

1. CALL TO ORDER

Call to Order at 3:07pm

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəy̓əm (Musqueam), Sḵw̓xwú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəł̓əm (Kwkwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 UAA Composition

Ex-Officio (President)	Liam Feng
VP University and Academic Affairs (Chair)	Thomas Lueth
Philosophy Student Union Councillor (Vice Chair)	Nava Karimi
VP Equity and Sustainability	Priyanka Kaur Dhesa
Bachelor of Environment Student Union Councillor	Tiana Andjelic
Psychology Student Union Councillor	Hilary Tsui
Computing Science Student Society Councillor	Mabel Ling
Student At-Large	Vacant
Student At-Large	Vacant
Student At-Large	Vacant
Student At-Large	Vacant
Student At-Large	Vacant
Student At-Large	Vacant
Student At-Large	Vacant

3.2 Society Staff

Campaigns and Mobilization Coordinator Muriel Adarkwa

3.3 Guests

Temporary Operations Organizer..... Sindhu Dharmarajah

Administrative Coordinator..... Somayeh Naseri

Administrative Assistant Hope Alica

4. CONSENT AGENDA

4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

CARRIED AS AMENDED

4.1.1. MATTERS ARISING FROM THE MINUTES- UAA Minutes- UAA 2023-06-26:01

Be it resolved to receive and file the following minutes:

- UAA 2023-03-15

4.1.2. RATIFICATION OF REGRETS-MOTION UAA 2023-06-26:02

SUBMITTED BY: VP University Academic Affairs

Be it resolved to ratify the regrets from VP Equity and Sustainability and Bachelor of Environment Student Union Councillor.

5. ADOPTION OF THE AGENDA

5.1 MOTION UAA 2023-06-26:03

VP University and Academic Affairs / Psychology Councillor

Be it resolved to adopt the agenda as presented.

CARRIED AS AMENDED

6. PRESENTATION

6.1 First University and Academic Affairs Committee.

SUBMITTED BY: VP University and Academic Affairs

6.2 ATTACHMENT: UAA First Committee Meeting Presentation

- VP UAA stated there have been no meetings for the past month because VP is new to the position.
- Meetings are at 3 to 4pm on Mondays every two weeks.
- See the attached Presentation for details.

7. NEW BUSINESS

**7.1 Understanding Students' Difficulties with Course Enrolment at SFU –
MOTION UAA 2023-06-26:04**

SUBMITTED BY: Psychology Student Union

VP University and Academic Affairs / Psychology Councillor

Whereas students from departments such as criminology, chemistry, cognitive science, and psychology have been experiencing difficulties enrolling in courses for a myriad of reasons, including but not limited to limited seating, infrequent course offerings, and a lack of priority seating

Whereas SFSS and UAAC may not be aware of the full extent of these issues

Whereas, as UAAC, it is imperative that the committee advocates for students' academic experiences

Be it resolved to open a survey to gauge student experiences about course enrolment difficulties

CARRIED UNANIMOUSLY

In favour of Survey (4): Psychology Student Union, Computing Science Student Society, Philosophy Student Union, VP University and Academic Affairs.

Abstentions & Against Survey: (0)

- Campaigns and Mobilization Coordinator requested context for this motion.

- Psychology Student Union stated she is more familiar with issues in the Psychology department, many psychology students struggled to enroll in courses because of limited seating and infrequent classes and she sent out a survey to gauge what was going on and this was a prevalent issue.
- For Chemistry, some students must wait for mandatory classes offered once a year, which impacts international students with time constraints on their documentation.
- For Cognitive science, they do not have priority enrollment to classes they require even though their major is comprised of classes specific to those departments.
- Psychology Student Union stated that a survey was sent out, and students expressed difficulty signing up for mandatory classes, which delays their graduation.
- Temporary Operations Organizer would like to discuss timelines for implementing the survey and who is being tasked with this further in communication with students, and combined surveys to reduce survey fatigue. Students need to know what the SFSS plans to do with the data.
- Campaigns and Mobilization Coordinator would like more information on which specific department this is on; UAA would contact other councilors to find out if their Student Union groups are facing the same issue. Sending the survey to applicable groups will allow the results not to be skewed by other departments that do not have the same challenge. Therefore, it will allow the issue to be addressed by the University appropriately.

**7.2 University and Academic Affairs Committee Vice Chair Election– MOTION
UAA 2023-06-26:05**

SUBMITTED BY: VP University and Academic Affairs

VP University and Academic Affairs / Philosophy Councillor

Whereas the duties of the Vice-Chair include convening meetings in the absence or at the discretion of the Chair and any other tasks that may be assigned;

Be it resolved to elect Councilor “Philosophy Student Union” to serve on the University and Academic Affairs Committee as Vice Chair for the 2023-2024 council term.

CARRIED AS AMENDED

Vote In favour (4): Psychology Student Union, Computing Science Student Society, Philosophy Student Union, VP UAA.

Abstention and Against (0)

- Philosophy Student Union nominated themselves
- President called for nomination 3 times, no further nominations were made.

7.3 Student Survey– MOTION UAA 2023-06-26:06

SUBMITTED BY: VP University and Academic Affairs

VP University and Academic Affairs / Psychology Councillor

Whereas the University & Academic Affairs Committee is responsible for identifying and prioritizing issues of concern to students and developing strategies to address those concerns;

Be it resolved to begin working on a survey to go out to students as a way of collecting feedback and information from the general student population.

