

## 1. CALL TO ORDER

Call to Order – 4:04 pm

## 2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x<sup>w</sup>məθk<sup>w</sup>əyəm (Musqueam), Sk̓wxwú7mesh Úxwumixw (Squamish), Seíłwítulh (Tsleil-Waututh), k<sup>w</sup>ik<sup>w</sup>əłəm (Kwkwetlem) and q̓icəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Governance Committee Composition

Ex-Officio (President) ..... Liam Feng  
Acting VP Internal and Organizational Development (Chair) ..... Ashley Flett  
VP External and Community Affairs..... Nancy Brar  
Philosophy Student Union ..... Nava Karimi  
Molecular Biology and Biochemistry Student Union (Vice Chair) ..... Sam Killawee  
Criminology Student Association ..... Henry Do

### 3.2 Society Staff

Policy, Research, Community Affairs Coordinator ..... Beaty Omboga  
Temporary Operations Organizer ..... Sindhu Dharmarajah

### 3.3 Regrets

VP External and Community Affairs..... Nancy Brar  
Philosophy Student Union ..... Nava Karimi

### 3.4 Guests

Administrative Assistant ..... Hope Alica

VP Finance and Services..... Jadvinder Bolina  
Associate VP Internal ..... Abhishek Parmar  
Associate VP Internal ..... Chloe Anerson

#### **4. CONSENT AGENDA**

##### **4.1 CONSENT AGENDA**

Be it resolved to adopt the consent agenda by unanimous consent.

##### **CARRIED UNANIMOUSLY**

##### **4.1.1. MATTERS ARISING FROM THE MINUTES- Governance Minutes- GOV 2023-10-30:01**

Be it resolved to receive and file the following Governance minutes:

- GOV 2023-03-17

##### **4.1.2. RATIFICATION OF REGRETS-MOTION GOV 2023-10-30:02**

**SUBMITTED BY:** VP External and Community Affairs

Be it resolved to ratify the regrets from VP External and Community Affairs and Philosophy Student Union Councillor from the Governance meeting on October 30<sup>th</sup>, 2023.

#### **5. ADOPTION OF THE AGENDA**

##### **5.1 MOTION GOV 2023-10-30:03**

**Acting VP Internal and Organizational Development / MBBSU Councillor**

Be it resolved to adopt the agenda as presented.

##### **CARRIED AS AMENDED**

- Acting VP Internal and Organizational Development suggested moved to change discussion item titled 11.2- Spring Membership Status of VP Finance to be an In-camera discussion and move items 11.1- Review of TOR and

11.3-Policy Review Action Items to the top of the agenda, and then followed by In-camera and the other items can follow which CSA Councillor seconded.

## **6. DISCUSSION ITEMS**

### **6.1 Review of TOR**

**SUBMITTED BY:** Acting VP Internal and Organizational Development

- Acting VP Internal and Organizational Development stated they were reviewing the Terms of Reference as this is the first time the Councillors are meeting after quite some time and the first time with this composition. The TOR explains what the committee does, for instance the committee amends policy review proposals and write recommendations that will be passed through Council. For anyone who would like to read in more detail can find in the SFSS council policy on the SFSS website or they can email AVP Internal and Organizational Development.

### **6.2 Policy Review Action Items**

**SUBMITTED BY:** Acting VP Internal and Organizational Development

- Acting VP Internal and Organizational Development requested and encouraged committee members to read the policies. They do not have to read all of it but some parts that would require some work. All committee members are Councillors and have experience doing this so and this is the space to discuss any policies that may need to be reviewed. It can start by finding a policy section to read, and see if there are any policy recommendations or errors that can be presented at the next governance committee.

## **7. IN-CAMERA**

### **7.1 MOTION GOV 2023-10-30:04**

**Acting VP Internal and Organizational Development /MBBSU Councillor**

Be it resolved to go in-camera for the remainder of the meeting.

**CARRIED UNANIMOUSLY**

- Spring Membership Status of VP Finance

## **8. EX-CAMERA**

### **8.1 MOTION GOV 2023-10-30:05**

**Acting VP Internal and Organizational Development / MBBSU Councillor**

Be it resolved to go ex-camera.

**CARRIED UNANIMOUSLY**

**8.1.1. Move to suspend the rules to add motion Titled Task President to Consult - GOV 2023-10-30:06**

**SUBMITTED BY: Acting VP Internal and Organizational Development**

**Acting VP Internal and Organizational Development / MBBSU Councillor**

**CARRIED UNANIMOUSLY**

## **9. NEW BUSINESS**

### **9.1 Task President to Consult – MOTION GOV 2023-10-30:07**

**SUBMITTED BY: Acting VP Internal and Organizational Development**

**Acting VP Internal and Organizational Development / CSA Councillor**

Whereas there was conversation In-Camera;

Be it resolved to task the President “Liam Feng” to consult.

**CARRIED UNANIMOUSLY**

### **9.2 Election of the Vice-Chair of Governance Committee – MOTION GOV 2023-10-30:08**

**SUBMITTED BY: Acting VP Internal and Organizational Development**

**Acting VP Internal and Organizational Development / MBBSU Councillor**

Whereas the Vice-Chair of Governance Committee position is currently vacant;

Be it Resolved to elect Councillor MBBSU to be Vice-Chair of Governance Committee for the remainder of the 2023-2024 Council year.

**CARRIED AS AMENDED**

- Acting VP Internal and Organizational Development requested Councillors to make their nomination.
- MBBSU Councillor nominated themselves.
- Criminology Student Association Councillor nominated MBBSU Councillor
- Acting VP Internal and Organizational Development moved to amend the motion to replace X with MBBSU councillor as Vice Chair of the committee.

**9.3 Recommendation of Finance Policy Changes– MOTION GOV 2023-10-30:09**

**SUBMITTED BY:** Acting VP Internal and Organizational Development

**Acting VP Internal and Organizational Development / CSA Councillor**

Whereas the FASC Committee reviewed and recommended changes to the Finance Policy of the Society on October 13th, 2023;

Whereas the Governance Committee reviewed and discussed these changes on October 30th, 2023;

Be it resolved that the Governance Committee recommends to Council to approve the changes to the Simon Fraser Student Society's Finance Policy outlined in attachment SFSS Finance Policies 2023-10-30 Fees Updated- Pending Formatting edits from VPIOD and Temp. Operations Organizer.

**CARRIED AS AMENDED**

- VP Finance requested a copy of the agenda, Acting VP Internal and Organizational Development requested MBBSU Councillor to send the

agenda which they did.

- Acting VP Internal and Organizational Development shared a screen showing the Finance Policy and requested either the Temporary Operations Organizer or the VP Finance to explain more on what the policy was about.
- Temporary Operations Organizer shared this needs to be updated because there have been a lot of changes and a lot of policies need to be reviewed.
- Acting VP Internal and Organizational Development shared that shared that they would start off with 1.8 and asked Temporary Operations Organizer what about the schedule is to be discussed.
- Temporary Operations Organizer shared this was the updated fee schedule showing the current year and current year fees.
- Acting VP Internal and Organizational Development shared they believed this should be in alignment with FASC.
- Acting VP Internal and Organizational Development asked for clarity as to why 1.11 was crossed out.
- Temporary Operations Organizer confirmed it was identical to previous notes so that was to reduce redundancy.
- Acting VP Internal and Organizational Development asked for clarity on a comment on 1.17 was crossed out to which Temporary Operations Organizer shared it was about changing the date to in May.
- Acting VP Internal and Organizational Development made the changes and moved on to 1.20 which was deleted.
- Acting VP Internal and Organizational Development moved to 2.4.
- Temporary Operations Organizer asked for clarity from FASC and Governance because she was not sure what the intent of this was and if anyone had the interpretation of this was, they should share.

- Acting VP Internal and Organizational Development asked VP Finance what their Interpretation of it was.
- VP Finance shared they did not receive a brief on this.
- Associate VP Internal replied he believed this might be the condition to where someone can pay fees to remain a member of SFSS while not taking courses, and the second half says paying their fees does not make them less of a priority as opposed to someone taking undergraduate classes and Associate VP Internal shared that this was so vague and was not sure of their Interpretation.
- MBBSU councillor shared it does not affect the membership status.
- Associate VP Internal, MBBSU councillor, and Acting VP Internal and Organizational Development agreed this policy was worded vaguely.
- Temporary Operations organizer agreed that if governance committee wanted to re-word it, they could do that.
- Acting VP Internal and Organizational Development moved on to 2.5
- Temporary Operations Organizer shared she changed all general offices to student offices to Student Centres because that is what they are now and suggested there may be reference to forms that don't exist or maybe exist but are never used and would like to check in with governance on how they should continue to exist.
- Acting VP Internal and Organizational Development shared if what we are using now is working then we could stick with that and the policy would only need to change to reflect current procedure.
- Temporary Operations Organizer shared that right now it is using emails. The change required would be removing the references to the forms.
- Acting VP Internal and Organizational Development removed 2.6

- Acting VP Internal and Organizational Development moved to 3.5, that required a name change and adding of groups.
- Acting VP Internal and Organizational Development moved to 3.7.
- Acting VP Internal and Organizational Development asked VP Finance about 3.9 (c) regarding moving investments.
- Temporary Operations Organizer shared that the policy can be removed since it is not being followed and it exists in a different format.
- MBBSU councillor asked which budget this was and if it was contingency funds.
- Temporary Operations organizer shared it was in an internally restricted account that was moved to investments.
- MBBSU councillor asked if this was SFSS's only contingency fund in case of emergencies or this was another.
- Temporary Operations Organizer suggested changing the wording.
- MBBSU suggested that an Internally restricted contingency fund should remain in case of emergencies and that could be looked at further in a separate discussion.
- Associate VP Internal did not understand the purpose of an additional contingency fund and would like to know in order to show support.
- MBBSU Councillor asked if there was a contingency fund for legal to which Temporary Operations Organizer replied there was one. MBBSU Councillor shared he had no more dissent.
- Acting VP Internal and Organizational Development moved to 4.2
- Acting VP Internal and Organizational Development moved to 4.4 and asked Temporary Operations Organizer to clarify on how FASC would like to proceed.



- Temporary Operations Organizer shared it is proposing reviewing of budgets to start now as it is November, however that has not been feasible and other options would be better.
- Associate VP Internal suggested wording can be changed so it can depend on the circumstance heading into the next year.
- Temporary Operations Organizer shared there is a by-law and policies in council with deadlines for submissions so a schedule exists.
- MBBSU councillor requested leaving the policy in for future reference and not make the policy mandatory.
- Acting VP Internal and Organizational Development agreed and suggested Section 4.4 was renamed “Recommended schedule” and making it non-binding and base the decision to use it on existing circumstances.
- Acting VP Internal and Organizational Development moved on to 4.10 which was removed.
- Acting VP Internal and Organizational Development moved on to 4.16 which was removed.
- Acting VP Internal and Organizational Development moved on to policy 5 which was removed.
- Acting VP Internal and Organizational Development moved on to 6.5 which was removed.
- Acting VP Internal and Organizational Development moved on to 6.6 which was changed to “... any signing authorities.”
- Acting VP Internal and Organizational Development moved on to 7.1 and its language was changed to reflect the use of one credit card which is how the process is bring done now.
- Acting VP Internal and Organizational Development moved on to 7.6 and

7.7, which were removed.

- Acting VP Internal and Organizational Development moved on to 7.10
- Acting VP Internal and Organizational Development asked where Finance policy 8 was to which Temporary Operations Organizer shared it was a missed number.
- Acting VP Internal and Organizational Development moved on to 9.2(c) which was removed.
- Acting VP Internal and Organizational Development moved on to section 9.4 which was removed.
- Acting VP Internal and Organizational Development moved on to section 10 which was removed for being repetitive.
- Acting VP Internal and Organizational Development moved on to section 11 for renumbering and changing wording.
- Acting VP Internal and Organizational Development moved on to section 12 where 12.3 was removed.
- Acting VP Internal and Organizational Development moved on to 12.5 where wording was removed.
- Acting VP Internal and Organizational Development moved on to 13.2, Temporary Operations Organizer shared this is a flag for later as the referenda will run out soon.
- Acting VP Internal and Organizational Development moved on to 13.3 which would be revisited later.
- Acting VP Internal and Organizational Development moved on to 14.4, Temporary Operations Organizer shared a motion for Council needed to be brought for 14.
- Acting VP Internal and Organizational Development moved on to 15.5 and

Temporary Operations Organizer shared 15.5 was about grants.

- Associate VP Internal replied that the donation line item was not meant to be recurring.
- Acting VP Internal and Organizational Development moved on to 15.9, and other CGs were added.
- Acting VP Internal and Organizational Development shared that the document will undergo changes agreed upon at this meeting, they will work with Temporary Operations Organizer and committee members can share their thoughts on it.
- Acting VP Internal and Organizational Development moved to amend the motion to replace Attachment x with SFSS Finance Policies 2023-09-19 Fees Updated- Pending Formatting edits from VPIOD and Temp. Operations Organizer and this was seconded by MBBSU Councilor.

## **10. ADJOURNMENT**

### **10.1 MOTION GOV 2023-10-30:10**

**MBBSU Councillor/CSA Councillor**

Be it resolved to adjourn the meeting at 5:35 pm.

**CARRIED /NOT CARRIED/CARRIED AS AMENDED**