

1. CALL TO ORDER

Call to Order – 6:39 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), S^kwxwú7mesh Úxwumixw (Squamish), Selííwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and qícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Events and Student Affairs Committee Composition

VP Events and Student Affairs (Chair).....	Vaibhav Arora
Science Undergraduate Society Councillor (Vice-Chair)	Ayooluwa Adigun
French Councillor	Ethan Dungey
Linguistics Councillor.....	Alev Maleki
Councillor	VACANT
Student-At-large.....	Shaun Angawa
Student-At-large.....	Shruti Wani
Student-At-large.....	Mishika Sodhi
Student-At-large.....	Antanila Hawlader
Student-At-large.....	Andrew Bui
Student-At-large.....	Purnit Saini
Student-At-Large.....	Nancy Brar

3.2 Absents

Student-At-Large.....	Shruti Wani
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4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED AS AMENDED

5. ADOPTION OF THE AGENDA

5.1 MOTION ESAC 2022-10-03:02

Alev / Mishika

Be it resolved to adopt the agenda as presented.

CARRIED AS AMENDED

- Add section 'Announcements' and item:
 - Welcoming Nancy Brar as a Student -At-Large to ESAC.

6. NEW BUSINESS

6.1 Street Fest Budget – MOTION ESAC 2022-10-03:03

SUBMITTED BY: VP Events and Student Affairs "Vaibhav Arora"

Vaibhav / Antanila

Whereas, we had to host the SFSS table at the StreetFest,

Whereas we had to buy a few food items last minute for the table, and Dipti purchased them from her own pocket,

Whereas, the total cost for the items came out to be \$94,

Be it resolved to approve \$94 for the event to Dipti from the events committee budget from line item 817/20.

CARRIED UNANIMOUSLY

6.2 Halloween Budget – MOTION ESAC 2022-10-03:04

SUBMITTED BY: VP Events and Student Affairs "Vaibhav Arora"

Vaibhav / Andrew

Whereas, Halloween is observed every year on the 31st of October,

Whereas, SFSS ESAC is planning an event for the occasion on 31st October in the SUB Ballroom,

Whereas, the event is going to have some rentals, food and drinks, games, etc.,

Be it resolved to approve \$3500 for the event from the events committee budget from line item 817/20.

CARRIED UNANIMOUSLY

- Antanila wanted to know if there is a specific budget breakdown for the different item types that will be purchased.
 - VP Events explained that the maximum they can spend on the event is \$3,500 but the actual spending might be around \$2,500.
 - VP Events further explained that the estimate rental will be \$600-\$700, games (e.g. foosball, Jenga, and etc.) are free because they are coming from SFU and the SFSS, food will be \$17 per pizza amounting to \$650, pumpkins and drinks are free due to a sponsorship from Nester's.

- Mishika wanted to know where the event will take place.
 - VP Events said that it will be in the SUB Ballroom.
- VP Events requested the ESAC members to promote the event on their personal social media platforms.
- VP Events explained that one of the activities will be pumpkin paintings and the winners will receive gift cards.
- Andrew wanted to know if there will be a detailed account with the breakdown of the expenses.
 - VP Events said that they are expecting to have the precise budget to be available in one week.

6.3 Thanksgiving Budget – MOTION ESAC 2022-10-03:05

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”

Vaibhav / Andrew

Whereas, SFSS is hosting a thanksgiving lunch for students on 12th of October in the SUB Social space,

Whereas, we will offer free pizza slices and drinks on a first come first serve basis.

Be it resolved to approve \$750 for the event from the events committee budget from line item 817/20.

CARRIED AS AMENDED

- Purnit wanted to know where the thanksgiving lunch will take place.
 - VP Events explained that it will take place on Wednesday, October 12th, from 2:00 PM – 4:00 PM, where the SFSS will be giving out drinks and pizza slices on a first come first serve basis.
- VP Events explained that the lunch will be called Appreciation Lunch instead of Thanksgiving Lunch because “thanksgiving” is not suitable to everyone.
- VP Events asked if any other ESAC member wants to help out with the even and Andrew, as he will be there.
- Andres asked what time the event starts.
 - VP Events said that it will start around 2:00 PM but it they will start setting up at 1:00 PM.
 - VP Events said that Dipti will be helping with the food safety permit on the day of.
- VP Events tasked the SUS Councillor to create a Google Doc, where people can sign up.

