

SFSS EXECUTIVE COMMITTEE WORK REPORTS

This report reflects the Board work from
(June 1 - June 15)

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President
Liam Feng

Meeting Summary and Comments

Meeting, Date	Joy johnson, june 16th
Parties Attending	Joy johnson, tom nault, entire exec team and I
Meeting Length (Hrs)	2
Reason	I have no idea
Summary and Outcome	I got full and Joy Johnson got booed in front of Biercraft
Next Steps	I dont know

Meeting, Date	June 9th
Parties Attending	Residency team, VP academic, me
Meeting Length (Hrs)	1.54
Reason	To complain about residency problems
Summary and Outcome	nothing , absolutely nothing
Next Steps	I dont know

Meeting, Date	June 16th
Parties Attending	Entire Staff team and i
Meeting Length (Hrs)	1.54
Reason	To complain about staff problems
Summary and Outcome	nothing , absolutely nothing
Next Steps	I dont know

Total Meeting Hours	5.08 hours
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Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Total Project and Events Hours	0
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Committee Chair Work

Committee Name	
# of Meetings	
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Total Committee Hours	0
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Administrative Work

Summary	Answering email
Total Time (Hrs)	10

Total Admin Hours	10
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VP Internal and Organizational Development
Leonarda Ognjenovic

Meeting Summary and Comments

Meeting, Date	Scheduled: Jun 5, 2023 at 18:30 to 19:30, PDT
Parties Attending	Meet with Priya and Nancy
Meeting Length (Hrs)	1
Reason	Discuss TSSU
Summary and Outcome	Explained what is happening
Next Steps	Came to consensus on how to go about TSSU strike

Meeting, Date	Scheduled: Jun 1, 2023 at 15:30 to 16:30, PDT
Parties Attending	Me, Liam
Meeting Length (Hrs)	1
Reason	Welcome meeting VPSI
Summary and Outcome	Learned about VPSI
Next Steps	Attend on-boarding

Meeting, Date	Scheduled: Jun 6, 2023 at 09:30 to 10:30, PDT
Parties Attending	Priya and staff
Meeting Length (Hrs)	1
Reason	interview process
Summary and Outcome	Interviewed for position in SUB
Next Steps	Hire the appropriate candidate

Meeting, Date	Scheduled: Jun 12, 2023 at 10:00 to 12:00, PDT Location: MBC 3107
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Parties Attending	Priya, ayo, me, VPSI
Meeting Length (Hrs)	2
Reason	Vpsi on-boarding
Summary and Outcome	Learned about our relations to SFU and student services
Next Steps	Keep in touch regarding MOU and other projects where SFU can support

Meeting, Date	Scheduled: Jun 13, 2023 at 11:00 to 12:00, PDT
Parties Attending	Muriel, me
Meeting Length (Hrs)	1
Reason	Go over student care
Summary and Outcome	Discussed montreal trip
Next Steps	Speak to student care

Total Meeting Hours	6
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Projects and Events

Project/Event Title	chancellor dinner in SUB with Abhi Scheduled: Jun 8, 2023 at 18:00 to 21:00, PDT
Updates and Upcoming Plans	Just met a bunch of reps from SFU and Joy Johnson, introduced myself and talked about how we will be working together
Relevant Strategic Priorities	?
Total Time (Hrs)	3

Total Project and Events Hours	3
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Committee Chair Work

Committee Name	N/A Still getting set up
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# of Meetings	
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Total Committee Hours	0
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Administrative Work

Summary	Emails and communication
Total Time (Hrs)	60

Total Admin Hours	60
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VP Finance and Services
Jadvinder Bolina

Meeting Summary and Comments

Meeting, Date	Jun 1, 2023
Parties Attending	Me and SFSS Staff
Meeting Length (Hrs)	4
Reason	
Summary and Outcome	
Next Steps	Ensure smooth functioning of SFSS operations

