

1. CALL TO ORDER

Call to Order – 3:04pm

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Sk̓wx̓wú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwikwetlem) and qícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Governance Committee Composition

VP Internal and Organizational Development (Chair).....	
Ex-Officio.....	Helen Sofia Pahou
VP Finance and Services.....	Abhishek Parmar
Mathematics Councillor.....	Ben Tischler
Psychology Councillor (Vice-Chair).....	Mark Giles
Society of Arts and Social Sciences Councillor.....	Hilary Tsui

3.2 Society Staff

Policy Research & Community Affairs Coordinator.....	Beaty Omboga
Administrative Assistant.....	Riane Ng

3.3 Absent

Ex-Officio.....	Helen Sofia Pahou
Policy Research & Community Affairs Coordinator.....	Beaty Omboga
Administrative Assistant.....	Riane Ng

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES-Governance Committee Minutes- MOTION GOV 2022-07-11:01

Be it resolved to receive and file the following minutes:

- GOV 2022-07-04

5. ADOPTION OF THE AGENDA

5.1 MOTION GOV 2022-07-11:02

VP Internal/Ben

Be it resolved to adopt the agenda as amended:

CARRIED AS AMENDED

- Add items 7.4 and 7.5

6. NEW BUSINESS

6.1 Council Recommendation: Housekeeping and Procedural Changes to R-10 - MOTION GOV 2022-07-11:03

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

VP Internal/Ben

Be it resolved that Governance Committee recommends the following updates and changes to R-10 of Council Policies:

HOUSEKEEPING AND PROCEDURAL CHANGES TO R-10

Whereas there are several minor errors in R-10 that require correction as they result in the policy being unclear and potentially incorrectly applied by future councils

Whereas there are several procedural errors in R-10 that are relatively

minor in nature which should be corrected to ensure that our procedures are consistent with policy

Be it resolved to amend R-10.2 by striking the word “Committee” in R-10.2(a)

Be it further resolved to amend R-10.3 by adding a section (c) that reads: (c) list a record of who voted in favour, and against or abstained on a motion, or if a motion passes unanimously.

Be it further resolved to amend R-10.5 by striking “Council designate” and replacing it with “designate”

Be it further resolved to amend R-10.5(a) by adding the word “The” to the front of the policy

Be it further resolved to amend R-10.5(b) by striking “byCouncil” and replacing it with “by Council”

CARRIED UNANIMOUSLY

6.2 Council Recommendation: Housekeeping Changes to R-12 - MOTION GOV 2022-07-11:04

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

Ben/Abhishek

Be it resolved that Governance Committee recommends the following updates and changes to R-12 of Council Policies:

HOUSEKEEPING CHANGES TO R-12

Whereas R-12 of Council Policies requires a minor fix to remove a typo

Be it resolved to amend R-12.2 by striking “or Council”

CARRIED UNANIMOUSLY

**6.3 Council Recommendation: Housekeeping Changes to R-15 - MOTION
GOV 2022-07-11:05**

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

VP Internal/Ben

Be it resolved that Governance Committee recommends the following updates and changes to R-15 of Council Policies:

HOUSEKEEPING CHANGES TO R-15

Whereas there is a minor typo that should be corrected in R-15 for clarity;

Whereas there is also an outdated line in R-15 referencing benefits members of the board used to receive under an old version of the stipend structure;

Be it resolved to amend R-15.3 by striking the words “Travel reimbursement doesnot count towards the \$600 transportation allowance.”

Be it further resolved to amend R-15.3(b) by striking “mail” and replacing it with “meal.”

CARRIED UNANIMOUSLY

**6.4 Recommendation to Council: Housekeeping Changes to SO-2 -
MOTION GOV 2022-07-11:06**

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

Ben/Abhishek

Be it resolved that Governance Committee recommends the following

updates and changes to SO-2 of Council Policies:

HOUSEKEEPING CHANGES TO SO-2

Whereas there are several minor typos that should be corrected in SO-2 for clarity;

Whereas these typos should be corrected as they are still referencing the old governance model, rather than the new governance model;

Be it resolved to amend SO-2.3 by striking “Councilcommittee” and replacing it with “Council committee.”