- Andrew asked the attendees if they can take the lead because he will be busy with classes.
 - SUS Councillor said that he will be unable to help out because he has classes all day on Wednesdays.
 - Shaun said that he is free on Wednesdays.

6.4 ESAC Social Budget – MOTION ESAC 2022-10-03:06

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”
Vaibhav / Ethan

Whereas, ESAC works really hard on all the events,

Whereas, the chair of ESAC, Vaibhav wants to host thanksgiving dinner for his team at Biercraft on October 4th,

Whereas, there will be at least 10 members of ESAC attending the event,

Be it resolved to approve \$350 for the event from the events committee budget from line item 817/20.

CARRIED UNANIMOUSLY

- VP Events explained that he is expecting to have 10 members attend as the SUS Councillor will not be able to make it, which will make the attendees be the 7 Student-At-Large members, 2 Councillors, and the Vice-President.
- VP Events explained that he calculated the costs to be \$25 per members and considered taxes and tips.
 - VP Events said that each member will be able to order one dish and drink from the menu.
- Antanila wanted to confirm the time of the event.
 - VP Events answered that it will be at 7:00 PM.
- Antanila wanted to know where Biercraft is located.
 - French Councillor explained that the restaurant is located behind the Starbucks at the Cornerstone Bus Exchange.

6.5 Diwali Event – MOTION ESAC 2022-10-03:07

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”
Ayooluwa / Mishika

Whereas, Diwali is observed on October 24 this year,

Whereas, we are hosting a dinner night party for SFU students in collaboration with Indian Students Federation and we will be selling tickets

Whereas, we might be incurring expenses more than we generate revenue,

Be it resolved to approve \$4000 for the event from the events committee budget from line item 817/20.

CARRIED UNANIMOUSLY

- SUS Councillor wanted which service they will be using for the tickets, Bounce or Eventbrite.
 - VP Events said that it will be Bounce because it saves them more than half of what it would have costs for Eventbrite.
- VP Events explained that the event will take place on October 21st at the Aria Banquet and Convention Centre that is right next to the Scott Road SkyTrain station.
 - Everyone from the ESAC team is welcomed to attend and their ticket cost is covered.
 - The event will start at 7:30 PM but the team needs to be there at 5:30 PM to set up.
 - The Indian Student Federation (ISF) will also be there to help with the set up.
 - There will be free food at the event which includes two vegetarian dishes and one non-vegetarian dish, naan, rice, raita (yoghurt mixed with spices), and dessert.
- VP Events explained that the SFSS will be covering a part of each attendee's ticket cost, so the requested \$4,000 amount is a contingency because this will be a big event.
- Purnit wanted clarification if the 5:30 PM set up will be done by ESAC or someone else.
 - VP Events confirmed that the set up will be from ESAC and they will be working on the photobooth and the drinks.
 - The venue will set up the food, the DJ, and other things.
 - VP Events said that they will need to assign tasks and roles to the members.
- Andrew wanted to know what the promotion strategies are for the event and wanted to know how effective the ISF' outreach is, since the SFSS can reach a wide student body.
 - VP Events said that the ISF has a large social media following that is made up of the event's target audience as well as have a good reach to alumni and FIC students.

Student-At-Large "Antanila Hawlader" left meeting at 7:15 PM

7. DISCUSSION ITEMS

7.1 Halloween Carnival

Halloween Carnival

SUBMITTED BY: Student-At-Large "Andrew Bui"

- Andrew explained that is the Custom Competition and the Talen Show are held on the same day, it can be a lot.
- VP Events said that he will give his SFSS events page access to the committee members, so they can do the livestream.
- VP Events said that the ESAC needs to be mindful of the number of people they have as there will be 10 different stations and people will be needed to be at some of them. Areas that will need people include:
 - The mini golf area, so the pumpkin is not damaged.
 - The ring toss area.
 - The balloons area.
- French Councillor wanted to know what the plan for the photobooth is.
 - VP Events said that the background is acquired and it will look like how it was during the Summer Fest, volunteers will be sought out soon, more ink and paper will need to be ordered for the printing camera.
- VP Events asked the ESAC members, who have not signed up to be part of the event, to let him know if they want to participate, so he can add them to the group chat.
 - Nancy said that she wants to be part of it but will be able to attend at 3:30 PM instead of 2:30 PM due to lecture.
 - VP Events said that he will be reaching out to Shaun later to discuss it further.

7.2 Halloween Carnival – Custom Competition

SUBMITTED BY: Student-At-Large "Andrew Bui"

- Andrew said that he will take the lead on the Custom Competition with the help of Purnit, if she agrees.
- Andrew shared that there are discussions about handing out invitation cards to people who are dressed up on campus to notify them that there is a competition happening.
- VP Events shared that his idea for the competition aims to have more social media outreach.
 - VP Events explained that he was planning to set up a photobooth and have people share their photos on social media and tag the SFSS. This way the SFSS can choose the best costume and send them a gift card.

- VP Events shared that if the competition was held as Andrew proposed, it will be hard to judge the costumes, it will take time to pick the best one, and a criteria has to be developed through which the costumes will be evaluated by.
- Andrew suggested that they can have different categories, like movie characters, and an “online” category for people who cannot attend in-person but want to participate.
- Nancy suggested to have the students vote for who has the best costume by cheering instead because it will add more engagement.
- Nancy said that the talent show can be incorporated into the costume competition. People who come up the stage can be asked if they have a talent that they want to show the audience.
 - VP Events reminded people that they still need to be mindful of time, since the event will be last 3.5 hours (5:30 – 9:00 PM) and not everyone will stay for the whole duration.
 - VP Events said that the concept of the event is for people to come, enjoy, and leave when they want.
 - Nancy said that the competition does not need to have a lot of people but the ones who are left and want to participate in the competition. The competition will create an incentive for people to stay longer and encourage more interaction among the attendees.
 - VP Events said that it will be unfair for the people who dress up for the competition but had to leave before it was held.
 - Purnit suggested that they can ask people to have their photos take and have an online poll for students to vote on for the best costume.
 - Andrew built off of Nancy’s idea and said that the incentive needs to be built beforehand, like know what keeps people there, participate and etc.
 - Andrew suggested that they can promote the award.
- VP Events suggested to have two different awards: one for people who will post their photos online and one for those who will be there for the in-person contest.
 - Nancy cautioned that there needs to be a cut off because there might be people who do not win at the in-person contest but choose to post online.
 - VP Events said that everyone is given an equal chance in winning the gift card because they can all post it online but the ones who decide to stay will be a bit more deserving of winning it since they chose to stay.
- Andrew said that the ESAC needs to make sure that the winners are SFU students to claim the prize.

- VP Events said that there should be no worries for the in-person winner, since non-SFU students will not be on campus, while the online winners will need to provide their student ID

Student-At-Large “Mishika Sodhi” left meeting at 7:32 PM

7.3 Halloween Carnival – Talent Show

SUBMITTED BY: Student-At-Large “Andrew Bui”

- Andrew shared that, as Mishika has brought before, it will be a good idea to host a talent show during the Halloween Carnival.
- Andres added that it will be great to invite SFU Peak Frequency and have them perform, as they bring vibrance and can heighten the mood of the event.
- VP Events explained that Andrew is possibly mixing two events (Halloween Carnival and a Talent Show).
 - VP Events explained that there will not be a way to include a talent show in the Halloween Carnival because the event is for people to hang out and enjoy rather than watch performances.
 - VP Events shared that they are looking to host a cultural festival in February 2023 and when he receives more information, he will share them with ESAC.
 - VP Events explained that the festival will include performances from different cultures but it will not include a jury and judges. It will resemble more like the Street Fest.

7.4 Thanksgiving Dinner

SUBMITTED BY: Student-At-Large “Andrew Bui”

- The discussion is retracted.

8. ANNOUNCEMENT

8.1 Welcoming Nancy Brar as a Student-At-Large to ESAC

9. ADJOURNMENT

9.1 MOTION ESAC 2022-10-03:08

VAibhav / Alev

Be it resolved to adjourn the meeting at 7:46 PM

CARRIED UNANIMOUSLY