

SFSS EXECUTIVE COMMITTEE WORK REPORTS

This report reflects the Board work from
(Aug 16 - Aug 31)

[President](#)

[VP Internal and Organizational Development](#)

[VP Finance and Services](#)

[VP University and Academic Affairs](#)

[VP External and Community Affairs](#)

[VP Events and Student Affairs](#)

[VP Equity and Sustainability](#)

President
Liam Feng

Meeting Summary and Comments

| | |
|-----------------------------|--|
| Meeting, Date | Wednesday, August 13th council meeting |
| Parties Attending | Sfss council |
| Meeting Length (Hrs) | 3 hours |
| Reason | Passing grants and other various motions |
| Summary and Outcome | Things were passed and the day goes on |
| Next Steps | We wait |
| | |

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|-----------------------------|--|
| Meeting, Date | Friday, August 22nd exec meeting |
| Parties Attending | Sfss execs |
| Meeting Length (Hrs) | 3 hours |
| Reason | Passing grants and other various motions |
| Summary and Outcome | Things were passed and the day goes on |
| Next Steps | We wait |
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|-----------------------------|---|
| Meeting, Date | President X Management Meetings, August 26th |
| Parties Attending | Sindhu, John, President |
| Meeting Length (Hrs) | 1 hour |
| Reason | Management updates |
| Summary and Outcome | Various issues were discussed, like the David Chin grievance issue along with setting up a meeting with SFU to talk about SUB operating costs |
| Next Steps | none |

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|----------------------|--|
| Meeting, Date | Wednesday, August 27th council meeting |
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|-----------------------------|--|
| Parties Attending | Sfss council |
| Meeting Length (Hrs) | 3 hours |
| Reason | Passing grants and other various motions |
| Summary and Outcome | Things were passed and the day goes on |
| Next Steps | We wait |
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| Total Meeting Hours | 10 |
|----------------------------|-----------|

Projects and Events

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|--------------------------------------|--|
| Project/Event Title | Robot Soccer space in the SUB |
| Updates and Upcoming Plans | Putting a carpet down, and then drafting up an agreement |
| Relevant Strategic Priorities | none |
| Total Time (Hrs) | 3 |

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|--------------------------------------|--|
| Project/Event Title | |
| Updates and Upcoming Plans | |
| Relevant Strategic Priorities | |
| Total Time (Hrs) | |

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|---------------------------------------|----------|
| Total Project and Events Hours | 3 |
|---------------------------------------|----------|

Committee Chair Work

| | |
|-------------------------|--|
| Committee Name | |
| # of Meetings | |
| Total Time (Hrs) | |
| Summary | |

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|--------------------------------|--|
| Ongoing Projects | |
| Relevant Strategic Priorities: | |

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|-----------------------|---|
| Total Committee Hours | 0 |
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Administrative Work

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|------------------|--------|
| Summary | emails |
| Total Time (Hrs) | 10 |

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| Total Admin Hours | 10 |
|-------------------|----|

VP Internal and Organizational Development

Meeting Summary and Comments

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|----------------------|--|
| Meeting, Date | |
| Parties Attending | |
| Meeting Length (Hrs) | |
| Reason | |
| Summary and Outcome | |
| Next Steps | |

| | |
|----------------------|--|
| Meeting, Date | |
| Parties Attending | |
| Meeting Length (Hrs) | |
| Reason | |
| Summary and Outcome | |
| Next Steps | |

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|---------------------|--|
| Total Meeting Hours | |
|---------------------|--|

Projects and Events

| | |
|-------------------------------|--|
| Project/Event Title | |
| Updates and Upcoming Plans | |
| Relevant Strategic Priorities | |
| Total Time (Hrs) | |

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|----------------------------|--|
| Project/Event Title | |
| Updates and Upcoming Plans | |

| | |
|--------------------------------------|--|
| Relevant Strategic Priorities | |
| Total Time (Hrs) | |

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|---------------------------------------|--|
| Total Project and Events Hours | |
|---------------------------------------|--|

Committee Chair Work

| | |
|---------------------------------------|--|
| Committee Name | |
| # of Meetings | |
| Total Time (Hrs) | |
| Summary | |
| Ongoing Projects | |
| Relevant Strategic Priorities: | |

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|------------------------------|--|
| Total Committee Hours | |
|------------------------------|--|

Administrative Work

| | |
|-------------------------|--|
| Summary | |
| Total Time (Hrs) | |

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|--------------------------|--|
| Total Admin Hours | |
|--------------------------|--|