CARRIED UNANIMOUSLY

8. ATTACHMENTS

8.1 UAA First Committee Meeting Presentation

9. ADJOURNMENT

9.1 MOTION UAA 2023-06-26:07

VP University Academic Affairs / Psychology Councillor

Be it resolved to adjourn the meeting at 3:44 pm

CARRIED UNANIMOUSLY

simon fraser
student society

UNIVERSITY AND ACADEMIC AFFAIRS COMMITTEE
JUNE 2023



TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the xwməθkwəy̓əm (Musqueam), Skwxwú7mesh_Úxwumixw (Squamish), Selílwitulh (Tseil' -Waututh), kwikwəł əm (Kwkwetlem) and ǵícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

SO-7: UNIVERSITY AND ACADEMIC AFFAIRS COMMITTEE

7.2 Council shall maintain the University and Academic Affairs Committee as a standing committee.

7.3 This Committee shall generally coordinate work regarding university advocacy campaigns and member-facing student information campaigns.

Relevant By-Laws

1. By-Law 7(13)(g)

University and Academic Affairs Committee

COMPOSITION

1. [Ex-Officio] President
2. [Chairperson] VP University & Academic Affairs
3. Five Councillors
4. Up to 7 At-Large members
5. [Non-voting] All undergraduate student representatives sitting on the University Board of Governors or Senate
6. [Non-voting] All constituency group representatives on Council
7. [Non-voting] Policy, Research, and Community Affairs Coordinator

TERMS OF REFERENCE

7.4 Identify and prioritize issues of concern to students.

7.5 Develop and coordinate strategies to address those concerns.

7.6 Establish working groups to implement campaigns and take actions to address those concerns.

7.7 Ensure that the Society members are informed of these issues, and the steps taken to address them.

7.8 Review the progress of business from the Senate, Council of Governors, Senate Committees, and other Committees, Assemblies or decision-making bodies of the University.

7.9 Creating information campaigns directed towards the Society membership regarding University advocacy.

7.10 The Committee shall establish working groups wherever possible and may strike sub- committees when necessary, to be used sparingly, in order to conduct the business of the Committee.

GOVERNANCE

7.11 The committee will strive for consensus. Where no consensus is reached, the committee will make decisions by simple majority vote.

7.12 The committee shall take into consideration and respect Indigenous forms of governance and recognize how often other forms of governance overrule Indigenous ways of knowing, especially on occupied stolen territories.

7.13 When the committee takes into account Indigenous forms of governance, the committee shall consider other aspects and ways of knowing in order to properly support this decision-making process. This can include:

- (a) Inviting Indigenous Elders of the Territories and asking for advice or support in the decision-making process.
- (b) finding ways to include Indigenous forms of governance i.e. talking circles, transparency process and community engagement

CALL FOR AGENDA ITEMS (BY CHAIR/VICE CHAIR)

JotForm Link: <https://form.jotform.com/231206638244250>

Timeline:

Call for Agenda Items: 2 weeks before the meeting

Agenda Items Submission Deadline: 1 week before the meeting

Regrets

If you can not attend the meeting Please notify the chair to add your regrets during the meeting as an

amendment Under Ratification of Regrets

or

you can submit your regrets through the same JotForm called for the agenda items to be added under consent

agenda before the meeting.

ROLES AND RESPONSIBILITIES (CHAIR & VICE CHAIR)

Committee **Chairs** or **Vice chairs** (in the absence of the chair or chair's asking them to assist)

- Review and approve draft of the agenda prior to sending to the Committee. Chair will send the feedback or approval to the admin assistant cc'd Admin Coordinator.
- Record the meeting and send the meeting files to the Admin assistant and Admin Coordinator after the meeting.
- Review and approve draft of the minutes (prior to adding to the next meeting agenda to be received and file by the committee) and send the feedback or approval to the admin assistant cc'd Admin Coordinator.
- Submit the Chair's approved minutes to the next committee Meeting agenda Via JotForm under Consent agenda section Matters Arising from the Minutes.
- Submit the Committee's approved minutes to the next Council Meeting agenda Via JotForm under Consent agenda section Matters Arising from the Minutes.

ROLES AND RESPONSIBILITIES (COMMITTEE MEMBERS)

- Generally coordinate work regarding university advocacy and member-facing student information campaigns
- Identify issues of concern for students and develop strategies to address them
- Establish working groups to implement campaigns and take actions to address concerns
- Ensure that the Society members are informed of these issues, and the steps taken to address them
- Review the progress of business from the Senate, Council of Governors, Senate Committees, and other Committees, Assemblies or decision-making bodies of the University
- Create information campaigns directed towards the Society membership regarding University advocacy
- Can (sparingly) establish working groups wherever possible and may strike sub-committees when necessary

MEETING SCHEDULE

Day: June 26, 2023 `

Time: 3:00 PM - 4:00 PM PST

Recurrence: Bi-Weekly (Every 2 weeks)

SOME LINKS

Meeting Tracker (May 2023-April 2024)

<https://docs.google.com/spreadsheets/d/1BU0qBWKsAzuKWiXWTUyc7lvZ6OaVTLjn/edit#gid=1353786745>

Meeting Documents Folder

https://drive.google.com/drive/folders/13iJ0qpGu05UTBJII6VHWff-ILv1M2K_q?usp=share_link

Agenda Training for the Chairs and Committee Members

https://docs.google.com/presentation/d/19beVhICqNLHKsuupdeHo6UUk4SixNAuG/edit?usp=drive_link&oud=106113738879974645188&rtpof=true&sd=true

simon fraser
student society

THANK
YOU!