the interim</li> <li>- LOA to be reviewed by DNA, VP Equity, VP Finance to be in line with other CG groups (FNMISA and SOCA). (DNA to review this before June 28th)</li> </ul>

<b>Meeting, Date</b>	Labour Notes Conference, June 16-19
<b>Parties Attending</b>	Eshana Baran, Helen Sofia Pahou, Trish Everett, Myself
<b>Meeting Length (Hrs)</b>	33 hrs

<b>Reason</b>	- Representing the SFSS at Labour Notes Conference 2022
<b>Summary and Outcome</b>	<p>June 16 (8-9am) 1hr</p> <ul style="list-style-type: none"> <li>- Travelling to Airport</li> </ul> <p>June 17 (9am-11:30pm) 14.5 hrs</p> <ul style="list-style-type: none"> <li>- Anti-Racism Trainings in Our Unions: Lessons and Challenges</li> <li>- Undergraduate Student Organizing</li> <li>- Organizing for the Long-Haul: An Intergenerational Panel</li> <li>- 7 Minutes: A Play</li> <li>- Main Session</li> <li>- Great Labour Arts Exchange Song, Poem, and Hip-Hop Contest</li> <li>- Labour Song Swap and Jam</li> </ul> <p>June 18 (10am-12:30) 14.5 hrs</p> <ul style="list-style-type: none"> <li>- Beyond 'Saying Their Name': Unions Confronting Police Power</li> <li>- Messaging Your Power: Using communications strategy and the media to support your campaigns</li> <li>- Juneteenth Celebration : Storytelling and more</li> <li>- Undergraduate Organizers Meeting</li> <li>- Fundraising Dinner</li> <li>- Great Labour Arts Exchange Concert</li> </ul> <p>June 19th (10am-12pm, 9-10pm) 3 hrs</p> <ul style="list-style-type: none"> <li>- Secrets of a Successful Organizer: Turning an Issue into a Campaign</li> <li>- Travel Back from Airport</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Report back to council</li> <li>- Compile all the notes and videos into a document</li> <li>- Send emails to all the contacts and organizations we met</li> </ul>

<b>Meeting, Date</b>	MSU Weekly Meeting
<b>Parties Attending</b>	MSU Members
<b>Meeting Length (Hrs)</b>	2 hrs (4:30-6:30pm)
<b>Reason</b>	- Planning for upcoming MSU International Health Fees Townhall
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Completed last tasks for the townhall on Wednesday <ul style="list-style-type: none"> <li>- Printing Pamphlets</li> <li>- Sending last comms emails</li> <li>- Finalising presentations</li> </ul> </li> <li>- Delegated tasks for: <ul style="list-style-type: none"> <li>- Purchasing food, drinks</li> <li>- Volunteers on the day of</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Meeting with Harjap to finalize structure for leading the townhall and discussion</li> <li>- Going to the International Health Fees Townhall!</li> </ul>

<b>Meeting, Date</b>	Labour Notes Conference Council Presentation Prep
<b>Parties Attending</b>	Eshana Baran, Helen Sofia Pahou, Myself
<b>Meeting Length (Hrs)</b>	1 hr (5:00-6pm)
<b>Reason</b>	- Making plan and preparing for council presentation

<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Created a powerpoint for presentation to council and assigned slides to each individual</li> <li>- Used the rest of the time as a work-block</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Present to Council on Wednesday</li> </ul>

<b>Meeting, Date</b>	Nature Walk Meeting, June 22 2022
<b>Parties Attending</b>	Desiree Gabriel (EMBARK), Nazafarin (HiFive), Joelle (FNMISA)
<b>Meeting Length (Hrs)</b>	1 hr (11:30AM-12:30PM)
<b>Reason</b>	<ul style="list-style-type: none"> <li>- Planning a Nature Walk in August</li> </ul>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Introductions</li> <li>- Setting a Date</li> <li>- Discussion Themes</li> <li>- Potential Facilitators</li> <li>- Trails and Format</li> <li>- Timeline and Action Items</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Discuss more at the Next Meeting</li> </ul>

<b>Meeting, Date</b>	MSU ISHF Townhall Facilitator/Format Finalization, June 22 2022
<b>Parties Attending</b>	MSU Members
<b>Meeting Length (Hrs)</b>	0.5 hrs (1-1:30pm)
<b>Reason</b>	<ul style="list-style-type: none"> <li>- Finalizing format of townhall and finalizing facilitation format</li> </ul>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Harjap will facilitate</li> <li>- Finalized script</li> <li>- Intention is to have more discussion and give space for people to interact with Each other and build space to organize</li> <li>- Start off with introductions, then short presentations and move to discussion with sticky notes and chart paper</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Get ready for Townhall tomorrow</li> </ul>

