

1. CALL TO ORDER

Call to Order – 9:38 AM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and ḡícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Executive Committee Composition

President (Chair)	Helen Sofia Pahou
VP Internal and Organizational Development	
VP Finance and Services	Abhishek Parmar
VP University and Academic Affairs	Nicole Kirigin
VP External and Community Affairs	Eshana Baran
VP Equity and Sustainability	Rea Chatterjee
VP Events and Student Affairs	Vaibhav Arora

3.2 Society Staff

Board Organizer	Emmanuella Droko
Building Manager	John Walsh
Operations Organizer	Ayesha Khan
Administrative Assistant	Phanie Phan

3.3 Regrets

VP University and Academic Affairs	Nicole Kirigin
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3.4 Leave of Absence

VP Equity and Sustainability	Rea Chatterjee
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3.5 Guests

Transitional Manager	Sindhu Dharmarajah
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4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES- MOTION EXEC 2022-08-19:01

Be it resolved to receive and file the following minutes:

- EXEC 2022-07-08

5. ADOPTION OF THE AGENDA

5.1 MOTION EXEC 2022-08-19:02

VP Internal / Eshana

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED

- Add section 'Ratification of Regrets' for VP University and Academic Affairs "Nicole Kirigin".
- Add 'New Business' items:
 - Appointing Temporary Operations Organizer as Staff Liaison Officer (SLO)
 - Signing Authority for Temporary Operations Organizer
 - Hour of Work Survey Question Bank Approval

6. RATIFICATION OF REGRETS

6.1 MOTION EXEC 2022-08-19:03

Helen / Eshana

Be it resolved to ratify the regrets of Nicole Kirigin (VP University & Academic Affairs) for the August 19, 2022 Executive Committee Meeting.

CARRIED UNANIMOUSLY

7. NEW BUSINESS

7.1 Professional Development Sessions for the SFSS Operations Organizer "Ayesha Khan" - MOTION EXEC 2022-08-19:04

SUBMITTED BY: VP External and Community Affairs "Eshana Baran"

VP Internal / Helen

Whereas the Operations Organizer has requested formal project management training;

Whereas the Operations Organizer seeks to utilize Professional development funds to do so;

Whereas the course is 13 months long and costs \$5000 CAD in total;

Whereas, the Operations Organizer has not utilized professional development funds since their employment with the SFSS since starting in 2021;

Whereas these courses will better support the Operational Organizer in their position;

Be it resolved that the Operations Organizer attend formal project management training;

Be it further resolved that the Operations Organizer have the ability to continue these courses on their leave;

Be it further resolved that the Operations Organizer report back to the executive committee on their professional development courses once they come back from their leave.

CARRIED UNANIMOUSLY

- Discussed during the previous EXEC meeting.

7.2 SFSS Staff Laptop Purchases- MOTION EXEC 2022-08-19:05

SUBMITTED BY: VP External and Community Affairs “Eshana Baran”

Eshana / VP Internal

Whereas, some SFSS staff work in a hybrid schedules;

Whereas, there is a need to purchase a number of laptops for staff working outside of the Student Union Building;

Whereas, these laptops can be signed out by staff as needed;

Be it resolved to pass up to \$5000 to purchase laptops for the SFSS staff.

CARRIED UNANIMOUSLY

- Ayesha let the attendees know that there is a likelihood that a second request with a higher amount will be coming in later and will need to go to Council for approval.

7.3 Appointing Temporary Operations Organizer as Staff Liaison Officer (SLO) - MOTION EXEC 2022-08-19:06

SUBMITTED BY: President “Helen Sofia Pahou”

Eshana / VP Internal

Whereas the Operations Organizer, Ayesha Khan, is one of the Society’s Staff Liaison Officers (SLO) and is going on maternity leave;

Whereas the Society is in need of appointing another SLO who can assist the Society’s President (who is also an SLO) in tending to needs and working conditions of the Society’s unionized staff;

Whereas the Society is in need of appointing another SLO with a firm understanding of the functionality of collective agreements, and already holds respectable relationships with the Society’s Union (CUPE Locale 3338);

Be it resolved to appoint Sindhu Dharmarajah, the Society’s Temporary Operations Organizer, as a SLO for the Simon Fraser Student Society (SFSS);

Be it resolved to appoint Sindhu Dharmarajah, the Society's Temporary Operations Organizer, as a SLO for the Simon Fraser Student Society (SFSS);

Be it further resolved that Sindhu's duties as SLO commence immediately after appointment.

