

1. CALL TO ORDER

Call to Order – 6:49 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish), Selííwítulh (Tsleil-Waututh), k^wik^wəłəm (Kwíkwetlem) and ǵícǵy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Events and Student Affairs Committee Composition

VP Events and Student Affairs (Chair).....	Vaibhav Arora
Science Undergraduate Society Councillor (Vice-Chair).....	Ayooluwa Adigun
French Councillor	Ethan Dungey
Linguistics Councillor.....	Alev Maleki
Councillor	Vacant
Student-At-large.....	Ritu Mehra
Student-At-large.....	Shaun Angawa
Student-At-large.....	Shruti Wani
Student-At-large.....	Mishika Sodhi
Student-At-large.....	Antanila Hawlader
Student-At-large.....	Andrew Bui
Student-At-large.....	Purnit Saini
Student-At-large.....	Nancy Brar

3.2 Society Staff

Member Services Coordinator	Dipti Chavan
-----------------------------------	--------------

3.3 Absents

Student-At-large.....	Ritu Mehra
Student-At-large.....	Shaun Angawa
Student-At-large.....	Shruti Wani
Student-At-large.....	Mishika Sodhi

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

5. ADOPTION OF THE AGENDA

5.1 MOTION ESAC 2022-10-17:01

Vaibhav / Ethan

Be it resolved to adopt the agenda as presented.

CARRIED AS AMENDED

- Add Discussion item:
 - Student-At-Large Communications
- Add 'New Business' items:
 - Flu Clinics Budget
 - Pet Therapy Budget
 - LinkedIn Photoshoot

6. NEW BUSINESS

6.1 PSA THANKSGIVING GIVEAWAYS – MOTION ESAC 2022-10-17:02

SUBMITTED BY: VP Events and Student Affairs "Vaibhav Arora"

Vaibhav / Antanila

Whereas, SFSS has agreed to support PSA for their yearly thanksgiving giveaways,

Whereas, the amount we are supporting the club with is \$100,

Be it resolved to approve \$100 for the cause from events committee budget from line item 817/20.

POSTPONED

- Dipti explained that according to the MSC guidelines, if a club has a fund with the SFSS and has applied for a grant, ESAC cannot support the event, unless the event is not covered by the grant.
 - Dipti suggested to check if PSA has applied for a grant because if they have, then they are double-dipping and that is not allowed.
 - VP Events asked Purnit if she knows if PSA is getting funds from somewhere else, since she is in touch with the PSA President.
 - Purnit said that she is not sure.
 - Dipti explained that she is not saying that PSA is doing it but there have been instances where clubs did not know the guidelines and wanted to cover as much costs as they can for their events.

- Dipti suggested to amend the motion and approve it by saying that the financial support will be provided, given that PSA has not applied for a grant.
- VP Events said that PSA already had their giveaway. PSA members use their own money to host fundraising.
 - Dipti explained that this is a bad practice because clubs are not supposed to spend more money than they are approved. If they spend more than they are approved, the clubs need to cover the overhead cost.
 - Dipti questioned why ESAC will be taking responsibility of covering something the club should have had approved before the event or they should have not done a giveaway for items they did not have funds for.
- Dipti said that ESAC should not make this a practice because the SFSS does not approve budgets for past events.
- Dipti speculated that PSA might have applied for the grant, since they already hosted the thanksgiving event.
- Dipti further explained that if PSA did not apply for the grant this time, they should do it in the future. Otherwise, approving this motion encourages them to request coverage of costs from ESAC.
- Dipti said that she is not in favor of approving the motion because:
 1. The event is already completed.
 2. The SFSS does not know if PSA has applied for a grant.
- Dipti asked if PSA gave details because when clubs ask for financial support then need to provide details and if they did not, it is an uncomplete request and it should not be going to ESAC at all.
- VP Events moved to postpone the motion to the next ESAC meeting, so there is consultation with PSA about it and the by-laws are checked.

6.2 PSA FLU CLINICS BUDGET – MOTION ESAC 2022-10-17:03

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”

Vaibhav / Ethan

Whereas SFSS is collaborating with Student Care for the flu clinics this year and the first one is happening on 21st October 2022;

Whereas Student Care is covering all the logistics and other needs, while SFSS is taking care of the promotional aspects for the event;

Be it resolved to approve \$100 for the event from events committee budget from line item 817/20.