Meeting, Date	Jun 6, 2023
Parties Attending	Me and SFSS Staff
Meeting Length (Hrs)	4
Reason	
Summary and Outcome	
Next Steps	Ensure smooth functioning of SFSS operations

Meeting, Date	Jun 7, 2023
Parties Attending	Me and SFSS Staff and council
Meeting Length (Hrs)	5
Reason	Council meeting
Summary and Outcome	Passed motions and ensured everything went at ease
Next Steps	Work towards next council meeting

Meeting, Date	Jun 8, 2023
Parties Attending	Me and SFSS Staff
Meeting Length (Hrs)	4
Reason	
Summary and Outcome	
Next Steps	Ensure smooth functioning of SFSS operations

Meeting, Date	Jun 13, 2023
Parties Attending	Me and SFSS Staff
Meeting Length (Hrs)	4
Reason	
Summary and Outcome	
Next Steps	Ensure smooth functioning of SFSS operations

Meeting, Date	Jun 15, 2023
Parties Attending	Me and SFSS Staff
Meeting Length (Hrs)	4
Reason	
Summary and Outcome	
Next Steps	Ensure smooth functioning of SFSS operations

Total Meeting Hours	25
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Projects and Events

Project/Event Title	N/A
Updates and Upcoming Plans	N/A

Relevant Strategic Priorities	N/A
Total Time (Hrs)	N/A

Project/Event Title	N/A
Updates and Upcoming Plans	N/A
Relevant Strategic Priorities	N/A
Total Time (Hrs)	N/A

Total Project and Events Hours	N/A
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Committee Chair Work

Committee Name	N/A
# of Meetings	N/A
Total Time (Hrs)	N/A
Summary	N/A
Ongoing Projects	N/A
Relevant Strategic Priorities:	N/A

Total Committee Hours	N/A
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Administrative Work

Summary	Replying to emails and helping with student concerns
Total Time (Hrs)	40

Total Admin Hours	40
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Total Hours (Overall)	65
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VP University and Academic Affairs

Thomas Lueth

Meeting Summary and Comments

Meeting, Date	June 7, 2023
Parties Attending	SFSS Council
Meeting Length (Hrs)	3.5
Reason	Committee elections
Summary and Outcome	Addition of new members to committees
Next Steps	

Meeting, Date	June 9, 2023
Parties Attending	Liam, Emmanuel Adegboyega, Zoe Woods, Tracey Rollins, Dana Beaton, Nathan Riley, Kim Mortreuil, myself
Meeting Length (Hrs)	1.75
Reason	Residence issues including: <ul style="list-style-type: none">- Paper towel removal- West towers main entrance- east/west towers amenity spaces- Temperature regulation in residence- Meal plan and residence fees- Moving in booking appointments
Summary and Outcome	Meal plan and residence fees for next year are not to be changed, budget and pricing has already been set. Paper towel removal has somewhat accomplished its goal and is to be continued to be implemented around residence. The west towers entrance repair is waiting on approval from the City of Burnaby.
Next Steps	To set up a follow up meeting with Zoe and Emmanuel. Follow up on the approval from the City of Burnaby about the West Towers entrance. Set up a meeting with SFU Dining and Ancillary Services to discuss the meal plan

Meeting, Date	
Parties Attending	Sindhu, Muriel, Somayeh, myself
Meeting Length (Hrs)	1
Reason	UAAC, committee chairing
Summary and Outcome	Bi-weekly meetings with Muriel for UAAC

Next Steps	
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Meeting, Date	
Parties Attending	Sindhu, Muriel, Priyanka, Nancy, Liam, myself
Meeting Length (Hrs)	0.5
Reason	
Summary and Outcome	
Next Steps	

Meeting, Date	June 1, 2023
Parties Attending	Nancy, Jadviner, Liam, Ayooluwa, myself
Meeting Length (Hrs)	5
Reason	TSSU Strike
Summary and Outcome	Discussed the TSSU Strike and our decision moving forward
Next Steps	

