1. CALL TO ORDER

Call to Order – 1:04pm

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh Úxwumixw (Squamish), Selíl̓witulh (Tsleil-Waututh), kʷikʷəƛ̓əm (Kwikwetlem) and q̓icə̓y̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Accessibility Committee Composition

VP Equity and Sustainability (Chair)..Sunghyun Choi
BPKSA Councillor (Vice-Chair)..Gurleen Grewal
Ex-Officio (Acting President)..Abhishek Parmar
PSSU Councillor ....Brydan Denis
DNA Councillor ....Aleksandra Partyka
GASSU Councillor ....Emilio Del Silva
Student At-Large ....Vacant
Student At-Large ....Vacant
Student At-Large ....Vacant
Student At-Large ....Vacant

3.2 Society Staff

Accessibility Coordinator ....Brianna Price
Accessibility Assistant ....Veronique West
Administrative Assistant ....Riane Ng

3.3 Guests

Role ....Vivian Ly
Role ....Cherry

3.4 Absents

PSSU Councillor ....Brydan Denis
GASSU Councillor ....Emilio Del Silva

4. CONSENT AGENDA

4.1 CONSENT AGENDA
Be it resolved to adopt the consent agenda by unanimous consent.
CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES – Accessibility Committee Minutes – MOTION AC 2022-12-12:01
Be it resolved to receive and file the following minutes:
- AC 2022-09-05

5. ADOPTION OF THE AGENDA
5.1 MOTION AC 2022-12-12:02
Sunghyun/Abhishek
Be it resolved to adopt the agenda as amended.
CARRIED AS AMENDED
- Add New Business item 6.1, 6.2, and 6.3

6. NEW BUSINESS
6.1 Accessibility Grant Application for DNA Food Vouchers Program - MOTION AC 2022-12-12:03
SUBMITTED BY: VP Equity and Sustainability "Sunghyun Choi"
Sunghyun/Gurleen
Whereas, parallel work sessions are helpful for disabled and neurodivergent students who struggle with executive dysfunction and other barriers to completing tasks such as homework, paperwork, job applications, and household chores.

Whereas, food has a direct impact on cognitive performance, and multiple studies have shown that access to adequate nutrition has a positive impact on the brain and correlates to increased productivity.

Be it resolved to continue supporting parallel work sessions for SFU DNA constituents by funding $600 food vouchers.
CARRIED UNANIMOUSLY

6.2 Accessibility Grant Application for ASL interpreter at the AGM - MOTION AC 2022-12-12:
SUBMITTED BY: VP Equity and Sustainability "Sunghyun Choi"
ATTACHMENT: SFSS Accessibility Grant Application - 2022 AGM
Sunghyun/Gurleen
Whereas. Two ASL interpreters join the Annual General Meeting from 4:30 pm to 9:30 pm to provide interpretation for Deaf members who attend.

Whereas, the Membership of the SFSS makes important decisions regarding the future organization. And this includes voting on policy motions, annual updates on the financial status of the Society.

Be it resolved to approve a $375 accessibility grant for two ASL interpreters.
CARRIED UNANIMOUSLY

6.3 Accessibility Grant Application for Study Hall CART - MOTION AC 2022-12-12: VP Equity and Sustainability "Sunghyun Choi"
SUBMITTED BY: VP Equity and Sustainability "Sunghyun Choi"
ATTACHMENT: Study Hall CART Accessibility Grant Application
Sunghyun/Gurleen
Whereas, hybrid Study Hall event where interested students can study together either in-person in the DNA Resource Centre or online.

Whereas, DNA provided CART Captioning during the first two weeks.

Be it resolved to approve a $1008 accessibility grant for 2 3-hour sessions of CART Captioning
CARRIED UNANIMOUSLY

7. **DISCUSSION ITEMS**
   7.1 Food Insecurity
   SUBMITTED BY: VP Equity and Sustainability "Sunghyun Choi"
   ATTACHMENT
   - Sunghyun shared that is working on food security projects with VP External and Community Affairs "Eshana Baran". One of the projects is on providing food vouchers.

   7.2 Meeting time and place for 2023
   SUBMITTED BY: VP Equity and Sustainability "Sunghyun Choi"
   ATTACHMENT:
   - A poll to decide the new meeting date for next year was sent out.
   - The committee has a preference for hybrid meetings.

   7.3 Accessibility Grant application review
   SUBMITTED BY: VP Equity and Sustainability "Sunghyun Choi"
   - Cherry and Vivian shared a proposal for their online event about mutual aid, community care, collective access, and collective liberation.
     - They shared the tentative date and time, potential activities, proposed agenda,

accessibility considerations, and finding requested.
o Proceeds will go to Masks4EastVan: https://linktr.ee/masks4eastvan

7.4 The grant application for the food vouchers
SUBMITTED BY: VP Equity and Sustainability "Sunghyun Choi"
ATTACHMENT:
- Skipped

8. ATTACHMENTS
8.1 SFSS Accessibility Grant Application - 2022 AGM
8.2 Study Hall CART Accessibility Grant Application

9.   ADJOURNMENT
9.1 MOTION AC 2022-12-12:03
Sunghyun/Gurleen
Be it resolved to adjourn the meeting at 1:49pm
CARRIED UNANIMOUSLY

**simon fraser
student society**

SFSS Accessibility Grant Application Form

The SFSS Accessibility Grant is used to **make events more accessible** or **implement accessibility projects**. These funds can be spent on:
- one-time purchases,
- accessibility services, and
- short-term accommodations.

When you apply for the grant, provide information on:
- the event or project you're organizing or attending,
- what accessibility services or funding is needed, and
- how much you expect it to cost.

