

# SFSS EXECUTIVE COMMITTEE WORK REPORTS

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This report reflects the Board work from  
**(June 15 - June 30)**

[President](#)

[VP Internal and Organizational Development](#)

[VP Finance and Services](#)

[VP University and Academic Affairs](#)

[VP External and Community Affairs](#)

[VP Events and Student Affairs](#)

[VP Equity and Sustainability](#)

President  
Liam Feng

## Meeting Summary and Comments

<b>Meeting, Date</b>	RHA/SFSS/SFU food meeting, June 30
<b>Parties Attending</b>	RHA, SFSS, SFU food
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	discussing the meal plan price changes and possible remedies for the absurdly high costs
<b>Summary and Outcome</b>	there could be a potential change for raising meal plan costs in fall semester by a small margin in exchange for decreasing the costs for the summer semester by a larger margin
<b>Next Steps</b>	none

<b>Meeting, Date</b>	Staff meeting, June 15
<b>Parties Attending</b>	pres, SFSS staff
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Going over various initiatives on the SUB staff side
<b>Summary and Outcome</b>	Things were discussed
<b>Next Steps</b>	none

<b>Meeting, Date</b>	EXEC meeting, June 16
<b>Parties Attending</b>	All SFSS exec members
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Going over various stances to take on various motions before the next council meeting
<b>Summary and Outcome</b>	Things were discussed
<b>Next Steps</b>	none

<b>Meeting, Date</b>	Council meeting, June 21
<b>Parties Attending</b>	SFSS execs, and SFSS council
<b>Meeting Length (Hrs)</b>	4
<b>Reason</b>	Discussing Council meeting motions
<b>Summary and Outcome</b>	Things were discussed, and many good choices were made. I am proud of the people I get to work with.
<b>Next Steps</b>	none

<b>Meeting, Date</b>	Monthly meeting: President   VPSI   SFSS   GSS, June 28
<b>Parties Attending</b>	Joy Johnson, GSS rep, and pres
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Talking about various issues that could be addressed to the SFU president Important ones: <ul style="list-style-type: none"> <li>• Undergraduate open scholarship discontinued</li> <li>• TSSU strike and how SFU can help</li> <li>• SFU residency problems</li> <li>• SFU football program</li> </ul>
<b>Summary and Outcome</b>	Basically nothing.
<b>Next Steps</b>	none

<b>Total Meeting Hours</b>	<b>8</b>
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## Projects and Events

<b>Project, Date</b>	welcome day filming, June 29
<b>Parties Attending</b>	pres, sfu filming people
<b>TimeLength (Hrs)</b>	1
<b>Reason</b>	to film a welcome day for students in fall sem
<b>Summary and Outcome</b>	a video was filmed
<b>Next Steps</b>	none

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<b>Project/Event Title</b>	Clearing inventory space
<b>Updates and Upcoming Plans</b>	To clear the inventory space to give to robot soccer
<b>Relevant Strategic Priorities</b>	none
<b>Total Time (Hrs)</b>	0.5

<b>Total Project and Events Hours</b>	1.5
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## Committee Chair Work

<b>Committee Name</b>	none
<b># of Meetings</b>	
<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

<b>Total Committee Hours</b>	none
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## Administrative Work

<b>Summary</b>	Answering emails
<b>Total Time (Hrs)</b>	15

<b>Total Admin Hours</b>	15
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<b>Total Hours</b>	24.5
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VP Internal and Organizational Development  
Leonarda Ognjenovic

## Meeting Summary and Comments

<b>Meeting, Date</b>	Scheduled: Jun 23, 2023 at 10:00 to 12:15, PDT
<b>Parties Attending</b>	<b>Student care people, priya, nancy, thomas, and ayo</b>
<b>Meeting Length (Hrs)</b>	2 hrs?
<b>Reason</b>	<b>Student care in 3210</b>
<b>Summary and Outcome</b>	Learned that we need to cut vision care next year
<b>Next Steps</b>	Stop the eye glasses promo in MBC, people spending too much money