Meeting, Date	
Parties Attending	Nancy, Liam, Adrianna, myself
Meeting Length (Hrs)	2
Reason	TSSU Strike
Summary and Outcome	Discussed the TSSU Strike and our decision moving forward
Next Steps	

Meeting, Date	
Parties Attending	Nancy, Priyanka, Adriana, myself
Meeting Length (Hrs)	1
Reason	TSSU Strike
Summary and Outcome	Discussed the TSSU Strike and our decision moving forward
Next Steps	

Meeting, Date	
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Parties Attending	Nancy, Liam, Ayooluwa, Adrianna, myself
Meeting Length (Hrs)	1
Reason	TSSU Strike
Summary and Outcome	Discussed the TSSU Strike and our decision moving forward
Next Steps	

Total Meeting Hours	15.25
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Projects and Events

Project/Event Title	SFSS and GSS Meeting with Joy Johnson and university staff
Updates and Upcoming Plans	GSS and SFSS executives were invited to Biercraft to meet with Joy Johnson and other university staff
Relevant Strategic Priorities	
Total Time (Hrs)	1.5

Project/Event Title	0
Updates and Upcoming Plans	0
Relevant Strategic Priorities	0
Total Time (Hrs)	0

Total Project and Events Hours	1.5
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Committee Chair Work

Committee Name	University and Academic Affairs Committee
# of Meetings	0
Total Time (Hrs)	0
Summary	n/a
Ongoing Projects	0

Relevant Strategic Priorities:	0
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Total Committee Hours	0
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Administrative Work

Summary	-Sending, replying, reading emails -Reading and sharing files -Communicating with SFSS executives and staff
Total Time (Hrs)	30

Total Admin Hours	30
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Total Hours	46.75
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VP External and Community Affairs
Nancy Brar

Meeting Summary and Comments

Meeting, Date	Jun 2, 2023
Parties Attending	Me, AMS, UVSS
Meeting Length (Hrs)	1.5 hrs
Reason	Connect with other student unions and see if our goals align for the term.
Summary and Outcome	Went over our BC Budgets and came to an understanding on some of the goals we shared.
Next Steps	Will be following up with them about some of the events and topics we discussed.

Meeting, Date	Jun 5, 2023
Parties Attending	Me, Lea, Priyanka
Meeting Length (Hrs)	1 Hr
Reason	TSSU
Summary and Outcome	Discussed what was happening/going to happen with the strike.
Next Steps	Talk with the rest of the Exec team on how we choose to go about the strike.

Meeting, Date	Jun 6, 2023
Parties Attending	Me, Liam, Thomas, and Priyanka
Meeting Length (Hrs)	1.5 Hrs
Reason	TSSU
Summary and Outcome	Discussed what was happening/going to happen with the strike.
Next Steps	Discussed how we would like to go about the TSSU strike and seeing if we were on the same page.

Meeting, Date	Jun 7, 2023
Parties Attending	Me, Council and Execs
Meeting Length (Hrs)	4.5 Hrs
Reason	Council Meeting
Summary and Outcome	Committee elections and in-camera discussion.

Next Steps	Meet again for our bi-weekly meetings.
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Meeting, Date	Jun 8, 2023
Parties Attending	Me, Liam, Priyanka, Thomas, Sindhu, and Muriel
Meeting Length (Hrs)	1 Hr
Reason	BC budget Meeting
Summary and Outcome	Discussed what we would like to address in the BC Budget
Next Steps	Follow up with Beaty to get the research done. Follow up with Sindhu and Muriel on how the budget is coming along.

Meeting, Date	Jun 9, 2023
Parties Attending	Me and Priyanka
Meeting Length (Hrs)	1.5 Hrs
Reason	TSSU
Summary and Outcome	Discussed what was going to happen with the strike as we got new information.
Next Steps	Talk with the rest of the Exec team to fill them in with the new information we had received.