CARRIED UNANIMOUSLY

6.3 PET THERAPY BUDGET– MOTION ESAC 2022-10-17:04

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”

Vaibhav / Andrew

Whereas SFSS is hosting another pet therapy in November,

Whereas the event runs on a donation of X amount and SFSS decides to keep it \$300;

Whereas we will have volunteer gift cards of \$20 each for 3 volunteers, total of \$60;

Whereas we will have \$50 for advertising and \$100 for contingency;

Be it resolved to approve \$510 for the event from events committee budget from line item 817/20

CARRIED AS AMENDED

- Dipti provided clarification on the donation. Pets and Friends is a non-profit organization that runs on donations.
- Dipti explained that even though the motion states \$50 per volunteer, the SFSS provided \$20 dollar instead (10\$ for parking and \$10 gift card). The lowered amount was suggested by Pets and Friends because other organizations might not give as much and will set the volunteers for disappointment.
- Dipti explained that as the SFSS is spending \$20 per volunteer, the SFSS can spend the saved \$30 per volunteer as a donation.
- VP Events wanted to confirm that \$90 (\$30 per volunteer) will be added to the original \$200 to make it a total of \$290 in donations.
 - Dipti confirmed VP Events’ explanation and clarified that the total amount for the event will stay the same but the allocation of the funds will be different

6.4 LINKEDIN PHOTOSHOOT– MOTION ESAC 2022-10-17:05

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”

Vaibhav / Nancy

Whereas, we had a great turnout on our 1st LinkedIn Photoshoot,

Whereas, VP Events wants to host the event once again in November,

Whereas, the photographer usually charges \$800 for the event and we will keep \$100 for contingency, \$100 for promotions,

Be it resolved to approve \$1000 for the event from events committee budget from line item 817/20.

CARRIED UNANIMOUSLY

7. DISCUSSION ITEMS

7.1 HALLOWEEN CARNIVAL

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”

- VP Events asked the member for updates and provided some updates:
 - Balloon Pop Station
 - Linguistics Councillor said that she could not find a place that does balloon popping.
 - Dipti said that she sent the link to the balloon pop in the messenger chat.
 - The cotton candy machine is working, so the SFSS does not have to spend money to rent one.
 - The mini golf mat will be ordered and VP Event will bring the golf sticks.
 - Foosball, connect 4, and Jenga are acquired.
 - The blindfold skeleton is being taken care of by Purnit.
 - VP Events will be keeping in touch with the provider of the photobooth.
 - The costume competition is being taken care of by Andrew, Shruti, and Purnit.
 - Face painting is acquired.
 - For pumpkin painting, ESAC has acquired three colors (red, black, white).
 - VP Events said that an additional color can be a dark green and paintbrushes and trays.
 - Decorations will be handled by the ESAC members.
 - Linguistics Councillor shared that she posted several links in the Google Doc to possible decorations.
 - VP Events said that there are three full boxes of decoration in the SFSS storage.
 - Dipti said that the decorations include a few gravestones, skeletons, a witch and a skeleton with a full costume, and a black spider, and more.
 - Dipti will be sending a photo of the decorations later in the week.
 - Cup Pong
 - Antanila said that the 12 buckets can be bought from the dollar store but it will be a bigger cup pong set up.

- Fog Machine
 - Antanila said that the fog machine is paid for each 24-hour use and that she will call to book it.
- Nancy wanted to know how tall the ceiling is of the room because she can bring a few Halloween inflatable decorations (ghosts and pumpkin).
- VP Events said that there will be a meeting to get volunteers for the event.
- VP Events updated that food and beverages are also acquired.

7.2 DIWALI EVENTS

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”

- VP Events shared that there are three Diwali events coming up. Each will take place on:
 - Thursday, October 20th, 11AM -3 PM, in Surrey.
 - Friday, October 21st, 11AM -3 PM, in Burnaby.
 - Friday, October 21st, evening, in Burnaby
- VP Events said that the Surrey and Burnaby Diwali events will include paintings of clay figures, performances, and catering.
- VP Events asked the ESAC members if they want to sign up to volunteer for the Surrey Diwali event.
 - Nancy expressed interest to volunteer.
 - Dipti explained that the members do not need to do a lot. The SFSS Women’s Centre will have their volunteers. Dipti suggested that the members go and enjoy the events, and the ones who sign up to stay as ESAC representatives.
 - VP Events added that this is not solely a collaboration for money but also supporting the organizers with presence and physical support.

7.3 CHRISTMAS EVENTS FOR SFSS MEMBERSHIP

SUBMITTED BY: Linguistics Councillor “Alev Maleki”

BLURB: Some of the activities include breakfast with Santa (pancake breakfast) and/or photos with Santa, gingerbread house and cookie decoration (competition with the gingerbread houses), holiday lunch, and holiday trivia.

- Linguistics Councillor said that she has been brainstorming possible events for Christmas before exam season commences.

