

1. CALL TO ORDER

Call to Order – 7:28 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Skw̓xwú7mesh Úxwumixw (Squamish), Selííwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Events and Student Affairs Committee Composition

VP Events and Student Affairs (Chair).....	Vaibhav Arora
Science Undergraduate Society Councillor (Vice-Chair).....	Ayooluwa Adigun
President (Ex-Officio)	Helen Sofia Pahou
French Councillor	Ethan Dungey
Linguistics Councillor.....	Alev Maleki
Councillor	Vacant
Student-At-large.....	Shaun Angawa
Student-At-large.....	Shruti Wani
Student-At-large.....	Mishika Sodhi
Student-At-large.....	Antanila Hawlader
Student-At-large.....	Andrew Bui
Student-At-large.....	Purnit Saini
Student-At-Large.....	Nancy Brar

3.2 Society Staff

Member Services Coordinator	Dipti Chavan
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3.3 Absents

French Councillor	Ethan Dungey
Student-At-large.....	Antanila Hawlader

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES-MOTION ESAC 2022-11-01:01

Be it resolved to receive and file the following minutes:

- ESAC 2022-10-03

5. ADOPTION OF THE AGENDA

5.1 MOTION ESAC 2022-11-01:02

Alev / Purnit

Be it resolved to adopt the agenda as presented.

CARRIED UNANIMOUSLY

- Add 'New Business' items:
 - Plantsome Event
 - Christmas Carnival
- Add 'Discussion Items':
 - Christmas Carnival

6. NEW BUSINESS

6.1 MUNCHIE MONDAYS– MOTION ESAC 2022-11-01:03

SUBMITTED BY: President "Helen Sofia Pahou"

Helen / Alev

Whereas the SFSS has traditionally organized "Munchie Mondays" being a past initiative centred on student engagement and food security,

Whereas the funding for Munchie Mondays traditionally came out of the SFSS Events Budget,

Be it resolved to allocate \$1,000.00 from the Events Committee Budget (line item 817/20) to purchase snacks to hand out to the Membership.

CARRIED UNANIMOUSLY

- President explained that Munchie Mondays was an SFSS initiative to provide food items and drinks to students.
- President expressed that she wants to bring this initiative back to address food insecurity and serve point of connection between students, the Executives, and Councillors, and allow students to share:
 - How they are feeling;
 - Points of concerns;
 - What they want to see from the SFSS.

- Mishika wanted to know what type of snacks will be provided.
 - President shared that, as it becomes colder, the SFSS can partner with Blenz and Tim Horton's to get coffee boxes and hand them out to students.
 - President suggested that snacks can be bought in bulk from Costco, like granola bars, Welch's fruit gummies, and other snacks.
 - President shared that the SFSS can accommodate for people with dietary restrictions but brainstorming will be needed.
- Dipti gave an overview of how Munchies Monday was done in the past. The ESAC members provided food and bakery items but not beverages around Maggie-Benson Centre and sometimes at Convocation Mall with approval from MECS.
 - Coffee was not provided in the past because it was expensive and would run out fast.
- Dipti suggested to get permission from MECS first, if the SFSS is planning to hold Munchies Mondays in the Convocation Mall because it is a MECS space and the SFSS needs to purchase each item from vendors on the Burnaby campus.
- VP Events agreed with Dipti and said that they can use the SUB for Munchies Mondays and provide coffee.
- President thanked Dipti for her input and expressed that she will be relying on Dipti as a point of information about connecting with MECS.
- President explained that they are starting off with \$1,000 to see what foods and snacks are feasible to purchase and to give out to students.

6.2 PLANTSOME EVENT– MOTION ESAC 2022-11-01:04

SUBMITTED BY: VP Events and Student Affairs "Vaibhav Arora"

Vaibhav / Helen

Whereas SFSS is collaborating with Plantsome for an event on this Thursday,

Whereas we are sharing the booking costs for the MECS with SFU's Chang institute,

Be it resolved to approve \$200 for the event from events committee budget from line item 817/20.Christmas Carnival

CARRIED UNANIMOUSLY

- VP Events explained that Plantsome is a Vancouver-based organization, which will be coming up to the Burnaby campus and donating plants to give out to students.
- VP Events said that the event will be happening on Thursday, November 03, 2022 and that he is seeking volunteers for it.
- Nancy wanted to know where the event will take place.