VP Finance and Services
Jadvinder Bolina

Meeting Summary and Comments

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|-----------------------------|--|
| Meeting, Date | Aug 16 2023 |
| Parties Attending | Me and SFSS Staff |
| Meeting Length (Hrs) | 4 |
| Reason | |
| Summary and Outcome | |
| Next Steps | Ensure smooth functioning of SFSS operations |

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|-----------------------------|--|
| Meeting, Date | Aug 18 2023 |
| Parties Attending | Me and SFSS Staff |
| Meeting Length (Hrs) | 4 |
| Reason | |
| Summary and Outcome | |
| Next Steps | Ensure smooth functioning of SFSS operations |

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|-----------------------------|--|
| Meeting, Date | Aug 23 2023 |
| Parties Attending | Me and SFSS Staff |
| Meeting Length (Hrs) | 4 |
| Reason | |
| Summary and Outcome | |
| Next Steps | Ensure smooth functioning of SFSS operations |

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|-----------------------------|--|
| Meeting, Date | Aug 25 2023 |
| Parties Attending | Me and SFSS Staff |
| Meeting Length (Hrs) | 4 |
| Reason | |
| Summary and Outcome | |
| Next Steps | Ensure smooth functioning of SFSS operations |

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|-----------------------------|--|
| Meeting, Date | Aug 28 2023 |
| Parties Attending | Me and SFSS Staff |
| Meeting Length (Hrs) | 4 |
| Reason | |
| Summary and Outcome | |
| Next Steps | Ensure smooth functioning of SFSS operations |

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|-----------------------------|--|
| Meeting, Date | Aug 29 2023 |
| Parties Attending | Me and SFSS Staff |
| Meeting Length (Hrs) | 4 |
| Reason | |
| Summary and Outcome | |
| Next Steps | Ensure smooth functioning of SFSS operations |

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|-----------------------------|--|
| Meeting, Date | Aug 30 2023 |
| Parties Attending | Me and SFSS council |
| Meeting Length (Hrs) | 4 |
| Reason | Council meeting |
| Summary and Outcome | |
| Next Steps | Ensure smooth functioning of SFSS operations |

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|----------------------------|-----------|
| Total Meeting Hours | 28 |
|----------------------------|-----------|

Projects and Events

| | |
|--------------------------------------|-----|
| Project/Event Title | N/A |
| Updates and Upcoming Plans | N/A |
| Relevant Strategic Priorities | N/A |
| Total Time (Hrs) | N/A |

| | |
|--------------------------------------|-----|
| Project/Event Title | N/A |
| Updates and Upcoming Plans | N/A |
| Relevant Strategic Priorities | N/A |
| Total Time (Hrs) | N/A |

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|---------------------------------------|-----|
| Total Project and Events Hours | N/A |
|---------------------------------------|-----|

Committee Chair Work

| | |
|---------------------------------------|-----|
| Committee Name | N/A |
| # of Meetings | N/A |
| Total Time (Hrs) | N/A |
| Summary | N/A |
| Ongoing Projects | N/A |
| Relevant Strategic Priorities: | N/A |

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|------------------------------|-----|
| Total Committee Hours | N/A |
|------------------------------|-----|

Administrative Work

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|-------------------------|---|
| Summary | Replying to emails and helping with students concerns |
| Total Time (Hrs) | 40 |

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|--------------------------|----|
| Total Admin Hours | 40 |
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|------------------------------|----|
| Total Hours (Overall) | 68 |
|------------------------------|----|

VP University and Academic Affairs
Thomas Lueth

Meeting Summary and Comments

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|-----------------------------|---|
| Meeting, Date | Aug 22, 2023 |
| Parties Attending | Myself, Sindhu, Samantha, Rachel |
| Meeting Length (Hrs) | 2 interviews with 2 candidates, 0.3 (discussion of candidates) 2.3 hours total |
| Reason | Interviewing of candidates for temporary Member Services Coordinator position |
| Summary and Outcome | The best candidate for the role was selected |
| Next Steps | We are still conducting more interviews |

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|-----------------------------|---|
| Meeting, Date | Aug 22, 2023 |
| Parties Attending | Myself, Muriel, Navleen |
| Meeting Length (Hrs) | 0.5 |
| Reason | Preparing for meeting with chief of staff |
| Summary and Outcome | |
| Next Steps | |

| | |
|-----------------------------|---|
| Meeting, Date | Aug 22, 2023 |
| Parties Attending | Myself, Muriel |
| Meeting Length (Hrs) | 0.5 |
| Reason | Preparing for meeting with chief of staff |
| Summary and Outcome | |
| Next Steps | |
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|-----------------------------|--|
| Meeting, Date | Aug 22, 2023 |
| Parties Attending | Myself, Sindhu |
| Meeting Length (Hrs) | 0.1 |
| Reason | Employee Job Descriptions, hiring committees |