<b>Meeting, Date</b>	Student Services Equity Director Interview, June 22 2022
<b>Parties Attending</b>	Interview Panel, Candidate
<b>Meeting Length (Hrs)</b>	1 hr (1:30-2:30pm)
<b>Reason</b>	<ul style="list-style-type: none"> <li>- Interview for the new Student Services Equity Director Role</li> </ul>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Conducted the Interview</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Interview Next Candidate</li> </ul>

<b>Meeting, Date</b>	Student Services Equity Director Interview, June 22 2022
<b>Parties Attending</b>	Interview Panel, Candidate
<b>Meeting Length (Hrs)</b>	1 hr (3:00-4:00pm)
<b>Reason</b>	- Interview for the new Student Services Equity Director Role
<b>Summary and Outcome</b>	- Conducted the Interview
<b>Next Steps</b>	- Pick top two candidates in next hiring meeting

<b>Meeting, Date</b>	SFSS Council Meeting, June 22 2022
<b>Parties Attending</b>	SFSS Council
<b>Meeting Length (Hrs)</b>	5 hrs (4:30-9:30pm)
<b>Reason</b>	-
<b>Summary and Outcome</b>	-
<b>Next Steps</b>	-

<b>Meeting, Date</b>	Identify top 2 candidates from Round 1 Interviews: Student Services Equity Director Role, June 22 2022
<b>Parties Attending</b>	Interview Panel
<b>Meeting Length (Hrs)</b>	2 (9-11am)
<b>Reason</b>	- Going through the 4 candidates from round 1 interviews and finalizing top 2 for round 2
<b>Summary and Outcome</b>	- Finalized the top 2
<b>Next Steps</b>	- Move to round 2 of interviews

<b>Meeting, Date</b>	SFSS/GSS Reception at President Joy Johnson's Residence
<b>Parties Attending</b>	SFSS Exec, GSS Exec, Select SFU Admins
<b>Meeting Length (Hrs)</b>	1.75 hrs (5:30-7:15pm)
<b>Reason</b>	- Annual SFSS + GSS Reception at the SFU President's Residence
<b>Summary and Outcome</b>	- Meeting other GSS Execs, SFU Admins
<b>Next Steps</b>	- Setting up meeting with Jeff Durkson

<b>Meeting, Date</b>	MSU Townhall Debrief
<b>Parties Attending</b>	MSU Members
<b>Meeting Length (Hrs)</b>	1.5 hrs (7:30-9pm)
<b>Reason</b>	- Debrief after the MSU Townhall
<b>Summary and Outcome</b>	- Discussing Townhall and Next Steps
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Connecting with Kwantlen Student Association Execs who attended the Townhall <ul style="list-style-type: none"> <li>- Planning for presentation at their council meeting</li> </ul> </li> <li>- Connecting with other colleges student unions and international student advocacy clubs/organizations</li> </ul>

<b>Meeting, Date</b>	Letter and Next Steps, June 23 2022
<b>Parties Attending</b>	Signatories of Complaint Letter
<b>Meeting Length (Hrs)</b>	1 (2-3)
<b>Reason</b>	- Discussing Next Steps and Attending Meeting requested by SFU Admin regarding complaint letter
<b>Summary and Outcome</b>	-
<b>Next Steps</b>	- Will Attend Meeting representing myself as an individual (VP Equity and Sustainability)

<b>Meeting, Date</b>	No Cops on Campus Meeting, June 27 2022
<b>Parties Attending</b>	No Cops on Campus Members → Chantelle Spicer, Joelle, Thomas Leischner, Eshana Baran,
<b>Meeting Length (Hrs)</b>	1.5 hrs (12:00-1:30pm)
<b>Reason</b>	- Regular NCoC meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Community Updates</li> <li>- SFU Community Safe Walk Program Update <ul style="list-style-type: none"> <li>- They don't walk anyone who may be drunk or intoxicated</li> </ul> </li> <li>- Listening and Learning Sessions</li> <li>- Making materials for the group <ul style="list-style-type: none"> <li>- Art building session</li> <li>- Draft a couple things and then meet mid-July</li> </ul> </li> <li>- Reading and Discussion Group</li> <li>- Planning event in the summer/fall</li> <li>- Emergency Response Plan <ul style="list-style-type: none"> <li>- NCoC interested in being involved</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Submit Motion for NCoC Endorsement</li> <li>-</li> </ul>