You have two (2) choices on how to use the funds:
1. Receive services from one of our suggested service providers (You can either have SFSS pay these service providers directly, or pay them yourself and get reimbursed afterwards.)
2. Work with an external service provider and get reimbursed afterwards.

Please note that the SFSS requires at **least 10 working days (excluding submission and event day)** to process Accessibility Grant requests.

Retroactive reimbursements (submitting a request for funding **after** an event has happened) **are not possible**.

Please refer to the SFSS Accessibility Granting Guidelines for more information.

Please email your completed application or any questions to accessibility@sfss.ca

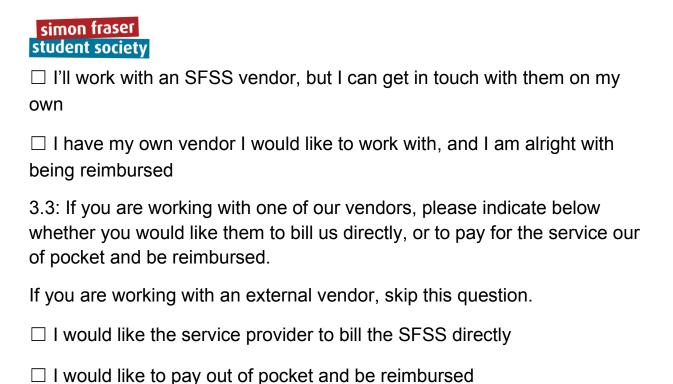## 1. Applicant Information
1.1: Basic Information

Name:	Student Number:

SFU e-mail:	Phone:

1.2: Our default method of responding back to you is by email. If there are any ways we can communicate with you in a more accessible way, please list them here.

2. EVENT/PROJECT INFORMATION

Fill in all that apply. If you are working on a project, enter relevant information under event headings. You can still submit an application if the location is unconfirmed.

2.1: Basic Information:

Date(s):	Location:
Start and End Times:	
Name of SFSS Group (if applicable):	
Name of Event or Project:	

2.2: I am requesting the accessibility supports:

☐ For an event I am organizing   ☐ For an event I am attending

☐ Other: _____   ☐ For a project I am working on

2.3: Please provide a brief description of the event or project. Include any barriers or concerns that you are trying to mitigate.

2.4: Please list any other groups that will be attending the event or working on the project. Include any guest speakers. (If some groups or guest speakers are unconfirmed, list them anyway)

3. ACCESSIBILITY GRANT REQUEST DETAILS

3.1: For event organizers: have you consulted the [Accessible Event Planning Checklist](#) to identify other aspects of your event that can be made more accessible?

☐ Yes

☐ No

☐ Not applicable

3.2: The SFSS [keeps a list of vendors we work with to provide accessibility services](#). If you work with one of our vendors, we will pay for the services directly, unless you would prefer to pay out of pocket and be reimbursed.

Please indicate below whether you'll be working with one of our vendors and whether you need our help getting in touch with them.

☐ I'll work with an SFSS vendor, and I need help getting in touch with them

☐ I'll work with an SFSS vendor, but I can get in touch with them on my own

☐ I have my own vendor I would like to work with, and I am alright with being reimbursed

3.3: If you are working with one of our vendors, please indicate below whether you would like them to bill us directly, or to pay for the service our of pocket and be reimbursed.

If you are working with an external vendor, skip this question.

☐ I would like the service provider to bill the SFSS directly

☐ I would like to pay out of pocket and be reimbursed

3.4: Please indicate the supports and services you will be requesting. For a list of suggested accommodations, refer to the Accessible Event Planning Checklist.

Please include documentation of the projected costs with your application. If you need multiple of one accommodation, write that under Extra Details.

Accommodation	Extra Details (optional)	Price
Total		Total price

4. ADDITIONAL DETAILS

4.1: Please list any additional accommodations you need to request:

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4.2: Please provide any other details you think may be relevant in considering this request.

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FOR OFFICE USE ONLY

PROCESSING TIMELINE

Date received by Accessibility Designated Assistant or Accessibility Committee	
Date reviewed by Accessibility Designated Assistant or Accessibility Committee	

DECISION

☐ Approved

☐ Not approved

ACCESSIBILITY COMMITTEE CHAIR

Name   Signature   Date

ADDITIONAL NOTES:

SFSS ACCESSIBILITY GRANT APPLICATION FORM

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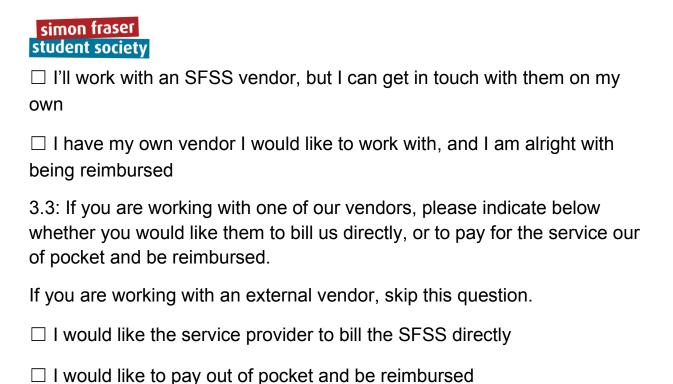## 1. APPLICANT INFORMATION
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PROCESSING TIMELINE

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Date reviewed by Accessibility Designated Assistant or Accessibility Committee	

DECISION

☐ Approved

☐ Not approved

ACCESSIBILITY COMMITTEE CHAIR

_____   _____   _____

 Name   Signature   Date

ADDITIONAL NOTES: