

## 1. CALL TO ORDER

Call to Order – 1:02pm

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Skwxwú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwikwetlem) and qícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Executive Committee Composition

President (Chair) .....	Liam Feng
Acting VP Internal and Organizational Development .....	Ashley Flett
VP Finance and Services.....	Jadvinder Bolina
VP University and Academic Affairs.....	Thomas Lueth
VP External and Community Affairs.....	Nancy Brar
VP Equity and Sustainability (Vice-Chair).....	Priyanka Kaur Dhesa
VP Events and Student Affairs.....	Ayooluwa Adigun

### 3.2 Society Staff

Facilities Manager .....	VACANT
Temporary Operations Organizer .....	Sindhu Dharmarajah
Policy, Research, Community Affairs Coordinator.....	Beaty Omboga
Research and Administrative Assistant .....	Rini Liu

### 3.3 Regrets

President (Chair) .....	Liam Feng
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### 3.4 Guests

Grammarly Representative.....	Rob Vardanian
Business Administration Student Society .....	Meha Sidhu

### 3.5 Absents

VP Finance and Services.....	Jadvinder Bolina
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## 4. CONSENT AGENDA

### 4.1 CONSENT AGENDA

Be it resolved to adopt the consent agenda by unanimous consent.

**CARRIED UNANIMOUSLY**

**4.1.1. MATTERS ARISING FROM THE MINUTES - MOTION EXEC 2024-01-26:01**

Be it resolved to receive and file the following minutes:

- EXEC 2024-01-12

**4.1.2 RATIFICATION OF REGRETS-MOTION EXEC 2024-01-26:02**

**SUBMITTED BY:** President "Liam Feng"

Be it resolved to ratify the regrets from President "Liam Feng" for the EXEC 2024-01-26 meeting due to scheduling conflict.

**5. ADOPTION OF THE AGENDA**

**5.1 MOTION EXEC 2024-01-26:03**

**VP Equity / Acting VP Internal**

Be it resolved to adopt the agenda as amended.

**CARRIED AS AMENDED**

- Added Presentation "Grammarly Presentation"
- Added New Business items "Logo Competition" & "Event Committee Activities"
- Added Discussion Item "BASS Double Room Booking"

**6. PRESENTATION**

**6.1 Grammarly Presentation**

**SUBMITTED BY:** Acting VP Internal and Organizational Development "Ashley Flett"

**PRESENTED BY:** Grammarly Representative "Rob Vardanian"

- Grammarly Representative "Rob Vardanian" shared the logistics and tools provided in the Grammarly premium package.
- This package will offer a variety of manager controls and higher security.
  - Account admins and managers will be able to control subscriptions of members and view the analytics the plan usage.
  - Managers can set specific grammar rules and writing styles that guide the plan users.
  - A custom dictionary can be added to recommend the replacement of specific words.
    - For example, Grammarly can highlight "Dyslexia" and recommend "Neurodiversity" instead.
  - Grammarly offers a generative AI tool. Managers can turn it off completely or allow selected users to access it.
- He then presented a walkthrough of the controls and tools he mentioned.
- For Grammarly for Education, SFSS will purchase seats and Grammarly's deployment team will work with SFSS admin to allocate the licenses.

- Their fiscal year starts on February 1<sup>st</sup>. For 33,000 to 35,000 students, the plan will cost \$5 per person from now until the end of January 2024 and increase 1% to 2% every year. If SFSS signs up on February 1<sup>st</sup> 2024 and after, the plan will cost \$12 per person.
- SFSS will have a dedicated sales and customer success team to address any questions or concerns. They will also work with IT and admin to arrange training sessions to smoothly integrate the plan into the SFSS system.
- Rob is open to scheduling more information sessions to discuss and present the Grammarly tools. He will also put together a presentation and send it via email.

## 7. NEW BUSINESS

### 7.1 LOGO COMPETITION - MOTION EXEC 2024-01-26:04

**SUBMITTED BY:** VP Equity and Sustainability “Priyanka Kaur Dhesa”

**VP Equity / Acting VP Internal**

Whereas the logo change competition involves prizes to be given out to the top 10 applicants;

Be it resolved to allocate \$500 from line item 743/17 survey prizes to be spent on prizes for the logo change competition;

Be it resolved that the prizes will be determined by the executive committee

#### **CARRIED AS AMENDED**

- Strike “886/17 promotions material from communications department” and replace it with “743/17 survey prizes”
- Strike “X” and replace it with “500”

*\*Suspended the rules to split “Event Committee Activities” into three separate motions\**

### 7.2 PANCAKE BREAKFAST - MOTION EXEC 2024-01-26:05

**SUBMITTED BY:** Acting VP Internal and Organizational Development “Ashley Flett”

**VP Equity / Acting VP Internal**

Be it resolved to approve \$1000 from the Events Committee Line Item for the Pancake Breakfast.

#### **CARRIED UNANIMOUSLY**

### 7.3 VALENTINE'S DAY EVENT - MOTION EXEC 2024-01-26:06

**SUBMITTED BY:** Acting VP Internal and Organizational Development “Ashley Flett”

**VP Equity / Acting VP Internal**

Whereas the Events Committee would like to spend the following for the Valentine's Day Event: \$1000 on pizza, \$20 on Sticky Notes, \$150 on Juice Boxes, \$100 for contingency, and \$150 for the Give Away;

Be it resolved to approve \$1450 from the Events Committee Line Item for the Valentine's Day Event.

**CARRIED UNANIMOUSLY**

#### **7.4 LUNAR NEW YEAR CELEBRATION - MOTION EXEC 2024-01-26:07**

**SUBMITTED BY:** Acting VP Internal and Organizational Development "Ashley Flett"

**VP Equity / Acting VP Internal**

Whereas the Events Committee would like to spend the following for the Lunar New Year Celebration: \$100 for Chocolate Coins, \$100 for Oranges, \$50 for Envelops, \$50 for Fortune Cookies, \$50 for Decorations, and \$100 for contingency;

Be it resolved to approve \$500 from the Events Committee Line Item for the Lunar New Year Celebration.

**CARRIED UNANIMOUSLY**

#### **7.5 BASS DOUBLE BALLROOM BOOKING - MOTION EXEC 2024-01-26:08**

**SUBMITTED BY:** Acting VP Internal and Organizational Development "Ashley Flett"

**VP Equity / Acting VP Internal**

Whereas BASS would like to make a one-time exception to book the Ballroom on March 2nd and 9th due to an exceptional case presented at the Executive Committee;

Be it resolved that the Executive Committee allows for a one-time exception, allowing BASS to book the SUB Ballroom on March 2nd, 2024, and March 9th, 2024.

**CARRIED UNANIMOUSLY**

### **8. DISCUSSION ITEMS**

#### **8.1 BASS Double Room Booking**

**SUBMITTED BY:** Acting VP Internal and Organizational Development "Ashley Flett"

- Business Administration Student Society Councillor "Meha Sidhu" shared a presentation requesting a double-booking of the SUB Ballroom.
  - They are planning to host events on March 2<sup>nd</sup> 2024 and March 9<sup>th</sup> 2024.
  - BASS was recently selected to host an event on March 9<sup>th</sup> for the Canadian Association of Business Students (CABS) where 250+ students from all over Canada will attend.
  - Their first event is for their BASS mentorship program and it is already booked.
  - The current policy only allows one booking at a time but they need to confirm the space for CABS soon.
  - BASS is hoping the SFSS can make a one-time exception because both events are

important for the students and hosting CABS will boost the University's reputation/connections.

- The committee approved the one-time exception.

*\*Suspended the rules to add New Business Item 7.5\**

## **9. ADJOURNMENT**

**9.1 MOTION EXEC 2024-01-26:09**

**VP Equity / Acting VP Internal**

Be it resolved to adjourn the meeting at 1:51pm

**CARRIED UNANIMOUSLY**