	- Remind folks to
--	-------------------

<b>Meeting, Date</b>	MSU Meeting Preparation, June 27 2022
<b>Parties Attending</b>	MSU Core Team
<b>Meeting Length (Hrs)</b>	1 hr (3:30-4:30)
<b>Reason</b>	- To prepare agenda for the weekly MSU Meeting
<b>Summary and Outcome</b>	- Collected notes from the Townhall and prepared the agenda
<b>Next Steps</b>	- Go to meeting

<b>Meeting, Date</b>	MSU Weekly Meeting, June 27 2022
<b>Parties Attending</b>	MSU Members
<b>Meeting Length (Hrs)</b>	(0.75) 4:30-5:15
<b>Reason</b>	- Weekly MSU Meeting
<b>Summary and Outcome</b>	- Discussed Townhall and next steps <ul style="list-style-type: none"> <li>- Reaching out to other universities</li> <li>- Presenting at KPU Council Meeting</li> <li>- Tabling, Classroom talks, other promo</li> <li>- Planning for September Rally</li> </ul>
<b>Next Steps</b>	- Continue on at next meeting

<b>Meeting, Date</b>	External and Community Affairs Committee Meeting
<b>Parties Attending</b>	External and Community Affairs Committee
<b>Meeting Length (Hrs)</b>	1.5 hrs (5:15-6:45pm)
<b>Reason</b>	- Committee Updates <ul style="list-style-type: none"> <li>- Municipal Elections <ul style="list-style-type: none"> <li>- Get out the vote campaign</li> </ul> </li> <li>- TMX organizing day of action <ul style="list-style-type: none"> <li>- Tabling up til then</li> <li>- Reaching out to all groups</li> </ul> </li> <li>- Water Drive</li> </ul>
<b>Summary and Outcome</b>	-
<b>Next Steps</b>	-

<b>Meeting, Date</b>	SFU 350 General Meeting
----------------------	-------------------------

<b>Parties Attending</b>	SFU350 Members
<b>Meeting Length (Hrs)</b>	0.75 hrs (6:45-7:30pm)
<b>Reason</b>	- Bi-weekly general meeting
<b>Summary and Outcome</b>	- Checked in on current initiatives and plans for the semester and beyond - Discussing Anti-TMX collaboration with SFSS
<b>Next Steps</b>	- Check in

<b>Meeting, Date</b>	Student Services Equity Director Round 2 Interview
<b>Parties Attending</b>	Interview Panel
<b>Meeting Length (Hrs)</b>	1.5 hrs 9am-10:30
<b>Reason</b>	- Round 2 Interview for SFU Equity Director Position
<b>Summary and Outcome</b>	- Conducted Interview
<b>Next Steps</b>	- Will continue on in the interview process

<b>Meeting, Date</b>	Accessibility Funding Cheque Req
<b>Parties Attending</b>	Brianna Price, Myself
<b>Meeting Length (Hrs)</b>	11:20-12:15 (55 mins)
<b>Reason</b>	- Going over how to process cheque reqs as I take on this duty temporarily and the Accessibility Assistant Role JD is finalized
<b>Summary and Outcome</b>	- How to fill out Cheque Req - Processing Multiple Invoices - Grant Applications - Reviewing Process
<b>Next Steps</b>	- Complete the CART Captioning Requests and wait for Accessibility Committee Meeting

<b>Meeting, Date</b>	Student Services Equity Director Round 2 : Student Meet and Greet, June 28 2022
<b>Parties Attending</b>	Candidate, GSS representative, SFSS representative
<b>Meeting Length (Hrs)</b>	(1.25) 1:30-2:45pm
<b>Reason</b>	- Meeting one of the Interview candidates
<b>Summary and Outcome</b>	- Asked student centered questions - Examples: - How will the director support student advocacy initiatives - How will this director engage with student and include students in their decision making

	- How will they center students from marginalized communities
<b>Next Steps</b>	- Next Interview Meeting

<b>Meeting, Date</b>	DNA Meeting, June 28 2022
<b>Parties Attending</b>	DNA Membership
<b>Meeting Length (Hrs)</b>	( 1.25) 2:45- 4:00pm
<b>Reason</b>	- Talk about adding the Levy Fund information to Letter of Agreement
<b>Summary and Outcome</b>	-
<b>Next Steps</b>	-

<b>Meeting, Date</b>	ABCS x SFSS Meeting, June 28 2022
<b>Parties Attending</b>	Aryanna Chartrand , Joshua Millard, Abhi Parmar, Eshana Baran, Myself
<b>Meeting Length (Hrs)</b>	1 (4-5pm )
<b>Reason</b>	- Initial Meeting between ABCS and SFSS
<b>Summary and Outcome</b>	- Relationship Building - Initial Introductions
<b>Next Steps</b>	- Will contact me about information on divestment campaign - Will organize another meet up with more members who can attend