Be it further resolved to amend SO-2.13 by striking “in camera” and replacing it with “in-camera.”

Be it further resolved to amend SO-2.14(a) by striking “Each director” and replacing it with “Each member of council.”

Be it further resolved to amend SO-2.14(b) by striking “director” and replacing it with “member of council.”

CARRIED UNANIMOUSLY

6.5 Recommendation to Council: Procedural and Housekeeping Changes to SO-3 - MOTION GOV 2022-07-11:07

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

Ben/VP Internal

Be it resolved that Governance Committee recommends the following updates and changes to SO-3 of Council Policies:

PROCEDURAL AND HOUSEKEEPING CHANGES TO SO-3

Whereas there are procedural issues in SO-3 that do not reflect established practice, in that the executive committee has not met weekly since the new governance model change;

Whereas there are minor housekeeping issues that also need to be addressed within SO-3, to ensure that SO-3 can be clearly interpreted by Council;

Be it resolved to amend SO-3.2 by striking “inthe” and replacing it with “in the.”

Be it further resolved to amend SO-3.3 by striking “inbetween” and replacing it with “in between.”

Be it further resolved to amend SO-3.5 by striking “specificportfolios” and replacing it with “specific portfolios.”

Be it further resolved to strike SO-3.10 and replace it with:

3.10. The Committee shall meet in-person or electronically, at the call of the Chair. The Chair may call a meeting where a notice of two working days has been provided.

Be it further resolved to amend the "Composition" section of SO-3 by adding in a new point 5 that reads "[Non-voting] Building Manager" and renumbering accordingly

CARRIED AS AMENDED

- Strike the word “further” from the first be it resolved clause
- Include “Be it further resolved to amend the "Composition" section of SO-3 by adding in a new point 5 that reads "[Non-

voting] Building Manager" and renumbering accordingly"

6.6 Governance Subcommittee: SO-5.1 - MOTION GOV 2022-07-11:08

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: SO-5.1

VP Internal/Ben

Whereas Governance Committee, under section 5.6, outlines the power of the committee to strike sub-committees;

Whereas Governance Committee may delegate its power to sub-committees;

Whereas under section 5.3 of the Governance Committee's terms of reference outlines powers to "Review appeals or questions regarding the interpretation and application of the Society's constitution, By-Laws, and policies, except those specifically reserved for other committees of the Society.";

Be it resolved to delegate the powers presiding at Governance Committee under section 5.3 to strike the subcommittee "SO-5.1: Governance Appeals Committee."

Be it further resolved that Governance Committee approves and adopts SO-5.1 as attached in the document "SO-5.1."

CARRIED UNANIMOUSLY

6.7 Recommendation to Council: Housekeeping Changes to MGP-1 - MOTION GOV 2022-07-11:09

SUBMITTED BY: Mathematics Councillor "Ben Tischler"

Ben/Abhishek

Be it resolved that Governance Committee recommends the following

updates and changes to MGP-1 of Member Service and Groups Policies:

HOUSEKEEPING CHANGES TO MGP-1

Whereas there is a minor error in MGP-1;

Be it resolved to amend MGP-1.3(a) by striking “SFU SFSS Members” and replacing it with “SFSS Members” and fix the indenting throughout the policy.

CARRIED UNANIMOUSLY

6.8 Recommendation to Council: Procedural and Housekeeping Changes to MGP-4 - MOTION GOV 2022-07-11:10

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

Ben/Abhishek

Be it resolved that Governance Committee recommends the following updates and changes to MGP-4 of Member Service and Groups Policies:

PROCEDURAL AND HOUSEKEEPING CHANGES TO MGP-4

Whereas there are several minor spelling errors in MGP-4

Whereas there is also a procedural ambiguity that exists in MGP-4.25 regarding the procedure for the suspension of student unions.

Be it resolved to amend MGP-4.21 by striking “The Council” and replacing it with “Council.”

Be it resolved to amend MGP-4.23 by striking “The Council” and replacing it with “Council.”

Be it resolved to amend MGP-4.25 by striking “The Council” and replacing it with “Council.”

Be it resolved to amend MGP-4.25 by adding a new section (a) that reads:

(a) Council may do so by a motion requiring a 2/3rds majority vote of members in attendance at the Council Meeting. Such a motion shall require three (3) weeks notice to Council

Be it resolved to amend MGP-4.26(d) by striking “VP Finance” and replacing it with “VP Finance and Services.”

CARRIED UNANIMOUSLY

6.9 Recommendation to Council: Housekeeping Change to IEC-1 - MOTION GOV 2022-07-11:11

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

Ben/Abhishek

Be it resolved that Governance Committee recommends the following updates and changes to IEC-1 of Elections and Referenda Policies:

IEC-1: HOUSEKEEPING CHANGE

Whereas IEC-1(13) currently makes reference to “Executive Board” members

Whereas the SFSS now refers to those members as “Executive Officers”

Be it resolved to amend IEC-1(13) by striking IEC-1(13)(a) and replacing it with:

a. The Chief Commissioner shall receive a stipend equivalent to that of an

Executive Officer.

Be it further resolved to amend IEC-1(13) by striking IEC(1)(13)(b) and replacing it with:

- a. Electoral Commissioners shall receive a stipend equivalent to that of half an Executive Officer.

CARRIED UNANIMOUSLY

6.10 Recommendation to Council: P-1 Housekeeping Fixes - MOTION GOV 2022-07-11:12

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: P-1 Fixes

Abhishek/Ben

Be it resolved that Governance Committee formally recommends to Council the following changes to the Privacy and Information Management Policies:

PRIVACY AND INFORMATION MANAGEMENT POLICIES HOUSEKEEPING FIXES

Whereas there are numerous formatting issues in P-1;

Whereas these formatting issues should be fixed to standardized them with the rest of the Privacy and Information Management Policies;

Be it resolved that Council approves the following changes to P-1, as attached in "P-1 fixes".

CARRIED UNANIMOUSLY

6.11 Recommendation to Council: P-3 Housekeeping Fixes - MOTION GOV 2022-07-11:13

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

ATTACHMENT: P-3 Fixes

Ben/Abhishek

Be it resolved that Governance Committee recommends the following updates and changes to P-3 of Privacy and Information Management Policies:

P-3 HOUSEKEEPING FIXES

Whereas there are several minor housekeeping and numbering changes required in P-3;

Whereas these minor issues should be fixed to ensure clarity within P-3;

Be it resolved that council approves the changes to P-3 outlined in the attached document “P-3 Fixes”

CARRIED UNANIMOUSLY

**6.12 Recommendation to Council: P-4 Housekeeping Fixes - MOTION GOV
2022-07-11:14**

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

ATTACHMENT: P-4 Fixes

VP Internal/Ben

Be it resolved that Governance Committee recommends the following updates and changes to P-4 of Privacy and Information Management Policies:

P-4 HOUSEKEEPING FIXES

Whereas there are several minor housekeeping and numbering changes required in P-4;

Whereas these minor issues should be fixed to ensure clarity within P-4;

Be it resolved that council approves the changes to P-4 outlined in the attached document “P-4 Fixes”

CARRIED UNANIMOUSLY

6.13 Recommendation to Council: P-5 Housekeeping Fixes - MOTION GOV 2022-07-11:15

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

ATTACHMENT:

Ben/VP Internal

Be it resolved that Governance Committee recommends the following updates and changes to P-5 of Privacy and Information Management Policies:

P-5 HOUSEKEEPING FIXES

Whereas there are several minor housekeeping changes required in P-5;

Whereas these minor issues should be fixed to ensure clarity within P-5;

Be it resolved to amend P-5(4) by striking the words “report concerns” and replacing it with “report their concerns”

Be it further resolved to amend P-5(5) by striking the word “person” and replacing it with “personal”

CARRIED UNANIMOUSLY

6.14 Recommendation to Council: Empty Page Removal in Privacy and Information Management Policy” - MOTION GOV 2022-07-11:16

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

ATTACHMENT:

VP Internal/Ben

Be it resolved that Governance Committee recommends the following updates and changes to Privacy and Information Management Policies:

EMPTY PAGE REMOVAL IN PRIVACY AND INFORMATION MANAGEMENT POLICY

Whereas there are several empty pages in the Privacy and Information Management Policy that contain no policy language within them

Whereas these pages should be removed to ensure that the policy is the appropriate length

Be it resolved to amend the Privacy and Information Management Policy by removing all empty pages

CARRIED

- **In Favour (3):** VP Internal (VP Internal and Organizational Development), Mark Giles (Psychology), and Hilary Tsui (Society of Arts and Social Sciences)
- **Abstentions (2):** Ben Tischler (Mathematics) and Abhishek Parmar (VP Finance)

6.15 Recommendation to Council: Changes to OTP-2 - MOTION GOV 2022-07-11:17

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: OTP-2 Updates

VP Internal/Abhishek

Be it resolved that Governance Committee formally recommends the following changes to Orientation and Retention (OTP-2):

LOGISTICAL UPDATES TO OTP-2: NEW COUNCIL ORIENTATION

Whereas substantive changes are required to the current Orientation and Retention Policies: New Council Orientation (OTP-2);

Whereas Council Orientation should be distinguished from Executive Orientation in policy given their natures;

Whereas there are numerous grammar, formatting, and numbering errors as well;

Be it resolved that Council approves and adopts the changes to OTP-2 as attached.

CARRIED UNANIMOUSLY

6.16 Recommendation to Council: Adoption of “OTP-3: INCOMING EXECUTIVE OFFICERS” - MOTION GOV 2022-07-11:18

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: New OTP-3

VP Internal/Ben

Be it resolved that Governance Committee formally recommends to Council to adopt the following changes to the Orientation and Retention Policies (OTP):

ADOPTION OF “OTP-3: INCOMING EXECUTIVE OFFICERS”

Whereas the current Orientation and Retention Policies are outdated;

Whereas the current Orientation and Retention Policies are insufficient in preparing incoming executive officers for their roles;

Whereas further and more rigorous training is required for incoming executives to ensure the Society continues to operate optimally during transitional periods;

Be it resolved that Council adopts the proposed addition of “OTP-3: Incoming Executive Officers” as attached;

Be it further resolved that Council approves the renumbering of the Orientation and Retention Policies from OTP-3 onwards.

CARRIED UNANIMOUSLY

7. DISCUSSION ITEMS

7.1 Policy Review: Check-In

SUBMITTED BY: VP Internal and Organizational Development

- The committee discussed drafting retail policies, changes to the policy manual, and passing policies at the AGM.

7.2 Bylaw Review

SUBMITTED BY: VP Internal and Organizational Development

- The committee discussed the bylaws they reviewed and their recommended updates.

7.3 Discord Management Policies for SFSS Groups

SUBMITTED BY: VP Internal and Organizational Development

- There have been ongoing issues on SFSS Discord servers related to bullying or non-SFU students joining.
- SFSS currently does not have many policies regarding online space management.
 - The committee discussed enforcing a few policies or guidelines to ensure consistency across servers, while still allowing each

group's autonomy.

- E.g. Policies regarding Discord-held elections.

7.4 Council Refer – CCBC Terms of References

- The committee discussed renumbering, rewording, and adding sections in the terms of reference that states CCBC can start an investigation if council directs them to do so.
- Mathematics Councillor “Ben Tischler” recommended amending how CCBC starts investigation:
 - Council or another committee recommends CCBC to start and investigation. CCBC can then choose to accept or decline the request.

7.5 Communications Policies

- The committee will be reviewing communications policies next, they went over what the policies address and its importance.
- They also discussed how to approach policy review with R-5 in mind.

8. ATTACHMENTS

8.1 SO-5.1

8.2 P-1 Fixes

8.3 P-3 Fixes

8.4 P-4 Fixes

8.5 OTP-2 Updates

8.6 New OTP-3

9. ADJOURNMENT

9.1 MOTION GOV 2022-07-11:19

VP Internal/Ben

Be it resolved to adjourn the meeting at 4:49pm

CARRIED UNANIMOUSLY