<b>Meeting, Date</b>	Scheduled: Jun 23, 2023 at 13:00 to 14:00, PDT
<b>Parties Attending</b>	Exec, nancy the staff, and sindhu
<b>Meeting Length (Hrs)</b>	30 min
<b>Reason</b>	<b>CUPE meeting</b>
<b>Summary and Outcome</b>	Follow rules
<b>Next Steps</b>	Be nice to staff

<b>Total Meeting Hours</b>	<b>2.5</b>
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## Projects and Events

<b>Project/Event Title</b>	<b>Climate change</b> Scheduled: Jun 30, 2023 at 13:00 to 16:00, PDT
<b>Updates and Upcoming Plans</b>	?
<b>Relevant Strategic Priorities</b>	?
<b>Total Time (Hrs)</b>	None couldnt go :(

<b>Project/Event Title</b>	TSSU meeting
<b>Updates and Upcoming Plans</b>	Tssu
<b>Relevant Strategic Priorities</b>	Will we support them?
<b>Total Time (Hrs)</b>	1

<b>Total Project and Events Hours</b>	4
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## Committee Chair Work

<b>Committee Name</b>	<b>Dev sesh</b> Scheduled: Jun 28, 2023 at 16:30 to 17:30, PDT
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1
<b>Summary</b>	First development session
<b>Ongoing Projects</b>	Next meeting is on roberts rules
<b>Relevant Strategic Priorities:</b>	Will let staff do it

<b>Total Committee Hours</b>	1
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## Administrative Work

<b>Summary</b>	emails
<b>Total Time (Hrs)</b>	55

<b>Total Admin Hours</b>	55
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VP Finance and Services  
Jadvinder Bolina

## Meeting Summary and Comments

<b>Meeting, Date</b>	June 15 2023
<b>Parties Attending</b>	Me and SFSS Staff
<b>Meeting Length (Hrs)</b>	4
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	Ensure smooth functioning of SFSS operations

<b>Meeting, Date</b>	June 20 2023
<b>Parties Attending</b>	Me and SFSS Staff
<b>Meeting Length (Hrs)</b>	4
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	Ensure smooth functioning of SFSS operations

<b>Meeting, Date</b>	June 21 2023
<b>Parties Attending</b>	Me and SFSS Staff and council
<b>Meeting Length (Hrs)</b>	5
<b>Reason</b>	Council meeting
<b>Summary and Outcome</b>	Passed motions and ensured everything went at ease
<b>Next Steps</b>	Work towards next council meeting

<b>Meeting, Date</b>	June 22 2023
<b>Parties Attending</b>	Me and SFSS Staff
<b>Meeting Length (Hrs)</b>	4
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	Ensure smooth functioning of SFSS operations

<b>Meeting, Date</b>	June 27 2023
<b>Parties Attending</b>	4
<b>Meeting Length (Hrs)</b>	
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	Ensure smooth functioning of SFSS operations

<b>Meeting, Date</b>	June 29 2023
<b>Parties Attending</b>	4
<b>Meeting Length (Hrs)</b>	
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	Ensure smooth functioning of SFSS operations

<b>Total Meeting Hours</b>	25
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## Projects and Events

<b>Project/Event Title</b>	N/A
<b>Updates and Upcoming Plans</b>	N/A
<b>Relevant Strategic Priorities</b>	N/A



<b>Total Time (Hrs)</b>	N/A
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<b>Project/Event Title</b>	N/A
<b>Updates and Upcoming Plans</b>	N/A
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	N/A

<b>Total Project and Events Hours</b>	N/A
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## Committee Chair Work

<b>Committee Name</b>	N/A
<b># of Meetings</b>	N/A
<b>Total Time (Hrs)</b>	N/A
<b>Summary</b>	N/A
<b>Ongoing Projects</b>	N/A
<b>Relevant Strategic Priorities:</b>	N/A

<b>Total Committee Hours</b>	N/A
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## Administrative Work

<b>Summary</b>	Replying to emails and helping with students concerns
<b>Total Time (Hrs)</b>	40

<b>Total Admin Hours</b>	40
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<b>Total Hours</b>	65
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(Overall)	
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VP University and Academic Affairs  
Thomas Lueth

