

## **1. CALL TO ORDER**

The meeting will be called to order by 4:58 PM

## **2. TERRITORIAL ACKNOWLEDGMENT**

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əy̓ əm (Musqueam), Sḵwxwú7mesh Úxwumixw (Squamish), Sel̓ íl wítlh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>ə̓ λə m (Kwkwetlem) and Katzie Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## **3. APPOINTMENT OF THE CHAIR**

The Members will nominate and appoint a Chairperson for the Annual General Meeting.

### **3.1 MOTION AGM 2023-10-25:01**

Vatsal Shah / Henry Do

Be it resolved to appoint Liam Feng as the Chairperson of the 2023 Simon Fraser Student Society Annual General Meeting.

#### **CARRIED**

In Favor: 79% (77 members)

Against: 5% (5 members)

Abstentions: 16% (16 members)

## **4. ADOPTION OF THE AGENDA AND REVIEW OF MEETING RULES**

The assembly will consider the agenda as prepared by the Council and Executive Committee. Changes or additions to the agenda may be proposed at this time.

The Chairperson will provide a brief overview of Robert's Rules of Order, a system of meeting rules and procedures that the Society uses for the AGM.

### **4.1 MOTION AGM 2023-10-25:02**

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Be it resolved to adopt the agenda as presented.

#### **POSTPONED**

- Quorum was not met

## **5. RECEIPT OF THE MINUTES**

The minutes of the 2021 *and* 2022 Annual General Meetings will be available for receipt and filing by Members.

### **5.1 MOTION AGM 2023-10-25:03**

Henry Do / Sam Killawee

Be it resolved that the minutes of the October 27th, 2021 *and* October 27th, 2022 Annual General Meeting of the Simon Fraser Student Society be received and filed.

**CARRIED**

In Favor: 75% (65 members)

Against: 7% (6 members)

Abstentions: 18% (16 members)

## **6. SPECIAL RESOLUTIONS**

### **6.1 Grammar Error, Typographical Error, and Reference Corrections in By-Laws – MOTION AGM 2023-10-25:04**

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Whereas there have been numerous changes to By-Law passed at the October 26th, 2020 and October 27th, 2021 AGMs;

Whereas minor typographical errors, grammar errors, and errors in by-law referencing have been found after a thorough review of the By-Laws;

Be it resolved that the Society approve the following changes to the SFSS By-Laws:  
Amend By-Law 2(8) to read “An Associate Member is in good standing if they have paid the Society fees and any Society fines and penalties.”

Amend By-Law 4(3)(d) by replacing “Vice-President Finance’s” with “Vice-President Finance and Services’.”

Amend By-Law 4(4) by replacing “By-Law 4(1) [a]-[f]” with “By-Law 4(3) [a]-[f].”

Amend By-Law 4(9) to read “Each Member in good standing of the Society shall be entitled to vote at the Members’ Meeting. In order to exercise their vote the Member shall be present at the meeting at the time the vote is put, and no votes by proxy shall be allowed.”

Amend By-Law 6(11)(a) by replacing “the Council” with “Council”.

Amend By-Law 7(2) by replacing “the Council” with “Council”.

Amend By-Law 7(4) by replacing “the Council” with “Council”.

Amend By-Law 7(10)(h) and 7(10)(o) by striking all occurrences of the phrase “the

Council” and replacing them with “Council”.

Amend By-Law 7(10)(o) by replacing “Executive Committee” with “the Executive Committee” and capitalize the first letter of both By-Law 7(10)(c) and 7(10)(d).

Amend By-Law 7(11)(d) by replacing “General Meetings” with “Members’ Meetings.”

Amend By-Law 7(11)(f) by replacing “the Council” with “Council”.

Amend By-Law 7(11)(g) by replacing “Constituency groups” with “Constituency Groups”.

Amend By-Law 7(11)(l) to read as follows: “Perform any other duties as outlined in the Bylaws, regulations, or as assigned by Council or the Executive Committee.”

Amend By-Law 7(12)(d), 7(12)(e), 7(12)(g), 7(12)(i), 7(12)(l), and 7(12)(r) by replacing all occurrences of the words “the Council” with “Council”.

Amend By-Law 7(12)(r) by replacing “Executive Committee” with “the Executive Committee”.

Amend By-Law 7(13)(a) by replacing “the Council” with “Council”.

