

1. CALL TO ORDER

Call to Order – 5:07pm

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəy̓əm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəł̓əm (Kwikwetlem) and ǰícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Governance Committee Composition

VP Internal and Organizational Development (Chair).....	
Ex-Officio.....	Helen Sofia Pahou
VP Finance and Services.....	Abhishek Parmar
Mathematics Councillor.....	Ben Tischler
Psychology Councillor (Vice-Chair).....	Mark Giles
Society of Arts and Social Sciences Councillor.....	Hilary Tsui

3.2 Guests

VP University and Academic Affairs.....	Nicole (Nikki) Kirigin
Computing Science Councillor	Shariq Ashan

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED UNANIMOUSLY

4.1.1. MATTERS ARISING FROM THE MINUTES - MOTION GOV 2022-11-18:01

Be it resolved to receive and file the following minutes:

- GOV 2022-10-28

5. ADOPTION OF THE AGENDA

5.1 MOTION GOV 2022-11-18:02

VP Internal/Ben

Be it resolved to adopt the agenda as presented.

CARRIED AS AMENDED

- Add New Business Items 6.4, 6.4, 6.6, 6.7, 6.8, and 6.9

- Add Section 11 and Discussion Item 11.1 “Letter of Expectations”

6. NEW BUSINESS

6.1 CCBC TERMS OF REFERENCE APPROVAL BASED ON COUNCIL REFERRAL- MOTION GOV 2022-11-18:03

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: SO4- CCBC

VP Internal/Ben

Be it resolved that Governance Committee approves and recommends to Council to adopt:

CCBC Terms of Reference Safeguards

Whereas Council has tasked Governance Committee on July 6, 2022 to make amendments to CCBC's terms of reference;

Whereas these changes have long been completed by the committee but has been stalled waiting for external feedback, that to this date has not been received or communicated to Governance committee;

Whereas these amendments are five months outstanding;

Whereas there is no SO-4, and establishing CCBC as SO-4 will reduce issues with renumbering;
Be it resolved that Council adopts the revised CCBC terms of reference as attached.

CARRIED UNANIMOUSLY

6.2 SPACE OVERSIGHT COMMITTEE COMPOSITION CHANGE - MOTION GOV 2022-11-18:04

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: SPOC Composition Change

VP Internal/Ben

Be it resolved that Governance Committee approves and recommends to Council to adopt:

Space Oversight Committee Composition Change

Whereas concerns were raised regarding the composition of the Space Oversight Committee by numerous members regarding the applicability of portfolios on the committee;

Whereas the committee has been unable to meet for the majority of the year as the President did not call the committee, which led to the chair of the committee being elected 5 months in to the year;

Whereas committees that have established chairpersons have a better likelihood of meeting regularly;

Whereas the Executive portfolio most suited to take on the chairperson role in accordance with Bylaw 7(11)(h) is the VP Internal and Organizational Development;

Whereas the VP Internal and Organizational Development oversees Society records with the inclusion of contracts and leases;

Be it resolved to strike "[Chairperson] Executive Officer" in composition and replace it with "[Chairperson] VP Internal and Organizational Development"

CARRIED UNANIMOUSLY

6.3 MEMBERS TREATMENT PROTOCOL UPDATES AND APPROVAL - MOTION GOV 2022-11-18:05

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: MSGP-7: Members Treatment Protocol

VP Internal/Ben

Be it resolved that Governance Committee approves and recommends to Council to adopt:

MSGP-7: Members Treatment Protocol

Whereas the SFSS has outdated members treatment and complaints policies;

Whereas Governance Committee has prepared a more holistic and updated copy of these policies;

Whereas it is key that the SFSS respects due process and confidentiality;

Whereas this policy amendment has been stalled four months waiting for external feedback, that to this date has not been received or communicated to Governance committee;

Be it resolved that Council adopts "MSGP-7: Members Treatment Protocol" as attached.

CARRIED UNANIMOUSLY

6.4 Recommendation to Council: Referenda Question #1 - MOTION GOV 2022-11-18:06

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: Spring 2023 Referenda

VP Internal/Ben

Be it resolved that Governance committee approves and recommends to Council the following motions to be added to the Spring 2023 Referenda:

Grammar Error, Typographical Error, and Reference Corrections in By-Laws

Whereas there have been numerous changes to By-Law passed at the October 26th, 2020 and October 27th, 2021 AGMs;

Whereas minor typographical errors, grammar errors, and errors in by-law referencing have been found after a thorough review of the By-Laws;

Be it resolved that the Society approve the following changes to the SFSS By-Laws:

Amend By-Law 2(8) to read “An Associate Member is in good standing if they have paid the Society fees and any Society fines and penalties.”