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| Summary and Outcome | |
| Next Steps | |

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|-----------------------------|---|
| Meeting, Date | Aug 24, 2023 |
| Parties Attending | Myself, Navleen, Muriel, Eric Peters, Riane |
| Meeting Length (Hrs) | 0.5 |
| Reason | Meeting with Chief of Staff to discuss changes to the funding formula, additions for mental health and student housing accommodations, as well as food insecurity |
| Summary and Outcome | |
| Next Steps | Keep in contact with Eric Peters |

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|-----------------------------|---|
| Meeting, Date | Aug 24, 2023 |
| Parties Attending | Myself, Tracey Mason-Innes, Tom Nault |
| Meeting Length (Hrs) | 0.75 |
| Reason | Discussion about CAL, university scholarships, TSSU, academic integrity, etc., |
| Summary and Outcome | Discussed topics above as well as elective grading system, a fall reading break |
| Next Steps | |

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|-----------------------------|--|
| Meeting, Date | Aug 28, 2023 |
| Parties Attending | UAAC |
| Meeting Length (Hrs) | 1 |
| Reason | Appointment of At-Large Members |
| Summary and Outcome | Discussed applications of students for at-large member positions in camera |
| Next Steps | Passing the motion to add the elected students into the committee in the council meeting |

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|-----------------------------|--|
| Meeting, Date | Aug 30, 2023 |
| Parties Attending | Council |
| Meeting Length (Hrs) | 2.5 |
| Reason | Passing of motions for funding frosh events, committee elections, at-large member addition to committees |
| Summary and Outcome | Elections for VCC and Outreach Committee, funding granted to ESSS and SUS for frosh |

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|-------------------|---|
| | events, UAAC, ECAC, and ESAC added their new at-large student representatives |
| Next Steps | |

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|-----------------------------|---|
| Meeting, Date | Aug 29, 2023 |
| Parties Attending | Myself, Navleen, Trish Everett, Francisco |
| Meeting Length (Hrs) | 0.5 |
| Reason | Preparing for meeting with chief of staff |
| Summary and Outcome | |
| Next Steps | |

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| Total Meeting Hours | 8.25 |
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Projects and Events

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|---------------------------------------|---|
| Total Project and Events Hours | 0 |
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Committee Chair Work

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|---------------------------------------|---|
| Committee Name | University and Academic Affairs Committee |
| # of Meetings | |
| Total Time (Hrs) | 1 |
| Summary | |
| Ongoing Projects | -Undergraduate Course Enrollment Survey -Undergraduate general student population survey -Appointment of at-large members -planning welcome week tabling and events |
| Relevant Strategic Priorities: | -May be better to find information before the end of the semester as to implement change before the fall term if it can help students sooner -Might be able to make a stronger case after the fall term and use the fall term for the evidence |

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|------------------------------|---|
| Total Committee Hours | 1 |
|------------------------------|---|

Administrative Work

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|-------------------------|--|
| Summary | <ul style="list-style-type: none">-Sending, replying, reading emails-Reading, reviewing files-Communicating with SFSS staff-Discussing issues, policies and motions with SFSS executives-Emailing university staff-Reviewing agenda item submissions-Reviewing at-large committee applications |
| Total Time (Hrs) | 18 |

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| Total Admin Hours | 18 |
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| Total Hours | 27.25 |
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VP External and Community Affairs
Nancy Brar

Meeting Summary and Comments

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|----------------------|--|
| Meeting, Date | |
| Parties Attending | |
| Meeting Length (Hrs) | |
| Reason | |
| Summary and Outcome | |
| Next Steps | |

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|----------------------|--|
| Meeting, Date | |
| Parties Attending | |
| Meeting Length (Hrs) | |
| Reason | |
| Summary and Outcome | |
| Next Steps | |

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|---------------------|--|
| Total Meeting Hours | |
|---------------------|--|

Projects and Events

| | |
|-------------------------------|--|
| Project/Event Title | |
| Updates and Upcoming Plans | |
| Relevant Strategic Priorities | |
| Total Time (Hrs) | |

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|----------------------------|--|
| Project/Event Title | |
| Updates and Upcoming Plans | |

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|--------------------------------------|--|
| Relevant Strategic Priorities | |
| Total Time (Hrs) | |

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|---------------------------------------|--|
| Total Project and Events Hours | |
|---------------------------------------|--|