Meeting, Date	Jun 13, 2023
Parties Attending	Me and Priyanka
Meeting Length (Hrs)	2.5 Hrs
Reason	TSSU
Summary and Outcome	Discussed what roles we played in regards to TSSU, how we would handle potential issues that could arise.
Next Steps	Meet again to discuss these concerns to garner a solid plan and then present it to the execs.

Total Meeting Hours	13.5 hours
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Projects and Events

Project/Event Title	Community Fridge
Updates and Upcoming Plans	I will continue the Community Fridge project every week on Thursdays for the rest of this semester.

Relevant Strategic Priorities	I will find a way to get more volunteers to aid in this project as I only have two at the moment.
Total Time (Hrs)	3.5 Hrs

Project/Event Title	2023 Clean Energy Summit
Updates and Upcoming Plans	Went to learn about how Burnaby is taking steps towards a more sustainable future.
Relevant Strategic Priorities	Follow up on connections made at this conference.
Total Time (Hrs)	5.5 hrs

Project/Event Title	SFSS, GSS, and SFU Reception
Updates and Upcoming Plans	Talked with Joy Johnson about what I was planning for the term and talked about TSSU as a whole with everyone.
Relevant Strategic Priorities	Follow up with GSS on topics mentioned today.
Total Time (Hrs)	2.5 Hours

Total Project and Events Hours	11.5 hours
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Committee Chair Work

Committee Name	n/a haven't gotten it started yet
# of Meetings	
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Total Committee Hours	n/a
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Administrative Work

Summary	- Setting up meetings with staff, execs, and individuals outside of SFU
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	<ul style="list-style-type: none">- Responding to emails- Meeting Prep- Responding to individuals through text/call (main form of communication with these individuals)
Total Time (Hrs)	35 hours

Total Admin Hours	35 hours
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Total Hours	60 hours
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VP Events and Student Affairs
Ayooluwa Adigun

Meeting Summary and Comments

Meeting, Date	SFSS Council Meeting, 7th of June 2023
Parties Attending	SFSS Council
Meeting Length (Hrs)	4
Reason	
Summary and Outcome	
Next Steps	

Meeting, Date	Events Check-in, 6th of June 2023
Parties Attending	Myself, Dipti Chavan
Meeting Length (Hrs)	1
Reason	Discussing upcoming events
Summary and Outcome	Plans set
Next Steps	Organization and Execution

Meeting, Date	Streetfest Committee Meeting, 8th of June 2023
Parties Attending	Myself, Various SFU staff
Meeting Length (Hrs)	1
Reason	Discussing Streetfest details
Summary and Outcome	
Next Steps	

Meeting, Date	Streetfest Meeting, 8th of June 2023
Parties Attending	Myself, Dipti Chavan, Jessica Jutras, Mark McLaughlin
Meeting Length (Hrs)	1
Reason	Discussing Streetfest involvement
Summary and Outcome	Affirmation of desire to co-chair, Informing of a possible inability to contribute \$10,000

Meeting, Date	Streetfest Meeting, 8th of June 2023
Next Steps	First Meetings

Meeting, Date	SummerFest Discussion
Parties Attending	Myself, Dipti Chavan, Carmen Ho
Meeting Length (Hrs)	1
Reason	Discussing Summerfest details
Summary and Outcome	
Next Steps	

Meeting, Date	SFSS SFU Onboarding 12th of June 2023
Parties Attending	Myself, VPES, VPIOD, Various SFU Staff
Meeting Length (Hrs)	2
Reason	Discussing SFU and SFSS interlaps and communication channels
Summary and Outcome	
Next Steps	

Meeting, Date	SER, SFSS, and MECS - Events Update meeting 13th of June 2023
Parties Attending	Myself, Dipti Chavan, Various SFU staff
Meeting Length (Hrs)	1
Reason	Discussing plans for upcoming events as well as working on Fall events
Summary and Outcome	
Next Steps	