<b>Meeting, Date</b>	SFUS Introductory Meeting (Rita Steele), June 28 2022
<b>Parties Attending</b>	Rita Steele, Eshana Baran, Myself
<b>Meeting Length (Hrs)</b>	0.75 (1-1:45pm)
<b>Reason</b>	- Introductory meeting with SFUS
<b>Summary and Outcome</b>	- Advisory Committee - Working Groups
<b>Next Steps</b>	- Rita will send TORs of the working groups and we will let her know which ones we are interested in joining

<b>Meeting, Date</b>	Council Dev Session, June 28 2022
<b>Parties Attending</b>	Councillors, Chantelle Spicer from SFPIRG

<b>Meeting Length (Hrs)</b>	2.25 (4:30-6:45pm)
<b>Reason</b>	- Bi-weekly Council Dev Session
<b>Summary and Outcome</b>	- Advisory Committee - Working Groups
<b>Next Steps</b>	- Creating a Toolkit

<b>Meeting, Date</b>	CG Portal Discussion, June 28 2022
<b>Parties Attending</b>	Jude, Joelle, Simmi, Trish, Anna, Ayesha, Audrey, Vivian
<b>Meeting Length (Hrs)</b>	1.5 hrs (1-2:30pm)
<b>Reason</b>	- Clarifying Role of Coordinators and CGs in CG Portal
<b>Summary and Outcome</b>	-
<b>Next Steps</b>	- (1) Will add FNMISA, Women's Centre and OOC to the portal - (2) Will look into Coordinators having access to portals so they can just look and support. Student Exec access will be left as-is for now. - (3) Will create SOPs for this alongside Coordinators. - And we'll have follow-up conversation on <b>July 14</b>

<b>Total Meeting Hours</b>	67.42
----------------------------	-------

## Projects and Events

<b>Project/Event Title</b>	MSU International Health Fees Townhall
<b>Updates and Upcoming Plans</b>	- MSU Meetings used as planning working blocks - Date: June 23rd 3:30-5:30 - Set-up: 2pm
<b>Relevant Strategic Priorities</b>	Bringing Migrant Students and allies together to brainstorm and organise against the unfair International Health Fees introduced 3 years ago
<b>Total Time (Hrs)</b>	3.5 hrs

<b>Project/Event Title</b>	Workers United Rally (TSSU x CWJ)
<b>Updates and Upcoming Plans</b>	- Pancake Breakfast and Rally Organized for before the BoG meeting (June 29, 7am-12:30pm)

	- Attended Board of Governors Meeting demanding a contract, living wage, sick days (as required by law), and health care benefits.
<b>Relevant Strategic Priorities</b>	Building Relations and standing in solidarity with workers on campus including Research Assistants and Contract Workers (who are outsourced by the university) who do not have a living wage, no sick days, do not have a contract, health benefits and RAs who have not had a contract for almost 1000 days. Many of these workers (especially RAs) are undergraduate students aswell and it is important that we advocate for the rights of our membership when they are being exploited for their labour.
<b>Total Time (Hrs)</b>	5.5 hrs

<b>Total Project and Events Hours</b>	9
---------------------------------------	---

## Committee Chair Work

<b>Committee Name</b>	
<b># of Meetings</b>	
<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	-

<b>Total Committee Hours</b>	
------------------------------	--

## Administrative Work

<b>Summary</b>	<p>June 16 (0.5)</p> <ul style="list-style-type: none"> <li>- Prep for DNA x SLO - JD Discussion (10:30-11am)</li> </ul> <p>June 27 (2)</p> <ul style="list-style-type: none"> <li>- Work Report 10am-12pm</li> </ul> <p>June 28 (2.5)</p> <ul style="list-style-type: none"> <li>- Emails: 10:30-11:30</li> <li>- Processing DNA CART Captioning Cheque Reqs (5:30-6pm)</li> <li>- Combining Resources for Council in response to distressing spam email sent to all council members and posting on Discord + sending through email (6-7pm)</li> </ul> <p>June 30 (2)</p> <ul style="list-style-type: none"> <li>- Prepping for CG Portal Meeting 12-1pm</li> <li>- Emails and DNA Cheque Req 2:30-3:30</li> <li>- Work Report:</li> </ul>
----------------	---

Total Time (Hrs)	7
------------------	---

Total Admin Hours	7
-------------------	---

**TOTAL HOURS: 83.42**