Committee Chair Work

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|---------------------------------------|--|
| Committee Name | |
| # of Meetings | |
| Total Time (Hrs) | |
| Summary | |
| Ongoing Projects | |
| Relevant Strategic Priorities: | |

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|------------------------------|--|
| Total Committee Hours | |
|------------------------------|--|

Administrative Work

| | |
|-------------------------|--|
| Summary | |
| Total Time (Hrs) | |

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|--------------------------|--|
| Total Admin Hours | |
|--------------------------|--|

VP Events and Student Affairs
Ayooluwa Adigun

Meeting Summary and Comments

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|-----------------------------|-------------------------------------|
| Meeting, Date | 31st of August, Welcome Day Meeting |
| Parties Attending | Myself, Various SFU parties |
| Meeting Length (Hrs) | 2 |
| Reason | Welcome Week events and planning |
| Summary and Outcome | |
| Next Steps | |

| | |
|-----------------------------|--------------------------------------|
| Meeting, Date | 30th of August, SFSS Council Meeting |
| Parties Attending | SFSS Council |
| Meeting Length (Hrs) | 4 |
| Reason | SFSS Council Meeting |
| Summary and Outcome | |
| Next Steps | |

| | |
|-----------------------------|--------------------------------------|
| Meeting, Date | 29th of August |
| Parties Attending | Events and Student Affairs Committee |
| Meeting Length (Hrs) | 1 |
| Reason | ESAC meeting |
| Summary and Outcome | |
| Next Steps | |

| | |
|-----------------------------|---------------------------|
| Meeting, Date | 29th of August |
| Parties Attending | Myself, Genevieve Lalonde |
| Meeting Length (Hrs) | 1 |
| Reason | Streetfest |
| Summary and Outcome | |
| Next Steps | |

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|----------------------------|---|
| Total Meeting Hours | 8 |
|----------------------------|---|

Projects and Events

| | |
|--------------------------------------|--|
| Project/Event Title | |
| Updates and Upcoming Plans | |
| Relevant Strategic Priorities | |
| Total Time (Hrs) | |

| | |
|--------------------------------------|--|
| Project/Event Title | |
| Updates and Upcoming Plans | |
| Relevant Strategic Priorities | |
| Total Time (Hrs) | |

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|---------------------------------------|--|
| Total Project and Events Hours | |
|---------------------------------------|--|

Committee Chair Work

| | |
|---------------------------------------|------|
| Committee Name | ESAC |
| # of Meetings | 1 |
| Total Time (Hrs) | 1 |
| Summary | |
| Ongoing Projects | |
| Relevant Strategic Priorities: | |

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|------------------------------|---|
| Total Committee Hours | 1 |
|------------------------------|---|

Administrative Work

| | |
|------------------|-------------------------|
| Summary | Emails and Interactions |
| Total Time (Hrs) | 12 |

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|-------------------|----|
| Total Admin Hours | 12 |
|-------------------|----|

VP Equity and Sustainability
Priyanka Dhesa

Meeting Summary and Comments

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|----------------------|--|
| Meeting, Date | |
| Parties Attending | |
| Meeting Length (Hrs) | |
| Reason | |
| Summary and Outcome | |
| Next Steps | |

| | |
|----------------------|--|
| Meeting, Date | |
| Parties Attending | |
| Meeting Length (Hrs) | |
| Reason | |
| Summary and Outcome | |
| Next Steps | |

| | |
|---------------------|--|
| Total Meeting Hours | |
|---------------------|--|

Projects and Events

| | |
|-------------------------------|--|
| Project/Event Title | |
| Updates and Upcoming Plans | |
| Relevant Strategic Priorities | |
| Total Time (Hrs) | |

| | |
|----------------------------|--|
| Project/Event Title | |
| Updates and Upcoming Plans | |

| | |
|--------------------------------------|--|
| Relevant Strategic Priorities | |
| Total Time (Hrs) | |

| | |
|---------------------------------------|--|
| Total Project and Events Hours | |
|---------------------------------------|--|

Committee Chair Work

| | |
|---------------------------------------|--|
| Committee Name | |
| # of Meetings | |
| Total Time (Hrs) | |
| Summary | |
| Ongoing Projects | |
| Relevant Strategic Priorities: | |

| | |
|------------------------------|--|
| Total Committee Hours | |
|------------------------------|--|

Administrative Work

| | |
|-------------------------|--|
| Summary | |
| Total Time (Hrs) | |

| | |
|--------------------------|--|
| Total Admin Hours | |
|--------------------------|--|