Meeting, Date	Diwali Discussion Meeting, 14th of June 2023
Parties Attending	Myself, Dipti Chavan, Sindhu Dharmarajah
Meeting Length (Hrs)	1
Reason	Discussing plans for upcoming events and ideas
Summary and Outcome	Holi event might be scrapped; Looking at other event avenues
Next Steps	Drafting Event Proposals for Diwali

Total Meeting Hours	12
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Projects and Events

Project/Event Title	Freezie Wednesday
Updates and Upcoming Plans	
Relevant Strategic Priorities	Change venue Change timing
Total Time (Hrs)	5 hrs

Project/Event Title	LinkedIn Photoshoot
Updates and Upcoming Plans	Repeat for Fall Semester Carry over previous registrations
Relevant Strategic Priorities	Fill Event Review Form
Total Time (Hrs)	3

Project/Event Title	Black Graduation
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	4

Total Project and Events Hours	12
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Committee Chair Work

Committee Name	
# of Meetings	
Total Time (Hrs)	
Summary	

Ongoing Projects	
Relevant Strategic Priorities:	

Total Committee Hours	
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Administrative Work

Summary	Emails; Miscellaneous unofficial meetings; Organizing Meetings
Total Time (Hrs)	40

Total Admin Hours	40
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VP Equity and Sustainability

Priyanka Dhesa

Meeting Summary and Comments

Meeting, Date	Development Sessions Setup, June 1st
Parties Attending	VP Equity, President, VP Internal
Meeting Length (Hrs)	1
Reason	Determining how we want to run development sessions this year and potential options
Summary and Outcome	-> Decided on focus of first development session -> Want Council feedback throughout the year
Next Steps	->VP Equity + Internal to create

Meeting, Date	Priyanka x JSA, June 5th
Parties Attending	HJSA Execs, VP Equity
Meeting Length (Hrs)	1
Reason	Biweekly check-in
Summary and Outcome	Reviewed potential motion Answered Questions from previous meeting
Next Steps	Look into potential groups to consult

Meeting, Date	Exec Meeting, June 6th
Parties Attending	VPX, VPUAA, President, VP Equity
Meeting Length (Hrs)	1.5
Reason	TSSU
Summary and Outcome	-Discussed what was happening/going to happen with the strike.
Next Steps	Discussed how we would like to go about the TSSU strike and seeing if we were on the same page.

Meeting, Date	TSSU, June 5
Parties Attending	VP Equity, VP External, VP Internal

Meeting Length (Hrs)	1
Reason	TSSU Strike
Summary and Outcome	Updating VP Internal on potential TSSU Strike Discussed how this impacts campus ongoings
Next Steps	Discussed potential routes forward

Meeting, Date	Building Assistant Interviews
Parties Attending	VP Equity, VP Internal, President, Building Staff
Meeting Length (Hrs)	4
Reason	Interviews for hiring a new building assistant
Summary and Outcome	Conducted Interviews Selected top 2 Candidates
Next Steps	Conduct reference checks and hire

Meeting, Date	Check-In/Update, June 6
Parties Attending	VP Equity, Operations Organizer
Meeting Length (Hrs)	0.5
Reason	Updating on Issues Policies
Summary and Outcome	Informed Operations Organizer of updates since last check in
Next Steps	Scheduling meeting with relevant party

Meeting, Date	Council, June 7
Parties Attending	Council
Meeting Length (Hrs)	4.5 hrs
Reason	Biweekly Council Meeting
Summary and Outcome	Committee Elections In-camera Discussion
Next Steps	Scheduling and calling first committee meetings for the 2023/2024 year