## Meeting Summary and Comments

<b>Meeting, Date</b>	June 16, 2023
<b>Parties Attending</b>	SFSS Executive Committee
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	Jun 21, 2023
<b>Parties Attending</b>	SFSS Council
<b>Meeting Length (Hrs)</b>	5
<b>Reason</b>	-SOCA Retreat Funding -Voting for committees
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	Jun 23, 2023
<b>Parties Attending</b>	SFSS Executive Committee StudentCare
<b>Meeting Length (Hrs)</b>	1

<b>Reason</b>	StudentCare Health and Dental Claims report
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	Jun 23, 2023
<b>Parties Attending</b>	SFSS Executive Committee, TSSU Chair, TSSU Council Rep
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	TSSU Strike
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	June 26, 2023
<b>Parties Attending</b>	Myself, Priyanka, Muriel
<b>Meeting Length (Hrs)</b>	0.5
<b>Reason</b>	Chairing of both ESC and UAAC, committee agenda items
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	June 26, 2023
<b>Parties Attending</b>	Somayeh, myself
<b>Meeting Length (Hrs)</b>	0.2
<b>Reason</b>	Chairing of UAAC, committee agenda items, presentation for committee meeting
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	June 26, 2023
<b>Parties Attending</b>	University and Academic Affairs Committee, Somayeh, Sindhu, Hope
<b>Meeting Length (Hrs)</b>	0.75
<b>Reason</b>	First UAAC meeting
<b>Summary and Outcome</b>	Election of Nava Karimi (Philosophy Student Union Councilor) as Vice Chair
<b>Next Steps</b>	Implementation of general student survey and of course enrollment survey

<b>Meeting, Date</b>	June 28, 2023
<b>Parties Attending</b>	Enrollment Appeal Committee
<b>Meeting Length (Hrs)</b>	0.5
<b>Reason</b>	Voting on Enrollment Appeals after viewing corresponding files
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	June 28, 2023
<b>Parties Attending</b>	Myself, Nancy Mah
<b>Meeting Length (Hrs)</b>	0.75
<b>Reason</b>	Union Info Meeting
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Total Meeting Hours</b>	11.2
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## Projects and Events

<b>Project/Event Title</b>	General Student Survey
<b>Updates and Upcoming Plans</b>	Talking to Muriel about previous work done by past execs on surveys, working with the Psychology Councilor to complete this
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

<b>Project/Event Title</b>	Undergraduate Course Enrollment Student Survey
<b>Updates and Upcoming Plans</b>	Talking to Muriel about previous work done by past execs on surveys, working with the Psychology Councilor to complete this
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

<b>Project/Event Title</b>	Summer Fest
<b>Updates and Upcoming Plans</b>	Helped with set up and putting away the equipment
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	3

<b>Project/Event Title</b>	Climate Connect: Uniting Voices for a Sustainable Future Panel
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	1

<b>Total Project and Events Hours</b>	4
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## Committee Chair Work

<b>Committee Name</b>	University and Academic Affairs Committee
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	0.75
<b>Summary</b>	-Passing of motions to start
<b>Ongoing Projects</b>	-Undergraduate Course Enrollment Survey -Undergraduate general student population survey
<b>Relevant Strategic Priorities:</b>	N/A

<b>Total Committee Hours</b>	0.75
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## Administrative Work

<b>Summary</b>	-Sending, replying, reading emails -Reading, reviewing files -Communicating with SFSS staff -Discussing issues, policies and motions with SFSS executives -Emailing university staff
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	-Reviewing agenda item submissions -Reviewing at large committee applications
<b>Total Time (Hrs)</b>	22

<b>Total Admin Hours</b>	22
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<b>Total Hours</b>	37.2
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VP External and Community Affairs  
Nancy Brar

## Meeting Summary and Comments

<b>Meeting, Date</b>	Jun 16, 2023
<b>Parties Attending</b>	Execs and Staff
<b>Meeting Length (Hrs)</b>	2 Hrs
<b>Reason</b>	Exec meeting
<b>Summary and Outcome</b>	Discussed the agenda items
<b>Next Steps</b>	Wait for the next meeting

<b>Meeting, Date</b>	Jun 20, 2023
<b>Parties Attending</b>	VPX and an SFU Student
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	Committee Questions
<b>Summary and Outcome</b>	Answered the questions the student had
<b>Next Steps</b>	No next steps needed.

