

## 1. CALL TO ORDER

Call to Order – 3:06pm

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Sk<sup>w</sup>xwú7mesh Úxwumixw (Squamish), Selííwitulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwikwetlem) and qícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Governance Committee Composition

VP Internal and Organizational Development (Chair).....	
Ex-Officio.....	Helen Sofia Pahou
VP Finance and Services.....	Abhishek Parmar
Mathematics Councillor.....	Ben Tischler
Psychology Councillor (Vice-Chair).....	Mark Giles
Society of Arts and Social Sciences Councillor.....	Hilary Tsui

### Society Staff

Policy Research & Community Affairs Coordinator.....	Beaty Omboga
Administrative Assistant.....	Riane Ng

## 4. CONSENT AGENDA

### 4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

**CARRIED UNANIMOUSLY**

#### 4.1.1. MATTERS ARISING FROM THE MINUTES-Governance Committee

**Minutes- MOTION GOV 2022-06-06:01**

Be it resolved to receive and file the following minutes:

- GOV 2022-03-15
- GOV 2022-05-23

**5. ADOPTION OF THE AGENDA**

**5.1 MOTION GOV 2022-06-06:02**

**Abhishek/Ben**

Be it resolved to adopt the agenda as presented:

**CARRIED UNANIMOUSLY**

**6. PRESENTATION**

**6.1 Governance Annual Plan (2022-23)**

**SUBMITTED BY:** VP Internal and Organizational Development

**ATTACHMENT:** Governance Annual Plan 2022-23

- VPOID presented the annual plan to the committee and explained the areas they will be working on.
- Policy review and reconciliation are currently a year overdue.
  - VPIOD presented the policies that need to be reviewed based on its urgency and the key concepts the committee should keep in mind while reviewing.
- She discussed priorities for policy amendments and highlighted the importance of ensuring policies are compatible with current structure.
  - Overall need to update outdated language, grammar, accessible language, and create missing policies.
- A tentative timeline for bylaw review and updates was given, along with specific bylaws to start reviewing.

**7. DISCUSSION ITEMS**

### **7.1 Electronic Voting: Review from 2021**

**SUBMITTED BY:** VP Internal and Organizational Development

**BLURB:** Tracking down old governance working group files over e-voting.

- VPIOD found a software compatible with zoom called “ElectionBuddy”.
  - It has a paid subscription, tracks votes and email tech support.
  - “ElectionBuddy” is also used by many unions and associations.
- Policy Research & Community Affairs Coordinator suggested making a research request. She also shared a document on electronic voting tool that is currently being used by other student unions.
  - The committee discussed “Simply Voting”, a secure voting software used by over 4000 institutions.
- The committee will need to look into policy change and possibly a bylaw amendment to ensure council can use online electronic voting tools.
- VPIOD discussed the importance and priority of this item. She recommended keeping the issue within the committee rather than creating a working group in order to stay accountable.

### **7.2 Policy Review: Check-In**

**SUBMITTED BY:** VP Internal and Organizational Development

**BLURB:** Status on policy review. Policies requiring fixes, which policy(ies) are ready to be submitted as Notice(s) of Motion at Council.

- VPIOD shared the changes she made and issues she noticed while reviewing policies.
- Policy updates that are ready to be put through a notice of motion can start being drafted.
- VP Finances and Services mentioned checking the responsibilities of roles, some may be improperly allocated. There are also minor typos to look out for such as changing “VP Finances” to “VP Finances and Services”.

- Mathematic Councilor mentioned IEC-9(5) needs to be changed so that bylaws are followed and that terminology needs to be updated to match wording in the bylaws.
- The committee discussed many specific policies and the issues regarding them.
  - There are many issues regarding accessible language and grammar.
  - Overall, policies are very outdated and inconsistent with bylaws.
- VPIOD discussed campaigning policies and clarifying online campaigning rules after the campaign period closes. She also mentioned adding definitions for active versus passive campaigning and clarifying use of society resources.
- Policy Research & Community Affairs Coordinator requested that the committee send the exact wording of a policy change to her if council revises the wording.

### **7.3 Campaigning Policies Review**

**SUBMITTED BY:** VP Internal and Organizational Development

**BLURB:** Finishing up the campaigning policy review of past governance committee. Review of: online campaigning, passive campaigning, slates.

- VPIOD highlighted areas in the document that should be updated and added comments on slates. She asked the committee to review and share their feedback on the campaign policies document.

### **7.4 AGM: Bylaw Review**

**SUBMITTED BY:** VP Internal and Organizational Development

**BLURB:** Reviewing and recommending changes to the bylaws for the Fall AGM.

- VPIOD mentioned that the committee will be walking through the bylaws at the next Governance meeting and delegating tasks.

- There are many words that need to be striked out and grammar issues to resolve.
- She is aiming for the bylaw review to be completed by early to mid-July.

## **8. ATTACHMENTS**

**8.1** Governance Annual Plan 2022-23

## **9. ADJOURNMENT**

**9.1 MOTION GOV 2022-06-06:03**

**Abhishek/Ben**

Be it resolved to adjourn the meeting at 4:31pm

**CARRIED UNANIMOUSLY**