Meeting, Date	CG Staff Check-In, June 8
Parties Attending	Operations Organizer, SOCA Coordinator, DNA Coordinator, VP Equity
Meeting Length (Hrs)	0.5
Reason	Scheduled time kept open for CGs to ask questions or raise concerns, or update on ongoing that need support.
Summary and Outcome	Discussion around student services
Next Steps	Attend next Check-In

Meeting, Date	CG Staff Check-In, June 8
Parties Attending	Operations Organizer, Campaigns Coordinator, VPX, VPUAA, President
Meeting Length (Hrs)	1 hour
Reason	Discussed everyone's recommendations for the BC Budget Consultation
Summary and Outcome	Narrowed down to 4 potential recommendations
Next Steps	Draft 4 recommendations then choose 3 for submission by June 16 Deadline.

Meeting, Date	CG Staff Check-In, June 8
Parties Attending	Operations Organizer, Campaigns Coordinator, VPX, VPUAA, President
Meeting Length (Hrs)	1 hour
Reason	Discussed everyone's recommendations for the BC Budget Consultation
Summary and Outcome	Narrowed down to 4 potential recommendations
Next Steps	Draft 4 recommendations then choose 3 for submission by June 16 Deadline.

Meeting, Date	Student Services, June 12
Parties Attending	Student Services, SFSS Execs
Meeting Length (Hrs)	2 hour
Reason	Onboarding
Summary and Outcome	Onboarding with Student Services, Learning different members and portfolios within Student Services, Correct avenues to contact, meeting University Members
Next Steps	Look into connecting with points of contact for ongoing or future projects.

Meeting, Date	VPX, June 13
Parties Attending	VP Equity and VP External
Meeting Length (Hrs)	2.5 Hrs
Reason	TSSU
Summary and Outcome	Discussed what roles we played in regards to TSSU Planning on how to address potential issues that could arise.
Next Steps	Reconvene to determine a proposal to bring to remaining execs for steps forward.

Total Meeting Hours	20.5 Hours
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Projects and Events

Project/Event Title	Community Fridge, June 1st and June 8th
Updates and Upcoming Plans	Weekly Restock
Relevant Strategic Priorities	Student Well-being
Total Time (Hrs)	3 hrs

Project/Event Title	June 7th, Handing Out Freezies in the SUB
Updates and Upcoming Plans	Organize more events like this! Get SFSS Merch to wear when conducting events like this so students are aware
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	5 hrs

Project/Event Title	Issues Policies
Updates and Upcoming Plans	Meeting with relevant student group Create Briefing Note Meeting with relevant stakeholders Research Connect with VP Internal/Governance Committee regarding potential timeline of when policies will be up for review

Relevant Strategic Priorities	Student Well-Being Advocacy
Total Time (Hrs)	3 hours

Project/Event Title	Development Sessions
Updates and Upcoming Plans	Creating first development Session Get VP Internal and President to review work thus far Connect with VP Internal to complete
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	2 hours

Project/Event Title	2023 Clean Energy Summit - Burnaby Board of Trade
Updates and Upcoming Plans	Went to learn about how Burnaby is taking steps towards a more sustainable future.
Relevant Strategic Priorities	Advocacy University Relations Government & Stakeholder Relations
Total Time (Hrs)	5.5 hrs

Project/Event Title	SFSS, GSS, and SFU Reception
Updates and Upcoming Plans	Spoke with Joy Johnson and GSS Executives Discussed goals for the year
Relevant Strategic Priorities	University Relations
Total Time (Hrs)	2.5 Hours

Total Project and Events Hours	21 Hours
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Committee Chair Work

Committee Name	
# of Meetings	
Total Time (Hrs)	

Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

Total Committee Hours	N/A
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Administrative Work

Summary	Responding to emails + other communications Meeting Preparation Scheduling Meetings + Reaching out to Committee Members Began Reviewing + Editing BC Budget Consultation
Total Time (Hrs)	19 Hours

Total Admin Hours	19 Hours
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TOTAL HOURS: 60.5 Hours