<b>Meeting, Date</b>	Jun 21, 2023
<b>Parties Attending</b>	Council and Exec
<b>Meeting Length (Hrs)</b>	5 Hrs
<b>Reason</b>	Council Meeting
<b>Summary and Outcome</b>	Discussed the agenda
<b>Next Steps</b>	Wait for the next meeting.

<b>Meeting, Date</b>	Jun 23, 2023
<b>Parties Attending</b>	Student Care and some of the execs
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Discuss Data from Student Care

<b>Summary and Outcome</b>	Learned what we need to cut
<b>Next Steps</b>	Follow up with Student Care and assess our plan

<b>Meeting, Date</b>	Jun 23, 2023
<b>Parties Attending</b>	Exec, Nancy, Sindhu
<b>Meeting Length (Hrs)</b>	0.5 hrs
<b>Reason</b>	Mandatory CUPE meeting
<b>Summary and Outcome</b>	Follow rules set in place for execs.
<b>Next Steps</b>	Follow the rules

<b>Meeting, Date</b>	Jun 23, 2023
<b>Parties Attending</b>	Execs and TSSU
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	TSSU Strike
<b>Summary and Outcome</b>	Follow up on the strike info
<b>Next Steps</b>	I need to email them to make a letter

<b>Meeting, Date</b>	Jun 27, 2023
<b>Parties Attending</b>	Events Committee
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	First Events Meeting
<b>Summary and Outcome</b>	Discussed the events plans for the upcoming term
<b>Next Steps</b>	Attend the next meeting

<b>Total Meeting Hours</b>	<b>12.5 hrs</b>
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## Projects and Events

<b>Project/Event Title</b>	Summer Fest
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<b>Updates and Upcoming Plans</b>	Helped set up and take down the event. Helped with giving out keychains and ice cream.
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	3 hrs

<b>Project/Event Title</b>	Climate Connect: Uniting Voices for a Sustainable Future Panel
<b>Updates and Upcoming Plans</b>	Follow up on the notes taken and see how it relates to the plan SFSS has.
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	1.5 hrs

<b>Project/Event Title</b>	Community Fridge
<b>Updates and Upcoming Plans</b>	Continue the fridge for the rest of the term. Try and get a trolley to use.
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	3 hrs

<b>Project/Event Title</b>	2023 Clean Energy Summit
<b>Updates and Upcoming Plans</b>	Went to learn about how Burnaby is taking steps towards a more sustainable future.
<b>Relevant Strategic Priorities</b>	Follow up on connections made at this conference.
<b>Total Time (Hrs)</b>	5.5 hrs

<b>Project/Event Title</b>	Biercraft Reception
<b>Updates and Upcoming Plans</b>	Went to meet and discuss with Joy Johnson
<b>Relevant Strategic Priorities</b>	Follow up on connections made and incorporate the responses from Joy Johnson
<b>Total Time (Hrs)</b>	1.5 hrs

<b>Total Project and Events Hours</b>	<b>14.5 hrs</b>
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## Committee Chair Work

<b>Committee Name</b>	none
<b># of Meetings</b>	
<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

<b>Total Committee Hours</b>	n/a
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## Administrative Work

<b>Summary</b>	<ul style="list-style-type: none"><li>- Setting up meetings with staff, execs, and individuals outside of SFU</li><li>- Responding to emails</li><li>- Meeting Prep</li><li>- Responding to individuals through text/call (main form of communication with these individuals)</li><li>- Created community fridge volunteer folder</li></ul>
<b>Total Time (Hrs)</b>	33 hrs

<b>Total Admin Hours</b>	33 hrs
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<b>Total Hours</b>	60 hrs
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VP Events and Student Affairs  
Ayooluwa Adigun