- VP Events said that it will be at Convocation Mall.
- VP Events further explained that everything is taken care of Charles Chang Institute and that the SFSS is taking care of promotions and is sharing half the cost of the booking

6.3 CHRISTMAS CARNIVAL– MOTION ESAC 2022-11-01:05

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”

Vaibhav / Shaun

Whereas SFSS is collaborating with SFU for a Christmas Carnival this year and the event is happening on 30 November,

Whereas the total budget for the event is more than \$10,000.

Whereas we will be contributing towards a portion of the event with food and other things,

Be it resolved to approve \$4000 for the event from events committee budget from line item 817/20.

CARRIED UNANIMOUSLY

- VP Events explained that the SFSS and SFU will be collaborating with hosting the Christmas Carnival at Convocation Mall. The event will include games, stage, food from the Dining Commons, and more.
- VP Events said that the event will cost roughly \$20,000 and the SFSS will provide \$3,000 but an additional \$1,000 is requested in case there are other expenses.
- The Christmas Carnival will take place on Wednesday, November 30th, and will start at 3:00 PM.
- Dipti wanted to confirm that the event will happen only at Convocation Mall, since she has a SUB space on hold and will release the hold.
 - Dipti suggested that a part of the celebration can be hosted in the SUB in case the weather is too cold.
- Mishika agreed with Dipti that the weather will get colder and asked if there are enough funds to plan an additional event that will be indoors.
 - VP Events said that SFU has been hosting the Christmas event outdoors for a long time, so there will be heaters and fire pits, and the SFSS will make sure to announce that people need to dress accordingly.
- VP Events announced that there will be a separate committee that will be working on the plan with meetings happening twice a week and can loop in anyone who wants to take part in it.

- President had several questions
 - The \$20,000 budget is set by SFU and the SFSS will contribute \$4,000 to it?
 - VP Events confirmed that the \$20,000 budget is set by SFU.
 - VP Events explained that the threshold the SFSS will contribute will be \$4,000 but they might contribute less.
 - VP Events clarified that the SFSS is not sponsoring the event but is a partner and is helping out with finding sponsors, so SFU will not be paying the entirety of the remaining amount. The budget will be divided between SFU, SFSS, Dining Commons, the other collaborating departments, and sponsors.
 - Where will the \$4,000 contribute to beside “food and other things” as mentioned in the motion?
 - There will be rental games, like box punching, hire Santa Claus, other carnival games, photobooths, miscellaneous items for cotton candy machines and other machines, and other items that are needed for a carnival.
- President followed up with a clarifying question:
 - Is the Christmas Carnival going to be Street Fest 2.0 but with a Christmas spin to it? And that every signage or promotion will have the SFSS logo on it?
 - VP Events confirmed both statements.
 - VP Events said that for past events, the SFSS logo and “Powered by the SFSS” was on the promotions.
 - VP Events said that the Christmas Carnival is a mini version of Street Fest, since that one had a budget of \$70-80,000.
- VP Events said that this will be a big event and he will definitely need the ESAC members to be there.
- VP Events suggested the members to not miss it as this will be last major event of the calendar year.
- VP Events welcomed the members to give him suggestions on what they would like to see on the day.
 - VP Events suggested that they can have a Christmas-themed face painting and invite the family, who helped out with it during the Halloween event.

Mishika Sodhi left meeting at 8:30 PM.

7. DISCUSSION ITEMS

7.1 PAINT AND CHILL

SUBMITTED BY: Student-At-Large “Purnit Saini”

BLURB: My friend wants to host a drawing/painting session. She'll lead slightly but for the most part it's supposed to be a relaxing evening of getting to know others and paint. Maybe we can have food too. It can be a post-midterm relaxing event.

- Purnit explained that her friend would like to host an art event that will be more relaxing and an opportunity for people to socialize.
- VP Events said that a similar event was going to be hosted but it had to be cancelled because it costed too much.
- Purnit explained that people can draw what they want but her friend can also teach to draw certain things.
- Dipti asked if they can see what types of things her friend draws and who she is, so they can make sure that people are interested and sign up, and also answer questions if students ask about who the artist is and so on.
- VP Events shared his concerns that after midterms, there will be no people and then students are preparing for finals.
- VP Events said that if there is consensus, ESAC can pass the budget for it at their next meeting.
- Dipti offered Punit to sit down together and work on the art event plan.