Amend By-Law 4(3)(d) by replacing “Vice-President Finance’s” with “Vice-President Finance and Services”

Amend By-Law 4(4) by replacing “By-Law 4(1) [a]-[f]” with “By-Law 4(3) [a]-[f]”

Amend By-Law 6(11)(a) by replacing “the Council” with “Council”

Amend By-Law 7(2) by replacing “the Council” with “Council”

Amend By-Law 7(4) by replacing “the Council” with “Council”

Amend By-Law 7(12)(h) and 7(10)(o) by striking all occurrences of the phrase “the Council” and replacing them with “Council”

Amend By-Law 7(12)(o) by replacing “Executive Committee” with “the Executive Committee”
Capitalise the first letter of both By-Law 7(12)(c) and 7(12)(d)

Amend By-Law 7(13)(d) by replacing “General Meetings” with “Members’ Meetings.”

Amend By-Law 7(13)(f) by replacing “the Council” with “Council”

Amend By-Law 7(13)(g) by replacing “Constituency groups” with “Constituency Groups”

Amend By-Law 7(13)(l) to read as follows: “Perform any other duties as outlined in the Bylaws, regulations, or as assigned by Council or the Executive Committee.”

Amend By-Law 7(14)(d), 7(14)(e), 7(14)(g), 7(14)(i), 7(14)(l), and 7(14)(r) by replacing all occurrences of the words “the Council” with “Council”

Amend By-Law 7(14)(r) by replacing “Executive Committee” with “the Executive Committee”

Amend By-Law 7(15)(a) by replacing “the Council” with “Council”

Amend By-Law 7(15)(j) by replacing “Vice President Academic and University Affairs” with “Vice President University and Academic Affairs.”

Amend By-Law 7(15)(k) by replacing “the Council or Executive Committee.” with “Council or the Executive Committee.”

Amend By-Law 7(16)(i) to read as follows: “Perform any other duties as outlined in the Bylaws, regulations or assigned by Council or the Executive Committee”

Amend By-Law 7(17)(e) by replacing “elected term” with “fiscal year.”

Amend By-Law 7(17)(i) by replacing “the Council” with “Council”

Amend By-Law 7(17)(m) by replacing “the Council or Executive Committee” with “Council or the Executive Committee”

Amend By-Law 7(18)(g) by replacing “the Council or Executive Committee.” with “Council or the Executive Committee.”

Amend By-Law 8(3)(a)(ii) by replacing “the Council” with “Council”

Amend By-Law 9(1) and 9(2) by replacing “the Council” with “Council”

Amend By-Law 13(8)(c) by replacing “elections” with “Executive Committee Elections”

Amend By-Law 15(4) to read “Notice of impeachment proceedings for an executive officer shall be the same as is required for a special resolution.”

Amend By-Law 15(5)(a) by replacing “the Council” with “Council”

Amend By-Law 17(1)(d) by replacing “by-laws” with “By-Laws”

Amend By-Law 17(1)(d)(ii) by replacing all occurrences of “General Meeting” with “Members’

Meeting”

Amend By-Law 18(1) by replacing “the Council” with “Council”

CARRIED UNANIMOUSLY

6.5 Recommendation to Council: Referenda Question #2 - MOTION GOV 2022-11-18:07

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: Spring 2023 Referenda

Ben/VP Internal

Be it resolved that Governance committee approves and recommends to Council the following motions to be added to the Spring 2023 Referenda:

SFSS By-Law Clarifications, Safeguards, and Democratisation

Whereas there have been numerous changes to By-Law passed at the October 26th, 2020 and October 27th, 2021 AGMs;

Whereas there have been several areas found in the By-Laws where more clarity is required to ensure that SFSS By-Laws are able to be clearly understood;

Be it resolved that the Society approve the following changes to the SFSS By-Laws:

Amend By-Law 2(6) by replacing the words “majority vote of Council” with “four-fifth (4/5) majority vote of Council”

Amend By-Law 4 by adding a new section 4(14) that reads: “Members’ Meetings shall be chaired by an external Parliamentarian.”

Amend By-Law 6(20) by striking it and replacing it with “Council Meetings shall be open to all members of the Society, subject to limitations via regulation.”