## Meeting Summary and Comments

<b>Meeting, Date</b>	21st of June, 2023
<b>Parties Attending</b>	SFSS Council
<b>Meeting Length (Hrs)</b>	4
<b>Reason</b>	SFSS General Meeting
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	22nd of June, 2023
<b>Parties Attending</b>	Myself, Various SFU and SFSS staff
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	Events Meetings
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	27th of June, 2023
<b>Parties Attending</b>	Events and Student Affairs Committee
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	First ESAC meeting
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	16th of June, 2023
<b>Parties Attending</b>	Executive Committee
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	Executive Committee meeting

<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	23rd of June, 2023
<b>Parties Attending</b>	Executive Committee, Nancy Ma
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	CUPE briefing
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	23rd of June, 2023
<b>Parties Attending</b>	Executive Committee, TSSU representatives
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	26th of June, 2023
<b>Parties Attending</b>	Myself, Byron James
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	Discussion of services
<b>Summary and Outcome</b>	
<b>Next Steps</b>	Send contact to SFU staff

<b>Total Meeting Hours</b>	<b>14</b>
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## Projects and Events

<b>Project/Event Title</b>	Climate Connect: Uniting Voices for a Sustainable Future - Panel
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic</b>	

<b>Priorities</b>	
<b>Total Time (Hrs)</b>	1

<b>Project/Event Title</b>	SummerFest
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	6

<b>Project/Event Title</b>	SFU X SFSS X GSS Meeting
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	3

<b>Project/Event Title</b>	Blink 182
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	5

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

<b>Total Project and Events Hours</b>	15
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## Committee Chair Work

<b>Committee Name</b>	ESAC
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<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

<b>Total Committee Hours</b>	1
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## Administrative Work

<b>Summary</b>	Emails, Miscellaneous meeting
<b>Total Time (Hrs)</b>	24

<b>Total Admin Hours</b>	24
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VP Equity and Sustainability  
Priyanka Dhesa

## Meeting Summary and Comments

<b>Meeting, Date</b>	Exec Meeting, June 16
<b>Parties Attending</b>	Exec Team
<b>Meeting Length (Hrs)</b>	2 Hours
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	Elected Council HRP Rep In-Camera Session Elected AVPs
<b>Next Steps</b>	Reconvene in 2 Weeks

<b>Meeting, Date</b>	JSA, June 19
<b>Parties Attending</b>	VP Equity, JSA Execs
<b>Meeting Length (Hrs)</b>	1 Hour
<b>Reason</b>	Biweekly Check-in
<b>Summary and Outcome</b>	followed up on previous meeting action items, discussed potential consultative groups Reconvene to prepare presentation
<b>Next Steps</b>	look for past examples of presentations

<b>Meeting, Date</b>	Council, June 21
<b>Parties Attending</b>	Council
<b>Meeting Length (Hrs)</b>	5 hours
<b>Reason</b>	Biweekly Meeting
<b>Summary and Outcome</b>	Elections for committees, decided to maintain current council time, presentation from SFU Alumni and Donor Engagement Office
<b>Next Steps</b>	look for past examples of presentations

<b>Meeting, Date</b>	JSA, June 19
<b>Parties Attending</b>	VP Equity, JSA Execs

<b>Meeting Length (Hrs)</b>	1 Hour
<b>Reason</b>	Biweekly Check-in
<b>Summary and Outcome</b>	followed up on previous meeting action items, discussed potential consultative groups Reconvene to prepare presentation
<b>Next Steps</b>	look for past examples of presentations

<b>Meeting, Date</b>	Studentcare, June 23
<b>Parties Attending</b>	execs and studentcare reps
<b>Meeting Length (Hrs)</b>	1 Hour
<b>Reason</b>	update on student plan
<b>Summary and Outcome</b>	learned more about data and stats of current plan usage/costs
<b>Next Steps</b>	continue to monitor

<b>Meeting, Date</b>	TSSU, June 23
<b>Parties Attending</b>	TSSU Reps and Execs
<b>Meeting Length (Hrs)</b>	1 Hour
<b>Reason</b>	TSSU Strike
<b>Summary and Outcome</b>	Discussed their goals and how to minimize impacts on students
<b>Next Steps</b>	follow up on discussed steps