Amend By-Law 7(13)(j) by replacing “Vice President Academic and University Affairs” with “Vice President University and Academic Affairs.”

Amend By-Law 7(13)(k) by replacing “the Council or Executive Committee.” with “Council or the Executive Committee.”

Amend By-Law 7(14)(i) to read as follows: “Perform any other duties as outlined in the Bylaws, regulations or assigned by Council or the Executive Committee”.

Amend By-Law 7(15)(e) by replacing “elected term” with “fiscal year.”

Amend By-Law 7(15)(i) by replacing “the Council” with “Council”.

Amend By-Law 7(15)(m) by replacing “the Council or Executive Committee” with “Council or the Executive Committee”.

Amend By-Law 7(16)(g) by replacing “the Council or Executive Committee.” with

“Council or the Executive Committee.”

Amend By-Law 8(3)(a)(ii) by replacing “the Council” with “Council”.

Amend By-Law 9(1) and 9(2) by replacing “the Council” with “Council”.

Amend By-Law 13(8)(c) by replacing “elections” with “Executive Committee elections”.

Amend By-Law 15(1) to read “If any member of Council or the Executive Committee ceases to be a Member in good standing of the Society, their resignation shall be deemed to have been delivered to and accepted by the Society, and the Council or Executive Committee Chair shall declare the position vacant forthwith.”

Amend By-Law 15(4) to read “Notice of impeachment proceedings for an executive officer shall be the same as is required for a special resolution.”

Amend By-Law 15(5)(a) by replacing “the Council” with “Council”.

Amend By-Law 17(1)(d) by replacing “by-laws” with “By-Laws”.

Amend By-Law 17(1)(d)(ii) by replacing all occurrences of “General Meeting” with “Members’ Meeting”.

Amend By-Law 18(1) by replacing “the Council” with “Council”.

**POSTPONED**

- Quorum was not met

**6.2 SFSS By-Law Clarifications - MOTION AGM 2023-10-25:05**

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Whereas there have been numerous changes to By-Law passed at the October 26th, 2020 and October 27th, 2021 AGMs;

Whereas there have been several areas found in the By-Laws where more clarity is required to ensure that SFSS By-Laws are able to be clearly understood;

Be it resolved that the Society approve the following changes to the SFSS By-Laws:

Amend By-Law 2(6) by replacing the words “majority vote of Council” with “four-fifth (4/5) majority vote of Council”

Amend By-Law 6(20) by striking it and replacing it with “Council Meetings shall be open to all members of the Society, subject to limitations via regulation.”

Add a subsection By-Law 6(20)(a) that reads “Members shall have full speaking rights in meetings, subject to limitations via regulation.”

Amend By-Law 6(24) by adding in a new subsection 6(24)(h) that reads “Alternates must be members in good standing of the Society.”

Strike By-Law 7(3).

Amend By-Law 7(10)(a) to read “Have the power to convene a meeting of the Executive Committee, or a Council meeting at any time as long as the president is the Chair of Council.”

Amend By-Law 7(10)(l) by adding in a new sub-subsection 7(10)(l)(i) that reads “The president may delegate this authority to member(s) of the Board of Directors as needed.”

Amend By-Law 7(10) by adding in a new subsection 7(10)(n) (and renumbering accordingly) that reads “Consult with the membership on the development of Strategic Plans, as required.”

Amend By-Law 7(11)(e) to read “Ensure the occurrence of ongoing training and development for members of the Executive Committee and Council, including but not limited to, regularly scheduled Development Sessions and Council Orientation.”

Amend By-Law 7(11)(i) to read “Support and assist the duties of the President’s office, as required.”

“Create and oversee the dissemination of the Annual Undergraduate Survey, or an equivalent.”

Amend By-Law 7(14)(a) to read “Alongside the President, act as a liaison with external groups and community organisations, including with other student societies, on behalf of the Society.”

Amend By-Law 7(14)(b) to read “Act as a liaison with other relevant bodies and lobby the government on issues that affect the undergraduate student population, alongside the President, on behalf of the Society.”

Amend By-Law 9 to add a new section 9(6) that reads “Notwithstanding By-Law 16(8), no referendum concerning a Student Union levy shall be deemed valid or binding on the Society unless a minimum of five (5) percent of the members in good standing of the society who are part of the student union have cast ballots.”

Amend By-Law 13(3) to read “Members may not concurrently hold office as a voting member on the Executive Committee and as a member of a Student Union’s or Constituency Group’s executive.”

Amend By-Law 13(3) by adding a new subsection 13(3)(a) that reads “Notwithstanding By-Law 13(3), voting members of the Executive Committee who were appointed by Council shall not be subject to this requirement.”

Amend By-Law 13(7) to read “The Independent Electoral Commission shall consist of at least one Chief Commissioner, who shall act as Chair, and no less than four, and up to six, other Commissioners.”

Amend By-Law 13(7)(a) to read “No current member of, or candidate for, Council, a Student Union Executive, or a Constituency Group Executive may serve as a member of the independent electoral commission”

Amend By-Law 13(7)(c) to read “All members of the Independent Electoral Commission shall be elected by two thirds (2/3) majority vote of Council by the end of the summer semester.”

Amend By-Law 13(7) by adding a new subsection 13(7)(e) that reads “The membership and composition of the IEC shall be subject to limitations via regulation.”

Amend By-Law 13(7) by adding a new subsection 13(7)(f) that reads “No member of the IEC may campaign for or on the behalf of candidates or, if slates are permitted by regulation, slates.”

Amend By-Law 15(1) to read “If any member of Council or the Executive Committee ceases to be a Member in good standing of the Society, their resignation shall be deemed to have been delivered to and accepted by Council and Council shall declare the position vacant forthwith.”

Amend By-Law 22(1) to read “In the event of a conflict between these By-Laws and any Regulation, resolution of Council or the Executive Committee, or the provisions of any Student Union or Constituency Group Constitution or By-Laws, the terms of these By-Laws shall prevail.”

**POSTPONED**

- Quorum was not met

**6.3 Council E-Voting - MOTION AGM 2023-10-25:06**

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Whereas the process of voting, especially if votes are needed to be conducted via roll-call vote due to the motion's contention, is inefficient compared to electronic voting;

Be it resolved that the Society approve the following changes to the SFSS By-Laws:

Amend By-Law 6(23) by adding a new subsection 6(23)(a) that reads:

“Notwithstanding, Council and its committees may select to use electronic voting means as long as:”

Amend By-Law 6(23)(a) by adding a new sub-subsection 6(23)(i) that reads “The platform used is approved by two-thirds (2/3) majority vote of Council”.

Amend By-Law 6(23)(a) by adding a new sub-subsection 6(23)(ii) that reads “Council may revoke its approval of an electronic voting method by a two-thirds (2/3) majority vote of Council”

Amend By-Law 6(23) by adding a new subsection 6(23)(b) that reads “In the event that a result of a vote taken by electronic means is inconclusive, the presiding Chair shall order a re-vote by either roll call vote, or unanimous consent.”

**POSTPONED**

- Quorum was not met

**6.4 Membership Expulsion - MOTION AGM 2023-10-25:07**

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Whereas the SFSS does not allow for Members of the Society to be expelled, as in, removed, from the Society;

Whereas allowing for member expulsion protects the integrity and well-being of the Society and its membership;

Be it resolved that the Society approve the following change to the SFSS By-Laws:

Amend By-Law 2(4) to read “Members may be expelled from the Society by a special resolution at a Members' Meeting”.

**POSTPONED**

- Quorum was not met

## **7. RECEIPT OF COUNCIL ANNUAL REPORT**

### **7.1 MOTION AGM 2023-10-25:08**

Ashley Flett / Abhishek Parmar

Be it resolved that the 2022-2023 report from Council be received.

#### **CARRIED**

In Favor: 68% (67 members)

Against: 13% (13 members)

Abstentions: 18% (18 members)

## **8. RECEIPT OF REPORT FROM THE VICE PRESIDENT OF FINANCE AND SERVICES**

The Simon Fraser Student Society Vice President Finance and Services will provide an overview of the Student Society's finances from May 1st, 2022 through April 30th, 2023.

### **8.1 MOTION AGM 2023-10-25:09**

Jadvinder Bolina / Abhishek Parmar

Be it resolved that the 2022-2023 report from the Vice President Finance and Services be received.

#### **CARRIED**

In Favor: 69% (62 members)

Against: 16% (14 members)

Abstentions: 16% (14 members)

- The VP Finance mentioned that within this report they will go over the financial state of the society such as expenditures, DSU Funding, General Funds, and Assets.
- SFSS fees are collected every semester from students who are enrolled in the classes.
- There are two most popular fees;  
SFSS Membership fees (FT : \$42.74) (PT \$21.38).  
U-pass \$180.40/semester
- Negotiated by the SFSS, the U-pass is administered by SFU.
- All undergraduate students contribute funds to the SFSS in the form of Health and Dental Plan.
- Enhanced Health and Dental Plan: \$267.08  
Enhanced Health: \$90.49  
Enhanced Dental: \$176.59
- Basic Health and Dental Plan: \$207.40  
Basic Health: \$65.89  
Basic Dental: \$141.51



- The general fund serves as the principal operational fund for the SFSS, covering most of its program, services, personnel costs, student group funding, and various other expenditure.
- Revenue for the SFSS General Fund comes from six main sources; - Activity Fees and Levies: \$2,814,279, Graduate Student Society Service Sharing: \$11,855, General Office / Student Centre (Food Bank): \$42,949, Rental Revenue: \$138,463, Investment Income: \$117,171, Increase in fair value of investments: \$18,927
- The General Fund provides for multiple expenditures that play a part in the Society's regular operations as listed below:  
Administration and Financial Office: \$830,403, General Office: \$537,288, Activity and Program Expenditures: \$1,693,630, Student Union Grants: \$284,659, Club Grants: \$296,355, Student Bursaries: \$51,000
- The Capital Assets Fund tracks the value (and depreciation) of the SFSS's physical assets, like equipment and buildings, as well as intangible assets, like software and website costs. with the SUB reaching completion in August of 2021 and with the SFSS occupying the building in October that year, the building now counts as a capital asset rather than a liability.
- Therefore, the Capital Asset Fund is now just slightly over \$50,000,000 in assets (SUB building, furniture, equipment, etc.)
- There is still a significant bank loan attached to this fund. This brings the overall value of the fund down significantly. Additionally, every year the SUB will have a portion of its book value amortized according to accounting practices.
- Last year the fund was valued at \$17,720,026. As of April 30, 2023, the overall value increased to \$17,954,713.
- The Build SFU Fund tracks the ongoing costs of the SUB, including the construction costs, office operating costs, and other such expenditures. With the Stadium project being complete, the entire remaining balance of paying for the stadium was expensed in the last fiscal year (as per our accounting policy).
- The exact numbers for this fund include:  
Total Revenue: \$6,337,391, Total Expenditures: \$3,542,700, and Total Assets: \$9,373,024
- The Space Expansion fund was used to pay for the maintenance and renovations of leased SFSS space, which for many years included the MBC cafeteria and the MBC offices. But, as the SFSS does not hold these spaces anymore, these funds shall be used for SFSS Surrey Campus spaces and any spaces on other SFU campuses that are useful for students.
- In the 2022-2023 fiscal year, the Space Expansion Fund generated \$379,605 in revenue, including interest earned, and the expenses totaled \$27,810. The total assets are \$3,881,718, which is up from \$200,000 in the 2021-2022 fiscal year.
- Students contributed around \$5,550,000 in the 2022-2023 year towards Undergraduate Health Plan fund to pay for extended health and dental benefits. These plans help reduce or eliminate physical and mental health care, vision,

dental, and prescription costs.

- In 2022, revenue was greater than expenses, which is unlikely to continue given the rate of inflation. Without an increase to the Health and Dental fee, expenses will surpass revenue.
- Despite this, revenue towards this area has also increased about \$400,000 since 2021. The increased revenue alongside converting to a fully insured model has resulted in approximately \$1,200,000 more in total assets towards the Undergraduate Health Plan Fund.
- Students contribute to the Accessibility Fund to help reduce barriers for students to attend events and activities in SFSS and at SFU. Students can access the fund by applying for an accessibility grant which is reviewed and approved by the Accessibility Advisory Committee.
- In 2020, this fund was used by the Accessibility Committee to support DNA to pay for their events where transcription and captioning services were required, as a lot of them were online. A part surplus during the COVID-19 years was also put into investments.
- In 2022-2023, the Accessibility Department changed its name to "DNA Resource Centre". The DNA Resource Centre also received an increase in Levy funding, which allowed them to fund more initiatives and services. Overall, they gained \$51,623 in revenue this year with expenditures totaling \$15,291. The total assets in this fund amount to \$455,455.
- The key highlight was that it has been the fifth year where FIC students paid service fees to the SFSS for the whole fiscal year. A service agreement was negotiated in December 2020 and signed for a 5-year extension with FIC.
- They mentioned in terms of concern, a persistent issue with the Health & Dental Plan is that the fees collected from the membership have not kept up with the costs of actually maintaining the plan.
- If a motion to increase the Health and Dental plan fee is not passed, the Health and Dental Plan Reserve Fund will be exhausted in order to continue running the plan. Once the reserve is depleted, the SFSS will be unable to pay for the current plan and may have to opt for a cheaper plan that will not provide the same quality of benefits to the membership.
- This will be one of the main objectives for the 2023-2024 VP Finance, I will work closely with them so that they can assess their options after their election in Feb 2024.
- There was much concern initially regarding the state of the Society heading into the 2023-2024 year. After the audit was completed, SFSS staff was consulted and the account balances were reviewed. The SFSS is currently in a satisfactory financial position, with the total fund balances at year end equaling just over \$26,000,000 - however this may not be the case in the future.
- The SFSS aims to reduce or eliminate the deficit in the General Fund so that it does not recur in 2023-2024 - either by reducing expenditures or raising fees to

increase revenue. Increased enrollment in 2024 may help mitigate a portion of the estimated deficit.

## **9. RECEIPT OF REPORT FROM THE AUDITOR**

The Simon Fraser Student Society's auditor, Tompkins Wozny LLP, will provide an overview of the Student Society's audited financial statements.

### **9.1 MOTION AGM 2023-10-25:10**

Cohen Ter Heide / Iain Flett

Whereas the independent auditor's report is included in the financial statements package. Be it resolved to receive the report from the auditor.

Be it further resolved to receive the financial statements for the year ended April 30<sup>th</sup>, 2023.

#### **CARRIED**

In Favor: 71% (71 members)

Against: 16% (16 members)

Abstentions: 13% (13 members)

- Pamela Felix shared the independent auditor's report.
- They mentioned that in the report they indicate the financial statement and operational cash flow.
- These statements are free from material misstatement.
- These financial statement are prepared in accordance with accounting statement of not-for-profits.
- In the Financial Statements, the unrestricted cash increased from last year. The Account Receivable is less as compared to the amount from last year.
- The total current asset is an increased amount this year.
- In the statement of operations, the majority of revenue is coming from the student fees. This year as we had more operations, investment income and rental income have increased.
- Investments Build SFU - With the SUB complete, the Build SFU fund has seen a significant change from tracking the construction costs of the SUB to paying for the operations and maintenance of the SUB.
- For the Spring 2022 term, the Build SFU Levy came out at \$90/term (full-time), and \$45/term (part-time). In Spring 2023, the fee was adjusted by the consumer price index to \$94.32/term (full-time) and \$47.16/term (part-time).
- Starting January 1, 2024, the Build SFU Levy will be \$100.26/term (full-time) and \$50.13/term (part-time). The money generated from this can be used for paying down the bank loan, paying the wages and benefits of building staff and covering operating and maintenance costs for the SUB. It will take approximately 15 years to pay off the loan.

## **10. APPOINTMENT OF THE AUDITOR**

### **10.1 MOTION AGM 2023-10-25:11**

Liam Feng / Ishika Rathore

Be it resolved that Tompkins Wozny LLP, Chartered Professional Accountants, be appointed as the Simon Fraser Student Society Auditor for the 2023-24 fiscal year.

#### **CARRIED AS AMENDED**

In Favor: 65% (57 members)

Against: 15% (13 members)

Abstentions: 20% (18 members)

- The President moved to strike “x” with “Tompkins Wozny LLP”

## **11. OPEN SPACE**

- In response to Arthur Lee regarding how we can make the AGM successful and engaging. The President mentioned that for this meeting many people had issues with joining the meeting. The way to join was unclear to many people even though they knew there was a meeting. For future, this could be taken under consideration for to make the meeting more accessible.
- In response to Emilio Da Silva regarding if there can be another AGM scheduled, the President responded that it is possible but would take a couple of months to set things up.

## **12. ADJOURNMENT**

### **12.1 MOTION AGM 2023-10-25:12**

Be it resolved to adjourn the meeting at 6:32 PM.