Add a subsection By-Law 6(20)(a) that reads “Members shall have full speaking rights in meetings, subject to limitations via regulation.”

Amend By-Law 6(24) by adding in a new subsection 6(24)(h) that reads “Alternates must be members in good standing of the Society.”

Amend by striking By-Law 7(3).

Amend By-Law 7 by adding a section 7(6) that reads: “Communicate with legal counsel, as needed. Communication with legal counsel can at any point in the Council term be delegated in

accordance to Council's discretion. There shall be two members of the Executive Committee selected at the first Council meeting to be the primary point of contact with legal counsel, which may at any point in time, be withdrawn, or redelegated to another member of Council or Union-Excluded Management with a simple majority vote."

Amend By-Law 7 by adding a new section 7(7) that reads: "At least one, at the maximum of two, Executive Officers shall act as the Staff Liaison Officer (SLO), as selected by Council. At any point in time, Council may elect to replace an SLO with a simple majority vote." and renumber accordingly.

Amend By-Law 7 by adding a new section 7(8) that reads: "Ensure compliance with and enforcement of all relevant Collective Agreements, employment contracts and staff relations policies." and renumber accordingly.

Amend By-Law 7(12)(e) by striking it and replacing it with: "Consult with the membership on the development of Strategic Plans, as required."

Amend By-Law 7(12)(j) by striking it and replacing it with: "Prepare and host at least two town halls for SFSS membership every fiscal year."

Amend By-Law 7(12) by striking subsections (l) and (m) and renumber accordingly.

Amend By-Law 7(12)(a) to read "Have the power to convene a meeting of the Executive Committee, or a Council meeting at any time as long as the president is the Chair of Council."

Amend By-Law 7(13)(e) to read "Ensure the occurrence of ongoing training and development for members of the Executive Committee and Council, including but not limited to, regularly scheduled Development Sessions and Council Orientation."

Amend By-Law 7(13)(i) to read "Support and assist the duties of the President's office, as required."

Amend By-Law 9 to add a new section 9(6) that reads "Notwithstanding By-Law 16(8), no referendum concerning a Student Union levy shall be deemed valid or binding on the Society unless a minimum of five (5) percent of the members in good standing of the society who are part of the student union have cast ballots."

Amend By-Law 13(3) to read "Members may not concurrently hold office as a voting member on the Executive Committee and as a member of a Student Union's or Constituency Group's executive."

Amend By-Law 13(3) by adding a new subsection 13(3)(a) that reads “Notwithstanding By-Law 13(3), voting members of the Executive Committee who were appointed by Council shall not be subject to this requirement.”

Amend By-Law 13(7) to read “The Independent Electoral Commission shall consist of at least one Chief Commissioner, who shall act as Chair, and no less than four other Commissioners”

Amend By-Law 13(7)(a) to read “No current member of, or candidate for, Council, a Student Union Executive, or a Constituency Group Executive may serve as a member of the independent electoral commission”

Amend By-Law 13(7)(c) to read “All members of the Independent Electoral Commission shall be elected by two thirds (2/3) majority vote of Council by the end of the summer semester.”

Amend By-Law 13(7) by adding a new subsection 13(7)(e) that reads “The membership and composition of the IEC shall be subject to limitations via regulation.”

Amend By-Law 13(7) by adding a new subsection 13(7)(f) that reads “No member of the IEC may campaign for or on the behalf of candidates or, if slates are permitted by regulation, slates.”

Amend By-Law 15(1) to read “If any member of Council or the Executive Committee ceases to be a Member in good standing of the Society, her or his resignation shall be deemed to have been delivered to and accepted by Council and Council shall declare the position vacant forthwith.”

Amend By-Law 22(1) to read “In the event of a conflict between these By-Laws and any Regulation, resolution of Council or the Executive Committee, or the provisions of any Student Union or Constituency Group Constitution or By-Laws, the terms of these By-Laws shall prevail.”

CARRIED AS AMENDED

- Strike duplicate clause.