<b>Meeting, Date</b>	CUPE Training, June 23
<b>Parties Attending</b>	Execs, Union Steward
<b>Meeting Length (Hrs)</b>	1 Hour
<b>Reason</b>	Mandatory Training
<b>Summary and Outcome</b>	followed up on previous meeting action items, discussed potential consultative groups Reconvene to prepare presentation
<b>Next Steps</b>	look for past examples of presentations

<b>Meeting, Date</b>	UAAC, ES, ECA, Campaigns Coordinator Check-In
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<b>Parties Attending</b>	VP UAA, VPES, Muriel
<b>Meeting Length (Hrs)</b>	1 Hour
<b>Reason</b>	Biweekly Check-in
<b>Summary and Outcome</b>	Discussion around annual plan, ongoing plans, and how to mobilize
<b>Next Steps</b>	Look into potential politicians and councillors I would like to meet with

<b>Meeting, Date</b>	Events, June 26
<b>Parties Attending</b>	VP Events amd external party
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Accompanying VP Events to meeting with Byron James
<b>Summary and Outcome</b>	Discussion of collaboration on future events
<b>Next Steps</b>	VP Events to maintain contact

<b>Meeting, Date</b>	ESA Committee, June 27
<b>Parties Attending</b>	ESA Committee
<b>Meeting Length (Hrs)</b>	1 Hour
<b>Reason</b>	First meeting
<b>Summary and Outcome</b>	discussed summer events, volunteered to hell at summer fest
<b>Next Steps</b>	Brainstorm events

<b>Meeting, Date</b>	SFSS Council Development Session
<b>Parties Attending</b>	Council
<b>Meeting Length (Hrs)</b>	1 Hour
<b>Reason</b>	First Dev Session
<b>Summary and Outcome</b>	Council roles were explained and received feedback on how council would like to see dev sessions run
<b>Next Steps</b>	Plan future dev sessions based off feedback

<b>Total Meeting Hours</b>	<b>17 Hours</b>
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## Projects and Events

<b>Project/Event Title</b>	2023 Burnaby Clean Energy Summit
<b>Updates and Upcoming Plans</b>	learned of ongoing and upcoming sustainable practices/initiatives within Burnaby
<b>Relevant Strategic Priorities</b>	University Relations Government and Stakeholder Relations Advocacy
<b>Total Time (Hrs)</b>	5.5 Hours

<b>Project/Event Title</b>	SFSS, GSS, and SFU Reception
<b>Updates and Upcoming Plans</b>	Spoke with Joy Johnson and GSSU Executives Discussed goals for the year
<b>Relevant Strategic Priorities</b>	University Relations
<b>Total Time (Hrs)</b>	2.5 Hours

<b>Project/Event Title</b>	Community Fridge
<b>Updates and Upcoming Plans</b>	Student Well Being Continue to restock fridge
<b>Relevant Strategic Priorities</b>	Student WellBeing
<b>Total Time (Hrs)</b>	3 hours

<b>Project/Event Title</b>	Summer Fest
<b>Updates and Upcoming Plans</b>	Helped with event at SUB
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	3 Hours

<b>Project/Event Title</b>	Dev Session
<b>Updates and Upcoming</b>	working on powerpoint

<b>Plans</b>	first dev session to be hosted Wednesday
<b>Relevant Strategic Priorities</b>	Council Training
<b>Total Time (Hrs)</b>	1 Hour

<b>Project/Event Title</b>	Issues Policy
<b>Updates and Upcoming Plans</b>	Review, Continue to meet with relevant student groups
<b>Relevant Strategic Priorities</b>	University Relations Student Well-Being
<b>Total Time (Hrs)</b>	2 Hours

<b>Total Project and Events Hours</b>	<b>18</b>
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## Committee Chair Work

<b>Committee Name</b>	n/a will be calling for committee agendas this upcoming week
<b># of Meetings</b>	
<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

<b>Total Committee Hours</b>	
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## Administrative Work

<b>Summary</b>	Meeting Prep, Emails, Communications, Unscheduled meetings/conversations regarding SFSS ongoings
<b>Total Time (Hrs)</b>	20 Hours

Total Admin Hours	20 Hours
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**TOTAL COUNT 55 HOURS**

