

1. CALL TO ORDER

Call to Order – 3:05pm

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəy̓əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəł̓əm (Kwikwetlem) and ḡícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Governance Committee Composition

VP Internal and Organizational Development (Chair).....
Ex-Officio Helen Sofia Pahou
VP Finance and Services Abhishek Parmar
Mathematics Councillor Ben Tischler
Psychology Councillor (Vice-Chair) Mark Giles
Society of Arts and Social Sciences Councillor Hilary Tsui

3.2 Society Staff

Policy Research & Community Affairs Coordinator Beaty Omboga
Administrative Assistant Riane Ng

3.3 Absents

Policy Research & Community Affairs Coordinator Beaty Omboga

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

**4.1.1. MATTERS ARISING FROM THE MINUTES-Governance Committee
Minutes - MOTION GOV 2022-08-08:01**

Be it resolved to receive and file the following minutes:

- GOV 2022-07-18

5. ADOPTION OF THE AGENDA

5.1 MOTION GOV 2022-08-08:02

VP Internal /Abhishek

Be it resolved to adopt the agenda as amended:

CARRIED AS AMENDED

- Add discussion item 7.4 “Complaints Policy”

6. NEW BUSINESS

**6.1 RECOMMENDATION TO COUNCIL: COMMUNICATIONS POLICIES:
HOUSEKEEPING CHANGES - MOTION GOV 2022-08-08:03**

SUBMITTED BY: VP Internal and Organizational Development

VP Internal /Ben

Be it resolved that Governance Committee formally recommends Council to approve the following changes to the Communications Policies:

COMMUNICATIONS POLICIES: HOUSEKEEPING CHANGES

Whereas the current Communications Policies continuously refer to Council as “the Council”;

Whereas it has been standard practice to refer to the decision-making body of the SFSS as “Council”;

Whereas there is also a minor numbering error in CMP-6.3, where CMP-6.3(f) is incorrectly numbered as CMP-6.3(g)

Be it resolved to strike all occurrences of “the Council” and replace it with

Council.

Be it further resolved to amend CMP-6.3 by renumbering 6.3(g) as 6.3(f).

CARRIED UNANIMOUSLY

**6.2 RECOMMENDATION TO COUNCIL: APPEALS PROCESS FOR
INAPPROPRIATE ADVERTISING - MOTION GOV 2022-08-08:04**

SUBMITTED BY: VP Internal and Organizational Development

Abhishek/Ben

Be it resolved that Governance Committee formally recommends Council to approve the following changes to the Communications Policies:

APPEALS PROCESS FOR INAPPROPRIATE ADVERTISING

Whereas the appeals process for inappropriate advertisement is unclear under CMP-2;

Whereas relevant staff are not defined in the appeal process;

Whereas appeals of determination seem to be escalated immediately to Council according to CMP-2.2(a);

Be it resolved to strike CMP-2.2(a) and replace it with:

2.2 (a) All appeals to any such determination shall be directed to Member Services Advisory Committee. If the appeal is dismissed by Member Services Advisory Committee after the review of the case, a final written appeal may be submitted to Council.

Be it further resolved to strike CMP-2.2 and replace it with:

2.2 Relevant staff, as determined by the Communications Coordinator alongside with the President, shall establish a panel of at minimum, three relevant staff members, and make the determination of what constitutes excessive or inappropriate advertising. The decision of the panel must be

submitted in writing to the parties involved.

CARRIED UNANIMOUSLY

6.3 RECOMMENDATION TO COUNCIL: DIGITAL CAMPAIGNING DURING VOTING PERIOD - MOTION GOV 2022-08-08:05

SUBMITTED BY: VP Internal and Organizational Development

VP Internal /Abhishek

Be it resolved that Governance Committee formally recommends Council to approve the following changes to the Election Referenda Policies:

DIGITAL CAMPAIGNING DURING VOTING PERIOD

Whereas past practice for online campaigning during Executive Committee elections had been unclear;

Whereas online campaigning is a key asset for electoral success;