7.2 “MIDTERMS ARE OVER!” PUBNIGHT

SUBMITTED BY: Student-At-Large “Purnit Saini”

- Purnit said that they can celebrate the end of midterms with a pub night.
 - VP Events said that Shaun can help them organize it.
- VP Events shared that he is tired with hosting three major events in the span of two months.
- President flagged that any pub night that SFSS hosts needs to be planned out at least one month in advance because:
 - They need to build a motion and have the funding approved it via the committee, which meets on a bi-weekly basis.
 - After the committee approval, a promotion plan needs to be created.
 - The promotion period will run for two weeks to make sure that the event is successful.

- President said that ESAC needs to give themselves at least 1-1.5 months in advance to prepare.
- President suggested that pub nights can be hosted for Valentine's Day and Saint Patrick's Day.
- VP Events agreed that more time is needed to plan out pub nights and said that 2 months will be needed.
- VP Events suggested that they can do something in January as a semester or season welcome pub night, since post-midterms is not a good time.
- Dipti added that pub nights need to be planned at least two months in advance and any other event at least six weeks because the SUB is getting busy and booking a space is not guaranteed.
- Dipti suggested that if anyone is bringing an event suggestion, they should develop an event plan beforehand, as it will help immensely.
- Nancy added that the social events can be themed.
 - For example, have color coordination, where people wearing red means that they are in a relationship. That way people will know who they can approach and what for.
- VP Events shared that the SFSS can host a similar Valentine's event to SFU's one in 2019, and possibly bring Bumble or another dating platform as a sponsor.

7.3 CHRISTMAS FUNDRAISING PACKAGES

SUBMITTED BY: Student-At-Large "Purnit Saini"

BLURB: We can make packages with different items in them (candy canes, teddy bear, chocolate, hot chocolate pack, etc. etc.) and have people fill out a form and maybe e-transfer to buy beforehand. They can pick them up on the day and whatever profit we make can go towards the Christmas fund Alev was talking about last meeting.

- Purnit explained that they can have three levels of packages, where each package will include more items than the former.
 - The first package can contain just chocolates, the second level will include candy canes, and the third one will include more items.
 - People can buy it for themselves or their friends.
 - can also be anonymous and be like a fun surprise for the individual coming to pick it up.
- VP Events said that they can use the 300 packages left from last year, which include toothpaste, condoms, candy, sticky notes, wipes, and more.
 - This will have the Society some funds and also make sure that the food items do not expire

- President agreed with VP Events that the leftovers need to be give out but they need to be “Christmas-ed” by adding candy canes and other Christmas items.
- Dipti said that for the past few years, the SFSS has been providing Christmas packages that are given to students who stay on campus during the Christmas period.
 - Dipti gave further details on how the packages were distributed to the students.
- Dipti suggested to speak to the Member Services Coordinators – Clubs to see how the food bank works and they can make use of it.
- Dipti suggested to keep the food packages as they have for the past few years and they can think of other ways.
- President clarified that there are two avenues:
 1. Provide stability to students, who stayed on campus.
 2. The idea Purnit has brought is more about gift giving.
- VP Events said that they can add Christmas cookies and other goods in the Welcome Packages to make them more Christmas-themed.
- VP Events said that they can ask donations for the packages, like \$2.00 each.
- Shruti said that besides adding more Christmas goods, they can decorate them with Christmas wrapping.
- Shruti suggested that if the SFSS goes through the care package route, the SFSS can partner Embark Sustainability, and possibly distribute food along with the care packages.
- Dipti suggested to start planning for the Christmas fundraising packages (Purnit’s idea) from now, since they will need to book tables in the SUB.
- VP Events said that if something like this will be happening, it needs to happen during the final season and before December 19th.
- Shruti asked if is it students to donate when taking the packages.
 - VP Events said they can make it mandatory for students to donate \$2.00 - \$3.00 dollars.

7.4 CHRISTMAS CARNIVAL

SUBMITTED BY: VP Events and Student Affairs “Vaibhav Arora”

- Discussed under ‘New Business’ item “Christmas Carnival”

8. ADJOURNMENT

8.1 MOTION ESAC 2022-11-01:06

Vaibhav / Helen

Be it resolved to adjourn the meeting at **8:37 PM**

CARRIED UNANIMOUSLY