CARRIED UNANIMOUSLY

- No discussion was conducted.

7.4 Signing Authority for Temporary Operations Organizer - MOTION EXEC 2022-08-19:07

SUBMITTED BY: President "Helen Sofia Pahou"

Helen / Abhishek

Whereas all members of Union-Excluded Management have been given signing authority to the Society as a means to help Executives, with signing authority, expedite items needing signatures;

Whereas the Temporary Operations Organizer has been hired to fill in for the duration of the Operations Organizer's maternity leave;

Be it resolved to approve full signing authority for the Temporary Operations Organizer, Sindhu Dharmarajah, as a means to help the Society expedite any items that require signing authority.

CARRIED UNANIMOUSLY

- No discussion was conducted.

7.5 Hours of Work Survey Question Bank Approval - MOTION EXEC 2022-08-19:08

SUBMITTED BY: VP Internal and Organizational Development

VP Internal / Abhishek

Whereas the SFSS expanded operational hours for the Student Union Building (SUB) on a trial basis;

Whereas the SUB's operational hours impact both Staff and students;

Whereas questions have been curated to inquire about the working hours relating to SFSS staff;

Whereas questions have been curated to inquire about how often, and regularly, students use the SUB;

Be it resolved that the SFSS Executive approve the question bank curated for SFSS Staff to inquire about working hours;

Be it further resolved that the SFSS Executive approve the question bank curated towards the SFSS membership to inquire about the frequency of use of the SUB.

Be it further resolved that the SFSS Executive will forward the question bank to Council for the August 31st meeting.

CARRIED AS AMENDED

- Ayesha shared that once the motion is approved by the Executive, it will need to go to Council, so they can give consultation and make sure that the SFSS is collating the right information that will support SFSS' goal for the SUB.
- Ayesha said that the purpose is to make sure that the questions support the SFSS's case to expand to expand the SUB's operating hours into the 24-hour model.
- President pointed out that the question bank can be sent to the emergency Council meeting happening on August 24th instead of the August 31st one.
 - VP Internal shared that it will be better to go to the August 31st Council meeting, as it gives the Councillors more time to review the questions.
- John wanted to know if the survey to staff will be sent by CUPE or by the SFSS.
 - Ayesha said that the survey is created by CUPE and the employer (i.e. SFSS) and who sends it over is still being decided because if CUPE sends, it comes with better security but the SFSS will not have direct access to the data.
 - Ayesha clarified that CUPE will share the data with the SFSS regardless, so it only depends which way they choose to go.

8. DISCUSSION ITEMS

8.1 Purchasing CART

SUBMITTED BY: VP External and Community Affairs "Eshana Baran"

- VP External shared that in a conversation with a DNA staff they wanted to make meetings more accessible and CART was one of the options discussed.
- VP External shared that CART provides live captioning services for Zoom meetings with stream text with an approximate \$200/hour rate with preparation fee and the booking needs to happen two weeks in advance.
- VP Internal supports the idea, as Zoom auto captioning cannot transcribe accents well.
- VP Internal asked if anyone knows how CART handles and interacts with accents, quiet or loud speakers, and etc., as that affects how the transcription is picked up.
 - VP External will be following up with CART about it and let VP Internal know of their response.
- VP Finance shared that it will be beneficial to have a trial.

9. IN-CAMERA

9.1 MOTION EXEC 2022-08-19:09

Abhishek / VP Internal

Be it resolved to go in-camera for the remainder of the meeting.

CARRIED UNANIMOUSLY

- **Professional Development Requests for Excluded Management**
- **OT for Excluded Management**
- **De-escalation with Student Group Space Booking in SUB (Status Update Needed)**
- **Space Booking Policies for Executive/Council Review**

10. EX-CAMERA

10.1 MOTION EXEC 2022-08-19:10

Abhishek / VP Internal

Be it resolved to go ex-camera.

CARRIED UNANIMOUSLY

11. ADJOURNMENT

11.1 MOTION EXEC 2022-08-19:11

Abhishek / Vaibhav

Be it resolved to adjourn the meeting at 10:38 AM

CARRIED UNANIMOUSLY