Whereas there are clear policies about physical campaigning literature, but less so for online campaigning materials;

Whereas the policy gaps pertaining to digital campaigning materials allow room for unfair campaigning advantages;

Be it resolved to add an additional section 15 to C-4, "Approval of Campaigning Materials", to read as the following:

CP-4 (15) Campaigning literature and campaigning material shall be removed by voting period. Regarding digital campaign materials, removal may entail:

- (a) a permanent deletion from social media platforms used for campaigning,
- (b) a temporary archival or deactivation, un-listing, or privatization, of platforms,
- (c) a temporary un-publishing of websites that are tied to the campaign until

the announcement of the elections results.

CARRIED AS AMENDED

- Strike “Communication Policies” and replace it with “Election Referenda Policies” in the first be it resolved clause

6.4 RECOMMENDATION TO COUNCIL: CORPORATE RECORDS REPOSITORY ORGANIZATIONAL CHANGES - MOTION GOV 2022-08-08:06

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: CIP-1 role synchronization

Mover/Seconder

Be it resolved that Governance Committee formally recommends Council to approve the following changes to the Communications Policies:

CORPORATE RECORDS REPOSITORY ORGANIZATIONAL CHANGES

Whereas the current copy of the CIP-1, “ Corporate Records Repository” is not consistent with Society Staff or Council’s roles;

Whereas CIP-1 makes references to role that no longer exist;

Whereas CIP-1 is not representative of the roles and responsibilities outlined for the Society;

NOT CARRIED

- Died on the floor because the motion was incomplete

6.5 RECOMMENDATION TO COUNCIL: CORPORATE RECORDS UPDATES - MOTION GOV 2022-08-08:07

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: CIP housekeeping updates

Ben/VP Internal

Be it resolved that Governance Committee formally recommends Council to approve the following, changes to the Communications Policies:

CORPORATE RECORDS UPDATES

Whereas the SFSS Corporate Records Policies are outdated and not reflective of the governance model we currently have;

Whereas there are numerous errors in the Corporate Records policies regarding referring to staff roles incorrectly;

Be it resolved that Council approves the outlined changes in the document attached, “CIP housekeeping updates”

CARRIED AS AMENDED

- Strike “Communication Policies” and replace it with “Corporate Records Policies” in the first be it resolved clause

7. DISCUSSION ITEMS

7.1 FP-9 RRSP Issue

SUBMITTED BY: VP Internal and Organizational Development

- The committee discussed the use of checks and EFTs for RRSP.
- VP Finance and Services “Abhishek Parmar” will discuss the issue with Finance Coordinator “Kurt Belliveau” and report back to the committee.

7.2 FP-10 Expense Authorization Issue

SUBMITTED BY: VP Internal and Organizational Development

- The committee discussed changes that need to be made to FP-10.
- They will discuss the next steps with the finance department.

7.3 “Society Standards Policies” – Communications Policies

SUBMITTED BY: VP Internal and Organizational Development

- VPIOD mentioned how the Society Standards Policies lack clarity and an explanation of its purpose.

7.4 Complaints Policy

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENTS: Complaints-Policy-Dec-2016_1 and Treatment-of-Members

- Complaints policy printed under “SFSS Board Policy”, it is from an

older governance model. It also mentions “CEO”, a position which no longer exists.

- VPIOD suggested updating the complaints policy soon. She will discuss with Beaty about the next steps.

8. ANNOUNCEMENTS

8.1 FALL 2022 GOV MEETING SCHEDULING

BLURB: <https://lettucemeet.com/l/b1wZg> Fill out the lettucemeet with your general availability by September 1, 2022.

9. ATTACHMENTS

9.1 CIP-1 role synchronization

9.2 CIP housekeeping updates

9.3 Complaints-Policy-Dec-2016_1

9.4 Treatment-of-Members

10. ADJOURNMENT

10.1 MOTION GOV 2022-08-08:08

VP Internal /Ben

Be it resolved to adjourn the meeting at 3:52pm

CARRIED UNANIMOUSLY