6.6 Recommendation to Council: Referenda Question #3 - MOTION GOV 2022-11-18:08

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: Spring 2023 Referenda

Ben/VP Internal

Be it resolved that Governance committee approves and recommends to Council the following motions to be added to the Spring 2023 Referenda:

Council E-Voting

Whereas the process of voting, especially if votes are needed to be conducted via roll-call vote due to their contention, is inefficient compared to electronic voting;

Be it resolved that the Society approve the following changes to the SFSS By-Laws:

Amend By-Law 6(23) by adding a new subsection 6(23)(a) that reads: "Notwithstanding, Council and its committees may select to use electronic voting means as long as:"

Amend By-Law 6(23)(a) by adding a new sub-subsection 6(23)(a)(i) that reads "The platform used is approved by two-thirds (2/3) majority vote of Council"

Amend By-Law 6(23)(a) by adding a new sub-subsection 6(23)(a)(ii) that reads "Council may revoke its approval of an electronic voting method by a two-thirds (2/3) majority vote of Council"

Amend By-Law 6(23) by adding a new subsection 6(23)(b) that reads "In the event that a result of a vote taken by electronic means is inconclusive, the presiding Chair shall order a re-vote by either roll call vote, or unanimous consent."

CARRIED AS AMENDED

- Strike "6(23)(i)" to replace it with "6(23)(a)(i)"
- Strike "6(23)(ii)" to replace it with "6(23)(a)(ii)"

6.7 Recommendation to Council: Referenda Question #4 - MOTION GOV 2022-11-18:09

SUBMITTED BY: VP Internal and Organizational Development

ATTACHMENT: Spring 2023 Referenda

VP Internal/Ben

Be it resolved that Governance committee approves and recommends to Council the following motions to be added to the Spring 2023 Referenda:

Constituency Group Formation Society Safeguards

Whereas By-Law 10 outlines the process for the formation of new constituency groups;

Whereas certain requirements outlined in Bylaw 8 for the formation of a Student Union are not currently outlined in Bylaw 10 for the formation of a Constituency Group;

Whereas these procedures should be mirrored for both types of groups to ensure that their governing documents are consistent with the SFSS' By-Laws;

Be it resolved that the Society approve the following changes to the SFSS By-Laws:

Amend By-Law 10(2)(a) to read as follows:

- a. Has a written Constitution and By-Laws that:
 - i. Have been accepted by a majority of its members at a general meeting of the Constituency Group;
 - ii. Have been approved by Council; and
 - iii. Are consistent with the Constitution and By-Laws of the Society.

CARRIED UNANIMOUSLY

6.8 Approval of Amendments to SO-3.1 - MOTION GOV 2022-11-18:10

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

ATTACHMENT: “BN: Amendments to HRP Terms of Reference”

VP Internal/Ben

Whereas Ben Tischler, the Vice-Chair of Council, has drafted a briefing note titled “Amendments to the HRP Terms of Reference” and attached as “BN: HRP Amendments” that outlines a proposal for amendments to the terms of reference for HRP;

Whereas these changes bring the TOR in-line with the SFSS’ Policies and By-Laws;

Be it resolved that the Governance committee approves and recommends to Council to adopt the motion in the “Motion” section of the briefing note and the changes outlined in the attachment to the briefing note and motion titled “Amendments to HRP Terms of Reference”

CARRIED UNANIMOUSLY

6.9 Approval of Procedural Standardization of R-7 - MOTION GOV 2022-11-18:11

SUBMITTED BY: Mathematics Councillor “Ben Tischler”

ATTACHMENT: “BN: Standardisation of Procedures Pertaining to Council Meetings”

Ben/VP Internal

Whereas Ben Tischler, the Vice-Chair of Council, has drafted a briefing note attached as “BN: Standardisation of Procedures Pertaining to Council Meetings” that outlines a proposal for amendments to Rule 7 of Council Policies, which pertains to Council meetings;

Whereas these changes bring the R-7 in line with established practice, and further clarify various other procedures within the policy;

Be it resolved that the Governance committee approves and recommends to Council to adopt the motion in the “Motion” section of the briefing note;

CARRIED UNANIMOUSLY

7. DISCUSSION ITEMS

7.1 Letter of Expectations

SUBMITTED BY: VP Internal and Organizational Development

- VPUAA “Nicole (Nikki) Kirigin” shared a document addressed to members of the Executive Committee which stated her concerns about task jurisdiction.
- The committee discussed her concerns in the context of policy and bylaws.

8. ATTACHMENTS

8.1 SO-4 CCBC

8.2 MSGP-7: Members Treatment Protocol

8.3 SPOC Composition Change

8.4 Spring 2023 Referenda

8.5 BN: Amendments to HRP Terms of Reference

8.6 BN: Standardisation of Procedures Pertaining to Council Meetings

9. ADJOURNMENT

9.1 MOTION GOV 2022-11-18:12

VP Internal/Ben

Be it resolved to adjourn the meeting at 7:05pm

CARRIED UNANIMOUSLY