- Linguistics Councillor shared that possible events include breakfast with Santa, pancake breakfast, photos with Santa, cookie and gingerbread decoration, holiday lunch, and holiday trivia.
 - These ideas can be added together or be held as separate activities. The gingerbread house decoration can be a competition.
- VP Events was adamant to select dates now since time flies fast and requested the ESAC members to put their ideas in a Google Doc.
- VP Events shared that they can host a pub night after the exam period, like on December 24th, because students do not want to go to campus after they are completed with exams.
- Dipti suggested to host a Christmas event after November 11th, Remembrance Day, because it starts the holiday time and Santa will be available during that time.
 - VP Events said that the last week of November sounds good since there are no midterms. A possible day can be Wednesday, November 30th.
- Dipti said that ESAC might not get a lot of students for the pub night since the restaurants on Burnaby campus, like BierCraft, will be closed, the SFU Multifaith Centre will be hosting a dinner for campus community, who cannot go back home for Christmas.
- Dipti suggested that it will be great to have an event lead and make an event plan, have similar activities like the SFSS has done in the past, with Dipti helping out with booking spaces and finding Santa.
- VP Events said that on Wednesday, November 30th, they can have a Christmas carnival (similar to the one on Halloween) that will include the activities the Linguistics Councillor listed.
- Dipti suggested to form a working group, like the one done for Halloween.
- For the venue, VP Events wanted to wait for the Halloween event to be completed. Based on the student engagement and attraction, ESAC will decide if the Christmas event will be held in the SUB Ballroom or the SUB social space.
- VP Events shared that the ideal time for the event will be the evening (e.g. 2:00 – 7:00 PM) because people use the morning for class and noon time can be dull.
- Linguistics Councillor said that depending on how big the event is, it can be in the Ballroom or the social space.
- Besides pizza and drinks, Dipti suggested to provide hot chocolate as well.
- SUS Councillor suggested to provide eggnog.
- As most ESAC attendees were in favour of the SUB social space, the event will take place there, since there is more walking audience.

- VP Events tasked the Linguistics Councillor to form a working group for the Christmas event.

7.4 CHRISTMAS FUND

SUBMITTED BY: Linguistics Councillor “Alev Maleki”

- Linguistics Councillor suggested to give out gift cards or giveaways, since not everyone is financially stable.
- Linguistics Councillor also suggested to possibly have a food drive that will collect non-perishable food items.
 - SUS Councillor suggested to have the food drive on Christmas Eve because by then ESAC can be more certain of the people, who did not have the chance to go home for the holidays. International students have to stay on campus but the Dining Hall is closed, so they need to go out.
- Dipti shared that the SFSS dropped off 400 food packages that included ramen, granola bars, microwavable popcorn, and candy canes, at the SFU Residence. These were provided for the students who stayed on campus for the holidays and during the pandemic. This was done because students experience financial difficulties and because the Dining Hall and restaurants on campus are closed during those times.
- Dipti suggested that they can do something similar to the food packages but add more to them and “upgrade” them.
- Dipti said that the SFSS also has a food bank service that students can take advantage of.
- Dipti shared that the food drive is a great idea but they need to figure out how students will pick up the items.
- Linguistics Councillor shared that her food drive idea was having cardboard boxes, where people can drop off food items.
- VP Events suggested to have tabling and post on the SFSS social media about it, so people can come and pick them up.
 - Dipti suggested to have registrations. The registered students can receive the full package. The SFSS and other organizations can donate for the food drive. There can be a contract between Nester’s and the SFSS, where each organization puts some amount.
 - Linguistics Councillor approved of the registration method.
- Linguistics Councillor suggested to have a section on a form to ask if the students need feminine hygiene products and ask the Women’s Centre if they can donate some packages.

- French Councillor stated that there might be a delay with getting donations from the Women's Centre, as the new credit card has not yet arrived for them.
 - VP Events said that ESAC can use their own credit card and get reimbursed.
- VP Events shared concerns that people might be shy to register.
 - Dipti said that the registration can be anonymous and give them timeslots to come and pick the items up.
- VP Events said that there are some leftover Welcome Packages that can be used. The items in the packages include condoms, tooth paste, hair spray, lollypops, candies, wipes, and sanitizer.
- VP Events said that the feminine hygiene products need to be purchased and asked the members if there should be a way to distinguish between packages for women and for men.
 - VP Events said that they can talk to the Women's Centre Coordinator about how to set this up and that ESAC can reimburse them for the products they take.
 - Dipti said that another option is to have a separate box where there are just feminine hygiene products that can be gotten from reception or collect from the Women's Centre.
- VP Events proposed to have it on Wednesday, December 21st or Thursday, December 22nd.
- VP Events asked if the SFSS needs to go to the SFU Residence or set a table.
 - Dipti answered that the SFSS drops the items off one week before, since the SFSS offices will be closed starting Christmas Eve.

7.5 STUDENT-AT-LARGE COMMUNICATIONS

SUBMITTED BY: French Councillor "Ethan Dungey"

BLURB: The newest student-at-large of the Events Committee Nancy Brar nancy_brar_2@sfu.ca has not been added to the mailing list or Google calendar

8. ADJOURNMENT

8.1 MOTION ESAC 2022-10-17:03

Vaibhav / Alev

Be it resolved to adjourn the meeting at 8:10 PM

CARRIED UNANIMOUSLY